

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—January 11, 2024
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payables – Period 12/23/23-1/5/24

5. Approval of the Minutes –December 14, 2023; January 2, 2024

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS

1. Resolution Approving Disposition of Public Works Equipment

C. MOTIONS

1. Motion Authorizing Entering into Donation Agreement with Charles and Carolyn Nippert and Authorizing Township Manager to Execute all Documents related to their Donation of Land at 126 Crestmont Street to Salisbury Township

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Allentown Equipment Corp							
Allentown Equipment Corp	7906	08-429.251	#34-Inspection	12/11/23	96.00	.00	
Total Allentown Equipment Corp:					96.00	.00	
American United Life Insurance Co							
American United Life Insur	121923	01-401.158	2024-Jan-life/disability ins coverage	12/19/23	94.77	.00	
American United Life Insur	121923	01-402.158	2024-Jan-life/disability ins coverage	12/19/23	50.84	.00	
American United Life Insur	121923	01-407.158	2024-Jan-life/disability ins coverage	12/19/23	48.18	.00	
American United Life Insur	121923	01-409.158	2024-Jan-life/disability ins coverage	12/19/23	43.75	.00	
American United Life Insur	121923	01-410.158	2024-Jan-life/disability ins coverage	12/19/23	882.00	.00	
American United Life Insur	121923	01-414.158	2024-Jan-life/disability ins coverage	12/19/23	179.68	.00	
American United Life Insur	121923	01-430.158	2024-Jan-life/disability ins coverage	12/19/23	862.46	.00	
American United Life Insur	121923	06-401.158	2024-Jan-life/disability ins coverage	12/19/23	7.23	.00	
American United Life Insur	121923	06-430.158	2024-Jan-life/disability ins coverage	12/19/23	12.05	.00	
American United Life Insur	121923	06-448.158	2024-Jan-life/disability ins coverage	12/19/23	182.16	.00	
American United Life Insur	121923	08-401.158	2024-Jan-life/disability ins coverage	12/19/23	7.23	.00	
American United Life Insur	121923	08-429.158	2024-Jan-life/disability ins coverage	12/19/23	182.16	.00	
American United Life Insur	121923	08-430.158	2024-Jan-life/disability ins coverage	12/19/23	12.05	.00	
American United Life Insur	121923	10-426.158	2024-Jan-life/disability ins coverage	12/19/23	19.83	.00	
Total American United Life Insurance Co:					2,482.71	.00	
Amici Jr, Louis							
Amici Jr, Louis	2023123101	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Amici Jr, Louis:					125.00	.00	
Ballek, Clinton							
Ballek, Clinton	2023123102	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Ballek, Clinton:					125.00	.00	
Billitier Electric Inc							
Billitier Electric Inc	M10999	01-409.373	Drill press	12/22/23	307.27	.00	
Total Billitier Electric Inc:					307.27	.00	
Biros Utilities Inc							
Biros Utilities Inc	179773	01-451.315	Concert at Franko Park - 9/9/23	09/06/23	125.00	.00	
Biros Utilities Inc	184587	01-451.315	Franko Park - 12/29/23-1/25/24	12/27/23	150.00	.00	
Biros Utilities Inc	184588	01-451.315	Laubach Park - 12/29/23-1/25/24	12/27/23	150.00	.00	
Total Biros Utilities Inc:					425.00	.00	
Bringenberg, Richard							
Bringenberg, Richard	2023123103	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Bringenberg, Richard:					125.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Budget Instant Print							
Budget Instant Print	20301	01-410.342	Business cards	12/28/23	1,200.00	.00	
Total Budget Instant Print:					1,200.00	.00	
Buss, Stephen							
Buss, Stephen	2023123104	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Buss, Stephen:					125.00	.00	
Charles Schwab & Co Inc							
Charles Schwab & Co Inc	20231227	01-402.160	DEFINED CONTRIBUTION FOR 2023	12/27/23	1,165.41	1,165.41	12/28/23
Charles Schwab & Co Inc	20231227	01-407.160	DEFINED CONTRIBUTION FOR 2023	12/27/23	7,780.77	7,780.77	12/28/23
Charles Schwab & Co Inc	20231227	01-410.160	DEFINED CONTRIBUTION FOR 2023	12/27/23	4,736.63	4,736.63	12/28/23
Charles Schwab & Co Inc	20231227	01-414.160	DEFINED CONTRIBUTION FOR 2023	12/27/23	12,002.82	12,002.82	12/28/23
Charles Schwab & Co Inc	20231227	01-430.160	DEFINED CONTRIBUTION 2023	12/27/23	48,605.03	48,605.03	12/28/23
Charles Schwab & Co Inc	20231227	06-448.160	DEFINED CONTRIBUTION 2023	12/27/23	3,765.47	3,765.47	12/28/23
Charles Schwab & Co Inc	20231227	08-429.160	DEFINED CONTRIBUTION 2023	12/27/23	3,765.47	3,765.47	12/28/23
Charles Schwab & Co Inc	20231227	01-430.160	DEFINED CONTRIBUTION 2023	12/27/23	4,240.00-	4,240.00-	12/28/23
Total Charles Schwab & Co Inc:					77,581.60	77,581.60	
Csaszar, Brian							
Csaszar, Brian	2023123105	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Csaszar, Brian:					125.00	.00	
Cunningham II, Thomas R							
Cunningham II, Thomas R	010424	01-415.149	EMC Deputy-Jan 2024	01/04/24	200.00	.00	
Total Cunningham II, Thomas R:					200.00	.00	
Davis, James							
Davis, James	010424	01-415.139	EMC Coordinator-Jan 2024	01/04/24	300.00	.00	
Total Davis, James:					300.00	.00	
DeFiore Jr, Richard							
DeFiore Jr, Richard	2023123106	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total DeFiore Jr, Richard:					125.00	.00	
Dickert, Ralph							
Dickert, Ralph	2023123107	01-364.900	2023 DITRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Dickert, Ralph:					125.00	.00	
Diesel Laptops							
Diesel Laptops	INV82699	06-448.319	Annual Renewal for Diesel Engine Diagnostic Tool Laptop	12/29/23	1,495.00	.00	
Diesel Laptops	INV82699	08-429.319	Annual Renewal for Diesel Engine Diagnostic Tool Laptop	12/29/23	1,495.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Diesel Laptops:					2,990.00	.00	
DiMatteo, Francesco							
DiMatteo, Francesco	2023123108	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total DiMatteo, Francesco:					125.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV1017884	01-410.251	#219-Battery	12/20/23	138.75	.00	
Eastern Auto Parts Wareho	3IV1018554	01-437.375	#22-Oil filter/fuel/water separator & #21-fuel/water separator	12/22/23	115.10	.00	
Eastern Auto Parts Wareho	3IV1018555	01-437.375	#21-Oil filter	12/02/23	17.91	.00	
Eastern Auto Parts Wareho	3IV1018562	01-437.375	#21-Oil filter	12/22/23	67.76	.00	
Eastern Auto Parts Wareho	3IV1019194	01-437.375	#22-Air filter	12/27/23	52.82	.00	
Total Eastern Auto Parts Warehouse:					392.34	.00	
Ecco Communications LLC							
Ecco Communications LLC	82415	01-410.251	#203-Install new Detective lights from crash (insurance claim)	12/29/23	5,207.00	.00	
Ecco Communications LLC	82468	01-410.251	#202-New video system installed	12/29/23	976.20	.00	
Total Ecco Communications LLC:					6,183.20	.00	
Fountain Hill, Borough of							
Fountain Hill, Borough of	FH 01/03/2024	08-429.536	4Q2023 sewer transmission & capital charge	01/03/24	750.00	.00	
Fountain Hill, Borough of	FH 01/03/2024	08-429.531	4Q2023 sewer transmission & capital charge	01/03/24	1,205.20	.00	
Total Fountain Hill, Borough of:					1,955.20	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	RSA060903-1	06-448.600	Rental for Compactor - Water main project	10/17/23	568.00	.00	
Total Groff Tractor & Equipment:					568.00	.00	
Hercik Jr, Robert F.							
Hercik Jr, Robert F.	2023123109	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Hercik Jr, Robert F.:					125.00	.00	
Humphrey's Hydraulic Service							
Humphrey's Hydraulic Serv	39470	01-437.375	#66-light strobe combo	12/19/23	175.93	.00	
Total Humphrey's Hydraulic Service:					175.93	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	0184943	01-408.318	Project#00329023.022-2023-Dec-Plan Review-1201A Garden Ave	01/02/24	300.00	.00	
Isett & Associates, Barry	0184944	01-408.318	Project#00329023.023-2023-Dec-Plan Review-1201B Garden Ave	01/02/24	300.00	.00	
Total Isett & Associates, Barry:					600.00	.00	
Johnson, Kevin							
Johnson, Kevin	122523	01-410.420	DVNA Membership Renewal	12/25/23	25.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Johnson, Kevin:					25.00	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	4544.0124	01-401.312	Dec 2023-Website updates	01/01/24	160.00	.00	
Total Kessler Freedman Inc.:					160.00	.00	
Kubat, Seth							
Kubat, Seth	2023123110	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Kubat, Seth:					125.00	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	40598	01-437.375	Wire/Rocker Switch-Tilt Trailer	12/20/23	16.06	.00	
Total Kutz Inc., E. M.:					16.06	.00	
Laible, Raymond							
Laible, Raymond	2023123111	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Laible, Raymond:					125.00	.00	
Lehigh Valley Humane Society							
Lehigh Valley Humane Soci	2274	01-410.317	1Q2024 animal control services	01/01/24	2,550.00	.00	
Total Lehigh Valley Humane Society:					2,550.00	.00	
Levan Machine & Truck Equipment							
Levan Machine & Truck Eq	187768	06-448.700	Spreader for #38 Flatbed	12/27/23	6,456.00	.00	
Levan Machine & Truck Eq	187768	08-429.700	Spreader for #38 Flatbed	12/27/23	6,456.00	.00	
Total Levan Machine & Truck Equipment:					12,912.00	.00	
Madle's Hardware							
Madle's Hardware	220305/1	08-429.240	Sump pump vrtcl 1/2hp	12/22/23	209.99	.00	
Madle's Hardware	220310/1	08-429.240	Pipe/tape/socket/adapter/primer	12/22/23	64.14	.00	
Madle's Hardware	220352/1	06-448.240	Duct tape	12/27/23	13.98	.00	
Madle's Hardware	220364/1	01-430.240	Shop Vac Filter	12/27/23	26.99	.00	
Madle's Hardware	220365/1	01-410.260	Mounting Hardware	12/27/23	15.27	.00	
Total Madle's Hardware:					330.37	.00	
Martinson, Karl							
Martinson, Karl	123123	01-430.192	2023-Clothing Allowance	12/31/23	160.01	.00	
Martinson, Karl	2023123112	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Martinson, Karl:					285.01	.00	
McKelley, Zachary							
McKelley, Zachary	2023123113	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total McKelley, Zachary:					125.00	.00	
Morris, Jay							
Morris, Jay	123123	01-430.192	2023 Clothing/Boot Allowance	12/31/23	198.93	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Morris, Jay	2023123114	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Morris, Jay:					323.93	.00	
MP Outfitters							
MP Outfitters	60102-5	01-410.238	Jacket/Patches-Laky	12/29/23	550.99	.00	
Total MP Outfitters:					550.99	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2324PRJ2110	01-401.162	2024-January-Worker's Compensation Insurance	12/15/23	63.90	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-402.162	2024-January-Worker's Compensation Insurance	12/15/23	46.00	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-407.162	2024-January-Worker's Compensation Insurance	12/15/23	23.00	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-409.162	2024-January-Worker's Compensation Insurance	12/15/23	381.00	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-410.162	2024-January-Worker's Compensation Insurance	12/15/23	9,450.00	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-411.162	2024-January-Worker's Compensation Insurance	12/15/23	17.00	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-414.162	2024-January-Worker's Compensation Insurance	12/15/23	49.00	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-430.162	2024-January-Worker's Compensation Insurance	12/15/23	5,912.70	.00	
MRM Trust Worker's Comp	2324PRJ2110	01-452.162	2024-January-Worker's Compensation Insurance	12/15/23	164.00	.00	
MRM Trust Worker's Comp	2324PRJ2110	06-401.162	2024-January-Worker's Compensation Insurance	12/15/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2110	06-430.162	2024-January-Worker's Compensation Insurance	12/15/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2110	06-448.162	2024-January-Worker's Compensation Insurance	12/15/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2110	08-401.162	2024-January-Worker's Compensation Insurance	12/15/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2110	08-429.162	2024-January-Worker's Compensation Insurance	12/15/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2110	08-430.162	2024-January-Worker's Compensation Insurance	12/15/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2110	10-426.162	2024-January-Worker's Compensation Insurance	12/15/23	84.40	.00	
Total MRM Trust Worker's Comp Fund:					18,552.86	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8246674	06-448.600	2A Stone for water main project	12/27/23	873.40	.00	
Total New Enterprise Stone & Lime Co Inc:					873.40	.00	
PA Chiefs of Police Association							
PA Chiefs of Police Associa	7229	01-410.375	Fingerprint machine	12/21/23	1,025.00	.00	
Total PA Chiefs of Police Association:					1,025.00	.00	
Palansky, Michael							
Palansky, Michael	122423	01-410.251	Reimb - light bulb for #205	12/24/23	33.91	.00	
Total Palansky, Michael:					33.91	.00	
Patriot Workwear							
Patriot Workwear	39263	01-410.260	Batons - new hires	10/26/23	267.00	.00	
Patriot Workwear	39768	01-410.238	Shirt/Pants/Lettering-Sabo & Whitehead	12/29/23	184.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Patriot Workwear:					451.00	.00	
PenTeleData							
PenTeleData	122423	01-401.320	Acct#3042745-Cable modem rental - Jan 2024	12/24/23	87.95	.00	
Total PenTeleData:					87.95	.00	
Peterson, Matthew							
Peterson, Matthew	2023123115	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Peterson, Matthew:					125.00	.00	
Piskel, Jonathan							
Piskel, Jonathan	2023123116	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Piskel, Jonathan:					125.00	.00	
PPL Electric Utilities-05340-01002							
PPL Electric Utilities-05340	121823	35-433.362	05340-01002	12/18/23	32.88	.00	
Total PPL Electric Utilities-05340-01002:					32.88	.00	
PPL Electric Utilities-10550-10002							
PPL Electric Utilities-10550	121923	01-451.361	10550-10002	12/19/23	31.90	.00	
Total PPL Electric Utilities-10550-10002:					31.90	.00	
PPL Electric Utilities-20380-10009							
PPL Electric Utilities-20380	122623	08-429.361	20380-10009	12/26/23	24.97	.00	
Total PPL Electric Utilities-20380-10009:					24.97	.00	
PPL Electric Utilities-21780-10003							
PPL Electric Utilities-21780	122623	08-429.361	21780-10003	12/26/23	33.49	.00	
Total PPL Electric Utilities-21780-10003:					33.49	.00	
PPL Electric Utilities-31590-08002							
PPL Electric Utilities-31590	122723	08-429.361	31590-08002	12/27/23	25.05	.00	
Total PPL Electric Utilities-31590-08002:					25.05	.00	
PPL Electric Utilities-33760-14008							
PPL Electric Utilities-33760	122023	08-429.361	33760-14008	12/20/23	26.33	.00	
Total PPL Electric Utilities-33760-14008:					26.33	.00	
PPL Electric Utilities-35530-02004							
PPL Electric Utilities-35530	121523	08-429.361	35530-02004	12/15/23	24.97	.00	
Total PPL Electric Utilities-35530-02004:					24.97	.00	
PPL Electric Utilities-39790-24008							
PPL Electric Utilities-39790	122923	08-429.361	39790-24008	12/29/23	395.45	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-39790-24008:					395.45	.00	
PPL Electric Utilities-49130-02001							
PPL Electric Utilities-49130	121523	35-433.362	49130-02001	12/15/23	34.73	.00	
Total PPL Electric Utilities-49130-02001:					34.73	.00	
PPL Electric Utilities-53875-61001							
PPL Electric Utilities-53875	121823	35-433.362	53875-61001	12/18/23	35.54	.00	
Total PPL Electric Utilities-53875-61001:					35.54	.00	
PPL Electric Utilities-64170-11008							
PPL Electric Utilities-64170	122123	08-429.361	64170-11008	12/21/23	25.11	.00	
Total PPL Electric Utilities-64170-11008:					25.11	.00	
PPL Electric Utilities-68051-53008							
PPL Electric Utilities-68051	121823	01-409.361	68051-53008	12/18/23	111.58	.00	
Total PPL Electric Utilities-68051-53008:					111.58	.00	
PPL Electric Utilities-70730-17005							
PPL Electric Utilities-70730	121523	01-409.361	70730-17005	12/15/23	896.53	.00	
Total PPL Electric Utilities-70730-17005:					896.53	.00	
PPL Electric Utilities-72390-08002							
PPL Electric Utilities-72390	122723	35-433.362	72390-08002	12/27/23	24.92	.00	
Total PPL Electric Utilities-72390-08002:					24.92	.00	
PPL Electric Utilities-82960-01000							
PPL Electric Utilities-82960	122023	08-429.361	82960-01000	12/20/23	25.05	.00	
Total PPL Electric Utilities-82960-01000:					25.05	.00	
PPL Electric Utilities-89989-11003							
PPL Electric Utilities-89989	122123	35-433.362	89989-11003	12/21/23	31.65	.00	
Total PPL Electric Utilities-89989-11003:					31.65	.00	
PPL Electric Utilities-92035-05005							
PPL Electric Utilities-92035	122723	01-451.361	92035-05005	12/27/23	24.73	.00	
Total PPL Electric Utilities-92035-05005:					24.73	.00	
PPL Electric Utilities-92051-48008							
PPL Electric Utilities-92051	121523	01-409.361	92051-48008	12/15/23	773.07	.00	
Total PPL Electric Utilities-92051-48008:					773.07	.00	
PPL Electric Utilities-93760-01007							
PPL Electric Utilities-93760	122023	01-451.361	93760-01007	12/20/23	32.13	.00	
Total PPL Electric Utilities-93760-01007:					32.13	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-95790-09009							
PPL Electric Utilities-95790	122723	35-433.362	95790-09009	12/27/23	24.92	.00	
Total PPL Electric Utilities-95790-09009:					24.92	.00	
PPL Electric Utilities-99940-01007							
PPL Electric Utilities-99940	121823	35-433.362	99940-01007	12/18/23	35.85	.00	
Total PPL Electric Utilities-99940-01007:					35.85	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	86477	01-401.343	Copies for Right-to-Know request	01/04/24	4.02	.00	
Total Print-O-Stat Inc.:					4.02	.00	
PSATS							
PSATS	INV-144930-J7P3	01-414.420	2024 PAAZO Membership-Rabold	12/01/23	125.00	.00	
PSATS	INV-144930-J7P3	01-414.420	2024 PAAZO Membership-Nicolo	12/01/23	125.00	.00	
Total PSATS:					250.00	.00	
ReadyRefresh by Nestle-0441704392							
ReadyRefresh by Nestle-0	13L0441704392	01-409.366	Franko Farm- Acct#0441704392	12/16/23	29.57	.00	
Total ReadyRefresh by Nestle-0441704392:					29.57	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	45958	01-437.375	Plug/Wire/Junction Box - Tilt Trailer	12/15/23	64.26	.00	
Ringo Hill Farms Eqpmnt C	45959	01-437.375	Chain for Tilt Trailer	12/15/23	14.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					78.26	.00	
Robbins, Matthew							
Robbins, Matthew	2023123117	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Robbins, Matthew:					125.00	.00	
Schmidt, Justin							
Schmidt, Justin	2023123118	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Schmidt, Justin:					125.00	.00	
Singles, Darrell							
Singles, Darrell	2023123119	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Singles, Darrell:					125.00	.00	
Smith, Christian							
Smith, Christian	2023123120	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Smith, Christian:					125.00	.00	
Soberick, Kevin J.							
Soberick, Kevin J.	010424	01-406.172	14 of 60 Health Rembursement	01/04/24	250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Soberick, Kevin J.:					250.00	.00	
Staples Advantage							
Staples Advantage	3555153063	01-401.240	Deskpad Calendar/Copy paper	12/20/23	65.70	.00	
Total Staples Advantage:					65.70	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	184160	01-486.353	2024-Government crime bond/faithful perfm of duty coverage	12/13/23	1,580.00	.00	
Stauffer Insurance, C. M.	184163	01-486.355	2024-Bond for Smarch (Treas)	12/13/23	1,166.00	.00	
Stauffer Insurance, C. M.	184254	01-486.355	2024-Bond for Bonaskiewich	12/15/23	3,446.00	.00	
Total Stauffer Insurance, C. M.:					6,192.00	.00	
Stout Jr, Dale							
Stout Jr, Dale	2023123121	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Stout Jr, Dale:					125.00	.00	
Suburban Propane-2022							
Suburban Propane-2022	122023	01-401.231	unleaded	12/20/23	29.06	.00	
Suburban Propane-2022	122023	01-410.231	unleaded	12/20/23	915.81	.00	
Suburban Propane-2022	122023	01-430.231	unleaded	12/20/23	267.84	.00	
Suburban Propane-2022	122023	06-448.231	unleaded	12/20/23	112.74	.00	
Suburban Propane-2022	122023	08-429.231	unleaded	12/20/23	112.74	.00	
Suburban Propane-2022	122023	03-413.231	unleaded	12/20/23	91.47	.00	
Suburban Propane-2022	122023	01-430.231	diesel	12/20/23	1,500.49	.00	
Suburban Propane-2022	122023	06-448.231	diesel	12/20/23	70.56	.00	
Suburban Propane-2022	122023	08-429.231	diesel	12/20/23	70.56	.00	
Suburban Propane-2022	122023	03-413.231	diesel	12/20/23	234.94	.00	
Total Suburban Propane-2022:					3,406.21	.00	
SWIF							
SWIF	1424	03-486.354	Worker's Comp Insurance for Volunteer fire companies	12/29/23	1,499.00	.00	
Total SWIF:					1,499.00	.00	
Times News							
Times News	IOO545466-12212	01-414.341	Ad: 01/03/2024-Planning Commission Meeting	12/28/23	386.89	.00	
Total Times News:					386.89	.00	
TransUnion Risk & Alternative Data Solut							
TransUnion Risk & Alternat	123123	01-410.420	Background Check Investigation Site Subscription-Dec 2023	01/01/24	76.80	.00	
Total TransUnion Risk & Alternative Data Solut:					76.80	.00	
UGI Utilities Inc.-0316							
UGI Utilities Inc.-0316	121823	01-409.230	411001980316	12/18/23	740.26	.00	
Total UGI Utilities Inc.-0316:					740.26	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
UGI Utilities Inc.-0555							
UGI Utilities Inc.-0555	121823	01-409.230	411001980555	12/18/23	2,243.87	.00	
Total UGI Utilities Inc.-0555:					2,243.87	.00	
UGI Utilities Inc.-6649							
UGI Utilities Inc.-6649	121823	03-411.320	411000866649-ESFD	12/18/23	1,192.96	.00	
Total UGI Utilities Inc.-6649:					1,192.96	.00	
UGI Utilities Inc.-9581							
UGI Utilities Inc.-9581	121823	01-409.230	411001979581	12/18/23	28.75	.00	
Total UGI Utilities Inc.-9581:					28.75	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	7069328	01-414.316	ZHB-12/13/23	12/22/23	300.00	.00	
Total Veritext Mid-Atlantic:					300.00	.00	
Walck, Tad							
Walck, Tad	2023123122	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Walck, Tad:					125.00	.00	
WEX Bank							
WEX Bank	94217954	08-429.231	Fuel Purchases	12/31/23	8.57	.00	
WEX Bank	94217954	06-448.231	Fuel Purchases	12/31/23	8.56	.00	
Total WEX Bank:					17.13	.00	
Wilson Products							
Wilson Products	03181199	01-437.251	Acetylene	12/31/23	12.00	.00	
Total Wilson Products:					12.00	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	INV153508	01-411.238	Rechargeable flashlight (backorder)-Hart	12/06/22	29.00	.00	
Witmer Public Safety Grou	INV3484	01-411.238	Pants (Backorder)-Hart	03/08/22	31.00	.00	
Witmer Public Safety Grou	INV382775	01-410.242	Firearm supplies-Ziegler	12/19/23	1,346.16	.00	
Witmer Public Safety Grou	INV386323	01-411.238	Pants-Grow	12/22/23	42.00	.00	
Total Witmer Public Safety Group:					1,448.16	.00	
Ziegler, Curtis							
Ziegler, Curtis	123123	01-410.238	Reimb - Duffle Bags	12/31/23	136.68	.00	
Total Ziegler, Curtis:					136.68	.00	
Zrinski, Cody							
Zrinski, Cody	2023123123	01-364.900	2023 DISTRIBUTION OF SCRAP METAL PROCEEDS	12/31/23	125.00	.00	
Total Zrinski, Cody:					125.00	.00	
Zulic, Brian							
Zulic, Brian	122823	01-410.238	Reimb - Pants/Bag/Shirts	12/28/23	551.87	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Zulic, Brian:					551.87	.00	
Grand Totals:					157,840.71	77,581.60	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					123,555.08	70,050.66	
Fire Fund							
Total Fire Fund:					3,018.37	.00	
Water Fund							
Total Water Fund:					14,746.08	3,765.47	
Sewer Fund							
Total Sewer Fund:					16,196.46	3,765.47	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					104.23	.00	
Highway Aid Fund							
Total Highway Aid Fund:					220.49	.00	
Grand Totals:					157,840.71	77,581.60	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 14, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director – EXCUSED
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will take place after the approval of the minutes to discuss a legal matter.

APPROVAL OF THE FINANCIAL REPORT LIST OF BILLS PAYABLE

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending October 31, 2023, and the List of Bills Payable for the period 11/18/23-12/8/23, broken down as follows:

\$113,319.58 = GENERAL
\$17,249.29 = FIRE
\$43,000.24 = LIBRARY
\$500,413.46 = WATER
\$94,961.78 = SEWER
\$152,711.65 = REFUSE & RECYCLING
\$12,793.07 = HIGHWAY AID
\$413,695.80 = CAPITAL GENERAL
\$29,922.07 = CAPITAL FIRE
\$1,378,066.94 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

November 21, 2023

Commissioner Brinton declared the Minutes from November 21, 2023 accepted as presented.

*The Board convened into an Executive Session regarding a legal matter.

*The Board reconvened at 7:21 p.m.

NEW BUSINESS

MOTIONS

Motion Accepting a Time Extension to April 7, 2024 for the Land Development Plan at 1350 E Susquehanna Street.

Mr. Wojciechowski stated that this is for Walnut Grove Apartments, and the developer needs to revise their plans to address the Township's stormwater management concerns.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to accept a Time Extension to April 7, 2024 at 1350 E. Susquehanna Street.

The Board voted: 5 Ayes; 0 Nays

Motion Approving Payments #3 (\$4,179.60) and #4/Final (\$6,283.90) to Billitier Electric, Inc. for the Cardinal Drive Pump Station Generator Replacement Project in the total amount of \$10,463.50.

Mr. Levernier explained that this project was budgeted last year, but it took a long time to receive the generator. He noted that everything is installed and working properly.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve Payments #3 (\$4,179.60) and #4/Final (\$6,283.90) to Billitier Electric, Inc. for the Cardinal Drive Pump Station Generator Replacement Project in the total amount of \$10,463.50.

The Board voted: 5 Ayes; 0 Nays

Motion Accepting Kenneth Wied's Resignation from the Salisbury Township Civil Service Commission effective 01/01/2024.

The Board thanked Mr. Wied for his years of service.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to accept Kenneth Wied's resignation from the Salisbury Township Civil Service Commission effective 01/01/2024.

The Board voted: 5 Ayes; 0 Nays

Motion Authorizing Execution of Hold Harmless Agreement regarding the property located at 1801 Box Elder Road.

Attorney Ulrich stated that this agreement between the property owner and the Township is needed because the property owner has applied to erect a fence on their property, but the Township has an easement in the area due to a main sewer line that runs through the property. He explained that the agreement will allow the Township to access the property to work on the sewer line, if needed. In addition, if the property owner would damage the sewer line, they would have to pay for the repair.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to authorize the execution of a Hold Harmless Agreement regarding the property located at 1801 Box Elder Road.

The Board voted: 5 Ayes; 0 Nays

Motion Approving Non-Uniformed Contribution (DC) Pension Plan Funding for Year 2023.

Ms. Bonaskiewich explained that there is no dollar amount set at this time because with the Defined Contribution Pension Plan, the Township contributes eight percent (8%) of the annual wages of the employees in that plan. She stated that the amount will be unknown until the last payroll of the year, so the Board has to authorize funding it, and then the Board will ratify the amount at the first meeting in January.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve the Non-Uniformed Contribution (DC) Pension Plan Funding for Year 2023.

The Board voted: 5 Ayes; 0 Nays

Motion Awarding Municipal Solid Waste (MSW) and Recycling Contract.

Attorney Ulrich commented that a bid opening took place on November 20, and after the bids were reviewed, it was determined that the lowest bidder in price was LMR Disposal, and the second lowest bidder was Whitetail Disposal. He stated that the Board can make a decision based upon that, but he noted that LMR did not meet the requirements of the bid.

Mr. Rob Contrelle, CEO of LMR Disposal, inquired how their bid was deficient. Attorney Ulrich stated that it appears that they did not have five years of service with a municipality over 4,000 people, which was a requirement of the contract. Mr. Contrelle agreed with the statement.

An audience member questioned comparing service records as a means to award the contract. Attorney Ulrich stated that the Township cannot choose somebody that does not meet the threshold.

Mr. Contrelle stated that they serve municipalities who require a performance bond and stated that he would obtain one for the Township as well.

Mr. Paul Brady, President and CEO of Whitetail Disposal, stated that through Whitetail, the Township would be serviced in a hybrid way, and while it is challenging, they have immediate experience with that situation between Upper Macungie and Emmaus.

Commissioner Patnaik inquired if the price of the containers is included in the monthly fee. Ms. Bonaskiewich stated that the Township pays separately for any roll-off containers needed, and the price point stays the same for residents no matter the price of the containers.

Ms. Bonaskiewich explained that the Township is changing collection methods by having an automated service to the extent that the hauler determines. She stated that the Township will also be changing to once-a-week collection with bulk collection still available. Ms. Bonaskiewich noted that the electronic/hazardous waste collection will be eliminated.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to award the Municipal Solid Waste (MSW) and Recycling contract to Whitetail Disposal.

The Board voted: 5 Ayes; 0 Nays

RESOLUTIONS

Resolution Increasing Refuse Rate effective 01/01/2024.

Ms. Bonaskiewich stated that because of the way the bid prices came over the course of the three-year contract, the Board can either opt to set the refuse rate at an average rate over the three years at \$108 per residence, or the Board could increase each year starting at \$105 for year one, \$108 for year two, and \$111 for year three.

It was the consensus of the Board to increase the refuse rate to \$108 per quarter, per unit over the next three years rather than increasing the rate each year.

Ms. Bonaskiewich added that while the rates are going up, there are many surrounding municipalities who fared much worse with their new contracts.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 12-2023-1796, increasing the refuse rate to \$108 per quarter effective 01/01/2024.

The Board voted: 5 Ayes; 0 Nays

Resolution Increasing Water and Sewer Rates effective 01/01/2024.

Ms. Bonaskiewich stated that the Township has been experiencing an increase in water and sewer rates imposed on the Township by the Allentown sewer system and Lehigh County Authority. In addition, the Township will continue to try and bolster capital reserves in both of those funds so that the Department of Public Works is able to do more in-house work. She noted that the water rate will be \$0.0087 per gallon (essentially equivalent to \$8.70 per thousand gallons) and the sewer will be \$83 per quarter.

Ms. Bonaskiewich clarified that the new water and sewer rate will be reflected in the April bill as they are billed in arrears.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Resolution No. 12-2023-1797, increasing water and sewer rates effective 01/01/2024.

The Board voted: 5 Ayes; 0 Nays

Resolution Setting the Police Pension Plan Employee Contribution Rate for Year 2024.

Ms. Bonaskiewich explained that a Resolution is required annually to set the contribution rates for members of the Police Pension Plan for the upcoming year. The Police Pension Plan contribution rate for the year 2024 will remain at 3.04% as per their most recent Collective Bargaining Agreement (01/01/2021-12/31/2024), ratified by way of binding arbitration.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 12-2023-1798, setting the Police Pension Plan Employee Contribution Rate for Year 2024.

The Board voted: 5 Ayes; 0 Nays

ORDINANCES

Ordinance Amending Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2024.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to adopt Ordinance No. 12-2023-665, Amending Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2024.

The Board voted: 5 Ayes; 0 Nays

Public Comment regarding 2024 Budget Approval and Ordinance Setting/Reaffirming Tax Rates for Year 2024 and Approving 2024 Budget Appropriations.

Ms. Jackie Straley of 3110 Dogwood Lane questioned what changed in the budget to require a tax increase. Ms. Bonaskiewich explained that while the general fund tax millage also increased, the largest portion of the tax increase is primarily attributable to the fire fund. She noted that the Township needed to increase the general fund tax as well due to having a fully-staffed Public Works and Police Departments.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Ordinance No. 12-2023-666, Setting/Reaffirming Tax Rates for Year 2024 and Approving 2024 Budget Appropriations.

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Chief Sabo stated that the three new officers who were hired in July have completed the field training program and are in service on their own. He stated that the 2024 schedule goes into effect on January 7, and there will be an extra officer available for 24-hour coverage.

Mr. Levernier stated that leaf collection will be completed by early next week. He also noted that the Department of Public Works will be picking up Christmas trees every Tuesday in January.

Ms. Bonaskiewich noted that the 2024 Township calendars are ready for mailing and should go out by December 22.

Ms. Bonaskiewich stated that LCA is offering tours of the Klines Island Sewage Wastewater Treatment Plant and noted that the Commissioners are welcomed to attend.

Commissioner Lipkin thanked Mr. Wied for his service on the Civil Service Commission. She also thanked Mr. Contrelle from LMR Disposal for submitting his bid.

Mr. Contrelle questioned if the Board had to reject his company's bid. Attorney Ulrich noted that in this case, the bid can be awarded to the lowest responsible bidder. Mr. Contrelle argued that his company was the lowest responsible bidder as he has 30,000 residential customers and is right on the cusp of servicing a municipality greater than 4,000 homes. He also believes that the Board's decision to award the bid to Whitetail will cost the Township an additional \$500,000.

A discussion ensued regarding the language in the bid specs.

The Board thanked the Department of Public Works for their efforts with leaf collection.

An audience member asked if the error in words on the bid specs is costing the Township more money. Attorney Ulrich stated that there was no error in the language.

Ms. Bonaskiewich clarified that it is a three-year contract with an option to extend an additional two years. She stated that at the end of the three years, the Township can determine to go out for bid again. Ms. Bonaskiewich explained that the cost difference over the first three years between the companies is slightly over \$200,000. If the Township opts to extend the contract another two years, then the cost difference is around \$500,000.

Attorney Ulrich clarified that the bid specs stated that a company must have experience servicing a certain number of people over a certain period of time, and Mr. Contrelle admitted that he does not meet that criterion. He noted that the Township could have ignored its own specs and awarded the bid to LMR, but that could potentially have legal implications if Whitetail argues that they were the lowest responsible bidder. It was his recommendation to follow the legally safe option.

Commissioner Karol thanked the various citizens in the audience for attending the meeting.

Commissioner Patnaik commented that the Township's Christmas tree at Franko Park is lit and encouraged people to take a look at it.

Ms. Janet Keim of 11 W Pine Street expressed concerns about increasing the steep slope zoning ordinance to 12%.

Ms. Keim also thanked Mr. Charlie Beck for his years of service on the Planning Commission and questioned if anyone on the Board had requested him to retire.

Mr. Tom Williams of City Line Construction at 2851 S. Pike Avenue asserted that he has made complaints to DEP, EPA and to the Township about various items on the property at 2937 S. Pike Avenue, which the Township now owns. He questioned how the Township could have received an accurate appraisal of the property if an environmental study was not done. He alleged that the underground oil and gas tanks are in violation of the DEP. He also claimed that the stone the Township recently had delivered to the property is washing downstream and filling the drainage pipe, which then floods neighboring properties.

Mr. Williams inquired if the Township has found the certifications to close out the underground gas cans that he claimed are leaking. Mr. Levernier stated that as far as he is aware, there is nothing wrong with the fuel tanks. He stated that the Township's permit for the tanks is approved and he is in possession of it from the DEP.

Mr. Nicolo stated that the Township installed three, 18" silt socks to aid with the water run-off. Mr. Williams claimed that they are installed incorrectly and questioned if the Township has a DEP plan for the silt socks. Mr. Wojciechowski stated that putting a silt sock on an existing facility to divert water does not require a permit. Mr. Nicolo stated that we are in the process of designing stormwater facilities for the entire property.

Mr. Williams asked if the Township's salt is stored properly. Mr. Levernier responded that yes, it is on a paved surface, tarped and a silt sock was added it as well.

Mr. Williams inquired if the surrounding property owners must test their own water to check for pollutants in the water. Mr. Nicolo and Attorney Ulrich stated that if property owners would like their water tested, they must do it themselves.

Mr. Jerry Royer provided the Board with an update on the construction of the new station for Western Salisbury Fire Department.

An inquiry was made as to why Mr. Charles Beck was retiring from the Planning Commission. A discussion ensued, and it was explained that Mr. Beck had agreed that he did not want to be reappointed. If he decided to change his mind and would like to continue to serve, he would need to reapply. Commissioner Karol stated that three applications were received, and he can appoint a resident from any of those applications as it is his Ward to decide.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Karol seconded the motion. The time was 9:05 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on December 14, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 01-2024-1810

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE/TRADE OF VEHICLES AND OTHER EQUIPMENT IDENTIFIED HEREIN BY MEANS OF MUNICIBID OR TRADE-IN PURSUANT TO COSTARS PURCHASES FOR NEW VEHICLES, OR BY PUBLIC BID OR AUCTION CONSISTENT WITH THE REQUIREMENTS OF THE FIRST-CLASS TOWNSHIP CODE AND THE TOWNSHIP CODE OF ORDINANCES

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same, and it is hereby ordained by the authority of the same as follows:

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and the Township passes a resolution to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

PROPERTY TO BE SOLD/TRADED

1. *8.5' buyers snow plow*
2. *14' dump body*
3. *12 cast-iron radiators*
4. *1987 Ford dump truck (old McAuliffe truck)*
5. *3 little wonder leaf blowers*
6. *Bearcat weed trimmer*

and

WHEREAS, the Township desires to sell same and receive value by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Code of Ordinances; and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Salisbury by Resolution confirms its authorization to permit the Township Administration (Township Manager and Director of Finance) to sell/trade the personal property as identified above in part or in whole in such manner and at such time as the Township Administration determines appropriate by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Ordinances.

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 11th day of January, 2024.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
January 11, 2024
7:30 p.m.
(approximate time)

Topics of discussion:

- **Review and Discuss 2024 Fee Schedule draft**