

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—April 11, 2024
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – (Dec. 2023) & Bills Payables – Period 3/23/24-4/5/24

5. Approval of the Minutes –March 28, 2024

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS

1. Resolution Authorizing Removal of the Act 319 Designation on Nippert Property Recently Donated to Township

C. MOTIONS

1. Motion Authorizing Reactivation of Township K-9 Program with Two K-9 Officers/Handlers

D. OTHER BUSINESS

1. Discussion with Fountain Hill Community Coalition Representative

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Executive Session*

**Income Statement- Summary by Fund
January 1 - December 31, 2023**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	10,644,596	3,649,438	386,407	100,436	78,760	2,322,090	2,229,077	1,942,618	293,067	464,483	1,337	22,112,309
2023 YTD Expenditures	<u>13,142,072</u>	<u>3,502,141</u>	<u>378,890</u>	<u>83,131</u>	<u>86,565</u>	<u>2,672,852</u>	<u>2,218,867</u>	<u>1,990,485</u>	<u>293,067</u>	<u>665,485</u>	<u>-</u>	<u>25,033,555</u>
2023 YTD Surplus (Deficit)	<u>(2,497,476)</u>	<u>147,297</u>	<u>7,517</u>	<u>17,305</u>	<u>(7,804)</u>	<u>(350,763)</u>	<u>10,210</u>	<u>(47,866)</u>	<u>-</u>	<u>(201,002)</u>	<u>1,337</u>	<u>(2,921,246)</u>
2022 YTD Surplus (Deficit)	<u>2,221,970</u>	<u>(73,828)</u>	<u>97,015</u>	<u>(17,305)</u>	<u>(7,822)</u>	<u>(405,412)</u>	<u>(16,013)</u>	<u>(14,664)</u>	<u>-</u>	<u>(214,593)</u>	<u>145</u>	<u>1,569,494</u>
Variance over Prior YTD	(4,719,447)	221,125	(89,498)	34,610	17	54,650	26,223	(33,203)	-	13,591	1,192	(4,490,740)

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 12/31/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 8,273,968	101.9%
PERMITS, FEES & INTEREST	793,627	990,611	124.8%
OTHER OPERATING REVENUE	131,972	647,625	490.7%
TRANSFERS FROM OTHER FUNDS	408,760	416,797	102.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 10,329,002	108.6%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	151,050	94.4%
PRIOR YEAR EXPENSE REFUNDS	115,000	164,543	143.1%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 315,593	114.8%
TOTAL REVENUES	\$ 9,789,448	\$ 10,644,596	108.7%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 1,619,138	116.3%
(B) PUBLIC SAFETY	4,312,159	4,647,331	107.8%
(D) PUBLIC WORKS	2,865,214	2,786,310	97.2%
(E) RECREATION	134,722	134,679	100.0%
(F) COMMUNITY DEVELOPMENT	12,400	15,572	125.6%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	37,245	161.9%
(H) INSURANCE & BENEFITS	214,000	252,358	117.9%
(I) TRANSFERS TO OTHER FUNDS	835,230	3,649,438	436.9%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 13,142,072	134.2%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 13,142,072	134.2%
SURPLUS (DEFICIT)	\$ -	\$ (2,497,476)	

GENERAL FUND SUMMARY	1/1 - 12/31/2023 ACTUAL	1/1 - 12/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 8,273,968	\$ 8,304,140	\$ (30,171)	-0.4%
PERMITS, FEES & INTEREST	990,611	943,494	47,118	5.0%
OTHER OPERATING REVENUE	647,625	898,331	(250,706)	-27.9%
TRANSFERS FROM OTHER FUNDS	416,797	392,902	23,895	6.1%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 10,329,002	\$ 10,538,867	\$ (209,864)	-2.0%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	151,050	150,000	1,050	0.7%
PRIOR YEAR EXPENSE REFUNDS	164,543	2,696,582	(2,532,039)	-93.9%
TOTAL NON-OPERATING REVENUE	\$ 315,593	\$ 2,846,582	\$ (2,530,989)	-88.9%
TOTAL REVENUES	\$ 10,644,596	\$ 13,385,449	\$ (2,740,853)	-20.5%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 1,619,138	\$ 1,662,180	\$ (43,043)	-2.6%
(B) PUBLIC SAFETY	4,647,331	4,483,866	163,465	3.6%
(D) PUBLIC WORKS	2,786,310	2,809,482	(23,171)	-0.8%
(E) RECREATION	134,679	115,744	18,936	16.4%
(F) COMMUNITY DEVELOPMENT	15,572	11,862	3,710	31.3%
(G) CONTRIBUTIONS & MISCELLANEOUS	37,245	(6,045)	43,290	-716.2%
(H) INSURANCE & BENEFITS	252,358	211,960	40,398	19.1%
(I) TRANSFERS TO OTHER FUNDS	3,649,438	1,874,429	1,775,009	94.7%
TOTAL OPERATING EXPENDITURES	\$ 13,142,072	\$ 11,163,479	\$ 1,978,593	17.7%
TOTAL EXPENDITURES	\$ 13,142,072	\$ 11,163,479	\$ 1,978,593	17.7%
SURPLUS (DEFICIT)	\$ (2,497,476)	\$ 2,221,970	\$ (4,719,447)	-212.4%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 12/31/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 3,313,843	97.5%
LOCAL ENABLING TAXES	4,200,000	4,404,093	104.9%
STATE-SHARED REVENUE	519,134	556,033	107.1%
Total Tax Revenue	\$ 8,119,134	\$ 8,273,968	101.9%
BUS LICENSES & PERMITS	228,000	212,072	93.0%
NON-BUS LICENSES & PERMITS	11,800	4,460	37.8%
FINES	59,000	59,395	100.7%
INTEREST	12,000	96,693	805.8%
RENTS & ROYALTIES	41,927	41,926	100.0%
SERVICE FEES	167,200	236,762	141.6%
REVIEW FEES	35,450	68,850	194.2%
PUBLIC SAFETY FEES	233,250	264,553	113.4%
RECREATIONAL USER FEES	5,000	5,900	118.0%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 990,611	124.8%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	503,448	968.2%
SNOW REMOVAL	2,222	2,673	120.3%
SANITATION FEES	1,000	3,956	395.6%
MEMBERSHIP FEES	24,000	24,160	100.7%
MISCELLANEOUS REVENUE	9,900	9,133	92.3%
ASSET DISPOSAL	40,000	104,255	260.6%
Total Other Operating Income	\$ 131,972	\$ 647,625	490.7%
INTERFUND TRANSFERS	408,760	416,797	102.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ 416,797	102.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	151,050	94.4%
Total Grants & Contribution Revenue	\$ 160,000	\$ 151,050	94.4%
NOTE PROCEEDS	-	-	
PRIOR YEAR EXPENSE REFUND	115,000	164,543	143.1%
Total Prior Year Expense Refund	\$ 115,000	\$ 164,543	143.1%
Total General Fund Revenues	\$ 9,789,448	\$ 10,644,596	108.7%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 12/31/2023 ACTUAL	1/1 - 12/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 23,234	\$ 23,066	\$ 168	0.7%
EXECUTIVE	415,205	377,749	37,456	9.9%
FINANCIAL ADMINISTRATION	340,116	322,958	17,158	5.3%
TAX COLLECTION	67,605	67,165	440	0.7%
LEGAL SERVICES	119,626	166,740	(47,114)	-28.3%
PERSONNEL ADMIN	28,764	32,205	(3,441)	-10.7%
INFORMATION TECHNOLOGY	255,889	220,375	35,514	16.1%
ENGINEERING SERVICES	106,024	200,550	(94,526)	-47.1%
BUILDINGS & PLANT	262,676	251,372	11,304	4.5%
POLICE	3,766,739	3,601,689	165,050	4.6%
FIRE	209,924	233,393	(23,469)	-10.1%
COMMUNITY DEVELOPMENT	662,260	639,472	22,788	3.6%
EMERGENCY MANAGEMENT	8,408	9,313	(904)	-9.7%
PUBLIC WORKS: Highway, Roads & Streets	2,524,988	2,358,884	166,104	7.0%
TRAFFIC CONTROL	36,605	28,665	7,940	27.7%
STORM SEWERS	41,165	34,036	7,129	20.9%
REPAIRS/MAINT OF TOOLS & MACHINERY	112,291	106,786	5,504	5.2%
REPAIRS/MAINT OF ROADS	71,261	281,110	(209,849)	-74.7%
RECREATION ADMINISTRATION	80,350	66,716	13,634	20.4%
PARTICIPANT RECREATION	54,330	49,028	5,302	10.8%
CONSERVATION OF NATURAL RESOURCES	15,572	11,862	3,710	31.3%
CONTRIBUTIONS/MISCELLANEOUS	37,245	(6,045)	43,290	-716.2%
INSURANCE	252,358	211,960	40,398	19.1%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	3,649,438	1,874,429	1,775,009	94.7%
TOTAL EXPENDITURES	\$ 13,142,072	\$ 11,163,479	\$ 1,978,593	17.7%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 12/31/2023 ACTUAL	1/1 - 12/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,313,843	\$ 3,341,981	\$ (28,138)	-0.8%
LOCAL ENABLING TAXES	4,404,093	4,493,166	(89,073)	-2.0%
STATE-SHARED REVENUE	556,033	468,993	87,039	18.6%
Total Tax Revenue	\$ 8,273,968	\$ 8,304,140	\$ (30,171)	-0.4%
BUS LICENSES & PERMITS	212,072	225,081	(13,009)	-5.8%
NON-BUS LICENSES & PERMITS	4,460	14,025	(9,565)	-68.2%
FINES	59,395	110,662	(51,267)	-46.3%
INTEREST	96,693	19,865	76,827	386.7%
RENTS & ROYALTIES	41,926	47,302	(5,377)	-11.4%
SERVICE FEES	236,762	67,266	169,496	252.0%
REVIEW FEES	68,850	277,484	(208,634)	-75.2%
PUBLIC SAFETY FEES	264,553	176,308	88,245	50.1%
RECREATIONAL USER FEES	5,900	5,500	400	7.3%
Total Permits, Fees & Interest Revenue	\$ 990,611	\$ 943,494	\$ 47,118	5.0%
FEDERAL GRANTS	-	3,548	(3,548)	0.0%
STATE GRANTS	503,448	710,522	(207,074)	-29.1%
SNOW REMOVAL	2,673	2,621	52	
SANITATION FEES	3,956	1,477	2,479	167.8%
MEMBERSHIP FEES	24,160	23,130	1,030	
MISCELLANEOUS REVENUE	9,133	9,420	(287)	-3.0%
ASSET DISPOSAL	104,255	147,613	(43,358)	-29.4%
Total Other Operating Income	\$ 647,625	\$ 898,331	\$ (250,706)	-27.9%
INTERFUND TRANSFERS	416,797	392,902	23,895	6.1%
Total Interfund Transfer Revenue	\$ 416,797	\$ 392,902	\$ 23,895	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	151,050	150,000	1,050	0.7%
Total Grants & Contribution Revenue	\$ 151,050	\$ 150,000	\$ 1,050	0.7%
NOTE PROCEEDS	-	2,441,000	(2,441,000)	-100.0%
PRIOR YEAR EXPENSE REFUND	164,543	255,582	(91,039)	-35.6%
Total Prior Year Expense Refund	\$ 164,543	\$ 2,696,582	\$ (2,532,039)	-93.9%
Total General Fund Revenues	\$ 10,644,596	\$ 13,385,449	\$ (2,740,853)	-20.5%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 12/31/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 23,234	118.9%
EXECUTIVE	378,085	415,205	109.8%
FINANCIAL ADMINISTRATION	343,107	340,116	99.1%
TAX COLLECTION	59,770	67,605	113.1%
LEGAL SERVICES	60,500	119,626	197.7%
PERSONNEL ADMIN	16,500	28,764	174.3%
INFORMATION TECHNOLOGY	252,244	255,889	101.4%
ENGINEERING SERVICES	50,000	106,024	212.0%
BUILDINGS & PLANT	212,972	262,676	123.3%
POLICE	3,498,860	3,766,739	107.7%
FIRE	226,568	209,924	92.7%
COMMUNITY DEVELOPMENT	579,731	662,260	114.2%
EMERGENCY MANAGEMENT	7,000	8,408	120.1%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	2,524,988	105.1%
TRAFFIC CONTROL	38,500	36,605	95.1%
STORM SEWERS	54,200	41,165	76.0%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	112,291	132.1%
REPAIRS/MAINT OF ROADS	285,000	71,261	25.0%
RECREATION ADMINISTRATION	81,500	80,350	98.6%
PARTICIPANT RECREATION	53,222	54,330	102.1%
CONSERVATION OF NATURAL RESOURCES	12,400	15,572	125.6%
CONTRIBUTIONS/MISCELLANEOUS	23,000	37,245	161.9%
INSURANCE	214,000	252,358	117.9%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	3,649,438	436.9%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 13,142,072	134.2%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A+ Body Works Co Inc.							
A+ Body Works Co Inc.	INV 37617	01-410.251	Spray on Liner Truck 31	03/20/24	1,650.00	.00	
Total A+ Body Works Co Inc.:					1,650.00	.00	
ABE Laboratories LLC							
ABE Laboratories LLC	39887	06-448.316	Bacteria Water Analysis/Chlorine Analyzer	03/25/24	615.00	.00	
Total ABE Laboratories LLC:					615.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	8232	01-437.251	Inspection #4 International	03/15/24	96.00	.00	
Allentown Equipment Corp	8267	01-437.251	Inspection #33 Ford Utility	03/21/24	51.00	.00	
Total Allentown Equipment Corp:					147.00	.00	
Amazon Business							
Amazon Business	164H-6WND-3FHF	01-430.240	Kitchen Sink Strainer/Aluminum Rod	03/19/24	78.47	.00	
Amazon Business	16WM-FTRY-3FY7	01-430.240	Desk Organizer/Bookshelf	03/27/24	54.66	.00	
Amazon Business	1MGG-H6CD-FRM	06-448.240	Water Meter Seals	03/29/24	23.99	.00	
Amazon Business	1T9V-J7VR-GCP3	01-430.240	Aluminum Grade Rod Return	03/29/24	41.61	.00	
Amazon Business	1WH4-HLP3-3FY3	01-430.240	Pens/Correction Tape	03/25/24	46.72	.00	
Total Amazon Business:					162.23	.00	
American United Life Insurance Co							
American United Life Insur	20240319	01-401.158	2024-Apr-life/disability ins coverage	03/19/24	96.66	96.66	03/26/24
American United Life Insur	20240319	01-402.158	2024-Apr-life/disability ins coverage	03/19/24	94.69	94.69	03/26/24
American United Life Insur	20240319	01-407.158	2024-Apr-life/disability ins coverage	03/19/24	48.18	48.18	03/26/24
American United Life Insur	20240319	01-409.158	2024-Apr-life/disability ins coverage	03/19/24	44.69	44.69	03/26/24
American United Life Insur	20240319	01-410.158	2024-Apr-life/disability ins coverage	03/19/24	886.39	886.39	03/26/24
American United Life Insur	20240319	01-414.158	2024-Apr-life/disability ins coverage	03/19/24	184.09	184.09	03/26/24
American United Life Insur	20240319	01-430.158	2024-Apr-life/disability ins coverage	03/19/24	884.77	884.77	03/26/24
American United Life Insur	20240319	06-401.158	2024-Apr-life/disability ins coverage	03/19/24	7.23	7.23	03/26/24
American United Life Insur	20240319	06-430.158	2024-Apr-life/disability ins coverage	03/19/24	12.05	12.05	03/26/24
American United Life Insur	20240319	06-448.158	2024-Apr-life/disability ins coverage	03/19/24	159.61	159.61	03/26/24
American United Life Insur	20240319	08-401.158	2024-Apr-life/disability ins coverage	03/19/24	7.23	7.23	03/26/24
American United Life Insur	20240319	08-429.158	2024-Apr-life/disability ins coverage	03/19/24	159.61	159.61	03/26/24
American United Life Insur	20240319	08-430.158	2024-Apr-life/disability ins coverage	03/19/24	12.05	12.05	03/26/24
American United Life Insur	20240319	10-426.158	2024-Apr-life/disability ins coverage	03/19/24	20.18	20.18	03/26/24
Total American United Life Insurance Co:					2,617.43	2,617.43	
Benckini Landscaping Inc							
Benckini Landscaping Inc	10037	01-455.240	Trees for parks	03/18/24	12,300.00	.00	
Total Benckini Landscaping Inc:					12,300.00	.00	
Best Choice Trailers inc							
Best Choice Trailers inc	20240221	41-439.700	2024 Lamar Trailer Model U5832025 PO 27082	02/21/24	6,900.00	6,900.00	03/26/24

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Best Choice Trailers inc:					6,900.00	6,900.00	
Bethlehem-266, City of							
Bethlehem-266, City of	20240401	08-429.535	2024-Annual Capital Charge-50%-Pmt #1	04/01/24	10,901.50	10,901.50	04/05/24
Total Bethlehem-266, City of:					10,901.50	10,901.50	
Billitier Electric Inc							
Billitier Electric Inc	M11134	01-409.373	EM Power Survey PW Shop	04/02/24	224.43	.00	
Total Billitier Electric Inc:					224.43	.00	
Biros Utilities Inc							
Biros Utilities Inc	187419	01-451.315	Portable Toilet Rental- Franko Drop off Park	03/20/24	150.00	.00	
Biros Utilities Inc	187420	01-451.315	Portable Toilet Rental Devonshire Park	03/20/24	150.00	.00	
Biros Utilities Inc	187470	01-451.315	Portable Toilet- Franko Park	03/21/24	150.00	.00	
Biros Utilities Inc	187471	01-451.315	Portable Toilet- Laubach Park	03/21/24	150.00	.00	
Total Biros Utilities Inc:					600.00	.00	
Bringenberg, Richard							
Bringenberg, Richard	20240325	01-430.421	Reimb- Mileage for Training	03/25/24	91.12	.00	
Bringenberg, Richard	20240327	01-430.421	Tolls for West Chester LG Class	03/27/24	14.00	.00	
Bringenberg, Richard	20240328	01-430.421	Reimb- Mileage for Training	03/28/24	105.19	.00	
Total Bringenberg, Richard:					210.31	.00	
Budget Instant Print							
Budget Instant Print	20394	01-410.342	Traffic Citations- 2000 Qty	03/20/24	1,000.00	.00	
Total Budget Instant Print:					1,000.00	.00	
County of Lehigh							
County of Lehigh	20240401	01-474.430	2024 County Tax-1301 Black River Road	04/01/24	278.20	.00	
Total County of Lehigh:					278.20	.00	
Cunningham II, Thomas R							
Cunningham II, Thomas R	20240401	01-415.149	EMC Deputy-Apr 2024	04/01/24	200.00	.00	
Total Cunningham II, Thomas R:					200.00	.00	
Curtis Power Solutions							
Curtis Power Solutions	X905002582:01	01-409.373	PW Gen Set- Heater Hose	03/27/24	54.84	.00	
Total Curtis Power Solutions:					54.84	.00	
Davis, James							
Davis, James	20240401	01-415.139	EMC Coordinator-Apr 2024	04/01/24	300.00	.00	
Total Davis, James:					300.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV1044256	06-448.251	Disc Brake Caliper	03/19/24	6.81	.00	
Eastern Auto Parts Wareho	3IV1044256	08-429.251	Disc Brake Caliper	03/19/24	6.82	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Eastern Auto Parts Wareho	3IV1044651	06-448.251	WIX Oil Filter Truck 35	03/20/24	17.54	.00	
Eastern Auto Parts Wareho	3IV1044651	08-429.251	WIX Oil Filter Truck 35	03/20/24	17.54	.00	
Eastern Auto Parts Wareho	3IV1046718	01-437.251	Parts Master	03/27/24	66.20	.00	
Total Eastern Auto Parts Warehouse:					114.91	.00	
F.W. Webb Company							
F.W. Webb Company	85049939	01-451.373	Cart Kit for Laubach Park Bathhouse	03/29/24	138.02	.00	
Total F.W. Webb Company:					138.02	.00	
Ferguson Waterworks							
Ferguson Waterworks	0678231	41-409.700	4x100 SGL Water Perf HDPE Pipe	03/21/24	226.00	.00	
Total Ferguson Waterworks:					226.00	.00	
Foley Incorporated							
Foley Incorporated	CRD0030048	08-429.373	Core Refund	03/26/24	224.42-	.00	
Foley Incorporated	INV0294830	08-429.375	Gasket/Seals/Ring	03/19/24	161.17	.00	
Foley Incorporated	INV0296058	08-429.375	Gasket/Core/Seal	03/22/24	818.80	.00	
Total Foley Incorporated:					755.55	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	534953	01-430.240	Concrete Stakes	03/29/24	63.00	.00	
Total Gatti Morrison Construction Service Inc:					63.00	.00	
Goodyear Commercial Tire & Service Ctr							
Goodyear Commercial Tire	218-1008485	01-410.251	Tires GMC	02/08/24	1,135.99	.00	
Total Goodyear Commercial Tire & Service Ctr:					1,135.99	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	PSO52631-1	01-437.375	4 Way Relay for Backhoe	03/06/24	51.82	.00	
Groff Tractor & Equipment	PSO532975-1	01-437.375	Oil Filter and HY Gard for Backhoe	03/11/24	370.46	.00	
Groff Tractor & Equipment	PSO533399-1	06-448.375	Backhoe Parts	03/18/24	112.35	.00	
Groff Tractor & Equipment	PSO533399-1	08-429.375	Backhoe Parts	03/18/24	112.35	.00	
Groff Tractor & Equipment	PSO533470-1	01-437.375	Millhead Case Drain Tank	03/20/24	327.83	.00	
Groff Tractor & Equipment	PSO536250-1	06-448.375	Backhoe Filters	04/02/24	19.99	.00	
Groff Tractor & Equipment	PSO536250-1	08-429.375	Backhoe Filters	04/02/24	19.99	.00	
Total Groff Tractor & Equipment:					1,014.79	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1808327	01-437.375	Brake Drums & Pads for Paving Trailer	03/21/24	596.66	.00	
Hale Trailer Brake & Wheel	1811257	01-451.375	10" Galv E-Track- #73 New Trailer	03/28/24	191.16	.00	
Total Hale Trailer Brake & Wheel Inc:					787.82	.00	
HALO Branded Solutions Inc							
HALO Branded Solutions I	7207080	06-448.240	Supplies for Water Education at Schools	03/21/24	465.91	.00	
Total HALO Branded Solutions Inc:					465.91	.00	
Hon Company, The							
Hon Company, The	2251825	41-409.600	New desks PW/PD	03/15/24	16,363.37	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hon Company, The:					16,363.37	.00	
Interior Workplace Solutions							
Interior Workplace Solution	245777	41-409.600	Labor to Deliver and Install Furniture PW & PD	03/21/24	2,065.50	.00	
Total Interior Workplace Solutions:					2,065.50	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	0186833	01-408.318	Project#00329023.502 Grading 1401 Maumee Ave	03/11/24	465.00	.00	
Isett & Associates, Barry	0187013	08-429.313	Project#00329023.014 - 2023 Sanitary Sewer Manole Rehab	03/12/24	19,470.00	.00	
Isett & Associates, Barry	0187017	06-448.313	Project#00329023.026- 2023 Water Main Replacement Edgemont	03/12/24	1,135.00	.00	
Isett & Associates, Barry	0187021	08-429.313	Project#00329024.300 Water and Sewer General	03/12/24	1,867.00	.00	
Isett & Associates, Barry	0187082	01-446.313	Project#00329024.401 MS4 BMP Desing & Soil Infiltration	03/13/24	3,855.00	.00	
Isett & Associates, Barry	0187087	01-446.313	Project#00329024.400 Salisbury Township MS4 Services	03/13/24	1,722.00	.00	
Isett & Associates, Barry	0187109	01-408.318	Project#00329023.003- City Line Construction Fire & Water	03/13/24	924.00	.00	
Isett & Associates, Barry	0187113	01-408.313	Project#00329023.011- Police Training Facility	03/13/24	8,782.50	.00	
Isett & Associates, Barry	0187117	01-408.318	Project#00329023.024 1204 Voortman Ave Performance Security	03/13/24	237.75	.00	
Isett & Associates, Barry	0187120	01-408.318	Project#00329024.101 Vistas at South Mountain Review	03/13/24	66.00	.00	
Isett & Associates, Barry	0187167	01-408.318	Project#00329023.016- Walnut Grove Review	03/14/24	3,864.00	.00	
Isett & Associates, Barry	0187230	01-408.313	Project#00329024.000 Salisbury Township General Municipal Engineering	03/14/24	2,049.00	.00	
Isett & Associates, Barry	0187231	01-446.313	Project#00329024.403 MS4 PRP Amendment Services	03/14/24	4,836.00	.00	
Isett & Associates, Barry	20240318	01-408.318	Project#00329023.021 1522 Maumee Ave Grading Plan	03/18/24	1,000.00	.00	
Total Isett & Associates, Barry:					50,273.25	.00	
Kress, Kevin J.							
Kress, Kevin J.	20240402	01-410.315	Lunch Training Day Accredidation Conference Kress/Gibson	04/02/24	56.74	.00	
Total Kress, Kevin J.:					56.74	.00	
Kunsman Roofing & Siding Supplies							
Kunsman Roofing & Siding	106925	41-409.600	Gutter & Roof Replacement for 2937 S Pike Ave	04/01/24	65,200.00	.00	
Total Kunsman Roofing & Siding Supplies:					65,200.00	.00	
L/B Water Service Inc							
L/B Water Service Inc	CM3795619	06-448.260	Key 3-24 24" Shut off Key/K 3 Socket	03/11/24	104.60-	.00	
Total L/B Water Service Inc:					104.60-	.00	
Low and Moyer Garage Inc.							
Low and Moyer Garage In	382162	01-437.251	#3 & #5 Mirrors	03/21/24	822.32	.00	
Total Low and Moyer Garage Inc.:					822.32	.00	
Madle's Hardware							
Madle's Hardware	20240311	01-451.375	Tire Valves for Mowers	03/11/24	9.58	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Madle's Hardware	20240326	01-401.240	Batteries	03/26/24	9.59	.00	
Madle's Hardware	20240402	01-409.373	Nails for Nail Gun	04/02/24	1.38	.00	
Madle's Hardware	221804/1	01-430.240	Drill Bits	04/04/24	28.98	.00	
Total Madle's Hardware:					49.53	.00	
Motors Plus Inc.							
Motors Plus Inc.	42913	01-410.251	Inspection & Raplce Front Axle and Control Arm 215 Charger	01/23/24	728.30	.00	
Motors Plus Inc.	42956	01-410.251	Inspection and Emission 215 Dodge Ram	01/09/24	45.10	.00	
Motors Plus Inc.	42981	01-410.251	Replace Headlamp Socket and Bulb 218 Dodge Charger	01/16/24	263.30	.00	
Motors Plus Inc.	43064	01-410.251	Change Oil & Filter 211 Ford F250	02/14/24	115.93	.00	
Motors Plus Inc.	43116	01-410.251	Inspection and Parts- Control Arm/Wheel Stud/Wheel Nut 2018 Charger	02/21/24	571.82	.00	
Motors Plus Inc.	43135	01-410.251	Change Oil & Filer/Inspection/Balance Tires	02/28/24	294.77	.00	
Motors Plus Inc.	43243	01-410.251	Change Oil & Filter 2019 Durango	03/18/24	106.81	.00	
Motors Plus Inc.	43249	01-410.251	Inspection & Emission 2023 Tahoe #213	03/19/24	45.10	.00	
Motors Plus Inc.	43278	01-410.251	Change Oil & Filter/Advise on Vehicle Unable to Start Ram #217	03/26/24	380.62	.00	
Motors Plus Inc.	43284	01-410.251	Change Oil & Filter/Inspection/Wipers Ram #216	03/27/24	204.41	.00	
Total Motors Plus Inc.:					2,756.16	.00	
MP Outfitters							
MP Outfitters	61269-5	01-410.238	Open Top Light Holder- Palansky	03/22/24	22.99	.00	
MP Outfitters	61385-5	01-410.238	Velcro Side Patch- Watson	04/01/24	52.00	.00	
Total MP Outfitters:					74.99	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2324PRJ2113	01-401.162	2024-Apr-Worker's Compensation Insurance	04/01/24	63.90	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-402.162	2024-Apr-Worker's Compensation Insurance	04/01/24	46.00	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-407.162	2024-Apr-Worker's Compensation Insurance	04/01/24	23.00	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-409.162	2024-Apr-Worker's Compensation Insurance	04/01/24	381.00	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-410.162	2024-Apr-Worker's Compensation Insurance	04/01/24	9,450.00	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-411.162	2024-Apr-Worker's Compensation Insurance	04/01/24	17.00	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-414.162	2024-Apr-Worker's Compensation Insurance	04/01/24	49.00	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-430.162	2024-Apr-Worker's Compensation Insurance	04/01/24	5,912.57	.00	
MRM Trust Worker's Comp	2324PRJ2113	01-452.162	2024-Apr-Worker's Compensation Insurance	04/01/24	164.00	.00	
MRM Trust Worker's Comp	2324PRJ2113	06-401.162	2024-Apr-Worker's Compensation Insurance	04/01/24	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2113	06-430.162	2024-Apr-Worker's Compensation Insurance	04/01/24	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2113	06-448.162	2024-Apr-Worker's Compensation Insurance	04/01/24	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2113	08-401.162	2024-Apr-Worker's Compensation Insurance	04/01/24	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2113	08-429.162	2024-Apr-Worker's Compensation Insurance	04/01/24	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2113	08-430.162	2024-Apr-Worker's Compensation Insurance	04/01/24	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2113	10-426.162	2024-Apr-Worker's Compensation Insurance	04/01/24	84.53	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MRM Trust Worker's Comp Fund:					18,552.86	.00	
Nelson Wire Rope							
Nelson Wire Rope	340263-1	01-436.370	Alloy Chain Sling 3/8 in x 6 ft	03/13/24	388.82	.00	
Total Nelson Wire Rope:					388.82	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8285601	41-409.600	Stone for Police Training Facility	03/28/24	2,117.50	.00	
New Enterprise Stone & Li	8287297	41-409.600	Stone for Police Training Facility	04/02/24	408.53	.00	
New Enterprise Stone & Li	8287298	41-409.600	Stone - Road Project/Highway Aid	04/02/24	1,894.65	.00	
Total New Enterprise Stone & Lime Co Inc:					4,420.68	.00	
Palmetto Solar LLC							
Palmetto Solar LLC	20240327	01-362.410	Refund of Cancelled Solar Permit	03/27/24	218.00	.00	
Palmetto Solar LLC	20240327A	01-362.410	Refund of Cancelled Solar Permit	03/27/24	176.00	.00	
Total Palmetto Solar LLC:					394.00	.00	
Patriot Workwear							
Patriot Workwear	40351	01-410.238	Vest carrier/Clip Upgrade- Ziegler	03/21/24	605.00	.00	
Total Patriot Workwear:					605.00	.00	
PenTeleData							
PenTeleData	B4476551	01-401.320	Acct#3042745-Cable modem rental - April 2024	03/24/24	87.95	.00	
Total PenTeleData:					87.95	.00	
PPL Electric Utilities-05340-01002							
PPL Electric Utilities-05340	20240320	35-433.362	05340-01002	03/20/24	32.09	.00	
Total PPL Electric Utilities-05340-01002:					32.09	.00	
PPL Electric Utilities-10550-10002							
PPL Electric Utilities-10550	20240321	01-451.361	10550-10002	03/21/24	38.00	.00	
Total PPL Electric Utilities-10550-10002:					38.00	.00	
PPL Electric Utilities-20380-10009							
PPL Electric Utilities-20380	20240326	08-429.361	20380-10009	03/26/24	24.98	.00	
Total PPL Electric Utilities-20380-10009:					24.98	.00	
PPL Electric Utilities-21780-10003							
PPL Electric Utilities-21780	20240326	08-429.361	21780-10003	03/26/24	30.38	.00	
Total PPL Electric Utilities-21780-10003:					30.38	.00	
PPL Electric Utilities-22924-29015							
PPL Electric Utilities-22924	20240319	01-409.361	22924-29015	03/19/24	32.60	.00	
Total PPL Electric Utilities-22924-29015:					32.60	.00	
PPL Electric Utilities-33760-14008							
PPL Electric Utilities-33760	20240322	08-429.361	33760-14008	03/22/24	25.74	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-33760-14008:					25.74	.00	
PPL Electric Utilities-35530-02004							
PPL Electric Utilities-35530	20240319	08-429.361	35530-02004	03/19/24	24.98	.00	
Total PPL Electric Utilities-35530-02004:					24.98	.00	
PPL Electric Utilities-49130-02001							
PPL Electric Utilities-49130	20240319	35-433.362	49130-02001	03/19/24	35.37	.00	
Total PPL Electric Utilities-49130-02001:					35.37	.00	
PPL Electric Utilities-51730-02013							
PPL Electric Utilities-51730	20240319	01-409.361	51730-02013	03/19/24	41.75	.00	
Total PPL Electric Utilities-51730-02013:					41.75	.00	
PPL Electric Utilities-51930-02019							
PPL Electric Utilities-51930	20240319	01-409.361	51930-02019	03/19/24	52.52	.00	
Total PPL Electric Utilities-51930-02019:					52.52	.00	
PPL Electric Utilities-53875-61001							
PPL Electric Utilities-53875	20240320	35-433.362	53875-61001	03/20/24	34.35	.00	
Total PPL Electric Utilities-53875-61001:					34.35	.00	
PPL Electric Utilities-61089-84010							
PPL Electric Utilities-61089	20240319	01-409.361	61089-84010	03/19/24	1,073.67	.00	
Total PPL Electric Utilities-61089-84010:					1,073.67	.00	
PPL Electric Utilities-64170-11008							
PPL Electric Utilities-64170	20240325	08-429.361	64170-11008	03/25/24	25.11	.00	
Total PPL Electric Utilities-64170-11008:					25.11	.00	
PPL Electric Utilities-68051-53008							
PPL Electric Utilities-68051	20240320	01-409.361	68051-53008	03/20/24	113.02	.00	
Total PPL Electric Utilities-68051-53008:					113.02	.00	
PPL Electric Utilities-70730-17005							
PPL Electric Utilities-70730	20240319	01-409.361	70730-17005	03/19/24	910.00	.00	
Total PPL Electric Utilities-70730-17005:					910.00	.00	
PPL Electric Utilities-82900-03000							
PPL Electric Utilities-82900	20240314	03-411.320	82900-03000	03/14/24	518.90	.00	
Total PPL Electric Utilities-82900-03000:					518.90	.00	
PPL Electric Utilities-82960-01000							
PPL Electric Utilities-82960	20240322	08-429.361	82960-01000	03/22/24	24.98	.00	
Total PPL Electric Utilities-82960-01000:					24.98	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-89989-11003							
PPL Electric Utilities-89989	20240325	35-433.362	89989-11003	03/25/24	31.72	.00	
Total PPL Electric Utilities-89989-11003:					31.72	.00	
PPL Electric Utilities-92035-05005							
PPL Electric Utilities-92035	20240327	01-451.361	92035-05005	03/27/24	24.74	.00	
Total PPL Electric Utilities-92035-05005:					24.74	.00	
PPL Electric Utilities-92051-48008							
PPL Electric Utilities-92051	20240319	01-409.361	92051-48008	03/19/24	799.13	.00	
Total PPL Electric Utilities-92051-48008:					799.13	.00	
PPL Electric Utilities-93760-01007							
PPL Electric Utilities-93760	20240322	01-451.361	93760-01007	03/22/24	31.27	.00	
Total PPL Electric Utilities-93760-01007:					31.27	.00	
PPL Electric Utilities-99940-01007							
PPL Electric Utilities-99940	20240320	35-433.362	99940-01007	03/20/24	34.22	.00	
Total PPL Electric Utilities-99940-01007:					34.22	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	97373	01-433.246	Laubach Park Signs 24x36	03/22/24	92.36	.00	
Total Print-O-Stat Inc.:					92.36	.00	
Purchase Power							
Purchase Power	20240318	01-401.325	Postage meter refill	03/18/24	1,005.00	.00	
Total Purchase Power:					1,005.00	.00	
Rabold, Kerry							
Rabold, Kerry	INV-138531-L2Z8	01-414.421	Reimb- 2023 PAZZO Fall Seminar	03/25/24	125.00	.00	
Total Rabold, Kerry:					125.00	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	46122	01-437.375	Axle/Spring Pad for Tip Trailer #66	01/22/24	914.80	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					914.80	.00	
Saf-Gard Safety Shoe Company							
Saf-Gard Safety Shoe Com	IN-3418895	01-430.192	Safety Shoes- Dickert	03/10/24	199.99	.00	
Total Saf-Gard Safety Shoe Company:					199.99	.00	
Salisbury Township							
Salisbury Township	BILL 4283	01-474.430	2024 Township tax-1301 Black River Road	04/01/24	262.75	.00	
Total Salisbury Township:					262.75	.00	
Sharkan Supply							
Sharkan Supply	AI-SO-51885	01-409.373	Tools- Carbide Framing Blade	03/27/24	19.79	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Sharkan Supply:					19.79	.00	
SHI International Corp							
SHI International Corp	18101195	01-407.261	Thunderbolt 3 Dock- Rabold	03/21/24	265.30	.00	
SHI International Corp	18101195	01-407.261	Thunderbolt 3 Dock- Lopez	03/21/24	265.30	.00	
SHI International Corp	18101195	01-407.261	Thunderbolt 3 Dock- DiMatteo	03/21/24	265.30	.00	
SHI International Corp	18101195	01-407.261	Thunderbolt 3 Dock- Fire Inspector	03/21/24	265.30	.00	
SHI International Corp	18101195	01-407.261	Thunderbolt 3 Dock- Fire Inspector	03/21/24	265.30	.00	
SHI International Corp	B18049662	01-407.261	Lenovo Thinkpad/Thinkcentre & Licenses	03/07/24	12,218.75	.00	
SHI International Corp	B18049662	06-448.261	Lenovo Thinkpad/Thinkcentre & Licenses	03/07/24	580.82	.00	
SHI International Corp	B18049662	08-429.261	Lenovo Thinkpad/Thinkcentre & Licenses	03/07/24	580.82	.00	
SHI International Corp	B18049662	10-407.261	Lenovo Thinkpad/Thinkcentre & Licenses	03/07/24	290.41	.00	
Total SHI International Corp:					14,997.30	.00	
Signal Service Inc.							
Signal Service Inc.	053380	01-433.362	PM Contract for Contract Year 2024	03/17/24	2,950.00	.00	
Total Signal Service Inc.:					2,950.00	.00	
Singles, Darrell							
Singles, Darrell	20240206	06-448.171	2024-Health Reimbursement	02/06/24	90.00	90.00	03/25/24
Singles, Darrell	20240206	08-429.171	2024-Health Reimbursement	02/06/24	90.00	90.00	03/25/24
Total Singles, Darrell:					180.00	180.00	
Soberick, Kevin J.							
Soberick, Kevin J.	20240401	01-406.172	17 of 60 Health Remibursement	04/01/24	250.00	.00	
Total Soberick, Kevin J.:					250.00	.00	
Staples Advantage							
Staples Advantage	3561875782	01-401.240	Dymo Tape/Copy Stamp	03/13/24	51.79	.00	
Staples Advantage	6000591855	01-401.240	Pens/Sharpies/Copy Paper	03/20/24	92.45	.00	
Total Staples Advantage:					144.24	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	11712CM	01-401.240	Credit for Avery View Binder	01/01/24	20.24-	.00	
Stotz/Fatzinger Office Supp	296227.1	01-401.240	Thermal Roll/Protector Sheet	01/09/24	39.78	.00	
Total Stotz/Fatzinger Office Supply:					19.54	.00	
Suburban Propane-2022							
Suburban Propane-2022	20240314	01-401.231	unleaded	03/14/24	20.11	.00	
Suburban Propane-2022	20240314	01-410.231	unleaded	03/14/24	710.73	.00	
Suburban Propane-2022	20240314	01-430.231	unleaded	03/14/24	237.19	.00	
Suburban Propane-2022	20240314	06-448.231	unleaded	03/14/24	86.25	.00	
Suburban Propane-2022	20240314	08-429.231	unleaded	03/14/24	86.25	.00	
Suburban Propane-2022	20240314	03-413.231	unleaded	03/14/24	70.88	.00	
Suburban Propane-2022	20240319	01-401.231	unleaded	03/19/24	28.21	.00	
Suburban Propane-2022	20240319	01-410.231	unleaded	03/19/24	996.93	.00	
Suburban Propane-2022	20240319	01-430.231	unleaded	03/19/24	332.71	.00	
Suburban Propane-2022	20240319	06-448.231	unleaded	03/19/24	120.98	.00	
Suburban Propane-2022	20240319	08-429.231	unleaded	03/19/24	120.98	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	20240319	03-413.231	unleaded	03/19/24	99.40	.00	
Suburban Propane-2022	20240319	01-430.231	diesel	03/19/24	1,339.61	.00	
Suburban Propane-2022	20240319	06-448.231	diesel	03/19/24	76.99	.00	
Suburban Propane-2022	20240319	08-429.231	diesel	03/19/24	76.99	.00	
Suburban Propane-2022	20240319	03-413.231	diesel	03/19/24	232.71	.00	
Suburban Propane-2022	20240326	01-401.231	unleaded	03/26/24	28.03	.00	
Suburban Propane-2022	20240326	01-410.231	unleaded	03/26/24	990.94	.00	
Suburban Propane-2022	20240326	01-430.231	unleaded	03/26/24	330.71	.00	
Suburban Propane-2022	20240326	06-448.231	unleaded	03/26/24	120.26	.00	
Suburban Propane-2022	20240326	08-429.231	unleaded	03/26/24	120.26	.00	
Suburban Propane-2022	20240326	03-413.231	unleaded	03/26/24	98.81	.00	
Suburban Propane-2022	20240326	01-430.231	diesel	03/26/24	1,386.01	.00	
Suburban Propane-2022	20240326	06-448.231	diesel	03/26/24	79.66	.00	
Suburban Propane-2022	20240326	08-429.231	diesel	03/26/24	79.66	.00	
Suburban Propane-2022	20240326	03-413.231	diesel	03/26/24	240.76	.00	
Total Suburban Propane-2022:					8,112.02	.00	
Times News							
Times News	100548693-031420	01-401.341	Ad: 03/27/2024-Planning Commission Meeting	03/21/24	172.43	.00	
Total Times News:					172.43	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	100535782	01-437.375	Paint	03/11/24	74.99	.00	
Tractor Supply Credit Plan	200136736	01-430.240	Paint- Yellow and Majic Reducer	03/05/24	70.98	.00	
Tractor Supply Credit Plan	300349178	01-451.375	Starter Universal Keys- Mowers	03/14/24	19.99	.00	
Tractor Supply Credit Plan	300351594	01-437.251	Ratchet Straps- Parks Trailer	03/28/24	84.63	.00	
Total Tractor Supply Credit Plan:					250.59	.00	
U.S. Municipal Supply Inc.							
U.S. Municipal Supply Inc.	6217317	01-433.246	Channel Posts	02/29/24	1,595.90	.00	
Total U.S. Municipal Supply Inc.:					1,595.90	.00	
UGI Utilities Inc.-0316							
UGI Utilities Inc.-0316	20240320	01-409.230	411001980316	03/20/24	455.21	.00	
Total UGI Utilities Inc.-0316:					455.21	.00	
UGI Utilities Inc.-0555							
UGI Utilities Inc.-0555	20240321	01-409.230	411001980555	03/21/24	2,077.67	.00	
Total UGI Utilities Inc.-0555:					2,077.67	.00	
UGI Utilities Inc.-6649							
UGI Utilities Inc.-6649	20240319	03-411.320	411000866649	03/19/24	725.70	.00	
Total UGI Utilities Inc.-6649:					725.70	.00	
UGI Utilities Inc.-9581							
UGI Utilities Inc.-9581	20240320	01-409.230	411001979581	03/20/24	28.79	.00	
Total UGI Utilities Inc.-9581:					28.79	.00	
Valley Networks Inc							
Valley Networks Inc	6210	01-407.319	Datto Monthly Colud Back Up and				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Valley Networks Inc	6210	06-448.319	Business Continuity	03/22/24	928.50	928.50	03/25/24
			Datto Monthly Colud Back Up and Business Continuity	03/22/24	123.80	123.80	03/25/24
Valley Networks Inc	6210	08-429.319	Datto Monthly Colud Back Up and Business Continuity	03/22/24	123.80	123.80	03/25/24
Valley Networks Inc	6210	10-407.319	Datto Monthly Colud Back Up and Business Continuity	03/22/24	61.90	61.90	03/25/24
Total Valley Networks Inc:					1,238.00	1,238.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	INV757444	01-410.375	Armory Batteries/Jump Pack	03/22/24	316.10	.00	
Total Warehouse Battery Outlet Inc:					316.10	.00	
Watson, Kyle							
Watson, Kyle	20240401	01-410.238	Velcro Patch & Buckle for Outer Carrier	04/01/24	161.90	.00	
Total Watson, Kyle:					161.90	.00	
WEX Bank							
WEX Bank	96136446	06-448.231	Fuel Purchases	03/31/24	46.43	.00	
Total WEX Bank:					46.43	.00	
Wilson Products							
Wilson Products	03185978	01-437.375	Acetylene	03/31/24	12.00	.00	
Total Wilson Products:					12.00	.00	
Winzer							
Winzer	1978480	01-430.240	Shop supplies- Oxide Primer	03/18/24	137.26	.00	
Winzer	1979892	01-430.240	Shop supplies	03/18/24	328.37	.00	
Winzer	1979892	01-430.240	Shop supplies	03/18/24	328.37	.00	
Total Winzer:					794.00	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	INV439510	01-410.260	Sledge- Leatherhead 8lb.	03/13/24	246.00	.00	
Witmer Public Safety Grou	INV439529	01-410.260	Fire Hooks Marrying Straps	03/13/24	48.00	.00	
Witmer Public Safety Grou	INV439529	01-410.260	Cortina Pack & Pop Lighted Cones	03/13/24	480.00	.00	
Witmer Public Safety Grou	INV439529	01-410.260	Fire Barricade Tape	03/13/24	150.00	.00	
Witmer Public Safety Grou	INV439551	01-410.210	Firehooks Pro Bar Halligan Tool	03/13/24	900.00	.00	
Witmer Public Safety Grou	INV439551	01-410.260	Police Barricade Tape	03/13/24	135.00	.00	
Witmer Public Safety Grou	INV439576	01-410.210	Breakway Mesh Vest	03/13/24	400.00	.00	
Witmer Public Safety Grou	INV439615	01-410.260	Police Barricade Tape	03/13/24	15.00	.00	
Total Witmer Public Safety Group:					2,374.00	.00	
Grand Totals:					248,350.53	21,836.93	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
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Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					109,640.55	3,167.97	
Fire Fund							
Total Fire Fund:					1,987.16	.00	
Water Fund							
Total Water Fund:					4,977.00	392.69	
Sewer Fund							
Total Sewer Fund:					35,945.50	11,294.19	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					457.02	82.08	
Highway Aid Fund							
Total Highway Aid Fund:					167.75	.00	
Capital General Fund							
Total Capital General Fund:					95,175.55	6,900.00	
Grand Totals:					248,350.53	21,836.93	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
March 28, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Mr. Nicolo, Assistant Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik – EXCUSED
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager – EXCUSED
Sandy Nicolo, Assistant Township Manager/Community Development Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works – EXCUSED
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Mr. Nicolo informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Mr. Nicolo reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 3/9/24-3/22/24, broken down as follows:

\$188,274.34 = GENERAL
\$1,073.41 = FIRE
\$0 = LIBRARY
\$14,973.93 = WATER
\$17,314.57 = SEWER
\$1,295.64 = REFUSE & RECYCLING
\$1,557.67 = HIGHWAY AID
\$3,231.90 = CAPITAL GENERAL
\$933.00 = CASH ALLOCATIONS
\$239,654.46 = GRAND TOTAL ALL FUNDS

The Board voted: 3 Ayes; 0 Nays.

MINUTES

March 14, 2024

Commissioner Brinton declared the Minutes from March 14, 2024 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Authorizing Demolition of Home at 1316 E. Emmaus Ave.

Mr. Nicolo stated that there is a contractor lined up for this work. He noted that the owner should be able to vacate the property within two weeks, at which point the contractor will demolish the house.

Commissioner Brinton inquired about how the Township will be reimbursed for the cost of demolition. Attorney Ulrich stated that because it is a safety emergency, the Township can proceed by way of a Resolution rather than putting the work out to bid. He commented that the Township can place a municipal lien on the property in order to collect the monies.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 03-2024-1813, authorizing the demolition of the home at 1316 E. Emmaus Ave.

The Board voted: 3 Ayes; 0 Nays

Resolution Approving Disposition of Public Works Equipment.

Commissioner Brinton stated that this is for a 2015 Scag72 zero-turn mower to be listed for sale on the Municibid website.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 03-2024-1814, approving the disposition of Public Works Equipment.

The Board voted: 3 Ayes; 0 Nays

Resolution Approving South Whitehall Township's Act 537 Sewage Facilities Plan Update.

Mr. Wojciechowski explained that South Whitehall Township recently did away with their authority and they are further updating their Act 537 Plan. He noted that this has absolutely no change to any facilities in the Township, so it is just a matter of South Whitehall needing the Township to sign-off on the Plan so they can submit it to DEP.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 03-2024-1815, approving South Whitehall Township's Act 537 Sewage Facilities Plan Update.

The Board voted: 3 Ayes; 0 Nays

MOTIONS

Motion Accepting a Time Extension to August 1, 2024 for the Land Development Plan at 1350 E. Susquehanna Street.

Mr. Wojciechowski stated that he is in favor of this extension so he can meet with the developers of the Walnut Grove Apartments to discuss stormwater concerns.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to accept a Time Extension to August 1, 2024 for the Land Development Plan at 1350 E. Susquehanna Street.

The Board voted: 3 Ayes; 0 Nays

Motion Authorizing Entering into Donation Agreement with Ravenwood Manor, LLC and Authorizing Township Manager to Execute all Documents related to their Donation of the Property at 3015 Barrington Lane.

Attorney Ulrich stated that this generous donation has been discussed previously, and he believes it will be favorable for the Township. He commented that the donation agreement has been completed and he is in receipt of the final draft from the opposing counsel.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to authorizing entering into a donation agreement with Ravenwood Manor, LLC and authorizing the Township Manager to execute all documents related to their donation of the property at 3015 Barrington Lane.

The Board voted: 3 Ayes; 0 Nays

Motion Authorizing Entering into Settlement Agreement with Joe and Linda Thorpe at 333 E. Emmaus Ave.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to enter into a settlement agreement with Joe and Linda Thorpe at 333 E. Emmaus Ave.

The Board voted: 3 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Wojciechowski stated that the Department of Public Works has been working on the retaining wall at the Police Training Facility, and the grading work continues there as well.

Commissioner Lipkin asked for volunteers on April 13th and 14th to plant bare root trees at Lindberg, Franko and Devonshire Parks with the Environmental Advisory Council.

Chief Sabo commented that since K-9 Miklo passed away in October and was sick for a time before that, the Police Department has been without the K-9 program for almost a year. He announced that the Department has secured multiple donations and full funding for two dogs. Chief Sabo stated that there should be a Resolution before the Board for discussion at the next regular meeting. He also noted that there is a new vendor that will allow the Police Department to pick its own dogs and commented that surrounding municipalities have had great success with this vendor.

Ms. Mary Elizabeth O'Connor of 745 S. Glenwood Street commended the Planning Commission on their conduct at the previous night's Planning Commission meeting, despite the contention at the meeting. She also expressed concerns about speeding on S. Glenwood Street. Chief Sabo noted that he will follow-up with the traffic enforcement officer.

Ms. Karin Holliday at 2005 Church Road thanked the Board for no longer permitting hunting at Franko Park. She also expressed concerns about not receiving a public notice for the Planning Commission meeting that entertained the approval of the Police Department's Training Facility. Mr. Nicolo stated that notices went out to residents within 300 feet of the facility.

Ms. Holliday inquired if there will be procedures for the facility. Attorney Ulrich stated that the Police Departments will have procedures in place.

Mr. Bruce Burchard of 2025 Church Road inquired if the School District will be notified when weapons will be in use at the Training Facility. Chief Sabo stated that yes, they will be notified.

Mr. Burchard also inquired about policies and procedures for the use of the facility. Attorney Ulrich clarified that the conditions of approval were agreed upon by the police and can therefore be enforced. Mr. Burchard inquired if the residents can obtain a copy of the policy. Attorney Ulrich stated that it is not a written policy; it was what they agree to as their hours of operation and the usage of the facility. Chief Sabo stated that he can post them on the website.

Mr. Burchard inquired if there is going to be an addition to the Police Department's annual budget to maintain the facility. Chief Sabo stated that there was money in the Capital improvement budget to build the facility but public works will maintain it. Mr. Ziegenfus further explained that \$50,000 was in this year's budget to build the facility, but any maintenance and ongoing work will be built into the 2025 budget.

Mr. Jerry Royer of Western Salisbury Volunteer Fire Company provided the Board with an update about the progress of the new fire station.

A discussion ensued regarding interest in purchasing the Eisenhower station.

Commissioner Brinton inquired about squatter's law in Pennsylvania, and a discussion ensued regarding squatters in other parts of the country. Chief Sabo noted that the laws in Pennsylvania are better than the west coast when it comes to dealing with those situations.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Conn seconded the motion. The time was 7:46 p.m.

Respectfully submitted,

Sandy Nicolo
Assistant Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on March, 28 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

RESOLUTION NO. 04-2024-1816

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA
APPROVING THE REMOVAL OF THE FORMER NIPPERT PROPERTY
FROM THE ACT 319 CLEAN AND GREEN PROGRAM**

WHEREAS, Salisbury Township enacts various Ordinances and Resolutions as part of its obligations to maintain the health, safety and welfare of the residents of Salisbury Township; and

WHEREAS, on March 7, 2024, Salisbury Township lawfully acquired title to real estate within the boundaries of Salisbury Township and previously owned by Charles R. Nippert Jr. & Carolyn C. Nippert, located at the street address of 126 Crestmont Street, Allentown PA 18103 using the Lehigh County Parcel Identification Number 640588632621-1 (16.775 Acres) (the "Property"); and

WHEREAS, the Property had been entered in the Act 319, Pennsylvania Clean and Green Program by the prior owners via Agreement Number 319-1988-33A on June 17, 2008; and

WHEREAS, Salisbury Township may plan to develop the Property in a form which would not be in conformity with Act 319 and, therefore, wishes to have the Property removed from this classification; and

WHEREAS, Salisbury Township is a tax-exempt municipal corporation, and as such, the Property is tax exempt regardless of its classification under Act 319.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that:

1. The Township Manager is directed to take any and all steps to inform the Lehigh County Tax Assessment Office that the Property shall not be re-entered into the Act 319 Clean and Green Program and to sign any and all paperwork related thereto; and
2. The Township Manager is hereby authorized to sign any paperwork to ensure that the Property remains in a tax-exempt status.

APPROVED AND ADOPTED this 11th day of April, 2024 at a regular public meeting, in lawful session, duly assembled by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

ATTESTED:

Debra J. Brinton
President, Board of Commissioners

Cathy Bonaskiewich
Township Secretary