

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—July 25, 2024
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – (Jun. 2024) & Bills Payables – Period 7/6/24-7/19/24

5. Approval of the Minutes –July 11, 2024

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS

1. Resolution Approving the Girl Scouts of Eastern PA (GSEP) Land Development Plan at 2638 West Rock Road

C. MOTIONS

1. Motion Awarding Bid for Louise Lane/Louise Circle Waterline Replacement Project
2. Motion Awarding Bid for Sanitary Sewer Rehabilitation Project
3. Motion Approving Waiver of Fence Permit Fees for Four (4) Property Owners Abutting Laubach Park

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Executive Session to follow*

Income Statement- Summary by Fund
1/1 - 6/30/2024

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Recreation Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2024 YTD Revenues	6,956,271	593,688	590,910	38,520	72,748	2,291	1,249,198	1,242,845	1,654,668	454,376	707	12,856,221
2024 YTD Expenditures	5,483,642	587,959	234,012	38,520	65	61,232	1,050,274	940,985	891,798	190,995	-	9,479,482
2024 YTD Surplus (Deficit)	<u>1,472,629</u>	<u>5,729</u>	<u>356,897</u>	<u>-</u>	<u>72,683</u>	<u>(58,941)</u>	<u>198,924</u>	<u>301,860</u>	<u>762,870</u>	<u>263,381</u>	<u>707</u>	<u>3,376,739</u>
2023 YTD Surplus (Deficit)	<u>(185,466)</u>	<u>77,610</u>	<u>168,735</u>	<u>-</u>	<u>28,912</u>	<u>-</u>	<u>296,552</u>	<u>476,878</u>	<u>496,484</u>	<u>257,804</u>	<u>641</u>	<u>1,618,150</u>
Variance over Prior YTD	1,658,096	(71,881)	188,162	-	43,771	(58,941)	(97,629)	(175,018)	266,386	5,577	66	1,758,589

GENERAL FUND SUMMARY	2024 BOARD APPROVED BUDGET	1/1 - 6/30/2024 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,926,404	\$ 6,006,498	67.3%
PERMITS, FEES & INTEREST	1,040,512	423,623	40.7%
OTHER OPERATING REVENUE	165,850	257,663	155.4%
TRANSFERS FROM OTHER FUNDS	426,000	64,277	15.1%
FROM PRIOR-YEAR RESERVES	140,799	-	0.0%
TOTAL OPERATING REVENUE	\$ 10,699,565	\$ 6,752,060	63.1%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	166,780	104.2%
PRIOR YEAR EXPENSE REFUNDS	175,000	37,431	21.4%
TOTAL NON-OPERATING REVENUE	\$ 335,000	\$ 204,211	61.0%
TOTAL REVENUES	\$ 11,034,565	\$ 6,956,271	63.0%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,678,386	\$ 842,558	50.2%
(B) PUBLIC SAFETY	4,885,648	2,075,723	42.5%
(D) PUBLIC WORKS	3,206,489	1,669,450	52.1%
(E) RECREATION	123,818	44,622	36.0%
(F) CONSERVATION OF NATURAL RESOURCES	13,100	12,300	93.9%
(G) CONTRIBUTIONS & MISCELLANEOUS	27,300	10,258	37.6%
(H) INSURANCE & BENEFITS	257,100	235,043	91.4%
(I) TRANSFERS TO OTHER FUNDS	842,724	593,688	70.4%
TOTAL OPERATING EXPENDITURES	\$ 11,034,565	\$ 5,483,642	49.7%
TOTAL EXPENDITURES	\$ 11,034,565	\$ 5,483,642	49.7%
SURPLUS (DEFICIT)	\$ -	\$ 1,472,629	

GENERAL FUND SUMMARY	1/1 - 6/30/2024 ACTUAL	1/1 - 6/30/2023 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 6,006,498	\$ 5,459,813	\$ 546,686	10.0%
PERMITS, FEES & INTEREST	423,623	512,565	(88,942)	-17.4%
OTHER OPERATING REVENUE	257,663	353,703	(96,040)	-27.2%
TRANSFERS FROM OTHER FUNDS	64,277	-	64,277	
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 6,752,060	\$ 6,326,080	\$ 425,980	6.7%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	166,780	151,050	15,730	10.4%
PRIOR YEAR EXPENSE REFUNDS	37,431	76,238	(38,807)	-50.9%
TOTAL NON-OPERATING REVENUE	\$ 204,211	\$ 227,288	\$ (23,077)	-10.2%
TOTAL REVENUES	\$ 6,956,271	\$ 6,553,368	\$ 402,903	6.1%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 842,558	\$ 708,753	\$ 133,806	18.9%
(B) PUBLIC SAFETY	2,075,723	1,829,466	246,257	13.5%
(D) PUBLIC WORKS	1,669,450	1,148,918	520,532	45.3%
(E) RECREATION	44,622	73,979	(29,358)	-39.7%
(F) CONSERVATION OF NATURAL RESOURCES	12,300	12,429	(129)	-1.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	10,258	33,057	(22,799)	-69.0%
(H) INSURANCE & BENEFITS	235,043	240,689	(5,646)	-2.3%
(I) TRANSFERS TO OTHER FUNDS	593,688	2,691,544	(2,097,856)	-77.9%
TOTAL OPERATING EXPENDITURES	\$ 5,483,642	\$ 6,738,834	\$ (1,255,192)	-18.6%
TOTAL EXPENDITURES	\$ 5,483,642	\$ 6,738,834	\$ (1,255,192)	-18.6%
SURPLUS (DEFICIT)	\$ 1,472,629	\$ (185,466)	\$ 1,658,096	-894.0%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2024 BOARD APPROVED BUDGET	1/1 - 6/30/2024 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,950,000	\$ 3,629,221	91.9%
LOCAL ENABLING TAXES	4,390,000	2,377,278	54.2%
STATE-SHARED REVENUE	586,404	-	0.0%
Total Tax Revenue	\$ 8,926,404	\$ 6,006,498	67.3%
BUS LICENSES & PERMITS	220,000	53,215	24.2%
NON-BUS LICENSES & PERMITS	11,700	4,466	38.2%
FINES	67,000	33,381	49.8%
INTEREST	114,000	22,368	19.6%
RENTS & ROYALTIES	41,927	23,893	57.0%
SERVICE FEES	178,000	78,324	44.0%
REVIEW FEES	195,400	74,845	38.3%
PUBLIC SAFETY FEES	203,485	129,306	63.5%
RECREATIONAL USER FEES	9,000	3,825	42.5%
Total Permits, Fees & Interest Revenue	\$ 1,040,512	\$ 423,623	40.7%
FEDERAL GRANTS	2,850	6,060	212.6%
STATE GRANTS	66,000	197,874	299.8%
SNOW REMOVAL	2,700	-	0.0%
SANITATION FEES	1,000	3,483	348.3%
MEMBERSHIP FEES	24,000	18,620	77.6%
MISCELLANEOUS REVENUE	9,300	4,665	50.2%
ASSET DISPOSAL	60,000	26,961	44.9%
Total Other Operating Income	\$ 165,850	\$ 257,663	155.4%
INTERFUND TRANSFERS	426,000	64,277	15.1%
Total Interfund Transfer Revenue	\$ 426,000	\$ 64,277	15.1%
PRIOR YEAR RESERVES	140,799	-	0.0%
Total Prior Year Reserves	\$ 140,799	\$ -	0.0%
CONTRIBUTIONS	160,000	166,780	104.2%
Total Grants & Contribution Revenue	\$ 160,000	\$ 166,780	104.2%
PRIOR YEAR EXPENSE REFUND	175,000	37,431	21.4%
Total Prior Year Expense Refund	\$ 175,000	\$ 37,431	21.4%
Total General Fund Revenues	\$ 11,034,565	\$ 6,956,271	63.0%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 6/30/2024 ACTUAL	1/1 - 6/30/2023 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,629,221	\$ 3,091,495	\$ 537,726	17.4%
LOCAL ENABLING TAXES	2,377,278	2,367,451	9,826	0.4%
STATE-SHARED REVENUE	-	866	(866)	-100.0%
Total Tax Revenue	\$ 6,006,498	\$ 5,459,813	\$ 546,686	10.0%
BUS LICENSES & PERMITS	53,215	55,156	(1,941)	-3.5%
NON-BUS LICENSES & PERMITS	4,466	2,175	2,291	105.3%
FINES	33,381	25,856	7,525	29.1%
INTEREST	22,368	47,533	(25,165)	-52.9%
RENTS & ROYALTIES	23,893	23,770	124	0.5%
SERVICE FEES	78,324	170,089	(91,765)	-54.0%
REVIEW FEES	74,845	23,398	51,447	219.9%
PUBLIC SAFETY FEES	129,306	160,313	(31,008)	-19.3%
RECREATIONAL USER FEES	3,825	4,275	(450)	-10.5%
Total Permits, Fees & Interest Revenue	\$ 423,623	\$ 512,565	\$ (88,942)	-17.4%
FEDERAL GRANTS	6,060	-	6,060	
STATE GRANTS	197,874	297,252	(99,378)	-33.4%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	3,483	4,048	(565)	-14.0%
MEMBERSHIP FEES	18,620	870	17,750	2040.2%
MISCELLANEOUS REVENUE	4,665	6,033	(1,368)	-22.7%
ASSET DISPOSAL	26,961	45,500	(18,539)	-40.7%
Total Other Operating Income	\$ 257,663	\$ 353,703	\$ (96,040)	-27.2%
INTERFUND TRANSFERS	64,277	-	64,277	
Total Interfund Transfer Revenue	\$ 64,277	\$ -	\$ 64,277	
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	166,780	151,050	15,730	10.4%
Total Grants & Contribution Revenue	\$ 166,780	\$ 151,050	\$ 15,730	10.4%
PRIOR YEAR EXPENSE REFUND	37,431	76,238	(38,807)	-50.9%
Total Prior Year Expense Refund	\$ 37,431	\$ 76,238	\$ (38,807)	-50.9%
Total General Fund Revenues	\$ 6,956,271	\$ 6,553,368	\$ 402,903	6.1%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2024 BOARD APPROVED BUDGET	1/1 - 6/30/2024 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 21,295	\$ 9,462	44.4%
EXECUTIVE	478,642	196,834	41.1%
FINANCIAL ADMINISTRATION	339,730	143,517	42.2%
TAX COLLECTION	66,015	38,975	59.0%
LEGAL SERVICES	72,364	60,669	83.8%
PERSONNEL ADMIN	31,700	11,232	35.4%
INFORMATION TECHNOLOGY	258,379	142,817	55.3%
ENGINEERING SERVICES	160,000	102,713	64.2%
BUILDINGS & PLANT	250,261	136,341	54.5%
POLICE	3,994,555	1,701,310	42.6%
FIRE	216,888	50,144	23.1%
PLANNING & ZONING	659,803	318,921	48.3%
EMERGENCY MANAGEMENT	14,402	5,349	37.1%
PUBLIC WORKS: Highway, Roads & Streets	2,701,289	1,217,375	45.1%
TRAFFIC CONTROL	41,500	10,167	24.5%
STORM SEWERS	20,000	961	4.8%
REPAIRS/MAINT OF TOOLS & MACHINERY	80,000	50,457	63.1%
REPAIRS/MAINT OF ROADS	300,000	360,546	120.2%
STORM WATER MANAGEMENT (MS4)	63,700	29,945	47.0%
RECREATION ADMINISTRATION	67,100	26,526	39.5%
PARTICIPANT RECREATION	56,718	18,096	31.9%
CONSERVATION OF NATURAL RESOURCES	13,100	12,300	93.9%
CONTRIBUTIONS/MISCELLANEOUS	27,300	10,258	37.6%
INSURANCE	257,100	235,043	91.4%
INTERFUND OPERATING TRANSFERS	842,724	593,688	70.4%
TOTAL EXPENDITURES	\$ 11,034,565	\$ 5,483,642	49.7%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 6/30/2024 ACTUAL	1/1 - 6/30/2023 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 9,462	\$ 11,078	\$ (1,616)	-14.6%
EXECUTIVE	196,834	165,440	31,393	19.0%
FINANCIAL ADMINISTRATION	143,517	132,166	11,350	8.6%
TAX COLLECTION	38,975	38,766	209	0.5%
LEGAL SERVICES	60,669	52,406	8,263	15.8%
PERSONNEL ADMIN	11,232	16,259	(5,027)	-30.9%
INFORMATION TECHNOLOGY	142,817	127,152	15,664	12.3%
ENGINEERING SERVICES	102,713	53,818	48,895	90.9%
BUILDINGS & PLANT	136,341	111,666	24,675	22.1%
POLICE	1,701,310	1,533,134	168,176	11.0%
FIRE	50,144	52,688	(2,544)	-4.8%
PLANNING & ZONING	318,921	240,029	78,892	32.9%
EMERGENCY MANAGEMENT	5,349	3,615	1,733	47.9%
PUBLIC WORKS: Highway, Roads & Streets	1,217,375	1,049,962	167,412	15.9%
TRAFFIC CONTROL	10,167	14,810	(4,643)	-31.4%
STORM SEWERS	961	12,773	(11,812)	-92.5%
REPAIRS/MAINT OF TOOLS & MACHINERY	50,457	53,495	(3,038)	-5.7%
REPAIRS/MAINT OF ROADS	360,546	16,788	343,758	2047.6%
STORM WATER MANAGEMENT (MS4)	29,945	1,090	28,856	2648.5%
RECREATION ADMINISTRATION	26,526	53,052	(26,526)	-50.0%
PARTICIPANT RECREATION	18,096	20,927	(2,831)	-13.5%
CONSERVATION OF NATURAL RESOURCES	12,300	12,429	(129)	-1.0%
CONTRIBUTIONS/MISCELLANEOUS	10,258	33,057	(22,799)	-69.0%
INSURANCE	235,043	240,689	(5,646)	-2.3%
INTERFUND OPERATING TRANSFERS	593,688	2,691,544	(2,097,856)	-77.9%
TOTAL EXPENDITURES	\$ 5,483,642	\$ 6,738,834	\$ (1,255,192)	-18.6%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A & A Auto Stores							
A & A Auto Stores	437785	01-451.260	#18-Fuel Tank	06/21/24	1,150.00	.00	
Total A & A Auto Stores:					1,150.00	.00	
A-1 Traffic Control Products							
A-1 Traffic Control Product	11158	01-433.450	Line painting-Municipal Building	07/11/24	680.00	.00	
Total A-1 Traffic Control Products:					680.00	.00	
ABE Laboratories LLC							
ABE Laboratories LLC	42629	06-448.316	DEP Water Analysis - Coliform - 6/6/24 & 6/19/24	06/28/24	530.00	.00	
ABE Laboratories LLC	43146	06-448.316	Quarterly Chlorine Analyzer	06/30/24	85.00	.00	
Total ABE Laboratories LLC:					615.00	.00	
Adams Glass & Aluminum Inc.							
Adams Glass & Aluminum I	67944	41-409.600	New Front Doors at Magistrate-Costars#008-415	07/11/24	10,434.00	.00	
Total Adams Glass & Aluminum Inc.:					10,434.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	8589	01-437.251	#12-Inspection	06/20/24	96.00	.00	
Allentown Equipment Corp	8597	06-448.251	#32-Inspection	06/26/24	25.50	.00	
Allentown Equipment Corp	8597	08-429.251	#32-Inspection	06/26/24	25.50	.00	
Allentown Equipment Corp	8636	08-429.251	#34-Inspection	07/03/24	48.00	.00	
Allentown Equipment Corp	8636	06-448.251	#34-Inspection	07/03/24	48.00	.00	
Total Allentown Equipment Corp:					243.00	.00	
Allentown, City of							
Allentown, City of	135035	01-410.421	Police Training Tuition for New Hires	07/12/24	12,000.00	.00	
Total Allentown, City of:					12,000.00	.00	
AlphaGraphics							
AlphaGraphics	95264	01-409.373	signs for inside DPW offices	07/03/24	284.58	.00	
AlphaGraphics	95264	01-409.373	signs for inside Police offices	07/03/24	305.52	.00	
Total AlphaGraphics:					590.10	.00	
Amazon Business							
Amazon Business	16W6-DDNL-CL9T	01-430.240	Flash Drive Case	07/11/24	16.99	.00	
Amazon Business	191D-QQ4K-GNH	01-409.260	Cabling Equipment for Network	07/17/24	504.73	.00	
Amazon Business	1C4M-XVDQ-MJK	01-402.240	Bankers Box Storage	07/03/24	27.71	.00	
Amazon Business	1HWD-X64P-R6V	01-401.240	K Cups	07/12/24	232.14	.00	
Amazon Business	1KLW-NYGJ-FPK	01-430.240	Time Cards	07/11/24	169.48	.00	
Amazon Business	1NWM-KFFQ-9HY	01-437.251	LED pod lights for trucks	07/03/24	119.98	.00	
Amazon Business	1XJ7-FDH6-99JL	01-452.240	Water balloons for Park Program	07/11/24	50.97	.00	
Amazon Business	1YNJ-FGVH-QH61	08-429.240	Electrical Connectors	07/14/24	22.97	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Amazon Business:					1,144.97	.00	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X07	03-411.320	2024- June- ESFD Tablets	06/30/24	75.46	.00	
AT&T Mobility-229	287303312229X07	01-407.320	2024-June-IT-Phone	06/30/24	43.44	.00	
AT&T Mobility-229	287303312229X07	01-409.320	2024-June-Maintenance-Phone	06/30/24	43.44	.00	
AT&T Mobility-229	287303312229X07	01-414.320	2024-June-Community Dev-Phone	06/30/24	168.05	.00	
AT&T Mobility-229	287303312229X07	01-430.320	2024-June-DPW-Phones	06/30/24	217.21	.00	
AT&T Mobility-229	287303312229X07	01-452.320	2024-June-Rec Dir.-Phone	06/30/24	43.44	.00	
AT&T Mobility-229	287303312229X07	01-401.320	2024-June-Mgr-Phone-ipad-Commissioner ipad	06/30/24	269.82	.00	
AT&T Mobility-229	287303312229X07	01-411.320	2024- June- Fire Insp- Tablets	06/30/24	75.46	.00	
AT&T Mobility-229	287303312229X07	08-429.320	2024-June-Sewer Dept Tablet	06/30/24	136.49	.00	
AT&T Mobility-229	287303312229X07	06-448.320	2024-June-Water Dept Tablets	06/30/24	136.48	.00	
AT&T Mobility-229	287303312229X07	10-401.320	2024-June- Trash Contractor Phone	06/30/24	43.44	.00	
AT&T Mobility-229	287303312229X07	01-402.320	2024-June-Finance Dir -Phone-ipad	06/30/24	81.17	.00	
Total AT&T Mobility-229:					1,333.90	.00	
AT&T Mobility-833							
AT&T Mobility-833	287303254833X07	03-412.320	2024-June-WSFD-Tablets	06/30/24	226.38	.00	
AT&T Mobility-833	287303254833X07	01-452.320	2024-June-Rec Dir-Tablet	06/30/24	37.73	.00	
AT&T Mobility-833	287303254833X07	01-401.320	2024-June-Mgr-Tablet	06/30/24	78.62	.00	
AT&T Mobility-833	287303254833X07	01-415.320	2024-June-Emergency Management-Tablets/Phones	06/30/24	162.34	.00	
AT&T Mobility-833	287303254833X07	01-411.320	2024-June-Fire Insp-tablets	06/30/24	113.19	.00	
AT&T Mobility-833	287303254833X07	01-410.320	2024-June-Police Phones/Tablets	06/30/24	1,510.60	.00	
AT&T Mobility-833	287303254833X07	01-414.320	2024-June-Community Dev-Tablets	06/30/24	75.46	.00	
AT&T Mobility-833	287303254833X07	03-411.320	2024-June-ESFD-Tablets	06/30/24	226.38	.00	
Total AT&T Mobility-833:					2,430.70	.00	
Backwoods Outdoor Center							
Backwoods Outdoor Cente	51546	01-451.375	Mower hydro drive belts/deck hanger bar	07/03/24	254.96	.00	
Total Backwoods Outdoor Center:					254.96	.00	
Berkheimer Associates							
Berkheimer Associates	235	01-403.453	Commission June 2024	06/28/24	95.60	.00	
Total Berkheimer Associates:					95.60	.00	
Berks County Intermediate Unit							
Berks County Intermediate	2400053547	01-403.325	2023-2024 Township RE Interim/Exception Bills-Postage	06/30/24	14.64	.00	
Total Berks County Intermediate Unit:					14.64	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	07102024	06-448.368	Water for Resale	07/10/24	395.19	.00	
Total Bethlehem-012968-01, City of:					395.19	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	071024	06-448.363	Hydrant Rental	07/10/24	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Billitier Electric Inc							
Billitier Electric Inc	M11389/1	08-429.317	Repairs to Riverside Pump Station	07/17/24	2,131.67	.00	
Total Billitier Electric Inc:					2,131.67	.00	
Biros Utilities Inc							
Biros Utilities Inc	192773	01-451.315	Portable toilet & special delivery charge -Laubach-July 2024	07/09/24	300.00	.00	
Biros Utilities Inc	192882	01-451.315	Portable Toilet -Franko-Jul 2024	07/11/24	150.00	.00	
Biros Utilities Inc	192883	01-451.315	Portable Toilet-Franko Drop Off-July 2024	07/11/24	150.00	.00	
Biros Utilities Inc	192884	01-451.315	Portable Toilet-Devonshire-July 2024	07/11/24	150.00	.00	
Total Biros Utilities Inc:					750.00	.00	
Blatz, Stevie							
Blatz, Stevie	1658	01-410.200	Entertainment for National Night Out	07/02/24	1,400.00	.00	
Total Blatz, Stevie:					1,400.00	.00	
Casey, Christopher							
Casey, Christopher	070324	01-410.200	Reimbursement - drinks for NNO	07/03/24	95.55	.00	
Total Casey, Christopher:					95.55	.00	
Commonwealth of PA							
Commonwealth of PA	4368246	01-436.315	2024-NPDES-Chapter 92A-MS4 permit	07/01/24	2,500.00	.00	
Total Commonwealth of PA:					2,500.00	.00	
Coopersburg Materials							
Coopersburg Materials	25262	06-448.245	Blacktop patches	07/06/24	1,264.13	.00	
Total Coopersburg Materials:					1,264.13	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	1086	01-413.317	1736 Lehigh Ave-Mow/Trim/Weed/Clean up debris	07/08/24	500.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1316 E Emmaus Ave-Mow/Clean-up debris	07/08/24	750.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1410 Van Vetchen - Mow	07/08/24	500.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	715 E Federal St-Mow	07/08/24	250.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1913 Duffield Ct - Mow/Trim/Weed/Clean up debris	07/08/24	765.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	Potomac & E Montgomery - Mow	07/08/24	250.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	825 E Montgomery-Mow	07/08/24	250.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1720 Graham St-Mow/Clean-up debris	07/08/24	350.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1607 E Emmaus Ave - Mow	07/08/24	200.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1503 E Emmaus Ave - Mow	07/08/24	150.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	536 E Emmaus Ave - Mow	07/08/24	150.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1720 Graham St-Mow	07/08/24	300.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	715 E Federal St-Mow	07/08/24	200.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1316 E Emmaus Ave - Mow	07/08/24	250.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	536 E Emmaus Ave - Mow	07/08/24	100.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	825 E Montgomery-Mow	07/08/24	250.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	Potomac & E Montgomery - Mow	07/08/24	100.00	.00	
Curb Appeal Plus LLC	1086	01-413.317	1736 Lehigh Ave-Mow	07/08/24	250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Curb Appeal Plus LLC:					5,565.00	.00	
Daigle Law Group LLC							
Daigle Law Group LLC	AAM0824-219	01-410.421	Advanced Accreditation Training - Casey/Gibson	07/18/24	1,390.00	.00	
Total Daigle Law Group LLC:					1,390.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	27129	06-448.325	Postage for Utility Bills-April 2024	05/16/24	973.86	.00	
Dallas Data Systems Inc.	27129	08-429.325	Postage for Utility Bills-April 2024	05/16/24	973.87	.00	
Dallas Data Systems Inc.	27129	10-401.325	Postage for Utility Bills-April 2024	05/16/24	973.87	.00	
Dallas Data Systems Inc.	27129	06-448.342	Printing for Utility Bills-April 2024	05/16/24	456.50	.00	
Dallas Data Systems Inc.	27129	08-429.342	Printing for Utility Bills-April 2024	05/16/24	456.50	.00	
Dallas Data Systems Inc.	27129	10-401.342	Printing for Utility Bills-April 2024	05/16/24	456.50	.00	
Dallas Data Systems Inc.	27162-2	06-448.325	Postage & Mailing Services for Delinquent Utility Bills- May2024	06/14/24	9.12	.00	
Dallas Data Systems Inc.	27162-2	08-429.325	Postage & Mailing Services for Delinquent Utility Bills- May2024	06/14/24	9.12	.00	
Dallas Data Systems Inc.	27162-2	10-401.325	Postage & Mailing Services for Delinquent Utility Bills- May2024	06/14/24	9.12	.00	
Total Dallas Data Systems Inc.:					4,318.46	.00	
Davison & McCarthy							
Davison & McCarthy	32431	01-404.310	2023-Dec-Southbury Park Lot Line Adj	01/03/24	90.00	.00	
Davison & McCarthy	32538	01-404.310	2024-Feb-General Matters	02/02/24	247.50	.00	
Davison & McCarthy	33218	01-404.310	Civil Service Commission Solicitor	07/02/24	15.29	.00	
Total Davison & McCarthy:					352.79	.00	
Deluxe							
Deluxe	9005242557	01-402.240	Checks	07/13/24	1,381.18	.00	
Total Deluxe:					1,381.18	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B200	01-430.320	Answr Service/Pump Stn Alm-June 2024	06/24/24	236.25	.00	
Dispatch Answering Servic	000204B200	01-430.320	610-782-5572-June-2024	06/24/24	24.95	.00	
Dispatch Answering Servic	000204B200	01-401.320	610-782-5025-June 2024	06/24/24	24.95	.00	
Total Dispatch Answering Service:					286.15	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV1078682	01-437.375	Fuel pumps	07/08/24	37.74	.00	
Eastern Auto Parts Wareho	3IV1080987	01-437.251	#40-New Muffler	07/15/24	380.66	.00	
Total Eastern Auto Parts Warehouse:					418.40	.00	
Edwards Business Systems							
Edwards Business System	3637492	01-401.375	DWP Copier Maintenance Agreement - July 2024	07/02/24	14.59	.00	
Total Edwards Business Systems:					14.59	.00	
Emmaus, Borough of							
Emmaus, Borough of	7141	08-429.532	2Q2024 sewer	07/15/24	4,811.87	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Emmaus, Borough of:					4,811.87	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11687935-00	41-409.600	Magistrate fuses for outdoor unit	07/08/24	59.07	.00	
Fromm Electric Supply Cor	51166030-00	01-409.373	Screws for No Parking Signs at Pole Building	07/08/24	12.25	.00	
Total Fromm Electric Supply Corp:					71.32	.00	
Giant Food Stores Inc.							
Giant Food Stores Inc.	471750	01-452.240	popsicles for playground program	07/11/24	14.97	.00	
Total Giant Food Stores Inc.:					14.97	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	ESA026487-1	01-451.260	Auger for Skid Steer - Tree Planting	04/11/24	1,450.00	.00	
Groff Tractor & Equipment	PSO543556-2	01-437.375	#26-Fluids & misc repair parts	06/20/24	757.46	.00	
Groff Tractor & Equipment	PSO549042-1	01-437.375	#26-Highway Backhoe Parts	07/09/24	818.12	.00	
Groff Tractor & Equipment	PSO549042-2	01-437.375	Refund for Water Pump	07/10/24	75.00-	.00	
Groff Tractor & Equipment	SWO222619-1	01-437.375	#26-Rebuild rear axle/parts/labor/misc enfiro fee	06/20/24	10,445.96	.00	
Total Groff Tractor & Equipment:					13,396.54	.00	
Gross McGinley LLP							
Gross McGinley LLP	32175.0000/18	01-404.310	Acct# 32175.0000 June 2024-Administration	07/02/24	4,602.00	.00	
Gross McGinley LLP	32175.00010/4	01-404.310	Code Enforcement- 705 E Wayne Ave	07/02/24	249.00	.00	
Gross McGinley LLP	32175.0002/16	01-404.310	Acct# 32175.0002-June 2024-Lien Satisfaction	07/01/24	410.90	.00	
Gross McGinley LLP	32175.0003/18	01-404.310	Acct# 32175.0003-June 2024-Zoning	07/02/24	1,558.00	.00	
Gross McGinley LLP	32175.0004/18	01-404.318	Acct# 32175.0004-June 2024-Planning Items	07/01/24	273.00	.00	
Gross McGinley LLP	32175.0004/18	01-404.310	Acct# 32175.0004-June 2024-Planning Items	07/01/24	468.00	.00	
Gross McGinley LLP	32175.0004/18	01-404.318	Acct# 32175.0004-June 2024-Planning Items	07/01/24	117.00	.00	
Gross McGinley LLP	32175.0004/18	01-404.310	Acct# 32175.0004-June 2024-Planning Items	07/01/24	741.00	.00	
Gross McGinley LLP	32175.0006/11	01-404.310	Acct# 32175.0006-RTK Request-June 2024	07/01/24	1,348.50	.00	
Gross McGinley LLP	32175.0009/6	01-404.310	Code Enforcement- 3136 Catherine Ave	07/02/24	150.00	.00	
Total Gross McGinley LLP:					9,917.40	.00	
Hamilton Park Athletic Assoc							
Hamilton Park Athletic Ass	07162024	01-465.540	2024 Contribution	07/16/24	1,000.00	.00	
Total Hamilton Park Athletic Assoc:					1,000.00	.00	
Holland Pump Company							
Holland Pump Company	120258	06-448.375	Jack Hammer Repair	07/09/24	256.77	.00	
Holland Pump Company	120390	01-437.375	Parts for plate wacker	07/16/24	209.09	.00	
Total Holland Pump Company:					465.86	.00	
Home Depot Credit Services							
Home Depot Credit Service	07122024	01-409.260	Hose parts	07/12/24	32.36	.00	
Home Depot Credit Service	07122024	01-451.371	Sand Volleyball supplies	07/12/24	136.68	.00	
Home Depot Credit Service	07122024	01-451.375	Mower supplies	07/12/24	221.44	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Home Depot Credit Service	07122024	01-451.240	Park signs	07/12/24	322.94	.00	
Home Depot Credit Service	07122024	41-409.600	Hanger/Nails for Magistrate	07/12/24	21.98	.00	
Home Depot Credit Service	07122024	01-451.373	Sink hinges for Lindberg	07/12/24	9.69	.00	
Home Depot Credit Service	07122024	01-451.371	Sand Volleyball supplies	07/12/24	26.94	.00	
Home Depot Credit Service	07122024	01-451.240	Cables/Posts for parks	07/12/24	251.70	.00	
Home Depot Credit Service	07122024	06-448.240	Cutoff discs	07/12/24	11.98	.00	
Home Depot Credit Service	07122024	08-429.240	Airfittings/Plywood	07/12/24	87.41	.00	
Home Depot Credit Service	07122024	08-429.240	Electrical parts	07/12/24	56.67	.00	
Home Depot Credit Service	07122024	41-409.600	Studs for Magistrate	07/12/24	45.12	.00	
Home Depot Credit Service	07122024	01-451.240	Park supplies-plywood/chalk/cord storage reel	07/12/24	170.47	.00	
Home Depot Credit Service	07122024	01-430.240	Fittings/Plugs/Hose/Compressor	07/12/24	172.44	.00	
Total Home Depot Credit Services:					1,567.82	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	05292024	01-410.251	#212-Inspection	05/29/24	196.00	.00	
Total Hunter Keystone Peterbilt LP:					196.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	VI-190809	01-414.306	Inspection Services- Commercial	07/11/24	10,130.72	.00	
Isett & Associates, Barry	VI-190809	01-414.306	Inspection Services- Residential	07/11/24	3,782.00	.00	
Total Isett & Associates, Barry:					13,912.72	.00	
ITpipes Opco LLC							
ITpipes Opco LLC	B2220	08-429.317	Mobile subscription and service level agreement	07/01/24	3,150.00	.00	
Total ITpipes Opco LLC:					3,150.00	.00	
Kurt Stametz							
Kurt Stametz	20240701	01-430.192	Clothing Reimbursement 2024	07/25/24	186.27	186.27	07/12/24
Total Kurt Stametz:					186.27	186.27	
L V Coalition on Affordable Housing							
L V Coalition on Affordable	07162024	01-465.540	2024 contribution	07/16/24	3,000.00	.00	
Total L V Coalition on Affordable Housing:					3,000.00	.00	
L/B Water Service Inc							
L/B Water Service Inc	3832445	06-448.600	Delaware Fire Hydrant Replacement	07/08/24	6,118.10	.00	
Total L/B Water Service Inc:					6,118.10	.00	
Leads Online							
Leads Online	412692	01-407.319	CellHawk Investigator Program - 10/1/24-9/30/25 - 3 users	07/15/24	3,085.00	.00	
Total Leads Online:					3,085.00	.00	
Lehigh County District Attorney							
Lehigh County District Attor	07162024	01-465.540	2024 Contribution-Support of Child Abuse Investigator	07/16/24	1,000.00	.00	
Total Lehigh County District Attorney:					1,000.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Lehigh County Senior Citizens							
Lehigh County Senior Citiz	07162024	01-465.540	2024 contribution	07/16/24	3,000.00	.00	
Total Lehigh County Senior Citizens:					3,000.00	.00	
Lehigh Tax Collection Committe							
Lehigh Tax Collection Com	20240716	01-401.315	For Deposit Only #1907133	07/16/24	150.00	150.00	07/16/24
Total Lehigh Tax Collection Committe:					150.00	150.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	1264316	01-437.251	#6-A/C repair	07/17/24	687.08	.00	
Lowe and Moyer Garage In	386117	01-437.251	#3-Brake switch	07/03/24	33.24	.00	
Lowe and Moyer Garage In	386163	01-437.251	#4-Brake chambers	07/03/24	249.02	.00	
Lowe and Moyer Garage In	386168	01-437.251	#4-Adjuster Brake Slack	07/03/24	230.52	.00	
Lowe and Moyer Garage In	386449	01-437.251	#3-PM1 Sensor	07/10/24	439.36	.00	
Total Lowe and Moyer Garage Inc.:					1,639.22	.00	
Madle's Hardware							
Madle's Hardware	223446/1	06-448.240	Bar nut	06/28/24	5.98	.00	
Madle's Hardware	223450/1	06-448.240	Bar nut	06/28/24	5.98	.00	
Madle's Hardware	223450/1	06-448.240	Bar nut	06/28/24	3.98	.00	
Madle's Hardware	223632/1	01-430.240	Bay 4 Chain Holder	07/11/24	35.40	.00	
Madle's Hardware	223731/1	01-437.375	Tamper parts	07/16/24	5.98	.00	
Total Madle's Hardware:					45.36	.00	
Meals on Wheels							
Meals on Wheels	07162024	01-465.540	2024 Donation	07/16/24	1,000.00	.00	
Total Meals on Wheels:					1,000.00	.00	
Metzler Scholarship, Richard C							
Metzler Scholarship, Richa	07162024	01-465.540	Donation:scholarship fund-2024	07/16/24	100.00	.00	
Total Metzler Scholarship, Richard C:					100.00	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0411410-IN	06-448.240	Manhole lid for blow-off	07/09/24	240.00	.00	
Monarch Precast Concrete	0411437-IN	01-436.370	Inlet Box Repairs	07/12/24	1,770.00	.00	
Total Monarch Precast Concrete Corp:					2,010.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	43232	01-410.251	#206-Inspection	03/15/24	45.10	.00	
Total Motors Plus Inc.:					45.10	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8364833	06-448.245	9.55MM Asphalt-water patches	07/03/24	358.08	.00	
New Enterprise Stone & Li	8367337	06-448.245	25 MM - Blacktop patching	07/09/24	1,352.70	.00	
New Enterprise Stone & Li	8369892	06-448.245	9.55MM Asphalt	07/11/24	652.96	.00	
New Enterprise Stone & Li	8371151	06-448.245	9.5MM-Patching	07/12/24	220.80	.00	
Total New Enterprise Stone & Lime Co Inc:					2,584.54	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	179713-0	01-401.156	2024 Aug coverage	07/08/24	4,483.13	.00	
PA Municipal Health Ins Co	179713-0	01-402.156	2024 Aug coverage	07/08/24	2,787.89	.00	
PA Municipal Health Ins Co	179713-0	01-410.156	2024 Aug coverage	07/08/24	46,590.48	.00	
PA Municipal Health Ins Co	179713-0	01-414.156	2024 Aug coverage	07/08/24	6,670.43	.00	
PA Municipal Health Ins Co	179713-0	01-430.156	2024 Aug coverage	07/08/24	39,092.15	.00	
PA Municipal Health Ins Co	179713-0	06-401.156	2024 Aug coverage	07/08/24	418.18	.00	
PA Municipal Health Ins Co	179713-0	06-448.156	2024 Aug coverage	07/08/24	9,506.70	.00	
PA Municipal Health Ins Co	179713-0	08-401.156	2024 Aug coverage	07/08/24	418.18	.00	
PA Municipal Health Ins Co	179713-0	08-429.156	2024 Aug coverage	07/08/24	9,506.70	.00	
PA Municipal Health Ins Co	179713-0	10-426.156	2024 Aug coverage	07/08/24	1,226.69	.00	
Total PA Municipal Health Ins Coop:					120,700.53	.00	
PA One Call System Inc.							
PA One Call System Inc.	0001058257	01-401.320	2024-June-Voice/Fax messages	06/30/24	418.20	.00	
Total PA One Call System Inc.:					418.20	.00	
Patriot Workwear							
Patriot Workwear	41099	01-410.238	New Hire Gear for Act120	07/02/24	1,106.00	.00	
Patriot Workwear	41153	01-410.238	Pants/Belt/Boots - Baker	07/11/24	298.00	.00	
Patriot Workwear	41154	01-410.238	Key/Shoe Shine Kit - Palansky	07/11/24	46.00	.00	
Total Patriot Workwear:					1,450.00	.00	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	07082024	08-429.361	08450-07007	07/08/24	25.12	.00	
Total PPL Electric Utilities-08450-07007:					25.12	.00	
PPL Electric Utilities-15450-07020							
PPL Electric Utilities-15450	07082024	08-429.361	15450-07020	07/08/24	25.26	.00	
Total PPL Electric Utilities-15450-07020:					25.26	.00	
PPL Electric Utilities-20380-10009							
PPL Electric Utilities-20380	07012024	08-429.361	20380-10009	07/01/24	25.24	.00	
Total PPL Electric Utilities-20380-10009:					25.24	.00	
PPL Electric Utilities-21780-10003							
PPL Electric Utilities-21780	07012024	08-429.361	21780-10003	07/01/24	25.43	.00	
Total PPL Electric Utilities-21780-10003:					25.43	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	07092024	06-448.361	30460-06001	07/09/24	460.24	.00	
Total PPL Electric Utilities-30460-06001:					460.24	.00	
PPL Electric Utilities-31590-08002							
PPL Electric Utilities-31590	07012024	08-429.361	31590-08002	07/01/24	25.17	.00	
Total PPL Electric Utilities-31590-08002:					25.17	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	07082024	08-429.361	32650-08001	07/08/24	25.19	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-32650-08001:					25.19	.00	
PPL Electric Utilities-32810-04003							
PPL Electric Utilities-32810	07012024	35-433.362	32810-04003	07/01/24	33.71	.00	
Total PPL Electric Utilities-32810-04003:					33.71	.00	
PPL Electric Utilities-39790-24008							
PPL Electric Utilities-39790	07012024	08-429.361	39790-24008	07/01/24	103.07	.00	
Total PPL Electric Utilities-39790-24008:					103.07	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	07082024	08-429.361	42850-08008	07/08/24	25.19	.00	
Total PPL Electric Utilities-42850-08008:					25.19	.00	
PPL Electric Utilities-47020-14000							
PPL Electric Utilities-47020	07012024	08-429.361	47020-14000	07/01/24	24.92	.00	
Total PPL Electric Utilities-47020-14000:					24.92	.00	
PPL Electric Utilities-49200-35001							
PPL Electric Utilities-49200	07012024	08-429.361	49200-35001	07/01/24	25.49	.00	
Total PPL Electric Utilities-49200-35001:					25.49	.00	
PPL Electric Utilities-54060-05002							
PPL Electric Utilities-54060	07092024	01-451.361	54060-05002	07/09/24	26.96	.00	
Total PPL Electric Utilities-54060-05002:					26.96	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	07092024	08-429.361	56060-06003	07/09/24	25.19	.00	
Total PPL Electric Utilities-56060-06003:					25.19	.00	
PPL Electric Utilities-58010-04003							
PPL Electric Utilities-58010	07012024	35-433.362	58010-04003	07/01/24	34.17	.00	
Total PPL Electric Utilities-58010-04003:					34.17	.00	
PPL Electric Utilities-59410-04007							
PPL Electric Utilities-59410	07012024	06-448.361	59410-04007	07/01/24	30.69	.00	
Total PPL Electric Utilities-59410-04007:					30.69	.00	
PPL Electric Utilities-62400-52006							
PPL Electric Utilities-62400	07012024	01-451.361	62400-52006	07/01/24	13.75	.00	
Total PPL Electric Utilities-62400-52006:					13.75	.00	
PPL Electric Utilities-72390-08002							
PPL Electric Utilities-72390	07012024	35-433.362	72390-08002	07/01/24	25.06	.00	
Total PPL Electric Utilities-72390-08002:					25.06	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-79000-43000							
PPL Electric Utilities-79000	07012024	35-434.361	79000-43000	07/01/24	546.49	.00	
Total PPL Electric Utilities-79000-43000:					546.49	.00	
PPL Electric Utilities-79200-43006							
PPL Electric Utilities-79200	07012024	35-434.361	79200-43006	07/01/24	11,283.92	.00	
Total PPL Electric Utilities-79200-43006:					11,283.92	.00	
PPL Electric Utilities-95425-66011							
PPL Electric Utilities-95425	07012024	08-429.361	95425-66011	07/01/24	24.96	.00	
Total PPL Electric Utilities-95425-66011:					24.96	.00	
PPL Electric Utilities-95790-09009							
PPL Electric Utilities-95790	07012024	35-433.362	95790-09009	07/01/24	25.06	.00	
Total PPL Electric Utilities-95790-09009:					25.06	.00	
PPL Electric Utilities-96549-22003							
PPL Electric Utilities-96549	07012024	35-433.362	96549-22003	07/01/24	32.53	.00	
Total PPL Electric Utilities-96549-22003:					32.53	.00	
PPL Electric Utilities-97159-57000							
PPL Electric Utilities-97159	070124	35-433.362	97159-57000	07/01/24	37.11	.00	
Total PPL Electric Utilities-97159-57000:					37.11	.00	
PPL Electric Utilities-98810-20005							
PPL Electric Utilities-98810	07012024	08-429.361	98810-20005	07/01/24	62.57	.00	
Total PPL Electric Utilities-98810-20005:					62.57	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	111015	06-448.342	MS4 Plan Maps	07/02/24	181.44	.00	
Total Print-O-Stat Inc.:					181.44	.00	
PSATS							
PSATS	INV-156549-N0T2	01-414.420	2024 PAAZO Membership-Lopez	07/15/24	125.00	.00	
Total PSATS:					125.00	.00	
RCN-1950							
RCN-1950	075195001-00149	01-401.320	2024-July-Phone/Internet	07/01/24	2,270.61	.00	
Total RCN-1950:					2,270.61	.00	
RCN-1951							
RCN-1951	07012024	03-411.320	Acct#42010751951-01-ESFD- July 2024	07/01/24	486.29	.00	
Total RCN-1951:					486.29	.00	
RCN-555							
RCN-555	07012024	01-401.320	4201-0772555-01	07/01/24	62.55	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RCN-555:					62.55	.00	
RCN-880							
RCN-880	07012024	01-401.320	4201-0765880-01	07/01/24	78.39	.00	
Total RCN-880:					78.39	.00	
RCN-882							
RCN-882	07012024	01-401.320	4201-0765882-01	07/01/24	69.95	.00	
Total RCN-882:					69.95	.00	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	14G0436481527	01-409.366	Admin Bldg- Acct#0436481527	07/06/24	172.43	.00	
Total ReadyRefresh by Nestle-0436481527:					172.43	.00	
ReadyRefresh by Nestle-0436481576							
ReadyRefresh by Nestle-0	14G0436481576	01-409.366	DPW Bldg- Acct#0436481576	07/06/24	98.20	.00	
Total ReadyRefresh by Nestle-0436481576:					98.20	.00	
ReadyRefresh by Nestle-0441704392							
ReadyRefresh by Nestle-0	24E0441704392	01-409.366	Franko Farm- Acct#0441704392	07/02/24	23.17	.00	
Total ReadyRefresh by Nestle-0441704392:					23.17	.00	
Reliable Sign and Striping							
Reliable Sign and Striping	5694	01-433.246	Street sign	07/11/24	631.00	.00	
Total Reliable Sign and Striping:					631.00	.00	
S&S Worldwide							
S&S Worldwide	IN101415092	01-452.240	Coloring Books/Volleyballs	06/17/24	97.00	.00	
S&S Worldwide	IN101424244	01-452.240	Tennis Rackets/Ice Packs	07/01/24	147.98	.00	
Total S&S Worldwide:					244.98	.00	
Sabulsky, Thomas							
Sabulsky, Thomas	07052024	01-410.421	Reimb-Lodging/Fuel for training	07/05/24	1,008.47	.00	
Total Sabulsky, Thomas:					1,008.47	.00	
Salisbury Youth Association							
Salisbury Youth Associatio	07092024	01-465.309	Reimb-Custodian charges for SYA	07/09/24	394.17	.00	
Salisbury Youth Associatio	07162024	01-465.540	Community Day 2024 Contribution	07/16/24	1,000.00	.00	
Total Salisbury Youth Association:					1,394.17	.00	
SCF Architecture LLC							
SCF Architecture LLC	2407-003	41-409.600	Salisbury Township Trolley Barn Design/Drafting	07/10/24	3,400.00	.00	
SCF Architecture LLC	2423-005	41-409.600	Magistrate Rehab Construction Documentation	07/11/24	4,638.10	.00	
Total SCF Architecture LLC:					8,038.10	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Schaedler Yesco							
Schaedler Yesco	S7503557.001	41-409.600	LG new Breaker	06/06/24	95.00	.00	
Total Schaedler Yesco:					95.00	.00	
SealMaster							
SealMaster	INV2076924	01-438.245	Tac for paving	07/08/24	203.72	.00	
Total SealMaster:					203.72	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2377030	01-409.373	Pest control- Pole Building	07/10/24	52.50	.00	
Total Seitz Bros Exterminating Co:					52.50	.00	
Service Electric Cable TV							
Service Electric Cable TV	07012024	01-410.315	#0715417274	07/01/24	91.90	.00	
Total Service Electric Cable TV:					91.90	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washe	063024	01-410.315	Police Car Washes-June 2024	06/30/24	145.00	.00	
Total Shammy Shine Car Washes:					145.00	.00	
Sherwin Williams							
Sherwin Williams	1443-0	01-433.450	Parking lot - blue paint	06/26/24	74.14	.00	
Sherwin Williams	7596-3	01-433.450	Paint Supplies	06/26/24	19.63	.00	
Total Sherwin Williams:					93.77	.00	
SiteOne Landscape Supply							
SiteOne Landscape Supply	143009428-001	01-451.240	Weed Spray for Parks	06/19/24	128.94	.00	
Total SiteOne Landscape Supply:					128.94	.00	
Staples Advantage							
Staples Advantage	6005639039	01-409.240	Insect Repellent Trash Can Liners	06/29/24	549.72	.00	
Staples Advantage	6006368313	01-401.240	Paper Towels/Glass Cleaner/Soap/Toilet Paper/Disinfectant	07/06/24	1,128.09	.00	
Total Staples Advantage:					1,677.81	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	300449	01-402.240	binders	07/01/24	46.32	.00	
Stotz/Fatzinger Office Supp	300528	01-409.240	Paper towels	07/05/24	181.11	.00	
Total Stotz/Fatzinger Office Supply:					227.43	.00	
Stratix Systems Inc							
Stratix Systems Inc	730625	01-401.375	Labor charge for police copier	06/20/24	58.00	.00	
Total Stratix Systems Inc:					58.00	.00	
Student Transportation of America							
Student Transportation of A	1314672	01-452.240	Bus Transportation for Playground Day	07/18/24	450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Student Transportation of America:					450.00	.00	
Suburban Propane-2022							
Suburban Propane-2022	20220731626	08-429.232	Propane for generator at pump station	07/01/24	272.67	.00	
Total Suburban Propane-2022:					272.67	.00	
Times News							
Times News	100553274-07112	01-401.341	Ad: 07/11/24-Civil Service Comm	07/11/24	49.71	.00	
Times News	100552898-062720	01-414.341	Ad: 7/10/24 Zoning Hearing Board	07/04/24	241.07	.00	
Total Times News:					290.78	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	07012024	01-437.375	Refrigerant/Hose/Nuts/Bolts	07/01/24	145.86	.00	
Total Tractor Supply Credit Plan:					145.86	.00	
U.S. Department of Agriculture							
U.S. Department of Agricult	3005031710	01-451.371	Goose Mgmt- 4/30/24 thru 6/30/24	07/01/24	71.36	.00	
U.S. Department of Agricult	3005031711	01-451.371	Goose Mgmt-3/31/24-4/30/24	07/01/24	669.29	.00	
Total U.S. Department of Agriculture:					740.65	.00	
United States Treasury							
United States Treasury	07192024	01-406.315	2023 PCOR Fee - EIN#23-6000408 - Form 720	07/19/24	309.12	309.12	07/19/24
Total United States Treasury:					309.12	309.12	
University of Pennsylvania							
University of Pennsylvania	06122024	01-410.215	Veterinary Services for K-9 Echo	06/12/24	1,324.50	.00	
University of Pennsylvania	06142024	01-410.215	Veterinary Services for K-9 Echo	06/14/24	215.22	.00	
University of Pennsylvania	061724	01-410.215	Veterinary Services for K-9 Echo	06/17/24	223.69	.00	
University of Pennsylvania	06182024	01-410.215	Veterinary Services for K-9 Echo	06/23/24	927.48	.00	
University of Pennsylvania	07032024	01-410.215	Veterinary Services for K-9 Echo	07/03/24	147.00	.00	
Total University of Pennsylvania:					2,837.89	.00	
Valley Networks Inc							
Valley Networks Inc	6328	01-407.319	Datto Monthly Cloud Backup-July 2024	07/12/24	928.50	.00	
Valley Networks Inc	6328	06-448.319	Datto Monthly Cloud Backup-July 2024	07/12/24	123.80	.00	
Valley Networks Inc	6328	08-429.319	Datto Monthly Cloud Backup-July 2024	07/12/24	123.80	.00	
Valley Networks Inc	6328	10-407.319	Datto Monthly Cloud Backup-July 2024	07/12/24	61.90	.00	
Total Valley Networks Inc:					1,238.00	.00	
Verizon Wireless Services LLC							
Verizon Wireless Services	9022361839	01-410.318	Cell Order (Case)	07/03/24	50.00	.00	
Total Verizon Wireless Services LLC:					50.00	.00	
Verizon-950							
Verizon-950	07022024	01-410.320	0563-Monitor Traffic Signals	07/02/24	45.74	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Verizon-950:					45.74	.00	
Western Lehigh Landscape							
Western Lehigh Landscape	001510	01-451.373	Mulch for Water Pump Station	07/17/24	52.50	.00	
Total Western Lehigh Landscape:					52.50	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	07162024	03-412.500	2024-1st half-WSFD-volunteer incentive	07/16/24	10,000.00	.00	
Total Western Salisbury Fire Company:					10,000.00	.00	
Whitetail Disposal							
Whitetail Disposal	1223285	10-427.300	Trash/Recycling Services - June 2024	06/30/24	163,967.83	.00	
Whitetail Disposal	1223285	10-427.300	Refrigerator removal	06/30/24	165.00	.00	
Total Whitetail Disposal:					164,132.83	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	INV502822	01-410.260	Mounting plate	06/27/24	86.54	.00	
Total Witmer Public Safety Group:					86.54	.00	
YCG Inc							
YCG Inc	233269	01-410.375	12V Float Charger for Battery Packs	07/03/24	34.65	.00	
Total YCG Inc:					34.65	.00	
Zulic, Brian							
Zulic, Brian	070424	01-410.238	Reimbursement - new firearm compensator	07/04/24	389.95	.00	
Total Zulic, Brian:					389.95	.00	
Grand Totals:					460,895.29	645.39	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					204,850.69	645.39	
Fire Fund							
Total Fire Fund:					11,014.51	.00	
Water Fund							
Total Water Fund:					24,740.20	.00	
Sewer Fund							
Total Sewer Fund:					22,674.22	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					166,904.35	.00	
Highway Aid Fund							
Total Highway Aid Fund:					12,018.05	.00	
Capital General Fund							
Total Capital General Fund:					18,693.27	.00	
Grand Totals:					460,895.29	645.39	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 11, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 pm.

Commissioner Brinton turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Community Development Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police – EXCUSED
Christopher Casey, Police Lieutenant
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Charley Myers, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will be held after the meeting to discuss real estate and legal matters.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the List of Bills Payable for the period 6/22/2024-7/5/2024, broken down as follows:

\$282,950.84 = GENERAL
\$1,322.53 = FIRE
\$0 = LIBRARY
\$170,566.79 = WATER
\$224,230.21 = SEWER
\$1,024.22 = REFUSE & RECYCLING
\$196.59 = HIGHWAY AID
\$14,061.22 = CAPITAL GENERAL
\$700.00 = SUBDIVISION & ESCROW
\$695,052.40 = GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays.

MINUTES

June 27, 2024

Commissioner Brinton declared the Minutes from June 27, 2024 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion Accepting a Time Extension to 09/21/2024 for the Major Subdivision Project at 621 E. Lynnwood Street.

Commissioner Brinton stated that this location is the former site of Schaedel's Greenhouse. She also commented that neighbors have expressed concerns over how many units are proposed.

Mr. Myers stated that the developer is requesting an extension due to comments from both the Township and Lehigh County Conservation District. He noted that they are likely coming back with less units than what was specified on the original plan. Mr. Myers commented that he anticipates the new plan will be before the Planning Commission in August.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, accepting a Time Extension to 09/21/2024 for the Major Subdivision Project at 621 E. Lynnwood Street.

The Board voted: 4 Ayes; 0 Nays

Motion Accepting the Audited Financials for the Fiscal-Year Ending 12/31/2023.

Mr. Chris Betley from Buckno, Lisicky & Company was present to review the Township's final audit report. He stated that they were able to provide a clean opinion, which means that the financial statements provided to them are accurate. Mr. Betley reviewed the report with the Board, which included the basis for opinion, the responsibilities of both management and Buckno, Lisicky & Company, the pension plans, and the summary of funds.

Mr. Betley stated that he appreciated the cooperation of management as he received all the requested information in a timely manner.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, accepting the Audited Financials for the Fiscal-Year Ending 12/31/2023.

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Myers stated that they received a letter confirming that the CBDG grant money for sewer work will be coming around October, as long as the federal funds are received. He noted that the contract would be January – September 2025, so even though the funds would be received in 2024, the work would occur next year.

Commissioner Patnaik brought forth concerns from residents about the deer population in the Parkway. Commissioner Brinton noted that the issue has come up before, and she recalled that the most effective way to manage deer is a controlled shoot. She commented that she does not believe the residents in the area would be in favor of that method.

Commissioner Patnaik noted that a study done by Cornell University about the population control of deer looked at controlled shoots, birth control or doing nothing, and all three variables had the same results after ten years. Commission Conn stated that this issue is out of the Township's control and suggested the residents contact the PA Game Commission.

Ms. Bonaskiewich commented that she had reached out to USDA when this issue came up previously. She stated that she had sent them statistics on any reported incidents or accidents, which is what they use to gauge the need for intervention, and there was not enough data to warrant involvement. Commissioner Lipkin clarified that if the residents want to address the situation privately, they are able to do so.

Commissioner Brinton noted that the term expirations for some of the Commissioners need to be updated on the website.

Commissioner Brinton thanked the Department of Public Works for their on-going work of replacing faded street signs.

Commissioner Lipkin brought forth a request from a resident that the Township waive the permit fees for those residents who received notification from the Township that they must move their fencing because it encroaches on the Laubach Park property. Ms. Bonaskiewich stated that if there is a consensus of the Board, this issue should be an agenda item for the next meeting.

Ms. Bonaskiewich commented that the Township received an Eagle Scout application to construct free library stands in the Township parks. She noted that the Scout will work with Mr. Levernier on the placement of the stands. The Board thanked the Eagle Scout for his efforts.

Ms. Bonaskiewich stated that the meeting of October 10, 2024 will be cancelled due to lack of a quorum as three Commissioners will be attending the PA Municipal Leadership Summit.

Ms. Bonaskiewich announced that the Volunteer Recognition Dinner will be held on October 17, 2024 at 6:00 pm.

Mr. Levernier commented that in-house paving is underway with patch work. He noted that Bracalente will do milling work during the last week of July, and they will start paving in early August. Mr. Levernier stated that paving work will be done in the area between Tweed Avenue and Ueberroth Street, as well as the area from Lehigh Avenue to E. Susquehanna Street, and all the streets north off of E. Susquehanna Street. He noted that inclement weather will impact the schedule.

Commissioner Patnaik inquired about how it is determined if roads get a sealcoat. Mr. Levernier stated that it depends on the condition of the road whether it gets a maintenance treatment or a mill and overlay.

Mr. Levernier announced that in conjunction with Eastern and Western Salisbury Fire Departments, the Township is hosting a Cool Down Event on Monday, July 15, 2024 at Salisbury High School from 6:00 pm – 8:00 pm.

Lieutenant Casey presented a report from Chief Sabo regarding police activity over the Fourth of July holiday. Lieutenant Casey reminded the public to report any illegal firework activity to the police immediately instead of waiting until the following day.

Commissioner Brinton commented that National Night Out will take place on Tuesday, August 6, 2024 and basket donations for the raffle are appreciated.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:51 pm.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on July 11, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL