

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—April 24, 2025
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Mar. 2025 & Bills Payables – Period 4/5/25-4/18/25

5. Approval of the Minutes –April 10, 2025

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS

1. Public Hearing and Resolution Approving Intermunicipal Transfer of a PA Liquor License to Salisbury Township from outside the Municipality (Giant Co, LLC)

C. MOTIONS *(none)*

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session*

GENERAL FUND SUMMARY	2025 BOARD APPROVED BUDGET	1/1 - 3/31/2025 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 9,559,400	\$ 1,131,621	11.8%
PERMITS, FEES & INTEREST	1,172,669	212,916	18.2%
OTHER OPERATING REVENUE	429,581	9,436	2.2%
TRANSFERS FROM OTHER FUNDS	471,000	-	0.0%
FROM PRIOR-YEAR RESERVES	144,631	-	0.0%
TOTAL OPERATING REVENUE	\$ 11,777,281	\$ 1,353,974	11.5%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	155,000	150,000	96.8%
PRIOR YEAR EXPENSE REFUNDS	150,000	4,542	3.0%
TOTAL NON-OPERATING REVENUE	\$ 305,000	\$ 154,542	50.7%
TOTAL REVENUES	\$ 12,082,281	\$ 1,508,516	12.5%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,921,240	\$ 377,666	19.7%
(B) PUBLIC SAFETY	5,272,553	1,019,336	19.3%
(D) PUBLIC WORKS	3,316,653	686,684	20.7%
(E) RECREATION	131,052	15,384	11.7%
(F) CONSERVATION OF NATURAL RESOURCES	13,100	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	24,600	1,347	5.5%
(H) INSURANCE & BENEFITS	257,000	269,391	104.8%
(I) TRANSFERS TO OTHER FUNDS	1,146,083	161,647	14.1%
TOTAL OPERATING EXPENDITURES	\$ 12,082,281	\$ 2,531,454	21.0%
TOTAL EXPENDITURES	\$ 12,082,281	\$ 2,531,454	21.0%
SURPLUS (DEFICIT)	\$ -	\$ (1,022,939)	

GENERAL FUND SUMMARY	1/1 - 3/31/2025 ACTUAL	1/1 - 3/31/2024 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 1,131,621	\$ 1,112,070	\$ 19,551	1.8%
PERMITS, FEES & INTEREST	212,916	183,137	29,779	16.3%
OTHER OPERATING REVENUE	9,436	12,356	(2,920)	-23.6%
TRANSFERS FROM OTHER FUNDS	-	61,232	(61,232)	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 1,353,974	\$ 1,368,795	\$ (14,822)	-1.1%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	150,000	15,250	134,750	0.0%
PRIOR YEAR EXPENSE REFUNDS	4,542	-	4,542	0.0%
TOTAL NON-OPERATING REVENUE	\$ 154,542	\$ 15,250	\$ 139,292	0.0%
TOTAL REVENUES	\$ 1,508,516	\$ 1,384,045	\$ 124,470	9.0%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 377,666	\$ 450,048	\$ (72,383)	-16.1%
(B) PUBLIC SAFETY	1,019,336	1,031,210	(11,874)	-1.2%
(D) PUBLIC WORKS	686,684	750,619	(63,935)	-8.5%
(E) RECREATION	15,384	15,932	(548)	-3.4%
(F) CONSERVATION OF NATURAL RESOURCES	-	12,300	(12,300)	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	1,347	2,184	(838)	-38.4%
(H) INSURANCE & BENEFITS	269,391	234,804	34,587	14.7%
(I) TRANSFERS TO OTHER FUNDS	161,647	217,019	(55,372)	-25.5%
TOTAL OPERATING EXPENDITURES	\$ 2,531,454	\$ 2,714,116	\$ (182,662)	-6.7%
TOTAL EXPENDITURES	\$ 2,531,454	\$ 2,714,116	\$ (182,662)	-6.7%
SURPLUS (DEFICIT)	\$ (1,022,939)	\$ (1,330,070)	\$ 307,132	-23.1%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2025 BOARD APPROVED BUDGET	1/1 - 3/31/2025 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 4,224,000	\$ 32,546	0.8%
LOCAL ENABLING TAXES	4,700,000	1,099,075	23.4%
STATE-SHARED REVENUE	635,400	-	0.0%
Total Tax Revenue	\$ 9,559,400	\$ 1,131,621	11.8%
BUS LICENSES & PERMITS	208,000	-	0.0%
NON-BUS LICENSES & PERMITS	8,100	12,120	149.6%
FINES	68,300	13,603	19.9%
INTEREST	82,000	3,701	4.5%
RENTS & ROYALTIES	42,429	11,306	26.6%
SERVICE FEES	280,440	65,494	23.4%
REVIEW FEES	222,300	42,753	19.2%
PUBLIC SAFETY FEES	252,100	61,839	24.5%
RECREATIONAL USER FEES	9,000	2,100	23.3%
Total Permits, Fees & Interest Revenue	\$ 1,172,669	\$ 212,916	18.2%
FEDERAL GRANTS	1,400	-	0.0%
STATE GRANTS	326,000	-	0.0%
SNOW REMOVAL	2,781	-	0.0%
SANITATION FEES	3,000	1,593	53.1%
MEMBERSHIP FEES	24,000	233	1.0%
MISCELLANEOUS REVENUE	12,400	2,911	23.5%
ASSET DISPOSAL	60,000	4,700	0.0%
Total Other Operating Income	\$ 429,581	\$ 9,436	2.2%
INTERFUND TRANSFERS	471,000	-	0.0%
Total Interfund Transfer Revenue	\$ 471,000	\$ -	0.0%
PRIOR YEAR RESERVES	144,631	-	0.0%
Total Prior Year Reserves	\$ 144,631	\$ -	0.0%
CONTRIBUTIONS	155,000	150,000	96.8%
Total Grants & Contribution Revenue	\$ 155,000	\$ 150,000	96.8%
PRIOR YEAR EXPENSE REFUND	150,000	4,542	3.0%
Total Prior Year Expense Refund	\$ 150,000	\$ 4,542	3.0%
Total General Fund Revenues	\$ 12,082,281	\$ 1,508,516	12.5%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 3/31/2025 ACTUAL	1/1 - 3/31/2024 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 32,546	\$ 761	\$ 31,786	4177.4%
LOCAL ENABLING TAXES	1,099,075	1,111,309	(12,234)	-1.1%
STATE-SHARED REVENUE	-	-	-	0.0%
Total Tax Revenue	\$ 1,131,621	\$ 1,112,070	\$ 19,551	1.8%
BUS LICENSES & PERMITS	-	-	-	0.0%
NON-BUS LICENSES & PERMITS	12,120	1,320	10,800	818.2%
FINES	13,603	12,343	1,260	10.2%
INTEREST	3,701	13,196	(9,495)	-72.0%
RENTS & ROYALTIES	11,306	13,350	(2,044)	-15.3%
SERVICE FEES	65,494	39,324	26,170	66.5%
REVIEW FEES	42,753	19,007	23,746	124.9%
PUBLIC SAFETY FEES	61,839	83,322	(21,483)	-25.8%
RECREATIONAL USER FEES	2,100	1,275	825	64.7%
Total Permits, Fees & Interest Revenue	\$ 212,916	\$ 183,137	\$ 29,779	16.3%
FEDERAL GRANTS	-	5,350	(5,350)	-100.0%
STATE GRANTS	-	-	-	0.0%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	1,593	2,963	(1,370)	-46.2%
MEMBERSHIP FEES	233	190	43	22.4%
MISCELLANEOUS REVENUE	2,911	1,784	1,127	63.2%
ASSET DISPOSAL	4,700	2,070	2,630	127.1%
Total Other Operating Income	\$ 9,436	\$ 12,356	\$ (2,920)	-23.6%
INTERFUND TRANSFERS	-	61,232	(61,232)	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ 61,232	\$ (61,232)	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	150,000	15,250	134,750	0.0%
Total Grants & Contribution Revenue	\$ 150,000	\$ 15,250	\$ 134,750	0.0%
PRIOR YEAR EXPENSE REFUND	4,542	-	4,542	0.0%
Total Prior Year Expense Refund	\$ 4,542	\$ -	\$ 4,542	0.0%
Total General Fund Revenues	\$ 1,508,516	\$ 1,384,045	\$ 124,470	9.0%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2025 BOARD APPROVED BUDGET	1/1 - 3/31/2025 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 21,695	\$ 7,053	32.5%
EXECUTIVE	559,389	100,158	17.9%
FINANCIAL ADMINISTRATION	369,309	66,795	18.1%
TAX COLLECTION	68,690	15,489	22.5%
LEGAL SERVICES	161,230	19,064	11.8%
PERSONNEL ADMIN	26,100	6,424	24.6%
INFORMATION TECHNOLOGY	287,582	67,365	23.4%
ENGINEERING SERVICES	160,000	45,428	28.4%
BUILDINGS & PLANT	267,245	49,891	18.7%
POLICE	4,317,558	864,924	20.0%
FIRE	181,978	15,632	8.6%
PLANNING & ZONING	757,751	136,455	18.0%
EMERGENCY MANAGEMENT	15,266	2,325	15.2%
PUBLIC WORKS: Highway, Roads & Streets	2,827,453	632,411	22.4%
TRAFFIC CONTROL	47,000	9,474	20.2%
STORM SEWERS	20,000	12,881	64.4%
REPAIRS/MAINT OF TOOLS & MACHINERY	98,000	30,915	31.5%
REPAIRS/MAINT OF ROADS	300,000	-	0.0%
STORM WATER MANAGEMENT (MS4)	24,200	1,004	4.1%
RECREATION ADMINISTRATION	68,400	10,254	15.0%
PARTICIPANT RECREATION	62,652	5,130	8.2%
CONSERVATION OF NATURAL RESOURCES	13,100	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	24,600	1,347	5.5%
INSURANCE	257,000	269,391	104.8%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	1,146,083	161,647	14.1%
TOTAL EXPENDITURES	\$ 12,082,281	\$ 2,531,454	21.0%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 3/31/2025 ACTUAL	1/1 - 3/31/2024 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 7,053	\$ 7,922	\$ (869)	-11.0%
EXECUTIVE	100,158	105,097	(4,939)	-4.7%
FINANCIAL ADMINISTRATION	66,795	70,670	(3,875)	-5.5%
TAX COLLECTION	15,489	19,197	(3,708)	-19.3%
LEGAL SERVICES	19,064	31,254	(12,189)	-39.0%
PERSONNEL ADMIN	6,424	3,990	2,434	61.0%
INFORMATION TECHNOLOGY	67,365	88,569	(21,205)	-23.9%
ENGINEERING SERVICES	45,428	34,819	10,609	30.5%
BUILDINGS & PLANT	49,891	88,531	(38,640)	-43.6%
POLICE	864,924	863,560	1,365	0.2%
FIRE	15,632	28,282	(12,650)	-44.7%
PLANNING & ZONING	136,455	135,998	457	0.3%
EMERGENCY MANAGEMENT	2,325	3,371	(1,046)	-31.0%
PUBLIC WORKS: Highway, Roads & Streets	632,411	684,970	(52,559)	-7.7%
TRAFFIC CONTROL	9,474	5,606	3,868	69.0%
STORM SEWERS	12,881	389	12,492	3212.8%
REPAIRS/MAINT OF TOOLS & MACHINERY	30,915	37,505	(6,590)	-17.6%
REPAIRS/MAINT OF ROADS	-	5,865	(5,865)	-100.0%
STORM WATER MANAGEMENT (MS4)	1,004	16,284	(15,280)	-93.8%
RECREATION ADMINISTRATION	10,254	9,544	711	7.4%
PARTICIPANT RECREATION	5,130	6,388	(1,259)	-19.7%
CONSERVATION OF NATURAL RESOURCES	-	12,300	(12,300)	-100.0%
CONTRIBUTIONS/MISCELLANEOUS	1,347	2,184	(838)	-38.4%
INSURANCE	269,391	234,804	34,587	14.7%
TRANSFER TO RESERVES	-	-	-	
INTERFUND OPERATING TRANSFERS	161,647	217,019	(55,372)	-25.5%
TOTAL EXPENDITURES	\$ 2,531,454	\$ 2,714,116	\$ (182,662)	-6.7%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Action Rental							
Action Rental	658892-1	01-409.373	Lift Rental - DPW Light Upgrades	04/14/25	566.77	.00	
Total Action Rental:					566.77	.00	
AFLAC							
AFLAC	20250417	90-223000	Aflac Deductions Payroll Date 04/17/25	04/15/25	221.75	221.75	04/15/25
Total AFLAC:					221.75	221.75	
Amazon Business							
Amazon Business	1171-Q77N-C4Q3	06-448.240	Toilet Leak Detection	04/07/25	19.32	.00	
Amazon Business	1N3T-KYHQ-41W1	06-448.240	iPad Case Cover	04/09/25	70.52	.00	
Total Amazon Business:					89.84	.00	
American Rock Salt Co LLC							
American Rock Salt Co LL	0796998	35-432.245	Bulk Ice Control Salt	04/02/25	4,232.04	.00	
Total American Rock Salt Co LLC:					4,232.04	.00	
AMK Construction							
AMK Construction	04172025	08-429.600	Concrete for Utility Garage Floor	04/17/25	6,500.00	.00	
Total AMK Construction:					6,500.00	.00	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X04	03-411.320	2025-Mar- ESFD Phones	03/31/25	75.46	.00	
AT&T Mobility-229	287303312229X04	10-401.320	2025-Mar- Trash Contractor Phone	03/31/25	43.49	.00	
AT&T Mobility-229	287303312229X04	01-414.320	2025-Mar-Community Dev-Phone	03/31/25	168.20	.00	
AT&T Mobility-229	287303312229X04	01-430.320	2025-Mar-DPW-Phones	03/31/25	217.46	.00	
AT&T Mobility-229	287303312229X04	01-402.320	2025-Mar-Finance Dir -Phone/ipad	03/31/25	81.22	.00	
AT&T Mobility-229	287303312229X04	01-411.320	2025-Mar-Fire Insp- Tablets	03/31/25	75.46	.00	
AT&T Mobility-229	287303312229X04	01-407.320	2025-Ma-IT-Phone	03/31/25	43.49	.00	
AT&T Mobility-229	287303312229X04	01-409.320	2025-Mar-Maintenance-Phone	03/31/25	43.49	.00	
AT&T Mobility-229	287303312229X04	01-401.320	2025-Mar-Mgr-Phone/ipad-Commissioner ipad	03/31/25	269.87	.00	
AT&T Mobility-229	287303312229X04	01-401.320	2025-Mar-Rec Dir.-Phone	03/31/25	43.49	.00	
AT&T Mobility-229	287303312229X04	08-429.320	2025-Mar-Sewer Dept Tablet	03/31/25	158.26	.00	
AT&T Mobility-229	287303312229X04	06-448.320	2025-Mar-Water Dept Tablets	03/31/25	158.25	.00	
Total AT&T Mobility-229:					1,378.14	.00	
AT&T Mobility-833							
AT&T Mobility-833	287303254833X04	01-414.320	2025-Mar-Community Dev-Tablets	03/31/25	75.46	.00	
AT&T Mobility-833	287303254833X04	01-415.320	2025-Mar-Emergency Management-Tablets/Phones	03/31/25	162.44	.00	
AT&T Mobility-833	287303254833X04	03-411.320	2025-Mar-ESFD-Tablets	03/31/25	226.38	.00	
AT&T Mobility-833	287303254833X04	01-411.320	2025-Mar-Fire Insp-tablets	03/31/25	113.19	.00	
AT&T Mobility-833	287303254833X04	01-401.320	2025-Mar-Mgr-Tablet	03/31/25	78.62	.00	
AT&T Mobility-833	287303254833X04	01-410.320	2025-Mar-Police Phones/Tablets	03/31/25	1,638.92	.00	
AT&T Mobility-833	287303254833X04	03-411.320	2025-Mar-Rec Dir-Tablet	03/31/25	37.73	.00	
AT&T Mobility-833	287303254833X04	03-412.320	2025-Mar-WSFD-Tablets	03/31/25	226.38	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total AT&T Mobility-833:					2,559.12	.00	
Bank of America-1390							
Bank of America-1390	04092025	01-410.421	Cambria Hotel - Parking	04/09/25	64.90	.00	
Bank of America-1390	04092025	01-410.421	Sirchie Acquisition Co - Training - Losagio	04/09/25	695.00	.00	
Bank of America-1390	04092025	01-410.200	SP Kidstar Safety	04/09/25	490.00	.00	
Bank of America-1390	04092025	01-410.421	Fairfield Inn - Parking - Reavis	04/09/25	66.60	.00	
Bank of America-1390	04092025	01-410.421	Fairfield Inn - Parking - Reavis	04/09/25	66.60	.00	
Bank of America-1390	04092025	01-410.421	Sheraton - Training - Casey	04/09/25	129.87	.00	
Bank of America-1390	04092025	01-410.421	Sheraton - Training - Kress	04/09/25	129.87	.00	
Bank of America-1390	04092025	01-410.421	Sheraton - Training - Gibson	04/09/25	129.87	.00	
Bank of America-1390	04092025	01-410.421	Fairfield Inn - Refund	04/09/25	.02-	.00	
Total Bank of America-1390:					1,772.69	.00	
Bank of America-1436							
Bank of America-1436	04092025	01-400.200	Etsy-Bonaskiewich Retirement	04/09/25	65.05	.00	
Bank of America-1436	04092025	01-406.315	Identogo - PA Fingerprints	04/09/25	25.95	.00	
Bank of America-1436	04092025	01-406.315	PA Background Check-Recreation	04/09/25	22.00	.00	
Bank of America-1436	04092025	01-406.315	PA Background Check-DPW	04/09/25	220.00	.00	
Bank of America-1436	04092025	01-406.315	PA Background Check-DPW	04/09/25	110.00	.00	
Bank of America-1436	04092025	01-406.315	PA Background Check-DPW	04/09/25	220.00	.00	
Bank of America-1436	04092025	01-407.319	Adobe License	04/09/25	22.15	.00	
Bank of America-1436	04092025	06-448.319	Adobe License	04/09/25	11.08	.00	
Bank of America-1436	04092025	08-429.319	Adobe License	04/09/25	11.08	.00	
Bank of America-1436	04092025	01-401.421	PSATS-Webinars-Casey	04/09/25	115.00	.00	
Total Bank of America-1436:					822.31	.00	
Bank of America-1965							
Bank of America-1965	04092025	01-407.319	Microsoft - Mo License Subscription for Visio - March	04/09/25	5.00	.00	
Bank of America-1965	04092025	01-407.261	Staples-Earbuds	04/09/25	248.04	.00	
Bank of America-1965	04092025	01-407.261	Staples-Earbuds	04/09/25	124.02	.00	
Bank of America-1965	04092025	01-407.319	ESRI-GIS Annual Subscription	04/09/25	599.00	.00	
Bank of America-1965	04092025	06-448.319	ESRI-GIS Annual Subscription	04/09/25	299.50	.00	
Bank of America-1965	04092025	08-429.319	ESRI-GIS Annual Subscription	04/09/25	299.50	.00	
Bank of America-1965	04092025	01-407.319	Microsoft - Mo License Subscription for Visio - April	04/09/25	5.00	.00	
Total Bank of America-1965:					1,580.06	.00	
Bank of America-6520							
Bank of America-6520	04092025	06-448.421	PA Rural Water Conference - DiMatteo/Martinson/McKelley	04/09/25	1,335.00	.00	
Bank of America-6520	04092025	08-429.421	The Penn Stater Hotel - DiMatteo	04/09/25	412.92	.00	
Bank of America-6520	04092025	08-429.421	The Penn Stater Hotel - Martinson	04/09/25	412.92	.00	
Bank of America-6520	04092025	08-429.421	The Penn Stater Hotel - McKelley	04/09/25	412.92	.00	
Bank of America-6520	04092025	06-448.421	Kalahari Resort - Refund	04/09/25	73.00-	.00	
Bank of America-6520	04092025	08-429.421	Kalahari Resort - Refund	04/09/25	73.00-	.00	
Total Bank of America-6520:					2,427.76	.00	
Bank of America-7523							
Bank of America-7523	04092025	01-410.240	Staples-Post-its/Pads/Toner/Tape/Pens/Plates	04/09/25	365.68	.00	
Bank of America-7523	04092025	01-410.240	Staples-Pens	04/09/25	28.82	.00	
Bank of America-7523	04092025	01-410.421	Valero-Gas	04/09/25	30.07	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bank of America-7523	04092025	01-410.315	Amazon-K-Cups	04/09/25	39.98	.00	
Bank of America-7523	04092025	01-410.421	Grand Resort Hotel - Training - Sabulsky	04/09/25	911.30	.00	
Bank of America-7523	04092025	01-410.260	Amazon-EOC Clocks	04/09/25	135.96	.00	
Bank of America-7523	04092025	01-410.421	PRI-Police Records Management	04/09/25	390.60	.00	
Bank of America-7523	04092025	01-410.420	IAAI	04/09/25	78.00	.00	
Bank of America-7523	04092025	01-410.238	Amazon-Shoe Care Kit	04/09/25	34.99	.00	
Bank of America-7523	04092025	01-410.210	St Lukes-CPR Cards	04/09/25	58.00	.00	
Bank of America-7523	04092025	06-448.600	Knox Co-Knox Box-Utility Garage	04/09/25	631.00	.00	
Bank of America-7523	04092025	01-410.421	PRI-Police Records Management	04/09/25	250.60	.00	
Total Bank of America-7523:					2,955.00	.00	
Bank of America-8687							
Bank of America-8687	04092025	01-414.421	ASI-Webinars-Rabold	04/09/25	1,098.00	.00	
Bank of America-8687	04092025	01-414.421	EventBrite - Subdivision & Land Dev - Casey	04/09/25	140.56	.00	
Bank of America-8687	04092025	01-414.421	PSAB - Webinar - Casey	04/09/25	25.00	.00	
Bank of America-8687	04092025	01-414.421	PSAB - Webinar - Casey	04/09/25	45.00	.00	
Bank of America-8687	04092025	01-414.421	PSAB - Webinar - Casey	04/09/25	25.00	.00	
Total Bank of America-8687:					1,333.56	.00	
Bank of America-8802							
Bank of America-8802	04092025	01-452.240	Staples - Printed Flyers for Egg Hunt	04/09/25	131.77	.00	
Total Bank of America-8802:					131.77	.00	
Bank of America-9042							
Bank of America-9042	04092025	01-400.200	Lehigh Valley Iron Pigs Night - Deposit	04/09/25	424.00	.00	
Bank of America-9042	04092025	01-401.420	The Morning Call - Qtr subscription	04/09/25	442.00	.00	
Bank of America-9042	04092025	01-401.421	NIGP Conference - Wilson	04/09/25	49.99	.00	
Bank of America-9042	04092025	01-401.420	Lehigh Valley Business	04/09/25	8.00	.00	
Total Bank of America-9042:					923.99	.00	
Baxter, Ian							
Baxter, Ian	04092025	01-414.113	ZHB-4/9/25	04/09/25	40.00	.00	
Total Baxter, Ian:					40.00	.00	
Beth-Hanover Supply Co. Inc.							
Beth-Hanover Supply Co. I	421627	06-448.600	Utility Garage Rehab	04/09/25	272.34	.00	
Total Beth-Hanover Supply Co. Inc.:					272.34	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	04102025	06-448.368	Water for Resale	04/10/25	310.76	.00	
Total Bethlehem-012968-01, City of:					310.76	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	04102025	06-448.363	Hydrant Rental	04/10/25	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Biros Utilities Inc							
Biros Utilities Inc	204008	01-451.315	Portable Toilet Rental - Green Acres - 4/2/25-4/29/25	04/03/25	150.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Biros Utilities Inc:					150.00	.00	
Birosik, Nicholas							
Birosik, Nicholas	04092025	01-414.113	ZHB-4/9/25	04/09/25	40.00	.00	
Total Birosik, Nicholas:					40.00	.00	
Bringenberg, Richard							
Bringenberg, Richard	04092025	01-430.192	2025-Clothing Allowance	04/09/25	30.32	.00	
Total Bringenberg, Richard:					30.32	.00	
Buckno Lisicky & Company							
Buckno Lisicky & Company	2211696	01-402.311	2024 Audit and DCED Filing	03/31/25	20,600.00	.00	
Buckno Lisicky & Company	2211696	06-448.311	2024 Audit and DCED Filing	03/31/25	2,575.00	.00	
Buckno Lisicky & Company	2211696	08-429.311	2024 Audit and DCED Filing	03/31/25	2,575.00	.00	
Total Buckno Lisicky & Company:					25,750.00	.00	
Builders Door & Hardware Inc							
Builders Door & Hardware I	727801	06-448.600	Door Frames - Block - Utility Garage	04/02/25	1,163.57	.00	
Total Builders Door & Hardware Inc:					1,163.57	.00	
Contractors Equipment Inc							
Contractors Equipment Inc	102147S	01-430.260	Concrete Mixer	04/04/25	4,367.00	.00	
Total Contractors Equipment Inc:					4,367.00	.00	
Coopersburg Materials							
Coopersburg Materials	26139	01-438.245	Blacktop for Country Club Road	04/05/25	730.17	.00	
Total Coopersburg Materials:					730.17	.00	
Core & Main							
Core & Main	W497039	06-448.240	New Meters for Hospital - Reimb by LVHN	03/28/25	31,384.24	.00	
Total Core & Main:					31,384.24	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	1111	01-413.317	1913 Duffield Ct - Clean-up Property/Board House	04/03/25	4,020.00	.00	
Curb Appeal Plus LLC	1112	01-413.317	904 E Federal - Clean-up Trash & Tree Debris	04/16/25	765.00	.00	
Total Curb Appeal Plus LLC:					4,785.00	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B209	01-401.320	Answr Service/Pump Stn Alrm-Mar 2025	03/28/25	205.97	.00	
Total Dispatch Answering Service:					205.97	.00	
Easton Block & Supply							
Easton Block & Supply	114-00062192	06-448.600	Utility Garage Rehab	04/04/25	500.80	.00	
Total Easton Block & Supply:					500.80	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Edwards Business Systems							
Edwards Business System	3757735	01-401.375	Prorated Bill for Annual Billing - DPW Copier	04/15/25	.65	.00	
Edwards Business System	3757737	01-401.375	Prorated Bill for Annual Billing - Admin Copier	04/15/25	60.18	.00	
Edwards Business System	3757739	01-401.375	Prorated Bill for Annual Billing - PD Printer	04/15/25	16.83	.00	
Edwards Business System	3757740	01-401.375	Prorated Bill for Annual Billing - DPW Copier	04/15/25	6.77	.00	
Total Edwards Business Systems:					84.43	.00	
Exeter Supply Company Inc.							
Exeter Supply Company In	316912	06-448.375	Antenna for Leak Detection	04/15/25	479.00	.00	
Total Exeter Supply Company Inc.:					479.00	.00	
F.W. Webb Company							
F.W. Webb Company	90233993	01-451.240	Repair Water Fountain - Devonshire	04/10/25	136.43	.00	
F.W. Webb Company	90234375	01-451.240	Sink Parts - Parks	04/03/25	111.35	.00	
F.W. Webb Company	90272965	06-448.600	Plumbing - Utility Garage	04/04/25	249.14	.00	
F.W. Webb Company	90287095	06-448.600	Sump Pump/Fittings - Utility Garage	04/07/25	473.88	.00	
Total F.W. Webb Company:					970.80	.00	
Ferguson Waterworks #920							
Ferguson Waterworks #92	0698489-1	01-430.240	Spray paint	03/24/25	55.20	.00	
Ferguson Waterworks #92	0739364	06-448.600	Pipe for Utility Garage	03/24/25	1,265.56	.00	
Total Ferguson Waterworks #920:					1,320.76	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51168718-00	01-409.373	Glue for Underground Electric - Blue Garage	01/07/25	35.88	.00	
Total Fromm Electric Supply Corp:					35.88	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	557894	06-448.600	Cement/Rebar- Utility Garage	04/02/25	480.00	.00	
Total Gatti Morrison Construction Service Inc:					480.00	.00	
Goodyear Tire & Rubber Co							
Goodyear Tire & Rubber C	218-1008983	01-437.375	Tires-Skid Steer	01/03/25	4,103.51	.00	
Goodyear Tire & Rubber C	218-1009029	01-437.251	#17-Tires	02/10/25	840.08	.00	
Goodyear Tire & Rubber C	218-1009113	01-437.375	#68-Tires	04/01/25	533.00	.00	
Total Goodyear Tire & Rubber Co:					5,476.59	.00	
Green Pond Nursery							
Green Pond Nursery	35865	01-451.371	Playground Mulch	03/28/25	1,762.50	.00	
Green Pond Nursery	35910	01-451.371	Playgound mulch	04/03/25	5,992.50	.00	
Total Green Pond Nursery:					7,755.00	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	PSO581800-1	01-437.375	Filters-Excavator	04/11/25	485.30	.00	
Groff Tractor & Equipment	RSA067329-1	41-409.600	Excavator Rental - Salt Shed	04/04/25	2,785.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Groff Tractor & Equipment:					3,270.30	.00	
Gross McGinley LLP							
Gross McGinley LLP	11/1	01-404.310	Acct# 32175.0005-Mar 2025-Bankruptcy	04/01/25	274.00	.00	
Gross McGinley LLP	12	01-404.310	Acct# 32175.0011-Mar-2025-Police	04/01/25	117.00	.00	
Gross McGinley LLP	27	01-404.310	Acct# 32175.0000 Mar 2025-Administration	04/01/25	4,755.00	.00	
Gross McGinley LLP	27/1	01-404.318	Acct# 32175.0004-Mar 2025-Planning Items	04/01/25	1,287.00	.00	
Gross McGinley LLP	27/1	01-404.310	Acct# 32175.0004-Mar 2025-Planning Items	04/01/25	975.00	.00	
Total Gross McGinley LLP:					7,408.00	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	2056877	01-437.375	#64-Floor/Deck Screws	04/07/25	50.00	.00	
Total Hale Trailer Brake & Wheel Inc:					50.00	.00	
Heacock Lumber							
Heacock Lumber	43243	01-437.375	#64-New Deck/Parks	04/03/25	768.00	.00	
Total Heacock Lumber:					768.00	.00	
Herman, Kent							
Herman, Kent	04092025	01-414.113	ZHB-4/9/25	04/09/25	50.00	.00	
Total Herman, Kent:					50.00	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	X202377103:01	01-437.251	#20-Air Filter/Coolant	04/01/25	221.64	.00	
Total Hunter Keystone Peterbilt LP:					221.64	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	0198720	01-408.318	Project#00329024.111-1301 Flexer-3/2/25-3/29/25	04/03/25	4,489.50	.00	
Isett & Associates, Barry	0198770	01-408.313	Project#00329025.001-Maintenance Equpt Rental-3/2/25-3/29/25	04/03/25	1,410.60	.00	
Isett & Associates, Barry	0198824	01-408.318	Project#00329024.512-GR 1602 Broadway-3/2/25-3/29/25	04/04/25	175.50	.00	
Isett & Associates, Barry	0198825	01-408.318	Project#00329025.552-814 Lawrence-Road Opening-2/5/25-3/29/25	04/04/25	207.00	.00	
Isett & Associates, Barry	0198837	01-446.313	Project#00329025.400-MS4 Services-3/2/25-3/29/25	04/07/25	787.50	.00	
Isett & Associates, Barry	0198913	01-408.318	Project#00329024.515-2719 Lindberg-Grading-3/2/25-3/29/25	04/07/25	292.50	.00	
Isett & Associates, Barry	0198914	01-408.318	Project#00329024.517-2956 Linden-Grading-2/5/25-3/29/25	04/07/25	183.00	.00	
Isett & Associates, Barry	0198915	01-408.318	Project#00329024.518-1115 Lehigh-Grading-1/10/25-3/29/25	04/07/25	198.00	.00	
Isett & Associates, Barry	0198951	01-408.313	Project#00329024.002-2937 S Pike Groundwater Sample-3/2/25-3/29/25	04/08/25	180.00	.00	
Isett & Associates, Barry	0199233	01-408.318	Project#00329024.519-1220 Fretz-Grading-2/11/25-3/29/25	04/10/25	367.50	.00	
Isett & Associates, Barry	0199266	01-408.318	Project#00329023.003-City Line Fire & Water-3/2/25-3/29/25	04/10/25	213.50	.00	
Isett & Associates, Barry	0199268	01-408.318	Project#00329023.007-South Mall ReDev Rev-3/2/25-3/29/25	04/10/25	69.00	.00	
Isett & Associates, Barry	0199269	01-408.318	Project#00329024.101-Vistas at S Mtn-3/2/25-3/29/25	04/10/25	287.50	.00	
Isett & Associates, Barry	0199270	01-408.318	Project#00329024.102-1507 Lehigh Minor Sub-3/2/25-3/29/25	04/10/25	34.50	.00	
Isett & Associates, Barry	0199271	01-408.318	Project#00329024.108-760 E Paoli				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Minor Sub-3/2/25-3/29/25	04/10/25	95.50	.00	
Isett & Associates, Barry	0199272	01-408.318	Project#00329024.109-900 E Paoli St-Min Sub-3/2/29-3/29	04/10/25	99.50	.00	
Isett & Associates, Barry	0199273	01-408.313	Project#00329025.003-Plowing & Cindering Policy-3/2/25-3/29/25	04/10/25	2,572.50	.00	
Isett & Associates, Barry	0199303	08-429.313	Project#00329024.301-Sewer Rehab-3/2/25-3/29/25	04/11/25	345.00	.00	
Isett & Associates, Barry	0199305	08-429.313	Project#00329025.300-Water and Sewer General-3/2/25-3/29/25	04/11/25	10,751.00	.00	
Isett & Associates, Barry	0199329	01-408.313	Project#00329025.000-General Municipal Eng-3/2/25-3/29/25	04/11/25	2,365.50	.00	
Isett & Associates, Barry	01999330	01-408.313	Project#00329025.002-LWCF Grant Preparation-3/2/25-3/29/25	04/11/25	352.50	.00	
Isett & Associates, Barry	VI-198877	01-414.306	Inspection Services - Commercial	04/07/25	5,453.00	.00	
Isett & Associates, Barry	VI-198877	01-414.306	Inspection Services - Residential	04/07/25	3,622.50	.00	
Total Isett & Associates, Barry:					34,552.60	.00	
Keith's Mobile Lock & Door Ser							
Keith's Mobile Lock & Door	24927	06-448.251	Step Van Lock	04/07/25	57.00	.00	
Total Keith's Mobile Lock & Door Ser:					57.00	.00	
Knerr, David G.							
Knerr, David G.	2613	01-406.314	DC pension plan quarterly statement	04/06/25	480.00	.00	
Total Knerr, David G.:					480.00	.00	
Kovach, Joseph							
Kovach, Joseph	04092025	01-414.113	ZHB-4/9/25	04/09/25	40.00	.00	
Total Kovach, Joseph:					40.00	.00	
L.E.A.D. Inc							
L.E.A.D. Inc	4277	01-410.421	SRO Materials	03/31/25	2,075.70	.00	
Total L.E.A.D. Inc:					2,075.70	.00	
Leayman, Allison							
Leayman, Allison	04092025	01-414.113	ZHB-4/9/25	04/09/25	40.00	.00	
Total Leayman, Allison:					40.00	.00	
Lehigh County Authority							
Lehigh County Authority	10025	06-448.367	4Q24 LCA Sewer - New Agreement Correction	04/09/25	13.37	.00	
Total Lehigh County Authority:					13.37	.00	
Lehigh County Law Department							
Lehigh County Law Depart	20250404	01-400.240	File Ord: #04-2025-674 Testing, Repair, Replacement of Sewer Laterals	04/04/25	20.00	20.00	04/16/25
Total Lehigh County Law Department:					20.00	20.00	
Lehigh Valley Water Suppliers							
Lehigh Valley Water Suppli	20250408	01-430.315	Three 20x13 Tents	04/08/25	300.00	300.00	04/09/25
Total Lehigh Valley Water Suppliers:					300.00	300.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Losagio, Bryan							
Losagio, Bryan	03212025	01-410.238	Reimb-Uniform supplies	03/21/25	116.73	.00	
Total Losagio, Bryan:					116.73	.00	
Madle's Hardware							
Madle's Hardware	227753/1	01-451.240	Wheelbarrow Tire	03/31/25	49.99	.00	
Madle's Hardware	227770/1	01-451.260	Wheelbarrow-Parks	04/01/25	169.99	.00	
Madle's Hardware	227791/1	01-430.260	Shovels	04/02/25	70.98	.00	
Madle's Hardware	227816/1	01-451.240	Hose-Parks	04/04/25	49.99	.00	
Madle's Hardware	227833/1	01-451.240	Fasteners - Fence at Lindberg	04/04/25	8.48	.00	
Madle's Hardware	227861/1	01-410.260	Supplies for Pole Building	04/07/25	26.99	.00	
Madle's Hardware	227873/1	01-451.240	Tack/Screws - Lindberg Fence	04/08/25	16.88	.00	
Madle's Hardware	227883/1	01-451.240	Tack-Lindberg Fence	04/08/25	5.78	.00	
Madle's Hardware	227889/1	06-448.240	Propane Tank Refill	04/08/25	16.00	.00	
Madle's Hardware	227975/1	06-448.240	Propane Tank Refill	04/14/25	32.00	.00	
Madle's Hardware	227977/1	08-429.240	Propane Tank Refill	04/14/25	5.99	.00	
Total Madle's Hardware:					453.07	.00	
Malden, WG							
Malden, WG	24231	08-429.317	Sewer Meter Calibrations	04/04/25	4,689.58	.00	
Total Malden, WG:					4,689.58	.00	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	0000141880	01-433.246	Signs for Drop-off Centers	04/10/25	597.20	.00	
Total Miller Municipal Supply LLC:					597.20	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0413340-IN	01-436.370	Inlet risers	04/09/25	772.00	.00	
Total Monarch Precast Concrete Corp:					772.00	.00	
Motorola Solutions Inc							
Motorola Solutions Inc	8282069656	41-410.700	Car Camera Systems - #205/214/215	02/05/25	18,909.36	.00	
Total Motorola Solutions Inc:					18,909.36	.00	
National Assoc of Fire Investigators							
National Assoc of Fire Inve	03202025	01-410.420	NAFI membership-ID# 10646-10532-Sabo-6/19/2025-6/18/2025	03/20/25	70.00	.00	
Total National Assoc of Fire Investigators:					70.00	.00	
Nazareth Ford							
Nazareth Ford	313081	06-448.251	#32-Key/Inspection	04/07/25	172.17	.00	
Nazareth Ford	313081	08-429.251	#32-Key/Inspection	04/07/25	172.18	.00	
Total Nazareth Ford:					344.35	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8532882	41-409.600	Stone for Salt Shed	04/02/25	3,590.60	.00	
Total New Enterprise Stone & Lime Co Inc:					3,590.60	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	04042025	01-410.238	Reimb-Shoes	04/04/25	219.90	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Nothstein, Richard B.:					219.90	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	211853-0	01-401.156	2025 May coverage	04/07/25	5,303.87	.00	
PA Municipal Health Ins Co	211853-0	01-402.156	2025 May coverage	04/07/25	3,314.92	.00	
PA Municipal Health Ins Co	211853-0	01-410.156	2025 May coverage	04/07/25	49,459.02	.00	
PA Municipal Health Ins Co	211853-0	01-414.156	2025 May coverage	04/07/25	7,929.33	.00	
PA Municipal Health Ins Co	211853-0	01-430.156	2025 May coverage	04/07/25	43,158.81	.00	
PA Municipal Health Ins Co	211853-0	06-401.156	2025 May coverage	04/07/25	497.24	.00	
PA Municipal Health Ins Co	211853-0	06-448.156	2025 May coverage	04/07/25	11,303.88	.00	
PA Municipal Health Ins Co	211853-0	08-401.156	2025 May coverage	04/07/25	497.24	.00	
PA Municipal Health Ins Co	211853-0	08-429.156	2025 May coverage	04/07/25	11,303.88	.00	
PA Municipal Health Ins Co	211853-0	10-426.156	2025 May coverage	04/07/25	1,458.56	.00	
Total PA Municipal Health Ins Coop:					134,226.75	.00	
PA Municipal Retirement System							
PA Municipal Retirement S	20250417	90-214000	PMRS Contributions Payroll Date 04/17/2025	04/15/25	2,372.79	2,372.79	04/15/25
Total PA Municipal Retirement System:					2,372.79	2,372.79	
PA One Call System Inc.							
PA One Call System Inc.	0001099802	01-401.320	2025-Mar-Voice/Fax messages	03/31/25	202.50	.00	
Total PA One Call System Inc.:					202.50	.00	
PA Rural Water							
PA Rural Water	44886	06-448.421	Training-McKelley	04/07/25	155.00	.00	
Total PA Rural Water:					155.00	.00	
Patriot Workwear							
Patriot Workwear	43038	01-410.238	Sneakers/Pants-Sabulsky	03/28/25	177.00	.00	
Patriot Workwear	43102	01-410.238	Vest-Sabo [Vest grant]	04/08/25	1,152.00	.00	
Patriot Workwear	43144	01-410.238	Shirts - Reavis/Sabulsky	04/10/25	210.00	.00	
Total Patriot Workwear:					1,539.00	.00	
Pitney Bowes Global Financial Services L							
Pitney Bowes Global Finan	3320503997	01-401.375	2/4/25 thru 5/3/25 lease	03/16/25	339.00	.00	
Total Pitney Bowes Global Financial Services L:					339.00	.00	
PPL Electric Utilities							
PPL Electric Utilities	032725	35-433.362	72390-08002	03/27/25	25.16	.00	
PPL Electric Utilities	03312025	08-429.361	95425-66011	03/31/25	24.99	.00	
PPL Electric Utilities	033125	35-434.361	79200-43006	03/31/25	12,579.19	.00	
PPL Electric Utilities	04012025	08-429.361	39790-24008	04/01/25	329.40	.00	
PPL Electric Utilities	040125	06-448.361	59410-04007	04/01/25	27.00	.00	
PPL Electric Utilities	04022025	08-429.361	47020-14000	04/02/25	25.02	.00	
PPL Electric Utilities	04072025	08-429.361	15450-07020	04/07/25	25.48	.00	
PPL Electric Utilities	04082025	08-429.361	56060-06003	04/08/25	25.40	.00	
PPL Electric Utilities	0412025	01-451.361	62400-52006	04/01/25	14.54	.00	
PPL Electric Utilities	0472025	08-429.361	08450-07007	04/07/25	25.40	.00	
PPL Electric Utilities	0482025	06-448.361	30460-06001	04/08/25	542.15	.00	
PPL Electric Utilities	20250327	08-429.361	31590-08002	03/27/25	25.34	.00	
PPL Electric Utilities	20250331	35-434.361	79000-43000	03/31/25	618.51	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	20250401	35-433.362	96549-22003	04/01/25	34.50	.00	
PPL Electric Utilities	2025401	35-433.362	97159-57000	04/01/25	41.56	.00	
PPL Electric Utilities	3272025	35-433.362	95790-09009	03/27/25	25.16	.00	
PPL Electric Utilities	33125	08-429.361	49200-35001	03/31/25	36.14	.00	
PPL Electric Utilities	4012025	35-433.362	59610-04003	04/01/25	39.84	.00	
PPL Electric Utilities	40125	08-429.361	98810-20005	04/01/25	138.82	.00	
PPL Electric Utilities	4072025	08-429.361	42850-08008	04/07/25	25.40	.00	
PPL Electric Utilities	4082025	03-412.320	54260-05026	04/08/25	560.77	.00	
PPL Electric Utilities	412025	35-433.362	32810-04003	04/01/25	35.22	.00	
PPL Electric Utilities	4125	35-433.362	58010-04003	04/01/25	36.82	.00	
PPL Electric Utilities	472025	08-429.361	32650-08001	04/07/25	25.40	.00	
Total PPL Electric Utilities:					15,287.21	.00	
Primo Brands							
Primo Brands	15D0436481527	01-409.366	Admin Bldg- Acct#0436481527	04/08/25	197.84	.00	
Primo Brands	15D0436481543	01-409.366	Police Dept - Acct #0436481543	04/08/25	55.96	.00	
Primo Brands	15D0436481576	01-409.366	DPW - Acct #0436481576	04/08/25	118.80	.00	
Primo Brands	15D0441704392	01-409.366	Franko - Acct#0441704392	04/08/25	10.23	.00	
Primo Brands	25C0436481543	01-409.366	Police Dept - Acct #0436481543	04/05/25	232.82	.00	
Primo Brands	25C0441704392	01-409.366	Franko - Acct#0441704392	04/05/25	8.99	.00	
Total Primo Brands:					624.64	.00	
PSATS							
PSATS	INV-170826-D9S3	01-414.421	Code Enforcement Academy-Lopez	04/11/25	125.00	.00	
Total PSATS:					125.00	.00	
RCN							
RCN	075195001-00154	01-409.320	42010751950-01	04/01/25	2,305.38	.00	
RCN	075195101-00154	03-411.320	4201-0751951-01	04/01/25	486.29	.00	
RCN	076588001-00154	01-401.320	4201-0765880-01	04/01/25	78.39	.00	
RCN	076588201-00154	01-401.320	4201-0765882-01	04/01/25	69.95	.00	
RCN	077255501-00154	01-401.320	4201-0772555-01	04/01/25	62.55	.00	
RCN	079153201-00154	01-409.320	4201-0791532-01	04/01/25	162.49	.00	
RCN	079436701-00154	03-412.320	079436701-0015432	04/01/25	606.93	.00	
Total RCN:					3,771.98	.00	
Reliable Sign and Striping							
Reliable Sign and Striping	6192	01-433.246	Stop Signs/Speed Limit Signs	03/05/25	1,439.00	.00	
Reliable Sign and Striping	6229	01-433.246	Signs	04/01/25	320.00	.00	
Reliable Sign and Striping	6243	01-433.246	Signs for Drop-off Centers	04/01/25	70.00	.00	
Total Reliable Sign and Striping:					1,829.00	.00	
Salisbury Township							
Salisbury Township	BILL 4297	01-474.430	2025 Township Tax Bill	04/01/25	277.47	.00	
Total Salisbury Township:					277.47	.00	
Salisbury Township Employees							
Salisbury Township Employ	20250417	90-229000	DPW Dues Paryoll Date 04/17/25	04/15/25	220.00	220.00	04/15/25
Total Salisbury Township Employees:					220.00	220.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Schaedler Yesco							
Schaedler Yesco	S7865741.001	41-409.600	Twp LED Light Upgrades - DPW Garage	04/01/25	2,275.00	.00	
Schaedler Yesco	S7865741.002	41-409.600	Twp LED Light Upgrades - DPW Garage	04/02/25	9,543.15	.00	
Schaedler Yesco	S7881119.001	06-448.600	Under Floor Electric - Utility Garage	03/19/25	333.07	.00	
Total Schaedler Yesco:					12,151.22	.00	
Service Electric Cable TV							
Service Electric Cable TV	04012025	01-401.320	#0715417274	04/01/25	92.90	.00	
Total Service Electric Cable TV:					92.90	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	03312025	01-410.315	Police Car Washes-Mar 2025	03/31/25	180.00	.00	
Total Shammy Shine Car Washes:					180.00	.00	
SHI International Corp							
SHI International Corp	B19613292	01-407.261	2025 PC/Laptop Replacements	04/10/25	9,489.61	.00	
SHI International Corp	B19613292	06-448.261	2025 PC/Laptop Replacements	04/10/25	665.64	.00	
SHI International Corp	B19613292	08-429.261	2025 PC/Laptop Replacements	04/10/25	665.64	.00	
SHI International Corp	B19613292	10-407.261	2025 PC/Laptop Replacements	04/10/25	529.12	.00	
Total SHI International Corp:					11,350.01	.00	
Singles, Darrell							
Singles, Darrell	04162025	06-448.171	2025-Health Reimbursement	04/16/25	86.00	.00	
Singles, Darrell	04162025	08-429.171	2025-Health Reimbursement	04/16/25	86.00	.00	
Total Singles, Darrell:					172.00	.00	
South Whitehall Township							
South Whitehall Township	26800	06-448.369	1Q2025 water/Acct#289	04/02/25	2,469.04	.00	
South Whitehall Township	26802	41-439.700	Inter-Municipal Agreement - 50% Purchase John Deere Dozer	04/04/25	74,750.00	.00	
Total South Whitehall Township:					77,219.04	.00	
Staples Advantage							
Staples Advantage	6028974234	01-401.240	Copy paper/Frame	04/09/25	75.73	.00	
Total Staples Advantage:					75.73	.00	
STPOA							
STPOA	20250417	90-226000	Police Dues Payroll Date 04/17/25	04/15/25	560.00	560.00	04/15/25
Total STPOA:					560.00	560.00	
Suburban Propane-2022							
Suburban Propane-2022	920224962130409	01-401.231	unleaded	04/08/25	15.72	.00	
Suburban Propane-2022	920224962130409	01-410.231	unleaded	04/08/25	792.94	.00	
Suburban Propane-2022	920224962130409	01-430.231	unleaded	04/08/25	255.02	.00	
Suburban Propane-2022	920224962130409	06-448.231	unleaded	04/08/25	95.00	.00	
Suburban Propane-2022	920224962130409	08-429.231	unleaded	04/08/25	95.00	.00	
Suburban Propane-2022	920224962130409	03-413.231	unleaded	04/08/25	67.66	.00	
Suburban Propane-2022	920224962130409	01-430.231	diesel	04/08/25	828.90	.00	
Suburban Propane-2022	920224962130409	06-448.231	diesel	04/08/25	64.21	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	920224962130409	08-429.231	diesel	04/08/25	64.21	.00	
Suburban Propane-2022	920224962130409	03-413.231	diesel	04/08/25	120.01	.00	
Suburban Propane-2022	920224962140327	01-401.231	unleaded	03/26/25	19.19	.00	
Suburban Propane-2022	920224962140327	01-410.231	unleaded	03/26/25	967.69	.00	
Suburban Propane-2022	920224962140327	01-430.231	unleaded	03/26/25	311.22	.00	
Suburban Propane-2022	920224962140327	06-448.231	unleaded	03/26/25	115.94	.00	
Suburban Propane-2022	920224962140327	08-429.231	unleaded	03/26/25	115.94	.00	
Suburban Propane-2022	920224962140327	03-413.231	unleaded	03/26/25	82.56	.00	
Suburban Propane-2022	920224962140327	01-430.231	diesel	03/26/25	1,177.47	.00	
Suburban Propane-2022	920224962140327	06-448.231	diesel	03/26/25	91.21	.00	
Suburban Propane-2022	920224962140327	08-429.231	diesel	03/26/25	91.21	.00	
Suburban Propane-2022	920224962140327	03-413.231	diesel	03/26/25	170.49	.00	
Suburban Propane-2022	920224962180403	01-401.231	unleaded	04/02/25	12.53	.00	
Suburban Propane-2022	920224962180403	01-410.231	unleaded	04/02/25	632.10	.00	
Suburban Propane-2022	920224962180403	01-430.231	unleaded	04/02/25	203.29	.00	
Suburban Propane-2022	920224962180403	06-448.231	unleaded	04/02/25	75.73	.00	
Suburban Propane-2022	920224962180403	08-429.231	unleaded	04/02/25	75.73	.00	
Suburban Propane-2022	920224962180403	03-413.231	unleaded	04/02/25	53.93	.00	
Suburban Propane-2022	920224962180403	01-430.231	diesel	04/02/25	1,092.02	.00	
Suburban Propane-2022	920224962180403	06-448.231	diesel	04/02/25	84.59	.00	
Suburban Propane-2022	920224962180403	08-429.231	diesel	04/02/25	84.59	.00	
Suburban Propane-2022	920224962180403	03-413.231	diesel	04/02/25	158.14	.00	
Total Suburban Propane-2022:					8,014.24	.00	
Times News							
Times News	100545661-122820	01-401.341	Ad: 12/27/23	01/04/24	151.69	.00	
Times News	100562808-032720	01-401.341	Ad: 3/26/25- BOC Mtg re: Sewer Lateral Insp Ordinance	04/03/25	234.45	.00	
Times News	100562817-032720	01-414.341	Ad: 3/26/25-ZHB Mtg	04/03/25	196.05	.00	
Times News	100563194-040320	01-401.341	Ad: 04/02/25-Auction of Twp Equipment	04/03/25	101.25	.00	
Total Times News:					683.44	.00	
T-Mobile USA Inc							
T-Mobile USA Inc	9601205708	01-410.318	Cell Phone Order-Warrant	04/09/25	50.00	.00	
Total T-Mobile USA Inc:					50.00	.00	
Tom's Auto Tag/Notary Service							
Tom's Auto Tag/Notary Ser	314	01-437.251	Processing Fee for Replacement Registration Card	04/04/25	20.00	.00	
Total Tom's Auto Tag/Notary Service:					20.00	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	03312025	06-448.240	#33-Supplies	03/31/25	59.99	.00	
Tractor Supply Credit Plan	03312025	08-429.260	Step Van Tools	03/31/25	64.99	.00	
Tractor Supply Credit Plan	03312025	08-429.260	Step Van Tools	03/31/25	64.99	.00	
Tractor Supply Credit Plan	03312025	01-430.240	Parts for Wheelbarrow	03/31/25	79.96	.00	
Total Tractor Supply Credit Plan:					269.93	.00	
U.S. Department of Agriculture							
U.S. Department of Agricult	3005315696	01-451.371	Goose Mgmnt-1Q25	04/01/25	1,733.93	.00	
Total U.S. Department of Agriculture:					1,733.93	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Upper Saucon Township							
Upper Saucon Township	250404	10-431.303	Fuel Usage & Repairs Upper Saucon Wheel Loader	04/04/25	916.42	.00	
Total Upper Saucon Township:					916.42	.00	
Valley Networks Inc							
Valley Networks Inc	6581	01-407.319	Datto Monthly Cloud Backup-May 2025	04/16/25	928.50	.00	
Valley Networks Inc	6581	06-448.319	Datto Monthly Cloud Backup-May 2025	04/16/25	123.80	.00	
Valley Networks Inc	6581	08-429.319	Datto Monthly Cloud Backup-May 2025	04/16/25	123.80	.00	
Valley Networks Inc	6581	10-407.319	Datto Monthly Cloud Backup-May 2025	04/16/25	61.90	.00	
Total Valley Networks Inc:					1,238.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	8241237	01-414.316	ZHB-4/9/2025	04/15/25	350.00	.00	
Total Veritext Mid-Atlantic:					350.00	.00	
Verizon-950							
Verizon-950	04022025	01-410.320	0563-Monitor Traffic Signals-Acct #950-441-486-0001-24	04/02/25	47.41	.00	
Total Verizon-950:					47.41	.00	
Wachs Co, E. H.							
Wachs Co, E. H.	INV234288	06-448.375	Valve Turner Repair	04/08/25	1,330.00	.00	
Total Wachs Co, E. H.:					1,330.00	.00	
Waitz Corporation							
Waitz Corporation	141538	01-406.240	Glass Award-Bonaskiewich	04/14/25	158.85	.00	
Total Waitz Corporation:					158.85	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	INV768394	01-437.375	Battery-EMA Trailer	04/10/25	1,039.60	.00	
Total Warehouse Battery Outlet Inc:					1,039.60	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	115934	01-437.375	Pullstart-BS50-4 Jumping Jack	04/11/25	51.87	.00	
Total Whitehall Turf Equipment:					51.87	.00	
Whitetail Disposal							
Whitetail Disposal	1471017	10-427.300	Trash & Recycling Services - March 2025	03/31/25	168,066.58	.00	
Whitetail Disposal	1471017	10-427.300	Removal of Freon Items - March 2025	03/31/25	275.00	.00	
Total Whitetail Disposal:					168,341.58	.00	
Wilson Products							
Wilson Products	0003205632	01-437.251	Acetylene	03/31/25	12.00	.00	
Total Wilson Products:					12.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Wilson, Shemaine							
Wilson, Shemaine	04112025	01-401.421	Reimb-Mileage-NIGP Roadshow	04/11/25	117.32	.00	
Total Wilson, Shemaine:					117.32	.00	
XYCOM							
XYCOM	24454	41-409.700	AV for PD/EOC Training Reno-Final Pymt	04/04/25	20,805.00	.00	
Total XYCOM:					20,805.00	.00	
Young, William							
Young, William	04162025	91-248000	Escrow Release	04/16/25	2,093.65	.00	
Total Young, William:					2,093.65	.00	
Zulic, Brian							
Zulic, Brian	20250417	01-410.132	Brain Zulic heart & Lung- 03/30/25-04/12/25	04/15/25	3,928.00	3,928.00	04/15/25
Total Zulic, Brian:					3,928.00	3,928.00	
Grand Totals:					667,789.31	7,622.54	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					236,161.86	4,248.00	
Fire Fund							
Total Fire Fund:					2,872.73	.00	
Water Fund							
Total Water Fund:					60,895.99	.00	
Sewer Fund							
Total Sewer Fund:					40,713.36	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					171,351.07	.00	
Highway Aid Fund							
Total Highway Aid Fund:					17,668.00	.00	
Capital General Fund							
Total Capital General Fund:					132,658.11	.00	
Payroll Fund							
Total Payroll Fund:					3,374.54	3,374.54	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					2,093.65	.00	
Grand Totals:					667,789.31	7,622.54	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 10, 2025
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 pm.

Commissioner Brinton turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Twp Manager/Comm Dev Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Genny Baillie, Recreation Director
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Charlie Myers, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Reports for the periods ending January 31, 2025 and February 28, 2025, and the List of Bills Payable for the period 3/22/25-4/4/25, broken down as follows:

\$82,320.99 = GENERAL
\$2,089.97 = FIRE
\$0 = LIBRARY
\$17,615.23 = WATER
\$216,206.59 = SEWER
\$276.02 = REFUSE & RECYCLING
\$185.72 = HIGHWAY AID
\$57,998.00 = CAPITAL GENERAL
\$3,516.54 = PAYROLL
\$380,209.06 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

March 27, 2025

Commissioner Brinton declared the Minutes from March 27, 2025 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance Establishing a Sewer Lateral Inspection and Repair Program.

Commissioner Brinton explained that this Ordinance adopts regulations to require the testing, inspection, repair, and replacement of sewers and sewer laterals for certain structures in the Township, including existing non-residential buildings and upon the resale of residential buildings, and providing for remedies and penalties for non-compliance.

Mr. Nicolo stated that this was discussed in a workshop, but since then, language has been added to allow for time extension requests, hardship deferrals, exemptions, and waivers.

Motion by Commissioner Conn, seconded by Commissioner Karol, to adopt Ordinance No. 04-2025-674, establishing a Sewer Lateral Inspection and Repair Program.

The Board voted: 5 Ayes; 0 Nays.

RESOLUTIONS

Resolution Recognizing the Years of Service and Accepting the Retirement of Township Manager Cathy Bonaskiewich.

The Board thanked Ms. Bonaskiewich for her 40 years of service to the Township.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Resolution No. 04-2025-1852, recognizing the Years of Service and Accepting the Retirement of Township Manager Cathy Bonaskiewich.

The Board voted: 5 Ayes; 0 Nays.

Resolution Appointing New Township Manager Cathy Gorman, effective April 28, 2025.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to adopt Resolution No. 04-2025-1853, appointing new Township Manager Cathy Gorman, effective April 28, 2025.

The Board voted: 5 Ayes; 0 Nays.

Resolution Authorizing the Disposal of Township Vehicles and Equipment.

Commissioner Brinton stated that the Township has Police, Public Works and Animal Control vehicles to dispose of by way of online auction sale, along with a boom mower, generator and gas boiler.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Resolution No. 04-2025-1854, authorizing the disposal of Township vehicles and equipment.

The Board voted: 5 Ayes; 0 Nays.

MOTIONS

Motion Awarding Road Equipment Rental with Operators Bid to Bracalente Construction.

Mr. Myers explained that there were inconsistencies in the bid documents submitted by the apparent low bidder, leading to the rejection of that bid. As a result, they are recommending awarding the contract to the second lowest bidder, Bracalente Construction.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to award the Road Equipment Rental with Operators Bid to Bracalente Construction.

The Board voted: 5 Ayes; 0 Nays.

Motion Rescinding Township Policy #400.3 – Street Plowing and Cindering Policy.

Commissioner Brinton noted that this is the first step in efforts to properly address the parameters concerning the Township's responsibilities for maintenance and repair of certain non-publicly owned and/or adopted streets and alleys. She stated that the Township has been taking care of these roads, but because they are in poor condition, it becomes problematic for Township equipment.

Motion by Commissioner Karol, seconded by Commissioner Conn, to rescind Township Policy #400.3 – Street Plowing and Cindering Policy.

The Board voted: 5 Ayes; 0 Nays.

Motion Authorizing Ceasing of Planning Commission Notification Mailings and Advertising.

Commissioner Brinton noted that this topic has been discussed at previous meetings and commented that anyone interested in viewing a Planning Commission agenda, including detailed project information, can do so by visiting the Township's website

Commissioner Karol clarified that this only pertains to planning matters, not zoning.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to authorize the ceasing of Planning Commission notifications mailings and advertisements.

The Board voted: 5 Ayes; 0 Nays.

Motion Authorizing Engagement of Consultant Strategic Solutions, LLC to Conduct Comprehensive Plan Update.

Mr. Nicolo stated that the Municipal Planning Code requires Comprehensive Plan updates every ten years, and since the Township's current Plan was last updated in 2012, an update is now overdue.

Commissioner Karol noted that the amount will not exceed \$75,000. Mr. Ziegenfus commented that they worked together to incorporate it into the budget as a multi-phase, multi-year project.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to authorize the engagement of Consultant Strategic Solutions, LLC to conduct a Comprehensive Plan update.

The Board voted: 5 Ayes; 0 Nays.

Motion Authorizing Entering into a Permanent Traffic Signal Easement Agreement and a Pedestrian Easement Agreement with Nicholas Park Mall LLC.

Ms. Bonaskiewich stated that this request was made by the attorneys for the developers of the South Mall for their redevelopment efforts. She noted that the easements will allow for the construction and maintenance of the required traffic signal supports as well as provide for the

construction of the required pedestrian path along the properties located at 3152 and 3310 Lehigh Street.

Attorney Gross commented that the document is routine and it is a safety issue.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to authorize entering into a Permanent Traffic Signal easement agreement and a pedestrian easement agreement with the Nicholas Park Mall, LLC.

The Board voted: 5 Ayes; 0 Nays.

Motion Authorizing Entering into a Permanent Traffic Signal Easement Agreement with SAR Associates, LLC.

Ms. Bonaskiewich noted that this easement agreement is the same as the prior one, but across the street.

Motion by Commissioner Conn, seconded by Commissioner Karol, to authorize entering into a Permanent Traffic Signal Easement Agreement with SAR Associates LLC.

The Board voted: 5 Ayes; 0 Nays.

Motion Authorizing Land Lease Agreement with Kriger Construction.

Commissioner Karol explained that the company is working on local construction projects and is using the McAuliffe property to stage vehicles, equipment, and materials, while compensating the Township for the use of the space.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to authorize the Land Lease Agreement with Kriger Construction.

The Board voted: 5 Ayes; 0 Nays.

Motion Authorizing Land Lease Agreement with JD Eckman Inc.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to authorize the Land Lease Agreement with JD Eckman, Inc.

The Board voted: 5 Ayes; 0 Nays.

Motion Authorizing Renewal of Franko Lease Agreement.

Commissioner Brinton commented that Mrs. Valentine Durner has been the Township's solo tenant since December 2017 and has maintained the property beautifully. She noted that the term of the lease will run from June 1, 2025 through May 31, 2026.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to authorize the renewals of the Franko Lease Agreement.

The Board voted: 5 Ayes; 0 Nays.

COURTESY OF THE FLOOR

Commissioner Brinton announced that an Executive Session will take place after the meeting to discuss a real estate matter.

Chief Sabo announced that Drug Take Back Day will be held at the Police Department on April 26th from 10:00 am – 2:00 pm.

Chief Sabo invited the Board to the Police Department on May 9th at 9:30 a.m. for 'Coffee with Constituents' with Senator Nick Miller and his staff, followed by the grand opening of the EOC and training room. He also reminded the Board that Senator Miller played a key role in securing grant funding for the Police Department renovations.

Chief Sabo stated that officers have been doing aggressive driving grant work. He urged the public to report any complaints about certain areas so he can pass along the concerns to the traffic unit.

Mr. Levernier reported that all parks have been mulched and that the old playground equipment at Lindberg Park has been removed in preparation for the installation of new equipment.

Mr. Levernier also noted that 35 new street trees have been delivered and are scheduled to be planted next week.

Mr. Levernier commented that he spoke with Bracalente Construction and they are hoping to start paving on Country Club Road later this month.

Chief Sabo reported that the traffic unit followed up on concerns in the Overhill Road area. Over a two-hour period, they recorded the highest speed at 37 mph, the lowest at 10 mph, with an average speed of 23.65 mph and a median speed of 25 mph. He added that they will continue to include the area in their enforcement efforts.

Commission Lipkin reminded the Board about the upcoming EAC meeting on April 16.

Commissioner Patnaik brought forth a question from a resident about the Township's plan for forest management. Mr. Levernier commented that he has a forest management plan for Franko and Walking Purchase Park as well as the McAuliffe property, and invited the Commissioners to review it. He noted that the forester assessed the properties last fall, and there is the option to follow through with the plan. He stated that he will email the report from the forester to the commissioners for review.

Commissioner Patnaik inquired about the possibility of installing flashing stop signs at all intersections. Mr. Levernier explained that these signs cost \$2,500 each, compared to \$45 for a

regular stop sign. As a result, only certain intersections have been selected for flashing signs. He also noted that a new policy requires PennDOT approval before installation. Mr. Levernier stated that he and the Chief typically evaluate the intersections and install two flashing signs per year. Chief Sabo added that they have started applying reflective tape down the front of the poles for better visibility.

Mr. Myers stated that the Act537 Plan should be delivered to the Planning Commissioner next week, which starts the final chapter in getting it approved.

Mr. Ziegenfus commented that the audit is complete and he will present the draft at the next workshop. He noted that the auditor will present the report at a meeting in May.

Mr. Jerry Royer of Western Salisbury Volunteer Fire Company provided the Board with an update on the new fire station. He stated that they are currently conducting classes for new firefighters in the area and noted that they have five new firefighters at their station.

Mr. John Kelly of Western Salsibury Volunteer Fire Company provided a financial update on the new fire station. He thanked the residents, businesses and the Township for their financial support.

Ms. Bonaskiewich inquired about any progress regarding the use of the new fire station as a polling station. Mr. Kelly stated that he has not received any updates, so Ms. Bonaskiewich will follow up with the County. Commissioner Brinton mentioned that residents had approached her about having a polling location for Ward 5-2 within the Township, as the current polling location is in the City of Allentown.

Mr. Dennis Engle of 969 Bridle Path Road noted that, as a poll worker, he often sees confusion among residents in Ward 5-2 about where they are supposed to vote

Ms. Cathy Gorman thanked the Board for the opportunity and expressed her eagerness to work with everyone and assist the residents of the Township.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:53 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on April 10, 2025

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

RESOLUTION NO. 04-2025 -1855

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA
APPROVING THE TRANSFER OF RESTAURANT LIQUOR LICENSE
NO. R-982 INTO THE TOWNSHIP OF SALISBURY FOR USE BY THE
GIANT COMPANY, LLC**

WHEREAS, Act 141 of 2000 ("the Act") authorizes the Pennsylvania Liquor Control Board ("PLCB") to approve, in certain instances, the transfer of restaurant liquor licenses across municipal boundaries within the same county regardless of the quota limitations provided for in Section 461 of the Liquor Code if sales of liquor and malt or brewed beverages are legal in the municipality receiving the license; and

WHEREAS, the Act requires the applicant obtain from the receiving municipality a resolution or ordinance approving the inter-municipal transfer of the liquor license prior to the applicant's submission of an application to the Pennsylvania Liquor Control Board; and

WHEREAS, the Liquor Code stipulates that, prior to adoption of a resolution or ordinance by the receiving municipality, at least one public hearing be held for the purpose of permitting individuals residing within the municipality to make comments and recommendations regarding the applicant's intent to transfer a liquor license into the receiving municipality; and

WHEREAS, an application for transfer filed under the Act must contain a copy of the resolution adopted by the municipality approving the transfer of a liquor license into the municipality.

NOW, THEREFORE, BE IT RESOLVED, that The Giant Company, LLC (hereinafter, "Applicant") has requested the approval of the Board of Commissioners of Salisbury Township for the proposed transfer of Pennsylvania Restaurant Liquor License No. R982 from The Giant Company, LLC at an address of 3015 W Emmaus Avenue, Allentown, PA 18103-7107 to a new store located at 3300 Lehigh Street, Allentown, PA 18103 with the understanding that said transfer must be approved at a later date by the Pennsylvania Liquor Control Board; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of Salisbury Township have held a public hearing pursuant to duly advertised public notice in accordance with the requirements of Section 102 of the Liquor Code to receive comments on the proposed liquor license transfer by the Applicant impacting the above stated location; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of Salisbury Township approves, by adoption of this Resolution, the proposed inter-municipal liquor license transfer of Pennsylvania Restaurant Liquor License No. R-982 to the Applicant; and

BE IT FURTHER RESOLVED, that transfers, designations and assignments of liquor licenses hereunder are subject to approval by the Pennsylvania Liquor Control Board.

Duly adopted this 24th day of April, 2025, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, in lawful session duly assembled.

ATTEST:

BOARD OF COMMISSIONERS:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
April 24, 2025
7:30 p.m.
(approximate time)

Topics of discussion:

- **Overview of 2024 Audit Report with Finance Director Paul Ziegenfus**