

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—September 26, 2024
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payables – Period 9/7/24-9/20/24

5. Approval of the Minutes –September 12, 2024

6. New Business

A. ORDINANCES (*none*)

B. RESOLUTIONS

1. Resolution Conditionally Approving the Walnut Grove Land Development Plan at 1350 East Susquehanna Street
2. Resolution Authorizing the Township Manager & Assistant Manager to Execute Northampton-Lehigh County Local Share Assessment Grant Documents and Agreements for the Repair and Improvement of the Eastern Salisbury Fire Department’s Parking Lot, Including Concrete Apron
3. Resolution Authorizing the Disposition of Public Works Equipment
4. Resolution(s) Recognizing Township Volunteers (*Beck, Eberhard, Delviscio*)

C. MOTIONS

1. Motion Authorizing Release of Improvements Escrow and Entering Maintenance Period for 1204 Voortman Avenue Minor Subdivision Project
2. Motion Exonerating Jerusalem Western Salisbury Church 2024 Interim Township Real Estate Tax bill
3. Motion Certifying the 2025 Minimum Municipal Obligation (MMO) for Police Defined-Benefit Pension Plan and Non-Uniformed Defined-Benefit & Defined-Contribution Pension Plans

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ABE Laboratories LLC							
ABE Laboratories LLC	45002	06-448.315	Water Testing - Coliform	08/31/24	530.00	.00	
Total ABE Laboratories LLC:					530.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	8852	01-437.251	#22-Inspection	09/04/24	96.00	.00	
Allentown Equipment Corp	8857	01-437.251	#20-Inspection	09/05/24	96.00	.00	
Total Allentown Equipment Corp:					192.00	.00	
Allentown Flag Company							
Allentown Flag Company	122849	01-451.371	Move Flag Pole from Barrington Ln to Franko Park	09/09/24	1,847.23	.00	
Total Allentown Flag Company:					1,847.23	.00	
Allentown Public Library							
Allentown Public Library	091924	04-456.305	2024-1st Installment	09/19/24	43,000.00	.00	
Total Allentown Public Library:					43,000.00	.00	
Amazon Business							
Amazon Business	1737-YYQ9-3RDM	06-448.240	On Call Phone Case	09/09/24	7.95	.00	
Amazon Business	1DMF-QDFJ-PYM	01-430.315	Window Clings	09/07/24	8.99	.00	
Amazon Business	1MGR-94RM-763	01-430.240	Goo Gone/Twist Ties	09/16/24	24.26	.00	
Total Amazon Business:					41.20	.00	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X09	03-411.320	2024-Aug- ESFD Phones	08/31/24	75.46	.00	
AT&T Mobility-229	287303312229X09	01-411.320	2024-Aug- Fire Insp- Tablets	08/31/24	75.46	.00	
AT&T Mobility-229	287303312229X09	10-401.320	2024-Aug- Trash Contractor Phone	08/31/24	43.46	.00	
AT&T Mobility-229	287303312229X09	01-414.320	2024-Aug-Community Dev-Phone	08/31/24	168.11	.00	
AT&T Mobility-229	287303312229X09	01-430.320	2024-Aug-DPW-Phones	08/31/24	217.31	.00	
AT&T Mobility-229	287303312229X09	01-402.320	2024-Aug-Finance Dir -Phone/ipad	08/31/24	81.19	.00	
AT&T Mobility-229	287303312229X09	01-407.320	2024-Aug-IT-Phone	08/31/24	43.46	.00	
AT&T Mobility-229	287303312229X09	01-409.320	2024-Aug-Maintenance-Phone	08/31/24	43.46	.00	
AT&T Mobility-229	287303312229X09	01-452.320	2024-Aug-Rec Dir.-Phone	08/31/24	43.46	.00	
AT&T Mobility-229	287303312229X09	01-401.320	2024-Aug-Mgr-Phone/ipad-Commissioner ipad	08/31/24	269.84	.00	
AT&T Mobility-229	287303312229X09	08-429.320	2024-Aug-Sewer Dept Tablet	08/31/24	136.50	.00	
AT&T Mobility-229	287303312229X09	06-448.320	2024-Aug-Water Dept Tablets	08/31/24	136.49	.00	
Total AT&T Mobility-229:					1,334.20	.00	
AT&T Mobility-833							
AT&T Mobility-833	287303254833X09	01-414.320	2024-Aug-Community Dev-Tablets	08/31/24	75.46	.00	
AT&T Mobility-833	287303254833X09	01-415.320	2024-Aug-Emergency Management-Tablets/Phones	08/31/24	162.38	.00	
AT&T Mobility-833	287303254833X09	03-411.320	2024-Aug-ESFD-Tablets	08/31/24	226.38	.00	
AT&T Mobility-833	287303254833X09	01-411.320	2024-Aug-Fire Insp-tablets	08/31/24	113.19	.00	
AT&T Mobility-833	287303254833X09	01-401.320	2024-Aug-Mgr-Tablet	08/31/24	78.62	.00	
AT&T Mobility-833	287303254833X09	01-452.320	2024-Aug-Rec Dir-Tablet	08/31/24	37.73	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AT&T Mobility-833	287303254833X09	01-410.320	2024-Aug-Police Phones/Tablets	08/31/24	1,520.20	.00	
AT&T Mobility-833	287303254833X09	03-412.320	2024-Aug-WSFD-Tablets	08/31/24	226.38	.00	
Total AT&T Mobility-833:					2,440.34	.00	
BadgeAndWallet.com							
BadgeAndWallet.com	658014	01-410.238	Lieutenant & New Hire Badges	08/14/24	1,183.50	.00	
Total BadgeAndWallet.com:					1,183.50	.00	
Barbaz, John							
Barbaz, John	090124	01-414.220	Planning Commission Mtg- 8/28/24	09/01/24	25.00	.00	
Total Barbaz, John:					25.00	.00	
Berkheimer Associates							
Berkheimer Associates	237	01-403.453	2024-Aug-LST Comm	08/30/24	2,515.15	.00	
Total Berkheimer Associates:					2,515.15	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	091024	06-448.368	Water for Resale	09/10/24	345.75	.00	
Total Bethlehem-012968-01, City of:					345.75	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	091024	06-448.368	Hydrant Rental	09/10/24	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Bethlehem-266, City of							
Bethlehem-266, City of	3330000121	08-429.535	2024-Annual Capital Charge-50%-Pmt #2	09/01/24	10,901.50	.00	
Total Bethlehem-266, City of:					10,901.50	.00	
Biros Utilities Inc							
Biros Utilities Inc	195705	01-451.315	Portable Toilet Rental - Franko Park - 9/6/24-10/3/24	09/05/24	150.00	.00	
Biros Utilities Inc	195706	01-451.315	Portable Toilet Rental - Franko Drop-off - 9/6/24-10/6/24	09/05/24	150.00	.00	
Biros Utilities Inc	195707	01-451.315	Portable Toilet Rental - Devonshire Drop-off - 9/6/24-10/3/24	09/05/24	150.00	.00	
Total Biros Utilities Inc:					450.00	.00	
Bracalente Construction Inc							
Bracalente Construction In	07272982	01-438.245	Tack Truck w/ Operator & Tack Material-Delaware/Fairfax/Marlow/Maumee	09/06/24	3,309.50	.00	
Bracalente Construction In	07272985	01-438.245	Tack Truck w/ Operator & Tack Material-Tweed/Maumee/Hillside/Loxley	09/11/24	2,708.00	.00	
Bracalente Construction In	07272986	01-438.245	Tack Truck w/ Operator & Tack Material-Lehigh Ave	09/13/24	2,444.75	.00	
Total Bracalente Construction Inc:					8,462.25	.00	
Brown, James P.							
Brown, James P.	090124	01-414.220	Planning Commission Mtg-08/28/2024	09/01/24	25.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Brown, James P.:					25.00	.00	
Carahsoft Technology Corporation							
Carahsoft Technology Corp	IN1761192	01-407.319	Office365 Renewal-12 months-65 Users	09/06/24	5,042.21	.00	
Carahsoft Technology Corp	IN1761192	08-429.319	Office365 Renewal-12 months-65 Users	09/06/24	672.29	.00	
Carahsoft Technology Corp	IN1761192	06-448.319	Office365 Renewal-12 months-65 Users	09/06/24	672.30	.00	
Carahsoft Technology Corp	IN1761192	10-407.319	Office365 Renewal-12 months-65 Users	09/06/24	336.15	.00	
Total Carahsoft Technology Corporation:					6,722.95	.00	
Coopersburg Materials							
Coopersburg Materials	25537	35-438.600	9.5MM-2024 Paving Project	08/31/24	22,587.60	.00	
Coopersburg Materials	25583	35-438.600	9.5MM-2024 Paving Project	09/07/24	10,065.30	.00	
Total Coopersburg Materials:					32,652.90	.00	
Csaszar, Brian							
Csaszar, Brian	091824	01-430.192	Reimb-CDL Renewal	09/18/24	123.50	.00	
Total Csaszar, Brian:					123.50	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	1094	01-413.317	1913 Duffield Ct - Mow	09/10/24	375.00	.00	
Curb Appeal Plus LLC	1094	01-413.317	1720 Graham St-Mow	09/10/24	250.00	.00	
Curb Appeal Plus LLC	1094	01-413.317	1736 Lehigh Ave-Mow	09/10/24	150.00	.00	
Curb Appeal Plus LLC	1094	01-413.317	Potomac & E Montgomery - Mow	09/10/24	75.00	.00	
Curb Appeal Plus LLC	1094	01-413.317	S Fairview & Lehigh Ave - Mow	09/10/24	150.00	.00	
Curb Appeal Plus LLC	1094	01-413.317	715 E Federal St-Mow	09/10/24	150.00	.00	
Curb Appeal Plus LLC	1094	01-413.317	825 E Montgomery-Mow	09/10/24	250.00	.00	
Curb Appeal Plus LLC	1094	01-413.317	536 E Emmaus Ave - Mow	09/10/24	150.00	.00	
Total Curb Appeal Plus LLC:					1,550.00	.00	
D.R. Cordell & Associates Inc							
D.R. Cordell & Associates I	20485	01-409.373	DPW Crane Inspection	09/13/24	650.00	.00	
Total D.R. Cordell & Associates Inc:					650.00	.00	
Davison & McCarthy							
Davison & McCarthy	33432	01-404.310	Civil Service Commission Solicitor	09/04/24	410.96	.00	
Total Davison & McCarthy:					410.96	.00	
Department of Environmental Protection							
Department of Environmen	091324	08-429.421	Enforcement 1 for SEO's-Lopez-SEO #04203	09/13/24	120.00	.00	
Total Department of Environmental Protection:					120.00	.00	
Dispatch Answering Service							
Dispatch Answering Servic	0002045B202	01-401.320	610-782-5025-Aug 2024	08/25/24	24.95	.00	
Dispatch Answering Servic	0002045B202	01-430.320	610-782-5572-Aug-2024	08/25/24	24.95	.00	
Dispatch Answering Servic	0002045B202	01-401.320	Answr Service/Pump Stn Alrm-Aug 2024	08/25/24	208.73	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Dispatch Answering Service:					258.63	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV1071757-2	08-429.251	Truck & Tow Pads for 2022 F350	06/14/24	48.71	.00	
Eastern Auto Parts Wareho	3IV1098670	01-410.251	#215-Charger	09/09/24	217.95	.00	
Total Eastern Auto Parts Warehouse:					266.66	.00	
Frankenfield, Frank							
Frankenfield, Frank	090124	01-414.220	Planning Commission Meeting-8/28/2024	09/01/24	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11694505-00	41-409.600	low Voltage Conduit-EOC Magistrate	09/10/24	364.38	.00	
Total Fromm Electric Supply Corp:					364.38	.00	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1159797-1	41-409.600	HVAC Units Strut/Fire Caulk	09/13/24	497.69	.00	
G & S Fastening Systems I	1159831-1	41-409.600	Fire Caulk - Magistrate	09/16/24	530.18	.00	
Total G & S Fastening Systems Inc.:					1,027.87	.00	
Gannett Fleming Inc.							
Gannett Fleming Inc.	079440-01-04	06-448.319	GIS Support	09/06/24	190.36	.00	
Gannett Fleming Inc.	079440-01-04	08-429.319	GIS Support	09/06/24	190.36	.00	
Total Gannett Fleming Inc.:					380.72	.00	
Goodyear Commercial Tire & Service Ctr							
Goodyear Commercial Tire	218-1008711	01-437.251	#43-Tires	08/07/24	591.61	.00	
Total Goodyear Commercial Tire & Service Ctr:					591.61	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	PSO556735-1	01-437.375	JD331-Air Filter	09/03/24	90.56	.00	
Total Groff Tractor & Equipment:					90.56	.00	
Gross McGinley LLP							
Gross McGinley LLP	32175.0000/20	01-404.310	Acct# 32175.0000 Aug 2024-Administration	09/01/24	5,835.00	.00	
Gross McGinley LLP	32175.0001/18	01-404.310	Acct# 32175.0001-Aug 2024-Code Enforcement	09/02/24	141.00	.00	
Gross McGinley LLP	32175.0002/18	01-404.310	Acct# 32175.0002-Aug 2024-Lien Satisfaction	09/01/24	33.00	.00	
Gross McGinley LLP	32175.0003/20	01-404.310	Acct# 32175.0003-Aug 2024-Zoning	09/01/24	1,443.00	.00	
Gross McGinley LLP	32175.0004/20	01-404.310	Acct# 32175.0004-Aug-2024-Planning Items	09/01/24	468.00	.00	
Gross McGinley LLP	32175.0004/20	01-404.318	Acct# 32175.0004-Aug-2024-Planning Items-PZ-24-0007	09/01/24	624.00	.00	
Gross McGinley LLP	32175.0005/4	01-404.310	Acct# 32175.0005-Bankruptcy-Aug 2024	09/01/24	116.00	.00	
Total Gross McGinley LLP:					8,660.00	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1921224	41-409.600	Steel Plate - Magistrate	09/12/24	649.80	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hale Trailer Brake & Wheel Inc:					649.80	.00	
Hassick, Richard							
Hassick, Richard	090124	01-414.220	Planning Commission Mtg-08/28/2024	09/01/24	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Hensinger, Tammy							
Hensinger, Tammy	071124	01-402.171	2024-Health Reimbursement	09/10/24	30.96	.00	
Hensinger, Tammy	091224	01-402.421	Reimburse-Mileage-Caselle Meetings	09/12/24	98.49	.00	
Total Hensinger, Tammy:					129.45	.00	
Horwith Freightliner							
Horwith Freightliner	R101034730:02	43-412.700	Repair to WSFD Engine #31-12	09/11/24	8,146.15	.00	
Total Horwith Freightliner:					8,146.15	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	X202347540:01	01-437.251	#21-Turn Signal Switch	09/03/24	97.78	.00	
Total Hunter Keystone Peterbilt LP:					97.78	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	0190072	01-408.318	Project#00329024.558-839/841 E Lynnwood St-Curb Insp	06/14/24	500.00	.00	
Isett & Associates, Barry	0190073	01-408.313	Project#00329024.558-839/841 E Lynnwood St-Final Grading Insp	06/14/24	300.00	.00	
Isett & Associates, Barry	0190093	01-408.318	Project#00329024.558-839/841 E Lynnwood St-Road Restoration Insp	06/14/24	500.00	.00	
Isett & Associates, Barry	0190185	01-408.318	Project#00329024.559-3005 Barrington Ln Road Opening	06/20/24	1,000.00	.00	
Isett & Associates, Barry	VI-192729	01-414.306	Inspection Services-Commercial	09/12/24	3,539.60	.00	
Isett & Associates, Barry	VI-192729	01-414.306	Inspection Services-Residential	09/12/24	5,039.48	.00	
Total Isett & Associates, Barry:					10,879.08	.00	
Klocek, Jessica							
Klocek, Jessica	090124	01-414.220	Planning Commission Mtg-08/28/2024	09/01/24	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
Knerr, David G.							
Knerr, David G.	2597	01-406.314	DC pension plan quarterly statement	09/13/24	570.00	.00	
Total Knerr, David G.:					570.00	.00	
L/B Water Service Inc							
L/B Water Service Inc	3848773	06-448.600	Watermain-Jack Kelly Drive	08/26/24	4,100.00	.00	
Total L/B Water Service Inc:					4,100.00	.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	1264959	01-437.251	#5-Check Engine Codes	09/04/24	1,197.33	.00	
Lowe and Moyer Garage In	389156	01-437.251	Brake Parts	09/13/24	313.54	.00	
Total Lowe and Moyer Garage Inc.:					1,510.87	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Madle's Hardware							
Madle's Hardware	224719/1	08-429.240	Screw Eye	09/12/24	7.77	.00	
Madle's Hardware	224754/1	01-430.260	Tools	09/13/24	38.97	.00	
Madle's Hardware	224788/1	41-409.600	HVAC Lags	09/16/24	46.99	.00	
Madle's Hardware	224818/1	01-430.240	Caution Tape	09/17/24	27.98	.00	
Total Madle's Hardware:					121.71	.00	
Mid Penn Bank							
Mid Penn Bank	091724	01-414.306	Inspection Services - WSFD Station	09/17/24	500.00	.00	
Total Mid Penn Bank:					500.00	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0411873-IN	01-436.370	Storm Sewer Parts	09/13/24	334.00	.00	
Total Monarch Precast Concrete Corp:					334.00	.00	
Monks Security Systems							
Monks Security Systems	20940-23274	01-409.373	Monthly Monitoring for Barrington Ln - June/July 2024	06/12/24	82.50	.00	
Monks Security Systems	20940-23969	41-409.600	Security - Magistrate	09/13/24	1,317.50	.00	
Total Monks Security Systems:					1,400.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	43921	01-410.251	#223-Inspection/Replace Front Brakes & Rotors	08/13/24	582.83	.00	
Motors Plus Inc.	43946	01-410.251	#215-Oil change/top off fluids	08/20/24	114.77	.00	
Motors Plus Inc.	43988	01-410.251	#204-Inspection-Replaced Inoperable Washer Pump	08/30/24	206.39	.00	
Motors Plus Inc.	44002	01-410.251	#217-Oil Change/Top off fluids	09/03/24	114.77	.00	
Total Motors Plus Inc.:					1,018.76	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2425PRJ3961	01-401.162	2024-Oct-Worker's Compensation Insurance	08/29/24	39.28	39.28	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-402.162	2024-Oct-Worker's Compensation Insurance	08/29/24	32.46	32.46	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-407.162	2024-Oct-Worker's Compensation Insurance	08/29/24	16.94	16.94	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-409.162	2024-Oct-Worker's Compensation Insurance	08/29/24	298.35	298.35	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-410.162	2024-Oct-Worker's Compensation Insurance	08/29/24	7,446.82	7,446.82	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-411.162	2024-Oct-Worker's Compensation Insurance	08/29/24	13.55	13.55	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-414.162	2024-Oct-Worker's Compensation Insurance	08/29/24	53.23	53.23	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-430.162	2024-Oct-Worker's Compensation Insurance	08/29/24	4,382.36	4,382.36	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	01-452.162	2024-Oct-Worker's Compensation Insurance	08/29/24	128.06	128.06	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	06-401.162	2024-Oct-Worker's Compensation Insurance	08/29/24	3.41	3.41	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	06-430.162	2024-Oct-Worker's Compensation Insurance	08/29/24	5.05	5.05	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	06-448.162	2024-Oct-Worker's Compensation Insurance	08/29/24	769.61	769.61	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	08-401.162	2024-Oct-Worker's Compensation Insurance	08/29/24	3.41	3.41	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	08-429.162	2024-Oct-Worker's Compensation Insurance	08/29/24	769.61	769.61	09/16/24
MRM Trust Worker's Comp	2425PRJ3961	08-430.162	2024-Oct-Worker's Compensation Insurance	08/29/24	5.05	5.05	09/16/24

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MRM Trust Worker's Comp	2425PRJ3961	10-426.162	2024-Oct-Worker's Compensation Insurance	08/29/24	69.03	69.03	09/16/24
Total MRM Trust Worker's Comp Fund:					14,036.22	14,036.22	
NFPA							
NFPA	BB3-IEML-NTA	01-411.421	License Renewal-Grow-ID #1112102962	09/18/24	225.00	.00	
Total NFPA:					225.00	.00	
Odenheimer Company							
Odenheimer Company	30849	01-409.373	Well Repair at Franko Farmhouse	08/27/24	6,202.55	.00	
Odenheimer Company	30855	01-409.373	Water System Services at Twp Buildings	08/29/24	852.75	.00	
Total Odenheimer Company:					7,055.30	.00	
Overhead Door Company, The							
Overhead Door Company,	304014071	01-409.373	9/1/2024-8/31/2025 preventive maintenance agreemnt	09/02/24	450.00	.00	
Total Overhead Door Company, The:					450.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	186897-0	01-401.156	2024 Oct coverage	09/09/24	4,438.11	.00	
PA Municipal Health Ins Co	186897-0	01-402.156	2024 Oct coverage	09/09/24	2,787.89	.00	
PA Municipal Health Ins Co	186897-0	01-410.156	2024 Oct coverage	09/09/24	35,934.98	.00	
PA Municipal Health Ins Co	186897-0	01-414.156	2024 Oct coverage	09/09/24	6,670.43	.00	
PA Municipal Health Ins Co	186897-0	01-430.156	2024 Oct coverage	09/09/24	33,516.37	.00	
PA Municipal Health Ins Co	186897-0	06-401.156	2024 Oct coverage	09/09/24	418.18	.00	
PA Municipal Health Ins Co	186897-0	06-448.156	2024 Oct coverage	09/09/24	9,506.70	.00	
PA Municipal Health Ins Co	186897-0	08-401.156	2024 Oct coverage	09/09/24	418.18	.00	
PA Municipal Health Ins Co	186897-0	08-429.156	2024 Oct coverage	09/09/24	9,506.70	.00	
PA Municipal Health Ins Co	186897-0	10-426.156	2024 Oct coverage	09/09/24	1,226.69	.00	
Total PA Municipal Health Ins Coop:					104,424.23	.00	
PA One Call System Inc.							
PA One Call System Inc.	0001067931	01-401.320	2024-Aug-Voice/Fax messages	08/31/24	363.14	.00	
Total PA One Call System Inc.:					363.14	.00	
PA-AWWA							
PA-AWWA	091724	08-429.421	Sporting Clay Challenge - DiMatteo/Martinson/Stametz/Gargone	09/17/24	500.00	.00	
Total PA-AWWA:					500.00	.00	
Pablo Montanez							
Pablo Montanez	20240909	01-430.240	Five Drawer Filing Cabinets	09/09/24	320.00	320.00	09/09/24
Total Pablo Montanez:					320.00	320.00	
Patriot Workwear							
Patriot Workwear	41539	01-410.238	Safariland Double Mag Pouch - Sabo	09/03/24	88.00	.00	
Patriot Workwear	41550	01-410.238	Vests/Taser Holster/Clip Upgrade - Losagio/Vasilik/Z.Palansky/Baker/Laky	09/03/24	7,115.00	.00	
Patriot Workwear	41556	01-410.238	Pants-Alverado	09/04/24	331.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Patriot Workwear:					7,534.00	.00	
Pennsylvania Steel Company Inc							
Pennsylvania Steel Compa	2675298	01-451.375	Tube For Lifting Hydroseeder	09/09/24	283.24	.00	
Pennsylvania Steel Compa	2675299	06-448.251	#38-Hitches	09/09/24	200.00	.00	
Pennsylvania Steel Compa	2675299	08-429.251	#38-Hitches	09/09/24	199.00	.00	
Total Pennsylvania Steel Company Inc:					682.24	.00	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	090524	08-429.361	08450-07007	09/05/24	24.97	.00	
Total PPL Electric Utilities-08450-07007:					24.97	.00	
PPL Electric Utilities-15450-07020							
PPL Electric Utilities-15450	090524	08-429.361	15450-07020	09/05/24	25.20	.00	
Total PPL Electric Utilities-15450-07020:					25.20	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	090624	06-448.361	30460-06001	09/06/24	404.10	.00	
Total PPL Electric Utilities-30460-06001:					404.10	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	090524	08-429.361	32650-08001	09/05/24	24.97	.00	
Total PPL Electric Utilities-32650-08001:					24.97	.00	
PPL Electric Utilities-32810-04003							
PPL Electric Utilities-32810	082924	35-433.362	32810-04003	08/29/24	32.97	.00	
Total PPL Electric Utilities-32810-04003:					32.97	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	090524	08-429.361	42850-08008	09/05/24	24.97	.00	
Total PPL Electric Utilities-42850-08008:					24.97	.00	
PPL Electric Utilities-47020-14000							
PPL Electric Utilities-47020	083024	08-429.361	47020-14000	08/30/24	24.73	.00	
Total PPL Electric Utilities-47020-14000:					24.73	.00	
PPL Electric Utilities-49200-35001							
PPL Electric Utilities-49200	082824	08-429.361	49200-35001	08/28/24	25.24	.00	
Total PPL Electric Utilities-49200-35001:					25.24	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	090624	08-429.361	56060-06003	09/06/24	24.97	.00	
Total PPL Electric Utilities-56060-06003:					24.97	.00	
PPL Electric Utilities-58010-04003							
PPL Electric Utilities-58010	082924	35-433.362	58010-04003	08/29/24	33.38	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-58010-04003:					33.38	.00	
PPL Electric Utilities-59410-04007							
PPL Electric Utilities-59410	082924	06-448.361	59410-04007	08/29/24	25.54	.00	
Total PPL Electric Utilities-59410-04007:					25.54	.00	
PPL Electric Utilities-62400-52006							
PPL Electric Utilities-62400	082924	01-451.361	62400-52006	08/29/24	13.82	.00	
Total PPL Electric Utilities-62400-52006:					13.82	.00	
PPL Electric Utilities-79000-43000							
PPL Electric Utilities-79000	082824	35-434.361	79000-43000	08/28/24	556.36	.00	
Total PPL Electric Utilities-79000-43000:					556.36	.00	
PPL Electric Utilities-79200-43006							
PPL Electric Utilities-79200	082824	35-434.361	79200-43006	08/28/24	11,433.75	.00	
Total PPL Electric Utilities-79200-43006:					11,433.75	.00	
PPL Electric Utilities-95425-66011							
PPL Electric Utilities-95425	082824	08-429.361	95425-66011	08/28/24	24.76	.00	
Total PPL Electric Utilities-95425-66011:					24.76	.00	
PPL Electric Utilities-96549-22003							
PPL Electric Utilities-96549	082924	35-433.362	96549-22003	08/29/24	31.85	.00	
Total PPL Electric Utilities-96549-22003:					31.85	.00	
PPL Electric Utilities-97159-57000							
PPL Electric Utilities-97159	082924	35-433.362	97159-57000	08/29/24	36.79	.00	
Total PPL Electric Utilities-97159-57000:					36.79	.00	
PPL Electric Utilities-98810-20005							
PPL Electric Utilities-98810	082924	08-429.361	98810-20005	08/29/24	93.10	.00	
Total PPL Electric Utilities-98810-20005:					93.10	.00	
Protect Alarms							
Protect Alarms	37052	01-401.375	7/1/24-6/30/25-Police Bldg-basic monitoring fee	07/01/24	796.00	.00	
Total Protect Alarms:					796.00	.00	
Purchase Power							
Purchase Power	20240913	01-401.325	Postage meter refill	09/13/24	9.75	9.75	09/13/24
Total Purchase Power:					9.75	9.75	
RCN-1532							
RCN-1532	079153201-00150	01-409.320	4201-0791532-01	09/05/24	150.67	.00	
Total RCN-1532:					150.67	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
RCN-1950							
RCN-1950	075195001-00150	01-401.320	2024-Sept-Phone/Internet	09/01/24	2,270.61	.00	
Total RCN-1950:					2,270.61	.00	
RCN-1951							
RCN-1951	075195101-00150	03-411.320	Acct#42010751951-01-ESFD-Sept 2024	09/01/24	486.29	.00	
Total RCN-1951:					486.29	.00	
RCN-4367							
RCN-4367	079436701-00150	03-412.320	4201-0794367-01	09/01/24	619.20	.00	
Total RCN-4367:					619.20	.00	
RCN-555							
RCN-555	077255501-00150	01-401.320	4201-0772555-01	09/01/24	77.55	.00	
Total RCN-555:					77.55	.00	
RCN-880							
RCN-880	076588001-00150	01-401.320	4201-0765880-01	09/01/24	93.39	.00	
Total RCN-880:					93.39	.00	
RCN-882							
RCN-882	076588201-00150	01-401.320	4201-0765882-01	09/01/24	84.95	.00	
Total RCN-882:					84.95	.00	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	14I0436481527	01-409.366	Admin Bldg- Acct#0436481527	09/06/24	179.87	.00	
Total ReadyRefresh by Nestle-0436481527:					179.87	.00	
ReadyRefresh by Nestle-0436481576							
ReadyRefresh by Nestle-0	14I0436481576	01-409.366	DPW Bldg- Acct#0436481576	09/06/24	135.40	.00	
Total ReadyRefresh by Nestle-0436481576:					135.40	.00	
Regina, Joanne							
Regina, Joanne	082824	01-362.410	Refund for Cancelled Permit	08/28/24	50.00	.00	
Total Regina, Joanne:					50.00	.00	
Ressler, Carol							
Ressler, Carol	091324	01-367.500	Cancellation of Lindberg Pavilion on 9/21/24	09/13/24	25.00	.00	
Total Ressler, Carol:					25.00	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	48268	06-448.251	#38-Receiver Tube	09/04/24	34.55	.00	
Ringo Hill Farms Eqpmnt C	48268	08-429.251	#38-Receiver Tube	09/04/24	34.55	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					69.10	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
S&G Asphalt							
S&G Asphalt	091824	01-362.410	Refund for Cancelled Permit	09/18/24	50.00	.00	
Total S&G Asphalt:					50.00	.00	
Salisbury Twp Firemens Relief Assoc							
Salisbury Twp Firemens Re	091724	01-411.540	2024 Allocation	09/17/24	98,524.67	98,524.67	09/19/24
Total Salisbury Twp Firemens Relief Assoc:					98,524.67	98,524.67	
SCF Architecture LLC							
SCF Architecture LLC	2407-005	41-409.600	Salisbury Township Trolley Barn Design/Drafting - Aug 2024	09/11/24	1,502.50	.00	
SCF Architecture LLC	2423-007	41-409.600	Magistrate Design/Drafting - Aug 2024	09/11/24	1,181.98	.00	
Total SCF Architecture LLC:					2,684.48	.00	
Schaedler Yesco							
Schaedler Yesco	S7429561.002	41-409.600	Electric Supplies for Police	08/15/24	1,155.00	1,155.00	09/12/24
Schaedler Yesco	S7596900.001	41-409.600	Electric Supplies for Police	08/15/24	811.39	811.39	09/12/24
Schaedler Yesco	S7614555.001	41-409.600	Outside Wall Pack Light - Magistrate	09/04/24	95.00	.00	
Schaedler Yesco	S7616302.001	41-409.600	Three Wall Electric Heaters - Magistrate	08/29/24	379.95	.00	
Schaedler Yesco	S7616302.002	41-409.600	Bath fans - Magistrate's office	09/03/24	502.42	.00	
Total Schaedler Yesco:					2,943.76	1,966.39	
Schreiter P.L.S., Richard L.							
Schreiter P.L.S., Richard L.	090124	01-414.220	Planning Commission Mtg-08/28/2024	09/01/24	30.00	.00	
Total Schreiter P.L.S., Richard L.:					30.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2461467	01-409.373	Pest control- ESFD	09/13/24	159.54	.00	
Total Seitz Bros Exterminating Co:					159.54	.00	
Service Electric Cable TV							
Service Electric Cable TV	090124	01-410.315	#0715417274	09/01/24	91.90	.00	
Total Service Electric Cable TV:					91.90	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washe	083124	01-410.315	Police Car Washes-08/01/24-08/31/24	08/31/24	205.00	.00	
Total Shammy Shine Car Washes:					205.00	.00	
So Cool Ice Cream Company LLC							
So Cool Ice Cream Compa	091624	01-452.200	Appearance fee - Franko Concert - 9/14/24	09/16/24	200.00	.00	
Total So Cool Ice Cream Company LLC:					200.00	.00	
Staples Advantage							
Staples Advantage	6004465233	01-401.240	Lables/Tissues/Post-It Notes	06/12/24	76.29	.00	
Staples Advantage	6009823388	01-409.240	Trash bags	08/23/24	206.66	.00	
Staples Advantage	6009823389	01-401.240	Paper/Staples/Tissues	08/23/24	181.60	.00	
Staples Advantage	6011114468	01-409.240	Insect Repellent Trash Can Liners	09/01/24	549.72	.00	
Staples Advantage	6011572299	01-401.240	Planner/Paper	09/08/24	77.15	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Staples Advantage	604465234	01-410.240	Tickets-NNO	06/12/24	91.86	.00	
Total Staples Advantage:					1,183.28	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	302074	01-403.240	Tax Office-Neon Labels	09/12/24	29.12	.00	
Total Stotz/Fatzinger Office Supply:					29.12	.00	
Stout Jr, Dale							
Stout Jr, Dale	091824	01-430.192	2024 Clothing allowance	09/18/24	84.21	.00	
Total Stout Jr, Dale:					84.21	.00	
Suburban Propane-2022							
Suburban Propane-2022	920224962100911	01-430.231	diesel	09/10/24	467.49	.00	
Suburban Propane-2022	920224962100911	06-448.231	diesel	09/10/24	26.87	.00	
Suburban Propane-2022	920224962100911	08-429.231	diesel	09/10/24	26.87	.00	
Suburban Propane-2022	920224962100911	03-413.231	diesel	09/10/24	81.21	.00	
Suburban Propane-2022	920224962100911	01-401.231	unleaded	09/10/24	24.23	.00	
Suburban Propane-2022	920224962100911	01-410.231	unleaded	09/10/24	856.41	.00	
Suburban Propane-2022	920224962100911	01-430.231	unleaded	09/10/24	285.81	.00	
Suburban Propane-2022	920224962100911	06-448.231	unleaded	09/10/24	103.93	.00	
Suburban Propane-2022	920224962100911	08-429.231	unleaded	09/10/24	103.93	.00	
Suburban Propane-2022	920224962100911	03-413.231	unleaded	09/10/24	85.39	.00	
Suburban Propane-2022	920224962130829	01-401.231	unleaded	08/28/24	33.34	.00	
Suburban Propane-2022	920224962130829	01-410.231	unleaded	08/28/24	1,178.29	.00	
Suburban Propane-2022	920224962130829	01-430.231	unleaded	08/28/24	393.23	.00	
Suburban Propane-2022	920224962130829	06-448.231	unleaded	08/28/24	142.99	.00	
Suburban Propane-2022	920224962130829	08-429.231	unleaded	08/28/24	143.00	.00	
Suburban Propane-2022	920224962130829	03-413.231	unleaded	08/28/24	117.49	.00	
Suburban Propane-2022	920224962130829	01-430.231	diesel	08/28/24	1,273.05	.00	
Suburban Propane-2022	920224962130829	06-448.231	diesel	08/28/24	73.17	.00	
Suburban Propane-2022	920224962130829	08-429.231	diesel	08/28/24	73.17	.00	
Suburban Propane-2022	920224962130829	03-413.231	diesel	08/28/24	221.14	.00	
Suburban Propane-2022	920224962160905	01-430.231	diesel	09/04/24	818.52	.00	
Suburban Propane-2022	920224962160905	06-448.231	diesel	09/04/24	47.04	.00	
Suburban Propane-2022	920224962160905	08-429.231	diesel	09/04/24	47.04	.00	
Suburban Propane-2022	920224962160905	03-413.231	diesel	09/04/24	142.20	.00	
Suburban Propane-2022	920224962160905	01-401.231	unleaded	09/04/24	24.77	.00	
Suburban Propane-2022	920224962160905	01-410.231	unleaded	09/04/24	875.37	.00	
Suburban Propane-2022	920224962160905	01-430.231	unleaded	09/04/24	292.14	.00	
Suburban Propane-2022	920224962160905	06-448.231	unleaded	09/04/24	106.23	.00	
Suburban Propane-2022	920224962160905	08-429.231	unleaded	09/04/24	106.23	.00	
Suburban Propane-2022	920224962160905	03-413.231	unleaded	09/04/24	87.28	.00	
Total Suburban Propane-2022:					8,257.83	.00	
Times News							
Times News	100555272-082920	01-414.341	Ad: 8/28/2024 Zoning Hearing Board	09/05/24	387.71	.00	
Total Times News:					387.71	.00	
UGI Utilities Inc - 2269							
UGI Utilities Inc - 2269	091224	03-412.320	411004312269-WSFD	09/12/24	46.05	.00	
Total UGI Utilities Inc - 2269:					46.05	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Valley Industrial Rubber							
Valley Industrial Rubber	5140476	01-437.375	#21-Leaf Truck	09/04/24	35.56	.00	
Total Valley Industrial Rubber:					35.56	.00	
Valley Networks Inc							
Valley Networks Inc	6390	01-407.319	Datto Monthly Cloud Backup-Oct 2024	09/10/24	928.50	.00	
Valley Networks Inc	6390	06-448.319	Datto Monthly Cloud Backup-Oct 2024	09/10/24	123.80	.00	
Valley Networks Inc	6390	08-429.319	Datto Monthly Cloud Backup-Oct 2024	09/10/24	123.80	.00	
Valley Networks Inc	6390	10-407.319	Datto Monthly Cloud Backup-Oct 2024	09/10/24	61.90	.00	
Total Valley Networks Inc:					1,238.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	7708409	01-414.316	ZHB-9/11/24	09/13/24	595.00	.00	
Total Veritext Mid-Atlantic:					595.00	.00	
Verizon-950							
Verizon-950	090224	01-410.320	0563-Monitor Traffic Signals	09/02/24	45.74	.00	
Total Verizon-950:					45.74	.00	
Weiss, Holly							
Weiss, Holly	090124	01-414.220	Planning Commission Mtg - 08/28/2024	09/01/24	25.00	.00	
Total Weiss, Holly:					25.00	.00	
Western Lehigh Landscape							
Western Lehigh Landscape	5603	01-451.373	Topsoil for Sand Volleyball	09/11/24	1,260.00	.00	
Total Western Lehigh Landscape:					1,260.00	.00	
White Oak Ice Company							
White Oak Ice Company	05-406910	01-430.240	Ice for DPW	08/13/24	102.00	.00	
Total White Oak Ice Company:					102.00	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	107422	01-451.375	Chain saw parts	09/16/24	45.78	.00	
Total Whitehall Turf Equipment:					45.78	.00	
Whitetail Disposal							
Whitetail Disposal	1276765	10-427.300	Removal of Freon Items	08/31/24	275.00	.00	
Whitetail Disposal	1276765	10-427.300	Trash/Recycling Services-Aug 2024	08/31/24	163,967.83	.00	
Total Whitetail Disposal:					164,242.83	.00	
Wilson Products							
Wilson Products	003194547	01-437.251	Acetylene	08/31/24	12.00	.00	
Total Wilson Products:					12.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Wolanin Consulting and Assessment Inc							
Wolanin Consulting and As	2850	01-406.315	Psychological Evaluations-Palansky & Baker	09/11/24	850.00	.00	
Total Wolanin Consulting and Assessment Inc:					850.00	.00	
Grand Totals:					594,405.30	114,857.03	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					277,767.24	111,265.47	
Fire Fund							
Total Fire Fund:					2,414.47	.00	
Library Fund							
Total Library Fund:					43,000.00	.00	
Water Fund							
Total Water Fund:					18,854.02	778.07	
Sewer Fund							
Total Sewer Fund:					24,430.58	778.07	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					165,980.06	69.03	
Highway Aid Fund							
Total Highway Aid Fund:					44,778.00	.00	
Capital General Fund							
Total Capital General Fund:					9,034.78	1,966.39	
Capital Fire Fund							
Total Capital Fire Fund:					8,146.15	.00	
Grand Totals:					594,405.30	114,857.03	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 12, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 pm.

Commissioner Brinton turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Twp Manager/Community Development Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will take place after the Regular Meeting regarding personnel matters.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending July 30, 2024 and the List of Bills Payable for the period 8/17/2024-9/6/2024, broken down as follows:

\$663,993.43 = GENERAL
\$92,247.83 = FIRE
\$0 = LIBRARY
\$283,979.96 = WATER
\$20,385.81 = SEWER
\$263.37 = REFUSE & RECYCLING
\$30,417.06 = HIGHWAY AID
\$15,074.89 = CAPITAL GENERAL
\$1,106,362.35 = GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays.

MINUTES

August 22, 2024

Commissioner Brinton declared the Minutes from August 22, 2024 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Authorizing the Disposition of Taxidermy Wildlife.

Ms. Bonaskiewich commented that there were four pieces of taxidermy wildlife left behind at the donated Barrington Lane house. She stated that she has been in contact with the PA Auction Center in Lancaster about utilizing their services to auction them off on the Township's behalf. Ms. Bonaskiewich explained that they do specific taxidermy/mounting auctions two or three times per year, and this Resolution would allow the Township to be ready for their next cycle.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 09-2024-1823, authorizing the Disposition of Taxidermy Wildlife.

The Board voted: 4 Ayes; 0 Nays.

MOTIONS

Motion Approving St. Thomas More Memorandum of Understanding (MOU).

Chief Sabo noted that the MOU has been signed by St. Thomas More, marking the first instance of an SRO in the diocese. He commented that Officer Sabulsky was assigned to the school after completing the required SRO training. Chief Sabo stated that the MOU aligns with the existing agreement between the Township and the school district, except for how the hourly wage and benefits are billed. He further clarified that when Officer Sabulsky is in the school, the school is responsible for 100% of his salary and benefits.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approving the St. Thomas More Memorandum of Understanding (MOU).

The Board voted: 4 Ayes; 0 Nays.

Motion Entering into Three-Year Agreement with Lehigh Valley Humane Society for Animal Control Services.

Ms. Bonaskiewich stated that she believes the Township and the Lehigh Valley Humane Society have a good arrangement and recommended renewing the agreement for another three years.

Commissioner Patnaik asked if the Humane Society accepts any other types of pets. Ms. Bonaskiewich replied that they take in stray cats, dogs, and small animals, which are not specifically defined. Attorney Gross added that wildlife is excluded from their services. Chief Sabo noted that the Township has additional resources, such as Pocono Wildlife, to help with wild, non-domesticated animals.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to enter into a three-year agreement with Lehigh Valley Humane Society for animal control services.

The Board voted: 4 Ayes; 0 Nays.

Motion Accepting a Time Extension to 12/01/24 for the Major Subdivision Project at 621 E. Lynnwood Street.

Mr. Wojciechowski stated that the Planning Commission has tabled the project due to the developer needing to complete additional testing to address the Planning Commissions' concerns.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to accept a Time Extension to 12/01/24 for the Major Subdivision Project at 621 E. Lynnwood Street.

The Board voted: 4 Ayes; 0 Nays.

Motion Approving Request for Well Isolation Distance Waiver at 175 Mountain Park Road.

Commissioner Lipkin stated that septic systems typically need to be at least 100 feet away from a well, but in this instance, the proposed system would be only 70 feet from the well. She noted that this location is the only viable option on the property. Commissioner Lipkin explained that the requested waiver would allow the septic system to be situated at the 70-foot distance instead of the required 100 feet.

Commissioner Patnaik asked whether the Township could be held liable if the septic system contaminated the well. Attorney Gross clarified that the Township would not be liable in such a case.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the request for a well isolation distance waiver at 175 Mountain Park Road.

The Board voted: 4 Ayes; 0 Nays.

COURTESY OF THE FLOOR

Commissioner Brinton announced that the Salisbury School District will be holding its annual Homecoming Parade on Friday, October 4 from 5:15-6:30 pm.

Commissioner Brinton reminded the Board that the AM Radio Tribue Band will be playing a free concert at Franko Park from 3:00-6:30 pm.

Commissioner Brinton stated that on September 28, there will be a dedication ceremony at the Western Salisbury Volunteer Fire Company.

Mr. Ziegenfus noted that there is a change to the original budget timeline because of needing to cancel the October 10 meeting. He commented that some presentations will be combined over two meetings in order for the final approval to take place on December 12.

Mr. Ziegenfus reported that the non-uniformed Minimum Municipal Obligation (MMO) has risen by \$175,548, primarily due to the amortization of unfunded liabilities. He commented that the total MMO is now \$1,004,173, with an unfunded liability of \$706,000. Mr. Ziegenfus stated that he reached out to PMRS to understand why this figure remains consistently high, to which they explained that each year, actuaries estimate the funds needed to support the pension plan, and if circumstances change, they indicate that the plan has not been sufficiently funded. He stated that one factor contributing to this shortfall is that actual increases have occurred at a higher rate than projected. In addition, while the plan allows retirement at age 60, actuaries typically assume retirement at age 65, which leads to underfunding. He noted that overall, the projected increase for 2025 is \$225,000.

Mr. Nicolo stated that he has completed the annual MS4 report and submitted it to DEP.

Mr. Nicolo congratulated Ms. Michele Lopez for completing the Sewage Enforcement Officer training, making her a certified SEO. He expressed his hope for her to shadow the current SEO, Scott Bieber, in order to gain experience.

Mr. Wojciechowski stated that Wexcon is expected to start the sewer and water line work in the next two to three weeks.

Mr. Wojciechowski commented that they are working on the Laubach Park Master Site Plan and hopes to have the updated version to the Board in October or November.

Commissioner Patnaik inquired as to when leaf collection will begin. Mr. Levernier stated that it typically begins with a self-contained unit floating throughout the Township in early October, with all the crews starting the last week of October.

Commissioner Conn noted that he received a call about deer overpopulation. He stated that residents need to contact the state for a resolution.

Commissioner Lipkin inquired if there is a traffic study being done on Emmaus Avenue. Mr. Levernier stated that he believes it is for the Tuskes Homes project. Chief Sabo commented that the Lehigh Valley Planning Commission might also be doing a traffic study in the area because of the need to install a cross walk or a sidewalk at S Dauphin Street and Emmaus Avenue due to 26 high school students crossing at the intersection.

Mr. Levernier stated that they are wrapping up the paving project and are hoping to be finished by the end of the month. He stated that the department will start their in-house water main project on Jack Kelly Drive in early October.

Chief Sabo reported that a driver damaged the sign at Franko Park and left the scene. He commented that officers were able to locate the driver, who will receive a citation. Chief Sabo noted that the claim for the sign repair will be submitted to insurance.

Chief Sabo announced that the Grant for ACT120 reimbursement for the new officers in the academy has been submitted, and he anticipates a decision soon. He also stated that he is working with the Engineers for the Casino/Local Sheriff/State Grant, primarily to assist with the radio upgrade project, which is expected to go live in 2026 with a cost of \$972,000.

Mr. Jerry Royer of WSFD provided the Board with a construction update for the new fire station. He expects the Certificate of Occupancy to be issued on Monday, September 16.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:33 pm.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on September 12, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

TOWNSHIP OF SALISBURY

RESOLUTION NO. 09-2024-1825

A RESOLUTION AUTHORIZING AND APPROVING A GRANT APPLICATION TO PROVIDE A NEW CONCRETE DRIVE APRON AND PARKING LOT REPAVING AT THE EASTERN SALISBURY FIRE HALL

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that the Township of Salisbury, Lehigh County, Pennsylvania (Applicant) hereby requests a **Northampton/Lehigh County Local Share Assessment** grant of \$177,000 from the Commonwealth Financing Authority to be used to provide a new concrete drive apron and parking lot repaving at the Eastern Salisbury Fire Hall.

BE IT FURTHER RESOLVED, that the Applicant does hereby designate Cathy Bonaskiewich, Township Manager, and Alessandro Nicolo, Assistant Township Manager, as the official(s) authorized to execute all documents and agreements between the Township of Salisbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

DULY ADOPTED this 26th day of September, 2024, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, in a lawful session duly assembled.

ATTEST:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Cathy Bonaskiewich
Township Secretary

Debra J. Brinton
President, Board of Commissioners

I, Cathy Bonaskiewich, duly qualified Township Secretary of the Township of Salisbury, Lehigh County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Salisbury Township Board of Commissioners at a regular meeting held September 26th, 2024, and said Resolution has been recorded in the minutes of the Salisbury Township Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Salisbury Township, this 26th day of September, 2023.

Cathy Bonaskiewich, Township Secretary
TOWNSHIP OF SALISBURY, LEHIGH County (APPLICANT)

RESOLUTION NO. 09-2024-1826

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE/TRADE OF VEHICLES AND OTHER EQUIPMENT IDENTIFIED HEREIN BY MEANS OF MUNICIBID OR TRADE-IN PURSUANT TO COSTARS PURCHASES FOR NEW VEHICLES, OR BY PUBLIC BID OR AUCTION CONSISTENT WITH THE REQUIREMENTS OF THE FIRST-CLASS TOWNSHIP CODE AND THE TOWNSHIP CODE OF ORDINANCES

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same, and it is hereby ordained by the authority of the same as follows:

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and the Township passes a resolution to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

PROPERTY TO BE SOLD/TRADED

	<u>Year Make/Model</u>	<u>Hours/Mileage</u>
1.	2014 International dump truck	57430 Miles
2.	2017 Ford Explorer	70298 Miles
3.	Total station survey equipment	n/a
4.	York rake foe 3-point hitch	n/a

and

WHEREAS, the Township desires to sell same and receive value by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Code of Ordinances; and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Salisbury by Resolution confirms its authorization to permit the Township Administration (Township Manager and Director of Finance) to sell/trade the personal property as identified above in part or in whole in such manner and at such time as the Township Administration determines appropriate by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Ordinances.

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 26th day of September, 2024.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

RESOLUTION NO. 09-2024-1827

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO RECOGNIZE CHARLES BECK FOR HIS VOLUNTEER WORK AND EFFORTS FOR THE RESIDENTS OF THE TOWNSHIP OF SALISBURY.

WHEREAS, the Township of Salisbury relies on volunteers to assist our community in a variety of ways; and

WHEREAS, the Township of Salisbury Board of Commissioners acknowledges that the efforts of our community's volunteers are critical to the community's wellbeing and quality of life; and

WHEREAS, the Township of Salisbury Board of Commissioners recognizes those long-standing volunteers serving our community for many years;

WHEREAS, the Township of Salisbury Board of Commissioners hereby applauds and extends the highest level of appreciation and gratitude to **CHARLES BECK** for his unselfish volunteer efforts and sacrifice in serving our community.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that **CHARLES BECK** is hereby acknowledged for his volunteer efforts, as nominated by peers of our community, and for his outstanding dedication of volunteer work for the residents of the Township of Salisbury.

APPROVED AND ADOPTED this 26th day of September, 2024 at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Secretary

RESOLUTION NO. 09-2024-1828

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO RECOGNIZE JOHN EBERHARD FOR HIS VOLUNTEER WORK AND EFFORTS FOR THE RESIDENTS OF THE TOWNSHIP OF SALISBURY.

WHEREAS, the Township of Salisbury relies on volunteers to assist our community in a variety of ways; and

WHEREAS, the Township of Salisbury Board of Commissioners acknowledges that the efforts of our community's volunteers are critical to the community's wellbeing and quality of life; and

WHEREAS, the Township of Salisbury Board of Commissioners recognizes those long-standing volunteers serving our community for many years;

WHEREAS, the Township of Salisbury Board of Commissioners hereby applauds and extends the highest level of appreciation and gratitude to **JOHN EBERHARD** for his unselfish volunteer efforts and sacrifice in serving our community.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that **JOHN EBERHARD** is hereby acknowledged for his volunteer efforts, as nominated by peers of our community, and for his outstanding dedication of volunteer work for the residents of the Township of Salisbury.

APPROVED AND ADOPTED this 26th day of September, 2024 at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Secretary

RESOLUTION NO. 09-2024-1829

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO RECOGNIZE EDWARD DELVISCIO FOR HIS VOLUNTEER WORK AND EFFORTS FOR THE RESIDENTS OF THE TOWNSHIP OF SALISBURY.

WHEREAS, the Township of Salisbury relies on volunteers to assist our community in a variety of ways; and

WHEREAS, the Township of Salisbury Board of Commissioners acknowledges that the efforts of our community's volunteers are critical to the community's wellbeing and quality of life; and

WHEREAS, the Township of Salisbury Board of Commissioners recognizes those long-standing volunteers serving our community for many years;

WHEREAS, the Township of Salisbury Board of Commissioners hereby applauds and extends the highest level of appreciation and gratitude to **EDWARD DELVISCIO** for his unselfish volunteer efforts and sacrifice in serving our community.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that **EDWARD DELVISCIO** is hereby acknowledged for his volunteer efforts, as nominated by peers of our community, and for his outstanding dedication of volunteer work for the residents of the Township of Salisbury.

APPROVED AND ADOPTED this 26th day of September, 2024 at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
September 26, 2024
7:30 p.m.
(approximate time)

Topics of discussion:

- Review and Discuss Township's current Street Plowing and Cindering Policy, particularly how it pertains to private drives
- Review and Discuss Implementation of a Mailbox Replacement Policy
- Discussion regarding Township's current Tree Harvesting Ordinance