

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—November 9, 2023**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payables – *Period 10/21/23-11/3/23***

**5. Approval of the Minutes –*Oct. 26, 2023***

**6. New Business**

**A. ORDINANCES** *(none)*

**B. RESOLUTIONS** *(none)*

**C. MOTIONS** *(none)*

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to follow*

*\*Executive Session*

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>ABE Laboratories LLC</b>							
ABE Laboratories LLC	36141	06-448.316	Water Testing - Coliform	10/23/23	500.00	.00	
ABE Laboratories LLC	36210	06-448.316	Water Testing - Coliform	10/24/23	50.00	.00	
ABE Laboratories LLC	36232	06-448.316	Water Testing - Coliform - Edgemont & Sherwood	10/25/23	100.00	.00	
ABE Laboratories LLC	36252	06-448.316	Bacteria Testing - Coliform	10/26/23	50.00	.00	
Total ABE Laboratories LLC:					700.00	.00	
<b>Allentown Equipment Corp</b>							
Allentown Equipment Corp	7749	06-448.251	#31-Inspection	10/18/23	25.00	.00	
Allentown Equipment Corp	7749	08-429.251	#31-Inspection	10/18/23	26.00	.00	
Total Allentown Equipment Corp:					51.00	.00	
<b>Amazon Business</b>							
Amazon Business	11YW-JM7X-1CG	01-407.261	4 Wyze Cameras/SD Cards/Extension Cords	10/24/23	268.88	.00	
Amazon Business	1DPY-T1NR-T9TC	06-448.240	Time clock ribbons	10/30/23	8.75	.00	
Amazon Business	1Q1Q-NCRY-61V	06-448.240	Rain X	10/21/23	41.22	.00	
Total Amazon Business:					318.85	.00	
<b>American United Life Insurance Co</b>							
American United Life Insur	11123	01-401.158	2023-Nov-life/disability ins coverage	10/17/23	94.77	.00	
American United Life Insur	11123	01-402.158	2023-Nov-life/disability ins coverage	10/17/23	96.36	.00	
American United Life Insur	11123	01-407.158	2023-Nov-life/disability ins coverage	10/17/23	48.18	.00	
American United Life Insur	11123	01-409.158	2023-Nov-life/disability ins coverage	10/17/23	43.75	.00	
American United Life Insur	11123	01-410.158	2023-Nov-life/disability ins coverage	10/17/23	882.00	.00	
American United Life Insur	11123	01-414.158	2023-Nov-life/disability ins coverage	10/17/23	179.68	.00	
American United Life Insur	11123	01-430.158	2023-Nov-life/disability ins coverage	10/17/23	893.94	.00	
American United Life Insur	11123	06-401.158	2023-Nov-life/disability ins coverage	10/17/23	7.23	.00	
American United Life Insur	11123	06-430.158	2023-Nov-life/disability ins coverage	10/17/23	12.05	.00	
American United Life Insur	11123	06-448.158	2023-Nov-life/disability ins coverage	10/17/23	182.16	.00	
American United Life Insur	11123	08-401.158	2023-Nov-life/disability ins coverage	10/17/23	7.23	.00	
American United Life Insur	11123	08-429.158	2023-Nov-life/disability ins coverage	10/17/23	182.16	.00	
American United Life Insur	11123	08-430.158	2023-Nov-life/disability ins coverage	10/17/23	12.05	.00	
American United Life Insur	11123	10-426.158	2023-Nov-life/disability ins coverage	10/17/23	19.83	.00	
Total American United Life Insurance Co:					2,661.39	.00	
<b>Bank of America-1108</b>							
Bank of America-1108	9923	01-410.421	KFD Training-Instructor Training for Kevin Johnson	09/09/23	795.00	795.00	09/22/23
Total Bank of America-1108:					795.00	795.00	
<b>Bank of America-1436</b>							
Bank of America-1436	9923	01-402.240	Desales-Personal Charge (reimbursed)	09/09/23	193.50	193.50	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	4.72	4.72	09/22/23
Bank of America-1436	9923	01-414.260	Staples-Bookshelf for Community Development	09/09/23	140.71	140.71	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	12.75	12.75	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	32.78	32.78	09/22/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bank of America-1436	9923	01-480.010	Late Pymt Fee	09/09/23	39.00	39.00	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	1.91	1.91	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	3.28	3.28	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	5.45	5.45	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	5.61	5.61	09/22/23
Bank of America-1436	9923	01-480.010	Finance charge	09/09/23	1.72	1.72	09/22/23
Bank of America-1436	9923	01-480.010	Late Pymt Fee	09/09/23	29.00	29.00	09/22/23
Total Bank of America-1436:					470.43	470.43	
<b>Bank of America-1965</b>							
Bank of America-1965	9923	01-480.010	Late Pymt Fee	09/09/23	29.00	29.00	09/22/23
Bank of America-1965	9923	01-480.010	Finance Charge	09/09/23	11.41	11.41	09/22/23
Bank of America-1965	9923	01-480.010	Finance Charge	09/09/23	15.63	15.63	09/22/23
Bank of America-1965	9923	01-480.010	Finance Charge	09/09/23	13.64	13.64	09/22/23
Bank of America-1965	9923	01-407.319	Gilbarco Veeder Root-Refund	09/09/23	574.60-	574.60-	09/22/23
Bank of America-1965	9923	06-448.319	Gilbarco Veeder Root-Refund	09/09/23	132.60-	132.60-	09/22/23
Bank of America-1965	9923	08-429.319	Gilbarco Veeder Root-Refund	09/09/23	132.60-	132.60-	09/22/23
Bank of America-1965	9923	10-407.319	Gilbarco Veeder Root-Refund	09/09/23	44.20-	44.20-	09/22/23
Bank of America-1965	9923	01-480.010	Finance Charge	09/09/23	.30	.30	09/22/23
Bank of America-1965	9923	01-407.261	SHI - Part for HP Server	09/09/23	109.76	109.76	09/22/23
Bank of America-1965	9923	06-448.261	SHI - Part for HP Server	09/09/23	14.63	14.63	09/22/23
Bank of America-1965	9923	08-429.261	SHI - Part for HP Server	09/09/23	14.63	14.63	09/22/23
Bank of America-1965	9923	10-407.261	SHI - Part for HP Server	09/09/23	7.32	7.32	09/22/23
Bank of America-1965	9923	01-407.319	Microsoft Store-Publisher for Alexis Roof	09/09/23	84.79	84.79	09/22/23
Bank of America-1965	9923	06-448.319	Microsoft Store-Publisher for Alexis Roof	09/09/23	42.40	42.40	09/22/23
Bank of America-1965	9923	08-429.319	Microsoft Store-Publisher for Alexis Roof	09/09/23	42.40	42.40	09/22/23
Bank of America-1965	9923	01-415.260	CDW GOVT - Wireless Mouse - EMA	09/09/23	37.18	37.18	09/22/23
Bank of America-1965	9923	01-407.261	CDW GOVT - Webcam for Tiffany Olsson	09/09/23	33.48	33.48	09/22/23
Bank of America-1965	9923	01-407.261	DRI Crucial - Memory for Shemaine Wilson	09/09/23	29.99	29.99	09/22/23
Bank of America-1965	9923	01-407.261	CDW GOVT - Webcam for Cathy B	09/09/23	33.48	33.48	09/22/23
Bank of America-1965	9923	01-410.260	CDW GOVT - USB Adapter for police camera	09/09/23	55.05	55.05	09/22/23
Bank of America-1965	9923	01-410.260	CDW GOVT - Memory cardsr for police camera	09/09/23	52.00	52.00	09/22/23
Bank of America-1965	9923	01-410.260	CDW GOVT - Memory cardsr for police camera	09/09/23	52.00	52.00	09/22/23
Bank of America-1965	9923	01-407.319	MSFT - Office license for Sandra Goodrich	09/09/23	116.40	116.40	09/22/23
Bank of America-1965	9923	01-409.260	The Home Depot - Eisenhower camera system	09/09/23	84.78	84.78	09/22/23
Bank of America-1965	9923	01-414.260	Porter Electronics - Citation Printer for Community Development	09/09/23	777.95	777.95	09/22/23
Bank of America-1965	9923	01-415.260	SP Ram Mounts - ipad ram mount	09/09/23	163.13	163.13	09/22/23
Bank of America-1965	9923	01-407.261	CDW GOVT - 7 bue tooh mice for ipads	09/09/23	221.34	221.34	09/22/23
Bank of America-1965	9923	01-407.319	Apple.com - Remote Desktop App	09/09/23	6.35	6.35	09/22/23
Bank of America-1965	9923	01-407.261	CDW GOVT - Microsoft Wireless Mouse	09/09/23	31.62	31.62	09/22/23
Bank of America-1965	9923	01-407.319	MSFT - Office 365 License for Commissioners	09/09/23	304.36	304.36	09/22/23
Total Bank of America-1965:					1,501.02	1,501.02	
<b>Bank of America-8701</b>							
Bank of America-8701	9923	01-409.373	Beth Hanover Supply Co	09/09/23	494.87	494.87	09/22/23
Bank of America-8701	9923	06-448.375	Emerson Pro Tools LLC	09/09/23	805.63	805.63	09/22/23
Bank of America-8701	9923	01-480.010	Finance Charge	09/09/23	.46	.46	09/22/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bank of America-8701:					1,300.96	1,300.96	
<b>Bank of America-9042</b>							
Bank of America-9042	9923	01-480.010	Finance charge	09/09/23	.25	.25	09/22/23
Bank of America-9042	9923	01-480.010	Finance charge	09/09/23	1.58	1.58	09/22/23
Bank of America-9042	9923	01-400.240	Rich-Mar Florist - flowers for Frank McCullough	09/09/23	109.99	109.99	09/22/23
Bank of America-9042	9923	01-400.460	Paypal - PA Municipal Leag Summit - Brinton	09/09/23	450.00	450.00	09/22/23
Bank of America-9042	9923	01-400.240	Rich-Mar Florist - flowers for Rodger Schmoyer	09/09/23	109.99	109.99	09/22/23
Bank of America-9042	9923	01-400.460	Paypal - PA Municipal League Summit - Conn	09/09/23	450.00	450.00	09/22/23
Bank of America-9042	9923	01-402.123	Wegmans - sheet cake for T Olsson	09/09/23	38.00	38.00	09/22/23
Bank of America-9042	9923	01-401.420	The Morning Call - Qtr subscription	09/09/23	334.71	334.71	09/22/23
Bank of America-9042	9923	01-480.010	Finance charge	09/09/23	14.38	14.38	09/22/23
Bank of America-9042	9923	01-452.200	Turkey Hill - Ice for Franko Concert	09/09/23	13.68	13.68	09/22/23
Total Bank of America-9042:					1,522.58	1,522.58	
<b>Bank of America-9240</b>							
Bank of America-9240	9923	01-410.240	Staples-Pens/Markers/Notepad/Binder	09/09/23	47.07	47.07	09/22/23
Bank of America-9240	9923	01-410.420	SP Wyze Labs-Mo. charge for 4 cameras at WSFD	09/09/23	12.68	12.68	09/22/23
Bank of America-9240	9923	01-411.421	Amazon-Books for Fire Inspector Class	09/09/23	490.51	490.51	09/22/23
Bank of America-9240	9923	01-410.240	Walmart.com-disputed (returned on 9/29/23)	09/09/23	164.06	164.06	09/22/23
Bank of America-9240	9923	01-409.260	SP Wyze Labs-4 cameras for WSFD	09/09/23	220.42	220.42	09/22/23
Bank of America-9240	9923	01-410.200	Amazon-Glow sticks for Trick-or-Treat	09/09/23	244.93	244.93	09/22/23
Bank of America-9240	9923	01-410.240	Staples	09/09/23	17.17	17.17	09/22/23
Bank of America-9240	9923	01-410.420	Event-2023 PA EMS Conference-Coed Online Class	09/09/23	10.00	10.00	09/22/23
Bank of America-9240	9923	01-410.315	Diana's Cafe-Command Mtg	09/09/23	56.18	56.18	09/22/23
Bank of America-9240	9923	01-480.010	Finance Charge	09/09/23	1.08	1.08	09/22/23
Bank of America-9240	9923	01-407.319	Adobe Acrobat Refund	09/09/23	73.03-	73.03-	09/22/23
Total Bank of America-9240:					1,191.07	1,191.07	
<b>Bringenberg, Richard</b>							
Bringenberg, Richard	102523	01-430.192	Uniform allowance	10/25/23	119.40	.00	
Total Bringenberg, Richard:					119.40	.00	
<b>Commonwealth of PA</b>							
Commonwealth of PA	11223	01-451.315	2023 Pesticide Business License	11/02/23	35.00	.00	
Total Commonwealth of PA:					35.00	.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	24458	01-438.245	9.5MM	10/14/23	601.92	.00	
Total Coopersburg Materials:					601.92	.00	
<b>Core &amp; Main</b>							
Core & Main	T716193	06-448.600	Water main @ WSFD	10/09/23	1,860.20	.00	
Core & Main	T741326	06-448.600	Water main @ WSFD	10/11/23	49.39	.00	
Total Core & Main:					1,909.59	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Cunningham II, Thomas R</b>							
Cunningham II, Thomas R	11123	01-415.149	EMC Deputy-Nov 2023	11/01/23	200.00	.00	
Total Cunningham II, Thomas R:					200.00	.00	
<b>Curb Appeal Detail LLC</b>							
Curb Appeal Detail LLC	3096	01-410.251	Blood unit #210	10/17/23	400.00	.00	
Total Curb Appeal Detail LLC:					400.00	.00	
<b>Curb Appeal Plus LLC</b>							
Curb Appeal Plus LLC	1068	01-413.317	2360 Lehigh Parkway-Mow & Pickup Branches	10/30/23	765.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	1720 Graham St-Mow	10/30/23	350.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	1913 Duffield Ct - Mow/Trim/Weed/Clean up debris	10/30/23	1,020.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	1736 Lehigh Ave-Mow/Trim/Weed/Clean up debris	10/30/23	1,200.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	1726 Illingsworth-Mow	10/30/23	85.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	Potomac & E Montgomery - Mow	10/30/23	85.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	825 E Montgomery-Mow/Trim	10/30/23	340.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	715 E Federal St-Mow	10/30/23	170.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	944 E Federal - Mow	10/30/23	250.00	.00	
Curb Appeal Plus LLC	1068	01-413.317	2360 Lehigh Parkway-Mow/pickup branches/blow leaves	10/30/23	680.00	.00	
Total Curb Appeal Plus LLC:					4,945.00	.00	
<b>Dallas Data Systems Inc.</b>							
Dallas Data Systems Inc.	26711	01-155000	2024 Caselle Annual Maintenance and Upgrade Agreement	11/01/23	28,813.00	.00	
Total Dallas Data Systems Inc.:					28,813.00	.00	
<b>Davis, James</b>							
Davis, James	11123	01-415.139	EMC Coordinator-Nov 2023	11/01/23	300.00	.00	
Total Davis, James:					300.00	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3CN157127	01-437.251	Core Return	10/10/23	54.00-	.00	
Eastern Auto Parts Wareho	3CN157909	01-437.251	#22 Core Return	10/26/23	81.00-	.00	
Eastern Auto Parts Wareho	3IV1000367	06-448.251	#35 Lamp	10/25/23	5.90	.00	
Eastern Auto Parts Wareho	3IV1000575	01-437.251	#22 Batteries	10/26/23	589.64	.00	
Eastern Auto Parts Wareho	3IV998148	01-437.375	Air filter for roller	10/18/23	95.84	.00	
Eastern Auto Parts Wareho	3IV999298	01-437.251	Shop fuses	10/23/23	6.30	.00	
Eastern Auto Parts Wareho	3IV999301	01-437.251	Shop fuses	10/23/23	3.15	.00	
Total Eastern Auto Parts Warehouse:					565.83	.00	
<b>F.W. Webb Company</b>							
F.W. Webb Company	81644229	01-451.371	Return-PVC Pipe	07/20/23	51.24-	.00	
F.W. Webb Company	82649726	08-429.373	Trolley Station-Well pipe/wire	10/18/23	596.22	.00	
Total F.W. Webb Company:					544.98	.00	
<b>Fromm Electric Supply Corp</b>							
Fromm Electric Supply Cor	1161524-00	08-429.373	Trolley Station Electric	10/11/23	83.42	.00	
Fromm Electric Supply Cor	51161899-00	01-451.373	Electric supplies - Franko Pavilion Electric	10/11/23	332.73	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Fromm Electric Supply Corp:					416.15	.00	
<b>G &amp; S Fastening Systems Inc.</b>							
G & S Fastening Systems I	1141587-1	01-437.375	Shop saw	04/20/23	72.27	.00	
G & S Fastening Systems I	1144593-2	01-451.375	Parts for Ventrac	08/01/23	217.00	.00	
G & S Fastening Systems I	1145229-1	01-437.375	Shop reamer/drill	08/01/23	84.14	.00	
Total G & S Fastening Systems Inc.:					373.41	.00	
<b>Grainger</b>							
Grainger	9837355479	03-411.260	3 Cameras - ESFD	09/14/23	1,624.50	.00	
Total Grainger:					1,624.50	.00	
<b>Groff Tractor &amp; Equipment</b>							
Groff Tractor & Equipment	PSO514791-1	06-448.240	Keys	10/24/23	36.15	.00	
Groff Tractor & Equipment	PSO514827-1	06-448.375	Hydrolic ends	10/25/23	27.19	.00	
Groff Tractor & Equipment	PSO514827-1	08-429.375	Hydrolic ends	10/25/23	27.20	.00	
Total Groff Tractor & Equipment:					90.54	.00	
<b>Holland Pump Company</b>							
Holland Pump Company	108633	06-448.600	Rental - Pressure Test Pump For Water Project	10/11/23	362.25	.00	
Total Holland Pump Company:					362.25	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	101323	01-409.373	Franko Electric	10/13/23	264.72	.00	
Home Depot Credit Service	101323	01-411.240	Replacement of supplies from fire on Sussex Rd	10/13/23	394.77	.00	
Home Depot Credit Service	101323	01-409.373	Paint Brushes	10/13/23	32.60	.00	
Home Depot Credit Service	101323	01-436.370	Storm Sewer Supplies	10/13/23	717.75	.00	
Home Depot Credit Service	101323	08-429.240	Truck Supplies	10/13/23	82.80	.00	
Home Depot Credit Service	101323	06-448.240	Shelves	10/13/23	429.00	.00	
Home Depot Credit Service	101323	08-429.240	Shelves	10/13/23	429.00	.00	
Home Depot Credit Service	101323	01-437.375	Wiring Supplies	10/13/23	33.14	.00	
Home Depot Credit Service	101323	06-448.600	Trolley Station-Main Room Materials	10/13/23	3,126.65	.00	
Home Depot Credit Service	101323	01-436.370	Return-Pallet	10/13/23	50.00-	.00	
Home Depot Credit Service	101323	01-409.373	Credit adjustment	10/13/23	11.94-	.00	
Home Depot Credit Service	101323	01-437.375	Credit adjustment	10/13/23	37.78-	.00	
Total Home Depot Credit Services:					5,410.71	.00	
<b>Isett &amp; Associates, Barry</b>							
Isett & Associates, Barry	0182835	01-446.313	Project#00329023.004-2023-Sept-MS4 Services	10/11/23	1,537.00	.00	
Isett & Associates, Barry	0182929	01-408.318	Project#00329023.003-2023-Sept-City Line Land Development Plan Rev	10/12/23	195.00	.00	
Isett & Associates, Barry	0182930	01-408.313	Project#00329023.008-Sept 2023 - 2023 Roadway Projects	10/12/23	1,009.50	.00	
Isett & Associates, Barry	0182932	01-408.313	Project#00329023.011-2023-Aug & Sept -Police Training Facility	10/12/23	180.00	.00	
Isett & Associates, Barry	0182933	06-448.313	Project#00329023.015-2023-Sept-Overhill Waterline Extension	10/12/23	587.50	.00	
Isett & Associates, Barry	0182935	01-408.318	Project#00329023.016-2023-Sept-Walnut Grove Review	10/12/23	3,499.50	.00	
Isett & Associates, Barry	0182938	01-408.318	Project#00329023.024-2023-Sept-1204 Voortman Performance Security	10/12/23	607.50	.00	
Isett & Associates, Barry	0182939	01-408.318	Project#00329023.032-Nottingham Lot Line Adjustment-Sept 2023	10/12/23	239.00	.00	

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Isett & Associates, Barry	0182940	01-408.318	Project#00329023.036-2023-Sept-1333&1335 Marlow Lot Line Adj	10/12/23	761.50	.00	
Isett & Associates, Barry	0182941	01-408.313	Project#00329023.038-2023-Sept-Salt Shed Area Survey	10/12/23	2,500.00	.00	
Isett & Associates, Barry	0182996	08-429.313	Project#00329023.027-2023-Sept-LCA Act537 Plan Services	10/12/23	260.00	.00	
Isett & Associates, Barry	0183056	06-448.313	Project#00329023.042-2023-Sept-Lead Service Line Grant Project	10/13/23	2,106.00	.00	
Isett & Associates, Barry	0183057	01-408.318	Project#00329023.039-2023-Sept-1525 E Susquehanna St Plan Review	10/13/23	703.50	.00	
Isett & Associates, Barry	0183060	01-408.313	Project#00329023.000-Sept 2023-General Municipal Engineering	10/13/23	1,165.50	.00	
Total Isett & Associates, Barry:					15,351.50	.00	
<b>L/B Water Service Inc</b>							
L/B Water Service Inc	3754367	06-448.600	6" Wedge Action Restraint Gland Kit w/ Accessories for DI Pipe	10/09/23	399.00	.00	
L/B Water Service Inc	3754368	06-448.600	Parts for Edgemont Drive Water Main	10/09/23	1,382.77	.00	
L/B Water Service Inc	3757236	06-448.600	6" gasket	10/17/23	15.75	.00	
L/B Water Service Inc	3758068	06-448.600	Return-4" Gasket	10/19/23	13.35-	.00	
L/B Water Service Inc	3758582	06-448.600	Fire Hydrant/Water Pipe - WSFD & Edgemont Dr	10/20/23	18,669.00	.00	
Total L/B Water Service Inc:					20,453.17	.00	
<b>Lehigh County Authority</b>							
Lehigh County Authority	8562	06-448.367	2023-May water	06/08/23	122,864.60	.00	
Total Lehigh County Authority:					122,864.60	.00	
<b>Lowe and Moyer Garage Inc.</b>							
Lowe and Moyer Garage Inc	376093	01-437.251	O Rings and gaskets for EGR Cooler	10/24/23	51.87	.00	
Lowe and Moyer Garage Inc	CM370512	01-437.251	Return-#4 Clamps/Gasket/Brackets/Strap/Sensor/Tube pressure line	06/23/23	1,632.88-	.00	
Total Lowe and Moyer Garage Inc.:					1,581.01-	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	219294/1	01-430.240	Tape/Garden Sprayer	10/23/23	34.97	.00	
Total Madle's Hardware:					34.97	.00	
<b>Martino Designs Inc</b>							
Martino Designs Inc	11223	91-100400	Refund of escrow for 1420 Keystone Rd; Permit #23-0330	11/02/23	1,000.00	.00	
Total Martino Designs Inc:					1,000.00	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	42404	01-410.251	#210-Replace brake light	09/01/23	79.96	.00	
Motors Plus Inc.	42429	01-410.251	#202-Oil Change/Filter/Top off fluids	09/07/23	151.91	.00	
Motors Plus Inc.	42438	01-410.251	#204-Inspection/brake pads	09/11/23	348.86	.00	
Motors Plus Inc.	42456	01-410.251	#216-Mount & Balance Tires	09/15/23	148.00	.00	
Motors Plus Inc.	42495	01-410.251	#205-oil change/top off fluids/replace leaking windshield washer bottle	10/19/23	615.91	.00	
Motors Plus Inc.	42496	01-410.251	#203-oil change/top off fluids	09/25/23	114.35	.00	
Motors Plus Inc.	42515	01-410.251	#210-oil change/top off fluids/front and rear brakes	10/02/23	715.57	.00	
Motors Plus Inc.	42572	01-410.251	#207-Oil change/top off fluids	10/11/23	106.81	.00	
Motors Plus Inc.	42617	01-410.251	#218-Check no start condition/replace starter	10/24/23	407.68	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Motors Plus Inc.:					2,689.05	.00	
<b>MP Outfitters</b>							
MP Outfitters	29280-5	01-410.238	Kress- parts for gun belt	10/24/23	30.97	.00	
MP Outfitters	59268-5	01-410.238	Nothstein-Black Apparel	10/24/23	58.00	.00	
Total MP Outfitters:					88.97	.00	
<b>MRM Trust Worker's Comp Fund</b>							
MRM Trust Worker's Comp	2324PRJ2108	01-401.162	2023-Nov-Worker's Compensation Insurance	10/15/23	63.90	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-402.162	2023-Nov-Worker's Compensation Insurance	10/15/23	46.00	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-407.162	2023-Nov-Worker's Compensation Insurance	10/15/23	23.00	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-409.162	2023-Nov-Worker's Compensation Insurance	10/15/23	381.00	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-410.162	2023-Nov-Worker's Compensation Insurance	10/15/23	9,450.00	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-411.162	2023-Nov-Worker's Compensation Insurance	10/15/23	17.00	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-414.162	2023-Nov-Worker's Compensation Insurance	10/15/23	49.00	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-430.162	2023-Nov-Worker's Compensation Insurance	10/15/23	5,912.70	.00	
MRM Trust Worker's Comp	2324PRJ2108	01-452.162	2023-Nov-Worker's Compensation Insurance	10/15/23	164.00	.00	
MRM Trust Worker's Comp	2324PRJ2108	06-401.162	2023-Nov-Worker's Compensation Insurance	10/15/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2108	06-430.162	2023-Nov-Worker's Compensation Insurance	10/15/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2108	06-448.162	2023-Nov-Worker's Compensation Insurance	10/15/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2108	08-401.162	2023-Nov-Worker's Compensation Insurance	10/15/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2108	08-429.162	2023-Nov-Worker's Compensation Insurance	10/15/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2108	08-430.162	2023-Nov-Worker's Compensation Insurance	10/15/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2108	10-426.162	2023-Nov-Worker's Compensation Insurance	10/15/23	84.40	.00	
Total MRM Trust Worker's Comp Fund:					18,552.86	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	8204038	01-438.245	25 MM - Blacktop patching	10/18/23	447.10	.00	
New Enterprise Stone & Li	8204039	06-448.600	2A Stone for watermain project	10/18/23	387.86	.00	
New Enterprise Stone & Li	8205071	01-438.245	AASHTO #10-Stock Screenings	10/19/23	1,900.24	.00	
New Enterprise Stone & Li	8209925	01-438.245	25MM Base	10/25/23	444.28	.00	
Total New Enterprise Stone & Lime Co Inc:					3,179.48	.00	
<b>PA Turnpike</b>							
PA Turnpike	129143141-1	01-410.315	Tolls for training	10/20/23	40.90	.00	
Total PA Turnpike:					40.90	.00	
<b>PenTeleData</b>							
PenTeleData	B4397449	01-401.320	Acct#3042745-Cable modem rental - Oct 2023	10/24/23	87.95	.00	
Total PenTeleData:					87.95	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Power DMS</b>							
Power DMS	INV-43589	01-407.319	PowerPolicy Professional Subscription/PowerSTANDARDS for PCPA members	10/20/23	4,922.10	.00	
Total Power DMS:					4,922.10	.00	
<b>PPL Electric Utilities-05340-01002</b>							
PPL Electric Utilities-05340	101723	35-433.362	05340-01002	10/17/23	32.01	.00	
Total PPL Electric Utilities-05340-01002:					32.01	.00	
<b>PPL Electric Utilities-10550-10002</b>							
PPL Electric Utilities-10550	101823	01-451.361	10550-10002	10/18/23	38.46	.00	
Total PPL Electric Utilities-10550-10002:					38.46	.00	
<b>PPL Electric Utilities-20380-10009</b>							
PPL Electric Utilities-20380	102323	08-429.361	20380-10009	10/23/23	24.99	.00	
Total PPL Electric Utilities-20380-10009:					24.99	.00	
<b>PPL Electric Utilities-21780-10003</b>							
PPL Electric Utilities-21780	102323	08-429.361	21780-10003	10/23/23	27.35	.00	
Total PPL Electric Utilities-21780-10003:					27.35	.00	
<b>PPL Electric Utilities-22924-29015</b>							
PPL Electric Utilities-22924	101623	01-409.361	22924-29015	10/16/23	32.44	.00	
Total PPL Electric Utilities-22924-29015:					32.44	.00	
<b>PPL Electric Utilities-31590-08002</b>							
PPL Electric Utilities-31590	102423	08-429.361	31590-08002	10/24/23	24.99	.00	
Total PPL Electric Utilities-31590-08002:					24.99	.00	
<b>PPL Electric Utilities-35530-02004</b>							
PPL Electric Utilities-35530	101623	08-429.361	35530-02004	10/16/23	25.01	.00	
Total PPL Electric Utilities-35530-02004:					25.01	.00	
<b>PPL Electric Utilities-49130-02001</b>							
PPL Electric Utilities-49130	101623	35-433.362	49130-02001	10/16/23	35.15	.00	
Total PPL Electric Utilities-49130-02001:					35.15	.00	
<b>PPL Electric Utilities-51730-02013</b>							
PPL Electric Utilities-51730	101623	01-409.361	51730-02013	10/16/23	51.04	.00	
Total PPL Electric Utilities-51730-02013:					51.04	.00	
<b>PPL Electric Utilities-51930-02019</b>							
PPL Electric Utilities-51930	101623	01-409.361	51930-02019	10/16/23	47.67	.00	
Total PPL Electric Utilities-51930-02019:					47.67	.00	
<b>PPL Electric Utilities-53875-61001</b>							
PPL Electric Utilities-53875	101723	35-433.362	53875-61001	10/17/23	34.53	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-53875-61001:					34.53	.00	
<b>PPL Electric Utilities-61089-84010</b>							
PPL Electric Utilities-61089	101623	01-409.361	61089-84010	10/16/23	775.45	.00	
Total PPL Electric Utilities-61089-84010:					775.45	.00	
<b>PPL Electric Utilities-64170-11008</b>							
PPL Electric Utilities-64170	102023	08-429.361	64170-11008	10/20/23	25.09	.00	
Total PPL Electric Utilities-64170-11008:					25.09	.00	
<b>PPL Electric Utilities-68051-53008</b>							
PPL Electric Utilities-68051	101723	01-409.361	68051-53008	10/17/23	94.96	.00	
Total PPL Electric Utilities-68051-53008:					94.96	.00	
<b>PPL Electric Utilities-70730-17005</b>							
PPL Electric Utilities-70730	101623	01-409.361	70730-17005	10/16/23	548.55	.00	
Total PPL Electric Utilities-70730-17005:					548.55	.00	
<b>PPL Electric Utilities-72390-08002</b>							
PPL Electric Utilities-72390	102423	35-433.362	72390-08002	10/24/23	24.88	.00	
Total PPL Electric Utilities-72390-08002:					24.88	.00	
<b>PPL Electric Utilities-82900-03000</b>							
PPL Electric Utilities-82900	101123	03-411.320	82900-03000	10/11/23	433.67	.00	
Total PPL Electric Utilities-82900-03000:					433.67	.00	
<b>PPL Electric Utilities-82960-01000</b>							
PPL Electric Utilities-82960	101923	08-429.361	82960-01000	10/19/23	24.95	.00	
Total PPL Electric Utilities-82960-01000:					24.95	.00	
<b>PPL Electric Utilities-89989-11003</b>							
PPL Electric Utilities-89989	102023	35-433.362	89989-11003	10/20/23	31.25	.00	
Total PPL Electric Utilities-89989-11003:					31.25	.00	
<b>PPL Electric Utilities-92035-05005</b>							
PPL Electric Utilities-92035	102423	01-451.361	92035-05005	10/24/23	47.78	.00	
Total PPL Electric Utilities-92035-05005:					47.78	.00	
<b>PPL Electric Utilities-92051-48008</b>							
PPL Electric Utilities-92051	101623	01-409.361	92051-48008	10/16/23	736.16	.00	
Total PPL Electric Utilities-92051-48008:					736.16	.00	
<b>PPL Electric Utilities-93760-01007</b>							
PPL Electric Utilities-93760	101923	01-451.361	93760-01007	10/19/23	36.97	.00	
Total PPL Electric Utilities-93760-01007:					36.97	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PPL Electric Utilities-95790-09009</b>							
PPL Electric Utilities-95790	102423	35-433.362	95790-09009	10/24/23	24.94	.00	
Total PPL Electric Utilities-95790-09009:					24.94	.00	
<b>PPL Electric Utilities-99940-01007</b>							
PPL Electric Utilities-99940	101723	35-433.362	99940-01007	10/17/23	34.78	.00	
Total PPL Electric Utilities-99940-01007:					34.78	.00	
<b>Print-O-Stat Inc.</b>							
Print-O-Stat Inc.	77771	06-448.240	Paint for marking streets/water/sewer	10/25/23	128.64	.00	
Print-O-Stat Inc.	77771	08-429.240	Paint for marking streets/water/sewer	10/25/23	128.64	.00	
Total Print-O-Stat Inc.:					257.28	.00	
<b>Republic Services #282</b>							
Republic Services #282	0282-000915547	10-427.303	2-recycle rolloff @ drop off centers	10/15/23	562.50	.00	
Republic Services #282	0282-000915547	10-427.300	2023-Oct-service	10/15/23	147,637.97	.00	
Total Republic Services #282:					148,200.47	.00	
<b>RR Donnelley</b>							
RR Donnelley	921131513	01-410.342	Municipal Traffic Citations	10/19/23	84.70	.00	
Total RR Donnelley:					84.70	.00	
<b>Schaedler Yesco</b>							
Schaedler Yesco	S7183248.001	01-451.373	Electric Supplies-Franko Pavilion	10/11/23	143.06	.00	
Total Schaedler Yesco:					143.06	.00	
<b>Soberick, Kevin J.</b>							
Soberick, Kevin J.	11123	01-406.172	12 of 60 Health Rembursement	11/01/23	250.00	.00	
Total Soberick, Kevin J.:					250.00	.00	
<b>South Whitehall Township</b>							
South Whitehall Township	24622	06-448.369	3Q2023 water/Acct#289	10/18/23	2,522.16	.00	
Total South Whitehall Township:					2,522.16	.00	
<b>Staples Advantage</b>							
Staples Advantage	3549774155	01-401.240	Copy paper	10/11/23	123.60	.00	
Staples Advantage	3550641487	01-414.240	Shredder/Lubricant sheets/Chair	10/24/23	422.00	.00	
Staples Advantage	3550833674	01-409.240	Wipes/Bathroom Cleaner/Paper Towels/Trash bags	10/26/23	307.81	.00	
Total Staples Advantage:					853.41	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	294265	01-401.240	Forks/Post-it Notes	10/24/23	69.77	.00	
Stotz/Fatzinger Office Supp	294299	01-409.240	Squeegee window	10/25/23	7.43	.00	
Total Stotz/Fatzinger Office Supply:					77.20	.00	
<b>Suburban Propane-2022</b>							
Suburban Propane-2022	101723	01-401.231	unleaded	10/17/23	27.93	.00	
Suburban Propane-2022	101723	01-410.231	unleaded	10/17/23	879.97	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	101723	01-430.231	unleaded	10/17/23	257.36	.00	
Suburban Propane-2022	101723	06-448.231	unleaded	10/17/23	108.32	.00	
Suburban Propane-2022	101723	08-429.231	unleaded	10/17/23	108.32	.00	
Suburban Propane-2022	101723	03-413.231	unleaded	10/17/23	87.89	.00	
Suburban Propane-2022	101723	01-430.231	diesel	10/17/23	1,374.10	.00	
Suburban Propane-2022	101723	06-448.231	diesel	10/17/23	64.62	.00	
Suburban Propane-2022	101723	08-429.231	diesel	10/17/23	64.62	.00	
Suburban Propane-2022	101723	03-413.231	diesel	10/17/23	215.16	.00	
Suburban Propane-2022	102423	01-401.231	unleaded	10/24/23	30.70	.00	
Suburban Propane-2022	102423	01-410.231	unleaded	10/24/23	967.39	.00	
Suburban Propane-2022	102423	01-430.231	unleaded	10/24/23	282.93	.00	
Suburban Propane-2022	102423	06-448.231	unleaded	10/24/23	119.09	.00	
Suburban Propane-2022	102423	08-429.231	unleaded	10/24/23	119.09	.00	
Suburban Propane-2022	102423	03-413.231	unleaded	10/24/23	96.61	.00	
Suburban Propane-2022	102423	01-430.231	diesel	10/24/23	1,180.64	.00	
Suburban Propane-2022	102423	06-448.231	diesel	10/24/23	55.52	.00	
Suburban Propane-2022	102423	08-429.231	diesel	10/24/23	55.52	.00	
Suburban Propane-2022	102423	03-413.231	diesel	10/24/23	184.86	.00	
Total Suburban Propane-2022:					6,280.64	.00	
<b>Trius Inc</b>							
Trius Inc	SI098461	06-448.251	Tire chains	10/23/23	496.12	.00	
Trius Inc	SI098461	08-429.251	Tire chains	10/23/23	496.13	.00	
Total Trius Inc:					992.25	.00	
<b>UGI Utilities Inc.-0316</b>							
UGI Utilities Inc.-0316	101723	01-409.230	411001980316	10/17/23	109.55	.00	
Total UGI Utilities Inc.-0316:					109.55	.00	
<b>UGI Utilities Inc.-0555</b>							
UGI Utilities Inc.-0555	101723	01-409.230	411001980555	10/17/23	121.60	.00	
Total UGI Utilities Inc.-0555:					121.60	.00	
<b>UGI Utilities Inc.-6649</b>							
UGI Utilities Inc.-6649	101723	03-411.320	411000866649	10/17/23	72.84	.00	
Total UGI Utilities Inc.-6649:					72.84	.00	
<b>UGI Utilities Inc.-9581</b>							
UGI Utilities Inc.-9581	102723	01-409.230	411001979581	10/17/23	30.19	.00	
Total UGI Utilities Inc.-9581:					30.19	.00	
<b>Upper Saucon Animal Hospital</b>							
Upper Saucon Animal Hos	60843	01-410.215	Miklo-Ultrasound/Labs/Radiographs	09/12/23	603.00	.00	
Total Upper Saucon Animal Hospital:					603.00	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	87841	01-451.375	Chansaw for parks	10/19/23	64.91	.00	
Total Whitehall Turf Equipment:					64.91	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>YCG Inc</b>							
YCG Inc	231585	01-410.375	Calibration of speed devices	10/30/23	335.00	.00	
YCG Inc	231601	01-410.260	Repair Enradd speed timing device	10/30/23	604.95	.00	
Total YCG Inc:					939.95	.00	
<b>Yeska &amp; Son</b>							
Yeska & Son	IND20231020235	08-429.317	Cardinal Drive Pump Repair	09/11/23	1,420.00	.00	
Total Yeska & Son:					1,420.00	.00	
<b>Zongora, Rick</b>							
Zongora, Rick	102423	01-410.315	Reimbursement from Capital One-Fraud Case	10/24/23	115,214.67	115,214.67	10/24/23
Total Zongora, Rick:					115,214.67	115,214.67	
<b>Zulic, Brian</b>							
Zulic, Brian	11223	01-410.132	Heart & Lung-10/15/23 thru 10/28/23-80 hrs	11/02/23	3,640.00	3,640.00	11/02/23
Total Zulic, Brian:					3,640.00	3,640.00	
Grand Totals:					530,000.07	125,635.73	

## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					213,765.31	125,018.12	
<b>Fire Fund</b>							
Total Fire Fund:					2,715.53	.00	
<b>Water Fund</b>							
Total Water Fund:					158,677.73	730.06	
<b>Sewer Fund</b>							
Total Sewer Fund:					5,356.14	75.57-	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					148,267.82	36.88-	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					217.54	.00	
<b>Subdivision Escrow Fund</b>							
Total Subdivision Escrow Fund:					1,000.00	.00	
Grand Totals:					530,000.07	125,635.73	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
October 26, 2023  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Donald Sabo, Chief of Police – EXCUSED  
Chris Casey, Police Sergeant  
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor  
Charlie Meyers, representative of Barry Isett & Associates, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will take place after the Workshop to discuss a legal matter.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the List of Bills Payable for the period 10/7/23-10/20/23, broken down as follows:**

\$162,026.76 = GENERAL  
\$1,636.81 = FIRE  
\$0 = LIBRARY  
\$27,068.79 = WATER  
\$39,665.28 = SEWER  
\$1,176.93 = REFUSE & RECYCLING  
\$368,927.79 = HIGHWAY AID  
\$4,499.48 = CAPITAL GENERAL  
**\$605,001.84 = GRAND TOTAL ALL FUNDS**

**The Board voted: 5 Ayes; 0 Nays.**

**Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the unaudited Financial Reports for August and September 2023.**

**The Board voted: 5 Ayes; 0 Nays.**

### **MINUTES**

#### **October 12, 2023**

Commissioner Brinton noted a typographical error on Page 1. Commissioner Brinton declared the Minutes from October 12, 2023 accepted with the correction.

### **NEW BUSINESS**

### **ORDINANCES**

#### **Ordinance Amending Motor Vehicle Ordinance regarding Turning Restrictions (Chapter 15, Part 2) Gaskill Avenue.**

Commissioner Patnaik noted that the restrictions do not pertain to school buses.

**Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Ordinance No. 10-2023-664, amending Motor Vehicle Ordinance regarding turning restrictions (Chapter 15, Part 2) Gaskill Avenue.**

**The Board voted: 5 Ayes; 0 Nays**

### **RESOLUTIONS**



None.

## **MOTIONS**

None.

## **COURTESY OF THE FLOOR**

Mr. Levernier noted that the Department of Public Works recently began the water line work on Edgemont Drive. He stated that it has passed both of the bacteria tests as well as the water pressure test, and he is hoping to have the work wrapped up by Thanksgiving. He commented that there will be 19 homes to hook up to the new line.

Commissioner Lipkin reminded the Board that Election Day is November 7<sup>th</sup>.

Commissioner Brinton brought forth concerns regarding the fading street signs. She inquired if the manufacturer of the signs gave the Township any money back. Mr. Levernier stated that no, the Township did not receive money back because the street signs are simply at the end of their life, which is typically 10–12 years. He commented that while all the signs were replaced at one time 12 years ago, they have been replacing them in pieces as the budget has allowed. Mr. Levernier noted that about 200 were replaced this year.

Commissioner Brinton inquired if the replacement will be done in sections going forward. Mr. Levernier stated that they were trying to get the worst of the them replaced first, but now it seems that every neighborhood is bad. He commented that as they pave sections, he will make sure all those signs are done in a specific section while also continuing to work on extra ones. Mr. Levernier noted that they raised the sign budget for next year in an effort to replace the signs faster.

Commissioner Karol thanked the Police, Fire and Public Works Departments for their efforts with setting up the Homecoming parade route.

Commissioner Patnaik thanked the Department of Public Works for their efforts with repairing a watermain break on Sherwood Road.

Mr. Ziegenfus provided the Board with an update on the progress of collecting overdue utility payments utilizing the services of Portnoff Law Associates.

Ms. Jamie Collins of 2665 West Rock Road stated that she is a certified arborist and landscape architect and expressed concerns about the number of trees that will be taken down due to the proposed improvements on the Girl Scouts' property. She stated that it would be very difficult to remove 50 trees and not damage the other ones in the area. Ms. Collins noted her belief is that the Township's Ordinances are not addressing the ways those kinds of trees could be protected they do not address forest trees, only stand-alone trees.

Commissioner Brinton stated that she has no plans in front of her regarding the Girl Scouts' property and no information at this time. She suggested holding a meeting that would include a representative from the Girl Scouts in order to address the concerns.

Ms. Collins stated that some other concerns have to do with the sewer system, flooding and water run-off on the street. She commented that installing a drip-type irrigation system into a forest will have more detrimental effects than just the number of trees they are proposing to remove. Mr. Nicolo stated that the sewage plan is currently with DEP for their approval and will go back to the Planning Commission for discussion and approval, then finally to the Board of Commissioners. He further explained that the State told the Township that the previous Tree Ordinance must be changed because it was too restrictive, so if the Ordinance allows those trees to come down, then they can come down. Mr. Nicolo commented that the Girl Scouts will be replacing a number of trees.

Mr. Nicolo stated that the DEP had found issues with Girl Scouts' sewage plan and time extensions have been granted in order to give the Girl Scouts more time to resubmit their plan to DEP.

Mr. Nicolo also commented that anyone can reach out to the Community Development department at any time to get an update on the project, ask any questions or to view the plans. He noted that in order to see the plans, a simple Right-to-Know request would need to be completed.

Ms. Bonaskiewich stated that Planning Commission meetings are held monthly on the fourth Wednesday of each month. She commented that it is a set date with an agenda that is posted prior to the meeting.

A resident from 2449 Belmont Ave inquired about the process of approval for the project. Mr. Nicolo explained that approval to move forward was given by the Zoning Hearing Board, then the plans were put together for the project to give to the Planning Commission. He stated that everything in the plan has been discussed by the Planning Commission, and the last remaining item is the sewage system with DEP approval. Mr. Nicolo noted that the County received the plans and has responded to them.

Ms. Stephanie Brown of 3221 Douglas Road stated that the 'No Outlet' sign on West Rock Road is missing and expressed concerns that there are no speed limit signs on that road. Mr. Levernier stated that he will follow-up with the missing sign, but as far as the speed limit sign, the Township only installs them if the police request it due to issues with speed in a particular area. He noted that the Chief of Police would have to follow-up to determine if speed is a concern in that area; otherwise, if the street is not posted, the default speed limit is 35 mph, according to state law.

Mr. Elaine Silberman of 2529 W Rock Road stated that the Board voted to approve the sewage plan at their meeting on September 19<sup>th</sup>. Commissioner Karol clarified that a time extension was granted in order to have more time to review the plan. Ms. Silberman inquired if a notice was sent regarding that item as it pertains to the Sunshine Law. Ms. Bonaskiewich stated that it was an act by the Board of Commissioners, and sending a notice is not a stipulation of the Board. She stated that the Township advertises agendas and publishes information that is occurring at the meeting, and the requirement to notify neighbors is a Planning matter, not at the level of the Board. Ms. Silberman stated that she believes the Sunshine Law requires municipalities to notify neighbors for any item in which action is taken. Commissioner Lipkin stated that it is on the

advertised agenda viewable by the public, not delivered directly to each individual neighbor. The posted agenda is considered official notice.

Ms. Silberman expressed concerns about the Township setting a precedent for non-residential entities to be able to build in that area. Attorney Gross stated that what is happening in this instance does not determine future building as any type of building is considered on a case-by-case basis. He commented that plans are considered based on the Township's Ordinances and State laws; it does not matter who the applicant is. Attorney Gross further explained that the Planning Commission will hold another meeting to look at the Girl Scouts' plans, and after considering the comments from the Lehigh Valley Planning Commission, the Township Engineer and Community Development department, they will then determine if the plans comply or do not comply with the Township's Ordinances and State laws.

Mr. Bill Mackey of 2619 W Rock Road noted that he is one of the closest properties just below the Girl Scouts and expressed concern about his well being 20-30 yards away from the proposed septic system. He inquired what would happen if he had an issue with infiltration into his well from the Girl Scouts' septic system. Mr. Meyers stated that part of DEP's review of the plan includes monitoring of the permit requirement that the pollutants do not leave the property, and separation distances from any water source are required for any sewage system. He noted that if any problems arise, DEP would help property owners with any recourse for their well and/or shutting down any failing system.

Ms. Nancy Miklus of 2324 W Rock Road thanked the Department of Public Works for the paving work that was done on that road.

Ms. Jackie Straley of 3110 Dogwood Lane stated that the agenda item for the meeting on September 14<sup>th</sup> was not for an extension, but a Resolution to revise the Township's Sewage Plan Ordinance to include the Girl Scout's plan. Attorney Gross stated that the item was on the agenda which was posted online, and residents do not get an individual copy of the agendas for each meeting. Ms. Straley commented that she has received letters in the past stating that something is going to be discussed for the Girl Scouts. Attorney Gross replied that when there is a zoning application, the Zoning Ordinance requires notice to be sent to homeowners in a certain radius of the property. Similarly, the SALDO requires notification of a certain radius if there is a Planning Commission meeting taking place. He commented that the Township does not mail letters to every resident just because there is some action that might be relevant.

Ms. Straley inquired if the Resolution should have gone to the Planning Commission and then to the Commissioners. Commissioner Lipkin stated that no, the sewage system has to be on the Township's map. Mr. Meyers clarified that it was an administrative procedure that acknowledged the information is on the Township's 537 Plan, which denotes that type of sewer plan is on that particular lot. He commented that the actual, technical review of the sewage system is completely separate from that administrative task.

A discussion ensued regarding 537 Plans.

Ms. Straley inquired if the purchasing of the McAuliffe property by the Township will cause an increase in taxes. Mr. Ziegenfus explained that at the time, the Township was able to secure a good interest rate and was able to spread out the loan payments over a 20-year period. He commented that the purchase alone will not raise taxes as there is so much more involved. Mr.

Ziegenfus explained that the Township has been hit hard with inflationary expenses, and without raising taxes, it will prove difficult to pave roads, replace signs, provide safety, etc.

Commissioner Karol stated that one of Mr. Levernier's goals when he took over as Director of Public Works was to do more things in-house in order to save money and essentially do more for less. He stated that they are doing more with paving and waterline installation, but that work requires more employees and more equipment. When an expansion like that takes place, more space is needed. Commissioner Brinton commented that when the property became available, it was seen as chance to be able to add parking, add to the Township's conservation area and to simply have the opportunity to grow, if the need would arise.

Ms. Bonaskiewich stated that the land was purchased for 1.9 million, but was appraised at 2.2 million.

### **ADJOURNMENT**

Commissioner Karol made a motion to adjourn the meeting. Commissioner Conn seconded the motion. The time was 8:12 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on October 26, 2023.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**November 9, 2023**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- **Review & Discuss Proposed 2024 Budget (Police Dept, EMA & IT)**