

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 8, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss a legal matter.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Kerry Rabold, Planning & Zoning Officer
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded

everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the unaudited Financial Report from the period ending November 30, 2023 and the List of Bills Payable for the period 1/20/24-2/2/24, broken down as follows:

\$117,545.49 = GENERAL
\$51,581.59 = FIRE
\$0 = LIBRARY
\$46,219.89 = WATER
\$64,762.72 = SEWER
\$1,670.83 = REFUSE & RECYCLING
\$12,026.03 = HIGHWAY AID
\$80,178.60 = CAPITAL GENERAL
\$373,985.15 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

January 25, 2024

Commissioner Brinton declared the Minutes from January 25, 2024 accepted as presented.

NEW BUSINESS

Mr. Sandy Nicolo recognized Ms. Kerry Rabold for her successful completion of the Association of State Floodplain Managers (ASFPM) Certification Exam to become an ASFPM Certified Floodplain Manger (CFM). He noted that this issue impacts insurance coverage for residents who live in a floodplain, and the Township must maintain certain standards as well as certifications. Ms. Rabold spent a week in Maryland at a FEMA training facility and passed the very difficult test to become an ASFPM CFM.

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion Appointing 5th Ward Representative to Recreation Advisory Committee (RAC).

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to appoint Mr. Kyle Moye as the 5th Ward representative to the Recreation Advisory Committee to fill an unexpired 5-year term through 01/01/2027.

The Board voted: 5 Ayes; 0 Nays

Motion Appointing 5th Ward Representative to Environmental Advisory Committee (EAC).

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to appoint Mr. Ed Olearczyk as the 5th Ward representative to the Environmental Advisory Committee (EAC) with a term expiration of 01/01/2027.

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Chief Sabo stated that the Police Department was recently subjected to an on-site audit for CJIS, LEGIS and JNET, which are for security clearances, and they were found to be in 100% compliance.

The Board congratulated Ms. Rabold on her floodplain certification and thanked her for her continued efforts.

Commissioner Karol commented that he is in favor of not only using the new trash and recycling bins, but also seeing them around the neighborhood instead of loose trash bags.

Ms. Bonaskiewich noted that some residents have asked to be able to leave their trash and recycling bins at the curb because they are too cumbersome to move. She stated that the Township has given some leniency to allow residents to leave their bins curbside, which is not what the current Ordinance articulates. Ms. Bonaskiewich commented that the Ordinance will be revised to allow more flexibility.

Commissioner Patnaik brought forth concerns about the deer population in the Lehigh Parkway area. Commissioner Lipkin stated that residents can contact the PA Fish & Boat Commission, who will likely put them in touch with an agency that will hunt the deer by archery if all the neighbors are in agreement.

Ms. Bonaskiewich commented that the Township explored this issue a few years ago, and she had contacted the City of Allentown at that time because the deer's primary home is the Parkway, but they had no desire to participate in any kind of population control.

Commissioner Patnaik stated that he attended a PSATC meeting in Pittsburgh and noted that there is now an online portal available to municipal officials that allow them to engage with other municipalities state-wide.

Commissioner Patnaik commented that while trash complaints have gone down, residents have started to give feedback with respect to the Township's Ordinance that does not permit residents

to leave the trash and recycling bins curbside, which is leading to residents requesting clarification on the rules.

Mr. Phillip Bernard of 1148 Flexer Avenue noted that he likes the new trash and recycling bins and inquired how to get rid of their old ones.

Mr. Bernard also expressed concerns about speeding on Flexer Avenue. Chief Sabo stated that the Police Department moves its sign board around the Township, and he will have it placed in that area. He also noted that the section in which Mr. Bernard is referencing does not have the 200-foot distance needed to do speed timing. Chief Sabo stated that he will add it to the rotation list of streets that the traffic officer can target, but noted that they still cannot use radar. Commissioner Karol suggested residents should reach out to their state representatives and ask for the radar bill to be passed. He noted that Pennsylvania is the only state in the nation that does not have a radar bill for local police.

Mr. Douglas Marsh of 1031 Graham Street commended Whitetail Disposal for their service, but expressed concerns about the large trash and recycling bins due the steep hills and long driveways in his neighborhood. He provided the Board with pictures and specs of different sizes of trash bins and suggested the Township look into that option.

Commissioner Karol thanked Mr. Marsh for his positive feedback as well as coming to the Board with a problem and a potential solution. Mr. Nicolo stated that the Township is revising the Ordinance to give acceptance to residents who have long driveways so that the bins can stay curbside.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Karol seconded the motion. The time was 7:45 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on February 8, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL