

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—December 8, 2022
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 11/19/2 – 12/2/22*

5. Approval of the Minutes –*November 22, 2022*

6. New Business

A. ORDINANCES

1. Public Comment regarding 2023 Budget Approval and Ordinance Setting & Reaffirming Tax Rates for Year 2023 & Approving 2023 Budget Appropriations
2. Ordinance Amending Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2023
3. Ordinance Amending General Parking Regulations to Add a Handicapped Space on 33rd Street SW

B. RESOLUTIONS

1. Resolution Setting the Police Pension Plan Employee Contribution Rate for Year 2023
2. Resolution Increasing Water and Sewer Rates effective 01/01/23
3. Resolution Approving Southbury Park Subdivision Plan Revision
4. Resolution Approving Taco Bell Land Development Plan at 3380 Lehigh St.
5. Resolution Appointing Township Solicitor for Year 2023
6. Resolution Appointing Township Engineer for Year 2023
7. Resolution Authorizing the Township Manager & Assistant Manager to Execute PA Small Water & Sewer Grant Documents & Agreements and to Pledge a Fifteen Percent Match Commitment from Township Funds for Louise Lane and Louise Court Watermain Replacement Project

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B. RESOLUTIONS (CONTINUED)

8. Resolution Authorizing the Township Manager & Assistant Manager to Execute H2O PA Grant Documents & Agreements and to Pledge a Fifty Percent Match Commitment from Township Funds for Sewer Dig Repairs/Manhole Rehabilitation Project

C. MOTIONS

1. Motion to Approve Non-Uniformed Defined Contribution (DC) Pension Plan Funding for Year 2022

D. BOARDS & COMMISSIONS APPOINTMENTS

1. Planning Commission
2. Zoning Hearing Board
3. Vacancy Board

7. **Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
8. **Adjournment**

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
All Traffic Solutions							
All Traffic Solutions	034319	01-410.375	Traffic Equip Svc Renewal - 2022	10/03/22	1,500.00	.00	
Total All Traffic Solutions:					1,500.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	6478	01-437.375	#42-Inspection	11/10/22	89.00	.00	
Total Allentown Equipment Corp:					89.00	.00	
American United Life Insurance Co							
American United Life Insur	111722	01-401.158	2022-Dec-life/disability ins coverage	11/17/22	83.17	.00	
American United Life Insur	111722	01-402.158	2022-Dec-life/disability ins coverage	11/17/22	96.36	.00	
American United Life Insur	111722	01-407.158	2022-Dec-life/disability ins coverage	11/17/22	48.18	.00	
American United Life Insur	111722	01-409.158	2022-Dec-life/disability ins coverage	11/17/22	42.59	.00	
American United Life Insur	111722	01-410.158	2022-Dec-life/disability ins coverage	11/17/22	792.33	.00	
American United Life Insur	111722	01-414.158	2022-Dec-life/disability ins coverage	11/17/22	175.63	.00	
American United Life Insur	111722	01-430.158	2022-Dec-life/disability ins coverage	11/17/22	829.06	.00	
American United Life Insur	111722	06-401.158	2022-Dec-life/disability ins coverage	11/17/22	9.64	.00	
American United Life Insur	111722	06-430.158	2022-Dec-life/disability ins coverage	11/17/22	14.45	.00	
American United Life Insur	111722	06-448.158	2022-Dec-life/disability ins coverage	11/17/22	169.94	.00	
American United Life Insur	111722	08-401.158	2022-Dec-life/disability ins coverage	11/17/22	9.64	.00	
American United Life Insur	111722	08-429.158	2022-Dec-life/disability ins coverage	11/17/22	169.94	.00	
American United Life Insur	111722	08-430.158	2022-Dec-life/disability ins coverage	11/17/22	14.45	.00	
American United Life Insur	111722	10-426.158	2022-Dec-life/disability ins coverage	11/17/22	24.27	.00	
Total American United Life Insurance Co:					2,479.65	.00	
Bethlehem-010652-01, City of							
Bethlehem-010652-01, City	112522	06-448.363	Acct# 010652-01-Fountain-8/18/22 thru 11/14/22	11/25/22	24.75	.00	
Total Bethlehem-010652-01, City of:					24.75	.00	
Billitier Electric Inc							
Billitier Electric Inc	M10173	01-409.373	Police surge protection installation	11/15/22	837.12	.00	
Total Billitier Electric Inc:					837.12	.00	
Bringenberg, Richard							
Bringenberg, Richard	111822	06-448.260	Reimb-Rigid tri-pod pipe vise	11/18/22	50.00	.00	
Total Bringenberg, Richard:					50.00	.00	
DiMatteo, Francesco							
DiMatteo, Francesco	113022	01-430.192	2022-Clothing Allowance	11/30/22	316.21	.00	
Total DiMatteo, Francesco:					316.21	.00	
Dimmich Law Office, Jeffrey R							
Dimmich Law Office, Jeffre	621005	01-406.314	Civil Service-General File-11/17/22	11/17/22	2,671.50	.00	
Total Dimmich Law Office, Jeffrey R:					2,671.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Dual Temp Company Inc							
Dual Temp Company Inc	112922	99-106000	Refund-Overpayment on plumber renewal license	11/29/22	50.00	.00	
Total Dual Temp Company Inc:					50.00	.00	
Durner, Valentine							
Durner, Valentine	120122	01-451.240	Reimb-Electric usage at Franko Farm-July 2022 thru December 2022	12/01/22	180.00	.00	
Total Durner, Valentine:					180.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3CN129551	01-437.251	Return-fuel/water separator	04/05/22	15.10-	.00	
Eastern Auto Parts Wareho	3CN130282	01-437.251	Return-Coolant filters/fuel/water separators/fuels filters/air filters/hydraulics	04/19/22	1,960.06-	.00	
Eastern Auto Parts Wareho	3CN135018	01-437.251	Return-Core	07/22/22	18.00-	.00	
Eastern Auto Parts Wareho	3CN135166	01-437.251	Return-Core	07/27/22	99.00-	.00	
Eastern Auto Parts Wareho	3CN140977	08-429.375	Return-Core	11/17/22	10.00-	.00	
Eastern Auto Parts Wareho	3IV813253	01-437.251	Hydraulics	04/19/22	76.03	.00	
Eastern Auto Parts Wareho	3IV813268	01-451.375	Fuel filter	04/19/22	19.45	.00	
Eastern Auto Parts Wareho	3IV813271	01-437.251	Oil filter	04/19/22	64.02	.00	
Eastern Auto Parts Wareho	3IV813280	01-437.251	Air filter	04/19/22	36.27	.00	
Eastern Auto Parts Wareho	3IV813360	01-437.251	Oil filters/hydraulic fluid/air filters/fuel water separators	04/19/22	1,098.94	.00	
Eastern Auto Parts Wareho	3IV813403	01-437.251	Battery	04/19/22	311.88	.00	
Eastern Auto Parts Wareho	3IV846320	01-437.251	Battery	07/22/22	134.67	.00	
Eastern Auto Parts Wareho	3IV852700	01-437.251	Fuse	08/10/22	3.35	.00	
Eastern Auto Parts Wareho	3IV854144	01-437.251	Freon/red angel A/C stop	08/15/22	79.52	.00	
Eastern Auto Parts Wareho	3IV869656	01-437.251	Starter	09/28/22	158.61	.00	
Eastern Auto Parts Wareho	3IV886965	01-437.251	#22-Parts for leaf machine	11/17/22	79.40	.00	
Eastern Auto Parts Wareho	3IV887498	01-410.251	#216-battery	11/18/22	155.94	.00	
Total Eastern Auto Parts Warehouse:					115.92	.00	
Ecco Communications LLC							
Ecco Communications LLC	80683	01-410.375	#206-Microphone	11/16/22	58.80	.00	
Total Ecco Communications LLC:					58.80	.00	
F.W. Webb Company							
F.W. Webb Company	78355053-3	01-409.240	Clamp	11/14/22	26.80	.00	
F.W. Webb Company	78503739	41-409.700	Tubing for Admin HVAC	11/22/22	313.06	.00	
F.W. Webb Company	78613394	01-409.240	Hose for garage	11/23/22	15.15	.00	
F.W. Webb Company	78613520	01-409.260	Flare tool for Admin HVAC	11/23/22	114.24	.00	
Total F.W. Webb Company:					469.25	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51156386-00	08-429.373	Sewer box electric	11/04/22	268.63	.00	
Total Fromm Electric Supply Corp:					268.63	.00	
Haag, Eileen							
Haag, Eileen	2333	01-401.312	Spanish interpretation services for township meeting	11/22/22	172.50	.00	
Total Haag, Eileen:					172.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1454337	01-410.251	Chock block	09/08/22	87.64	.00	
Total Hale Trailer Brake & Wheel Inc:					87.64	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	101822	06-448.240	4 bales of straw	10/18/22	28.76	.00	
Total Herbein's Garden Center Inc.:					28.76	.00	
Home Depot Credit Services							
Home Depot Credit Service	111322	01-409.260	Caulk gun	11/13/22	13.28	13.28	11/28/22
Home Depot Credit Service	111322	41-409.700	Concrete for garage floor	11/13/22	138.16	138.16	11/28/22
Home Depot Credit Service	111322	01-409.260	Tape measure/hammer	11/13/22	47.91	47.91	11/28/22
Home Depot Credit Service	111322	41-409.700	Concrete for garage floor	11/13/22	150.72	150.72	11/28/22
Home Depot Credit Service	111322	01-437.375	Plywood	11/13/22	138.68	138.68	11/28/22
Home Depot Credit Service	111322	41-409.700	Wash brush/dual ended pole/paint	11/13/22	181.91	181.91	11/28/22
Home Depot Credit Service	111322	06-448.240	Bracket/wood	11/13/22	59.30	59.30	11/28/22
Home Depot Credit Service	111322	01-409.240	nuts/screws	11/13/22	60.09	60.09	11/28/22
Home Depot Credit Service	111322	01-437.375	Wood for leaf boxes	11/13/22	13.11	13.11	11/28/22
Home Depot Credit Service	111322	41-409.700	Stucco/foam tape for garage floor	11/13/22	174.08	174.08	11/28/22
Home Depot Credit Service	111322	41-409.600	Saw blades/roofing material for Admin HVAC	11/13/22	110.58	110.58	11/28/22
Home Depot Credit Service	111322	01-409.240	nitrile gloves/caulk finishing tool/low voltage brackets	11/13/22	49.24	49.24	11/28/22
Home Depot Credit Service	111322	01-451.371	Socket set/extension bar/ratchet/pneumatic tire	11/13/22	153.86	153.86	11/28/22
Home Depot Credit Service	111322	41-409.700	Paint supplies/paint for garage floor	11/13/22	469.54	469.54	11/28/22
Total Home Depot Credit Services:					1,760.46	1,760.46	
Humphrey's Hydraulic Service							
Humphrey's Hydraulic Serv	37316	01-437.375	#22-motor for leaf unit	11/21/22	223.00	.00	
Total Humphrey's Hydraulic Service:					223.00	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	113022	01-401.312	Nov 2022-Website updates	11/30/22	160.00	.00	
Total Kessler Freedman Inc.:					160.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	186857	08-429.313	2022-Oct-2021 Laubach Park Drainage	11/11/22	838.15	.00	
Keystone Consulting Engin	186858	08-429.319	2022-Oct-2021 GIS Project	11/11/22	3,088.64	.00	
Keystone Consulting Engin	186860	06-448.619	2022-Oct-25th Street water main replacement	11/11/22	58.00	.00	
Keystone Consulting Engin	186861	01-408.313	2022-Oct-Cardinal Dr Pump Station Generator Replacement/Upgrade	11/11/22	7,673.63	.00	
Keystone Consulting Engin	186863	08-429.313	2022-Oct-General Engineering-Sewer Matters	11/11/22	5,265.64	.00	
Keystone Consulting Engin	186864	06-448.313	2022-Oct-General Engineering-Water Matters	11/11/22	119.50	.00	
Keystone Consulting Engin	186865	08-429.372	2022-Oct-I&I Removal Program	11/11/22	2,210.75	.00	
Keystone Consulting Engin	186866	01-408.313	2022-Oct-2022 Roadway Maintenance	11/11/22	417.75	.00	
Keystone Consulting Engin	186868	06-448.600	2022-Oct-Bell Ave Water Main	11/11/22	153.00	.00	
Keystone Consulting Engin	186869	01-408.313	2022-Oct-Sanitary Sewer Manhole Inspections	11/11/22	6,328.26	.00	
Keystone Consulting Engin	186870	01-408.313	2022-Oct-2022 Sanitary Sewer Dig Repairs & Backflow Valve Installation	11/11/22	3,211.14	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Keystone Consulting Engineers:					29,364.46	.00	
L/B Water Service Inc							
L/B Water Service Inc	3656783	06-448.260	Wrenches/rerounding tool	11/04/22	73.55	.00	
Total L/B Water Service Inc:					73.55	.00	
Lawson Products							
Lawson Products	9310111141	06-448.240	Cable ties/cutting fluid/spring link/washers	11/15/22	220.08	.00	
Total Lawson Products:					220.08	.00	
Legal & Liability Risk Management Instit							
Legal & Liability Risk Mana	229575	01-410.421	Fire/Arson Investigation training-Watson	11/21/22	325.00	.00	
Total Legal & Liability Risk Management Instit:					325.00	.00	
Lehigh County Authority							
Lehigh County Authority	8158	08-429.533	3Q22 Sewer	11/16/22	161,603.69	.00	
Total Lehigh County Authority:					161,603.69	.00	
Lehigh County Law Department							
Lehigh County Law Depart	112222	01-400.240	File 3 Ord: #12-2022-657, #12-2022-658, #12-2022-659	11/22/22	60.00	60.00	11/22/22
Total Lehigh County Law Department:					60.00	60.00	
Line-X of South Central PA							
Line-X of South Central PA	6927-1	01-437.251	#1-Krown application	09/08/22	255.00	255.00	11/22/22
Total Line-X of South Central PA:					255.00	255.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	357259	01-437.251	#6-Fittings	07/19/22	9.22	.00	
Lowe and Moyer Garage In	361566-2	01-437.251	#2-gasket	10/24/22	5.20	.00	
Total Lowe and Moyer Garage Inc.:					14.42	.00	
Madle's Hardware							
Madle's Hardware	213375	06-448.240	Batteries	11/07/22	27.48	.00	
Madle's Hardware	213375	08-429.240	Batteries	11/07/22	27.49	.00	
Madle's Hardware	213624	01-451.371	Rakes	11/22/22	55.96	.00	
Madle's Hardware	213625	01-451.371	Rakes	11/22/22	83.94	.00	
Madle's Hardware	213640	01-409.240	Magnetic telescope/doorbell	11/22/22	31.56	.00	
Total Madle's Hardware:					226.43	.00	
Meier Supply Co Inc							
Meier Supply Co Inc	2552789	41-409.700	2 pipe branch kit for Admin HVAC	08/08/22	316.10	.00	
Meier Supply Co Inc	2570094	41-409.700	Multi V5 outdoor unit for Admin HVAC	09/14/22	12,085.00	.00	
Meier Supply Co Inc	2570096	41-409.700	4 way cassette chassis for Admin HVAC	09/14/22	5,862.50	.00	
Meier Supply Co Inc	2574155	41-409.700	SAE flare adapter for Admin HVAC	09/22/22	483.61	.00	
Total Meier Supply Co Inc:					18,747.21	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2223PRJ9245	01-401.162	2022-Dec-Worker's Compensation Insurance	12/01/22	36.46	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-402.162	2022-Dec-Worker's Compensation Insurance	12/01/22	49.12	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-407.162	2022-Dec-Worker's Compensation Insurance	12/01/22	22.73	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-409.162	2022-Dec-Worker's Compensation Insurance	12/01/22	321.54	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-410.162	2022-Dec-Worker's Compensation Insurance	12/01/22	8,643.42	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-411.162	2022-Dec-Worker's Compensation Insurance	12/01/22	18.29	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-414.162	2022-Dec-Worker's Compensation Insurance	12/01/22	55.21	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-430.162	2022-Dec-Worker's Compensation Insurance	12/01/22	6,408.06	.00	
MRM Trust Worker's Comp	2223PRJ9245	01-452.162	2022-Dec-Worker's Compensation Insurance	12/01/22	179.11	.00	
MRM Trust Worker's Comp	2223PRJ9245	06-401.162	2022-Dec-Worker's Compensation Insurance	12/01/22	6.37	.00	
MRM Trust Worker's Comp	2223PRJ9245	06-430.162	2022-Dec-Worker's Compensation Insurance	12/01/22	8.56	.00	
MRM Trust Worker's Comp	2223PRJ9245	06-448.162	2022-Dec-Worker's Compensation Insurance	12/01/22	1,006.60	.00	
MRM Trust Worker's Comp	2223PRJ9245	08-401.162	2022-Dec-Worker's Compensation Insurance	12/01/22	6.37	.00	
MRM Trust Worker's Comp	2223PRJ9245	08-429.162	2022-Dec-Worker's Compensation Insurance	12/01/22	1,006.60	.00	
MRM Trust Worker's Comp	2223PRJ9245	08-430.162	2022-Dec-Worker's Compensation Insurance	12/01/22	8.56	.00	
MRM Trust Worker's Comp	2223PRJ9245	10-426.162	2022-Dec-Worker's Compensation Insurance	12/01/22	80.21	.00	
Total MRM Trust Worker's Comp Fund:					17,857.21	.00	
Nelson Consulting Services, Mike							
Nelson Consulting Service	111622	06-448.421	"Securing Water & Wastewater Treatment Facilities" training course-Stout & Ballek	11/16/22	275.00	.00	
Nelson Consulting Service	111622	08-429.421	"Securing Water & Wastewater Treatment Facilities" training course-Stout & Ballek	11/16/22	275.00	.00	
Total Nelson Consulting Services, Mike:					550.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	7869637	01-438.245	9.5MM/Asphalt	07/26/22	389.96	.00	
New Enterprise Stone & Li	7958233	01-438.245	2A Stone	11/04/22	349.20	.00	
New Enterprise Stone & Li	7965606	01-438.245	2A Stone	11/15/22	889.40	.00	
New Enterprise Stone & Li	7966731	01-438.245	2A Stone	11/16/22	896.80	.00	
Total New Enterprise Stone & Lime Co Inc:					2,525.36	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	112822	01-410.420	Reimb-Pa Crime prevention officer's association	11/28/22	25.00	.00	
Total Nothstein, Richard B.:					25.00	.00	
ODB Company							
ODB Company	8312089	01-437.375	Bushings/power band/shaft/bearing	11/17/22	1,540.24	.00	
Total ODB Company:					1,540.24	.00	
Overhead Door Company, The							
Overhead Door Company,	C2.912	01-409.373	#5-Door repair	11/14/22	1,319.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Overhead Door Company, The:					1,319.00	.00	
PAPCO							
PAPCO	3375057	01-401.231	Unleaded Gasoline	11/14/22	50.11	.00	
PAPCO	3375057	01-410.231	Unleaded Gasoline	11/14/22	1,694.39	.00	
PAPCO	3375057	01-430.231	Unleaded Gasoline	11/14/22	446.86	.00	
PAPCO	3375057	06-448.231	Unleaded Gasoline	11/14/22	201.82	.00	
PAPCO	3375057	08-429.231	Unleaded Gasoline	11/14/22	201.82	.00	
PAPCO	3375057	03-413.231	Unleaded Gasoline	11/14/22	158.32	.00	
PAPCO	3375059	01-430.231	Diesel	11/14/22	3,214.96	.00	
PAPCO	3375059	06-448.231	Diesel	11/14/22	118.45	.00	
PAPCO	3375059	08-429.231	Diesel	11/14/22	118.45	.00	
PAPCO	3375059	03-413.231	Diesel	11/14/22	523.11	.00	
PAPCO	3375367	01-401.231	Unleaded Gasoline	11/21/22	39.66	.00	
PAPCO	3375367	01-410.231	Unleaded Gasoline	11/21/22	1,341.10	.00	
PAPCO	3375367	01-430.231	Unleaded Gasoline	11/21/22	353.69	.00	
PAPCO	3375367	06-448.231	Unleaded Gasoline	11/21/22	159.74	.00	
PAPCO	3375367	08-429.231	Unleaded Gasoline	11/21/22	159.74	.00	
PAPCO	3375367	03-413.231	Unleaded Gasoline	11/21/22	125.31	.00	
Total PAPCO:					8,907.53	.00	
Patten, Ronald C.							
Patten, Ronald C.	113022	01-410.156	Post retirement health benefit reimbursement-Nov 2022	12/02/22	172.23	.00	
Total Patten, Ronald C.:					172.23	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	E01622	41-439.700	2022 John Deere loader	09/16/22	196,353.00	.00	
Plasterer Equipment Co In	P22035	01-437.375	#63-engine oil	11/23/22	126.75	.00	
Total Plasterer Equipment Co Inc.:					196,479.75	.00	
Pollard Water							
Pollard Water	224764	06-448.260	Aqua scope leak detection	10/19/22	2,985.00	.00	
Total Pollard Water:					2,985.00	.00	
PPL Electric Utilities-05340-01002							
PPL Electric Utilities-05340	111622	35-433.362	05340-01002	11/16/22	31.28	.00	
Total PPL Electric Utilities-05340-01002:					31.28	.00	
PPL Electric Utilities-10550-10002							
PPL Electric Utilities-10550	111722	01-451.361	10550-10002	11/17/22	28.35	.00	
Total PPL Electric Utilities-10550-10002:					28.35	.00	
PPL Electric Utilities-33760-14008							
PPL Electric Utilities-33760	111822	08-429.361	33760-14008	11/18/22	24.89	.00	
Total PPL Electric Utilities-33760-14008:					24.89	.00	
PPL Electric Utilities-35530-02004							
PPL Electric Utilities-35530	111522	08-429.361	35530-02004	11/15/22	25.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-35530-02004:					25.00	.00	
PPL Electric Utilities-49130-02001							
PPL Electric Utilities-49130	111522	35-433.362	49130-02001	11/15/22	35.48	.00	
Total PPL Electric Utilities-49130-02001:					35.48	.00	
PPL Electric Utilities-53875-61001							
PPL Electric Utilities-53875	111622	35-433.362	53875-61001	11/30/22	33.73	.00	
Total PPL Electric Utilities-53875-61001:					33.73	.00	
PPL Electric Utilities-61089-84010							
PPL Electric Utilities-61089	111522	01-409.361	61089-84010	11/15/22	929.60	.00	
Total PPL Electric Utilities-61089-84010:					929.60	.00	
PPL Electric Utilities-64170-11008							
PPL Electric Utilities-64170	112122	08-429.361	64170-11008	11/21/22	26.77	.00	
Total PPL Electric Utilities-64170-11008:					26.77	.00	
PPL Electric Utilities-68051-53008							
PPL Electric Utilities-68051	111622	01-409.361	68051-53008	11/16/22	106.80	.00	
Total PPL Electric Utilities-68051-53008:					106.80	.00	
PPL Electric Utilities-70730-17005							
PPL Electric Utilities-70730	111522	01-409.361	70730-17005	11/15/22	687.29	.00	
Total PPL Electric Utilities-70730-17005:					687.29	.00	
PPL Electric Utilities-82900-03000							
PPL Electric Utilities-82900	111022	03-411.320	82900-03000	11/10/22	441.60	.00	
Total PPL Electric Utilities-82900-03000:					441.60	.00	
PPL Electric Utilities-82960-01000							
PPL Electric Utilities-82960	111822	08-429.361	82960-01000	11/18/22	24.28	.00	
Total PPL Electric Utilities-82960-01000:					24.28	.00	
PPL Electric Utilities-89989-11003							
PPL Electric Utilities-89989	112122	35-433.362	89989-11003	11/21/22	30.85	.00	
Total PPL Electric Utilities-89989-11003:					30.85	.00	
PPL Electric Utilities-92035-05005							
PPL Electric Utilities-92035	112322	01-451.361	92035-05005	11/23/22	33.60	.00	
Total PPL Electric Utilities-92035-05005:					33.60	.00	
PPL Electric Utilities-92051-48008							
PPL Electric Utilities-92051	111522	01-409.361	92051-48008	11/15/22	669.39	.00	
Total PPL Electric Utilities-92051-48008:					669.39	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-93760-01007							
PPL Electric Utilities-93760	111822	01-451.361	93760-01007	11/18/22	24.33	.00	
Total PPL Electric Utilities-93760-01007:					24.33	.00	
PPL Electric Utilities-99940-01007							
PPL Electric Utilities-99940	111622	35-433.362	99940-01007	11/16/22	.11	.00	
Total PPL Electric Utilities-99940-01007:					.11	.00	
Reavis, Diano							
Reavis, Diano	112322	01-410.238	Reimb-pants	11/23/22	152.48	.00	
Total Reavis, Diano:					152.48	.00	
Republic Services #282							
Republic Services #282	0282-000880833	10-427.300	2022-Nov service	11/15/22	142,317.34	.00	
Republic Services #282	0282-000880833	10-427.303	2-recycle rolloff @ drop off centers	11/15/22	562.50	.00	
Total Republic Services #282:					142,879.84	.00	
RR Donnelley							
RR Donnelley	459102916	01-410.342	Traffic citation forms	11/08/22	23.93	.00	
Total RR Donnelley:					23.93	.00	
Schmick Inc., Richard R.							
Schmick Inc., Richard R.	20529	01-409.373	Cleaned wash bay @ ESFD	07/13/22	285.00	.00	
Total Schmick Inc., Richard R.:					285.00	.00	
SHI International Corp							
SHI International Corp	B16070677	41-407.261	Caselle Server	11/02/22	15,674.12	.00	
Total SHI International Corp:					15,674.12	.00	
Signal Service Inc.							
Signal Service Inc.	6047022	01-433.362	CCB & Lincoln-Traffic signal	11/11/22	1,595.00	.00	
Total Signal Service Inc.:					1,595.00	.00	
Soberick, Kevin J.							
Soberick, Kevin J.	120122	01-406.171	1 of 60 Health Rembursement	12/01/22	250.00	.00	
Total Soberick, Kevin J.:					250.00	.00	
Staples Advantage							
Staples Advantage	3515219489	01-409.240	Envelopes/paper towels/multifold towels/c-fold towels/toilet paper/clorox cleaner/disinfecting wipes/toilet bowl cleaner/disinfectant/4-drawer filing cabinet/hand soap	08/13/22	1,204.53	.00	
Staples Advantage	3522991154	01-409.240	409 cleaner/trash bags/glass cleaner/multifold towels/toilet paper/febreze air spray	11/12/22	467.11	.00	
Staples Advantage	3523120171	01-409.240	C-fold towels	11/15/22	105.60	.00	
Total Staples Advantage:					1,777.24	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	285056	01-401.240	Deskpad/monthly planner	11/28/22	58.32	.00	
Total Stotz/Fatzinger Office Supply:					58.32	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	120122	01-415.139	EMC-Dec 2022	12/01/22	250.00	.00	
Total Takacs Jr., Dennis V.:					250.00	.00	
Times News							
Times News	I00527479-111620	01-401.341	Ad: 11/16/22-Public Notice: 2023 Proposed Budget posted	11/17/22	101.19	.00	
Total Times News:					101.19	.00	
T-Mobile USA Inc							
T-Mobile USA Inc	9515299643	01-410.315	Call Log & Data request for Investigations	11/15/22	25.00	.00	
T-Mobile USA Inc	9515299644	01-410.315	Call Log & Data request for Investigations	11/15/22	25.00	.00	
Total T-Mobile USA Inc:					50.00	.00	
UGI Utilities Inc.-0316							
UGI Utilities Inc.-0316	111822	01-409.230	411001980316	11/18/22	554.30	554.30	11/28/22
Total UGI Utilities Inc.-0316:					554.30	554.30	
UGI Utilities Inc.-0555							
UGI Utilities Inc.-0555	111822	01-409.230	411001980555	11/18/22	475.67	475.67	11/28/22
Total UGI Utilities Inc.-0555:					475.67	475.67	
UGI Utilities Inc.-6649							
UGI Utilities Inc.-6649	111822	03-411.320	411000866649-ESFD	11/18/22	453.13	453.13	11/28/22
Total UGI Utilities Inc.-6649:					453.13	453.13	
UGI Utilities Inc.-9581							
UGI Utilities Inc.-9581	111822	01-409.230	411001979581	11/18/22	774.26	774.26	11/28/22
Total UGI Utilities Inc.-9581:					774.26	774.26	
United Site Services							
United Site Services	6608110	01-451.315	Franko Park-11/2/22-11/29/22	11/02/22	137.00	.00	
United Site Services	6608111	01-451.315	Laubach Park-10/28/22-11/29/22	11/02/22	280.37	.00	
United Site Services	6608112	01-451.315	Lindberg Park-10/28/22-11/29/22	11/02/22	280.37	.00	
United Site Services	6608113	01-451.315	Franko Park-11/02/22-11/29/22	11/02/22	137.00	.00	
United Site Services	6608114	01-451.315	Devonshire Park-11/02/22-11/29/22	11/02/22	137.00	.00	
Total United Site Services:					971.74	.00	
Upper Saucon Township							
Upper Saucon Township	221118	10-431.303	Compost site expenses	11/18/22	74.41	.00	
Total Upper Saucon Township:					74.41	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:					<u>624,348.33</u>	<u>4,332.82</u>	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					65,959.81	2,595.40	
Fire Fund							
Total Fire Fund:					1,701.47	453.13	
Water Fund							
Total Water Fund:					5,769.99	59.30	
Sewer Fund							
Total Sewer Fund:					175,364.50	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					143,058.73	.00	
Highway Aid Fund							
Total Highway Aid Fund:					131.45	.00	
Capital General Fund							
Total Capital General Fund:					232,312.38	1,224.99	
Cash Allocations							
Total Cash Allocations:					50.00	.00	
Grand Totals:					624,348.33	4,332.82	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 22, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session was held on November 14th in order to conduct Township Engineer interviews. She stated that another Executive Session will take place after the Workshop for the same purpose.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police – EXCUSED
Christopher Casey, Police Sergeant
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Commissioner Conn inquired if the Township will finish the year with a surplus. Mr. Ziegenfus stated that the projections are coming in at around a \$600,000 surplus. He noted that the Township increased tax revenue this year in order to build capital.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Report for the period ending October 31, 2022 and the list of Bills Payable for the period 11/5/22–11/18/22, broken down as follows:

\$169,028.56 = GENERAL
\$12,226.14 = FIRE
\$0 = LIBRARY
\$38,852.33 = WATER
\$36,354.48 = SEWER
\$1,456.43 = REFUSE & RECYCLING
\$11,957.12 = HIGHWAY AID
\$68,986.59 = CAPITAL GENERAL
\$338,861.65 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

November 10, 2022

Commissioner Brinton declared the Minutes from November 10, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Amending Sections 3.9(E) and 5.5 of Civil Service Commission Rules and Regulations regarding Act 120 Certification Requirement and Conditional Appointments for Police Officer Applicants.

Commissioner Conn stated that not having Act 120 Certification as a condition of an initial offer of employment seems like it will provide the Township with more flexibility in putting together a candidate list.

Ms. Bonaskiewich explained that the change to section 3.9(E) completely removes the Act 120 Certification requirement at the time of application for Police Officer Applicants (new hires) and the changes to Section 5.5 incorporates the parameters by which newly hired, conditionally appointed applicants (i.e. “Conditional Appointees”) will be required to obtain their Act 120 Certification, in order to ultimately be sworn in as a Salisbury Township Police Officer.

Commissioner Karol inquired if the Civil Service Commission had any concerns with making this change. Commissioner Conn surmised that the Civil Service Commission had some trepidation early on in the discussions, but they realized the Township is forced to go in this direction in order to find candidates.

Motion by Commissioner Karol, seconded by Commissioner Conn, to adopt Resolution No. 11-2022-1762, amending Sections 3.9(E) and 5.5 of Civil Service Commission Rules and Regulations regarding the Act 120 Certification Requirement and Conditional Appointments for Police Officer Applicants.

The Board voted: 5 Ayes; 0 Nays

Resolution Requiring Tax Collector to Waive Additional Charges for Real Estate Taxes beginning in Tax Year 2023.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 11-2022-1761, requiring the Tax Collector to waive additional charges for Real Estate Taxes beginning in Tax Year 2023.

The Board voted: 5 Ayes; 0 Nays

MOTIONS

Motion Accepting the Resignation of Mr. Andrew Katz from the Township’s Civil Service Commission (CSC).

Commissioner Brinton stated that Mr. Katz moved out of the Township and is therefore ineligible to serve on the CSC. Ms. Bonaskiewich stated that the Board will have to appoint a resident to fill his unexpired term and the vacancy will be advertised on the Township’s website.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to accept the resignation of Mr. Andrew Katz from the Township’s Civil Service Commission (CSC).

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Levernier stated that all leaves must be out by December 5th for final collection.

Commissioner Patnaik thanked the Department of Public Works for their leaf collection efforts as well as the new pickle ball courts at Green Acres Park.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:17 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on November 22, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

DRAFT
ORDINANCE NO. 12-2022-657

AN ORDINANCE OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING AND REAFFIRMING THE RATES OF TAXATION, FIXING THE TAX RATE FOR THE YEAR 2023 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE TOWNSHIP GOVERNMENT DURING THE CURRENT FISCAL YEAR.

WHEREAS, Article XVII, Section 1701 et seq. of the First-Class Township Code, P.L. 1955, No. 569, as amended, requires that the Board of Commissioners shall, inter alia, prepare and adopt a budget which shall reflect, as nearly as possible, the estimated revenues and expenditures of the Township for the year for which the budget is prepared; and

WHEREAS, the tax levied by the Board of Commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenue that will meet and cover said appropriations; and

NOW, THEREFORE, BE IT ORDAINED and enacted, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania.

SECTION 1: That for the expenses of the Township for the fiscal year 2023 the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the budget form on file in the Township Secretary's Office.

2023 Adopted Budgets

GENERAL FUND

Revenue		\$ 9,789,448
Current Year.....	\$ 9,728,493	
Use of Prior Year Reserves.....	60,955	
Expenditures:.....		\$ 9,789,448
Operating Expenditures:		
General Government	\$ 1,392,793	
Police	3,498,860	
Public Safety (Non-Police).....	813,299	
Highways & Public Works	2,865,214	
Recreation	134,722	
Environmental Advisory.....	12,400	
Insurances & Benefits	214,000	
Contributions & Miscellaneous	23,000	
Total Operating Expenditures.....		\$ 8,954,218
Non-Operating Expenditures:		
Debt Service.....	367,663	
Capital.....	467,567	
Total Non-Operating Expenditures.....		\$ 835,230

FIRE PROTECTION FUND

Revenue		\$ 383,720
Current Year.....	\$ 383,720	
Expenditures:.....		\$ 383,720
Operating Expenditures	\$ 251,850	
Non-Operating Expenditures.....	59,135	
Transfer to Reserves.....	72,735	

LIBRARY FUND

Revenue		\$ 86,120
Current Year.....	\$ 80,120	
Use of Prior Year Reserves.....	6,000	
Operating Expenditures.....		\$ 86,120

WATER FUND

Revenue		\$ 2,465,629
Current Year.....	\$ 2,410,540	
Use of Prior Year Reserves.....	55,089	
Expenditures:.....		\$ 2,465,629
Operating Expenditures	\$ 2,260,629	
Non-Operating Expenditures.....	205,000	

SEWER FUND

Revenue		\$ 2,337,383
Current Year.....	\$ 2,289,427	
Use of Prior Year Reserves.....	47,956	
Expenditures.....		\$ 2,337,383
Operating Expenditures	\$ 1,957,383	
Non-Operating Expenditures.....	380,000	

REFUSE & RECYCLING FUND

Revenue		\$ 1,973,957
Current Year.....	\$ 1,923,556	
Use of Prior Year Reserves.....	50,401	
Operating Expenditures.....		\$ 1,973,957

HIGHWAY AID FUND

Revenue		\$ 660,400
Current Year.....	\$ 451,260	
Use of Prior Year Reserves.....	209,140	
Expenditures:.....		\$ 660,400
Operating Expenditures.....	\$ 220,400	
Capital Expenditures.....	440,000	

Further, in instances where expenditures exceed current year revenues, such expenditures shall be funded from the Fund Balance to cover such expenditures. In instances where current year revenues exceed expenditures, such surplus shall be transferred to Reserve account(s).

An estimate of the specific items making up the amount appropriated to the respective Departments shall be on file in the Office of the Township Manager, 2900 South Pike Avenue, Allentown, Pennsylvania.

SECTION 2: That a tax shall be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2023, as follows:

The rate for general Township purposes, the sum of two and fifty-seven hundredths (2.57) mills on each dollar of assessed valuation, or the sum of twenty-five and seventy hundredths' cents on each one hundred dollars of assessed valuation.

For fire protection purposes, the sum of twenty-nine hundredths (0.29) mills on each dollar of assessed valuation, or the sum of two and ninety hundredths' cents on each one hundred dollars of assessed valuation.

For library services purposes, the sum of six hundredths (0.06) mills on each dollar of assessed valuation, or the sum of sixty hundredths cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form, as follows:

	<u>Mills on Each Dollar of Assessed Valuation</u>	<u>Cents on Each \$100 of Assessed Valuation</u>
Tax Rate for General Township Purposes	2.57000 Mills	25.7000 cents
Tax Rate for Fire Protection Purposes	0.29000 Mills	02.9000 cents
Tax Rate for Library Services Purposes	<u>0.06000 Mills</u>	<u>00.6000 cents</u>
	2.92000 Mills	29.2000 cents

A discount of two percent (2%) of the amount of any tax levied on real property under this Ordinance shall be allowed if payment in full is tendered or officially postmarked on or before May 31, 2023 and a penalty equal to ten percent (10%) of the amount of any such tax levied on real property under this Ordinance shall be added to the amount of said tax and shall be payable if payment in full of said tax is not tendered or officially postmarked on or before July 31, 2023.

Whenever the last day of a period during which payment may be made at a discount or with penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of the Commonwealth of Pennsylvania or of the United States, payment shall be considered timely if it is tendered or officially postmarked by the United States Postal Service on the succeeding secular or business day. The Tax Collector shall not refuse to accept payment tendered or official postmarked by the United States Postal Service in a timely manner pursuant to these guidelines. An official postmark shall include an actual date-stamp applied by the United States Postal Service. This does not include metered mail, “no-postage necessary” mailings, or prepaid, cancelled postage.

SECTION 3: That the tax levy of one percent (1%) presently imposed upon salaries, wages, commissions and other compensation earned by residents of the Township of Salisbury and earned in the Township by non-residents thereof, and the one percent (1%) tax presently levied upon the privilege of transferring or conveying, by deed or other document, any interest in any lands, tenements, or hereditaments in or partly in the Township of Salisbury, be, and they are, hereby enacted and levied, without change, for the year 2023.

SECTION 4: Any Ordinance or part of an Ordinance inconsistent or conflicting with this Ordinance or any part thereof is hereby repealed to the extent of such inconsistency or conflict.

ENACTED into an Ordinance this 8th day of December, 2022.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

Ordinance No. 12-2022-658

(Duly Adopted December 8, 2022)

AN ORDINANCE AMENDING THE NON-UNIFORMED EMPLOYEES DEFINED BENEFIT PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM SO THAT EMPLOYEE CONTRIBUTIONS FOR CALENDAR YEAR 2023 ARE REDUCED TO TWO AND ONE-HALF PERCENT (2.5%) OF COMPENSATION.

WHEREAS, the Township of Salisbury, Lehigh County (“**Township**”) has established a defined benefit pension plan for its non-uniformed employees administered by the Pennsylvania Municipal Retirement System (“**PMRS**”); and

WHEREAS, this defined benefit pension plan is currently governed by ordinance 05-2019-622, codified at Code of Ordinances Chapter 1, Part 6(C), § 1-631 through § 1-638, and an Adoption Agreement between the Township and the governing board of PMRS and a System Base Plan Document referred to in § 1-632; and

WHEREAS, the Township and the Salisbury Township Public Works Employees Association (“**Association**”), the collective bargaining representatives of the Township’s non-managerial public works employees (“**PW Employees**”), have entered into a collective bargaining agreement (“**CBA**”) effective from January 1, 2019 through December 31, 2022; and

WHEREAS, the CBA makes changes to the pension program applicable to PW Employees, and the Board of Commissioners (“**Board**”) of the Township desires to comply with the CBA; and

WHEREAS, the Board desires to extend the pension program changes applicable to PW Employees to all non-uniformed employees of the Township; and

WHEREAS, the changes to the pension program include reducing employee contributions for calendar year 2023 to two percent (2.5%) of compensation; and

WHEREAS, prior to the adoption of this Ordinance the Board reviewed the following cost estimate of the effect of the changes made herein:

The amendment to the defined benefit plan reducing the employee contribution rate for calendar year 2023 from three and one-half percent (3.5%) of compensation to two percent (2.5%) of compensation does not change the cost of the plan at all, but only the allocation of payment between the Township and the employees. So, for every dollar that the employee is not required to pay in to the plan, the Township will have to contribute an additional dollar. Accordingly, the reduction for 2023 means that the Township must pay an extra one percent (1.0%) of all members' compensation for 2023 more than it would have if there had been no reduction. However, for very many years before 2019, the Township eliminated all employee contributions each year, and in 2019 the employee contribution rate was reduced to one percent (1.0%) of compensation, and so in 2023 the Township will actually be taking on a lesser portion of the "regular" employee contributions stated in the plan agreement than in previous years.

NOW, THEREFORE, be it **ORDAINED** and **ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, as follows:

SECTION 1. Salisbury Township Code of Ordinances Chapter 1, Part 6(C), § 1-638 shall be amended by adding the following new subsection (b), effective as of January 1, 2023:

§ 1-638 Amendments Regarding Employee Contributions.

* * *

(b) 2023. The Board of Commissioners of the Township hereby authorizes and directs the President or Vice President of the Board and the Township Manager to execute on behalf of the Township an Adoption

Agreement Amendment in the form attached to Ordinance 12-2022-658 as Exhibit 1, in order to reduce employee contributions for calendar year 2023 only, subject to approval by the System. The Township shall file a duly certified copy of Ordinance 12-2022-658 and the executed Adoption Agreement Amendment with the System.

SECTION 2. The attached exhibit is hereby incorporated into this Ordinance by reference:

Exhibit 1: Adoption Agreement Amendment to Reduce Employee Contributions to 2.5% for 2023 only.

DULY ORDAINED and **ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, this 8th day of December, 2022, in lawful session duly assembled.

BOARD OF COMMISSIONERS
TOWNSHIP OF SALISBURY

Debra J. Brinton, President

Attest:

Cathy Bonaskiewich, Secretary

EXHIBIT 1



PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM
DEFINED BENEFIT PLAN
Adoption Agreement Amendment

The undersigned, Salisbury Township, Pennsylvania ("Municipality"), pursuant to Article XVI of the Base Plan Document, is amending its Adoption Agreement having the effective date and the expiration date as shown below. The Municipality makes the following elections granted under the provisions of the Base Plan Document:

PLAN AMENDMENT

Amendment Effective Date: January 1, 2023
Adoption Agreement Effective Date: January 1, 2019
Application: General
Amendment Expiration Date: December 31, 2023
General Description: Establishes the Required Member Contribution amount for all Active Members for Calendar year 2023 only.
Affected Members: All Active Members.

AMENDED ADOPTION AGREEMENT SECTIONS

The Sections of the Adoption Agreement below are applicable to this Amendment and will be effective for the Affected Members between Amendment Effective Date and the Amendment Expiration Date. All other sections of the applicable Defined Benefit Plan Adoption Agreement 001 remain the same during the period between the Amendment Effective Date and the Amendment Expiration Date.

4.01 MEMBER PRE-TAX PICK-UP CONTRIBUTIONS.

Contribution Requirement (Select One)

- [--] Not Required
[X] Required in an amount equal to two and one-half percent (2.50%) of Compensation

Contribution Remittance (Select One)

- [X] On a payroll basis
[--] Per Weekly Period
[X] Per Bi-Weekly Period
[--] Per Semi-Monthly Period
[--] Per Monthly Period
[--] Per Other Period:
[--] On a monthly basis
[--] On a quarterly basis



The Municipality hereby agrees to the provisions of this Adoption Agreement Amendment, and in witness of its agreement, the Municipality by its duly authorized officers has executed this Adoption Agreement Amendment, on the date specified below.

IN WITNESS WHEREOF, we have hereunto set our hands and seal the day, month and year above written.

ATTEST: SALISBURY TOWNSHIP

BY: _____ BY: _____
Head of Governing Authority

DATE: _____

ATTEST: PENNSYLVANIA MUNICIPAL RETIREMENT BOARD

BY: _____ BY: _____
Secretary Board Chair

DATE: _____

Approved as to form and legality:

BY: _____ BY: _____
Chief Counsel, PMRS Office of General Counsel

BY: _____
Office of Attorney General

This Plan is an important legal document. Failure to properly fill out this Adoption Agreement Amendment may result in disqualification of this Plan. PMRS will inform you of any amendments made to the Base Plan Document. The address of PMRS is 1721 North Front Street, Harrisburg, PA 17102.

You may rely on an opinion letter issued by the Internal Revenue Service as evidence that this Plan is qualified under Code Section 401 only to the extent provided in Revenue Procedure 2015-36.

You may not rely on the opinion letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the opinion letter issued with respect to the Plan and in Revenue Procedure 2015-36. In order to have reliance in such cases, an individual application for a determination letter must be made to Employee Plans Determinations of the Internal Revenue Service.

ORDINANCE NO. 12-2022-659

AN ORDINANCE AMENDING SECTION 15-407 OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES CHAPTER 15, MOTOR VEHICLES, PART 4, GENERAL PARKING REGULATIONS TO ESTABLISH A HANDICAP PARKING SPACE AT THE EAST CURB LINE OF 33RD STREET SW, BETWEEN THE STRAND AND DEVONSHIRE ROAD APPROXIMATELY TWENTY-FIVE FEET (25') SOUTH OF THE PRE-EXISTING HANDICAP PARKING SIGNAGE

WHEREAS, an application for placement of a handicap sign was received by the Chief of Police from a resident of 1641 33rd Street SW; and

WHEREAS, the Chief of Police reviewed the request and recommended approval for the establishment of a handicapped parking space at the North East curb line of 33rd Street SW, between The Strand and Devonshire Road.; and

WHEREAS, the Board of Commissioners accepted the Chief of Police's recommendation and the resident's request for a handicap parking sign to be installed and enforced.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, after review, investigation and study, approval to amend Section 15-407 of the Salisbury Township Code of Ordinances, Chapter 15, Motor Vehicles, Part 4 with the addition of a second handicapped parking space approximately twenty-five feet south of a pre-existing handicapped parking sign and authorize the installation and enforcement of such Handicap Parking Sign at the North East curb line of 33rd Street SW between The Strand and Devonshire Road, as follows:

**CHAPTER 15
MOTOR VEHICLES
Part 4**

General Parking Regulations

§15-407. Special Purpose Parking Zones Established; Parking Otherwise Prohibited.

*The following **locations** are established as special purpose parking zones and it shall be unlawful for any person to park a vehicle or to allow it to remain parked, in any such zone, except as specifically provided for that zone:*

Street	Side	Location	Authorized Purpose or Vehicle
33rd Street SW	North	North East curb line of 33rd Street SW, between The Strand and Devonshire Road 25 feet south of pre-existing sign	Parking for 1 handicapped placard or plate

ADOPTED AND ORDAINED in lawful session duly assembled this 8th day of December, 2022.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Debra J. Brinton
President, Board of Commissioners

Attested:

Cathy Bonaskiewich
Township Secretary

RESOLUTION NO. 12-2022-1764

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR A REDUCTION IN THE YEAR 2023 OF THE AMOUNT WHICH MEMBERS OF THE SALISBURY TOWNSHIP POLICE DEPARTMENT ARE REQUIRED TO CONTRIBUTE TO THE SALISBURY TOWNSHIP POLICE PENSION FUND

WHEREAS, the applicable law of the Commonwealth of Pennsylvania permits reductions in the amount which members of police departments in First Class Townships contribute to their police pension funds to amount to less than five percent (5%) of a member's compensation when such contributions are not needed to have the police pension fund remain actuarially sound; and

WHEREAS, the Police Pension Consultant employed by the Township of Salisbury prepared the January 1, 2021 Actuarial Report Valuation and the Township has certified its annual Minimum Municipal Obligation for 2023, which includes a total financial requirement to the Police Pension Plan in the amount of \$478,145; and

WHEREAS, the Township has determined that the amount of State Aid will be insufficient to pay for the total financial requirement, therefore necessitating the Police to contribute to the Plan an amount equal to three and four one hundredth (3.04%) percent of their annual compensation during the year 2023; and

WHEREAS, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania is desirous of setting the contribution rate for and during the year 2023 to three and four one hundredths percent (3.04%) of a member's compensation.

NOW, THEREFORE, BE IT RESOLVED that contributions to the Salisbury Township Police Pension Fund by members of the Salisbury Township Police Department shall be at the rate of three and four one hundredths percent (3.04%) of compensation for and during the year 2023.

APPROVED AND ADOPTED this 8th day of December, 2022 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Cathy Bonaskiewich
Township Secretary

Debra J. Brinton, President
Board of Commissioners

RESOLUTION NO. 12-2022-1765

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING §102(A) OF CHAPTER 26, PART 1, “WATER”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE WATER RATE and AMENDING SECTIONS 302(1)(A)(1) AND 302(1)(B)(2) OF CHAPTER 18, PART 3, “SEWERS AND SEWAGE DISPOSAL”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE SEWER RATES

WHEREAS, the Township of Salisbury Board of Commissioners wishes to adjust and set the rates for water and sewer services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that §102 of Chapter 26, Part 1, “Water”, of the Code of Ordinances, and Sections 302(1)(a)(1) and 302(1)(b)(2) of Chapter 18, Part 3, “Sewers and Sewage Disposal” of the Code of Ordinances, shall be and the same hereby are amended as follows:

ARTICLE I. “Water” Chapter 26, Part 1, Section 102(A) shall be amended to read as follows:

- A. *Schedule of Meter Rates.*
There shall be a charge of eight dollars and thirty cents (\$8.30) for each one thousand (1,000) gallons of water furnished to a consumer effective January 1, 2023. Thereafter, these rates may be amended or revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE II. “Sewer” Chapter 18, Part 1, Section 302(1)(A)(1) shall be amended to read as follows:

- A. Residential

(1) Beginning January 1, 2023, there shall be a charge to each private dwelling unit of \$316.00 per annum, payable at the rate of \$79.00 per quarterly billing period. Thereafter, these rates may be amended or

revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE III. “Sewer” Chapter 18, Part 1, Section 302(1)(B)(2) shall be amended to read as follows:

(2) Beginning January 1, 2023, all owners of nonresidential improved properties connected to the sewer system shall pay sewer rentals or charges, except as hereinafter noted, at the rate of \$347.60 per annum, payable at the rate of \$86.90 per quarterly billing period per unit or at a rate set from time to time by duly enacted Resolution by the Board of Commissioners, on the basis of equivalent dwelling units determined or computed as follows:

[Remainder of this Section to remain as adopted]

APPROVED and ADOPTED this 8th day of December, 2022.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

RESOLUTION NO. 12-2022-1762

BY THE BOARD OF COMMISSIONERS OF SALISBURY TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA, APPROVING THE REVISED SOUTHBURY PARK MAJOR SUBDIVISION PLAN

WHEREAS, the Developer submitted a plan dated September 28, 2022 and last revised November 7, 2022 requesting a revision to the plan to remove planting strips for Lots 1, 2 and 3A of the approved Southbury Park Major Subdivision Plan recorded in the County Courthouse on April 21, 2009; and

WHEREAS, on October 26, 2022 the Salisbury Township Planning Commission reviewed the aforementioned plan for removal of the planting strips; and

WHEREAS, the Planning Commission conditionally recommended approval on October 26, 2022; and

WHEREAS, on December 8, 2022, the Salisbury Township Board of Commissioners reviewed the aforementioned Plan; and

WHEREAS, on December 8, 2022 the Salisbury Township Board of Commissioners approved the plan conditional, subject to the following conditions:

- a. Applicant shall comply with the Township Engineer review comments in his letter of October 17, 2022.
- b. Applicant is granted a waiver to SALDO Section 22-302.1.C so that this matter may be considered a Preliminary/Final Plan.
- c. Applicant is granted a waiver to SALDO Section 22-1006.3.C that would require planting strips along the street as shown on the original Southbury Park Subdivision plan, so that such planting strips can be removed, with the understanding that the street trees are still required to be installed.
- d. Applicant shall comply with the Zoning Officer's review letter dated October 19, 2022.
- e. Applicant shall submit a written consent from the property owners, Sean M. Parsel and Lauren J. Parsel as well as a second owner's signature block for the owner of the second lot affected by this change to the plan.

- f. Applicant is given a partial waiver to SALDO Section 22-503A-E, with regard to showing various items on the plan, with the exception being that applicant shall show the items required in the Township Engineer’s review letter of October 17, 2022.
- g. Applicant is granted a partial waiver to SALDO Section 22-603 with regard to items to be shown on the final plan with the exception that the applicant shall show the items listed in the partial waiver for SALDO Section 22-503 A-E above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania to grant approval of the requested revisions to the Southbury Park Major Subdivision Plan, subject to the conditions set forth above.

In addition, Applicant shall be responsible for all reasonable costs incurred by the Township, including all reasonable legal and engineering fees incurred by the Township in conjunction with this Plan approval process.

APPROVED AND ADOPTED this 8th day of December, 2022 at a regular public meeting in the Township of Salisbury, Lehigh County, Pennsylvania.

ATTESTED:

**TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)**

Cathy Bonaskiewich
Township Secretary

By: _____
Debra J. Brinton, President
Board of Commissioners

RESOLUTION NO. 12-2022-1763

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPROVING A PRELIMINARY/FINAL LAND DEVELOPMENT PLAN AT 3380 LEHIGH STREET, SALISBURY TOWNSHIP, PENNSYLVANIA

WHEREAS, the Developer has submitted a Preliminary/Final Land Development Plan dated July 12, 2022 for the construction of a fast-food restaurant and parking facilities on the property at 3380 Lehigh Street; and

WHEREAS, on August 24, 2022, the Planning Commission reviewed this Plan along with various waiver requests; and

WHEREAS, the Applicant has received various zoning relief and special exception approval for the aforementioned fast-food restaurant; and

WHEREAS, the Applicant had submitted various waivers/deferral requests by letter dated August 18, 2022; and

WHEREAS, the Plan came before the Township Board of Commissioners on December 8, 2022, for review and action on the plan; and

WHEREAS, on December 8, 2022, the Salisbury Township Board of Commissioners voted to approve the Plan with the following conditions:

1. The Developer shall comply with the review comments set forth in the Township Engineer's review letter dated August 15, 2022.
2. The Developer shall comply with the review comments of the Planning & Zoning Officer set forth in her letter dated August 18, 2022.
3. The Developer is granted the following waivers/deferrals:
 - a. A waiver to SALDO Section 22-302.1.C which would require separate submissions of preliminary and final land development plans, so that

the Applicant can submit a combined preliminary/final land development plan.

- b. A waiver to SALDO Section 22-1003.6 with regard to obtaining Lehigh County Conservation District approval, waiving said requirement and allowing the Township's review to be sufficient for these issues.
 - c. A waiver to SALDO Section 22-1011.2, which requires the minimum driveway separation distance of 75 feet, with the Applicant proposing 70 foot separation on the driveways internal to the site. The nearby internal mall driving aisles shall also be shown on the plan
 - d. A waiver to SALDO Section 22-1011.9.B(1) which requires the providing of curb radii of 25 feet with the curb radii shown on the plan to be 15 feet and accepted by the Township.
 - e. A deferral to SALDO Section 22-1012.1 with regard to the installation of sidewalks.
 - f. A waiver to SALDO Section 22-1016 to allow the Developer to install trees as shown on the plans, Drawing 5 dated July 12, 2022, which shows various shade trees and other planting provided on the plan.
4. Applicant shall submit this Plan to the Lehigh Valley Planning Commission and provide to the Township proof of said submission.
 5. Applicant agreed to install a bike rack at their property in the location indicated by the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Salisbury Township that the Preliminary/Final Land Development Plan of Oak Restaurant LLC for property at 3380 Lehigh Street is hereby approved subject to the above-noted conditions.

Subdivision Land Development Ordinance Section 22-901.1 requires that approved plans be recorded in the Recorder of Deeds of Lehigh County within ninety (90) days of the date hereof. An extension of the ninety (90) day recording period may be granted by the approving body following a written request from the Developer for an extension which sets forth the reasons for the request and the specific requested time for the extension to last. Failure to record the plan, or to be granted an extension within the ninety (90) day period, will result in the previously granted approval becoming null and void.

The conditions of approval have been made known to the Developer and final approval is deemed expressly contingent upon Developers affirmative written acceptance of these conditions of approval on a form prescribed by the Township of Salisbury within twenty (20) days of the date hereof.

In the event that the statutory review period for this preliminary/final land development plan, as set forth in the Pennsylvania Municipalities Planning Code and the Township Subdivision Land Development Regulations should expire prior to the end of the twenty (20) days response period, the Developers written acceptance of conditions of approval shall be tendered prior to the expiration of the statutory review period, even if such period expires less than twenty (20) days from the date of this Resolution. The response period shall be deemed to expire on December 28, 2022. The statutory review period expires on March 31, 2023. The vote to conditionally approve was December 8, 2022.

In addition, Developer shall be responsible for all reasonable costs incurred by the Township, including all reasonable legal and engineering fees incurred by the Township in conjunction with this Plan approval process.

APPROVED AND ADOPTED this 8th day of December, 2022 at a regular public meeting in the Township of Salisbury, Lehigh County, Pennsylvania.

ATTESTED:

**TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)**

Cathy Bonaskiewich
Township Secretary

By: _____
Debra Brinton, President
Board of Commissioners

325074

DRAFT

RESOLUTION NO. 12-2022-1766

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING GROSS MCGINLEY, LLP AS THE TOWNSHIP SOLICITOR AND ESTABLISHING THE MANNER OF COMPENSATION OF THE SOLICITOR FOR THE TOWNSHIP OF SALISBURY.

WHEREAS, the Board of Commissioners desires to appoint the law firm of Gross McGinley, LLP at 33 S. Seventh Street, P.O. Box 4060, Allentown, PA 18105 as the Township Solicitor for the Township of Salisbury and to fill the term of the solicitorship; and

WHEREAS, it is the feeling of the Commissioners that the services which the Township Solicitor is to render shall be enumerated to the maximum extent possible.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Gross McGinley, LLP be appointed to the office of Township Solicitor for the Township of Salisbury effective January 1, 2023; term to expire on January 1, 2024 or until a successor has been appointed.

BE IT FURTHER RESOLVED that the Township Solicitor be paid compensation as outlined in the attached Engagement Letter and/or Fee Schedule (marked as "Exhibit A" and incorporated herein) or upon such other basis as may be agreed upon between the Township Solicitor and the Board of Commissioners, for all work performed, including, but not limited to, research and rendering legal opinions; attending conferences or meetings related to Township organization or projects; research and preparation of ordinances and resolutions; negotiating and redrafting contracts, leases and deeds; real estate and title work; bond issues; proceedings to adopt, change, widen or vacate streets or alleys; condemnation proceedings; commencement, prosecution, or defense of any legal or administrative proceeding brought for or against the Township or any of its members, officers or employees, in their capacity as members, officers or employees of the Township; and conducting of public hearings.

AND BE IT FURTHER RESOLVED that said Township Solicitor be appointed to be the Solicitor to the Salisbury Township Planning Commission and other Boards and Commissions of the Township requiring the Solicitor's services, and that the aforesaid

Solicitor shall receive additional compensation on an hourly basis at the aforesaid rate for all services rendered to said Boards and Commissions.

AND BE IT FURTHER RESOLVED that the Township Solicitor shall be authorized to designate other attorneys who are engaged in the practice of law with its firm to render services required by the Township, providing, however, that the Solicitor shall be responsible for any and all legal services rendered by him/her or anyone designated by him/her.

APPROVED AND ADOPTED this 8th day of December, 2022 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

RESOLUTION NO. 12-2022-1767

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING BARRY ISETT & ASSOCIATES, INC. AS THE TOWNSHIP ENGINEER FOR THE TOWNSHIP OF SALISBURY.

WHEREAS, the Board of Commissioners desires to appoint Barry Isett & Associates, Inc. at 5420 Crackersport Road, Allentown, PA 18104 as the Township Engineer for the Township of Salisbury; and

WHEREAS, it is the feeling of the Commissioners that the services which the Township Engineer is to render shall be enumerated to the maximum extent possible.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Barry Isett & Associates, Inc. be appointed to the office of Township Engineer for the Township of Salisbury effective January 1, 2023; term to expire on January 1, 2024 or until a successor has been appointed; and

BE IT FURTHER RESOLVED that the Township Engineer be paid compensation on an hourly basis, as outlined in the attached Engagement Letter and/or Fee Schedule, or upon such other basis as may be agreed upon between the Township Engineer and the Board of Commissioners, for all work performed, including, but not limited to, the construction, reconstruction, maintenance and repair of all streets, bridges, culverts, and other engineering work. The Township Engineer shall prepare plans, specifications and estimates of all such work undertaken by the Township and shall, whenever required, furnish the Board of Commissioners and Township Manager with reports, information or estimates of any Township engineering work and/or in response to questions by any of them in their official capacity.

AND BE IT FURTHER RESOLVED that said Township Engineer shall be authorized to designate other engineers who are engaged with the engineering firm of to render services required by the Township, provided, however, that the Township Engineer shall be responsible for any and all engineering services rendered by the Township Engineer or anyone designated by the Township Engineer.

AND BE IT FURTHER RESOLVED that the Township Engineer shall not accept any commissions from outside “clients” requiring the processing of engineering work by any/all Salisbury Township boards or commissions without the prior approval of the Board of Commissioners as documented in the Minutes of the Board of Commissioners and/or written letter of approval of the Township Manager as authorized by the Board of Commissioners.

APPROVED AND ADOPTED this 8th day of December, 2022 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

TOWNSHIP OF SALISBURY
Resolution No. 12-2022-1768

**A RESOLUTION AUTHORIZING AND APROVING A GRANT APPLICATION
FOR THE REPLACEMENT OF AN EXISTING WATER MAIN**

BE IT RESOLVED, by the Salisbury Township Board of Commissioners that the Township of Salisbury, Lehigh County, Pennsylvania (Applicant) hereby requests a **PA Small Water and Sewer** grant of \$400,000 from the Commonwealth Financing Authority to be used for the replacement of an existing water main on Louise Lane and Louise Circle.

BE IT FURTHER RESOLVED, that the Applicant does hereby designate Cathy Bonaskiewich, Township Manager, and Sandy Nicolo, Assistant Township Manager, as the official(s) authorized to execute all documents and agreements between the Township of Salisbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

BE IT FURTHER RESOLVED, that should the Township of Salisbury be awarded the aforesaid Grant, it hereby agrees to a fifteen (15%) percent match commitment toward the total project cost.

DULY ADOPTED this 8th day of December, 2022, by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

ATTEST:

**SALISBURY TOWNSHIP
(LEHIGH COUNTY, PENNSYLVANIA)**

Cathy Bonaskiewich, Township Secretary

Debra J. Brinton
President, Board of Commissioners

I, Cathy Bonaskiewich, duly qualified Township Secretary of the Township of Salisbury, Lehigh County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Salisbury Township Board of Commissioners at a regular meeting held on December 8, 2022 and said Resolution has been recorded in the minutes of the Salisbury Township Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Salisbury this 8th day of December, 2022.

Cathy Bonaskiewich, Township Secretary
TOWNSHIP OF SALISBURY, LEHIGH County (APPLICANT)

TOWNSHIP OF SALISBURY

Resolution No. 12-2022-1769

**A RESOLUTION AUTHORIZING AND APROVING A GRANT APPLICATION
FOR THE REPAIR AND REHABILITATION OF THE SANITARY SEWER
SYSTEM**

BE IT RESOLVED, by the Salisbury Township Board of Commissioners that the Township of Salisbury, Lehigh County, Pennsylvania (Applicant) hereby requests a **H2O PA grant** of \$1,000,000 from the Commonwealth Financing Authority to be used for the repair of sanitary sewer mains and rehabilitation of sewer manholes.

BE IT FURTHER RESOLVED, that the Applicant does hereby designate Cathy Bonaskiewich, Township Manager, and Sandy Nicolo, Assistant Township Manager, as the official(s) authorized to execute all documents and agreements between the Township of Salisbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

BE IT FURTHER RESOLVED, that should the Township of Salisbury be awarded the aforesaid Grant, it hereby agrees to a fifty (50%) percent match commitment toward the total project cost.

DULY ADOPTED this 8th day of December, 2022, by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

ATTEST:

**TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)**

Cathy Bonaskiewich, Township Secretary

Debra J. Brinton
President, Board of Commissioners

I, Cathy Bonaskiewich, duly qualified Township Secretary of the Township of Salisbury, Lehigh County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Salisbury Township Board of Commissioners at a regular meeting held on December 8, 2022 and said Resolution has been recorded in the minutes of the Salisbury Township Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Salisbury this 8th day of December, 2022.

Cathy Bonaskiewich, Township Secretary
TOWNSHIP OF SALISBURY, LEHIGH County (APPLICANT)