

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—March 14, 2024
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. *Annual Visit and Discussion with Lehigh County Executive Phillips Armstrong*

5. Bills Payables – Period 2/17/24-3/8/24

6. Approval of the Minutes –February 22, 2024

7. New Business

A. ORDINANCES

1. Ordinance Amending Chapter 26, Part 1 and Repealing Part 3 of Township's Codified Ordinance Pertaining to Water Service

B. RESOLUTIONS

1. Resolution Appointing Township Auditor for Fiscal Years 2023-2025 with Option for Two-Year Extension

C. MOTIONS

1. Motion Accepting the Audited Financials for the Fiscal Year-Ending 12/31/22
2. Motion in Consideration of Time Extension for Land Development Plan at 2844 South Pike Avenue

8. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

9. Adjournment

**Workshop to follow*

**Executive Session*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A & A Auto Parts Stores Inc.							
A & A Auto Parts Stores Inc	3IV1034070	01-437.251	#11- Spin on Filter	02/15/24	13.66	.00	
A & A Auto Parts Stores Inc	430612	06-448.251	F250 Mud Flaps- accessories	02/16/24	346.86	.00	
Total A & A Auto Parts Stores Inc.:					360.52	.00	
ABE Laboratories LLC							
ABE Laboratories LLC	39259	06-448.316	DEP Coliform Water Analysis	02/29/24	530.00	.00	
Total ABE Laboratories LLC:					530.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	8117	01-437.251	Inspection #41 2013 Charger	02/12/24	119.56	.00	
Total Allentown Equipment Corp:					119.56	.00	
Amazon Business							
Amazon Business	17JD-DMPD-47TV	01-409.260	Hoover deluxe hard floor cleaner and tile & grout cleaner	02/26/24	136.98	.00	
Amazon Business	1F1J-NTGD-34KW	01-430.240	Books/Paper for Trucks	03/05/24	256.34	.00	
Amazon Business	1FW9-KJGC-1DN	01-430.260	Returned TCL 40 inch LED Smart TV	02/29/24	169.99-	.00	
Amazon Business	1H9C-XR1V-3LMN	06-448.240	Speaker wire, connectors, flood lights	02/21/24	88.62	.00	
Amazon Business	1JLR-9TMD-6CQ1	08-429.240	3 Ring Binders	03/05/24	39.20	.00	
Amazon Business	1L36-VDJ9-C9FR	01-402.240	HP 12C Financial Calculator	02/22/24	36.95	.00	
Amazon Business	1ML6-HP36-4D7P	01-437.375	Bucket truck pads	02/20/24	173.38	.00	
Amazon Business	1Y13-HP9C-CRTY	01-430.240	Whiteboard	03/06/24	389.77	.00	
Amazon Business	1YRL-KHD7-6TPF	01-401.240	Starbucks K Cups	02/21/24	95.96	.00	
Amazon Business	1YTW-PR13-9YH7	01-437.251	Truck Antenna for Silverado	02/16/24	71.25	.00	
Amazon Business	20240221	01-430.240	Bic Wite Out Correction Fluid	02/21/24	6.74	.00	
Amazon Business	ITGP-RM6X-GL9T	01-430.240	Chair Mat	03/01/24	137.40	.00	
Total Amazon Business:					1,262.60	.00	
American Rock Salt Co LLC							
American Rock Salt Co LL	0761689	35-432.245	Bulk Ice Control Salt	02/20/24	15,651.63	.00	
American Rock Salt Co LL	0762754	35-432.245	Bulk Ice Control Salt	03/06/24	5,924.49	.00	
Total American Rock Salt Co LLC:					21,576.12	.00	
Backwoods Outdoor Center							
Backwoods Outdoor Cente	0383	01-451.260	Chainsaws	02/28/24	2,558.45	.00	
Backwoods Outdoor Cente	20240306	01-451.260	Handheld Blower	03/06/24	212.49	.00	
Backwoods Outdoor Cente	50795	41-451.700	New Mower Parts	02/28/24	980.06	.00	
Backwoods Outdoor Cente	QUOTE 0371	41-451.700	2023 Bad Boy Mowers- Rogue 61" 35HP	02/21/24	10,600.00	10,600.00	02/29/24
Total Backwoods Outdoor Center:					14,351.00	10,600.00	
Ballek, Clinton							
Ballek, Clinton	20231113	06-448.171	2023 Health Reimbursement	12/31/23	125.00	.00	
Ballek, Clinton	20231113	08-429.171	2023 Health Reimbursement	12/31/23	125.00	.00	
Total Ballek, Clinton:					250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bank of America-1436							
Bank of America-1436	100923	01-406.315	Identogo - PA Fingerprints	10/09/23	26.25	26.25	11/20/23
Bank of America-1436	100923	01-406.315	PA Background Check	10/09/23	22.00	22.00	11/20/23
Bank of America-1436	100923	01-409.260	Walmart - HomeAgain Microchip Reader (2)	10/09/23	750.00	750.00	11/20/23
Bank of America-1436	100923	01-480.005	Finance charge	10/09/23	.60	.60	11/20/23
Total Bank of America-1436:					798.85	798.85	
Bank of America-1502							
Bank of America-1502	100923	01-410.240	Staples	10/09/23	46.40	46.40	11/20/23
Total Bank of America-1502:					46.40	46.40	
Bank of America-1965							
Bank of America-1965	100923	01-407.261	CDW GOVT - Webcam for Sabulsky & Kress	10/09/23	68.80	68.80	11/20/23
Bank of America-1965	100923	01-410.260	SHI - PD Evidence Printer	10/09/23	664.00	664.00	11/20/23
Bank of America-1965	100923	01-407.319	Microsoft - License for Hensinger	10/09/23	88.41	88.41	11/20/23
Total Bank of America-1965:					821.21	821.21	
Bank of America-8398							
Bank of America-8398	100923	01-410.421	Sheetz - gas for training	10/09/23	45.75	45.75	11/20/23
Total Bank of America-8398:					45.75	45.75	
Bank of America-8687							
Bank of America-8687	100923	01-414.318	UCC - Qtrly Pmt	10/09/23	225.00	225.00	11/20/23
Total Bank of America-8687:					225.00	225.00	
Bank of America-8701							
Bank of America-8701	100923	01-436.370	Easton Block & Supply - Concrete blocks	10/09/23	414.12	414.12	11/20/23
Bank of America-8701	100923	01-451.373	The Pond Guy - Laubach pond air compressor	10/09/23	847.99	847.99	11/20/23
Total Bank of America-8701:					1,262.11	1,262.11	
Barbaz, John							
Barbaz, John	20240201	01-414.220	Planning Commission Mtg- 2/28/24	02/01/24	25.00	.00	
Total Barbaz, John:					25.00	.00	
Berkheimer Associates							
Berkheimer Associates	20240131	01-403.453	2024- Jan LST Comm	01/31/24	527.30	.00	
Berkheimer Associates	20240229	01-403.453	2024-Feb LST Comm	02/29/24	2,332.85	.00	
Total Berkheimer Associates:					2,860.15	.00	
Berks County Intermediate Unit							
Berks County Intermediate	2400052006	01-403.325	Postage Tax reminders	02/29/24	176.40	.00	
Berks County Intermediate	2400052006	01-403.454	2023 Township Reminder Notices	02/29/24	61.60	.00	
Total Berks County Intermediate Unit:					238.00	.00	
Bethlehem-010652-01, City of							
Bethlehem-010652-01, City	20240223	06-448.363	Acct# 010652-01-Fountain-	02/23/24	24.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bethlehem-010652-01, City of:					24.75	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	20240310	06-448.368	Water for Resale	03/10/24	338.24	.00	
Total Bethlehem-012968-01, City of:					338.24	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	20240310	06-448.368	Hydrant Rental	03/10/24	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Biros Utilities Inc							
Biros Utilities Inc	186429	01-451.315	Portable Toilet Rental- Franko Park	02/22/24	150.00	.00	
Biros Utilities Inc	186430	01-451.315	Portable toilet rental- Laubach Park	02/22/24	150.00	.00	
Biros Utilities Inc	186605	01-451.315	Lindberg park- 02/28/24-03/26/24	02/27/24	150.00	.00	
Total Biros Utilities Inc:					450.00	.00	
BLR							
BLR	20240221	01-402.240	Fair Labor Standard Handbk-2024-Acct # 1296498	02/09/24	564.99	.00	
Total BLR:					564.99	.00	
Boyko's Petroleum Service Inc.							
Boyko's Petroleum Service	44753	01-409.373	fuel pump Repair	03/04/24	277.50	.00	
Total Boyko's Petroleum Service Inc.:					277.50	.00	
Bringenberg, Richard							
Bringenberg, Richard	20240229	01-430.421	Reimb- Mileage for Training	02/29/24	170.85	.00	
Bringenberg, Richard	20240229	01-430.240	Reimb- Electric Card for Computer	02/29/24	4.65	.00	
Total Bringenberg, Richard:					175.50	.00	
Brown, James P.							
Brown, James P.	20240228	01-414.220	Planning Commission Mtg-02/28/24	02/28/24	25.00	.00	
Total Brown, James P.:					25.00	.00	
Budget Instant Print							
Budget Instant Print	20365	01-410.342	Police:Non-Rep Accident/vehicle inspection log/various other forms	02/22/24	175.00	.00	
Total Budget Instant Print:					175.00	.00	
CCP Industries							
CCP Industries	IN03493615	01-430.240	Nitrile/Latex gloves	02/28/24	221.55	.00	
CCP Industries	IN03493615	06-448.240	Nitrile/Latex gloves	02/28/24	150.00	.00	
CCP Industries	IN03493615	08-429.240	Nitrile/Latex gloves	02/28/24	150.00	.00	
Total CCP Industries:					521.55	.00	
Colours Inc							
Colours Inc	5884099	01-437.251	Panel Bonding Adhesive #1	02/21/24	160.77	.00	
Colours Inc	5905600	01-437.251	Refinish Masking Tape/Mix Cup #2	03/08/24	16.80	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Colours Inc:					177.57	.00	
Cranston Material Handling Equip Corp							
Cranston Material Handling	04924	01-430.240	Shipping for Ladder	02/16/24	567.49	.00	
Total Cranston Material Handling Equip Corp:					567.49	.00	
Cunningham II, Thomas R							
Cunningham II, Thomas R	20240301	01-415.149	EMC Deputy-March 2024	03/01/24	200.00	.00	
Total Cunningham II, Thomas R:					200.00	.00	
Davis, James							
Davis, James	20240301	01-415.139	EMC Coordinator-Mar 2024	03/01/24	300.00	.00	
Total Davis, James:					300.00	.00	
Dickert, Ralph							
Dickert, Ralph	20240301	01-430.192	2024-Clothing Allowance	03/01/24	74.97	.00	
Total Dickert, Ralph:					74.97	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B196	01-401.320	610-782-5572-March 2024	02/25/24	24.95	.00	
Dispatch Answering Servic	000204B196	01-430.320	610-782-5572- March 2024	02/25/24	24.95	.00	
Dispatch Answering Servic	000204B196	01-401.320	Service for March 2024	02/25/24	253.26	.00	
Total Dispatch Answering Service:					303.16	.00	
Double M Productions							
Double M Productions	38341	01-430.238	Uniform Order 2024	02/21/24	7,781.46	.00	
Total Double M Productions:					7,781.46	.00	
Duke's Root Control Inc.							
Duke's Root Control Inc.	21873	08-429.317	Sewer Root Control Treatment	02/29/24	22,984.92	.00	
Total Duke's Root Control Inc.:					22,984.92	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	31V1032609	01-437.251	Brake Pads #18	02/09/24	88.86	.00	
Eastern Auto Parts Wareho	31V1038503	01-437.251	Brake Caliper #18	02/29/24	149.27	.00	
Eastern Auto Parts Wareho	31V1040595	01-451.375	Mower Filters	03/07/24	115.00	.00	
Eastern Auto Parts Wareho	31V1040597	01-451.375	Mower Filters	03/07/24	177.23	.00	
Eastern Auto Parts Wareho	3CN163816	01-437.251	Tie Rod/Brake Caliper #18	03/06/24	176.95-	.00	
Eastern Auto Parts Wareho	3IV1034069	01-437.251	#14 Oil Filter & # 26 Air Filter	02/15/24	115.90	.00	
Eastern Auto Parts Wareho	3IV1034447	01-437.251	Air Filter	02/16/24	53.09	.00	
Total Eastern Auto Parts Warehouse:					522.40	.00	
Ecco Communications LLC							
Ecco Communications LLC	82291	41-410.700	Installation of emergency equipment on Tahoe	02/12/24	19,160.92	.00	
Ecco Communications LLC	82501	41-410.700	Video Install #210	01/09/24	926.50	.00	
Ecco Communications LLC	82502	41-410.700	Video Install #216	01/09/24	931.30	.00	
Ecco Communications LLC	82678	01-410.375	#219-Havis Chargeguard-harware kit-labor	02/20/24	246.15	.00	
Ecco Communications LLC	82714	01-410.251	# 5 LED Lights- Labor	02/28/24	309.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Ecco Communications LLC:					21,574.37	.00	
Eds Mechanical							
Eds Mechanical	1240306296	01-409.373	DPW Shop Heaters	03/06/24	3,503.92	.00	
Total Eds Mechanical:					3,503.92	.00	
F.W. Webb Company							
F.W. Webb Company	84756502	08-429.251	Parts for Flush Truck	03/05/24	459.14	.00	
Total F.W. Webb Company:					459.14	.00	
FBI/LEEDA							
FBI/LEEDA	200100728	01-410.420	FBI LEEDA class for T Sabulsky	02/09/24	795.00	.00	
FBI/LEEDA	200100729	01-410.420	FBI LEEDA class for D Reavis	02/09/24	795.00	.00	
Total FBI/LEEDA:					1,590.00	.00	
Ferguson Waterworks							
Ferguson Waterworks	0674289	08-429.240	Laubach Swere Repair	02/27/24	143.60	.00	
Total Ferguson Waterworks:					143.60	.00	
Frey & Company							
Frey & Company	2244	01-402.311	2022 Audit Fees Year Ending 2022	12/31/23	6,008.64	6,008.64	02/26/24
Frey & Company	2244	06-448.311	2022 Audit Fees Year Ending 2022	12/31/23	751.08	751.08	02/26/24
Frey & Company	2244	08-429.311	2022 Audit Fees Year Ending 2022	12/31/23	751.08	751.08	02/26/24
Total Frey & Company:					7,510.80	7,510.80	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1152448-1	06-448.240	Parts for Fire Hydrant Repair	02/28/24	13.62	.00	
Total G & S Fastening Systems Inc.:					13.62	.00	
GE Software Inc							
GE Software Inc	215199	01-407.319	GSS- Help Desk Services 03/01/24-12/31/2024	03/04/24	600.00	.00	
GE Software Inc	215199	06-448.319	GSS- Help Desk Services 03/01/24-12/31/2024	03/04/24	80.00	.00	
GE Software Inc	215199	08-429.319	GSS- Help Desk Services 03/01/24-12/31/2024	03/04/24	80.00	.00	
GE Software Inc	215199	10-407.319	GSS- Help Desk Services 03/01/24-12/31/2024	03/04/24	40.00	.00	
Total GE Software Inc:					800.00	.00	
Global Focus Marketing & Distribution							
Global Focus Marketing &	39505	01-410.260	Drug Disposal Unit	02/26/24	377.01	.00	
Total Global Focus Marketing & Distribution:					377.01	.00	
Goodyear Commercial Tire & Service Ctr							
Goodyear Commercial Tire	218-1008484	01-410.251	Car #31 Tire Mounting	02/08/24	149.73	.00	
Total Goodyear Commercial Tire & Service Ctr:					149.73	.00	
Grainger							
Grainger	9024655780	01-437.251	plow Parts #2	02/19/24	101.46	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grainger	9037028991	01-409.373	parts for bathroom- Police	02/29/24	73.66	.00	
Total Grainger:					175.12	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	PSO526321	01-437.375	Flasher #26	03/06/24	51.82	.00	
Groff Tractor & Equipment	PSO528858-1	01-437.375	Filters #27	03/06/24	272.04	.00	
Total Groff Tractor & Equipment:					323.86	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1792315	06-448.251	Aluminum Flat for #16	02/29/24	29.77	.00	
Hale Trailer Brake & Wheel	1792315	08-429.251	Aluminum Flat for #16	02/29/24	29.77	.00	
Hale Trailer Brake & Wheel	1799877	01-437.251	LED Lights #2/Tailgate Valve #3	03/01/24	81.66	.00	
Hale Trailer Brake & Wheel	1801056	01-437.251	Steel Sheet #2	03/05/24	247.35	.00	
Total Hale Trailer Brake & Wheel Inc:					388.55	.00	
Hassick, Richard							
Hassick, Richard	20240228	01-414.220	Plann Commission Meeting- 2/28/24	02/28/24	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Humphrey's Hydraulic Service							
Humphrey's Hydraulic Serv	40072	01-437.251	U Bolt #10	02/21/24	7.00	.00	
Humphrey's Hydraulic Serv	40095	01-437.375	#3 Plow Repair	02/22/24	255.50	.00	
Total Humphrey's Hydraulic Service:					262.50	.00	
Ideal Glass							
Ideal Glass	43836	01-437.251	#12- Windshield	02/16/24	340.00	.00	
Total Ideal Glass:					340.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	0185900	01-408.318	Project#00329023.018- 2740 Lanze Rd	02/09/24	355.25	.00	
Isett & Associates, Barry	0185903	01-408.318	Project#00329023.501-2023-GR 540 Oakhill Rd	02/09/24	540.00	.00	
Isett & Associates, Barry	0185905	01-408.318	00329024.502-1401 Maumee Ave	02/09/24	713.50	.00	
Isett & Associates, Barry	0185908	01-408.318	Project#00329024.551-1201A/1201B Garden Ave Road Opening	02/09/24	330.00	.00	
Isett & Associates, Barry	0185974	08-429.313	00329023.025 Manhole Inspection	02/12/24	14,027.00	.00	
Isett & Associates, Barry	0185976	01-408.318	00329024.302 Waterlien Extension	02/12/24	924.00	.00	
Isett & Associates, Barry	0185979	08-429.313	00329024.304 LCA Act 537 Plan Services	02/12/24	396.00	.00	
Isett & Associates, Barry	0186135	01-408.318	Project#00329023.007-2023 South Mall Redevelopment Review	02/14/24	1,191.50	.00	
Isett & Associates, Barry	0186141	01-408.318	Project#00329023.039- 1525 E Susquehanna St Plan Review	02/14/24	93.00	.00	
Isett & Associates, Barry	0186142	01-408.318	Project#00329024.101 Vistas as South Mountain	02/14/24	1,520.50	.00	
Isett & Associates, Barry	0186188	01-408.318	Project#00329023.015- Overhill Rd Waterline Extension	02/14/24	3,198.25	.00	
Isett & Associates, Barry	0186284	01-408.313	Project#00329023.000-Jan 2024-General Municipal Engineering	02/15/24	1,806.00	.00	
Isett & Associates, Barry	0186285	08-429.313	Project#00329023.014- Sanitary Sewer Manhole Rehab	02/15/24	25,877.63	.00	
Isett & Associates, Barry	0186465	01-446.313	00329024.400 Township MS4 Services	02/19/24	3,261.00	.00	
Total Isett & Associates, Barry:					54,233.63	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Kappe Associates Inc							
Kappe Associates Inc	24-5005-J2	08-429.317	Labor and travel to perform preventative mainenance on life station #3	02/22/24	1,595.00	.00	
Total Kappe Associates Inc:					1,595.00	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	20240301	01-407.319	Feb 2024-Website updates	03/01/24	160.00	.00	
Total Kessler Freedman Inc.:					160.00	.00	
Klocek, Jessica							
Klocek, Jessica	20240228	01-414.220	Planning Commission Mtg-2/28/2024	02/28/24	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
Kress, Kevin J.							
Kress, Kevin J.	20240228	01-410.315	Reimb- Parking Fees Court	02/28/24	37.00	.00	
Total Kress, Kevin J.:					37.00	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	41657	06-448.251	Toolbox # 38/Pivot Pin #33	02/15/24	234.51	.00	
Kutz Inc., E. M.	41657	08-429.251	Toolbox # 38/Pivot Pin #33	02/15/24	234.52	.00	
Kutz Inc., E. M.	41791	01-437.251	Hitch Parts #3	02/21/24	41.48	.00	
Kutz Inc., E. M.	41882	01-437.375	Filter for Chipper	03/05/24	80.01	.00	
Total Kutz Inc., E. M.:					590.52	.00	
L/B Water Service Inc							
L/B Water Service Inc	3789106	06-448.600	Watermain Project	02/15/24	321.00	.00	
Total L/B Water Service Inc:					321.00	.00	
Lehigh County Authority							
Lehigh County Authority	9163	06-448.367	4Q23- Other Water Sales	02/22/24	133,246.61	.00	
Lehigh County Authority	9165	06-448.367	2024- Jan Water Sales	02/22/24	130,085.78	.00	
Total Lehigh County Authority:					263,332.39	.00	
Lehigh County Law Department							
Lehigh County Law Depart	20240220	01-400.240	File Ord: #02-2024-668 Food Trucks	02/20/24	20.00	20.00	02/20/24
Total Lehigh County Law Department:					20.00	20.00	
Lehigh Valley Floor Covering							
Lehigh Valley Floor Coverin	20240306	01-409.373	Carpet Glue for Public Works and Police Dept	03/06/24	125.00	125.00	03/06/24
Total Lehigh Valley Floor Covering:					125.00	125.00	
Losagio, Bryan							
Losagio, Bryan	20240214	01-410.238	reimb-shirts	02/14/24	72.00	.00	
Total Losagio, Bryan:					72.00	.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	380611	01-437.251	#6 Rear View Mirror	02/16/24	552.31	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Lowe and Moyer Garage In	381480	01-437.251	Chamber brake #3	03/06/24	50.08	.00	
Total Lowe and Moyer Garage Inc.:					602.39	.00	
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	122860	01-437.375	gear & Hydraulic Oil	12/04/23	581.00	.00	
Macmillian Oil Co of Allent	124406	01-437.375	Plow Hitches	01/11/24	25.00	.00	
Macmillian Oil Co of Allent	125931	01-437.251	diesel exhaust fluid	02/16/24	624.00	.00	
Macmillian Oil Co of Allent	125944	01-437.251	Bulk Motor Oil- SAE 15W-40	02/21/24	638.00	.00	
Macmillian Oil Co of Allent	126092	01-437.251	Credit Memo for Invoice 125944	02/21/24	58.00-	.00	
Total Macmillian Oil Co of Allentown:					1,810.00	.00	
Madle's Hardware							
Madle's Hardware	20240209	41-409.600	Post for Police Reno- Hold Up Beam	02/09/24	129.99	.00	
Madle's Hardware	20240215	01-430.240	Mouse traps	02/15/24	9.32	.00	
Madle's Hardware	20240215A	01-436.240	Auto Detailer	02/15/24	43.98	.00	
Madle's Hardware	20240221	01-430.240	Sledgehammer- Chainsaw oil	02/21/24	142.95	.00	
Madle's Hardware	20240221A	01-430.240	Thread Rods	02/21/24	15.97	.00	
Madle's Hardware	20240222	01-430.240	Bolts/Nuts	02/22/24	16.92	.00	
Madle's Hardware	20240306	01-430.260	Sledgehammer/Wrecking Bar	03/06/24	56.98	.00	
Madle's Hardware	20240307	01-430.240	Kerosene No Spill Can	03/07/24	77.98	.00	
Madle's Hardware	20240308	01-430.240	Scrub Brushes	03/08/24	18.57	.00	
Total Madle's Hardware:					512.66	.00	
Martinson, Karl							
Martinson, Karl	20231231	06-448.171	2023- Health Reimbursement	12/31/23	125.00	.00	
Martinson, Karl	20231231	08-429.171	2023- Health Reimbursement	12/31/23	125.00	.00	
Martinson, Karl	20231231	06-448.171	2023 HRA Reimbursement	12/31/23	125.00	.00	
Martinson, Karl	20231231	08-429.171	2023 HRA Reimbursement	12/31/23	125.00	.00	
Total Martinson, Karl:					500.00	.00	
Mid Penn Bank							
Mid Penn Bank	20240219	01-414.306	Inspection service for WSFD Station construction	02/19/24	500.00	.00	
Total Mid Penn Bank:					500.00	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0410470-IN	41-409.600	MH Adj Ring 24" Access 2"	03/04/24	300.00	.00	
Monarch Precast Concrete	0410497-IN	41-409.600	DW- Wall Small 24" Outfall	03/06/24	1,490.00	.00	
Total Monarch Precast Concrete Corp:					1,790.00	.00	
MP Outfitters							
MP Outfitters	60792-5	01-410.238	Cuff key EZ Grip- Palansky	02/19/24	9.99	.00	
Total MP Outfitters:					9.99	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2324PRJ2112	01-401.162	2024-January-Worker's Compensation Insurance	02/15/24	63.86	.00	
MRM Trust Worker's Comp	2324PRJ2112	01-402.162	2024-January-Worker's Compensation Insurance	02/15/24	46.00	.00	
MRM Trust Worker's Comp	2324PRJ2112	01-407.162	2024-January-Worker's Compensation Insurance	02/15/24	23.00	.00	
MRM Trust Worker's Comp	2324PRJ2112	01-409.162	2024-January-Worker's Compensation Insurance	02/15/24	381.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MRM Trust Worker's Comp	2324PRJ2112	01-410.162	2024-January-Worker's Compensation Insurance	02/15/24	9,450.00	.00	
MRM Trust Worker's Comp	2324PRJ2112	01-411.162	2024-January-Worker's Compensation Insurance	02/15/24	17.00	.00	
MRM Trust Worker's Comp	2324PRJ2112	01-414.162	2024-January-Worker's Compensation Insurance	02/15/24	49.00	.00	
MRM Trust Worker's Comp	2324PRJ2112	01-430.162	2024-January-Worker's Compensation Insurance	02/15/24	5,912.70	.00	
MRM Trust Worker's Comp	2324PRJ2112	01-452.162	2024-January-Worker's Compensation Insurance	02/15/24	164.00	.00	
MRM Trust Worker's Comp	2324PRJ2112	06-401.162	2024-January-Worker's Compensation Insurance	02/15/24	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2112	06-430.162	2024-January-Worker's Compensation Insurance	02/15/24	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2112	06-448.162	2024-January-Worker's Compensation Insurance	02/15/24	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2112	08-401.162	2024-January-Worker's Compensation Insurance	02/15/24	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2112	08-429.162	2024-January-Worker's Compensation Insurance	02/15/24	1,166.24	.00	
MRM Trust Worker's Comp	2324PRJ2112	08-430.162	2024-January-Worker's Compensation Insurance	02/15/24	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2112	10-426.162	2024-January-Worker's Compensation Insurance	02/15/24	84.53	.00	
Total MRM Trust Worker's Comp Fund:					18,552.86	.00	
Nelson Wire Rope							
Nelson Wire Rope	340031-1	06-448.240	Salt Spreader Straps	02/26/24	122.97	.00	
Nelson Wire Rope	340031-1	08-429.240	Salt Spreader Straps	02/26/24	122.98	.00	
Total Nelson Wire Rope:					245.95	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	20240101	01-410.171	2024 Health Reimbursement	01/01/24	150.00	.00	
Nothstein, Richard B.	20240214	01-410.421	Reimb-flight/registration for NASRO Conference	02/14/24	830.05	.00	
Nothstein, Richard B.	20240301	01-410.238	Reimb-Shoes	03/01/24	109.95	.00	
Total Nothstein, Richard B.:					1,090.00	.00	
Overhead Door Corporation							
Overhead Door Corporatio	340209123	01-409.373	Service Township Front Door	03/05/24	5.42	.00	
Total Overhead Door Corporation:					5.42	.00	
PA DEP							
PA DEP	1346480	01-480.000	Storage tank permits-2024	02/05/24	150.00	.00	
PA DEP	1346800	01-480.000	Storage tank permits-2024	02/05/24	100.00	.00	
Total PA DEP:					250.00	.00	
PA One Call System Inc.							
PA One Call System Inc.	0001043548	01-401.320	2024-Feb-Voice/Fax messages	02/29/24	692.31	.00	
Total PA One Call System Inc.:					692.31	.00	
PA Recreation & Park Society							
PA Recreation & Park Soci	305	01-451.240	2024 PRPS Membership Dues-Baillie	01/01/24	50.00	.00	
Total PA Recreation & Park Society:					50.00	.00	
Patriot Workwear							
Patriot Workwear	40001	01-410.238	Under Arm 1/4 Zip- Reavis	02/07/24	92.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Patriot Workwear:					92.00	.00	
PenTeleData							
PenTeleData	B460906	01-401.320	Acct#3042745-Cable modem rental - March 2024	02/24/24	87.95	.00	
Total PenTeleData:					87.95	.00	
Pollard Water							
Pollard Water	0257128	08-429.240	Water Tools	03/04/24	119.50	.00	
Total Pollard Water:					119.50	.00	
Power Pro Equipment							
Power Pro Equipment	20240209	01-451.375	Belt VENTRAC	02/09/24	60.32	.00	
Power Pro Equipment	8C113442-01	01-451.375	Tine, Scarifier String, Guard	02/16/24	139.73	.00	
Power Pro Equipment	8C113537-01	01-451.375	Parts for Mower	03/06/24	239.96	.00	
Total Power Pro Equipment:					440.01	.00	
PPL Electric Utilities-05340-01002							
PPL Electric Utilities-05340	20240220	35-433.362	05340-01002	02/20/24	32.09	.00	
Total PPL Electric Utilities-05340-01002:					32.09	.00	
PPL Electric Utilities-10550-10002							
PPL Electric Utilities-10550	20240221	01-451.361	10550-10002	02/21/24	24.87	.00	
Total PPL Electric Utilities-10550-10002:					24.87	.00	
PPL Electric Utilities-20380-10009							
PPL Electric Utilities-20380	20240226	08-429.361	20380-10009	02/26/24	24.98	.00	
Total PPL Electric Utilities-20380-10009:					24.98	.00	
PPL Electric Utilities-21780-10003							
PPL Electric Utilities-21780	20240226	08-429.361	21780-10003	02/26/24	32.55	.00	
Total PPL Electric Utilities-21780-10003:					32.55	.00	
PPL Electric Utilities-22924-29015							
PPL Electric Utilities-22924	20240216	01-409.361	22924-29015	02/16/24	32.24	.00	
Total PPL Electric Utilities-22924-29015:					32.24	.00	
PPL Electric Utilities-31590-08002							
PPL Electric Utilities-31590	20240227	08-429.361	31590-08002	02/27/24	24.98	.00	
Total PPL Electric Utilities-31590-08002:					24.98	.00	
PPL Electric Utilities-33760-14008							
PPL Electric Utilities-33760	20240222	08-429.361	33760-14008	02/22/24	26.23	.00	
Total PPL Electric Utilities-33760-14008:					26.23	.00	
PPL Electric Utilities-35530-02004							
PPL Electric Utilities-35530	20240216	08-429.361	35530-02004	02/16/24	24.93	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-35530-02004:					24.93	.00	
PPL Electric Utilities-39790-24008							
PPL Electric Utilities-39790	20240301	08-429.361	39790-24008	03/01/24	323.00	.00	
Total PPL Electric Utilities-39790-24008:					323.00	.00	
PPL Electric Utilities-49130-02001							
PPL Electric Utilities-49130	20240216	35-433.362	49130-02001	02/16/24	34.05	.00	
Total PPL Electric Utilities-49130-02001:					34.05	.00	
PPL Electric Utilities-51730-02013							
PPL Electric Utilities-51730	20240216	01-409.361	51730-02013	02/16/24	55.10	.00	
Total PPL Electric Utilities-51730-02013:					55.10	.00	
PPL Electric Utilities-51930-02019							
PPL Electric Utilities-51930	20240216	01-409.361	51930-02019	02/16/24	49.72	.00	
Total PPL Electric Utilities-51930-02019:					49.72	.00	
PPL Electric Utilities-53875-61001							
PPL Electric Utilities-53875	20240220	35-433.362	53875-61001	02/20/24	34.35	.00	
Total PPL Electric Utilities-53875-61001:					34.35	.00	
PPL Electric Utilities-61089-84010							
PPL Electric Utilities-61089	20240216	01-409.361	61089-84010	02/16/24	1,081.38	.00	
Total PPL Electric Utilities-61089-84010:					1,081.38	.00	
PPL Electric Utilities-64170-11008							
PPL Electric Utilities-64170	20240223	08-429.361	64170-11008	02/23/24	25.11	.00	
Total PPL Electric Utilities-64170-11008:					25.11	.00	
PPL Electric Utilities-68051-53008							
PPL Electric Utilities-68051	20240220	01-409.361	68051-53008	02/20/24	122.51	.00	
Total PPL Electric Utilities-68051-53008:					122.51	.00	
PPL Electric Utilities-70730-17005							
PPL Electric Utilities-70730	20240216	01-409.361	70730-17005	02/16/24	951.55	.00	
Total PPL Electric Utilities-70730-17005:					951.55	.00	
PPL Electric Utilities-72390-08002							
PPL Electric Utilities-72390	20240227	35-433.362	72390-08002	02/27/24	24.87	.00	
Total PPL Electric Utilities-72390-08002:					24.87	.00	
PPL Electric Utilities-82900-03000							
PPL Electric Utilities-82900	20240213	03-411.320	82900-03000	02/13/24	514.21	.00	
Total PPL Electric Utilities-82900-03000:					514.21	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-82960-01000							
PPL Electric Utilities-82960	20240222	08-429.361	82960-01000	02/22/24	24.98	.00	
Total PPL Electric Utilities-82960-01000:					24.98	.00	
PPL Electric Utilities-89989-11003							
PPL Electric Utilities-89989	20240223	35-433.362	89989-11003	02/23/24	31.34	.00	
Total PPL Electric Utilities-89989-11003:					31.34	.00	
PPL Electric Utilities-92035-05005							
PPL Electric Utilities-92035	20240227	01-451.361	92035-05005	02/27/24	24.74	.00	
Total PPL Electric Utilities-92035-05005:					24.74	.00	
PPL Electric Utilities-92051-48008							
PPL Electric Utilities-92051	20240216	01-409.361	92051-48008	02/16/24	761.81	.00	
Total PPL Electric Utilities-92051-48008:					761.81	.00	
PPL Electric Utilities-93760-01007							
PPL Electric Utilities-93760	20240222	01-451.361	93760-01007	02/22/24	31.27	.00	
Total PPL Electric Utilities-93760-01007:					31.27	.00	
PPL Electric Utilities-95790-09009							
PPL Electric Utilities-95790	20240227	35-433.362	95790-09009	02/27/24	24.87	.00	
Total PPL Electric Utilities-95790-09009:					24.87	.00	
PPL Electric Utilities-99940-01007							
PPL Electric Utilities-99940	20240220	35-433.362	99940-01007	02/20/24	34.46	.00	
Total PPL Electric Utilities-99940-01007:					34.46	.00	
Protect Alarms							
Protect Alarms	36315	01-401.375	4/1/24-3/31/25-Basic monitoring fee for Munic bldg	03/01/24	1,152.00	.00	
Total Protect Alarms:					1,152.00	.00	
PSTCA							
PSTCA	03012024	01-403.420	2024-PA State Tax Collectors' Association Dues	03/01/24	100.00	.00	
Total PSTCA:					100.00	.00	
RCN-1950							
RCN-1950	075195001-00147	01-410.320	2024-March-Phone/Internet	03/01/24	2,243.01	.00	
Total RCN-1950:					2,243.01	.00	
RCN-1951							
RCN-1951	075195101-00147	03-411.320	Acct#42010751951-01-ESFD-March 2024	03/01/24	482.69	.00	
Total RCN-1951:					482.69	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
RCN-555							
RCN-555	077255501-00147	01-401.320	4201-0772555-01	03/01/24	62.25	.00	
Total RCN-555:					62.25	.00	
RCN-880							
RCN-880	07658001-001470	01-401.320	4201-0765880-01	03/01/24	78.09	.00	
Total RCN-880:					78.09	.00	
RCN-882							
RCN-882	076588201-00147	01-401.320	4201-0765882-01	03/01/24	56.65	.00	
Total RCN-882:					56.65	.00	
ReadyRefresh by Nestle-0436481543							
ReadyRefresh by Nestle-0	14B0436481543	01-409.366	Police Bldg-Acct#0436481543	02/10/24	323.53	.00	
ReadyRefresh by Nestle-0	24B0436481543	01-409.366	Police Bldg-Acct#0436481543	03/02/24	203.60	.00	
Total ReadyRefresh by Nestle-0436481543:					527.13	.00	
ReadyRefresh by Nestle-0441704392							
ReadyRefresh by Nestle-0	14B0441704392	01-409.366	Franco Farm- Acct#0441704392	02/10/24	3.17	.00	
Total ReadyRefresh by Nestle-0441704392:					3.17	.00	
Reliable Heating & Plumbing							
Reliable Heating & Plumbin	5369	01-433.246	Land & Water Conservation Fund Blk/Gr 12x18 sign	02/27/24	43.00	.00	
Total Reliable Heating & Plumbing:					43.00	.00	
Reliable Sign and Striping							
Reliable Sign and Striping	5287	01-415.260	EMA Signs	02/21/24	1,167.00	.00	
Reliable Sign and Striping	5354	01-433.246	Signs	02/21/24	72.00	.00	
Total Reliable Sign and Striping:					1,239.00	.00	
Renegade Solutions LLC							
Renegade Solutions LLC	1088	06-448.600	Flexer Water pump Station -Pump Control Upgrade	02/23/24	24,000.00	.00	
Total Renegade Solutions LLC:					24,000.00	.00	
Republic Services #282							
Republic Services #282	0282-000929567	01-427.300	Household Hazardous Waste P/U Feb 2024	02/15/24	23,766.49	.00	
Total Republic Services #282:					23,766.49	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	46306	01-437.375	trailer lights #66	02/20/24	67.18	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					67.18	.00	
SCF Architechture LLC							
SCF Architechture LLC	2407-001	41-409.600	Trolley Station Rehab	03/06/24	2,369.32	.00	
SCF Architechture LLC	2423-001	41-409.600	Magistrate Office Rehab	03/06/24	1,119.96	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total SCF Architechture LLC:					3,489.28	.00	
Schaedler Yesco							
Schaedler Yesco	S7366186.001	01-409.373	DPW Office Reno- Wall Plates	02/27/24	30.23	.00	
Total Schaedler Yesco:					30.23	.00	
Schmick Inc., Richard R.							
Schmick Inc., Richard R.	22923	01-409.373	Cleaned wash bay @ ESFD	02/21/24	285.00	.00	
Total Schmick Inc., Richard R.:					285.00	.00	
Schreiter P.L.S., Richard L.							
Schreiter P.L.S., Richard L.	20240228	01-414.220	Planning Commission Mtg-2/28/2024	02/28/24	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
SealMaster							
SealMaster	INV2068158	01-430.260	Tools- Paint Supplies	02/12/24	1,071.30	.00	
SealMaster	INV2068158	06-448.260	Tools- Paint Supplies	02/12/24	150.00	.00	
SealMaster	INV2068158	08-429.260	Tools- Paint Supplies	02/12/24	150.00	.00	
SealMaster	INV2068672	01-430.240	Rags	02/29/24	19.96	.00	
Total SealMaster:					1,391.26	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	24-0440250-001	01-437.251	Tires for #18	01/09/24	2,140.50	.00	
Service Tire Truck Centers	24-0464004-001	01-437.251	#18- Tires	02/01/24	1,107.78	.00	
Total Service Tire Truck Centers:					3,248.28	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washe	022294	01-410.315	Police Car Washes-02/01/24-02/29/24	02/29/24	190.00	.00	
Total Shammy Shine Car Washes:					190.00	.00	
SHI International Corp							
SHI International Corp	B17989580	01-401.240	HP 81X- high yield balck laser jet toner	02/21/24	311.00	.00	
Total SHI International Corp:					311.00	.00	
Soberick, Kevin J.							
Soberick, Kevin J.	03012024	01-406.172	16 of 60 Health Remibursement	03/01/24	250.00	.00	
Total Soberick, Kevin J.:					250.00	.00	
Staples Advantage							
Staples Advantage	3560168635	01-414.240	Binder-Pens	02/23/24	59.61	.00	
Total Staples Advantage:					59.61	.00	
Star Buick GMC Cadillac LLC							
Star Buick GMC Cadillac L	20240223	06-448.251	#31- Transfer Case Repair	02/23/24	604.53	.00	
Star Buick GMC Cadillac L	20240223	08-429.251	#31- Transfer Case Repair	02/23/24	604.53	.00	
Total Star Buick GMC Cadillac LLC:					1,209.06	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	188052	06-486.352	Addition of 2023 Ford F350 w/ plow	02/16/24	1,209.00	.00	
Stauffer Insurance, C. M.	188052	08-486.352	Addition of 2023 Ford F350 w/ plow	02/16/24	1,209.00	.00	
Total Stauffer Insurance, C. M.:					2,418.00	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	00043576	01-430.240	Air line fittings	02/02/24	38.39	.00	
Staver Hydraulics Co Inc	00045227	01-437.375	Chipper	02/27/24	96.08	.00	
Staver Hydraulics Co Inc	00045356	01-437.251	Fittings for Hydraulic Tank	02/28/24	164.72	.00	
Total Staver Hydraulics Co Inc:					299.19	.00	
Storks Plows							
Storks Plows	515806	01-437.375	Plow Parts #13	01/04/24	348.00	.00	
Total Storks Plows:					348.00	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	297347	01-414.240	Tab File Folders	02/21/24	15.48	.00	
Stotz/Fatzinger Office Supp	297347.1	01-414.240	Office Supplies- Folder/Pen/Label	02/21/24	203.97	.00	
Total Stotz/Fatzinger Office Supply:					219.45	.00	
Stout Jr, Dale							
Stout Jr, Dale	20240216	01-430.192	2024 Clothing allowance	02/16/24	267.35	.00	
Total Stout Jr, Dale:					267.35	.00	
Street Cop Training							
Street Cop Training	INV-110614	01-410.421	Mastering Search & Seizure vehicle Stops- Watson & Smith	02/28/24	450.00	.00	
Street Cop Training	INV-110615	03-411.320	Mastering Search & Seizure Homes, Search Warrants- Watson & Smith	02/28/24	450.00	.00	
Total Street Cop Training:					900.00	.00	
Suburban Propane-2022							
Suburban Propane-2022	20240207	01-401.231	unleaded	02/07/24	26.92	.00	
Suburban Propane-2022	20240207	01-410.231	unleaded	02/07/24	951.52	.00	
Suburban Propane-2022	20240207	01-430.231	unleaded	02/07/24	317.55	.00	
Suburban Propane-2022	20240207	06-448.231	unleaded	02/07/24	115.47	.00	
Suburban Propane-2022	20240207	08-429.231	unleaded	02/07/24	115.47	.00	
Suburban Propane-2022	20240207	01-430.231	diesel	02/07/24	972.65	.00	
Suburban Propane-2022	20240207	06-448.231	diesel	02/07/24	55.90	.00	
Suburban Propane-2022	20240207	08-429.231	diesel	02/07/24	55.90	.00	
Suburban Propane-2022	20240207	03-413.231	diesel	02/07/24	168.96	.00	
Suburban Propane-2022	20240207	03-413.231	unleaded	02/07/24	94.89	.00	
Suburban Propane-2022	20240212	01-401.231	unleaded	02/12/24	23.45	.00	
Suburban Propane-2022	20240212	01-410.231	unleaded	02/12/24	828.98	.00	
Suburban Propane-2022	20240212	01-430.231	unleaded	02/12/24	276.66	.00	
Suburban Propane-2022	20240212	06-448.231	unleaded	02/12/24	100.60	.00	
Suburban Propane-2022	20240212	08-429.231	unleaded	02/12/24	100.60	.00	
Suburban Propane-2022	20240212	03-413.231	unleaded	02/12/24	82.66	.00	
Suburban Propane-2022	20240212	01-430.231	diesel	02/12/24	1,445.56	.00	
Suburban Propane-2022	20240212	06-448.231	diesel	02/12/24	83.08	.00	
Suburban Propane-2022	20240212	08-429.231	diesel	02/12/24	83.08	.00	
Suburban Propane-2022	20240212	03-413.231	diesel	02/12/24	251.12	.00	
Suburban Propane-2022	20240221	01-401.231	unleaded	02/21/24	34.04	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	20240221	01-410.231	unleaded	02/21/24	1,203.10	.00	
Suburban Propane-2022	20240221	01-430.231	unleaded	02/21/24	401.52	.00	
Suburban Propane-2022	20240221	06-448.231	unleaded	02/21/24	146.01	.00	
Suburban Propane-2022	20240221	08-429.231	unleaded	02/21/24	146.01	.00	
Suburban Propane-2022	20240221	03-413.231	unleaded	02/21/24	119.96	.00	
Suburban Propane-2022	20240221	01-430.231	diesel	02/21/24	1,911.22	.00	
Suburban Propane-2022	20240221	06-448.231	diesel	02/21/24	109.85	.00	
Suburban Propane-2022	20240221	08-429.231	diesel	02/21/24	109.85	.00	
Suburban Propane-2022	20240221	03-413.231	diesel	02/21/24	332.00	.00	
Suburban Propane-2022	20240228	01-401.231	unleaded	02/28/24	24.39	.00	
Suburban Propane-2022	20240228	01-410.231	unleaded	02/28/24	862.28	.00	
Suburban Propane-2022	20240228	01-430.231	unleaded	02/28/24	287.77	.00	
Suburban Propane-2022	20240228	06-448.231	unleaded	02/28/24	104.64	.00	
Suburban Propane-2022	20240228	08-429.231	unleaded	02/28/24	104.64	.00	
Suburban Propane-2022	20240228	03-413.231	unleaded	02/28/24	85.98	.00	
Suburban Propane-2022	20240228	01-430.231	diesel	02/28/24	1,061.54	.00	
Suburban Propane-2022	20240228	06-448.231	diesel	02/28/24	61.01	.00	
Suburban Propane-2022	20240228	08-429.231	diesel	02/28/24	61.01	.00	
Suburban Propane-2022	20240228	03-413.231	diesel	02/28/24	184.40	.00	
Total Suburban Propane-2022:					13,502.24	.00	
Times News							
Times News	I00544565-113020	01-401.341	Ad: Tax Resolution Ad	02/15/24	3.85	.00	
Times News	I0054566-1228202	01-401.341	Ad: Feb 2024 Local Ads	02/15/24	151.69	.00	
Times News	I0054566-1228202	01-401.341	Ad: Feb 2024 Local Ads	02/15/24	.10	.00	
Times News	I00547237-020820	01-406.341	Ad: 02/08/2024 Drop Off Center Operator	02/08/24	40.88	.00	
Times News	I00547647-021520	01-401.341	Ad: 02/14/2024-Planning Commission Meeting	02/22/24	222.35	.00	
Times News	I00547720-021420	01-401.341	Ad: 02/14/2024 Ordinance Food trucks	02/15/24	120.11	.00	
Times News	MC_237465-0131	01-401.341	Jan Pen Charges	02/15/24	20.96	.00	
Total Times News:					559.94	.00	
Trans Edge Truck Center							
Trans Edge Truck Center	77718P1	01-437.251	Filters	02/27/24	172.62	.00	
Total Trans Edge Truck Center:					172.62	.00	
TransUnion Risk & Alternative Data Solut							
TransUnion Risk & Alternat	5872431-202402-1	01-410.420	Background Check Investigation Site Subscription	03/01/24	75.00	.00	
Total TransUnion Risk & Alternative Data Solut:					75.00	.00	
U.S. Municipal Supply Inc.							
U.S. Municipal Supply Inc.	6217135	01-433.246	Delineator Curv-Flex White 66 In- 4 In Wide Composite Material	02/15/24	405.67	.00	
Total U.S. Municipal Supply Inc.:					405.67	.00	
UGI Utilities Inc.-0316							
UGI Utilities Inc.-0316	20240220	01-409.230	411001980316	02/20/24	623.16	.00	
Total UGI Utilities Inc.-0316:					623.16	.00	
UGI Utilities Inc.-0555							
UGI Utilities Inc.-0555	20240216	01-409.230	411001980555	02/16/24	2,008.96	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total UGI Utilities Inc.-0555:					2,008.96	.00	
UGI Utilities Inc.-6649							
UGI Utilities Inc.-6649	20240221	03-411.320	411000866649-ESFD	02/21/24	1,096.88	.00	
Total UGI Utilities Inc.-6649:					1,096.88	.00	
UGI Utilities Inc.-9581							
UGI Utilities Inc.-9581	20240220	01-409.230	411001979581	02/20/24	28.79	.00	
Total UGI Utilities Inc.-9581:					28.79	.00	
Upper Saucon Township							
Upper Saucon Township	240221	10-431.303	Compost site expenses	02/21/24	87.47	.00	
Total Upper Saucon Township:					87.47	.00	
Valley Networks Inc							
Valley Networks Inc	6180	01-407.319	Datto Monthly Cloud Backup-Feb 2024	02/20/24	928.50	.00	
Valley Networks Inc	6180	06-448.319	Datto Monthly Cloud Backup-Feb 2024	02/20/24	123.80	.00	
Valley Networks Inc	6180	08-429.319	Datto Monthly Cloud Backup-Feb 2024	02/20/24	123.80	.00	
Valley Networks Inc	6180	10-407.319	Datto Monthly Cloud Backup-Feb 2024	02/20/24	61.90	.00	
Total Valley Networks Inc:					1,238.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	7205275	01-414.316	Professional Attendance Board Meeting 2/14/24	02/23/24	550.00	.00	
Total Veritext Mid-Atlantic:					550.00	.00	
Verizon-950							
Verizon-950	20240302	01-410.320	0563-Monitor Traffic Signals	03/02/24	45.91	.00	
Total Verizon-950:					45.91	.00	
Weiss, Holly							
Weiss, Holly	20240228	01-414.220	Planning Meeting- 02/28/24	02/28/24	25.00	.00	
Total Weiss, Holly:					25.00	.00	
WEX Bank							
WEX Bank	95606427	01-410.231	Fuel Purchases	02/29/24	235.30	.00	
WEX Bank	95606427	06-448.231	Fuel Purchases	02/29/24	30.01	.00	
WEX Bank	95606427	08-429.231	Fuel Purchases	02/29/24	30.02	.00	
Total WEX Bank:					295.33	.00	
Whitetail Disposal							
Whitetail Disposal	1117592	01-427.300	Trash/Recycle Service Feb 2024	02/29/24	163,967.83	.00	
Total Whitetail Disposal:					163,967.83	.00	
Wilson Products							
Wilson Products	03184380	01-437.375	Acetylene	02/29/24	12.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Wilson Products:					12.00	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	INV429119	01-410.375	Battery	02/28/24	13.88	.00	
Total Witmer Public Safety Group:					13.88	.00	
YCG Inc							
YCG Inc	232542	01-410.375	ENRADD Wireless System	01/31/24	147.00	.00	
YCG Inc	232542	01-410.375	Robic batteries	01/31/24	38.00	.00	
YCG Inc	232542	01-410.375	On Site fee	01/31/24	150.00	.00	
YCG Inc	232610	01-410.375	ENRADD Wireless System	02/16/24	154.00	.00	
YCG Inc	232610	01-410.375	Robic batteries	02/16/24	40.00	.00	
YCG Inc	232610	01-410.375	On Site fee	02/16/24	150.00	.00	
Total YCG Inc:					679.00	.00	
Grand Totals:					725,137.81	21,455.12	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					293,539.47	9,352.96	
Fire Fund							
Total Fire Fund:					3,863.75	.00	
Water Fund							
Total Water Fund:					295,693.64	751.08	
Sewer Fund							
Total Sewer Fund:					71,966.85	751.08	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					273.90	.00	
Highway Aid Fund							
Total Highway Aid Fund:					21,792.15	.00	
Capital General Fund							
Total Capital General Fund:					38,008.05	10,600.00	
Grand Totals:					725,137.81	21,455.12	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 22, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss a legal matter.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President – EXCUSED
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police – EXCUSED
Charles Whitehead, Police Sergeant
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded

everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to approve the List of Bills Payable for the period 2/3/24-2/16/24, broken down as follows:

\$176,209.00 = GENERAL
\$1,469.14 = FIRE
\$0 = LIBRARY
\$40,639.68 = WATER
\$276,875.08 = SEWER
\$164,803.92 = REFUSE & RECYCLING
\$12,907.15 = HIGHWAY AID
\$6,531.92 = CAPITAL GENERAL
\$679,435.89 = GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays.

MINUTES

February 8, 2024

Commissioner Brinton declared the Minutes from February 8, 2024 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance Adopting Mobile Food Vending Regulations within Salisbury Township.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to approve Ordinance No. 02-2024-668, adopting mobile food vending regulations within Salisbury Township.

The Board voted: 4 Ayes; 0 Nays

RESOLUTIONS

None.

MOTIONS

Motion Authorizing the Contract Extension with Bracalente Construction to 12/31/24 for the 'Road Equipment Rental with Operators' Contract.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to authorize the contract extension with Bracalente Construction to 12/31/24 for the 'Road Equipment Rental with Operators' contract.

The Board voted: 4 Ayes; 0 Nays

Motion Accepting Time Extension to 08/31/24 for the Land Development at 2638 West Rock Road.

Ms. Jackie Straley of 3110 Dogwood Lane inquired as to why the Girl Scouts are requesting a six-month extension. Attorney Kendra Eden was present to represent the Girl Scouts and stated that they have received approval for the sewer module from DEP, and the plan is to proceed to the Planning Commission for their comments.

Mr. Wojciechowski confirmed that a final letter of approval was issued.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to accept the Time Extension to 08/31/24 for the Land Development at 2638 West Rock Road.

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Levernier stated that after waiting 18 months, the Department of Public Works took possession of a new bucket truck. He commented that the employees have received training on it and recently used it to cut down a tree at Laubach Park.

Commissioner Patnaik inquired if the Township will pick-up branches from the recent snow event. Mr. Levernier stated that they will not be doing a special branch collection, but residents can hold them until the curbside branch collection takes place in April.

Mr. Nicolo thanked Ms. Kerry Rabold for the work she put into the new Mobile Food Vending Ordinance.

Mr. Nicolo stated that he recently attended a construction meeting at Western Salisbury Fire Company's new fire station and reported that the roof and the walls will be installed within the next week.

Mr. Ziegenfus stated that Request for Proposals have been put out for a Township Auditor and final proposals are due on Friday, March 1st. He commented that he expects an increase from the last contract, and it will probably be slightly over the \$20,000 budgeted amount.

Mr. Ziegenfus announced that the Township is finalizing the purchase of new recreation software that will allow residents to reserve park pavilions online.

Mr. John Zovko of 1531 Spiegle Street asked for clarification on the new trash containers and inquired if they were mandated. He expressed concerns about maneuvering the large containers. Commissioner Lipkin confirmed that residents must use the bins that were provided. Commissioner Karol stated that the Township is permitting residents to leave the trash bins at the

end of their driveways and noted that Township staff is working towards revising the Ordinance to read as such.

Ms. Straley also expressed concerns about the large trashcans. Ms. Bonaskiewich noted that smaller trashcans have been explored, but there is not a solution yet.

Mr. Paul Brady from Whitetail Disposal stated that there might be 45-gallon cans available to residents. He suggested the Township have a procedure in place that the residents must follow in order to get a smaller can.

Mr. Brady provided the Board with a service update for the month of January.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:33 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on February 22, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

ORDINANCE NO. 03-2024-669

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING CHAPTER 26, PART 1 ENTITLED “RENTS AND CHARGES FOR WATER SERVICE” AND REPEALING PART 3 ENTITLED “WATER METERS” OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES IN ITS ENTIRETY TO ESTABLISH RATES, RENTS AND CHARGES FOR FURNISHING WATER SERVICES TO CONSUMERS AND WATER METER CALIBRATION REQUIREMENTS FOR COMMERCIAL BUSINESSES LOCATED IN THE TOWNSHIP OF SALISBURY

WHEREAS, the Township of Salisbury is a First-Class Township organized and operating under the laws of the Commonwealth of Pennsylvania and the Township of Salisbury Code of Ordinances (the “Township”); and

WHEREAS, pursuant to the PA First Class Township Code, 53 P.S. § 56401 et seq., the Township is authorized to establish regulations with regards rates, rents and charges for furnishing water services to consumers and calibration requirements for commercial businesses located in the Township of Salisbury.

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Chapter 26 of the Salisbury Township Code of Ordinances Part 1 is hereby amended in its entirety as follows and Part 3 is hereby repealed in its entirety:

ARTICLE I. Part 1 of Chapter 26 of the Salisbury Township Code of Ordinances shall read as follows:

Part 1

~~RENTS AND CHARGES FOR WATER SERVICE~~

§ 26-101 Definitions.

Unless the context specifically indicates otherwise, the meaning of terms used in this Part 1 shall be as follows:

~~AUTHORITY~~

~~Salisbury Township Authority, a municipal authority organized and existing under provisions of the Pennsylvania Municipality Authorities Act of 1945, approved May 2, 1945, P.L. 382, as amended and supplemented.~~

CONSUMER

A person who, prior to, upon or after the effective date hereof, has contracted or contracts for

and/or is receiving or shall receive water service for each consumer unit and/or a person who, prior to, upon or after the effective date hereof, has contracted or contracts for or is receiving or shall receive private fire protection service.

CONSUMER UNIT

- A. A building under one roof and occupied by one family or business;
- B. A combination of buildings in one enclosure or group and occupied by one family or business;
- C. One side of a double building or house having a solid vertical partition wall;
- D. A building, house or other structure, or any room, group of rooms or part thereof, occupied by more than one family or business, the water fixtures of which are used in common;
- E. Each room or group of rooms in a building occupied or intended for occupancy as a separate business or as separate living quarters by a family or other group of persons living together or by a person living alone, the water fixtures of which are not used in common; or
- F. Each apartment, office or suite of offices in a building or house having such apartments, offices or suites of offices and using in common one or more hallways and one or more means of entrance.

OWNER

Any person having an interest, whether legal or equitable, sole or partial, in any property.

PERSON

Any individual, firm, partnership, company, association, society, corporation, trust, governmental body or an agency, department or political subdivision thereof or any other group or entity.

PROPERTY

Any building, group of buildings or land upon which buildings are to be constructed which is or may be served by the Township.

TOWNSHIP

The Township of Salisbury, Lehigh County, Pennsylvania, a municipal subdivision, acting by and through its Board of Commissioners or, in appropriate cases, by and through its authorized representatives.

WATER SYSTEM

The water distribution facilities, including storage facilities and all related facilities to be constructed, installed or acquired by or for the **Township Authority**, including all property, real, personal and mixed, rights, powers, licenses, easements, rights-of-way, privileges, franchises and other property or interest in property of whatsoever nature used or useful in connection with such facilities, and together with all additions, extensions, alterations, improvements and betterments thereof or thereto which may be made, installed or acquired, from time to time, by or for the **Authority Township** and which shall be leased by the Authority to the Township for operation and use.

§ 26-102 Water Rates, Rents and Charges.

1. The following water rates, rents and charges are fixed, adopted, established and imposed upon each consumer located within the municipal boundaries of the Township served or to be served by the water system, for use thereof and such rates, rents and charges shall be established by the Township by resolution or ordinance:

A. Schedule of Meter Rates There shall be a charge of **eighty-seven ten thousandth cents (\$0.0087) for each gallon of water furnished to a consumer effective January 1, 2024.** Thereafter, these rates may be amended or revised from time to time by duly enacted Resolution of the Board of Commissioners.

B. Building Construction Purposes. The flat-rate charge for building construction purposes shall be ~~\$50~~ **\$100** per residential unit and ~~\$150~~ **\$200** for every nonresidential permit, payable upon application to the Township for water service, which shall cover service until construction is complete or a water meter is connected. The Township reserves the right to require that any construction project be metered when necessary. Whenever this is done, the rates, rents and charges set forth in Subsection 1A shall replace the flat-rate charge and be applicable to such service.

C. Cut-off and Turn-on Charge.

Type	Charge
Cut-off	\$25 \$10
Turn-on	\$25 \$10

D. Temporary Flat Rates. In those cases where, in the opinion of the Township, it is impracticable to install a meter at the time a connection is made to the water system, a flat rate shall be charged until such time as a meter is installed. In such case, the following temporary flat rates shall apply during this period:

Type	Rate
For the first faucet or opening	\$50.00 per quarter \$6.25 per quarter
For each additional faucet or opening	\$5.00 per quarter \$2.00 per quarter

E. Fire Hydrant Standby Charge. Any owner of real property in Salisbury Township who has a privately owned fire hydrant situate on his or her property within the Township shall pay a fire hydrant standby charge to the Township of ~~\$400~~ **\$650** per year for each privately owned fire hydrant which receives water from the Salisbury Township public water service system. The Township shall perform all testing of, and shall maintain and replace, each privately owned fire hydrant, as deemed necessary and appropriate by the Township for the public health, safety and welfare.

§ 26-103 Billings and Payment.

1. All bills for water service, including private fire service, furnished to consumers shall be rendered quarterly on the first days of January, April, July and October of each year, or as soon after the first day of said months as is practicable, and shall represent the amount due for water service rendered during the preceding three months. The Township may, from time to time, set new billing cycles and payment and set rules and regulations governing § 26-103, by duly enacted resolution of the Board of Commissioners.

2. All bills for water service furnished to consumers shall be due and payable as of the date thereof. Bills for residential water service shall be paid within 15 days after such bill shall become due and payable. The customer shall pay the net amount of the bill, known as "Net 15." If bills for such water service remain unpaid beyond 15 days of the billing date, an additional 10% will be added to any current, outstanding balance. If bills for such water service are paid during the period between 16 and 30 days of the billing date, the gross amount of the bill shall be due and payable. This amount shall be known as "Gross 30." If bills for such water service are not paid within 30 days of the billing date thereof, such bills shall be deemed delinquent and a penalty equal to 25% of the current Gross 30 amount of the bill shall be added to the amount of the bill and collected as part thereof. When bills are paid by mail, the date of the postmark will be considered the date of the payment.

3. Whenever any bill for water service furnished to a consumer shall remain unpaid for a period in excess of 30 days after the date thereof, the Township shall mail a delinquency notice to the consumer, which notice shall inform the customer of the delinquency and the penalty and shall declare the intention of the Township to shut off and discontinue water service. Water service will not be restored until the bill, including penalties, together with a turn-off and turn-on charge of ~~\$10~~ **\$25** each, has been paid.

4. Whenever water service to any consumer unit shall begin after the first day or shall terminate before the last day of any billing period, the water rates, rents and charges for such period shall be prorated equitably for that portion of the billing period during which service was provided by the Township.

5. Each bill for water service shall be made out in the name of the consumer. Each consumer shall provide the Township with, and thereafter shall keep the Township advised of, his correct address. Failure to receive a bill for water service shall not be considered an excuse for nonpayment, nor shall such failure result in an extension of the period of time during which such bill shall be payable without penalty.

6. No allowance or rebate will be made for unoccupied property unless and until: the consumer shall have notified the Township of such vacancy in writing; and such vacancy shall continue for at least 30 days. In any such event, service shall be restored only upon the execution of a new application therefor.

§ 26-104 Application for Water Service.

1. Where the consumer is also the owner of the property to be served, the application to the Township for water service shall be made by such owner.

A. Where the consumer is not the owner of the property to be served, the application to the Township for water service shall be made jointly by the owner and each consumer. In such case, the owner shall be legally responsible for all bills rendered to consumers occupying property of the owner.

B. Such application for service shall be made on a form to be provided by the Township and shall be accompanied by such maps, reports or other data as may be required by the Township.

2. Making application to the Township for water service shall constitute an agreement by the applicant or applicants to comply with all rules and regulations of ~~the Authority or the Township~~ relating to the water system and shall constitute a grant to the Township of authorization for its properly authorized and identified representatives to have full and free access to the property to be served at all reasonable times for the purpose of reading meters, for inspection and repairs, for removal of property of the Township or for any other purpose incident to rendering water service. It shall be mandatory that every ~~inside~~-water meter be read by the Township **Public Works Department or authorized agent** ~~meter reader~~ at least once in every twelve-month period and upon the transfer of ownership of any property within the Township.

§ 26-105 Service to Be Rendered.

1. Use of Water. Water supplied by the Township may be used for all residential, business, industrial, agricultural, public or other legal purposes; provided, however, that the Township reserves the right to impose at any time such restrictions in the use of water as may become necessary due to accidents, breakdowns, shortages of water, temporary discontinuance of water service to make necessary repairs, removals or replacements or other unavoidable emergencies. Every effort will be made to notify consumers before service is interrupted. However, no deduction in water rates will be allowed for failure on the part of the Township to supply water, and the Township shall not be responsible for any losses due to inability to supply water.

2. Meter Service. Except for those consumers being charged for water service on a flat-rate basis, as provided in § 26-102, and, except upon special written permission granted by the Township, each consumer unit shall be required to have installed a water meter to measure the quantity of water consumed. Each such meter shall be furnished by the Township ~~or the Authority~~ and installed by the Township ~~or the Authority~~, or by the owner in accordance with rules and regulations adopted by the Township ~~or the Authority~~. All meters shall remain the property of the Township ~~or the Authority~~.

3. Multiple Consumer Units. In any case where the Township grants written permission for more than one consumer unit to be served through a common water meter a multiple consumption charge per quarter shall be imposed for such service, which charge shall be calculated in the following manner: (i) the total consumption through such service connection and meter shall be divided by the number of consumer units served thereby; (ii) the schedule of water rates, rents and charges established under § 26-102, Subsection 1A, shall be applied to the resultant quotient; and (iii) the resultant pro-rata charge for each consumer unit shall be multiplied by the number of consumer units served through such service connection and water

meter to arrive at the total bill for all consumer units served through **the** common meter and service connection; ~~provided, however, that there shall be charged a minimum quarterly charge for each consumer unit as follows:~~

~~A. Where two, three or four consumer units are served through one connection and one meter, each such consumer unit shall be charged a minimum charge of \$11.50 per quarter.~~

~~B. Where four or more consumer units are served through one connection and one meter, each such consumer unit shall be charged a minimum charge of \$10.50 per quarter.~~

§ 26-106 Deposits.

1. Deposits may be required from consumers taking service for a period of less than 30 days in an amount equal to the estimated gross bill for such temporary period. Deposits may be required from all other consumers, provided that in no instance may deposits be required in excess of the estimated gross bill for any single billing period plus one month (the maximum period not to exceed four months), with a minimum of \$5 **\$50**.

2. Deposits secured from a consumer shall be returned to the depositor when he shall have paid undisputed bills for service over a period of 12 consecutive months; and any such consumer, having secured the return of a deposit, shall not be required to make a new deposit unless the service has been discontinued or the consumer's credit standing impaired through failure to comply with provisions hereof.

3. The payment of any undisputed bill shall be payment of the bill with or without penalty within 30 days following the period for which the bill was rendered or payment within 30 days following the presentation of the bill, or the payment of any contested bill, payment of which is withheld beyond the period herein mentioned, where the dispute is terminated substantially in favor of the consumer and payment made by the consumer within 10 days thereafter.

§ 26-107 Change in Ownership of Property.

When the ownership of a property changes from one person to another, the previous owner shall notify the Township, in writing and in advance, of the date of discontinuance of the service under his ownership. Should the owner fail to give such notice, he shall be responsible for all charges up to and including the date the new owner makes application for service. The new owner shall make application for service in the same manner as for a new service.

§ 26-108 Testing Meters.

1. The Township reserves the right to remove and test any meter at any time and, if such meter is found to be inaccurate, to substitute another meter of the same size in its place, either permanently or temporarily.
2. In case of a disputed account involving the accuracy of a meter, such meter will be tested by the Township upon the written request of the consumer. In the event the meter tested is found to have

an error in the registration greater than 2%, plus or minus, the cost of the test will be borne by the Township, and the bills will be adjusted accordingly. Should the meter be found to be correct, the cost for testing shall be billed to the consumer on the next quarterly bill submitted.

§ 26-109 Temporary Water Service.

1. Temporary water service for building construction purposes will be furnished from fire hydrants or other special hydrants at the rates herein specified. Such services will be rendered only upon application and through a special connection which the Township will place on the hydrant. No hydrant connection shall be used at other than the designated location without permission from the Township.
2. The consumer shall take care not to waste water through a temporary connection. Should it be found that an unnecessary amount of water is being used, the Township reserves the right to eliminate the connection at once, or it may place a meter thereon, in which case the expense of the change shall be paid by the consumer. Thereafter, the water rates, rents and charges set forth in § 26-102, Subsection 1A, shall be applicable to such service.
3. The Township may meter any temporary connection. Wherever this is done, the rates, rents and charges set forth in § 26-102, Subsection 1A, shall replace the flat-rate charge and thereafter be applicable to such service.
4. The consumer shall be responsible for the care and condition of a meter placed on temporary connections and shall place it in a meter box if considered necessary by the Township.
5. Temporary service from hydrants for private use may be furnished by the Township upon application; such service shall be under the supervision of the Township and in accordance with the applicable rates, rents and charges set forth in § 26-102.

§ 26-110 Cancellation of Service.

Subject to provision of § 26-103, Subsection 3, upon failure of any consumer to comply with any provision set forth herein or with any additional rules and regulations adopted by the Township relating to the water system, the Township may shut off water service subject to the cut-off and turn-on rates set forth in § 26-102 herein and any charges incurred by the adjacent communities.

§ 26-111 Enforcement.

1. Water rates, rents and charges imposed by this Part 1, to the extent permitted by law, shall be a lien on the property connected to and served by the water system; and any such water rates, rents and charges which shall be delinquent, to the extent permitted by law, shall be filed as a lien against the property so connected to and served by the water system, which lien shall be filed in the office of the Prothonotary of Lehigh County, Pennsylvania, and shall be collected in the manner provided by law for the filing and collecting of municipal claims.
2. Proper officers of the Township are authorized and directed to do all things and to take all legal action necessary to enforce collection of water rates, rents and charges established and imposed and otherwise to carry out provisions of this Part 1.

§ 26-112 Rules and Regulations.

1. The Township, from time to time, in accordance with law, by appropriate ordinance or resolution, may adopt such additional rules and regulations as, in the opinion of the Board of Commissioners of the Township, shall be desirable, beneficial or necessary for or in connection with use and operation of the water system.
2. Any such additional rules and regulations shall be construed in conjunction with provisions hereof and shall become effective on the date fixed by the Township upon adoption thereof.

§ 26-113 Rights Reserved by the Township.

The Township reserves the right to repeal, amend, supplement or modify this Part 1 or any section thereof, or to change the water rates, rents and charges established and imposed by this Part 1 in such manner and at such times as, in the opinion of the Board of Commissioners of this Township, shall be necessary or desirable, all after due legal procedure.

§ 26-114 Costs and Expenses.

All costs and expenses for engineering, installation, street restoration, and meter(s) for any connection to the Township public water system shall be borne by the owner of the improved property; and said owner shall indemnify and save harmless this Township from all loss or damage that may be occasioned, directly or indirectly, as a result of said connection to the Township public water system.

§ 26-115 Installation of Master Meter.

1. For all lots or contiguous lots in unified or coordinated development improved with a commercial building greater than 100 feet from a public water main; multiple principal residential and nonresidential buildings; multiple nonresidential uses; or, for any residential property with more than four units, a master meter shall be installed along the public right-of-way.
 - A. The master meter and meter pit, if necessary, shall be designed and installed in accordance with Township standards.
 - B. All costs for engineering, installation, street restoration and master meters for any connection or for modification to any connection shall be borne by the owner of the property, including any future repair, maintenance or replacement.
 - C. The proposed master meter installation shall be reviewed and approved at the time of site plan or land development review by the Township. If no site plan or land development plan is required by the Township, then the proposed master meter installation shall be reviewed and approved prior to issuance of a building permit for the lot. The type of meter shall be approved by Salisbury Township prior to installation.
 - D. Maintenance of the master meter and master meter pit, if necessary, shall be the responsibility of the property owner, but an access easement area of at least 400 square feet symmetrically located around the pit and abutting the public right-of-way line shall be provided to allow the water meter reader and other Township employees to access the meter as necessary for Township business. The property owner shall cause the meter to be calibrated annually, with the calibration completed and evidence of the calibration to be submitted to the Township on or before April 30 of every year. The calibration shall be performed by either a factory-certified technician or a person approved by

the Salisbury Township Department of Public Works. The Township has the right to refuse to accept the calibration results if there is reason to believe the work is done inappropriately or the results appear inaccurate. The Township also reserves the right to verify the calibration or have the calibration done by a Township-approved, qualified professional.

- E. The type and location of the remote readout shall be approved by the Township water meter reader and the Public Works Department.

§ 26-116 Calibration of Commercial Meters Not Requiring a Master Meter Pit.

A. This section pertains to: Industrial, multiple principal residential and nonresidential buildings; multiple nonresidential uses; or for any residential property with more than four units.

B. The property owner of such structures as listed in §26-116.A shall cause the water meter to be calibrated annually, with the calibration completed and evidence of the calibration to be submitted to the Township on or before April 30 of every year. The calibration shall be performed by either a factory-certified technician or a person approved by the Salisbury Township Department of Public Works. The Township has the right to refuse to accept the calibration results if there is reason to believe the work is done inappropriately or the results appear inaccurate. The Township also reserves the right to verify the calibration or to require the calibration be performed by a Township-approved, qualified professional.

C. The type and location of the remote readout for the water meter shall be approved by the Township Water Meter Reader and the Public Works Department.

D. Any person, firm or corporations who shall not comply with this calibration requirement shall, upon conviction thereof, be sentenced to pay a fine of not less than \$1,000 plus costs and, in default of payment of said fine and costs, to imprisonment for a term not to exceed 30 days. Each day that a violation continues shall constitute a separate offense.

§ 26-117 Water Meter Replacement.

In the event the Township mandates the replacement of any and all water meters, all water customers of the Township of Salisbury are required to have the existing water meter replaced in a timely manner and to have installed on the outside of their home or building a remote water meter reading device in a location approved by the Township.

§ 26-118 Clear and Direct Access to Water Meter.

All Township water customers are to facilitate the installation of new meters by providing for clear and direct access to the existing water meter prior to the arrival of the installation personnel.

§ 26-119 Timely Completion of Plumbing Repair.

All Township water customers are responsible for the timely completion of any and all repairs to their plumbing necessary for the proper installation of the new water meter.

§ 26-120 Failure to Comply.

Failure to comply with the intent of this Part and with §§ 26-117 through 26-120 will result in the water customer's loss of Township water service. The water customer will bear all costs associated with the shut-off and the resumption of service.

ARTICLE II. Part 3 of Chapter 26 of the Code of Ordinances entitled “Water Meters” shall be repealed in its entirety.

REPEAL

Part 3

~~WATER METERS~~

~~§ 26-301 Replacement Required.~~

~~{Ord. 11-94-398, 11/22/1994, § 1}~~

~~All water customers of the Township of Salisbury, Lehigh County, Pennsylvania, are required to have the existing water meter replaced and have installed on the outside of their home a remote reading device.~~

~~§ 26-302 Clear and Direct Access.~~

~~{Ord. 11-94-398, 11/22/1994, § 2}~~

~~All Township water customers are to facilitate the installation of the new meters by providing for clear and direct access to the existing water meter prior to the arrival of Water Pro installation personnel.~~

~~§ 26-303 Timely Completion.~~

~~{Ord. 11-94-398, 11/22/1994, § 3}~~

~~All Township water customers are responsible for the timely completion of any and all repairs to their plumbing necessary for the proper installation of the new water meter.~~

~~§ 26-304 Access to Home and Water Meter.~~

~~{Ord. 11-94-398, 11/22/1994, § 4}~~

~~All Township water customers are to make themselves, or a surrogate, available for Water Pro installation personnel to gain access to the home and water meter.~~

~~§ 26-305 Failure to Comply.~~

~~{Ord. 11-94-398, 11/22/1994}~~

~~Failure to comply with the intent of this Part and with §§ 26-301 through 26-304 will result in the water customer's loss of Township water service. The water customer will bear all costs associated with the shut-off and the resumption of service.~~

ARTICLE III. All Ordinances inconsistent herewith are hereby repealed. In all other respects, Chapter 26, Water, of the Code of Ordinances of the Township of Salisbury shall remain as heretofore enacted, ordained and amended, which said Chapter 26, as amended, is hereby re-enacted in its entirety herein.

ARTICLE IV. This Ordinance shall be effective immediately.

ENACTED AND ORDAINED this 14th day of March, 2024.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

RESOLUTION NO. 03-2024-1812

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, NAMING AN AUDITOR TO PERFORM THE AUDITS OF THE TOWNSHIP ACCOUNTS FOR FISCAL YEARS 2023, 2024, 2025 AND ESTABLISHING COMPENSATION FOR SERVICES

WHEREAS, the Board of Commissioners desires to appoint an auditor to perform the audit of the accounts for fiscal years 2023, 2024, and 2025 of the Township of Salisbury.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by same that the accounting firm of Buckno, Lisicky & Company, business office located at Two City Center, 645 Hamilton Street, Suite 204, Allentown, PA 18101 be appointed as Auditor to perform the audits of the Township accounts for fiscal years 2023, 2024, 2025 with the option to extend the award an additional two years.

BE IT FURTHER RESOLVED that the Auditor be paid compensation on an hourly basis, as outlined in the proposed Fee Schedule dated February 11, 2024, or upon such other basis as may be mutually agreed upon between the Auditor and the Board of Commissioners, for all work performed.

APPROVED AND ADOPTED this 14th day of March, 2024 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
March 14, 2024
7:30 p.m.
(approximate time)

Topics of discussion:

- **Review and Discuss Laubach Park Development Plans**