

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—June 27, 2024
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – May 2024 & Bills Payables – Period 6/8/24-6/21/24

5. Approval of the Minutes –June 13, 2024

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS *(none)*

C. MOTIONS

1. Motion Appointing 1st Ward Representative to Recreation Advisory Committee (RAC)
2. Motion Approving Arts Academy Charter School Memorandum of Understanding (MOU)
3. Motion Authorizing Payment to Bracalente Construction for the ‘Road Equipment Rental with Operators’ Contract work in the Amount of \$106,539.00

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session*

Income Statement- Summary by Fund
1/1 - 5/31/2024

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2024 YTD Revenues	4,050,263	475,577	167,580	38,520	20,894	766,529	724,600	1,117,725	454,376	707	7,816,769
2024 YTD Expenditures	<u>4,431,025</u>	<u>550,612</u>	<u>229,535</u>	<u>38,520</u>	<u>65</u>	<u>990,566</u>	<u>873,791</u>	<u>721,361</u>	<u>178,856</u>	<u>-</u>	<u>8,014,329</u>
2024 YTD Surplus (Deficit)	<u>(380,762)</u>	<u>(75,035)</u>	<u>(61,955)</u>	<u>-</u>	<u>20,829</u>	<u>(224,037)</u>	<u>(149,191)</u>	<u>396,364</u>	<u>275,520</u>	<u>707</u>	<u>(197,560)</u>
2023 YTD Surplus (Deficit)	<u>(2,156,784)</u>	<u>140,586</u>	<u>(81,927)</u>	<u>-</u>	<u>16,187</u>	<u>(141,189)</u>	<u>241,716</u>	<u>187,670</u>	<u>269,100</u>	<u>492</u>	<u>(1,524,149)</u>
Variance over Prior YTD	1,776,023	(215,621)	19,972	-	4,641	(82,848)	(390,907)	208,694	6,420	215	1,326,589

GENERAL FUND SUMMARY	2024 BOARD APPROVED BUDGET	1/1 - 5/31/2024 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,926,404	\$ 3,186,446	35.7%
PERMITS, FEES & INTEREST	1,040,512	371,897	35.7%
OTHER OPERATING REVENUE	165,850	223,583	134.8%
TRANSFERS FROM OTHER FUNDS	426,000	64,277	15.1%
FROM PRIOR-YEAR RESERVES	140,799	-	0.0%
TOTAL OPERATING REVENUE	\$ 10,699,565	\$ 3,846,202	35.9%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	166,630	104.1%
PRIOR YEAR EXPENSE REFUNDS	175,000	37,431	21.4%
TOTAL NON-OPERATING REVENUE	\$ 335,000	\$ 204,061	60.9%
TOTAL REVENUES	\$ 11,034,565	\$ 4,050,263	36.7%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,678,386	\$ 741,398	44.2%
(B) PUBLIC SAFETY	4,885,648	1,724,741	35.3%
(D) PUBLIC WORKS	3,206,489	1,201,746	37.5%
(E) RECREATION	123,818	29,962	24.2%
(F) CONSERVATION OF NATURAL RESOURCES	13,100	12,300	93.9%
(G) CONTRIBUTIONS & MISCELLANEOUS	27,300	10,258	37.6%
(H) INSURANCE & BENEFITS	257,100	235,043	91.4%
(I) TRANSFERS TO OTHER FUNDS	842,724	475,577	56.4%
TOTAL OPERATING EXPENDITURES	\$ 11,034,565	\$ 4,431,025	40.2%
TOTAL EXPENDITURES	\$ 11,034,565	\$ 4,431,025	40.2%
SURPLUS (DEFICIT)	\$ -	\$ (380,762)	

GENERAL FUND SUMMARY	1/1 - 5/31/2024 ACTUAL	1/1 - 5/31/2023 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 3,186,446	\$ 2,853,258	\$ 333,188	11.7%
PERMITS, FEES & INTEREST	371,897	454,704	(82,807)	-18.2%
OTHER OPERATING REVENUE	223,583	325,832	(102,249)	-31.4%
TRANSFERS FROM OTHER FUNDS	64,277	-	64,277	
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 3,846,202	\$ 3,633,794	\$ 212,408	5.8%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	166,630	151,050	15,580	10.3%
PRIOR YEAR EXPENSE REFUNDS	37,431	50	37,381	74671.5%
TOTAL NON-OPERATING REVENUE	\$ 204,061	\$ 151,100	\$ 52,961	35.0%
TOTAL REVENUES	\$ 4,050,263	\$ 3,784,894	\$ 265,368	7.0%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 741,398	\$ 596,794	\$ 144,604	24.2%
(B) PUBLIC SAFETY	1,724,741	1,541,014	183,727	11.9%
(D) PUBLIC WORKS	1,201,746	966,338	235,407	24.4%
(E) RECREATION	29,962	51,004	(21,042)	-41.3%
(F) CONSERVATION OF NATURAL RESOURCES	12,300	163	12,137	7458.1%
(G) CONTRIBUTIONS & MISCELLANEOUS	10,258	16,493	(6,235)	-37.8%
(H) INSURANCE & BENEFITS	235,043	237,277	(2,234)	-0.9%
(I) TRANSFERS TO OTHER FUNDS	475,577	2,532,596	(2,057,019)	-81.2%
TOTAL OPERATING EXPENDITURES	\$ 4,431,025	\$ 5,941,679	\$ (1,510,654)	-25.4%
TOTAL EXPENDITURES	\$ 4,431,025	\$ 5,941,679	\$ (1,510,654)	-25.4%
SURPLUS (DEFICIT)	\$ (380,762)	\$ (2,156,784)	\$ 1,776,023	-82.3%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2024 BOARD APPROVED BUDGET	1/1 - 5/31/2024 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,950,000	\$ 1,019,568	25.8%
LOCAL ENABLING TAXES	4,390,000	2,166,878	49.4%
STATE-SHARED REVENUE	586,404	-	0.0%
Total Tax Revenue	\$ 8,926,404	\$ 3,186,446	35.7%
BUS LICENSES & PERMITS	220,000	53,215	24.2%
NON-BUS LICENSES & PERMITS	11,700	4,256	36.4%
FINES	67,000	23,026	34.4%
INTEREST	114,000	22,258	19.5%
RENTS & ROYALTIES	41,927	20,379	48.6%
SERVICE FEES	178,000	65,324	36.7%
REVIEW FEES	195,400	68,893	35.3%
PUBLIC SAFETY FEES	203,485	111,246	54.7%
RECREATIONAL USER FEES	9,000	3,300	36.7%
Total Permits, Fees & Interest Revenue	\$ 1,040,512	\$ 371,897	35.7%
FEDERAL GRANTS	2,850	5,350	187.7%
STATE GRANTS	66,000	197,874	299.8%
SNOW REMOVAL	2,700	-	0.0%
SANITATION FEES	1,000	3,483	348.3%
MEMBERSHIP FEES	24,000	760	3.2%
MISCELLANEOUS REVENUE	9,300	3,231	34.7%
ASSET DISPOSAL	60,000	12,885	21.5%
Total Other Operating Income	\$ 165,850	\$ 223,583	134.8%
INTERFUND TRANSFERS	426,000	64,277	15.1%
Total Interfund Transfer Revenue	\$ 426,000	\$ 64,277	15.1%
PRIOR YEAR RESERVES	140,799	-	0.0%
Total Prior Year Reserves	\$ 140,799	\$ -	0.0%
CONTRIBUTIONS	160,000	166,630	104.1%
Total Grants & Contribution Revenue	\$ 160,000	\$ 166,630	104.1%
PRIOR YEAR EXPENSE REFUND	175,000	37,431	21.4%
Total Prior Year Expense Refund	175,000	\$ 37,431	21.4%
Total General Fund Revenues	\$ 11,034,565	\$ 4,050,263	36.7%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 5/31/2024 ACTUAL	1/1 - 5/31/2023 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 1,019,568	\$ 701,952	\$ 317,615	45.2%
LOCAL ENABLING TAXES	2,166,878	2,150,439	16,439	0.8%
STATE-SHARED REVENUE	-	866	(866)	-100.0%
Total Tax Revenue	\$ 3,186,446	\$ 2,853,258	\$ 333,188	11.7%
BUS LICENSES & PERMITS	53,215	55,156	(1,941)	
NON-BUS LICENSES & PERMITS	4,256	1,865	2,391	128.2%
FINES	23,026	19,083	3,943	20.7%
INTEREST	22,258	37,771	(15,513)	-41.1%
RENTS & ROYALTIES	20,379	20,276	103	0.5%
SERVICE FEES	65,324	157,249	(91,925)	-58.5%
REVIEW FEES	68,893	18,184	50,709	278.9%
PUBLIC SAFETY FEES	111,246	141,495	(30,249)	-21.4%
RECREATIONAL USER FEES	3,300	3,625	(325)	-9.0%
Total Permits, Fees & Interest Revenue	\$ 371,897	\$ 454,704	\$ (82,807)	-18.2%
FEDERAL GRANTS	5,350	-	5,350	
STATE GRANTS	197,874	295,266	(97,392)	-33.0%
SNOW REMOVAL	-	-	-	
SANITATION FEES	3,483	3,541	(58)	-1.6%
MEMBERSHIP FEES	760	870	(110)	-12.6%
MISCELLANEOUS REVENUE	3,231	5,655	(2,424)	-42.9%
ASSET DISPOSAL	12,885	20,500	(7,615)	-37.1%
Total Other Operating Income	\$ 223,583	\$ 325,832	\$ (102,249)	-31.4%
INTERFUND TRANSFERS	64,277	-	64,277	
Total Interfund Transfer Revenue	\$ 64,277	\$ -	\$ 64,277	
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	166,630	151,050	15,580	10.3%
Total Grants & Contribution Revenue	\$ 166,630	\$ 151,050	\$ 15,580	10.3%
PRIOR YEAR EXPENSE REFUND	37,431	50	37,381	74671.5%
Total Prior Year Expense Refund	\$ 37,431	\$ 50	\$ 37,381	74671.5%
Total General Fund Revenues	\$ 4,050,263	\$ 3,784,894	\$ 265,368	7.0%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2024 BOARD APPROVED BUDGET	1/1 - 5/31/2024 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 21,295	\$ 8,078	37.9%
EXECUTIVE	478,642	167,827	35.1%
FINANCIAL ADMINISTRATION	339,730	124,070	36.5%
TAX COLLECTION	66,015	36,051	54.6%
LEGAL SERVICES	72,364	54,831	75.8%
PERSONNEL ADMIN	31,700	10,892	34.4%
INFORMATION TECHNOLOGY	258,379	131,457	50.9%
ENGINEERING SERVICES	160,000	85,383	53.4%
BUILDINGS & PLANT	250,261	122,810	49.1%
POLICE	3,994,555	1,419,219	35.5%
FIRE	216,888	41,184	19.0%
PLANNING & ZONING	659,803	259,651	39.4%
EMERGENCY MANAGEMENT	14,402	4,686	32.5%
PUBLIC WORKS: Highway, Roads & Streets	2,701,289	1,036,649	38.4%
TRAFFIC CONTROL	41,500	9,485	22.9%
STORM SEWERS	20,000	961	4.8%
REPAIRS/MAINT OF TOOLS & MACHINERY	80,000	47,269	59.1%
REPAIRS/MAINT OF ROADS	300,000	83,219	27.7%
STORM WATER MANAGEMENT (MS4)	63,700	24,163	37.9%
RECREATION ADMINISTRATION	67,100	20,174	30.1%
PARTICIPANT RECREATION	56,718	9,788	17.3%
CONSERVATION OF NATURAL RESOURCES	13,100	12,300	93.9%
CONTRIBUTIONS/MISCELLANEOUS	27,300	10,258	37.6%
INSURANCE	257,100	235,043	91.4%
INTERFUND OPERATING TRANSFERS	842,724	475,577	56.4%
TOTAL EXPENDITURES	\$ 11,034,565	\$ 4,431,025	40.2%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 5/31/2024 ACTUAL	1/1 - 5/31/2023 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 8,078	\$ 10,078	\$ (2,000)	-19.8%
EXECUTIVE	167,827	138,547	29,280	21.1%
FINANCIAL ADMINISTRATION	124,070	111,998	12,072	10.8%
TAX COLLECTION	36,051	30,343	5,708	18.8%
LEGAL SERVICES	54,831	46,720	8,111	17.4%
PERSONNEL ADMIN	10,892	15,138	(4,246)	-28.1%
INFORMATION TECHNOLOGY	131,457	116,383	15,073	13.0%
ENGINEERING SERVICES	85,383	34,339	51,044	148.6%
BUILDINGS & PLANT	122,810	93,248	29,563	31.7%
POLICE	1,419,219	1,294,679	124,540	9.6%
FIRE	41,184	43,009	(1,825)	-4.2%
PLANNING & ZONING	259,651	200,693	58,958	29.4%
EMERGENCY MANAGEMENT	4,686	2,633	2,054	78.0%
PUBLIC WORKS: Highway, Roads & Streets	1,036,649	889,775	146,874	16.5%
TRAFFIC CONTROL	9,485	11,137	(1,652)	-14.8%
STORM SEWERS	961	12,178	(11,217)	-92.1%
REPAIRS/MAINT OF TOOLS & MACHINERY	47,269	42,654	4,615	10.8%
REPAIRS/MAINT OF ROADS	83,219	10,593	72,626	685.6%
STORM WATER MANAGEMENT (MS4)	24,163	-	24,163	
RECREATION ADMINISTRATION	20,174	40,509	(20,334)	-50.2%
PARTICIPANT RECREATION	9,788	10,495	(707)	-6.7%
CONSERVATION OF NATURAL RESOURCES	12,300	163	12,137	7458.1%
CONTRIBUTIONS/MISCELLANEOUS	10,258	16,493	(6,235)	-37.8%
INSURANCE	235,043	237,277	(2,234)	-0.9%
INTERFUND OPERATING TRANSFERS	475,577	2,532,596	(2,057,019)	-81.2%
TOTAL EXPENDITURES	\$ 4,431,025	\$ 5,941,679	\$ (1,510,654)	-25.4%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A.D. Moyer Lumber							
A.D. Moyer Lumber	579849	41-409.600	Roof Beam	06/05/24	267.81	.00	
A.D. Moyer Lumber	583588	01-451.373	2x12x12 & 2x4x8 Prime Pressure Treated Wood	06/14/24	702.32	.00	
Total A.D. Moyer Lumber:					970.13	.00	
ABE Laboratories LLC							
ABE Laboratories LLC	41831	06-448.316	TTHM & HAA5 Water Analysis	06/06/24	570.00	.00	
ABE Laboratories LLC	41909	06-448.316	DEP Coliform & Bacteria Water Analysis	05/31/24	530.00	.00	
Total ABE Laboratories LLC:					1,100.00	.00	
Alvarado, Stephanie							
Alvarado, Stephanie	20240524	01-410.171	2024-Health Reimbursement	05/24/24	250.00	.00	
Total Alvarado, Stephanie:					250.00	.00	
Amazon Business							
Amazon Business	1413-RWCR-C6TY	01-410.421	Books- Police Field Operations-Theory Meets Practice (3)	06/06/24	341.32	.00	
Amazon Business	16DW-FGHY-1GQ	08-429.240	Fuel Shut Off Valve	05/21/24	17.27	.00	
Amazon Business	19WT-LT11-73W6	01-430.240	Labels/Car Fuses/Adaptors/Switches/Wire	06/13/24	137.40	.00	
Amazon Business	1CKF-TMHK-NVK	01-430.240	VESA Mouney for Computer	05/15/24	34.98	.00	
Amazon Business	1DW9-MLPC-3HR	08-429.240	Milwaukee M18 Quart Conversion Kit	05/10/24	60.00	.00	
Amazon Business	1JMQ-9TW1-C4V	08-429.240	18 Guage Staples and Plastic Caps	06/17/24	67.91	.00	
Amazon Business	1LRV-DKWJ-6YR1	01-430.240	Dual Monitor Stand	05/03/24	55.99	.00	
Amazon Business	1N3X-V6C4-WL7D	01-409.373	Door Hinge	05/16/24	22.99	.00	
Amazon Business	1N6V-J4JT-VPL4	08-429.240	Milwaukee M18 Quart Conversion Kit	05/12/24	69.49	.00	
Amazon Business	1P41-3F7L-GHMK	01-433.246	Security Mirror for Blind Spot	05/19/24	132.98	.00	
Amazon Business	1PNG-VH7M-VG9	01-414.240	Dry Erase Accessories	05/02/24	19.98	.00	
Amazon Business	1PQR-YY3K-JFN4	01-430.240	File Folders/Pens	06/02/24	100.22	.00	
Total Amazon Business:					940.53	.00	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X06	01-401.320	2024-May-Mgr-Phone-ipad-Commissioner ipad	05/31/24	269.82	.00	
AT&T Mobility-229	287303312229X06	01-402.320	2024-May-Finance Dir -Phone-ipad	05/31/24	81.17	.00	
AT&T Mobility-229	287303312229X06	01-409.320	2024-May-Maintenance-Phone	05/31/24	43.44	.00	
AT&T Mobility-229	287303312229X06	01-407.320	2024-May-IT-Phone	05/31/24	43.44	.00	
AT&T Mobility-229	287303312229X06	01-411.320	2024- May- Fire Insp- Tablets	05/31/24	75.46	.00	
AT&T Mobility-229	287303312229X06	01-414.320	2024-May-Comm.Develop.-Phone	05/31/24	168.05	.00	
AT&T Mobility-229	287303312229X06	01-430.320	2024-May-DPW-Phones	05/31/24	217.21	.00	
AT&T Mobility-229	287303312229X06	01-452.320	2024-May- Rec Director Tablet	05/31/24	43.44	.00	
AT&T Mobility-229	287303312229X06	03-411.320	2024- May- ESFD Phones	05/31/24	75.46	.00	
AT&T Mobility-229	287303312229X06	06-448.320	2024-May--Water Dept Tablets	05/31/24	136.48	.00	
AT&T Mobility-229	287303312229X06	08-429.320	2024 May-Sewer Dept Tablets	05/31/24	136.49	.00	
AT&T Mobility-229	287303312229X06	10-401.320	2024 May- Trash Contractor Phone	05/31/24	43.44	.00	
Total AT&T Mobility-229:					1,333.90	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AT&T Mobility-833							
AT&T Mobility-833	287303254833X06	01-401.320	2024-May-Mgr-Tablet	05/31/24	78.62	.00	
AT&T Mobility-833	287303254833X06	01-410.320	2024-May-Police Phones/Tablets	05/31/24	1,510.60	.00	
AT&T Mobility-833	287303254833X06	01-411.320	2024-May-Fire Insp-tablets	05/31/24	113.19	.00	
AT&T Mobility-833	287303254833X06	01-414.320	2024-May-Comm.Develop.-Tablets	05/31/24	75.46	.00	
AT&T Mobility-833	287303254833X06	01-415.320	2024-May-Emergency Management-Tablets/Phones	05/31/24	162.34	.00	
AT&T Mobility-833	287303254833X06	01-452.320	2024-May-Rec Dir-Tablet	05/31/24	37.73	.00	
AT&T Mobility-833	287303254833X06	03-411.320	2024-May-ESFD-Tablets	05/31/24	226.38	.00	
AT&T Mobility-833	287303254833X06	03-412.320	2024-May-WSFD-Tablets	05/31/24	226.38	.00	
Total AT&T Mobility-833:					2,430.70	.00	
Backwoods Outdoor Center							
Backwoods Outdoor Cente	51361	01-451.375	Choke Cable & Oil Mower #1	06/06/24	57.96	.00	
Backwoods Outdoor Cente	51371	01-451.375	Drive Spring for Blower	06/07/24	52.00	.00	
Total Backwoods Outdoor Center:					109.96	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	20240610	06-448.368	Water for Resale	06/10/24	368.92	.00	
Total Bethlehem-012968-01, City of:					368.92	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	20240624	06-448.363	Hydrant Rental	06/24/24	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Biros Utilities Inc							
Biros Utilities Inc	191454	01-451.315	Portable Toilet Rental- Franko Drop Off Park	06/13/24	150.00	.00	
Biros Utilities Inc	191455	01-451.315	Portable Toilet Rental-Devonshire Drop Off	06/13/24	150.00	.00	
Total Biros Utilities Inc:					300.00	.00	
Bonaskiewich, Cathy							
Bonaskiewich, Cathy	20240611	01-410.421	Comm Policing-Partnerships for Pobleem Solving Textbook Rental (2)	06/11/24	70.02	.00	
Bonaskiewich, Cathy	20240611	01-410.421	Criminal Investigations Textbook Rental (2)	06/11/24	128.80	.00	
Total Bonaskiewich, Cathy:					198.82	.00	
Bracalente Construction Inc							
Bracalente Construction In	07272940	01-438.245	Rental Bid Contract-Paving of Andrea, Windy Hill & Mockingbird	05/29/24	84,975.25	84,975.25	06/17/24
Total Bracalente Construction Inc:					84,975.25	84,975.25	
Bucks County Community College							
Bucks County Community	1002583	01-411.421	2024 Gold Maintenance	01/15/24	1,200.00	.00	
Bucks County Community	1002583	03-411.421	2024 Gold Maintenance	01/15/24	1,400.00	.00	
Bucks County Community	1002583	03-412.421	2024 Gold Maintenance	01/15/24	1,400.00	.00	
Total Bucks County Community College:					4,000.00	.00	
Coopersburg Materials							
Coopersburg Materials	25106	01-438.245	9.5MM Blacktop Lindberg Ave	05/31/24	75,616.66	.00	
Coopersburg Materials	25138	01-438.245	9.5MM Blacktop- Lindberg Ave	06/08/24	36,393.96	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Coopersburg Materials:					112,010.62	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	27162	06-448.325	Postage & Mailing Services for Utility Bills-May 2024	06/14/24	37.62	.00	
Dallas Data Systems Inc.	27162	06-448.342	Postage & Mailing Services for Utility Bills-May 2024	06/14/24	27.36	.00	
Dallas Data Systems Inc.	27162	08-429.325	Postage & Mailing Services for Utility Bills-May 2024	06/14/24	37.62	.00	
Dallas Data Systems Inc.	27162	08-429.342	Postage & Mailing Services for Utility Bills-May 2024	06/14/24	27.36	.00	
Dallas Data Systems Inc.	27162	10-401.325	Postage & Mailing Services for Utility Bills-May 2024	06/14/24	37.62	.00	
Total Dallas Data Systems Inc.:					167.58	.00	
Davison & McCarthy							
Davison & McCarthy	33093	01-404.310	Civil Service Commission Solicitor	06/06/24	832.50	.00	
Total Davison & McCarthy:					832.50	.00	
Double M Productions							
Double M Productions	38407	01-430.238	DPW Uniforms	03/14/24	533.59	.00	
Double M Productions	38752	01-430.238	Tees & Hoodies DPW	06/04/24	711.50	.00	
Total Double M Productions:					1,245.09	.00	
Durner, Valentine							
Durner, Valentine	20240614	01-451.240	Reimb - Electric Usage Jan 2024 through June 2024	06/14/24	180.00	.00	
Total Durner, Valentine:					180.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	31V1069042	01-409.373	12V HD for Generator	06/06/24	267.23	.00	
Total Eastern Auto Parts Warehouse:					267.23	.00	
Ecco Communications LLC							
Ecco Communications LLC	83108	01-410.375	Printer Install #206	06/04/24	110.50	.00	
Ecco Communications LLC	83139	08-429.260	Radios/Antennas/Cables	06/12/24	1,084.00	.00	
Ecco Communications LLC	83170	06-448.240	Right Angle Antenna Bracket	06/14/24	6.50	.00	
Total Ecco Communications LLC:					1,201.00	.00	
Edwards Business Systems							
Edwards Business System	3626530	01-401.375	PW Copier Agreement	06/03/24	12.64	.00	
Total Edwards Business Systems:					12.64	.00	
Fitzpatrick Lentz & Bubba P.C.							
Fitzpatrick Lentz & Bubba P	115844-00007-686	01-404.310	Review Emails	06/07/24	33.00	.00	
Fitzpatrick Lentz & Bubba P	115844-00012-686	01-404.310	Review Emails/Zoning Decisions & Ordinances	06/07/24	181.50	.00	
Total Fitzpatrick Lentz & Bubba P.C.:					214.50	.00	
Giant Food Stores Inc.							
Giant Food Stores Inc.	471729	01-452.240	Supplies for Summer Program	06/13/24	177.75	.00	
Giant Food Stores Inc.	471737	01-452.240	Supplies for Summer Program	06/19/24	93.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Giant Food Stores Inc.:					271.58	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	PSO541707-1	01-437.375	Auger 30"	05/28/24	81.96	.00	
Total Groff Tractor & Equipment:					81.96	.00	
Gross McGinley LLP							
Gross McGinley LLP	20240601/32175.0	01-404.310	Administration- May 2024	06/01/24	3,859.34	.00	
Gross McGinley LLP	20240601/32175.0	01-408.313	Code Enforcement	06/01/24	256.75	.00	
Gross McGinley LLP	20240601/32175.0	01-408.318	Zoning	06/01/24	741.00	.00	
Gross McGinley LLP	20240601/32175.0	01-404.310	Litigation	06/01/24	685.00	.00	
Gross McGinley LLP	20240601/32175.0	01-408.313	Code Enforcement- 3136 Catherine Ave	06/01/24	314.00	.00	
Gross McGinley LLP	20240601/32175.0	01-408.313	Code Enforcement- 705 E Wayne Ave	06/01/24	297.00	.00	
Gross McGinley LLP	2024061/32175.00	01-408.318	Lien Satisfaction	06/01/24	400.80	.00	
Total Gross McGinley LLP:					6,553.89	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	20240610	01-451.371	Fertilizer and Grass Seed	06/10/24	364.45	.00	
Total Herbein's Garden Center Inc.:					364.45	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	X202334460:01	01-437.251	Seats for #3	06/07/24	844.56	.00	
Total Hunter Keystone Peterbilt LP:					844.56	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	20240501	01-414.306	Inspection Services- Commercial	05/01/24	8,744.68	.00	
Isett & Associates, Barry	20240501	01-414.306	Inspection Services- Residential	05/01/24	9,808.00	.00	
Isett & Associates, Barry	20240612	01-407.319	CodeRED Emergency Notification System Renewal	06/12/24	1,060.48	.00	
Isett & Associates, Barry	20240612	06-448.319	CodeRED Emergency Notification System Renewal	06/12/24	2,120.96	.00	
Isett & Associates, Barry	20240612	08-429.319	CodeRED Emergency Notification System Renewal	06/12/24	2,120.96	.00	
Total Isett & Associates, Barry:					23,855.08	.00	
Lehigh County Pol Chiefs Assoc							
Lehigh County Pol Chiefs	20240601	01-410.420	Dues for Sabo/Casey	06/01/24	125.00	.00	
Total Lehigh County Pol Chiefs Assoc:					125.00	.00	
Losagio, Bryan							
Losagio, Bryan	20240611	01-410.238	Colthing Allowance	06/11/24	60.00	.00	
Total Losagio, Bryan:					60.00	.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	385268	01-437.251	Kit Track Seat #4	06/06/24	114.09	.00	
Total Lowe and Moyer Garage Inc.:					114.09	.00	
Madle's Hardware							
Madle's Hardware	223140/1	01-437.375	Paver Floor Springs	06/12/24	9.98	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Madle's Hardware:					9.98	.00	
Miller Brothers Garage LLC, J. K.							
Miller Brothers Garage LL	79874	01-410.251	Inspection/Diagnosis Engine Light #208	06/06/24	299.93	.00	
Total Miller Brothers Garage LLC, J. K.:					299.93	.00	
Monks Security Systems							
Monks Security Systems	20940-23167	01-409.373	Security Barrington House	05/31/24	1,280.00	.00	
Monks Security Systems	20940-23268	01-410.315	Annual Monitoring for June 2024-May 2025	06/11/24	660.00	.00	
Total Monks Security Systems:					1,940.00	.00	
MP Outfitters							
MP Outfitters	62440-5	01-410.238	Patches- Losagio	06/17/24	12.00	.00	
Total MP Outfitters:					12.00	.00	
Mueller Co Inc							
Mueller Co Inc	53766407 SO	06-448.319	Mobile Transceiver Yearly Maintenance	06/12/24	2,192.16	.00	
Mueller Co Inc	53766428 SO	06-448.319	EZ Yearly Maintenance	06/12/24	2,421.89	.00	
Total Mueller Co Inc:					4,614.05	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8318216	01-438.245	9.5MM Asphalt	05/09/24	41,366.12	.00	
New Enterprise Stone & Li	8338211	01-438.245	9.55MM Asphalt- Lindberg Ave	06/04/24	36,234.49	.00	
New Enterprise Stone & Li	8341061	06-448.245	Asphalt	06/06/24	2,154.26	.00	
New Enterprise Stone & Li	8342076	06-448.245	Asphalt	06/07/24	868.68	.00	
New Enterprise Stone & Li	8344493	06-448.245	Asphalt	06/11/24	932.55	.00	
New Enterprise Stone & Li	8346436	01-438.245	9.55MM Asphalt-	06/12/24	781.61	.00	
New Enterprise Stone & Li	8347298	01-438.245	9.5MM Asphalt	06/13/24	508.42	.00	
New Enterprise Stone & Li	8348375	01-451.371	Sand for Volleyball	06/14/24	2,886.96	.00	
New Enterprise Stone & Li	8349310	08-429.245	25MM Asphalt	06/04/24	471.51	.00	
Total New Enterprise Stone & Lime Co Inc:					86,204.60	.00	
O.R.E.							
O.R.E.	487281-1	01-451.373	Concrete Gas Mixer	06/13/24	108.68	.00	
Total O.R.E.:					108.68	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	175990-0	01-401.156	Insurance July 2024	06/07/24	4,483.15	.00	
PA Municipal Health Ins Co	175990-0	01-402.156	Insurance July 2024	06/07/24	2,787.89	.00	
PA Municipal Health Ins Co	175990-0	01-410.156	Insurance July 2024	06/07/24	42,211.88	.00	
PA Municipal Health Ins Co	175990-0	01-414.156	Insurance July 2024	06/07/24	6,670.43	.00	
PA Municipal Health Ins Co	175990-0	01-430.156	Insurance July 2024	06/07/24	39,092.15	.00	
PA Municipal Health Ins Co	175990-0	06-401.156	Insurance July 2024	06/07/24	418.18	.00	
PA Municipal Health Ins Co	175990-0	06-448.156	Insurance July 2024	06/07/24	9,506.70	.00	
PA Municipal Health Ins Co	175990-0	08-401.156	Insurance July 2024	06/07/24	418.18	.00	
PA Municipal Health Ins Co	175990-0	08-429.156	Insurance July 2024	06/07/24	9,506.70	.00	
PA Municipal Health Ins Co	175990-0	10-426.156	Insurance July 2024	06/07/24	1,226.67	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PA Municipal Health Ins Coop:					116,321.93	.00	
PA One Call System Inc.							
PA One Call System Inc.	0001054565	01-401.320	2024-May-Voice/Fax messages	05/31/24	410.43	.00	
Total PA One Call System Inc.:					410.43	.00	
PENNBC							
PENNBC	20240610	01-414.421	webinar- Stream Restoration	06/10/24	10.00	.00	
Total PENNBC:					10.00	.00	
PPL Electric Utilities-05340-01002							
PPL Electric Utilities-05340	20240520A	35-433.362	05340-01002	05/20/24	32.83	32.83	06/17/24
Total PPL Electric Utilities-05340-01002:					32.83	32.83	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	20240606	08-429.361	08450-07007	06/06/24	25.17	.00	
Total PPL Electric Utilities-08450-07007:					25.17	.00	
PPL Electric Utilities-15450-07020							
PPL Electric Utilities-15450	20240606	08-429.361	15450-07020	06/06/24	25.38	.00	
Total PPL Electric Utilities-15450-07020:					25.38	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	20240607	06-448.361	30460-06001	06/07/24	429.60	.00	
Total PPL Electric Utilities-30460-06001:					429.60	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	20240606	08-429.361	32650-08001	06/06/24	25.17	.00	
Total PPL Electric Utilities-32650-08001:					25.17	.00	
PPL Electric Utilities-32810-04003							
PPL Electric Utilities-32810	20240531	35-433.362	32810-04003	05/31/24	34.02	.00	
Total PPL Electric Utilities-32810-04003:					34.02	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	20240606	08-429.361	42850-08008	06/06/24	25.17	.00	
Total PPL Electric Utilities-42850-08008:					25.17	.00	
PPL Electric Utilities-47020-14000							
PPL Electric Utilities-47020	20240603	08-429.361	47020-14000	06/03/24	24.93	.00	
Total PPL Electric Utilities-47020-14000:					24.93	.00	
PPL Electric Utilities-49200-35001							
PPL Electric Utilities-49200	20240530	08-429.361	49200-35001	05/30/24	26.37	.00	
Total PPL Electric Utilities-49200-35001:					26.37	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-54060-05002							
PPL Electric Utilities-54060	20240607	01-451.361	54060-05002	06/07/24	26.17	.00	
Total PPL Electric Utilities-54060-05002:					26.17	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	20240607	08-429.361	56060-06003	06/07/24	25.17	.00	
Total PPL Electric Utilities-56060-06003:					25.17	.00	
PPL Electric Utilities-58010-04003							
PPL Electric Utilities-58010	20240531	35-433.362	58010-04003	05/31/24	33.82	.00	
Total PPL Electric Utilities-58010-04003:					33.82	.00	
PPL Electric Utilities-59410-04007							
PPL Electric Utilities-59410	20240531	06-448.361	59410-04007	05/31/24	25.80	.00	
Total PPL Electric Utilities-59410-04007:					25.80	.00	
PPL Electric Utilities-59610-04003							
PPL Electric Utilities-59610	20240531	35-433.362	59610-04003	05/31/24	35.92	.00	
Total PPL Electric Utilities-59610-04003:					35.92	.00	
PPL Electric Utilities-62400-52006							
PPL Electric Utilities-62400	20240531	01-451.361	62400-52006	05/31/24	13.84	.00	
PPL Electric Utilities-62400	20240603	01-451.361	62400-52006	06/03/24	13.84	.00	
Total PPL Electric Utilities-62400-52006:					27.68	.00	
PPL Electric Utilities-79000-43000							
PPL Electric Utilities-79000	20240530	35-434.361	79000-43000	05/30/24	554.20	.00	
Total PPL Electric Utilities-79000-43000:					554.20	.00	
PPL Electric Utilities-79200-43006							
PPL Electric Utilities-79200	20240530	35-434.361	79200-43006	05/30/24	11,444.34	.00	
Total PPL Electric Utilities-79200-43006:					11,444.34	.00	
PPL Electric Utilities-95425-66011							
PPL Electric Utilities-95425	20240530	08-429.361	95425-66011	05/30/24	24.97	.00	
PPL Electric Utilities-95425	20240530	08-429.361	95425-66011	05/30/24	24.97	.00	
Total PPL Electric Utilities-95425-66011:					49.94	.00	
PPL Electric Utilities-96549-22003							
PPL Electric Utilities-96549	20240531	35-433.362	96549-22003	05/31/24	32.33	.00	
Total PPL Electric Utilities-96549-22003:					32.33	.00	
PPL Electric Utilities-97159-57000							
PPL Electric Utilities-97159	20240531	35-433.362	97159-57000	05/31/24	37.16	.00	
Total PPL Electric Utilities-97159-57000:					37.16	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-98810-20005							
PPL Electric Utilities-98810	20240531	08-429.361	98810-20005	05/31/24	69.36	.00	
Total PPL Electric Utilities-98810-20005:					69.36	.00	
Protect Alarms							
Protect Alarms	36937	01-401.375	Fire inspection @ Police bldg-7/21/24-7/20/2025	06/01/24	372.00	.00	
Total Protect Alarms:					372.00	.00	
RCN-1951							
RCN-1951	075195101-00148	03-411.320	Acct#42010751951-01-ESFD-May 2024	06/01/24	486.29	.00	
Total RCN-1951:					486.29	.00	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	24E0436481527	01-409.366	Admin Bldg- Acct#0436481527	06/06/24	130.87	.00	
Total ReadyRefresh by Nestle-0436481527:					130.87	.00	
ReadyRefresh by Nestle-0436481576							
ReadyRefresh by Nestle-0	20240604	01-409.366	DPW Bldg- Acct#0436481576	06/04/24	98.20	.00	
Total ReadyRefresh by Nestle-0436481576:					98.20	.00	
ReadyRefresh by Nestle-0441704392							
ReadyRefresh by Nestle-0	14E0441704392	01-409.366	Franko Farm- Acct#0441704392	06/04/24	29.57	.00	
Total ReadyRefresh by Nestle-0441704392:					29.57	.00	
Reliable Sign and Striping							
Reliable Sign and Striping	5623	01-433.246	Refaced Street Signs	06/14/24	549.00	.00	
Total Reliable Sign and Striping:					549.00	.00	
S&S Worldwide							
S&S Worldwide	IN101411372	01-452.240	Games & supplies for playground program	06/11/24	791.85	.00	
Total S&S Worldwide:					791.85	.00	
Sabulsky, Thomas							
Sabulsky, Thomas	20240604	01-410.421	Meal Reimbursement 06/04-06/06/2024	06/04/24	177.00	.00	
Total Sabulsky, Thomas:					177.00	.00	
Saf-Gard Safety Shoe Company							
Saf-Gard Safety Shoe Com	IN-3541395	01-430.192	2024 Coting Allowance- J Schmidt	06/09/24	199.99	.00	
Total Saf-Gard Safety Shoe Company:					199.99	.00	
SCF Architecture LLC							
SCF Architecture LLC	2423-004	41-409.600	Magistrate Rehab Construction Documentation	06/10/24	2,140.00	.00	
Total SCF Architecture LLC:					2,140.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Service Electric Cable TV							
Service Electric Cable TV	20240601	01-410.315	#0715417274	06/01/24	91.90	.00	
Total Service Electric Cable TV:					91.90	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	20240601	01-410.315	Police Car Washes-05/01/24-05/31/24	06/01/24	220.00	.00	
Total Shammy Shine Car Washes:					220.00	.00	
Smith, Kyle							
Smith, Kyle	20240604	01-410.421	Meal Reimbursement 06/04 & 06/05	06/04/24	118.00	.00	
Total Smith, Kyle:					118.00	.00	
Solly, William							
Solly, William	20240604	01-410.421	Meal Reimbursement 06/04-06/05	06/04/24	118.00	.00	
Total Solly, William:					118.00	.00	
St. Luke's Hospital							
St. Luke's Hospital	170283	01-406.315	Hep B Vaccine for Employee	05/29/24	90.00	.00	
Total St. Luke's Hospital:					90.00	.00	
Staples Advantage							
Staples Advantage	6003286641	01-401.240	8x11 Multiuse Copy Paper	05/29/24	52.56	.00	
Staples Advantage	6003286641	01-430.240	8x11 Multiuse Copy Paper	05/29/24	52.56	.00	
Staples Advantage	6003286641	01-414.240	8x11 Multiuse Copy Paper	05/29/24	52.56	.00	
Total Staples Advantage:					157.68	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	00052181	01-437.251	Hose Assembly/Triple Lok #3	06/03/24	798.02	.00	
Staver Hydraulics Co Inc	00052188	01-437.251	Triple- Lok Returned	06/03/24	9.36-	.00	
Staver Hydraulics Co Inc	00052189	01-437.251	Pipe/Triple Lok #3	06/03/24	53.83	.00	
Total Staver Hydraulics Co Inc:					842.49	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	299622	01-403.240	Tax Stamps	06/04/24	81.20	.00	
Stotz/Fatzinger Office Supp	299918	01-401.240	Stapler/Frame Certificate	06/06/24	37.60	.00	
Stotz/Fatzinger Office Supp	299946	01-401.240	Frame Certificate	06/07/24	10.33	.00	
Stotz/Fatzinger Office Supp	CM20240607	01-401.240	Return of Certificate Frame- Damaged	06/07/24	10.33-	.00	
Total Stotz/Fatzinger Office Supply:					118.80	.00	
Suburban Propane-2022							
Suburban Propane-2022	20240605	01-401.231	unleaded	06/05/24	36.25	.00	
Suburban Propane-2022	20240605	01-410.231	unleaded	06/05/24	1,281.14	.00	
Suburban Propane-2022	20240605	01-430.231	unleaded	06/05/24	427.55	.00	
Suburban Propane-2022	20240605	06-448.231	unleaded	06/05/24	155.47	.00	
Suburban Propane-2022	20240605	08-429.231	unleaded	06/05/24	155.47	.00	
Suburban Propane-2022	20240605	03-413.231	unleaded	06/05/24	127.74	.00	
Suburban Propane-2022	20240605	01-430.231	diesel	06/05/24	926.76	.00	
Suburban Propane-2022	20240605	06-448.231	diesel	06/05/24	53.26	.00	
Suburban Propane-2022	20240605	08-429.231	diesel	06/05/24	53.26	.00	
Suburban Propane-2022	20240605	03-413.231	diesel	06/05/24	160.99	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	92022496214	01-401.231	unleaded	05/29/24	32.65	.00	
Suburban Propane-2022	92022496214	01-410.231	unleaded	05/29/24	1,154.09	.00	
Suburban Propane-2022	92022496214	01-430.231	unleaded	05/29/24	385.16	.00	
Suburban Propane-2022	92022496214	06-448.231	unleaded	05/29/24	140.06	.00	
Suburban Propane-2022	92022496214	08-429.231	unleaded	05/29/24	140.06	.00	
Suburban Propane-2022	92022496214	03-413.231	diesel	05/29/24	115.08	.00	
Suburban Propane-2022	92022496214	01-430.231	diesel	05/29/24	689.02	.00	
Suburban Propane-2022	92022496214	06-448.231	diesel	05/29/24	39.60	.00	
Suburban Propane-2022	92022496214	08-429.231	diesel	05/29/24	39.60	.00	
Suburban Propane-2022	92022496214	03-413.231	diesel	05/29/24	119.69	.00	
Suburban Propane-2022	92022496217A	01-409.232	Generator 3000 S Pike Ave	06/03/24	703.72	.00	
Suburban Propane-2022	92022496217A	01-409.232	Generator 2900 S Pike Ave	06/03/24	530.28	.00	
Suburban Propane-2022	92022496217A	06-448.232	Generator Fuel 904 Flexer Ave	06/03/24	137.20	.00	
Suburban Propane-2022	92022496217A	03-413.231	Generator Fuel- 1000 E Emmaus Ave- Fire Comp	06/03/24	139.49	.00	
Suburban Propane-2022	92022496217A	08-429.232	Generator Fuel- 1704 Cardinal Ave	06/03/24	55.49	.00	
Suburban Propane-2022	92022496217A	01-430.231	diesel	06/03/24	226.61	.00	
Total Suburban Propane-2022:					8,025.69	.00	
Times News							
Times News	20240601	01-401.420	Renewal 104 Weeks	06/01/24	46.80	.00	
Times News	100551829-053020	01-401.341	Ad: 6/12/24 Zoning Hearing Board	06/06/24	153.71	.00	
Times News	100552380-061320	01-401.341	Auction of Township Property	06/13/24	74.35	.00	
Total Times News:					274.86	.00	
Tom's Auto Tag/Notary Service							
Tom's Auto Tag/Notary Ser	287	01-437.375	Title and Register 2024 Lamar Trailer	06/11/24	402.00	.00	
Total Tom's Auto Tag/Notary Service:					402.00	.00	
Upper Saucon Animal Hospital							
Upper Saucon Animal Hos	64384	01-410.215	Echo- Hemotoma/Tablets	06/05/24	688.00	.00	
Upper Saucon Animal Hos	64412	01-410.215	Ryker- Exam/Tablets	06/06/24	194.00	.00	
Upper Saucon Animal Hos	CM64384	01-410.215	Echo- Hemotoma/Tablets	06/05/24	688.00-	.00	
Upper Saucon Animal Hos	CM64412	01-410.215	Ryker- Exam/Tablets	06/06/24	194.00-	.00	
Total Upper Saucon Animal Hospital:					.00	.00	
Valley Networks Inc							
Valley Networks Inc	6300	01-407.319	Datto Monthly Cloud Backup-May- 2024	06/18/24	928.50	.00	
Valley Networks Inc	6300	06-448.319	Datto Monthly Cloud Backup-May- 2024	06/18/24	123.80	.00	
Valley Networks Inc	6300	08-429.319	Datto Monthly Cloud Backup-May- 2024	06/18/24	123.80	.00	
Valley Networks Inc	6300	10-407.319	Datto Monthly Cloud Backup-May- 2024	06/18/24	61.90	.00	
Total Valley Networks Inc:					1,238.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	7489331	01-414.316	ZHB-6/12/2024	06/13/24	300.00	.00	
Total Veritext Mid-Atlantic:					300.00	.00	
Verizon-950							
Verizon-950	20240602	01-410.320	0563-Monitor Traffic Signals	06/02/24	45.74	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Verizon-950:					45.74	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	INV759731	01-410.260	Batteries & Lights- Streamlight Bear Trap 2000 Lumens	06/06/24	349.74	.00	
Total Warehouse Battery Outlet Inc:					349.74	.00	
Western Lehigh Landscape							
Western Lehigh Landscape	5243	01-451.371	Screened Topsoil- 23 yds	06/01/24	805.00	.00	
Western Lehigh Landscape	5289	01-451.371	24 Yards of Topsoil	06/10/24	840.00	.00	
Total Western Lehigh Landscape:					1,645.00	.00	
Whitetail Disposal							
Whitetail Disposal	1196763	10-427.300	Trash/Recycle Service May 2024	05/31/24	164,077.83	.00	
Total Whitetail Disposal:					164,077.83	.00	
Winter Engine-Generator Serv Inc							
Winter Engine-Generator S	0177108-IN	01-409.373	Police- Perform MX on Genertaor per Agreement 01/01/24-12/31/24	06/10/24	1,070.00	.00	
Winter Engine-Generator S	0177111-IN	01-409.373	ESFD- Perform MX per Agreement 01/01/24-12/31/24	06/10/24	790.00	.00	
Winter Engine-Generator S	0177112-IN	06-448.317	Flexer Ave Pump Station- Perform MX per Agreement 01/01/24-12/31/24	06/10/24	690.00	.00	
Winter Engine-Generator S	01777109-IN	01-409.373	PW- Perform MX per Agreement 01/01/24-12/31/24	06/10/24	710.00	.00	
Winter Engine-Generator S	01777113-IN	08-429.317	Rioverfside Dr Station- Perform MX per Agreement 1/1/24-12/31/24	06/10/24	540.00	.00	
Total Winter Engine-Generator Serv Inc:					3,800.00	.00	
YCG Inc							
YCG Inc	233073	01-410.375	Non Contact Road Switch	05/24/24	1,394.00	.00	
Total YCG Inc:					1,394.00	.00	
Grand Totals:					657,486.61	85,008.08	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					432,680.34	84,975.25	
Fire Fund							
Total Fire Fund:					4,477.50	.00	
Water Fund							
Total Water Fund:					24,967.05	.00	
Sewer Fund							
Total Sewer Fund:					15,301.83	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					165,447.46	.00	
Highway Aid Fund							
Total Highway Aid Fund:					12,204.62	32.83	
Capital General Fund							
Total Capital General Fund:					2,407.81	.00	
Grand Totals:					657,486.61	85,008.08	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 13, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 pm.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss a legal matter.

Commissioner Brinton turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik – EXCUSED
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Community Development Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Commissioner Brinton commented that the grand total of the bills' list is higher than normal. Mr. Ziegenfus explained that the payment to Insituform for the sewer work, which was approved at the last regular meeting, was included on this list, as well as the payment for the 2025 dump truck.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 5/18/2024-6/7/2024, broken down as follows:

\$198,189.10 = GENERAL
\$2,028.08 = FIRE
\$64.84 = LIBRARY
\$347,863.41 = WATER
\$64,771.91 = SEWER
\$3,784.41 = REFUSE & RECYCLING
\$94,252.36 = HIGHWAY AID
\$191,876.57 = CAPITAL GENERAL
\$18,656.39 = CAPITAL FIRE
\$290,627.60 = CAPITAL SEWER
\$1,212,114.67 = GRAND TOTAL ALL FUNDS

The Board voted: 3 Ayes; 0 Nays.

MINUTES

May 23, 2024

Ms. Bonaskiewich noted two corrections on page five. Commissioner Brinton declared the Minutes from May 23, 2024 accepted with the corrections.

NEW BUSINESS

ORDINANCES

None.

MOTIONS

Motion Approving Bethlehem Running Festival Trail Run Event Request for Walking Purchase Park on 10/18/24.

Mr. Michael Ragozzino, Director of the Bethlehem Running Festival, was present to provide details to the Board about the event.

Mr. Ragozzino stated that the race will begin and end at Dodson Park. He commented that about 300 runners are expected, and participants will park at ArtsQuest and be shuttled to Dodson.

Mr. Ragozzino noted that insurance and emergency services are in order. Chief Sabo stated that LVHN has contacted him, and the Police Department's motorcycles will be on site, as well as Eastern Salisbury Fire Department's UTV on standby.

Commission Brinton asked if Mr. Levernier would be able to make sure the park is cleaned up before the event. Mr. Levernier confirmed that he will check the area.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the Bethlehem Running Festival Trail Run Even Request for Walking Purchase Park on 10/18/24.

The Board voted: 3 Ayes; 0 Nays

Motion Authorizing Payment to Bracalente Construction for the 'Road Equipment Rental with Operators' Contract Work in the Amount of \$84,975.25.

Mr. Levernier stated that this payment is for the paving work on Andrea Drive, Mocking Bird Court and a small portion of Windy Hill Road. He noted that the second part of the work will be for Lindberg Avenue.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to authorize payment to Bracalente Construction for the 'Road Equipment Rental with Operators' contract work in the amount of \$84,975.25.

The Board voted: 3 Ayes; 0 Nays

Motion Accepting a Time Extension to 12/01/24 for the Land Development Plan at 1350 East Susquehanna Street.

Mr. Wojciechowski stated that this project is for the Walnut Grove Apartments, and he is working with the developer on the stormwater control for the site.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, accepting a Time Extension to 12/01/24 for the Land Development Plan at 1350 East Susquehanna Street.

The Board voted: 3 Ayes; 0 Nays

Motion Accepting a Time Extension to 9/23/24 for the Minor Subdivision Plan at 1507 Lehigh Avenue.

Mr. Wojciechowski stated that this project is moving forward and is on the Planning Commission Agenda for June.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to accepting a Time Extension to 9/23/24 for the Minor Subdivision Plan at 1507 Lehigh Avenue.

The Board voted: 3 Ayes; 0 Nays

COURTESY OF THE FLOOR

Chief Sabo stated that the Police Department has been awarded another grant from the Liquor Control Board in the amount of \$29,000, which will be spread out over a period of two years. He noted that this grant provides law enforcement presence at school events. Chief Sabo also commented that they received \$7,000 worth of funding for supplies like t-shirts, hats, pins, etc. that discourages underage drinking and destructive behavior.

Mr. Levernier stated that the parking lot at the Municipal Building will be paved on June 24th and 25th. He commented that the Department of Public Works started construction on the sand volleyball court at Lindberg Park, and the work should be completed by the end of next week. Mr. Levernier also noted that the sprinkler at Lindberg Park will be turned on Tuesday – Friday next week from 11:00 am – 2:00 pm.

Ms. Bonaskiewich stated that Municipal Building will be closed to the public during the paving work on June 24th and 25th.

Ms. Bonaskiewich reminded the Board about the Municipal Leadership Summit that will be held in Scranton in October.

Commissioner Lipkin stated that the Environmental Advisory Council will meet on June 19th. She noted that master gardeners from the Penn State Extension will be present to talk about various ways to improve lawns in order to attract different animals and birds.

Mr. Ziegenfus highlighted the budget timeline that was provided to the Board.

Commissioner Brinton thanked Mr. Wojciechowski for his engineering update.

Mr. Jerry Royer from Western Salisbury Volunteer Fire Company provided an update on the construction of the new fire station. He is hoping the construction will be completed by the end of July.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:36 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on June 13, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
June 27, 2024
7:30 p.m.
(approximate time)

Topics of discussion:

- **Review and Discuss the Draft 2023 Audit**