

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—March 9, 2023
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Financial Report – Jan. 2023 & Bills Payables – Period 2/18/23-3/3/23**
- 5. Approval of the Minutes –February 26, 2023**
- 6. New Business**
 - A. Public Hearing and Vote Regarding the Vacation of Roosevelt Avenue between Harrison Avenue and Logan Street**
 - B. ORDINANCES** *(none)*
 - C. RESOLUTIONS**
 1. Resolution Appointing Emergency Management Coordinator for Salisbury Township and Establishing Annual Stipend Amount
 2. Resolution Appointing Deputy Emergency Management Coordinator for Salisbury Township and Establishing Annual Stipend Amount
 3. Resolution Setting Bond Amount for Township Tax Collector for Years 2022 through 2025
 - D. MOTIONS**
 1. Motion Approving Collective Bargaining Agreement with the Salisbury Township Public Works Employee Association for Years 2023 through 2026
 2. Motion Accepting Time Extension to March 31, 2024 for the Land Development at 2638 West Rock Road
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

**Workshop to follow*

2900 South Pike Ave, Allentown, PA 18103

Revised 3/6/2023

Income Statement- Summary by Fund
1/1 - 1/31/2023

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2022 YTD Revenues	421,697	36,380	705	23,724	78	44,254	30,396	464,985	388	84	1,022,692
2022 YTD Expenditures	815,993	3,427	26,011	23,724	-	67,261	65,448	160,322	12,098	-	1,174,284
2022 YTD Surplus (Deficit)	<u>(394,297)</u>	<u>32,953</u>	<u>(25,305)</u>	<u>-</u>	<u>78</u>	<u>(23,007)</u>	<u>(35,051)</u>	<u>304,663</u>	<u>(11,710)</u>	<u>84</u>	<u>(151,592)</u>
2021 YTD Surplus (Deficit)	<u>(236,766)</u>	<u>57,629</u>	<u>(30,457)</u>	<u>-</u>	<u>(323)</u>	<u>737</u>	<u>(18,150)</u>	<u>454,516</u>	<u>(11,580)</u>	<u>1</u>	<u>215,606</u>
Variance over Prior YTD	(157,531)	(24,676)	5,152	-	401	(23,743)	(16,901)	(149,852)	(130)	83	(367,197)

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 1/31/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 221,986	2.7%
PERMITS, FEES & INTEREST	793,627	48,487	6.1%
OTHER OPERATING REVENUE	131,972	949	0.7%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 271,422	2.9%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	150,050	93.8%
PRIOR YEAR EXPENSE REFUNDS	115,000	225	0.2%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 150,275	54.6%
TOTAL REVENUES	\$ 9,789,448	\$ 421,697	4.3%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 102,029	7.3%
(B) PUBLIC SAFETY	4,312,159	261,393	6.1%
(D) PUBLIC WORKS	2,865,214	178,796	6.2%
(E) RECREATION	134,722	5,580	4.1%
(F) COMMUNITY DEVELOPMENT	12,400	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	-	0.0%
(H) INSURANCE & BENEFITS	214,000	231,815	108.3%
(I) TRANSFERS TO OTHER FUNDS	835,230	36,380	4.4%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 815,993	8.3%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 815,993	8.3%
SURPLUS (DEFICIT)	\$ -	\$ (394,297)	

GENERAL FUND SUMMARY	1/1 - 1/31/2023 ACTUAL	1/1 - 1/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 221,986	\$ 148,070	\$ 73,916	49.9%
PERMITS, FEES & INTEREST	48,487	211,419	(162,932)	-77.1%
OTHER OPERATING REVENUE	949	80,868	(79,919)	-98.8%
TRANSFERS FROM OTHER FUNDS	-	(6,700)	6,700	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	
TOTAL OPERATING REVENUE	\$ 271,422	\$ 433,657	\$ (162,235)	-37.4%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	150,050	-	150,050	
PRIOR YEAR EXPENSE REFUNDS	225	-	225	
TOTAL NON-OPERATING REVENUE	\$ 150,275	\$ -	\$ 150,275	0.0%
TOTAL REVENUES	\$ 421,697	\$ 433,657	\$ (11,960)	-2.8%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 102,029	\$ 82,385	\$ 19,644	23.8%
(B) PUBLIC SAFETY	261,393	271,755	(10,361)	-3.8%
(D) PUBLIC WORKS	178,796	184,795	(5,998)	-3.2%
(E) RECREATION	5,580	2,383	3,197	134.1%
(F) COMMUNITY DEVELOPMENT	-	-	-	
(G) CONTRIBUTIONS & MISCELLANEOUS	-	14,701	(14,701)	-100.0%
(H) INSURANCE & BENEFITS	231,815	56,775	175,040	308.3%
(I) TRANSFERS TO OTHER FUNDS	36,380	57,629	(21,249)	-36.9%
TOTAL OPERATING EXPENDITURES	\$ 815,993	\$ 670,422	\$ 145,571	21.7%
TOTAL EXPENDITURES	\$ 815,993	\$ 670,422	\$ 145,571	21.7%
SURPLUS (DEFICIT)	\$ (394,297)	\$ (236,766)	\$ (157,531)	66.5%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 1/31/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ -	0.0%
LOCAL ENABLING TAXES	4,200,000	221,986	5.3%
STATE-SHARED REVENUE	519,134	-	0.0%
Total Tax Revenue	\$ 8,119,134	\$ 221,986	2.7%
BUS LICENSES & PERMITS	228,000	-	0.0%
NON-BUS LICENSES & PERMITS	11,800	360	3.1%
FINES	59,000	3,926	6.7%
INTEREST	12,000	4,420	36.8%
RENTS & ROYALTIES	41,927	5,600	13.4%
SERVICE FEES	167,200	13,390	8.0%
REVIEW FEES	35,450	1,450	4.1%
PUBLIC SAFETY FEES	233,250	19,340	8.3%
RECREATIONAL USER FEES	5,000	-	0.0%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 48,487	6.1%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	-	0.0%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	360	36.0%
MEMBERSHIP FEES	24,000	210	0.9%
MISCELLANEOUS REVENUE	9,900	379	3.8%
ASSET DISPOSAL	40,000	-	0.0%
Total Other Operating Income	\$ 131,972	\$ 949	0.7%
INTERFUND TRANSFERS	408,760	-	0.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ -	0.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	150,050	93.8%
Total Grants & Contribution Revenue	\$ 160,000	\$ 150,050	93.8%
PRIOR YEAR EXPENSE REFUND	115,000	225	0.2%
Total Prior Year Expense Refund	\$ 115,000	\$ 225	0.2%
Total General Fund Revenues	\$ 9,789,448	\$ 421,697	4.3%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 1/31/2023 ACTUAL	1/1 - 1/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ -	\$ 5,009	\$ (5,009)	-100.0%
LOCAL ENABLING TAXES	221,986	143,061	78,925	55.2%
STATE-SHARED REVENUE	-	-	-	0.0%
Total Tax Revenue	\$ 221,986	\$ 148,070	\$ 73,916	49.9%
BUS LICENSES & PERMITS	-	-	-	0.0%
NON-BUS LICENSES & PERMITS	360	600	(240)	-40.0%
FINES	3,926	71,573	(67,647)	-94.5%
INTEREST	4,420	4,135	285	6.9%
RENTS & ROYALTIES	5,600	9,088	(3,488)	-38.4%
SERVICE FEES	13,390	19,516	(6,126)	-31.4%
REVIEW FEES	1,450	84,143	(82,692)	-98.3%
PUBLIC SAFETY FEES	19,340	22,364	(3,024)	-13.5%
RECREATIONAL USER FEES	-	-	-	
Total Permits, Fees & Interest Revenue	\$ 48,487	\$ 211,419	\$ (162,932)	-77.1%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	-	80,512	(80,512)	-100.0%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	360	200	160	80.3%
MEMBERSHIP FEES	210	-	210	
MISCELLANEOUS REVENUE	379	157	222	141.5%
ASSET DISPOSAL	-	-	-	0.0%
Total Other Operating Income	\$ 949	\$ 80,868	\$ (79,919)	-98.8%
INTERFUND TRANSFERS	-	(6,700)	6,700	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ (6,700)	\$ 6,700	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	150,050	-	150,050	0.0%
Total Grants & Contribution Revenue	\$ 150,050	\$ -	\$ 150,050	
PRIOR YEAR EXPENSE REFUND	225	-	225	
Total Prior Year Expense Refund	\$ 225	\$ -	\$ 225	
Total General Fund Revenues	\$ 421,697	\$ 433,657	\$ (11,960)	-2.8%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 1/31/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 4,598	23.5%
EXECUTIVE	378,085	30,840	8.2%
FINANCIAL ADMINISTRATION	343,107	19,552	5.7%
TAX COLLECTION	59,770	3,815	6.4%
LEGAL SERVICES	60,500	236	0.4%
PERSONNEL ADMIN	16,500	-	0.0%
INFORMATION TECHNOLOGY	252,244	26,269	10.4%
ENGINEERING SERVICES	50,000	-	0.0%
BUILDINGS & PLANT	212,972	16,717	7.8%
POLICE	3,498,860	228,649	6.5%
FIRE	226,568	6,212	2.7%
PLANNING & ZONING	579,731	26,283	4.5%
EMERGENCY MANAGEMENT	7,000	250	3.6%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	170,420	7.1%
TRAFFIC CONTROL	38,500	-	0.0%
STORM SEWERS	54,200	1,100	2.0%
REPAIRS/MAIINT OF TOOLS & MACHINERY	85,000	7,276	8.6%
REPAIRS/MAINT OF ROADS	285,000	-	0.0%
RECREATION ADMINISTRATION	81,500	3,109	3.8%
PARTICIPANT RECREATION	53,222	2,472	4.6%
CONSERVATION OF NATURAL RESOURCES	12,400	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	23,000	-	0.0%
INSURANCE	214,000	231,815	108.3%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	36,380	4.4%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 815,993	8.3%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 1/31/2023 ACTUAL	1/1 - 1/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 4,598	\$ 4,415	\$ 183	4.1%
EXECUTIVE	30,840	32,756	(1,916)	-5.8%
FINANCIAL ADMINISTRATION	19,552	19,030	523	2.7%
TAX COLLECTION	3,815	1,518	2,298	151.4%
LEGAL SERVICES	236	(606)	842	-139.0%
PERSONNEL ADMIN	-	2,670	(2,670)	-100.0%
INFORMATION TECHNOLOGY	26,269	16,713	9,556	57.2%
ENGINEERING SERVICES	-	-	-	0.0%
BUILDINGS & PLANT	16,717	5,889	10,828	183.9%
POLICE	228,649	239,876	(11,227)	-4.7%
FIRE	6,212	5,893	318	5.4%
PLANNING & ZONING	26,283	25,652	630	2.5%
EMERGENCY MANAGEMENT	250	333	(83)	-25.0%
PUBLIC WORKS: Highway, Roads & Streets	170,420	175,784	(5,364)	-3.1%
TRAFFIC CONTROL	-	-	-	0.0%
STORM SEWERS	1,100	1,360	(260)	-19.1%
REPAIRS/MAINT OF TOOLS & MACHINERY	7,276	6,605	671	10.2%
REPAIRS/MAINT OF ROADS	-	1,045	(1,045)	-100.0%
RECREATION ADMINISTRATION	3,109	829	2,280	275.0%
PARTICIPANT RECREATION	2,472	1,554	917	59.0%
CONSERVATION OF NATURAL RESOURCES	-	-	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	-	14,701	(14,701)	-100.0%
INSURANCE	231,815	56,775	175,040	308.3%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	36,380	57,629	(21,249)	-36.9%
TOTAL EXPENDITURES	\$ 815,993	\$ 670,422	\$ 145,571	21.7%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	28771	06-448.316	Dep Coliform Bacteria Water Analysis	02/28/23	500.00	.00	
Total A-B-E Laboratory:					500.00	.00	
A-Gas U.S. Inc							
A-Gas U.S. Inc	IN100007924	41-409.700	Refrigerant recovery	02/08/23	330.00	.00	
Total A-Gas U.S. Inc:					330.00	.00	
Amazon Business							
Amazon Business	1LYK-1V3Q-VMY6	01-410.260	Sit/stand desk	02/27/23	177.00	.00	
Total Amazon Business:					177.00	.00	
American United Life Insurance Co							
American United Life Insur	21723	01-401.158	2023-Mar-life/disability ins coverage	02/17/23	92.80	.00	
American United Life Insur	21723	01-402.158	2023-Mar-life/disability ins coverage	02/17/23	96.36	.00	
American United Life Insur	21723	01-407.158	2023-Mar-life/disability ins coverage	02/17/23	48.18	.00	
American United Life Insur	21723	01-409.158	2023-Mar-life/disability ins coverage	02/17/23	42.59	.00	
American United Life Insur	21723	01-410.158	2023-Mar-life/disability ins coverage	02/17/23	754.79	.00	
American United Life Insur	21723	01-414.158	2023-Mar-life/disability ins coverage	02/17/23	175.63	.00	
American United Life Insur	21723	01-430.158	2023-Mar-life/disability ins coverage	02/17/23	847.70	.00	
American United Life Insur	21723	06-401.158	2023-Mar-life/disability ins coverage	02/17/23	7.23	.00	
American United Life Insur	21723	06-430.158	2023-Mar-life/disability ins coverage	02/17/23	12.05	.00	
American United Life Insur	21723	06-448.158	2023-Mar-life/disability ins coverage	02/17/23	163.03	.00	
American United Life Insur	21723	08-401.158	2023-Mar-life/disability ins coverage	02/17/23	7.23	.00	
American United Life Insur	21723	08-429.158	2023-Mar-life/disability ins coverage	02/17/23	163.03	.00	
American United Life Insur	21723	08-430.158	2023-Mar-life/disability ins coverage	02/17/23	12.05	.00	
American United Life Insur	21723	10-426.158	2023-Mar-life/disability ins coverage	02/17/23	19.45	.00	
Total American United Life Insurance Co:					2,442.12	.00	
Bank of America-1108							
Bank of America-1108	2923	01-410.421	Sig Sauer Armorer Course-Johnson	02/09/23	330.00	330.00	02/27/23
Bank of America-1108	2923	01-410.421	Lodging for MCSAP training-Frankenfield	02/09/23	241.98	241.98	02/27/23
Total Bank of America-1108:					571.98	571.98	
Bank of America-1436							
Bank of America-1436	2923	01-407.261	Screen Connect-Remote Access Software-Annual Subscription	02/09/23	327.60	327.60	02/27/23
Bank of America-1436	2923	06-448.261	Screen Connect-Remote Access Software-Annual Subscription	02/09/23	75.60	75.60	02/27/23
Bank of America-1436	2923	08-429.261	Screen Connect-Remote Access Software-Annual Subscription	02/09/23	75.60	75.60	02/27/23
Bank of America-1436	2923	10-407.261	Screen Connect-Remote Access Software-Annual Subscription	02/09/23	25.20	25.20	02/27/23
Total Bank of America-1436:					504.00	504.00	
Bank of America-1965							
Bank of America-1965	2923	01-407.319	Domain Annual Renewal	02/09/23	9.86	9.86	02/27/23
Bank of America-1965	2923	06-448.319	Domain Annual Renewal	02/09/23	2.27	2.27	02/27/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bank of America-1965	2923	08-429.319	Domain Annual Renewal	02/09/23	2.27	2.27	02/27/23
Bank of America-1965	2923	10-407.319	Domain Annual Renewal	02/09/23	.76	.76	02/27/23
Bank of America-1965	2923	01-407.261	New monitors for DPW PC's	02/09/23	213.97	213.97	02/27/23
Bank of America-1965	2923	06-448.261	New monitors for DPW PC's	02/09/23	49.38	49.38	02/27/23
Bank of America-1965	2923	08-429.261	New monitors for DPW PC's	02/09/23	49.38	49.38	02/27/23
Bank of America-1965	2923	10-407.261	New monitors for DPW PC's	02/09/23	16.46	16.46	02/27/23
Bank of America-1965	2923	01-410.260	Cardinal cameras	02/09/23	744.56	744.56	02/27/23
Bank of America-1965	2923	01-407.261	Power adapter for Cardinal Dr	02/09/23	38.39	38.39	02/27/23
Bank of America-1965	2923	06-448.261	Wireless keyboard & mouse	02/09/23	41.93	41.93	02/27/23
Bank of America-1965	2923	08-429.261	Wireless keyboard & mouse	02/09/23	41.93	41.93	02/27/23
Bank of America-1965	2923	01-410.260	Extension Cable	02/09/23	119.98	119.98	02/27/23
Total Bank of America-1965:					1,331.14	1,331.14	
Bank of America-8687							
Bank of America-8687	20923	01-407.261	Adobe Add-on	02/09/23	47.74	47.74	02/27/23
Bank of America-8687	20923	01-414.341	Ad: ZHB attorney	02/09/23	100.00	100.00	02/27/23
Total Bank of America-8687:					147.74	147.74	
Bank of America-8701							
Bank of America-8701	20923	01-430.240	Refreshments-DPW Meeting	02/09/23	59.98	59.98	02/27/23
Bank of America-8701	20923	06-448.240	Truck mounts	02/09/23	218.34	218.34	02/27/23
Bank of America-8701	20923	08-429.240	Truck mounts	02/09/23	218.35	218.35	02/27/23
Bank of America-8701	20923	06-448.325	Postage-Water certification	02/09/23	28.75	28.75	02/27/23
Total Bank of America-8701:					525.42	525.42	
Bank of America-9042							
Bank of America-9042	2923	01-401.325	Return-Detective promotion tests	02/09/23	14.50	14.50	02/27/23
Bank of America-9042	2923	01-401.315	Flowers-Brinton	02/09/23	80.55	80.55	02/27/23
Total Bank of America-9042:					95.05	95.05	
Bank of America-9240							
Bank of America-9240	20923	01-410.315	PA Chief's Dectective test	02/09/23	28.49	28.49	02/27/23
Bank of America-9240	20923	01-410.421	CPR Training	02/09/23	585.00	585.00	02/27/23
Bank of America-9240	20923	01-410.260	Active shooter door lock sample	02/09/23	159.54	159.54	02/27/23
Bank of America-9240	20923	01-410.260	Battery chargers for dirt bikes	02/09/23	163.12	163.12	02/27/23
Total Bank of America-9240:					936.15	936.15	
Barbaz, John							
Barbaz, John	22223	01-414.220	Planning Commission Mtg-2/22/23	02/22/23	25.00	.00	
Total Barbaz, John:					25.00	.00	
Beck, Charles							
Beck, Charles	22223	01-414.220	Planning Commission Mtg-2/22/2023	02/22/23	30.00	.00	
Total Beck, Charles:					30.00	.00	
Bethlehem-010652-01, City of							
Bethlehem-010652-01, City	22423	06-448.363	Acct# 010652-01-Fountain-11/14/22 thru 2/13/23	02/24/23	24.75	.00	
Total Bethlehem-010652-01, City of:					24.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bethlehem-266, City of							
Bethlehem-266, City of	3330000114	08-429.535	2023-Annual Capital Charge-50%-Pmt #1	02/27/23	10,880.50	.00	
Total Bethlehem-266, City of:					10,880.50	.00	
BLR							
BLR	21023	01-402.420	Fair Labor Standard Handbk-2023-Acct # 1296498	02/10/23	536.99	.00	
Total BLR:					536.99	.00	
Bringenberg, Richard							
Bringenberg, Richard	3123	41-409.700	Reimb-Charging hoses & manifold sets for Admin Hvac	03/01/23	417.67	.00	
Bringenberg, Richard	3123	41-409.700	Reimb-Charging hoses for Admin HVAC	03/01/23	163.61	.00	
Total Bringenberg, Richard:					581.28	.00	
Brown, James P.							
Brown, James P.	22223	01-414.220	Planning Commission Mtg-2/22/2023	02/22/23	25.00	.00	
Total Brown, James P.:					25.00	.00	
Currier, Theodore & Karen							
Currier, Theodore & Karen	22723	01-491.000	Refund-Dumpster Deposit	02/27/23	100.00	.00	
Total Currier, Theodore & Karen:					100.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	26357	06-448.325	Postage & Mailing Services for Utility Bills-Jan 2023	02/15/23	801.60	.00	
Dallas Data Systems Inc.	26357	08-429.325	Postage & Mailing Services for Utility Bills-Jan 2023	02/15/23	701.40	.00	
Dallas Data Systems Inc.	26357	10-401.325	Postage & Mailing Services for Utility Bills-Jan 2023	02/15/23	501.00	.00	
Dallas Data Systems Inc.	26357	06-448.342	Postage & Mailing Services for Utility Bills-Jan 2023	02/15/23	347.36	.00	
Dallas Data Systems Inc.	26357	08-429.342	Postage & Mailing Services for Utility Bills-Jan 2023	02/15/23	303.94	.00	
Dallas Data Systems Inc.	26357	10-401.342	Postage & Mailing Services for Utility Bills-Jan 2023	02/15/23	217.10	.00	
Total Dallas Data Systems Inc.:					2,872.40	.00	
D-Huy Engineering Inc							
D-Huy Engineering Inc	57269	01-408.314	Engineering services for new fire station	02/24/23	480.00	.00	
Total D-Huy Engineering Inc:					480.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV916648	01-437.251	#4-oil filter/air filter/hydraulic fluid	02/16/23	198.62	.00	
Eastern Auto Parts Wareho	3IV918800	01-437.251	#19 & #41-Oil filters	02/23/23	35.24	.00	
Eastern Auto Parts Wareho	3IV918801	01-437.251	#2-oil filter/hydraulic fluid	02/23/23	110.73	.00	
Total Eastern Auto Parts Warehouse:					344.59	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	3223	03-200202	4Q22-Stipend	03/02/23	8,811.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Eastern Salisbury Fire Co.:					8,811.50	.00	
Ecco Communications LLC							
Ecco Communications LLC	80995	01-437.251	#3-Flexible antenna w/SAB-196 adapter	01/24/23	59.00	.00	
Total Ecco Communications LLC:					59.00	.00	
F.W. Webb Company							
F.W. Webb Company	79707168	41-409.700	O-ring/coupler/vacuum pump oil/clamp/strut/tee	02/16/23	244.57	.00	
Total F.W. Webb Company:					244.57	.00	
Five Star International							
Five Star International	059283861	01-437.251	#2-brake kit/drums	02/21/23	889.62	.00	
Total Five Star International:					889.62	.00	
Frankenfield, Frank							
Frankenfield, Frank	22223	01-414.220	Planning Commission Mtg-2/22/23	02/22/23	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51158020-00	01-409.240	bolts for Admin HVAC	02/06/23	14.97	.00	
Total Fromm Electric Supply Corp:					14.97	.00	
Gilbarco Inc							
Gilbarco Inc	SGI1978280	01-407.319	Gasboy System Services w/EKOS renewal	02/17/23	574.60	.00	
Gilbarco Inc	SGI1978280	06-448.319	Gasboy System Services w/EKOS renewal	02/17/23	132.60	.00	
Gilbarco Inc	SGI1978280	08-429.319	Gasboy System Services w/EKOS renewal	02/17/23	132.60	.00	
Gilbarco Inc	SGI1978280	10-407.319	Gasboy System Services w/EKOS renewal	02/17/23	44.20	.00	
Total Gilbarco Inc:					884.00	.00	
Grizzly Industrial Inc							
Grizzly Industrial Inc	11219948-01	01-430.260	Mill/drill w/stand	02/02/23	2,364.00	.00	
Total Grizzly Industrial Inc:					2,364.00	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	W17874	01-437.375	Wet charged battery	02/22/23	481.68	.00	
Total Groff Tractor & Equipment:					481.68	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1553244	01-430.240	Fuel island	02/17/23	291.18	.00	
Total Hale Trailer Brake & Wheel Inc:					291.18	.00	
Hart, Thomas							
Hart, Thomas	22323	01-411.421	Reimb-UCC Re-certification	02/23/23	117.60	117.60	02/27/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hart, Thomas:					117.60	117.60	
Hassick, Richard							
Hassick, Richard	22223	01-414.220	Planning Commission Mtg-2/22/2023	02/22/23	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	21323	01-409.373	Wash bay door	02/13/23	78.88	78.88	02/27/23
Home Depot Credit Service	21323	01-409.373	Wash bay door	02/13/23	173.60	173.60	02/27/23
Home Depot Credit Service	21323	01-437.251	Paint for Leaf Truck	02/13/23	47.74	47.74	02/27/23
Total Home Depot Credit Services:					300.22	300.22	
Isett & Associates, Barry							
Isett & Associates, Barry	0175240	01-408.313	Project# 00329023.000-2023-Jan-General Engineering	02/09/23	130.00	.00	
Isett & Associates, Barry	0175241	01-408.318	Project#00329023.001-2023-Jan-2214 N Melrose Ave-Grading Permit	02/09/23	325.00	.00	
Isett & Associates, Barry	0175242	01-408.313	Project#00329023.003-2023-Jan-City Line Construction Fire & Water	02/09/23	1,992.50	.00	
Isett & Associates, Barry	0175243	01-408.318	Project#00329023.005-2023-Jan-Sheffield Square	02/09/23	1,135.00	.00	
Total Isett & Associates, Barry:					3,582.50	.00	
Johnson, Kevin							
Johnson, Kevin	21723	01-410.238	Reimb-Foam eartops replacements	02/17/23	19.59	.00	
Total Johnson, Kevin:					19.59	.00	
Klocek, Jessica							
Klocek, Jessica	22223	01-414.220	Planning Commission Mtg-2/22/2023	02/22/23	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
Lehigh County Authority							
Lehigh County Authority	8413	06-200202	2022-4th quarter reconciliation-water	02/24/23	104,972.93	.00	
Lehigh County Authority	8414	06-448.367	2023-Jan water	02/24/23	115,710.76	.00	
Total Lehigh County Authority:					220,683.69	.00	
Losagio, Bryan							
Losagio, Bryan	21323	01-410.238	reimb-shirts	02/13/23	36.00	.00	
Total Losagio, Bryan:					36.00	.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	366339	01-437.251	#2-Air cartridge	02/21/23	89.20	.00	
Lowe and Moyer Garage In	366357	01-437.251	#2-TF-550 Compressor	02/24/23	1,378.60	.00	
Lowe and Moyer Garage In	366370	01-437.251	#2-Valve Parking brake	02/17/23	240.30	.00	
Lowe and Moyer Garage In	CM366338	01-437.251	#2-Return brakes	02/17/23	105.21	.00	
Total Lowe and Moyer Garage Inc.:					1,602.89	.00	
Madle's Hardware							
Madle's Hardware	214988/1	06-448.260	Sockets/wrenches	02/17/23	65.07	.00	
Madle's Hardware	214988/1	08-429.260	Sockets/wrenches	02/17/23	65.07	.00	
Madle's Hardware	215110/1	01-430.240	Spray paint	02/24/23	17.18	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Madle's Hardware:					147.32	.00	
Malden, WG							
Malden, WG	20882	08-429.317	New meter & installation at meter 1A	02/14/23	4,847.17	.00	
Total Malden, WG:					4,847.17	.00	
Meier Supply Co Inc							
Meier Supply Co Inc	2627113	41-409.700	Valve core tool for Admin HVAC	02/16/23	89.44	.00	
Total Meier Supply Co Inc:					89.44	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0407502-IN	01-436.370	Inlet riser	02/15/23	225.00	.00	
Total Monarch Precast Concrete Corp:					225.00	.00	
MP Outfitters							
MP Outfitters	53027-5	01-410.238	Alterations-Losagio	09/16/22	52.00	.00	
MP Outfitters	54093-5	01-410.238	Alterations-Nothstein	11/15/22	20.00	.00	
MP Outfitters	54736-5	01-410.238	Bag/belt/cuff key clip/shirt/knife-K.Sabulsky	12/21/22	173.96	.00	
Total MP Outfitters:					245.96	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2223PRJ9248	01-401.162	2023-March-Worker's Compensation Insurance	03/01/23	36.46	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-402.162	2023-March-Worker's Compensation Insurance	03/01/23	49.12	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-407.162	2023-March-Worker's Compensation Insurance	03/01/23	22.73	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-409.162	2023-March-Worker's Compensation Insurance	03/01/23	321.54	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-410.162	2023-March-Worker's Compensation Insurance	03/01/23	8,643.42	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-411.162	2023-March-Worker's Compensation Insurance	03/01/23	18.29	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-414.162	2023-March-Worker's Compensation Insurance	03/01/23	55.21	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-430.162	2023-March-Worker's Compensation Insurance	03/01/23	6,408.06	.00	
MRM Trust Worker's Comp	2223PRJ9248	01-452.162	2023-March-Worker's Compensation Insurance	03/01/23	179.11	.00	
MRM Trust Worker's Comp	2223PRJ9248	06-401.162	2023-March-Worker's Compensation Insurance	03/01/23	6.37	.00	
MRM Trust Worker's Comp	2223PRJ9248	06-430.162	2023-March-Worker's Compensation Insurance	03/01/23	8.56	.00	
MRM Trust Worker's Comp	2223PRJ9248	06-448.162	2023-March-Worker's Compensation Insurance	03/01/23	1,006.60	.00	
MRM Trust Worker's Comp	2223PRJ9248	08-401.162	2023-March-Worker's Compensation Insurance	03/01/23	6.37	.00	
MRM Trust Worker's Comp	2223PRJ9248	08-429.162	2023-March-Worker's Compensation Insurance	03/01/23	1,006.60	.00	
MRM Trust Worker's Comp	2223PRJ9248	08-430.162	2023-March-Worker's Compensation Insurance	03/01/23	8.56	.00	
MRM Trust Worker's Comp	2223PRJ9248	10-426.162	2023-March-Worker's Compensation Insurance	03/01/23	80.21	.00	
Total MRM Trust Worker's Comp Fund:					17,857.21	.00	
Overhead Door Company, The							
Overhead Door Company,	C23.144	01-409.373	Repair Bay #13 garage door	02/23/23	10,500.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Overhead Door Company, The:					10,500.00	.00	
Overhead Door Corporation							
Overhead Door Corporatio	340189328	01-409.373	Push plate/transmitter radio control button	02/20/23	168.32	.00	
Total Overhead Door Corporation:					168.32	.00	
PA State Assoc of Boroughs							
PA State Assoc of Borough	32257	01-414.421	Est. a Rental Property Inspection Course-Lopez	02/13/23	150.00	.00	
Total PA State Assoc of Boroughs:					150.00	.00	
PA Turnpike							
PA Turnpike	123691620-1	01-410.315	Tolls	02/10/23	66.60	66.60	02/27/23
Total PA Turnpike:					66.60	66.60	
Patriot Workwear							
Patriot Workwear	37101	01-410.238	Jacket-T.Sabulsky	01/31/23	109.00	.00	
Total Patriot Workwear:					109.00	.00	
PPL Electric Utilities-05340-01002							
PPL Electric Utilities-05340	21623	35-433.362	05340-01002	02/16/23	25.92	.00	
Total PPL Electric Utilities-05340-01002:					25.92	.00	
PPL Electric Utilities-49130-02001							
PPL Electric Utilities-49130	21523	35-433.362	49130-02001	02/15/23	31.52	.00	
Total PPL Electric Utilities-49130-02001:					31.52	.00	
PPL Electric Utilities-53875-61001							
PPL Electric Utilities-53875	21623	35-433.362	53875-61001	02/16/23	27.58	.00	
Total PPL Electric Utilities-53875-61001:					27.58	.00	
PPL Electric Utilities-61089-84010							
PPL Electric Utilities-61089	21523	01-409.361	61089-84010	02/15/23	1,600.50	.00	
Total PPL Electric Utilities-61089-84010:					1,600.50	.00	
PPL Electric Utilities-70730-17005							
PPL Electric Utilities-70730	21523	01-409.361	70730-17005	02/15/23	554.23	.00	
Total PPL Electric Utilities-70730-17005:					554.23	.00	
PPL Electric Utilities-82900-03000							
PPL Electric Utilities-82900	21023	03-411.320	82900-03000	02/10/23	436.34	.00	
Total PPL Electric Utilities-82900-03000:					436.34	.00	
PPL Electric Utilities-92035-05005							
PPL Electric Utilities-92035	22423	01-451.361	92035-05005	02/24/23	1.36	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-92035-05005:					1.36	.00	
PPL Electric Utilities-99940-01007							
PPL Electric Utilities-99940	21623	35-433.362	99940-01007	02/16/23	28.24	.00	
Total PPL Electric Utilities-99940-01007:					28.24	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	44030	06-448.240	Spray paint/stake flags	02/21/23	264.90	.00	
Print-O-Stat Inc.	44030	08-429.240	Spray paint/stake flags	02/21/23	264.91	.00	
Total Print-O-Stat Inc.:					529.81	.00	
Protect Alarms							
Protect Alarms	33150	01-401.375	4/1/23-3/31/24-Basic monitoring fee for Munic bldg	02/26/23	1,152.00	.00	
Total Protect Alarms:					1,152.00	.00	
Republic Services #282							
Republic Services #282	0282-000890276	10-427.300	2023-Feb-service	02/15/23	147,637.97	.00	
Total Republic Services #282:					147,637.97	.00	
Riley Sales Inc							
Riley Sales Inc	384217	41-409.700	Vacuum Pump for admin HVAC	02/24/23	636.23	.00	
Total Riley Sales Inc:					636.23	.00	
RJ Lee Group							
RJ Lee Group	367699	01-410.315	Particle Extraction/analysis for homicide investigation	02/14/23	897.74	.00	
Total RJ Lee Group:					897.74	.00	
Schaedler Yesco							
Schaedler Yesco	S6872376.001	01-409.373	Modular plugs	02/09/23	170.39	.00	
Total Schaedler Yesco:					170.39	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2353135	01-409.373	Pest control-Admin bldg office	02/08/23	53.61	.00	
Seitz Bros Exterminating C	2353191	01-409.373	Pest control-Police bldg office	02/08/23	50.00	.00	
Seitz Bros Exterminating C	2533136	01-409.373	2023-Feb-Police Bldg	02/08/23	45.96	.00	
Total Seitz Bros Exterminating Co:					149.57	.00	
Sherwin Williams							
Sherwin Williams	4213-2	01-409.373	Acct#6647-6864-5-Paint for front office	02/18/23	304.23	.00	
Sherwin Williams	4320-3	01-409.373	Acct #6647-6864-5-Paint for front office	02/21/23	52.27	.00	
Sherwin Williams	9290-7	01-409.373	Acct# 6647-6864-5-Paint for front office	02/22/23	57.38	.00	
Total Sherwin Williams:					413.88	.00	
SHI International Corp							
SHI International Corp	B16494561	01-407.261	Admin laptops	02/17/23	2,478.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SHI International Corp	B16546754	01-407.319	DUO Multi-Factor Authentication annual renewal	02/28/23	1,353.48	.00	
SHI International Corp	B16546754	06-448.319	DUO Multi-Factor Authentication annual renewal	02/28/23	312.35	.00	
SHI International Corp	B16546754	08-429.319	DUO Multi-Factor Authentication annual renewal	02/28/23	312.35	.00	
SHI International Corp	B16546754	10-407.319	DUO Multi-Factor Authentication annual renewal	02/28/23	104.12	.00	
Total SHI International Corp:					4,560.30	.00	
Soberick, Kevin J.							
Soberick, Kevin J.	22723	01-406.171	4 of 60 Health Rembursement	02/27/23	250.00	.00	
Total Soberick, Kevin J.:					250.00	.00	
Staples Credit Plan							
Staples Credit Plan	22423	06-448.240	Engineering Prints	02/24/23	43.32	.00	
Staples Credit Plan	22423	08-429.240	Engineering Prints	02/24/23	43.31	.00	
Staples Credit Plan	22423	01-410.240	Legal pads/electric stapler/memo pads	02/24/23	54.76	.00	
Staples Credit Plan	22423	01-410.240	1TB Hard Drive	02/24/23	286.14	.00	
Total Staples Credit Plan:					427.53	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	287696	01-401.240	Copy paper/batteries	02/22/23	113.37	.00	
Stotz/Fatzinger Office Supp	287696.1	01-401.240	Binder clips/highlighters/batteries	02/22/23	18.41	.00	
Total Stotz/Fatzinger Office Supply:					131.78	.00	
Suburban Propane-2022							
Suburban Propane-2022	191161	01-401.231	unleaded	02/14/23	32.95	.00	
Suburban Propane-2022	191161	01-410.231	unleaded	02/14/23	1,038.16	.00	
Suburban Propane-2022	191161	01-430.231	unleaded	02/14/23	303.63	.00	
Suburban Propane-2022	191161	06-448.231	unleaded	02/14/23	127.80	.00	
Suburban Propane-2022	191161	08-429.231	unleaded	02/14/23	127.80	.00	
Suburban Propane-2022	191161	03-413.231	unleaded	02/14/23	103.70	.00	
Suburban Propane-2022	191162	01-430.231	diesel	02/14/23	1,269.67	.00	
Suburban Propane-2022	191162	06-448.231	diesel	02/14/23	59.71	.00	
Suburban Propane-2022	191162	08-429.231	diesel	02/14/23	59.71	.00	
Suburban Propane-2022	191162	03-413.231	diesel	02/14/23	198.81	.00	
Suburban Propane-2022	191204	01-401.231	unleaded	02/21/23	27.98	.00	
Suburban Propane-2022	191204	01-410.231	unleaded	02/21/23	881.35	.00	
Suburban Propane-2022	191204	01-430.231	unleaded	02/21/23	257.76	.00	
Suburban Propane-2022	191204	06-448.231	unleaded	02/21/23	108.49	.00	
Suburban Propane-2022	191204	08-429.231	unleaded	02/21/23	108.49	.00	
Suburban Propane-2022	191204	03-413.231	unleaded	02/21/23	88.03	.00	
Suburban Propane-2022	191205	01-430.231	diesel	02/21/23	493.96	.00	
Suburban Propane-2022	191205	06-448.231	diesel	02/21/23	23.23	.00	
Suburban Propane-2022	191205	08-429.231	diesel	02/21/23	23.23	.00	
Suburban Propane-2022	191205	03-413.231	diesel	02/21/23	77.34	.00	
Total Suburban Propane-2022:					5,411.80	.00	
Susquehanna Fire Equipment							
Susquehanna Fire Equipm	12468128	06-448.240	Bump gas w/white connections	02/16/23	152.50	.00	
Susquehanna Fire Equipm	12468128	08-429.240	Bump gas w/white connections	02/16/23	152.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Susquehanna Fire Equipment:					305.00	.00	
SWIF							
SWIF	3123	03-486.354	Policy#06283973-Worker's Compensation-Fire Co's	03/01/23	1,566.00	.00	
Total SWIF:					1,566.00	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	22723	01-415.139	EMC-Jan 2023	02/27/23	250.00	.00	
Total Takacs Jr., Dennis V.:					250.00	.00	
Times News							
Times News	100531672-020920	01-414.341	Ad: 2/22/23-Planning Commission Meeting	02/16/23	137.61	.00	
Times News	100531815-021620	01-414.341	Ad: 2/16/23-ZHB-Solicitor	02/16/23	46.85	.00	
Times News	100531940-021623	01-401.341	Ad: 2/23/23-Ordinance change-Police Ranks	02/27/23	89.85	.00	
Times News	100532293-022320	01-401.341	Ad: 2/23/23-BOC mtg re: Vacation of Roosevelt Ave street vacation	02/23/23	69.21	.00	
Total Times News:					343.52	.00	
UGI Utilities Inc.-0316							
UGI Utilities Inc.-0316	22123	01-409.230	411001980316	02/21/23	1,165.48	.00	
Total UGI Utilities Inc.-0316:					1,165.48	.00	
UGI Utilities Inc.-0555							
UGI Utilities Inc.-0555	22123	01-409.230	411001980555	02/21/23	2,608.72	.00	
Total UGI Utilities Inc.-0555:					2,608.72	.00	
UGI Utilities Inc.-6649							
UGI Utilities Inc.-6649	22123	03-411.320	411000866649-ESFD	02/21/23	1,545.07	.00	
Total UGI Utilities Inc.-6649:					1,545.07	.00	
UGI Utilities Inc.-9581							
UGI Utilities Inc.-9581	22123	01-409.230	411001979581	02/21/23	1,154.57	.00	
Total UGI Utilities Inc.-9581:					1,154.57	.00	
Upper Saucon Township							
Upper Saucon Township	230215	10-431.303	Compost site expenses	02/15/23	55.84	.00	
Total Upper Saucon Township:					55.84	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	540436	01-410.210	Work lights/batteries	02/24/23	594.72	.00	
Warehouse Battery Outlet I	540436	01-407.261	Battery back-up	02/24/23	89.90	.00	
Total Warehouse Battery Outlet Inc:					684.62	.00	
Weinstein Supply Corporation							
Weinstein Supply Corporati	S030811430.001	41-409.700	PVC for Admin Hvac	02/06/23	76.80	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Weinstein Supply Corporation:					76.80	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	71121	01-451.375	Pole prunner/collar kit/bolts	02/23/23	360.19	.00	
Total Whitehall Turf Equipment:					360.19	.00	
Wilson Products							
Wilson Products	02205849	01-430.240	Oxygen cylinder/Nitrogen cylinder/Acetylene cylinder	02/09/23	384.36	.00	
Wilson Products	02206354	01-409.373	Nitrogen Cylinder	02/16/23	170.46	.00	
Total Wilson Products:					554.82	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	205048	01-411.238	Reflective jackets for fire inspectors	02/17/23	183.00	.00	
Total Witmer Public Safety Group:					183.00	.00	
Grand Totals:					474,253.46	4,595.90	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					65,770.95	3,749.68	
Fire Fund							
Total Fire Fund:					12,826.79	.00	
Water Fund							
Total Water Fund:					225,267.48	416.27	
Sewer Fund							
Total Sewer Fund:					19,614.35	387.53	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					148,702.31	42.42	
Highway Aid Fund							
Total Highway Aid Fund:					113.26	.00	
Capital General Fund							
Total Capital General Fund:					1,958.32	.00	
Grand Totals:					474,253.46	4,595.90	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 23, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer
Kerry Rabold, Planning & Zoning Officer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss legal and personnel matters.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Report for the period ending December 31, 2022 and the list of Bills Payable for the period 2/4/23–2/17/23, broken down as follows:

\$159,236.95 = GENERAL
\$51,202.10 = FIRE
\$0.32 = LIBRARY
\$22,976.64 = WATER
\$215,155.79 = SEWER
\$1,204.48 = REFUSE & RECYCLING
\$12,702.27 = HIGHWAY AID
\$70,463.13 = CAPITAL GENERAL
\$532,941.68 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

February 9, 2023

Commissioner Patnaik noted a typographical error on page 2. Commissioner Brinton declared the Minutes from February 9, 2023 accepted as corrected.

NEW BUSINESS

ORDINANCES

Ordinance Clarifying Salisbury Township Police Department Ranks.

Chief Sabo commented that this Ordinance clarifies the rank in the correct order from Patrol Officer, Detective/Corporal (which is equal rank), Sergeant and Lieutenant.

Motion by Commissioner Conn, seconded by Commissioner Karol, to adopt Ordinance No. 02-20223-660, clarifying Salisbury Township Police Department Ranks.

The Board voted: 5 Ayes; 0 Nays

RESOLUTIONS

Resolution Authorizing Township Manager to Execute Settlement Documents for McAuliffe Property Purchase.

Ms. Bonaskiewich stated that if all goes well, settlement could be scheduled for mid-March.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to adopt Resolution No. 02-2023-1775, authorizing the Township Manager to execute settlement documents for the McAuliffe property purchase.

The Board voted: 5 Ayes; 0 Nays

MOTIONS

None.

COURTESY OF THE FLOOR

Chief Sabo stated that the written and physical agility tests for the consortium testing for new hires is Saturday, February 25.

Mr. Levernier commented that the new equipment at River Road Park should be completely installed by Friday, February 24.

Commissioner Lipkin invited the Board to the Earth Day cleanup at Walking Purchase Park, which is organized by the Environment Advisory Council. Commissioner Brinton expressed concerns about trash around the ramps to I78. Commissioner Lipkin stated that she has noticed that as well and plans to bring it to the attention of the EAC. A discussion ensued regarding PennDOT's involvement in the cleanup.

Commissioner Patnaik brought forth a concern from a resident regarding old vehicles, campers and a trailer parked at 1011 Buckingham Drive. Mr. Nicolo stated that he has been working with the property owners for years and is in the process of dealing with the new complaints about the items in the yard. Chief Sabo stated that the Police Department responded to the complaints about the vehicles in the road, but they are historic vehicles and are therefore not subject to inspection or emissions. He noted that the vehicles are registered and there is nothing that can be done from a police standpoint because they are legally permitted to park in the street.

Ms. Bonaskiewich stated that after the recent Workshop discussion regarding the Police Training Facility, she would like to bring the matter to a formal vote in order to proceed with the project. She commented that the item will be on the agenda for the March 23, 2023 meeting.

Ms. Bonaskiewich reminded the Board that the Municipal Building will be closed to the public on February 28 and March 1. She noted that staff will be working remotely and will be reachable via phone and email.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Conn seconded the motion. The time was 7:18 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on February 23, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

RESOLUTION NO. 03-2023-1776

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING MR. JAMES WYATT DAVIS TO SERVE AS THE TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR AND SETTING THE RATE OF ANNUAL STIPEND

WHEREAS, the Board of Commissioners wishes to fill the Township Emergency Management Coordinator vacancy created due to the passing of Mr. Jeffrey Tapler; and

WHEREAS, the Board reviewed applications and interviewed candidates; and

WHEREAS, the Board desires to establish an annual stipend for the appointed Emergency Management Coordinator;

WHEREAS, after careful review and discussion, the Board of Commissioners hereby resolves the following:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County Pennsylvania, and it is hereby resolved by the same, to appoint Mr. JAMES WYATT DAVIS to serve as the Emergency Management Coordinator of the Township of Salisbury effective April 1, 2023.

BE IT FURTHER RESOLVED to establish and authorize the payment of an annual stipend set at a rate of \$3,600 per year to be paid equally on a monthly basis to the appointed Emergency Management Coordinator of the Township of Salisbury effective April 1, 2023.

APPROVED AND ADOPTED this 9th day of March, 2023 at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Township Secretary

By: _____
Debra J. Brinton, President
Board of Commissioners

DRAFT

RESOLUTION NO. 03-2023-1777

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING MR. THOMAS CUNNINGHAM II TO SERVE AS THE DEPUTY TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR.

WHEREAS, Mr. Dennis Takacs notified the Township of his desire to step down from the Deputy Emergency Management Coordinator position due to other obligations; and

WHEREAS, interviews were conducted of candidates for the Emergency Management Coordinator position; and

WHEREAS, the Board desires to establish an annual stipend for the appointed Deputy Emergency Management Coordinator;

WHEREAS, after careful review and discussion, the Board of Commissioners hereby resolves the following:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County Pennsylvania, and it is hereby resolved by the same, to appoint MR. THOMAS CUNNINGHAM II to serve as the Deputy Emergency Management Coordinator of the Township of Salisbury effective April 1, 2023.

BE IT FURTHER RESOLVED to establish and authorize the payment of an annual stipend set at a rate of \$2,400 per year to be paid equally on a monthly basis to the appointed Deputy Emergency Management Coordinator of the Township of Salisbury effective April 1, 2023.

APPROVED AND ADOPTED this 9th day of March, 2023 at a regular public meeting.

Attest:

Township Secretary

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Debra J. Brinton, President
Board of Commissioners

RESOLUTION NO. 03-2023-1778

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING THE BOND AMOUNT FOR THE TOWNSHIP TAX COLLECTOR FOR THE YEARS 2022 THROUGH 2025

WHEREAS, the person who is to serve as the Collector of certain taxes for the Township of Salisbury ("Township") for years 2022 through 2025 is required to enter into a surety bond, to the Commonwealth for all taxes to be collected by him/her, pursuant to provisions of Section 4(b) of the "Local Tax Collections Law," the Act of May 25, 1945, P.L. 1050, as amended, 72.P.S. §5511.4.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by same, that for years 2022 through 2025, the Township Tax Collector shall enter into a surety bond in the amount of \$16,380,000.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon adoption.

APPROVED AND ADOPTED in lawful session duly assembled this 9th day of March, 2023.

ATTESTED:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Township Secretary

President, Board of Commissioners

I, Cathy Bonaskiewich, duly qualified Township Secretary of the Township of Salisbury, Lehigh County, PA, hereby certify that the foregoing is a true and correct copy of Resolution NO. 03-2023-1778 duly adopted by a majority vote of the Salisbury Township Board of Commissioners at a regular meeting held on March 9, 2023 and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Salisbury this 9th day of March, 2023.

Township Secretary