

**RESOLUTION NO. 05-2023-1783**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008, AS AMENDED ON MARCH 28, 2019, AND ALL SUBSEQUENT AMENDMENTS**

**WHEREAS**, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

**WHEREAS**, the Municipal Records Manual was approved by said committee on December 16, 2008 (last amended on March 28, 2019); and,

**WHEREAS**, the Township of Salisbury desires to dispose of records according to statutory requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, last amended on March 28, 2019, and including any and all subsequent amendments by the Local Government Records Committee.

**APPROVED AND ADOPTED** this 25<sup>th</sup> day of May, 2023 at a regular public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)



Debra J. Brinton  
President, Board of Commissioners

ATTESTED:

  
Township Secretary