

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 9, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Conn asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Conn called the meeting to order at 7:00 p.m.

Commissioner Conn turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President – EXCUSED
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Community Development Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

POLICE LIEUTENANT SWEARING-IN CEREMONY

Chief Sabo announced that Sergeant Casey will be promoted to the rank of Lieutenant. Commissioner Conn performed the formal swearing-in ceremony. Lieutenant Casey thanked the Board for their support.

APPROVAL OF THE FINANCIAL REPORTS AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Reports for January, February and March 2024 and the List of Bills Payable for the periods 4/6/2024-4/19/2024 and 4/20/2024-5/3/2024, broken down as follows:

4/6/2024-4/19/2024:

\$213,313.42 = GENERAL
\$780.87 = FIRE
\$0 = LIBRARY
\$15,339.68 = WATER
\$23,089.96 = SEWER
\$165,299.87 = REFUSE & RECYCLING
\$12,617.18 = HIGHWAY AID
\$11,678.66 = CAPITAL GENERAL
\$442,119.64 = GRAND TOTAL ALL FUNDS

4/20/2024-5/3/2024:

\$93,728.46 = GENERAL
\$1,970.42 = FIRE
\$0 = LIBRARY
\$21,471.87 = WATER
\$35,968.37 = SEWER
\$535.34 = REFUSE & RECYCLING
\$275.01 = HIGHWAY AID
\$21,479.41 = CAPITAL GENERAL
\$175,428.88 = GRAND TOTAL ALL FUNDS

The Board voted: 3 Ayes; 0 Nays.

MINUTES

April 11, 2024

Commissioner Conn declared the Minutes from April 11, 2024 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion Authorizing Renewal of Franko Lease Agreement.

Ms. Bonaskiewich noted that the terms remain the same.

Commissioner Patnaik commented that the tenant is concerned about a pine tree that is leaning near the house. Mr. Levernier stated that he will look at it.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, authorizing the renewal of the Franko Lease Agreement.

The Board voted: 3 Ayes; 0 Nays

Motion Accepting Time Extension to November 7, 2024 for the Preliminary/Final Land Development at 206 East Lynnwood Street.

Attorney Ulrich recommended the Board table the motion for the meeting on May 23, 2024.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to table the motion accepting the time extension to November 7, 2024 for the Preliminary/Final Land Development at 206 East Lynnwood Street until the Regular Meeting of May 23, 2024.

The Board voted: 3 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Nicolo announced that the Township sponsors a stormwater pollution billboard for MS4 education and it is currently erected on South Pike Avenue.

Commissioner Patnaik commented that he is attending the Lehigh Valley General Assembly meeting next week and invited others to attend as well.

Commissioner Patnaik stated that the PTSI Bill for first responders was passed by the House and will move to the Senate.

Commissioner Conn thanked the Police Department for coordinating his ride-along opportunity.

Commissioner Lipkin noted that the next Environmental Advisory Council meeting will include a special presentation about pollinators and different gardening techniques.

Mr. Levernier stated that the berm construction at the Police Training Facility is completed. He commented that they brought in 6,000 yards of soil for that part of the project, and they are waiting for drier weather in order to do the grading work with the topsoil.

Mr. Levernier noted that Bracalente started the paving work on Andrea Drive and Windy Hill Road and will then move to Lindberg Avenue.

Chief Sabo announced that the Police Department is in receipt of \$100,000 in grant money for the body/car camera system integration.

Chief Sabo stated that he will be announcing the donor who covered the cost of the new K9 at an upcoming meeting. He commented that the dogs' temperaments are a great fit for both community policing and police work. Chief Sabo noted that the dogs are already patrol trained (bite and tracking), and they will be going through the eight-week academy in June to get certified for drug use and to get certified with the handler.

Chief Sabo commented that the Police Department has been fielding a lot of complaints at the parks, regarding dumping, littering and people being in the park after hours. He stated that as a result, extra patrols have been added on certain days of the week to target the park areas

Chief Sabo announced that Coffee with a Cop will take place on Sunday, May 19 at Starbucks on Lehigh Street from 2:00 pm – 4:00 pm.

Chief Sabo noted that there is a NIMS training for elected officials hosted by Lehigh County and invited the Board to attend.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:18 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on May 9, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL