

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 23, 2025
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 pm.

Commissioner Brinton announced that an Executive Session will take place after the Workshop to discuss a personnel matter.

Commissioner Brinton turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Twp Manager/Comm Dev Director/MS4 Coordinator
Paul Ziegenfus, Finance Director – EXCUSED
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the List of Bills Payable for the periods of 1/4/25-1/17/25, broken down as follows:

\$449,139.79 = GENERAL
\$29,744.35 = FIRE
\$0 = LIBRARY
\$101,107.17 = WATER
\$44,414.97 = SEWER
\$167,002.30 = REFUSE & RECYCLING
\$107,830.03 = HIGHWAY AID
\$75,961.24 = CAPITAL GENERAL
\$3,3350.04 = PAYROLL
\$978,549.89 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

January 9, 2025

Commissioner Brinton declared the Minutes from January 9, 2025 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Approving the 2025 Fee Schedule.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to adopt Resolution No. 01-2025-1843, approving the 2025 Fee Schedule.

The Board voted: 5 Ayes; 0 Nays.

Resolution Approving Revision of Township’s Official Sewage Facilities Plan to Include the Walnut Grove Land Development Plan at 1350 E. Susquehanna Street.

Mr. Wojciechowski explained that because the recently approved Land Development Plan at 1350 E. Susquehanna Street requires additional connections to the Township's sewer collection system, the Township is required to submit the revision to the Township's Official Sewage Facilities Act 537 Plan to DEP for approval by way of this resolution.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Resolution No. 01-2025-1844, approving the revision of the Township's Official Sewage Facilities Plan to include the Walnut Grove Land Development Plan at 1350 E. Susquehanna Street.

The Board voted: 5 Ayes; 0 Nays.

A representative from Bedminster Building inquired if the Township will forward the approved Resolution to DEP with the appropriate cover letter. Mr. Wojciechowski stated that yes, the Township is required to do so.

Resolution Approving Disposition of Public Works Equipment.

Commissioner Brinton noted that this is for the 1995 Freightliner Truck that was passed along to the Township from Western Salisbury Fire Department.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Resolution No. 01-2025-1845, approving the disposition of Public Works equipment.

The Board voted: 5 Ayes; 0 Nays.

MOTIONS

None.

COURTESY OF THE FLOOR

Chief Sabo stated that he met with the Lehigh Valley Planning Commission and PennDOT representatives at the intersections of S. Dauphin Street and E. Emmaus Avenue, as well as Gaskill Street and E. Emmaus Avenue, to discuss crosswalks and a list of options for those intersections in order to improve the safety of the students who are walking.

Chief Sabo announced that the two new officers have officially started their 16-week training program and are now working their 12-hour shifts with their Field Training Officers.

Mr. Levernier stated that the Department of Public Works has been working on snow removal and salting, as needed. He also noted that next week is the last week for curbside Christmas tree collection.

Ms. Bonaskiewich stated that one of the purchases included in the 2025 budget is a bulldozer that the Township will jointly purchase with South Whitehall Township. She noted that in order to

keep the process moving along, the Board will see the inner-municipal agreement on the agenda for the next meeting.

Commissioner Patnaik stated that Western Salisbury Fire Department is not getting their recycling picked up and inquired if there was another way for them to dispose of their recycling. Ms. Bonaskiewich noted that they should be collected as one of the Township properties, and the Township will follow-up on the issue.

Mr. Tony Biechy of Nazareth was present to speak to the Board about their company, Clothes Bin. He explained that they collect used clothing and shoes by way of bins that are distributed at schools or in local communities. Mr. Biechy stated that they pay a percentage of the portion back to the host sites. He requested to partner with the Township to place a bin at a Township-owned location.

A discussion ensued, and the Board noted that they will discuss the information.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:22 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on January 23, 2025

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL