

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—May 23, 2024
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – (Apr. 2024) & Bills Payables – Period 5/4/24-5/17/24

5. Approval of the Minutes –May 9, 2024

*** EXECUTIVE SESSION ***

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS

1. Resolution Conditionally Approving the Preliminary/Final Land Development Plan at 2844 South Pike Avenue
2. Resolution Renaming Green Acres Park “Frank McCullough Sr. Park”
3. Resolution Authorizing the Disposition of Public Works Equipment
4. Resolution Authorizing the Sale of 2020 Cam Tilt Trailer to Upper Nazareth Township

C. MOTIONS

1. Motion Authorizing Hiring of Entry-Level Police Officer(s) from Eligibility List
2. Motion Approving Payment from Fire Fund Capital Reserves for Repair of WSFD Apparatus in the amount of \$18,656.39
3. Motion Accepting Time Extension to November 27, 2024 for the Preliminary/Final Land Development at 206 East Lynnwood Street
4. Motion Approving Delaware Valley Orienteering Association (DVOA) Orienteering Event Request for Franko Park on 07/27/24
5. Motion Approving Payment #1(Final) Including Change Order #1 to Insituform Technologies for the Sewer Main Lining Project (Contract A) in the Amount of \$83,080; and

2900 South Pike Ave, Allentown, PA 18103

(Revised 5/21/2024)

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MOTIONS (continued)

6. Motion Approving Payment #1(Final) Including Change Order #1 to Insituform Technologies for the Manhole Rehabilitation Project (Contract B) in the Amount of \$207,547.60.

7. **Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

8. **Adjournment**

**Workshop to follow*

**Executive Session*

Income Statement- Summary by Fund
1/1 - 4/30/2024

| | General Fund | Capital Fund-General | Fire Fund | Capital Fund-Fire | Library Fund | Water Fund | Sewer Fund | Refuse & Recycling Fund | Highway Aide Fund | Payroll Fund | Combined-All Funds |
|----------------------------|--------------------|----------------------|------------------|-------------------|---------------|----------------|----------------|-------------------------|-------------------|--------------|--------------------|
| 2024 YTD Revenues | 2,299,588 | 338,419 | 72,517 | 19,863 | 9,177 | 713,612 | 640,837 | 1,104,413 | 453,392 | 554 | 5,652,373 |
| 2024 YTD Expenditures | <u>3,519,144</u> | <u>353,192</u> | <u>199,771</u> | <u>19,863</u> | <u>-</u> | <u>600,622</u> | <u>397,538</u> | <u>545,689</u> | <u>72,343</u> | <u>-</u> | <u>5,708,163</u> |
| 2024 YTD Surplus (Deficit) | <u>(1,219,556)</u> | <u>(14,773)</u> | <u>(127,254)</u> | <u>-</u> | <u>9,177</u> | <u>112,990</u> | <u>243,299</u> | <u>558,724</u> | <u>381,049</u> | <u>554</u> | <u>(55,790)</u> |
| 2023 YTD Surplus (Deficit) | <u>(2,502,411)</u> | <u>90,322</u> | <u>(37,202)</u> | <u>-</u> | <u>13,716</u> | <u>58,805</u> | <u>279,370</u> | <u>338,178</u> | <u>396,576</u> | <u>367</u> | <u>(1,362,281)</u> |
| Variance over Prior YTD | 1,282,856 | (105,095) | (90,052) | - | (4,539) | 54,186 | (36,070) | 220,546 | (15,527) | 187 | 1,306,490 |

| GENERAL FUND SUMMARY | 2024 BOARD APPROVED BUDGET | 1/1 - 4/30/2024 ACTUAL | % OF ANNUAL BUDGET |
|---------------------------------------|----------------------------|------------------------|--------------------|
| REVENUES: | | | |
| OPERATING: | | | |
| TAXES | \$ 8,926,404 | \$ 1,779,661 | 19.9% |
| PERMITS, FEES & INTEREST | 1,040,512 | 246,085 | 23.7% |
| OTHER OPERATING REVENUE | 165,850 | 13,917 | 8.4% |
| TRANSFERS FROM OTHER FUNDS | 426,000 | 61,232 | 14.4% |
| FROM PRIOR-YEAR RESERVES | 140,799 | - | 0.0% |
| TOTAL OPERATING REVENUE | \$ 10,699,565 | \$ 2,100,895 | 19.6% |
| NON-OPERATING: | | | |
| DEVELOPMENT GRANTS & CONTRIBUTIONS | 160,000 | 165,630 | 103.5% |
| PRIOR YEAR EXPENSE REFUNDS | 175,000 | 33,064 | 18.9% |
| TOTAL NON-OPERATING REVENUE | \$ 335,000 | \$ 198,694 | 59.3% |
| TOTAL REVENUES | \$ 11,034,565 | \$ 2,299,589 | 20.8% |
| EXPENDITURES: | | | |
| OPERATING: | | | |
| (A) GENERAL GOVERNMENT | \$ 1,678,386 | \$ 554,714 | 33.1% |
| (B) PUBLIC SAFETY | 4,885,648 | 1,408,529 | 28.8% |
| (D) PUBLIC WORKS | 3,206,489 | 940,009 | 29.3% |
| (E) RECREATION | 123,818 | 20,160 | 16.3% |
| (F) CONSERVATION OF NATURAL RESOURCES | 13,100 | 12,300 | 93.9% |
| (G) CONTRIBUTIONS & MISCELLANEOUS | 27,300 | 10,209 | 37.4% |
| (H) INSURANCE & BENEFITS | 257,100 | 234,804 | 91.3% |
| (I) TRANSFERS TO OTHER FUNDS | 842,724 | 338,419 | 40.2% |
| TOTAL OPERATING EXPENDITURES | \$ 11,034,565 | \$ 3,519,144 | 31.9% |
| TOTAL EXPENDITURES | \$ 11,034,565 | \$ 3,519,144 | 31.9% |
| SURPLUS (DEFICIT) | \$ - | \$ (1,219,556) | |

| GENERAL FUND SUMMARY | 1/1 - 4/30/2024 ACTUAL | 1/1 - 4/30/2023 ACTUAL | Increase (Decrease) Over Prior YTD | % Change over Prior YTD |
|---------------------------------------|------------------------------|------------------------------|---|-------------------------------|
| REVENUES: | | | | |
| OPERATING: | | | | |
| TAXES | \$ 1,779,661 | \$ 1,874,724 | \$ (95,063) | -5.1% |
| PERMITS, FEES & INTEREST | 246,085 | 344,034 | (97,949) | -28.5% |
| OTHER OPERATING REVENUE | 13,917 | 281,686 | (267,769) | -95.1% |
| TRANSFERS FROM OTHER FUNDS | 61,232 | - | 61,232 | |
| FROM PRIOR-YEAR RESERVES | - | - | - | 0.0% |
| TOTAL OPERATING REVENUE | \$ 2,100,895 | \$ 2,500,443 | \$ (399,548) | -16.0% |
| NON-OPERATING: | | | | |
| DEVELOPMENT GRANTS & CONTRIBUTIONS | 165,630 | 151,050 | 14,580 | 9.7% |
| PRIOR YEAR EXPENSE REFUNDS | 33,064 | 50 | 33,014 | 65948.0% |
| TOTAL NON-OPERATING REVENUE | \$ 198,694 | \$ 151,100 | \$ 47,594 | 31.5% |
| TOTAL REVENUES | \$ 2,299,588 | \$ 2,651,543 | \$ (351,955) | -13.3% |
| EXPENDITURES: | | | | |
| OPERATING: | | | | |
| (A) GENERAL GOVERNMENT | \$ 554,714 | \$ 454,069 | \$ 100,644 | 22.2% |
| (B) PUBLIC SAFETY | 1,408,529 | 1,212,891 | 195,638 | 16.1% |
| (D) PUBLIC WORKS | 940,009 | 781,311 | 158,699 | 20.3% |
| (E) RECREATION | 20,160 | 38,219 | (18,059) | -47.3% |
| (F) CONSERVATION OF NATURAL RESOURCES | 12,300 | 163 | 12,137 | 7458.1% |
| (G) CONTRIBUTIONS & MISCELLANEOUS | 10,209 | (2,355) | 12,565 | -533.4% |
| (H) INSURANCE & BENEFITS | 234,804 | 234,671 | 133 | 0.1% |
| (I) TRANSFERS TO OTHER FUNDS | 338,419 | 2,434,986 | (2,096,567) | -86.1% |
| TOTAL OPERATING EXPENDITURES | \$ 3,519,144 | \$ 5,153,954 | \$ (1,634,810) | -31.7% |
| TOTAL EXPENDITURES | \$ 3,519,144 | \$ 5,153,954 | \$ (1,634,810) | -31.7% |
| SURPLUS (DEFICIT) | \$ (1,219,556) | \$ (2,502,411) | \$ 1,282,856 | -51.3% |

GENERAL FUND- REVENUES

| REVENUE DESCRIPTION | 2024 BOARD APPROVED BUDGET | 1/1 - 4/30/2024 ACTUAL | % OF BUDGET REC'D |
|---|----------------------------------|------------------------------|-------------------------|
| PROPERTY TAXES | \$ 3,950,000 | \$ 436,307 | 11.0% |
| LOCAL ENABLING TAXES | 4,390,000 | 1,343,354 | 30.6% |
| STATE-SHARED REVENUE | 586,404 | - | 0.0% |
| Total Tax Revenue | \$ 8,926,404 | \$ 1,779,661 | 19.9% |
| BUS LICENSES & PERMITS | 220,000 | 34,050 | 15.5% |
| NON-BUS LICENSES & PERMITS | 11,700 | 3,926 | 33.6% |
| FINES | 67,000 | 16,252 | 24.3% |
| INTEREST | 114,000 | 16,482 | 14.5% |
| RENTS & ROYALTIES | 41,927 | 16,864 | 40.2% |
| SERVICE FEES | 178,000 | 52,324 | 29.4% |
| REVIEW FEES | 195,400 | 23,048 | 11.8% |
| PUBLIC SAFETY FEES | 203,485 | 81,039 | 39.8% |
| RECREATIONAL USER FEES | 9,000 | 2,100 | 23.3% |
| Total Permits, Fees & Interest Revenue | \$ 1,040,512 | \$ 246,085 | 23.7% |
| FEDERAL GRANTS | 2,850 | 5,350 | 187.7% |
| STATE GRANTS | 66,000 | - | 0.0% |
| SNOW REMOVAL | 2,700 | - | 0.0% |
| SANITATION FEES | 1,000 | 3,483 | 348.3% |
| MEMBERSHIP FEES | 24,000 | 190 | 0.8% |
| MISCELLANEOUS REVENUE | 9,300 | 2,824 | 30.4% |
| ASSET DISPOSAL | 60,000 | 2,070 | 0.0% |
| Total Other Operating Income | \$ 165,850 | \$ 13,917 | 8.4% |
| INTERFUND TRANSFERS | 426,000 | 61,232 | 14.4% |
| Total Interfund Transfer Revenue | \$ 426,000 | \$ 61,232 | 14.4% |
| PRIOR YEAR RESERVES | 140,799 | - | 0.0% |
| Total Prior Year Reserves | \$ 140,799 | \$ - | 0.0% |
| CONTRIBUTIONS | 160,000 | 165,630 | 103.5% |
| Total Grants & Contribution Revenue | \$ 160,000 | \$ 165,630 | 103.5% |
| PRIOR YEAR EXPENSE REFUND | 175,000 | 33,064 | 18.9% |
| Total Prior Year Expense Refund | 175,000 | \$ 33,064 | 18.9% |
| Total General Fund Revenues | \$ 11,034,565 | \$ 2,299,588 | 20.8% |

GENERAL FUND- REVENUES

| REVENUE DESCRIPTION | 1/1 - 4/30/2024 ACTUAL | 1/1 - 4/30/2023 ACTUAL | Increase (Decrease) Over Prior YTD | % Change over Prior YTD |
|---|------------------------------|------------------------------|---|-------------------------------|
| PROPERTY TAXES | \$ 436,307 | \$ 576,029 | \$ (139,722) | -24.3% |
| LOCAL ENABLING TAXES | 1,343,354 | 1,297,828 | 45,526 | 3.5% |
| STATE-SHARED REVENUE | - | 866 | (866) | -100.0% |
| Total Tax Revenue | \$ 1,779,661 | \$ 1,874,724 | \$ (95,063) | -5.1% |
| BUS LICENSES & PERMITS | 34,050 | - | 34,050 | |
| NON-BUS LICENSES & PERMITS | 3,926 | 1,255 | 2,671 | 212.8% |
| FINES | 16,252 | 16,063 | 189 | 1.2% |
| INTEREST | 16,482 | 27,595 | (11,113) | -40.3% |
| RENTS & ROYALTIES | 16,864 | 16,782 | 82 | 0.5% |
| SERVICE FEES | 52,324 | 144,697 | (92,373) | -63.8% |
| REVIEW FEES | 23,048 | 15,289 | 7,759 | 50.7% |
| PUBLIC SAFETY FEES | 81,039 | 120,003 | (38,964) | -32.5% |
| RECREATIONAL USER FEES | 2,100 | 2,350 | (250) | -10.6% |
| Total Permits, Fees & Interest Revenue | \$ 246,085 | \$ 344,034 | \$ (97,949) | -28.5% |
| FEDERAL GRANTS | 5,350 | - | 5,350 | |
| STATE GRANTS | - | 274,376 | (274,376) | -100.0% |
| SNOW REMOVAL | - | - | - | |
| SANITATION FEES | 3,483 | 3,054 | 430 | 14.1% |
| MEMBERSHIP FEES | 190 | 870 | (680) | -78.2% |
| MISCELLANEOUS REVENUE | 2,824 | 3,386 | (562) | -16.6% |
| ASSET DISPOSAL | 2,070 | - | 2,070 | |
| Total Other Operating Income | \$ 13,917 | \$ 281,686 | \$ (267,769) | -95.1% |
| INTERFUND TRANSFERS | 61,232 | - | 61,232 | |
| Total Interfund Transfer Revenue | \$ 61,232 | \$ - | \$ 61,232 | |
| PRIOR YEAR RESERVES | - | - | - | 0.0% |
| Total Prior Year Reserves | \$ - | \$ - | \$ - | 0.0% |
| CONTRIBUTIONS | 165,630 | 151,050 | 14,580 | 9.7% |
| Total Grants & Contribution Revenue | \$ 165,630 | \$ 151,050 | \$ 14,580 | 9.7% |
| PRIOR YEAR EXPENSE REFUND | 33,064 | 50 | 33,014 | 65948.0% |
| Total Prior Year Expense Refund | \$ 33,064 | \$ 50 | \$ 33,014 | 65948.0% |
| Total General Fund Revenues | \$ 2,299,588 | \$ 2,651,543 | \$ (351,955) | -13.3% |

GENERAL FUND EXPENDITURES

| EXPENDITURE CATEGORY | 2024 BOARD APPROVED BUDGET | 1/1 - 4/30/2024 ACTUAL | % OF ANNUAL BUDGET SPENT |
|--|----------------------------|------------------------|--------------------------|
| LEGISLATIVE | \$ 21,295 | \$ 8,189 | 38.5% |
| EXECUTIVE | 478,642 | 138,335 | 28.9% |
| FINANCIAL ADMINISTRATION | 339,730 | 102,583 | 30.2% |
| TAX COLLECTION | 66,015 | 21,897 | 33.2% |
| LEGAL SERVICES | 72,364 | 44,816 | 61.9% |
| PERSONNEL ADMIN | 31,700 | 6,337 | 20.0% |
| INFORMATION TECHNOLOGY | 258,379 | 99,057 | 38.3% |
| ENGINEERING SERVICES | 160,000 | 48,399 | 30.2% |
| BUILDINGS & PLANT | 250,261 | 85,102 | 34.0% |
| POLICE | 3,994,555 | 1,158,385 | 29.0% |
| FIRE | 216,888 | 34,570 | 15.9% |
| PLANNING & ZONING | 659,803 | 211,550 | 32.1% |
| EMERGENCY MANAGEMENT | 14,402 | 4,024 | 27.9% |
| PUBLIC WORKS: Highway, Roads & Streets | 2,701,289 | 857,106 | 31.7% |
| TRAFFIC CONTROL | 41,500 | 8,566 | 20.6% |
| STORM SEWERS | 20,000 | 433 | 2.2% |
| REPAIRS/MAINT OF TOOLS & MACHINERY | 80,000 | 40,143 | 50.2% |
| REPAIRS/MAINT OF ROADS | 300,000 | 11,449 | 3.8% |
| STORM WATER MANAGEMENT (MS4) | 63,700 | 22,313 | 35.0% |
| RECREATION ADMINISTRATION | 67,100 | 12,115 | 18.1% |
| PARTICIPANT RECREATION | 56,718 | 8,046 | 14.2% |
| CONSERVATION OF NATURAL RESOURCES | 13,100 | 12,300 | 93.9% |
| CONTRIBUTIONS/MISCELLANEOUS | 27,300 | 10,209 | 37.4% |
| INSURANCE | 257,100 | 234,804 | 91.3% |
| TRANSFER TO RESERVES | - | - | 0.0% |
| INTERFUND OPERATING TRANSFERS | 842,724 | 338,419 | 40.2% |
| TOTAL EXPENDITURES | \$ 11,034,565 | \$ 3,519,144 | 31.9% |

GENERAL FUND EXPENDITURES

| EXPENDITURE CATEGORY | 1/1 - 4/30/2024 ACTUAL | 1/1 - 4/30/2023 ACTUAL | Increase (Decrease) Over Prior YTD | % Change over Prior YTD |
|--|------------------------------|---------------------------|---|-------------------------------|
| LEGISLATIVE | \$ 8,189 | \$ 8,962 | \$ (772) | -8.6% |
| EXECUTIVE | 138,335 | 108,432 | 29,903 | 27.6% |
| FINANCIAL ADMINISTRATION | 102,583 | 91,107 | 11,476 | 12.6% |
| TAX COLLECTION | 21,897 | 19,352 | 2,545 | 13.1% |
| LEGAL SERVICES | 44,816 | 36,617 | 8,199 | 22.4% |
| PERSONNEL ADMIN | 6,337 | 10,019 | (3,682) | -36.8% |
| INFORMATION TECHNOLOGY | 99,057 | 88,196 | 10,861 | 12.3% |
| ENGINEERING SERVICES | 48,399 | 17,945 | 30,454 | 0.0% |
| BUILDINGS & PLANT | 85,102 | 73,440 | 11,662 | 15.9% |
| POLICE | 1,158,385 | 1,030,024 | 128,360 | 12.5% |
| FIRE | 34,570 | 35,636 | (1,065) | -3.0% |
| PLANNING & ZONING | 211,550 | 145,486 | 66,064 | 45.4% |
| EMERGENCY MANAGEMENT | 4,024 | 1,745 | 2,279 | 130.7% |
| PUBLIC WORKS: Highway, Roads & Streets | 857,106 | 729,482 | 127,624 | 17.5% |
| TRAFFIC CONTROL | 8,566 | 10,369 | (1,803) | 0.0% |
| STORM SEWERS | 433 | 8,318 | (7,885) | 0.0% |
| REPAIRS/MAINT OF TOOLS & MACHINERY | 40,143 | 27,354 | 12,789 | 46.8% |
| REPAIRS/MAINT OF ROADS | 11,449 | 5,788 | 5,661 | 97.8% |
| STORM WATER MANAGEMENT (MS4) | 22,313 | - | 22,313 | |
| RECREATION ADMINISTRATION | 12,115 | 29,996 | (17,881) | -59.6% |
| PARTICIPANT RECREATION | 8,046 | 8,223 | (178) | -2.2% |
| CONSERVATION OF NATURAL RESOURCES | 12,300 | 163 | 12,137 | 0.0% |
| CONTRIBUTIONS/MISCELLANEOUS | 10,209 | (2,355) | 12,565 | -533.4% |
| INSURANCE | 234,804 | 234,671 | 133 | 0.1% |
| TRANSFER TO RESERVES | - | - | - | 0.0% |
| INTERFUND OPERATING TRANSFERS | 338,419 | 2,434,986 | (2,096,567) | -86.1% |
| TOTAL EXPENDITURES | \$ 3,519,144 | \$ 5,153,954 | \$ (1,634,810) | -31.7% |

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---|-----------------|-------------------|--|--------------|--------------------|-------------|-----------|
| Adams Outdoor Advertising of LV Pa | | | | | | | |
| Adams Outdoor Advertising | 0987677 | 01-446.313 | Poster for SR 145 100 FT S/O Mountain Rd | 05/06/24 | 950.00 | .00 | |
| Total Adams Outdoor Advertising of LV Pa: | | | | | 950.00 | .00 | |
| Allentown Equipment Corp | | | | | | | |
| Allentown Equipment Corp | 8376 | 01-437.375 | Eager Beaver Trailer 2000 Inspection | 04/23/24 | 76.00 | .00 | |
| Total Allentown Equipment Corp: | | | | | 76.00 | .00 | |
| Amazon Business | | | | | | | |
| Amazon Business | 13HH-J3GX-VFFF | 01-430.240 | Computer Speakers and Surge Protectors | 05/06/24 | 312.84 | .00 | |
| Amazon Business | 13HN-GX6N-QVC | 01-414.421 | Soil Color Book for M Lopez Training | 05/15/24 | 300.00 | .00 | |
| Amazon Business | 1L9F-XR3D-3HRP | 08-429.240 | Milwaukee M18 Quart Conversion Kit | 05/07/24 | 60.00 | .00 | |
| Total Amazon Business: | | | | | 672.84 | .00 | |
| AT&T Mobility-229 | | | | | | | |
| AT&T Mobility-229 | 287303312229X05 | 01-401.320 | 2024-Apr-Mgr-Phone-ipad-Commissioner ipad | 04/30/24 | 265.42 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 01-402.320 | 2024-Apr-Finance Dir -Phone-ipad | 04/30/24 | 81.32 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 01-409.320 | 2024-Apr-Maintenance-Phone | 04/30/24 | 43.44 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 01-407.320 | 2024-Apr-IT-Phone | 04/30/24 | 43.44 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 01-411.320 | 2024- Apr- Fire Insp- Tablets | 04/30/24 | 75.46 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 01-414.320 | 2024-Apr-Comm.Develop.-Phone | 04/30/24 | 168.05 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 01-430.320 | 2024-Apr-DPW-Phones | 04/30/24 | 217.21 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 01-452.320 | 2024-Apr- Rec Director Tablet | 04/30/24 | 43.44 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 03-411.320 | 2024- Apr- ESFD Tablets | 04/30/24 | 75.46 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 06-448.320 | 2024-Apr--Water Dept Tablets | 04/30/24 | 136.48 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 08-429.320 | 2024-Apr-Sewer Dept Tablets | 04/30/24 | 136.49 | .00 | |
| AT&T Mobility-229 | 287303312229X05 | 10-401.320 | 2024-Apr-Trash Contractor Phone | 04/30/24 | 43.44 | .00 | |
| Total AT&T Mobility-229: | | | | | 1,329.65 | .00 | |
| AT&T Mobility-833 | | | | | | | |
| AT&T Mobility-833 | 287303254833X05 | 01-401.320 | 2024-Apr-Mgr-Tablet | 04/30/24 | 78.62 | .00 | |
| AT&T Mobility-833 | 287303254833X05 | 01-410.320 | 2024-Apr-Police Phones/Tablets | 04/30/24 | 1,510.60 | .00 | |
| AT&T Mobility-833 | 287303254833X05 | 01-411.320 | 2024-Apr-Fire Insp-tablets | 04/30/24 | 113.19 | .00 | |
| AT&T Mobility-833 | 287303254833X05 | 01-414.320 | 2024-Apr-Comm.Develop.-Tablets | 04/30/24 | 75.46 | .00 | |
| AT&T Mobility-833 | 287303254833X05 | 01-415.320 | 2024-Apr-Emergency Management-Tablets/Phones | 04/30/24 | 162.34 | .00 | |
| AT&T Mobility-833 | 287303254833X05 | 01-452.320 | 2024-Apr-Rec Dir-Tablet | 04/30/24 | 37.73 | .00 | |
| AT&T Mobility-833 | 287303254833X05 | 03-411.320 | 2024-Apr-ESFD-Tablets | 04/30/24 | 226.38 | .00 | |
| AT&T Mobility-833 | 287303254833X05 | 03-412.320 | 2024-Apr-WSFD-Tablets | 04/30/24 | 226.38 | .00 | |
| Total AT&T Mobility-833: | | | | | 2,430.70 | .00 | |
| Berkheimer Associates | | | | | | | |
| Berkheimer Associates | 233 | 01-403.453 | Commission April 2024 | 04/30/24 | 152.38 | .00 | |
| Total Berkheimer Associates: | | | | | 152.38 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-------------------------------------|----------------|-------------------|--|--------------|--------------------|-------------|-----------|
| Best Choice Trailers inc | | | | | | | |
| Best Choice Trailers inc | 20240509 | 41-439.700 | 2024 Lamar Equipment Trailer | 05/09/24 | 10,000.00 | 10,000.00 | 05/13/24 |
| Best Choice Trailers inc | 20240509 | 01-430.260 | 2024 Lamar Equipment Trailer | 05/09/24 | 5,000.00 | 5,000.00 | 05/13/24 |
| Best Choice Trailers inc | 20240509 | 06-448.700 | 2024 Lamar Equipment Trailer | 05/09/24 | 1,847.50 | 1,847.50 | 05/13/24 |
| Best Choice Trailers inc | 20240509 | 08-429.700 | 2024 Lamar Equipment Trailer | 05/09/24 | 1,847.50 | 1,847.50 | 05/13/24 |
| Total Best Choice Trailers inc: | | | | | 18,695.00 | 18,695.00 | |
| Best Line Equipment | | | | | | | |
| Best Line Equipment | 073467 | 01-437.375 | Sakin Roller | 04/30/24 | 8.28 | .00 | |
| Total Best Line Equipment: | | | | | 8.28 | .00 | |
| Bethlehem-012968-01, City of | | | | | | | |
| Bethlehem-012968-01, City | 20240510 | 06-448.368 | Water for Resale | 05/10/24 | 347.97 | .00 | |
| Total Bethlehem-012968-01, City of: | | | | | 347.97 | .00 | |
| Bethlehem-013011-00, City of | | | | | | | |
| Bethlehem-013011-00, City | 20240510 | 06-448.368 | Hydrant Rental | 05/10/24 | 880.00 | .00 | |
| Total Bethlehem-013011-00, City of: | | | | | 880.00 | .00 | |
| Bethlehem-038001-00, City of | | | | | | | |
| Bethlehem-038001-00, City | 20240510 | 08-429.368 | 1Q24-Sewer | 05/10/24 | 78,339.68 | .00 | |
| Total Bethlehem-038001-00, City of: | | | | | 78,339.68 | .00 | |
| Biros Utilities Inc | | | | | | | |
| Biros Utilities Inc | 189974 | 01-451.315 | Portable Toilet Rental- 1301 Balck River Rd | 05/16/24 | 150.00 | .00 | |
| Biros Utilities Inc | 189975 | 01-451.315 | Portable Toiler Rental- Honeysuckle/Franko Drop Off park | 05/16/24 | 100.00 | .00 | |
| Biros Utilities Inc | 189976 | 01-451.315 | Portable Toilet Rental- Devonshire Rd | 05/16/24 | 150.00 | .00 | |
| Total Biros Utilities Inc: | | | | | 400.00 | .00 | |
| Bringenberg, Richard | | | | | | | |
| Bringenberg, Richard | 20240429 | 01-430.192 | 2024-Clothing Allowance | 04/29/24 | 174.33 | .00 | |
| Total Bringenberg, Richard: | | | | | 174.33 | .00 | |
| Colours Inc | | | | | | | |
| Colours Inc | 5976845 | 01-410.260 | Erasrer Wheel for AST32 | 05/06/24 | 10.82 | .00 | |
| Total Colours Inc: | | | | | 10.82 | .00 | |
| Coopersburg Materials | | | | | | | |
| Coopersburg Materials | 24975 | 01-438.245 | Andrea Dr Paving | 05/04/24 | 6,698.03 | .00 | |
| Total Coopersburg Materials: | | | | | 6,698.03 | .00 | |
| Davison & McCarthy | | | | | | | |
| Davison & McCarthy | 32881 | 01-404.310 | Civil Service Commission Solicitor | 05/01/24 | 106.31 | .00 | |
| Total Davison & McCarthy: | | | | | 106.31 | .00 | |
| Disimoni, Chris | | | | | | | |
| Disimoni, Chris | 20240516 | 99-108000 | Refund for Cancelled Shed Permit | 05/16/24 | 50.00 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-------------------------------------|----------------|-------------------|---|--------------|--------------------|-------------|-----------|
| Total Disimoni, Chris: | | | | | 50.00 | .00 | |
| Dispatch Alarm Center SFPI | | | | | | | |
| Dispatch Alarm Center SF | 000204B198 | 01-401.320 | 610-780-5025 | 04/25/24 | 24.95 | .00 | |
| Dispatch Alarm Center SF | 000204B198 | 01-430.320 | 610-782-5572 | 04/25/24 | 24.95 | .00 | |
| Dispatch Alarm Center SF | 000204B198 | 01-401.320 | Asnwering Service | 04/25/24 | 231.05 | .00 | |
| Total Dispatch Alarm Center SFPI: | | | | | 280.95 | .00 | |
| Document Systems Ltd. | | | | | | | |
| Document Systems Ltd. | L631795M | 01-401.375 | Maintenance contract-5/23/24-5/22/25 | 05/01/24 | 325.00 | .00 | |
| Total Document Systems Ltd.: | | | | | 325.00 | .00 | |
| Eastern Auto Parts Warehouse | | | | | | | |
| Eastern Auto Parts Wareho | 3IV1040994 | 01-451.375 | Oil Filter | 03/08/24 | 16.28 | .00 | |
| Eastern Auto Parts Wareho | 3IV1060108 | 01-437.251 | Lube Filter #10 | 05/08/24 | 13.66 | .00 | |
| Eastern Auto Parts Wareho | 3IV1060109 | 01-437.251 | Cartridge Fuel Metal | 05/08/24 | 68.84 | .00 | |
| Eastern Auto Parts Wareho | 3IV1060557 | 01-437.251 | Fuel Filter #14 | 05/09/24 | 96.78 | .00 | |
| Eastern Auto Parts Wareho | 3IV1060802 | 01-437.375 | WIX Air Filter- 331 Skid Steer | 05/09/24 | 53.09 | .00 | |
| Eastern Auto Parts Wareho | 3IV1062020 | 01-437.251 | Bumper Clip | 05/14/24 | 28.16 | .00 | |
| Total Eastern Auto Parts Warehouse: | | | | | 276.81 | .00 | |
| Eastern Salisbury Fire Co. | | | | | | | |
| Eastern Salisbury Fire Co. | 20240510 | 03-411.260 | Radios | 05/10/24 | 6,675.00 | .00 | |
| Total Eastern Salisbury Fire Co.: | | | | | 6,675.00 | .00 | |
| Edwards Business Systems | | | | | | | |
| Edwards Business System | 3614004 | 01-401.375 | Monthly Contract Copier/Printer | 05/01/24 | 12.43 | .00 | |
| Total Edwards Business Systems: | | | | | 12.43 | .00 | |
| F.W. Webb Company | | | | | | | |
| F.W. Webb Company | 85375893 | 01-451.373 | New Laubauch Toilet- Replacement due to Vandalism | 04/22/24 | 139.93 | .00 | |
| F.W. Webb Company | 85524865 | 01-451.373 | Farmhouse Outside Water Connection | 05/01/04 | 69.47 | .00 | |
| F.W. Webb Company | 85524882 | 41-409.600 | A/C units | 05/01/24 | 320.00 | .00 | |
| F.W. Webb Company | 85525120 | 01-409.373 | Filters DPW/Ploice/Easterm | 05/01/04 | 314.27 | .00 | |
| F.W. Webb Company | 85525741 | 01-409.373 | New Faucet Admin Bathrooms | 05/01/24 | 620.96 | .00 | |
| F.W. Webb Company | 85526051 | 01-451.373 | Toilet Parts for Various Parks | 05/01/24 | 180.54 | .00 | |
| F.W. Webb Company | 85556006 | 01-451.373 | Return of Garden Materials | 05/06/24 | 48.33- | .00 | |
| Total F.W. Webb Company: | | | | | 1,596.84 | .00 | |
| Gannett Fleming Inc. | | | | | | | |
| Gannett Fleming Inc. | 079440-01-01 | 06-448.319 | GIS Support and Work | 05/08/24 | 928.00 | .00 | |
| Gannett Fleming Inc. | 079440-01-01 | 08-429.319 | GIS Support and Work | 05/08/24 | 928.01 | .00 | |
| Total Gannett Fleming Inc.: | | | | | 1,856.01 | .00 | |
| Grainger | | | | | | | |
| Grainger | 9905661832 | 41-409.600 | Electric strike door access | 01/01/24 | 354.02 | .00 | |
| Grainger | 9914575692 | 41-409.600 | Electric strike door access | 01/01/24 | 354.02 | .00 | |
| Grainger | 9914577748 | 41-409.600 | Electric strike door access | 01/01/24 | 177.01 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--|----------------|-------------------|--|--------------|--------------------|-------------|-----------|
| Total Grainger: | | | | | 885.05 | .00 | |
| Groff Tractor & Equipment | | | | | | | |
| Groff Tractor & Equipment | RSA062807-4 | 41-409.600 | 20" Grousers Rental | 04/22/24 | 5,620.00 | .00 | |
| Total Groff Tractor & Equipment: | | | | | 5,620.00 | .00 | |
| Gross McGinley LLP | | | | | | | |
| Gross McGinley LLP | 20240516 | 41-409.730 | 3015 Barrington Lane Settlement | 05/16/24 | 14,950.29 | 14,950.29 | 05/13/24 |
| Total Gross McGinley LLP: | | | | | 14,950.29 | 14,950.29 | |
| HACC | | | | | | | |
| HACC | S1888448 | 01-410.421 | Field Training Officer- Lopresti/K Sabulsky/Watson | 04/29/24 | 810.00 | .00 | |
| HACC | S1888517 | 01-410.421 | Training EVOC Update- Laub/Smith/Solly | 05/03/24 | 750.00 | .00 | |
| Total HACC: | | | | | 1,560.00 | .00 | |
| Hale Trailer Brake & Wheel Inc | | | | | | | |
| Hale Trailer Brake & Wheel | 1830914 | 01-437.375 | 10" Galv E-Track- #68 Parks Trailer | 04/29/24 | 189.08 | .00 | |
| Hale Trailer Brake & Wheel | 1840669 | 08-429.251 | #34 Accessories | 05/06/24 | 30.90 | .00 | |
| Hale Trailer Brake & Wheel | 1840669 | 06-448.251 | #34 Accessories | 05/06/24 | 30.90 | .00 | |
| Total Hale Trailer Brake & Wheel Inc: | | | | | 250.88 | .00 | |
| Herbein's Garden Center Inc. | | | | | | | |
| Herbein's Garden Center In | 20240501 | 06-448.240 | 2 Scoops Black Mulch | 05/01/24 | 93.99 | .00 | |
| Total Herbein's Garden Center Inc.: | | | | | 93.99 | .00 | |
| Horwith Freightliner | | | | | | | |
| Horwith Freightliner | 20240506 | 08-429.251 | #34 7x16 MTRZD & HTD | 05/06/24 | 105.90 | .00 | |
| Horwith Freightliner | 20240506 | 06-448.251 | #34 7x16 MTRZD & HTD | 05/06/24 | 105.91 | .00 | |
| Total Horwith Freightliner: | | | | | 211.81 | .00 | |
| Isett & Associates, Barry | | | | | | | |
| Isett & Associates, Barry | VI189048 | 01-414.306 | Inspection Services- Residential | 05/13/24 | 5,983.00 | .00 | |
| Isett & Associates, Barry | VI189048 | 01-414.306 | Inspection Services- Commercial | 05/13/24 | 5,568.00 | .00 | |
| Total Isett & Associates, Barry: | | | | | 11,551.00 | .00 | |
| Johnson Controls Fire Protection LP | | | | | | | |
| Johnson Controls Fire Prot | 24110791 | 03-411.240 | Alarm & Detection Montiroing ESFD | 05/01/24 | 391.01 | .00 | |
| Total Johnson Controls Fire Protection LP: | | | | | 391.01 | .00 | |
| Keith's Mobile Lock & Door Ser | | | | | | | |
| Keith's Mobile Lock & Door | 24153 | 01-451.240 | Duplicate Keys SYA | 04/22/24 | 30.00 | .00 | |
| Keith's Mobile Lock & Door | 24191 | 01-451.240 | Duplicate Park Keys for Police | 05/02/24 | 90.00 | .00 | |
| Keith's Mobile Lock & Door | 24199 | 08-429.240 | Duplicate Keys Sewer Lift Station | 05/08/24 | 9.00 | .00 | |
| Total Keith's Mobile Lock & Door Ser: | | | | | 129.00 | .00 | |
| Kistler O'Brien Fire Protectn | | | | | | | |
| Kistler O'Brien Fire Protect | 262513 | 01-409.373 | 2.5 Gal Press Hydrotested | 04/26/24 | 218.95 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------------------------|----------------|-------------------|--|--------------|--------------------|-------------|-----------|
| Total Kistler O'Brien Fire Protectn: | | | | | 218.95 | .00 | |
| Knerr, David G. | | | | | | | |
| Knerr, David G. | 2583 | 01-406.314 | DC pension plan quarterly statement & Letter for Audit | 05/06/24 | 705.00 | .00 | |
| Total Knerr, David G.: | | | | | 705.00 | .00 | |
| KONE Inc | | | | | | | |
| KONE Inc | 871354936 | 01-409.373 | Elevator Annual Maintenance-5/1/24 thru 4/30/25 | 05/01/24 | 3,806.29 | .00 | |
| Total KONE Inc: | | | | | 3,806.29 | .00 | |
| Lehigh County | | | | | | | |
| Lehigh County | FO-24-000253 | 01-407.319 | Mark 43 Annual Support and Maintenance Contract 2024-2027 | 05/06/24 | 10,011.20 | .00 | |
| Total Lehigh County: | | | | | 10,011.20 | .00 | |
| Lehigh County Authority | | | | | | | |
| Lehigh County Authority | 20240502 | 08-429.533 | Sewer Billing 1st Qtr 2024/ Little Lehigh Relief Interceptor Phase 1 | 05/02/24 | 9,367.45 | .00 | |
| Lehigh County Authority | 20240502 | 08-429.534 | Sewer Billing 1st Qtr 2024/ Little Lehigh Relief Interceptor Phase 1 | 05/02/24 | 10,172.42 | .00 | |
| Lehigh County Authority | 9339 | 06-448.363 | 1Qtr 2024 Fire Service Billing | 05/01/24 | 1,278.98 | .00 | |
| Total Lehigh County Authority: | | | | | 20,818.85 | .00 | |
| Lehigh Valley Health Network | | | | | | | |
| Lehigh Valley Health Netwo | 20240509 | 99-107000 | Refund of Trash Services due to Vacancy- 3425 Fish Hatchery Rd/ Acct# 99107000 | 05/09/24 | 108.00 | .00 | |
| Lehigh Valley Health Netwo | 20240509A | 99-107000 | Refund of Trash Services due to Vacancy- 3553 Pleasant Ave/ Acct# 70006200 | 05/09/24 | 108.00 | .00 | |
| Total Lehigh Valley Health Network: | | | | | 216.00 | .00 | |
| Lopresti, Noah | | | | | | | |
| Lopresti, Noah | 20240502 | 01-410.238 | Tactical Short Sleeve Shirt | 05/02/24 | 48.00 | .00 | |
| Total Lopresti, Noah: | | | | | 48.00 | .00 | |
| Low and Moyer Garage Inc. | | | | | | | |
| Low and Moyer Garage In | 383799 | 01-437.251 | Rearview Mirror #6 | 04/30/24 | 553.58 | .00 | |
| Low and Moyer Garage In | 383897 | 01-437.251 | Sensor Assembly #5 | 05/01/24 | 72.54 | .00 | |
| Total Low and Moyer Garage Inc.: | | | | | 626.12 | .00 | |
| Madle's Hardware | | | | | | | |
| Madle's Hardware | 222337/1 | 01-451.373 | Garden Water Hose Farmhouse | 05/02/24 | 6.77 | .00 | |
| Madle's Hardware | 222449/1 | 01-409.240 | Floor Cleaner Bolts | 05/06/24 | 4.74 | .00 | |
| Madle's Hardware | 222493/1 | 01-430.240 | Supplies- Garden Sprayers | 05/08/24 | 85.96 | .00 | |
| Total Madle's Hardware: | | | | | 97.47 | .00 | |
| Matthew bender & Co Inc. | | | | | | | |
| Matthew bender & Co Inc. | 40935760 | 01-410.260 | PA Crime & Veh Handbooks | 04/01/24 | 606.51 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---|----------------|-------------------|--|--------------|--------------------|-------------|-----------|
| Total Matthew bender & Co Inc.: | | | | | 606.51 | .00 | |
| Meier Supply Co Inc | | | | | | | |
| Meier Supply Co Inc | 2805788 | 41-409.600 | Heating System | 04/26/24 | 24,642.02 | .00 | |
| Meier Supply Co Inc | 2811165 | 41-409.600 | Valves for Heat System | 05/08/24 | 149.46 | .00 | |
| Total Meier Supply Co Inc: | | | | | 24,791.48 | .00 | |
| MP Outfitters | | | | | | | |
| MP Outfitters | 61965-5 | 01-410.238 | Alt Name Tape- Kress | 05/13/24 | 14.00 | .00 | |
| MP Outfitters | 61984-5 | 01-410.238 | Khakis- Kress | 05/14/24 | 65.00 | .00 | |
| Total MP Outfitters: | | | | | 79.00 | .00 | |
| PA Municipal Health Ins Coop | | | | | | | |
| PA Municipal Health Ins Co | 20240601 | 01-401.156 | 2024 June coverage | 05/16/24 | 4,483.13 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 01-402.156 | 2024 June coverage | 05/16/24 | 2,787.89 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 01-410.156 | 2024 June coverage | 05/16/24 | 42,211.90 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 01-414.156 | 2024 June coverage | 05/16/24 | 6,670.43 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 01-430.156 | 2024 June coverage | 05/16/24 | 42,478.63 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 06-401.156 | 2024 June coverage | 05/16/24 | 418.18 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 06-448.156 | 2024 June coverage | 05/16/24 | 9,506.70 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 08-401.156 | 2024 June coverage | 05/16/24 | 418.18 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 08-429.156 | 2024 June coverage | 05/16/24 | 9,506.70 | .00 | |
| PA Municipal Health Ins Co | 20240601 | 10-426.156 | 2024 June coverage | 05/16/24 | 1,226.67 | .00 | |
| Total PA Municipal Health Ins Coop: | | | | | 119,708.41 | .00 | |
| PA One Call System Inc. | | | | | | | |
| PA One Call System Inc. | 0001050861 | 01-401.320 | 2024-Mar-Voice/Fax messages | 04/30/24 | 82.06 | .00 | |
| Total PA One Call System Inc.: | | | | | 82.06 | .00 | |
| PA State Assoc of Boroughs | | | | | | | |
| PA State Assoc of Borough | 20240513 | 01-430.421 | Training Publice Works Managment- Levernier/Hercik/DiMatteo | 05/13/24 | 300.00 | .00 | |
| PA State Assoc of Borough | CONF 84,891.00 | 01-414.421 | Training- The Limits to Zoning- M Lopez | 05/06/24 | 25.00 | 25.00 | 05/07/24 |
| Total PA State Assoc of Boroughs: | | | | | 325.00 | 25.00 | |
| Patriot Workwear | | | | | | | |
| Patriot Workwear | 40738 | 01-410.238 | Boots/OC Pouch- Casey & Sabo | 05/06/24 | 195.00 | .00 | |
| Total Patriot Workwear: | | | | | 195.00 | .00 | |
| Patten, Ronald C. | | | | | | | |
| Patten, Ronald C. | 20240501 | 01-410.156 | Post retirement health benefit reimbursement-Jan- Apri 2024 | 05/01/24 | 783.90 | .00 | |
| Total Patten, Ronald C.: | | | | | 783.90 | .00 | |
| PPL Electric Utilities-08450-07007 | | | | | | | |
| PPL Electric Utilities-08450 | 20240507 | 08-429.361 | 08450-07007 | 05/07/24 | 25.17 | .00 | |
| Total PPL Electric Utilities-08450-07007: | | | | | 25.17 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---|----------------|-------------------|-------------|--------------|--------------------|-------------|-----------|
| PPL Electric Utilities-15450-07020 | | | | | | | |
| PPL Electric Utilities-15450 | 20240507 | 08-429.361 | 15450-07020 | 05/07/24 | 25.40 | .00 | |
| Total PPL Electric Utilities-15450-07020: | | | | | 25.40 | .00 | |
| PPL Electric Utilities-20380-10009 | | | | | | | |
| PPL Electric Utilities-20380 | 20240425 | 08-429.361 | 20380-10009 | 04/25/24 | 25.14 | .00 | |
| Total PPL Electric Utilities-20380-10009: | | | | | 25.14 | .00 | |
| PPL Electric Utilities-21780-10003 | | | | | | | |
| PPL Electric Utilities-21780 | 20240425 | 08-429.361 | 21780-10003 | 04/25/24 | 26.93 | .00 | |
| Total PPL Electric Utilities-21780-10003: | | | | | 26.93 | .00 | |
| PPL Electric Utilities-31590-08002 | | | | | | | |
| PPL Electric Utilities-31590 | 20240426 | 08-429.361 | 31590-08002 | 04/26/24 | 25.15 | .00 | |
| Total PPL Electric Utilities-31590-08002: | | | | | 25.15 | .00 | |
| PPL Electric Utilities-32650-08001 | | | | | | | |
| PPL Electric Utilities-32650 | 20240507 | 08-429.361 | 32650-08001 | 05/07/24 | 25.17 | .00 | |
| Total PPL Electric Utilities-32650-08001: | | | | | 25.17 | .00 | |
| PPL Electric Utilities-32810-04003 | | | | | | | |
| PPL Electric Utilities-32810 | 20240501 | 35-433.362 | 32810-04003 | 05/01/24 | 32.41 | .00 | |
| Total PPL Electric Utilities-32810-04003: | | | | | 32.41 | .00 | |
| PPL Electric Utilities-39790-24008 | | | | | | | |
| PPL Electric Utilities-39790 | 20240430 | 08-429.361 | 39790-24008 | 04/30/24 | 285.72 | .00 | |
| Total PPL Electric Utilities-39790-24008: | | | | | 285.72 | .00 | |
| PPL Electric Utilities-42850-08008 | | | | | | | |
| PPL Electric Utilities-42850 | 20240507 | 08-429.361 | 42850-08008 | 05/07/24 | 25.17 | .00 | |
| Total PPL Electric Utilities-42850-08008: | | | | | 25.17 | .00 | |
| PPL Electric Utilities-47020-14000 | | | | | | | |
| PPL Electric Utilities-47020 | 20240502 | 08-429.361 | 47020-14000 | 05/02/24 | 24.93 | .00 | |
| Total PPL Electric Utilities-47020-14000: | | | | | 24.93 | .00 | |
| PPL Electric Utilities-49200-35001 | | | | | | | |
| PPL Electric Utilities-49200 | 20240430 | 08-429.361 | 49200-35001 | 04/30/24 | 32.63 | .00 | |
| Total PPL Electric Utilities-49200-35001: | | | | | 32.63 | .00 | |
| PPL Electric Utilities-58010-04003 | | | | | | | |
| PPL Electric Utilities-58010 | 20240501 | 35-433.362 | 58010-04003 | 05/01/24 | 33.19 | .00 | |
| Total PPL Electric Utilities-58010-04003: | | | | | 33.19 | .00 | |
| PPL Electric Utilities-59410-04007 | | | | | | | |
| PPL Electric Utilities-59410 | 20240501 | 06-448.361 | 59410-04007 | 05/01/24 | 25.75 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---|----------------|-------------------|-------------|--------------|--------------------|-------------|-----------|
| Total PPL Electric Utilities-59410-04007: | | | | | 25.75 | .00 | |
| PPL Electric Utilities-59610-04003 | | | | | | | |
| PPL Electric Utilities-59610 | 20240501 | 35-433.362 | 59610-04003 | 05/01/24 | 35.49 | .00 | |
| Total PPL Electric Utilities-59610-04003: | | | | | 35.49 | .00 | |
| PPL Electric Utilities-62400-52006 | | | | | | | |
| PPL Electric Utilities-62400 | 20240501 | 01-451.361 | 62400-52006 | 05/01/24 | 13.84 | .00 | |
| Total PPL Electric Utilities-62400-52006: | | | | | 13.84 | .00 | |
| PPL Electric Utilities-64170-11008 | | | | | | | |
| PPL Electric Utilities-64170 | 20240424 | 08-429.361 | 64170-11008 | 04/24/24 | 25.26 | .00 | |
| Total PPL Electric Utilities-64170-11008: | | | | | 25.26 | .00 | |
| PPL Electric Utilities-72390-08002 | | | | | | | |
| PPL Electric Utilities-72390 | 20240426 | 35-433.362 | 72390-08002 | 04/26/24 | 25.10 | .00 | |
| Total PPL Electric Utilities-72390-08002: | | | | | 25.10 | .00 | |
| PPL Electric Utilities-79000-43000 | | | | | | | |
| PPL Electric Utilities-79000 | 20240430 | 35-434.361 | 79000-43000 | 04/30/24 | 555.81 | .00 | |
| Total PPL Electric Utilities-79000-43000: | | | | | 555.81 | .00 | |
| PPL Electric Utilities-79200-43006 | | | | | | | |
| PPL Electric Utilities-79200 | 20240430 | 35-434.361 | 79200-43006 | 04/30/24 | 11,453.10 | .00 | |
| Total PPL Electric Utilities-79200-43006: | | | | | 11,453.10 | .00 | |
| PPL Electric Utilities-89989-11003 | | | | | | | |
| PPL Electric Utilities-89989 | 20240424 | 35-433.362 | 89989-11003 | 04/24/24 | 31.68 | .00 | |
| Total PPL Electric Utilities-89989-11003: | | | | | 31.68 | .00 | |
| PPL Electric Utilities-95425-66011 | | | | | | | |
| PPL Electric Utilities-95425 | 20240430 | 08-429.361 | 95425-66011 | 04/30/24 | 24.97 | .00 | |
| Total PPL Electric Utilities-95425-66011: | | | | | 24.97 | .00 | |
| PPL Electric Utilities-95790-09009 | | | | | | | |
| PPL Electric Utilities-95790 | 20240426 | 35-433.362 | 95790-09009 | 04/26/24 | 25.04 | .00 | |
| Total PPL Electric Utilities-95790-09009: | | | | | 25.04 | .00 | |
| PPL Electric Utilities-96549-22003 | | | | | | | |
| PPL Electric Utilities-96549 | 20240501 | 35-433.362 | 96549-22003 | 05/01/24 | 31.77 | .00 | |
| Total PPL Electric Utilities-96549-22003: | | | | | 31.77 | .00 | |
| PPL Electric Utilities-97159-57000 | | | | | | | |
| PPL Electric Utilities-97159 | 20240501 | 35-433.362 | 97159-57000 | 05/01/24 | 36.91 | .00 | |
| Total PPL Electric Utilities-97159-57000: | | | | | 36.91 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---|-----------------|-------------------|---|--------------|--------------------|-------------|-----------|
| PPL Electric Utilities-98810-20005 | | | | | | | |
| PPL Electric Utilities-98810 | 20240501 | 08-429.361 | 98810-20005 | 05/01/24 | 101.19 | .00 | |
| Total PPL Electric Utilities-98810-20005: | | | | | 101.19 | .00 | |
| RCN-1950 | | | | | | | |
| RCN-1950 | 075195001-00148 | 01-401.320 | 4201-0751950-01-Mar 2024- Phone/Internet | 05/01/24 | 2,270.61 | .00 | |
| Total RCN-1950: | | | | | 2,270.61 | .00 | |
| RCN-1951 | | | | | | | |
| RCN-1951 | 075195101-00148 | 03-411.320 | Acct#42010751951-01-ESFD-Apr 2024 | 05/01/24 | 486.29 | .00 | |
| Total RCN-1951: | | | | | 486.29 | .00 | |
| RCN-555 | | | | | | | |
| RCN-555 | 077255501-00148 | 01-401.320 | 4201-0772555-01 | 05/01/24 | 77.55 | .00 | |
| Total RCN-555: | | | | | 77.55 | .00 | |
| RCN-880 | | | | | | | |
| RCN-880 | 076588001-00148 | 01-401.320 | 4201-0765880-01 | 05/01/24 | 93.39 | .00 | |
| Total RCN-880: | | | | | 93.39 | .00 | |
| RCN-882 | | | | | | | |
| RCN-882 | 076588201-00148 | 01-401.320 | 4201-0765882-01 | 05/01/24 | 71.95 | .00 | |
| Total RCN-882: | | | | | 71.95 | .00 | |
| ReadyRefresh by Nestle-0436481527 | | | | | | | |
| ReadyRefresh by Nestle-0 | 20240504 | 01-409.366 | Admin Bldg- Acct#0436481527 | 05/04/24 | 141.26 | .00 | |
| Total ReadyRefresh by Nestle-0436481527: | | | | | 141.26 | .00 | |
| ReadyRefresh by Nestle-0436481543 | | | | | | | |
| ReadyRefresh by Nestle-0 | 14D0436481543 | 01-409.366 | Police Bldg-Acct#0436481543 | 04/26/24 | 207.99 | .00 | |
| Total ReadyRefresh by Nestle-0436481543: | | | | | 207.99 | .00 | |
| ReadyRefresh by Nestle-0436481576 | | | | | | | |
| ReadyRefresh by Nestle-0 | 20240504 | 01-409.366 | DPW Bldg- Acct#0436481576 | 05/04/24 | 98.20 | .00 | |
| Total ReadyRefresh by Nestle-0436481576: | | | | | 98.20 | .00 | |
| Ringo Hill Farms Eqpmnt Co Inc | | | | | | | |
| Ringo Hill Farms Eqpmnt C | 46690 | 01-437.375 | 3 Place Trimmer Rack for New Trailer | 03/28/24 | 211.72 | .00 | |
| Total Ringo Hill Farms Eqpmnt Co Inc: | | | | | 211.72 | .00 | |
| Rizz Demolition | | | | | | | |
| Rizz Demolition | 10046 | 01-408.318 | Demolition, Removal & Disposal 1316 E Emmaus Ave | 05/16/24 | 32,500.00 | .00 | |
| Total Rizz Demolition: | | | | | 32,500.00 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-------------------------------------|----------------|-------------------|--|--------------|--------------------|-------------|-----------|
| Saf-Gard Safety Shoe Company | | | | | | | |
| Saf-Gard Safety Shoe Com | IN-3465080 | 01-430.192 | Shoes- S Kubat | 04/24/24 | 199.98 | .00 | |
| Total Saf-Gard Safety Shoe Company: | | | | | 199.98 | .00 | |
| Salisbury Township | | | | | | | |
| Salisbury Township | 20240514 | 01-321.800 | Reimburse Tax Check Posted to Township Cable Franchise Fee | 05/14/24 | 1,085.97 | .00 | |
| Total Salisbury Township: | | | | | 1,085.97 | .00 | |
| SCF Architechture LLC | | | | | | | |
| SCF Architechture LLC | 2423-003 | 41-409.600 | PD Plans | 05/06/24 | 2,345.00 | .00 | |
| Total SCF Architechture LLC: | | | | | 2,345.00 | .00 | |
| Service Electric Cable TV | | | | | | | |
| Service Electric Cable TV | 20240501 | 01-410.315 | #0715417274 | 05/01/24 | 91.90 | .00 | |
| Total Service Electric Cable TV: | | | | | 91.90 | .00 | |
| Shammy Shine Car Washes | | | | | | | |
| Shammy Shine Car Washe | 20240430 | 01-410.315 | Police Car Washes-04/01/24-04/30/24 | 04/30/24 | 180.00 | .00 | |
| Total Shammy Shine Car Washes: | | | | | 180.00 | .00 | |
| Shay Santee Kelhart Deschler | | | | | | | |
| Shay Santee Kelhart Desc | 41442 | 01-414.314 | Zoning Hearing 4/10/24 | 05/07/24 | 511.50 | .00 | |
| Total Shay Santee Kelhart Deschler: | | | | | 511.50 | .00 | |
| SHI International Corp | | | | | | | |
| SHI International Corp | B18277060 | 01-407.319 | DUO Two Factor- Cisco Duo Essentials | 05/02/24 | 1,596.88 | .00 | |
| SHI International Corp | B18277060 | 06-448.319 | DUO Two Factor- Cisco Duo Essentials | 05/02/24 | 212.91 | .00 | |
| SHI International Corp | B18277060 | 08-429.319 | DUO Two Factor- Cisco Duo Essentials | 05/02/24 | 212.91 | .00 | |
| SHI International Corp | B18277060 | 10-407.319 | DUO Two Factor- Cisco Duo Essentials | 05/02/24 | 106.46 | .00 | |
| Total SHI International Corp: | | | | | 2,129.16 | .00 | |
| SiteOne Landscape Supply | | | | | | | |
| SiteOne Landscape Supply | 140169784-001 | 01-451.373 | Weed Spray for Parks | 04/15/24 | 73.95 | .00 | |
| Total SiteOne Landscape Supply: | | | | | 73.95 | .00 | |
| Staples Advantage | | | | | | | |
| Staples Advantage | 60001429420 | 01-401.240 | Casio Desktop Display/Xtralife Clearview Nonstick | 04/25/24 | 71.04 | .00 | |
| Staples Advantage | 6001706807 | 01-401.240 | Credit Bostich Stapler | 04/27/24 | 94.28- | .00 | |
| Total Staples Advantage: | | | | | 23.24- | .00 | |
| Staver Hydraulics Co Inc | | | | | | | |
| Staver Hydraulics Co Inc | 00042884 | 01-437.251 | Hyraulic Parts | 01/24/24 | 14.03 | .00 | |
| Total Staver Hydraulics Co Inc: | | | | | 14.03 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------------------------|----------------|-------------------|--|--------------|--------------------|-------------|-----------|
| Stotz/Fatzinger Office Supply | | | | | | | |
| Stotz/Fatzinger Office Supp | 299279 | 01-401.240 | batteries | 05/08/24 | 10.59 | .00 | |
| Stotz/Fatzinger Office Supp | 299279.1 | 01-401.240 | binder clips- small/mini | 05/08/24 | 4.36 | .00 | |
| Total Stotz/Fatzinger Office Supply: | | | | | 14.95 | .00 | |
| Suburban Propane-2022 | | | | | | | |
| Suburban Propane-2022 | 20220723322 | 01-409.230 | Propane- 1301 Black River Rd | 04/23/24 | 1,040.49 | .00 | |
| Suburban Propane-2022 | 92022496213 | 01-401.231 | unleaded | 04/24/24 | 40.28 | .00 | |
| Suburban Propane-2022 | 92022496213 | 01-410.231 | unleaded | 04/24/24 | 1,423.45 | .00 | |
| Suburban Propane-2022 | 92022496213 | 01-430.231 | unleaded | 04/24/24 | 475.05 | .00 | |
| Suburban Propane-2022 | 92022496213 | 06-448.231 | unleaded | 04/24/24 | 172.75 | .00 | |
| Suburban Propane-2022 | 92022496213 | 08-429.231 | unleaded | 04/24/24 | 172.75 | .00 | |
| Suburban Propane-2022 | 92022496213 | 03-413.231 | unleaded | 04/24/24 | 141.93 | .00 | |
| Suburban Propane-2022 | 92022496213 | 01-410.231 | diesel | 04/24/24 | 1,909.32 | .00 | |
| Suburban Propane-2022 | 92022496213 | 06-448.231 | diesel | 04/24/24 | 109.74 | .00 | |
| Suburban Propane-2022 | 92022496213 | 08-429.231 | diesel | 04/24/24 | 109.74 | .00 | |
| Suburban Propane-2022 | 92022496213 | 03-413.231 | diesel | 04/24/24 | 331.67 | .00 | |
| Suburban Propane-2022 | 92022496219 | 01-401.231 | unleaded | 05/01/24 | 33.42 | .00 | |
| Suburban Propane-2022 | 92022496219 | 01-410.231 | unleaded | 05/01/24 | 1,181.30 | .00 | |
| Suburban Propane-2022 | 92022496219 | 01-430.231 | unleaded | 05/01/24 | 394.24 | .00 | |
| Suburban Propane-2022 | 92022496219 | 06-448.231 | unleaded | 05/01/24 | 143.36 | .00 | |
| Suburban Propane-2022 | 92022496219 | 08-429.231 | unleaded | 05/01/24 | 143.36 | .00 | |
| Suburban Propane-2022 | 92022496219 | 03-413.231 | unleaded | 05/01/24 | 117.79 | .00 | |
| Suburban Propane-2022 | 92022496219 | 01-430.231 | diesel | 05/01/24 | 2,343.65 | .00 | |
| Suburban Propane-2022 | 92022496219 | 06-448.231 | diesel | 05/01/24 | 134.70 | .00 | |
| Suburban Propane-2022 | 92022496219 | 08-429.231 | diesel | 05/01/24 | 134.70 | .00 | |
| Suburban Propane-2022 | 92022496219 | 03-413.231 | diesel | 05/01/24 | 407.12 | .00 | |
| Total Suburban Propane-2022: | | | | | 10,960.81 | .00 | |
| Tractor Supply Credit Plan | | | | | | | |
| Tractor Supply Credit Plan | 100543669 | 01-437.251 | Truck #15 Hooks/Stabilizer | 05/06/24 | 101.90 | 101.90 | 05/07/24 |
| Total Tractor Supply Credit Plan: | | | | | 101.90 | 101.90 | |
| U.S. Municipal Supply Inc. | | | | | | | |
| U.S. Municipal Supply Inc. | 6219004 | 01-433.246 | Return of Posts- Credit | 04/19/24 | 178.14- | .00 | |
| U.S. Municipal Supply Inc. | 6219005 | 01-433.246 | Posts | 04/19/24 | 290.64 | .00 | |
| Total U.S. Municipal Supply Inc.: | | | | | 112.50 | .00 | |
| Upper Saucon Township | | | | | | | |
| Upper Saucon Township | 240430 | 10-431.303 | Compost site expenses | 04/30/24 | 92.90 | .00 | |
| Upper Saucon Township | 240510 | 10-431.303 | Compost site expenses | 05/10/24 | 837.04 | .00 | |
| Total Upper Saucon Township: | | | | | 929.94 | .00 | |
| Verizon-950 | | | | | | | |
| Verizon-950 | 20240502 | 01-410.320 | 0563-Monitor Traffic Signals | 05/02/24 | 45.74 | .00 | |
| Total Verizon-950: | | | | | 45.74 | .00 | |
| Volleyball Supply LLC | | | | | | | |
| Volleyball Supply LLC | 272747 | 01-451.371 | Volleyball Posts/Volleyball Net/Edge Guard | 05/06/24 | 4,077.96 | .00 | |
| Total Volleyball Supply LLC: | | | | | 4,077.96 | .00 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---------------------------------------|----------------|-------------------|---|--------------|--------------------|-------------|-----------|
| Watson, Kyle | | | | | | | |
| Watson, Kyle | 20240423 | 01-410.421 | Fuel for Training | 04/23/24 | 82.37 | .00 | |
| Total Watson, Kyle: | | | | | 82.37 | .00 | |
| Weinstein Supply Corporation | | | | | | | |
| Weinstein Supply Corporati | S033377062.001 | 01-451.373 | Toilet Parts Repair | 04/23/24 | 44.93 | .00 | |
| Total Weinstein Supply Corporation: | | | | | 44.93 | .00 | |
| Western Lehigh Landscape | | | | | | | |
| Western Lehigh Landscape | 5096 | 06-448.240 | 2 Yards Screen Topsoil | 04/25/24 | 70.00 | .00 | |
| Total Western Lehigh Landscape: | | | | | 70.00 | .00 | |
| Western Salisbury Fire Company | | | | | | | |
| Western Salisbury Fire Co | 20240514 | 01-451.315 | Portable Toilet Rental- Honeysuckle Rd/Franko Drop Off Park | 05/14/24 | 150.00 | .00 | |
| Western Salisbury Fire Co | 20240514 | 10-431.303 | Compost site expenses | 05/14/24 | 837.04 | .00 | |
| Western Salisbury Fire Co | 20240514 | 01-414.306 | WSFD Inspection Fee | 05/14/24 | 500.00 | .00 | |
| Total Western Salisbury Fire Company: | | | | | 1,487.04 | .00 | |
| Whitehead Jr, Charles | | | | | | | |
| Whitehead Jr, Charles | 202405014 | 01-410.238 | 2 Pair Apex Duty Pants | 05/14/24 | 144.00 | .00 | |
| Total Whitehead Jr, Charles: | | | | | 144.00 | .00 | |
| Whitetail Disposal | | | | | | | |
| Whitetail Disposal | 1168109 | 10-427.300 | Trash/Recycle Service | 04/30/24 | 163,967.83 | .00 | |
| Total Whitetail Disposal: | | | | | 163,967.83 | .00 | |
| Wilson Products | | | | | | | |
| Wilson Products | 03187568 | 01-437.251 | Acetylene | 04/30/24 | 12.00 | .00 | |
| Total Wilson Products: | | | | | 12.00 | .00 | |
| Winzer | | | | | | | |
| Winzer | 2120522 | 01-430.240 | Misc Supplies- Cut off Wheel/Grit/Drill Bit | 05/15/24 | 331.06 | .00 | |
| Total Winzer: | | | | | 331.06 | .00 | |
| Ziegenfus, Paul | | | | | | | |
| Ziegenfus, Paul | 20240516 | 01-402.421 | Travel Reimbursement | 05/16/24 | 49.58 | .00 | |
| Total Ziegenfus, Paul: | | | | | 49.58 | .00 | |
| Grand Totals: | | | | | 579,280.04 | 33,772.19 | |

| Vendor Name | Invoice Number | GL Account Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-------------|----------------|-------------------|-------------|--------------|--------------------|-------------|-----------|
|-------------|----------------|-------------------|-------------|--------------|--------------------|-------------|-----------|

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

| Vendor Name | Invoice Number | Description | GL Acct Number | Invoice Date | Net Invoice Amt | Amount Paid | Date Paid |
|------------------------------------|----------------|-------------|----------------|--------------|-----------------|-------------|-----------|
| General Fund | | | | | | | |
| Total General Fund: | | | | | 202,838.97 | 5,126.90 | |
| Fire Fund | | | | | | | |
| Total Fire Fund: | | | | | 9,079.03 | .00 | |
| Water Fund | | | | | | | |
| Total Water Fund: | | | | | 16,443.82 | 1,847.50 | |
| Sewer Fund | | | | | | | |
| Total Sewer Fund: | | | | | 112,368.52 | 1,847.50 | |
| Refuse & Recycling Fund | | | | | | | |
| Total Refuse & Recycling Fund: | | | | | 167,111.38 | .00 | |
| Highway Aid Fund | | | | | | | |
| Total Highway Aid Fund: | | | | | 12,260.50 | .00 | |
| Capital General Fund | | | | | | | |
| Total Capital General Fund: | | | | | 58,911.82 | 24,950.29 | |
| Cash Allocations | | | | | | | |
| Total Cash Allocations: | | | | | 266.00 | .00 | |
| Grand Totals: | | | | | 579,280.04 | 33,772.19 | |

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 9, 2024
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Conn asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Conn called the meeting to order at 7:00 p.m.

Commissioner Conn turned the proceedings over to Ms. Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President – EXCUSED
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Community Development Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

POLICE LIEUTENANT SWEARING-IN CEREMONY

Chief Sabo announced that Sergeant Casey will be promoted to the rank of Lieutenant. Commissioner Conn performed the formal swearing-in ceremony. Lieutenant Casey thanked the Board for their support.

APPROVAL OF THE FINANCIAL REPORTS AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Reports for January, February and March 2024 and the List of Bills Payable for the periods 4/6/2024-4/19/2024 and 4/20/2024-5/3/2024, broken down as follows:

4/6/2024-4/19/2024:

\$213,313.42 = GENERAL
\$780.87 = FIRE
\$0 = LIBRARY
\$15,339.68 = WATER
\$23,089.96 = SEWER
\$165,299.87 = REFUSE & RECYCLING
\$12,617.18 = HIGHWAY AID
\$11,678.66 = CAPITAL GENERAL
\$442,119.64 = GRAND TOTAL ALL FUNDS

4/20/2024-5/3/2024:

\$93,728.46 = GENERAL
\$1,970.42 = FIRE
\$0 = LIBRARY
\$21,471.87 = WATER
\$35,968.37 = SEWER
\$535.34 = REFUSE & RECYCLING
\$275.01 = HIGHWAY AID
\$21,479.41 = CAPITAL GENERAL
\$175,428.88 = GRAND TOTAL ALL FUNDS

The Board voted: 3 Ayes; 0 Nays.

MINUTES

April 11, 2024

Commissioner Conn declared the Minutes from April 11, 2024 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion Authorizing Renewal of Franko Lease Agreement.

Ms. Bonaskiewich noted that the terms remain the same.

Commissioner Patnaik commented that the tenant is concerned about a pine tree that is leaning near the house. Mr. Levernier stated that he will look at it.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, authorizing the renewal of the Franko Lease Agreement.

The Board voted: 3 Ayes; 0 Nays

Motion Accepting Time Extension to November 7, 2024 for the Preliminary/Final Land Development at 206 East Lynnwood Street.

Attorney Ulrich recommended the Board table the motion for the meeting on May 23, 2024.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to table the motion accepting the time extension to November 7, 2024 for the Preliminary/Final Land Development at 206 East Lynnwood Street until the Regular Meeting of May 23, 2024.

The Board voted: 3 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Nicolo announced that the Township sponsors a stormwater pollution billboard for MS4 education and it is currently erected on South Pike Avenue.

Commissioner Patnaik commented that he is attending the Lehigh Valley General Assembly meeting next week and invited others to attend as well.

Commissioner Patnaik stated that the PTSI Bill for first responders was passed by the House and will move to the Senate.

Commissioner Conn thanked the Police Department for coordinating his ride-along opportunity.

Commissioner Lipkin noted that the next Environmental Advisory Council meeting will include a special presentation about pollinators and different gardening techniques.

Mr. Levernier stated that the berm construction at the Police Training Facility is completed. He commented that they brought in 6,000 yards of soil for that part of the project, and they are waiting for drier weather in order to do the grading work with the topsoil.

Mr. Levernier noted that Bracalente started the paving work on Andrea Drive and Windy Hill Road and will then move to Lindberg Avenue.

Chief Sabo announced that the Police Department is in receipt of \$100,000 in grant money for the body/car camera system integration.

Chief Sabo stated that he will be announcing the donor who covered the cost of the new K9 at an upcoming meeting. He commented that the dogs' temperaments are a great fit for both community policing and police work. Chief Sabo noted that the dogs are already patrol trained (bite and tracking), and they will be going through the eight-week academy in June to get certified for drug use and to get certified with the handler.

Chief Sabo commented that the Police Department has been fielding a lot of complaints at the parks, regarding dumping, littering and people being in the park after hours. He stated that as a result, extra patrols have been added on certain days of the week to target the park areas

Chief Sabo announced that Coffee with a Cop will take place on Sunday, May 19 at Starbucks on Lehigh Street from 2:00 pm – 4:00 pm.

Chief Sabo noted that there is a NIMS training for elected officials hosted by Lehigh County and invited the Board to attend.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:18 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on May 9, 2024.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

**BEFORE THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

RESOLUTION NO. 05-2024-1817

**A RESOLUTION APPROVING THE REVISED PRELIMINARY/FINAL
LAND DEVELOPMENT PLAN WITH RESPECT TO THE LAND
DEVELOPMENT PROPOSED BY THOMAS P. WILLIAMS, SR. FOR
THE PROPERTY LOCATED AT 2844 SOUTH PIKE AVENUE,
ALLENTOWN, PA**

WHEREAS, on or about May 2, 2024, Thomas P. Williams, Sr. (the “Applicant”) filed with the Township of Salisbury (the “Township”) a revised “Land Development Plan” for Project Number PZ-22-0009 (the “Plan”) regarding a property located at 2844 South Pike Avenue, Allentown, Pennsylvania (the “Subject Property”); and

WHEREAS, the Applicant, in pursuing development of the Subject Property, has requested waivers and deferrals from the Salisbury Township Subdivision and Land Development Ordinance (the “SALDO”) as follows:

1. Waiver to SALDO Section 22-302.4.A (requiring that the Final Plans be submitted after the approval of a preliminary plan);
2. Waiver to SALDO Section 22-1004.1.1F (requiring the South Pike Avenue cartway to be Forty-Eight Feet (48’) wide, despite Pike Avenue being a state road already existing at Thirty-One Feet (31’) wide);
3. Deferral to SALDO Section 22-1012.1 and Section 22-1012.2 (requiring a sidewalk and curbing on South Pike Avenue, where none exists);
4. Waiver to SALDO Section 22-503.4.C (requiring natural features be shown within One Hundred Feet (100’) of the site); and
5. Waiver to SALDO Section 22-503.6.A (requiring plans to show contour lines);

WHEREAS, the Planning Commission of the Township of Salisbury reviewed and recommended conditional approval of the preliminary/final Plan and all waivers and deferrals requested at the April 24, 2024 Planning Commission Meeting as listed above; and

WHEREAS, the purpose of this Resolution is to formally record the decision of Board of Commissioners with respect to the Plan in accordance with the MPC, SALDO and ZO.

NOW THEREFORE, BE IT RESOLVED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania as follows.

1. The Plan is conditionally approved and the requested waivers and deferrals cited above are granted, subject to the following conditions:

a. The Developer shall comply with all outstanding conditions contained within the Barry Issett, Inc. Review Letter dated May 16, 2024, a copy of which is attached hereto, and incorporated herein as though fully set forth at length as Exhibit "A";

b. The Developer shall comply with all outstanding conditions contained within the Zoning Review Letter dated May 16, 2024, a copy of which is attached hereto, and incorporated herein as though fully set forth at length as Exhibit "B";

c. At the time of recording the Plan, the Developer shall record the Plan and submit copies with recording information to the Township;

d. At the time of recording the Plan, the Developer shall, subject to the review and approval of the Township Engineer and the Township Solicitor, record any and all deeds required, if necessary;

e. Execution and recording of a Land Development Improvements Agreement and Maintenance Agreement, secured by an irrevocable letter of credit, cash escrow, bond or other security in accordance with the MPC, SALDO and subject to approval by the Township Solicitor, if deemed necessary;

f. Execution and recording, if necessary, of a Stormwater BMP, operation and maintenance agreement subject to the approval of the Township Solicitor and Township Engineer;

g. Additions of notes to the Plan identifying the approved waivers and deferrals requests and the relief granted and conditions approved thereof; and

h. Payment of all review fees incurred by the Township prior to recording.

2. All revisions to the Plan shall be subject to review and approval by the Township Staff, Engineer and Solicitor.

3. Approval of the Plan is conditioned upon the Developer exercising good faith to timely secure all outside agency approvals, timely fulfilling all conditions of approval as set forth herein and timely recording of the Plan in accordance with Section 513 of the MPC.

4. This Resolution is further conditioned upon receipt by the Developer of all necessary outside agency approvals. If, in the opinion of the Township, any such approval results in a material modification of the Plan, as approved by this Resolution, the Township may require the filing, review and approval of amended plans.

5. The conditions of approval have been made known to the Developer and the same are contingent expressly upon Developer's affirmative, written acceptance of said conditions on a form prescribed by the Township. Said form is to be executed by the Developer and returned in such a manner as to be received by the Township on or before the close of business on June 15, 2024. If an unconditional acceptance of the conditions of approval is not received as set forth herein, the application for approval shall be deemed DENIED based upon Developer's failure to fulfill said conditions or agree thereto.

RESOLVED AND ADOPTED this 23rd day of May, 2024 at a regular public meeting.

**TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)**

Debra J. Brinton
President, Board of Commissioners

ATTESTED:

Cathy Bonaskiewich
Township Secretary

DRAFT

RESOLUTION NO. 05-2024-1818

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF
THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA, TO RENAME GREEN ACRES PARK IN
HONOR OF FRANK MCCULLOUGH SR.**

WHEREAS, Mr. Frank McCullough Sr. was a long-time resident of Salisbury Township as well a neighbor and guardian of Green Acres Park. He was a champion of youth sports and recreation; and

WHEREAS, Mr. Frank McCullough Sr. was a member for many years and also served as chairman of the Salisbury Recreation Commission, in 2003, he was appointed to the Salisbury Township Board of Commissioners for the 5th Ward until he retired, and was a former President and served on the Board of Directors of Hamilton Park Athletic Association. He began the girl kickball and softball programs, in addition to being actively involved in coaching baseball and the girl softball teams; and

WHEREAS, the Board of Commissioners posthumously recognizes that the efforts of Mr. Frank McCullough Sr. throughout the years have been instrumental in impacting the children of the community with the ideals of good citizenship, sportsmanship, honesty, courage and respect for authority; and

WHEREAS, the Board wishes to rename the Green Acres Park in honor of Mr. Frank McCullough Sr.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania and it is hereby resolved by same, on behalf of all of the citizens of Salisbury Township, that the Green Acres Park shall be renamed “**FRANK MCCULLOUGH SR. PARK**” and shall be identified as such with appropriate signage to be placed in a conspicuous location.

APPROVED AND ADOPTED this 23rd day of May, 2024 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Debra J. Brinton, President
Board of Commissioners

Attest:

Cathy Bonaskiewich, Township Secretary

RESOLUTION NO. 05-2024-1819

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE/TRADE OF VEHICLES AND OTHER EQUIPMENT IDENTIFIED HEREIN BY MEANS OF MUNICIBID OR TRADE-IN PURSUANT TO COSTARS PURCHASES FOR NEW VEHICLES, OR BY PUBLIC BID OR AUCTION CONSISTENT WITH THE REQUIREMENTS OF THE FIRST-CLASS TOWNSHIP CODE AND THE TOWNSHIP CODE OF ORDINANCES

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same, and it is hereby ordained by the authority of the same as follows:

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and the Township passes a resolution to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

PROPERTY TO BE SOLD/TRADED

1. *2010 Toro Groundmaster Mower*
2. *2015 Scag Zero-turn Mower*

and

WHEREAS, the Township desires to sell same and receive value by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Code of Ordinances; and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Salisbury by Resolution confirms its authorization to permit the Township

Administration (Township Manager and Director of Finance) to sell/trade the personal property as identified above in part or in whole in such manner and at such time as the Township Administration determines appropriate by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Ordinances.

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 23rd day of May, 2024.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

RESOLUTION NO. 05-2024-1820

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE OF EQUIPMENT IDENTIFIED HEREIN TO UPPER NAZARETH TOWNSHIP, NORTHAMPTON COUNTY, PA

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and on May 23, 2024 the Township passed resolution #05-2024-1820 to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

PROPERTY TO BE SOLD/TRADED

| <u>Year Make/Model</u> | <u>Hours/Mileage</u> |
|-------------------------------------|----------------------|
| 2020 Cam Tilt Trailer (18,400 GVWR) | n/a |

and

WHEREAS, the Township now desires to sell same and receive value by means of direct sale of the equipment to Upper Nazareth Township, Northampton County, Pennsylvania; and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by the same that the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, by Resolution confirms its authorization to permit the Township Administration (Township Manager and Director of Finance) to sell the personal property as identified above in part or in whole in such manner and at such time as the Township Administration determines appropriate by means of direct sale of the equipment to Upper Nazareth Township, Northampton County, Pennsylvania for the price of Ten Thousand DOLLARS (\$10,000 USD).

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 23rd day of May, 2024.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
May 23, 2024
7:30 p.m.
(approximate time)

Topics of discussion:

- **Discussion regarding plans for a Volunteer Recognition Event**