

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 13, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 pm.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss a legal matter.

Commissioner Brinton turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik – EXCUSED
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Community Development Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Commissioner Brinton commented that the grand total of the bills' list is higher than normal. Mr. Ziegenfus explained that the payment to Insituform for the sewer work, which was approved at the last regular meeting, was included on this list, as well as the payment for the 2025 dump truck.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 5/18/2024-6/7/2024, broken down as follows:

\$198,189.10 = GENERAL
\$2,028.08 = FIRE
\$64.84 = LIBRARY
\$347,863.41 = WATER
\$64,771.91 = SEWER
\$3,784.41 = REFUSE & RECYCLING
\$94,252.36 = HIGHWAY AID
\$191,876.57 = CAPITAL GENERAL
\$18,656.39 = CAPITAL FIRE
\$290,627.60 = CAPITAL SEWER
\$1,212,114.67 = GRAND TOTAL ALL FUNDS

The Board voted: 3 Ayes; 0 Nays.

MINUTES

May 23, 2024

Ms. Bonaskiewich noted two corrections on page five. Commissioner Brinton declared the Minutes from May 23, 2024 accepted with the corrections.

NEW BUSINESS

ORDINANCES

None.

MOTIONS

Motion Approving Bethlehem Running Festival Trail Run Event Request for Walking Purchase Park on 10/18/24.

Mr. Michael Ragozzino, Director of the Bethlehem Running Festival, was present to provide details to the Board about the event.

Mr. Ragozzino stated that the race will begin and end at Dodson Park. He commented that about 300 runners are expected, and participants will park at ArtsQuest and be shuttled to Dodson.

Mr. Ragozzino noted that insurance and emergency services are in order. Chief Sabo stated that LVHN has contacted him, and the Police Department's motorcycles will be on site, as well as Eastern Salisbury Fire Department's UTV on standby.

Commission Brinton asked if Mr. Levernier would be able to make sure the park is cleaned up before the event. Mr. Levernier confirmed that he will check the area.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the Bethlehem Running Festival Trail Run Even Request for Walking Purchase Park on 10/18/24.

The Board voted: 3 Ayes; 0 Nays

Motion Authorizing Payment to Bracalente Construction for the ‘Road Equipment Rental with Operators’ Contract Work in the Amount of \$84,975.25.

Mr. Levernier stated that this payment is for the paving work on Andrea Drive, Mocking Bird Court and a small portion of Windy Hill Road. He noted that the second part of the work will be for Lindberg Avenue.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to authorize payment to Bracalente Construction for the ‘Road Equipment Rental with Operators’ contract work in the amount of \$84,975.25.

The Board voted: 3 Ayes; 0 Nays

Motion Accepting a Time Extension to 12/01/24 for the Land Development Plan at 1350 East Susquehanna Street.

Mr. Wojciechowski stated that this project is for the Walnut Grove Apartments, and he is working with the developer on the stormwater control for the site.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, accepting a Time Extension to 12/01/24 for the Land Development Plan at 1350 East Susquehanna Street.

The Board voted: 3 Ayes; 0 Nays

Motion Accepting a Time Extension to 9/23/24 for the Minor Subdivision Plan at 1507 Lehigh Avenue.

Mr. Wojciechowski stated that this project is moving forward and is on the Planning Commission Agenda for June.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to accepting a Time Extension to 9/23/24 for the Minor Subdivision Plan at 1507 Lehigh Avenue.

The Board voted: 3 Ayes; 0 Nays

COURTESY OF THE FLOOR

Chief Sabo stated that the Police Department has been awarded another grant from the Liquor Control Board in the amount of \$29,000, which will be spread out over a period of two years. He

noted that this grant provides law enforcement presence at school events. Chief Sabo also commented that they received \$7,000 worth of funding for supplies like t-shirts, hats, pins, etc. that discourages underage drinking and destructive behavior.

Mr. Levernier stated that the parking lot at the Municipal Building will be paved on June 24th and 25th. He commented that the Department of Public Works started construction on the sand volleyball court at Lindberg Park, and the work should be completed by the end of next week. Mr. Levernier also noted that the sprinkler at Lindberg Park will be turned on Tuesday – Friday next week from 11:00 am – 2:00 pm.

Ms. Bonaskiewich stated that Municipal Building will be closed to the public during the paving work on June 24th and 25th.

Ms. Bonaskiewich reminded the Board about the Municipal Leadership Summit that will be held in Scranton in October.

Commissioner Lipkin stated that the Environmental Advisory Council will meet on June 19th. She noted that master gardeners from the Penn State Extension will be present to talk about various ways to improve lawns in order to attract different animals and birds.

Mr. Ziegenfus highlighted the budget timeline that was provided to the Board.

Commissioner Brinton thanked Mr. Wojciechowski for his engineering update.

Mr. Jerry Royer from Western Salisbury Volunteer Fire Company provided an update on the construction of the new fire station. He is hoping the construction will be completed by the end of July.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:36 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on June 13, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL