

RESOLUTION NO. 01-2023-1773

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING A PRIMARY SEWAGE ENFORCEMENT OFFICER AND ALTERNATE SEWAGE ENFORCEMENT OFFICERS FOR THE TOWNSHIP FOR CALENDAR YEAR 2023.

WHEREAS, the Board of Commissioners desires to appoint Scott Beiber (02047) of Lehigh Soils and Wetlands, 6071 St. Peters Road, Emmaus, PA 18049 as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Ian Farrell (04114) of Lehigh Soils and Wetlands; Christopher A. Taylor (03138), Luke E. Eggert (04090), James P. Haklar (04081) and Jacob A. Schray (03134) of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017-8944 for the Township of Salisbury.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same to appoint Mr. Scott Beiber (02047) of Lehigh Soils and Wetlands as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Ian Farrell (04114) of Lehigh Soils and Wetlands; Christopher A. Taylor (03138), Luke E. Eggert (04090), James P. Haklar (04081) and Jacob A. Schray (03134) of Hanover Engineering Associates; all terms to expire on January 1, 2024 or upon any such prior date at the discretion of the Board of Commissioners to terminate said services;.

BE IT FURTHER RESOLVED that the aforesaid Sewage Enforcement Officers shall be paid compensation on an hourly basis as outlined in their respective Fee Schedules attached hereto or upon such other basis as may be mutually agreed upon between the Township Sewage Enforcement Officer(s) and the Board of Commissioners for all work performed, as assigned by the Township.

BE IT FURTHER RESOLVED that the fee schedule applies to new and repair/replacement sewage systems. The Sewage Enforcement Officer(s) is authorized to

perform soil testing for sewage planning purposes and to sign the false swearing statement in the planning module. The Sewage Enforcement Officer(s) is authorized to collect all related fees and shall submit such fees to the Township on a regular basis. The Township shall remit such fees to the Sewage Enforcement Officer(s) as payment for services rendered, except for the \$50.00 administration fee. The Sewage Enforcement Officer(s) shall provide the Township with a project summary upon completion of each project or furnish the Board of Commissioners and Township Manager with reports, information or estimates of any Township sewage enforcement work and/or respond to questions by any of them in their official capacity.

APPROVED AND ADOPTED this 26th day of January, 2023 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)



President, Board of Commissioners

ATTESTED:



Township Secretary

Requested fee changes for 2023

SEWAGE ENFORCEMENT OFFICER-CHECK LIST SUBMITTAL FORM FOR ON-LOT SEWAGE SYSTEM TESTING AND PERMITTING SALISBURY TOWNSHIP

DATE: _____

PROPERTY OWNER: _____

ADDRESS: _____

APPLICANT: _____

DEP PERMIT #: _____

SERVICE	FEE	# OR AMT	TOTAL
Evaluate soil probes, max. 3 per lot	\$300.00		
Additional soil probes - beyond 3	\$50.00 each		
Perform six hole perc test	\$600.00		
Perc test observed by SEO	\$250.00		
Permit application & closeout, complete system	\$200.00		
Permit application & closeout, new tank or repair	\$100.00		
Design review, issue permit, complete system	\$150.00		
Design review, issue permit, new tank or repair	\$50.00		
Design review spray and drip systems	\$200.00		
Two inspections, mound systems	\$300.00		
One inspection, in ground systems & tanks	\$150.00		
Each additional inspection required	\$150.00 each		
Site Consultation	\$80.00 per hour		
Verify prior soil testing	\$150.00 per test		
Other duties - meetings, planning module review	\$80.00 per hour		
Well isolation distance exemption request review waiver	\$80.00 per hour		
Complaint investigation & enforcement actions	\$80.00 per hour		
TOTAL			

400.
200.
200.

TOTAL CHECK AMOUNT _____ CHECK# _____

(MUST MATCH AMOUNTS CHECKED AND TOTAL)



HanoverEngineering

252 Brodhead Road • Suite 100 • Bethlehem, PA 18017-8944
Phone: 610.691.5644 • Fax: 610.691.6968 • HanoverEng.com

January 17, 2023

Ms. Cathy Bonaskiewich, Manager
Salisbury Township Municipal Building
2900 South Pike Avenue
Allentown, PA 18103

RE: Alternate Engineer and
Alternate Sewage Enforcement Officer
Reappointment for 2023
Salisbury Township, Lehigh County

Dear Ms. Bonaskiewich:

We sincerely thank the Board of Commissioners for considering the appointment of Hanover Engineering as the Alternate Engineer and Alternate Sewage Enforcement Officer for Salisbury Township in 2023.

Enclosed please find one (1) copy of our 2023 Professional Fee Schedule for your reference.

The Department of Environmental Protection requires appointment of named Sewage Enforcement Officers with their Certification Number at the beginning of each year. The record of your named Sewage Enforcement Officers, as officially approved by the Township, must be transmitted to the Department of Environmental Protection after approval. The appointment of more than one Officer from Hanover Engineering will ensure coverage and flexibility for any tasks we may need to assist with during the upcoming year. We request the following Officers be included:

Christopher A. Taylor – 03138
James P. Haklar – 04081

Jacob A. Schray – 03134
Luke E. Eggert – 04090

Thank you sincerely for the Township's consideration of these reappointments. Please contact me if you have any questions regarding the above-referenced information.

Respectfully,

HANOVER ENGINEERING

Jill Lipovsky Smith, PE
Vice President, COO

jls:sas

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Enclosure(s)

HANOVER ENGINEERING ASSOCIATES, INC
2023 MUNICIPAL PROFESSIONAL FEE SCHEDULE

<u>DESCRIPTION</u>	<u>HOURLY RATE</u>
<u>ENGINEER</u>	
Senior Engineer	\$ 126.50
Registered	120.00
Graduate Engineer (Nonregistered)	104.00
<u>CERTIFIED PLANNER</u>	120.00
<u>REGISTERED GEOLOGIST / SENIOR SCIENTIST</u>	120.00
<u>REGISTERED LANDSCAPE ARCHITECT</u>	120.00
<u>TRAFFIC SPECIALIST</u>	120.00
<u>REGISTERED SURVEYOR</u>	113.00
<u>SENIOR PROJECT MANAGER</u>	121.00
<u>ENVIRONMENTAL</u>	
Environmental Specialist	106.00
Environmental Technician	93.00
<u>GIS (GEOGRAPHIC INFORMATION SYSTEMS) WORK</u>	
GIS Specialist	98.50
GIS Technician	83.00
<u>DESIGN / DRAFTING / TECHNICAL WORK</u>	
Senior Designer/Senior Technician	103.50
Design/Calculations/Technician	92.50
Draftsperson 1 (CAD Drafting)	82.50
Draftsperson 3/Technician 3	61.00
<u>GROUND PENETRATING RADAR / GLOBAL POSITIONING SERVICE FIELD PERSON</u>	118.00
<u>ZONING OFFICER / CODES ENFORCEMENT</u>	96.50
<u>SURVEY CREW</u>	
One-Person Field Crew	106.00
Two-Person Survey Crew (2 @ \$81.00 each)	162.00
Three-Person Survey Crew (3 @ \$68.00 each)	204.00
One-Person Crew w/Survey Equipment	135.00
3D Scanning w/One-Person Crew	200.00
<u>CONSTRUCTION OBSERVER / SEWAGE OFFICER</u>	
Highway, Heavy, Commercial, or Residential Construction	85.00
Highway, Heavy, Commercial, or Residential Construction (Senior)	91.50
Certified Sewage Enforcement Officer	83.50
Onlot Sewer Percolation Test (Pass or Fail)	Lump Sum 485.00
Observe Percolation Test	Lump Sum 408.00
<u>SECRETARIAL / WORD PROCESSOR</u>	46.00

- Travel to and from the job site is chargeable time, with project mileage charged at current IRS rate for region.
- Overtime is charged at 1.5 times base rate.
- Ordinary overhead expenses are included in the above rates.
- Extraordinary expenses required specifically for a particular project will be billed at direct cost plus 5%. Examples of these expenses include special consultants, soil borings costs or testing laboratory charges. All such additional expenses are to be specifically approved by the client prior to their use.
- A special rate of \$200.00 per hour is established for formal hearings and court appearances as an expert witness for a Professional Engineer, Geologist, Surveyor, or other professional.
- Cost for plan copies is \$0.55 per square foot (black & white); \$2.00 per square foot (color).
- Cost for Mylars is \$1.65 per square foot (black & white); \$6.00 per square foot (color).
- Cost for photocopies is \$0.25 per page (black & white); \$0.55 per page (color).
- Field equipment usage will be charged as follows: Sewage Flow Meter - \$15.00/day, Traffic Counter - \$58.00/day, GPS Locator - \$25.00/day, RTKGPS - \$220.00/day, SUB-RTKGPS - \$55.00/day.
- Push Camera - \$12.50/hour for Televising; \$17.00/hour for Televising and Locating Services.