

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—October 26, 2023
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report(s) – Aug. 2023, Sep. 2023 & Bills Payable – Period 10/7/23 – 10/20/23

5. Approval of the Minutes –October 12, 2023

6. New Business

A. ORDINANCES

1. Ordinance Amending Motor Vehicle Ordinance regarding Turning Restrictions (Chapter 15, Part 2) Gaskill Ave.

B. RESOLUTIONS *(none)*

C. MOTIONS *(none)*

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session to follow*

**Income Statement- Summary by Fund
January 1 - August 31, 2023**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	9,174,439	2,933,516	367,313	23,724	75,046	1,301,988	1,202,057	1,456,109	462,037	901	16,997,131
2023 YTD Expenditures	<u>8,888,479</u>	<u>2,779,491</u>	<u>232,334</u>	<u>23,724</u>	<u>43,565</u>	<u>1,397,672</u>	<u>1,199,604</u>	<u>1,269,537</u>	<u>226,562</u>	<u>-</u>	<u>16,060,968</u>
2023 YTD Surplus (Deficit)	<u>285,960</u>	<u>154,026</u>	<u>134,979</u>	<u>-</u>	<u>31,481</u>	<u>(95,684)</u>	<u>2,453</u>	<u>186,572</u>	<u>235,475</u>	<u>901</u>	<u>936,163</u>
2022 YTD Surplus (Deficit)	<u>1,015,994</u>	<u>(32,834)</u>	<u>133,614</u>	<u>(17,305)</u>	<u>31,706</u>	<u>(421,858)</u>	<u>36,639</u>	<u>187,587</u>	<u>186,924</u>	<u>14</u>	<u>1,120,481</u>
Variance over Prior YTD	(730,034)	186,860	1,365	17,305	(225)	326,174	(34,186)	(1,015)	48,551	887	(184,319)

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 8/31/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 6,280,020	77.3%
PERMITS, FEES & INTEREST	793,627	552,371	69.6%
OTHER OPERATING REVENUE	131,972	273,761	207.4%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 7,106,151	74.7%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	151,050	94.4%
PRIOR YEAR EXPENSE REFUNDS	115,000	1,917,238	1667.2%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 2,068,288	752.1%
TOTAL REVENUES	\$ 9,789,448	\$ 9,174,439	93.7%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 1,112,684	79.9%
(B) PUBLIC SAFETY	4,312,159	2,564,031	59.5%
(D) PUBLIC WORKS	2,865,214	1,878,418	65.6%
(E) RECREATION	134,722	109,321	81.1%
(F) COMMUNITY DEVELOPMENT	12,400	13,167	106.2%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	34,327	149.2%
(H) INSURANCE & BENEFITS	214,000	243,015	113.6%
(I) TRANSFERS TO OTHER FUNDS	835,230	2,933,516	351.2%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 8,888,479	90.8%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 8,888,479	90.8%
SURPLUS (DEFICIT)	\$ -	\$ 285,960	

GENERAL FUND SUMMARY	1/1 - 8/31/2023 ACTUAL	1/1 - 8/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 6,280,020	\$ 6,405,864	\$ (125,845)	-2.0%
PERMITS, FEES & INTEREST	552,371	686,143	(133,772)	-19.5%
OTHER OPERATING REVENUE	273,761	188,985	84,776	44.9%
TRANSFERS FROM OTHER FUNDS	-	(6,633)	6,633	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 7,106,151	\$ 7,274,360	\$ (168,209)	-2.3%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	151,050	150,000	1,050	0.7%
PRIOR YEAR EXPENSE REFUNDS	1,917,238	366,718	1,550,520	422.8%
TOTAL NON-OPERATING REVENUE	\$ 2,068,288	\$ 516,718	\$ 1,551,570	300.3%
TOTAL REVENUES	\$ 9,174,439	\$ 7,791,078	\$ 1,383,361	17.8%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 1,112,684	\$ 1,125,049	\$ (12,365)	-1.1%
(B) PUBLIC SAFETY	2,564,031	2,481,417	82,614	3.3%
(D) PUBLIC WORKS	1,878,418	1,867,823	10,595	0.6%
(E) RECREATION	109,321	82,528	26,793	32.5%
(F) COMMUNITY DEVELOPMENT	13,167	11,650	1,517	13.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	34,327	33,739	588	1.7%
(H) INSURANCE & BENEFITS	243,015	203,003	40,013	19.7%
(I) TRANSFERS TO OTHER FUNDS	2,933,516	969,875	1,963,641	202.5%
TOTAL OPERATING EXPENDITURES	\$ 8,888,479	\$ 6,775,084	\$ 2,113,395	31.2%
TOTAL EXPENDITURES	\$ 8,888,479	\$ 6,775,084	\$ 2,113,395	31.2%
SURPLUS (DEFICIT)	\$ 285,960	\$ 1,015,994	\$ (730,034)	-71.9%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 8/31/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 3,188,600	93.8%
LOCAL ENABLING TAXES	4,200,000	3,090,553	73.6%
STATE-SHARED REVENUE	519,134	866	0.2%
Total Tax Revenue	\$ 8,119,134	\$ 6,280,020	77.3%
BUS LICENSES & PERMITS	228,000	108,769	47.7%
NON-BUS LICENSES & PERMITS	11,800	3,205	27.2%
FINES	59,000	34,515	58.5%
INTEREST	12,000	59,397	495.0%
RENTS & ROYALTIES	41,927	30,757	73.4%
SERVICE FEES	167,200	101,162	60.5%
REVIEW FEES	35,450	40,833	115.2%
PUBLIC SAFETY FEES	233,250	168,132	72.1%
RECREATIONAL USER FEES	5,000	5,600	112.0%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 552,371	69.6%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	192,872	370.9%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	5,879	587.9%
MEMBERSHIP FEES	24,000	22,435	93.5%
MISCELLANEOUS REVENUE	9,900	7,075	71.5%
ASSET DISPOSAL	40,000	45,500	113.8%
Total Other Operating Income	\$ 131,972	\$ 273,761	207.4%
INTERFUND TRANSFERS	408,760	-	0.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ -	0.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	151,050	94.4%
Total Grants & Contribution Revenue	\$ 160,000	\$ 151,050	94.4%
NOTE PROCEEDS	-	1,841,000	
PRIOR YEAR EXPENSE REFUND	115,000	76,238	66.3%
Total Prior Year Expense Refund	\$ 115,000	\$ 1,917,238	1667.2%
Total General Fund Revenues	\$ 9,789,448	\$ 9,174,439	93.7%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 8/31/2023 ACTUAL	1/1 - 8/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,188,600	\$ 3,214,235	\$ (25,635)	-0.8%
LOCAL ENABLING TAXES	3,090,553	3,190,801	(100,248)	-3.1%
STATE-SHARED REVENUE	866	828	38	4.6%
Total Tax Revenue	\$ 6,280,020	\$ 6,405,864	\$ (125,845)	-2.0%
BUS LICENSES & PERMITS	108,769	114,109	(5,340)	-4.7%
NON-BUS LICENSES & PERMITS	3,205	11,280	(8,075)	-71.6%
FINES	34,515	95,910	(61,395)	-64.0%
INTEREST	59,397	4,760	54,637	1147.7%
RENTS & ROYALTIES	30,757	36,214	(5,457)	-15.1%
SERVICE FEES	101,162	98,669	2,492	2.5%
REVIEW FEES	40,833	194,063	(153,230)	-79.0%
PUBLIC SAFETY FEES	168,132	126,163	41,969	33.3%
RECREATIONAL USER FEES	5,600	4,975	625	12.6%
Total Permits, Fees & Interest Revenue	\$ 552,371	\$ 686,143	\$ (133,772)	-19.5%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	192,872	124,653	68,219	54.7%
SNOW REMOVAL	-	-	-	-
SANITATION FEES	5,879	3,122	2,757	88.3%
MEMBERSHIP FEES	22,435	12,375	10,060	81.3%
MISCELLANEOUS REVENUE	7,075	5,031	2,044	40.6%
ASSET DISPOSAL	45,500	43,805	1,695	3.9%
Total Other Operating Income	\$ 273,761	\$ 188,985	\$ 84,776	44.9%
INTERFUND TRANSFERS	-	(6,633)	6,633	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ (6,633)	\$ 6,633	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	151,050	150,000	1,050	0.7%
Total Grants & Contribution Revenue	\$ 151,050	\$ 150,000	\$ 1,050	0.7%
NOTE PROCEEDS	1,841,000	170,032	1,670,968	982.7%
PRIOR YEAR EXPENSE REFUND	76,238	196,686	(120,449)	-61.2%
Total Prior Year Expense Refund	\$ 1,917,238	\$ 366,718	\$ 1,550,520	422.8%
Total General Fund Revenues	\$ 9,174,439	\$ 7,791,078	\$ 1,383,361	17.8%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 8/31/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 13,370	68.4%
EXECUTIVE	378,085	283,147	74.9%
FINANCIAL ADMINISTRATION	343,107	247,877	72.2%
TAX COLLECTION	59,770	46,950	78.6%
LEGAL SERVICES	60,500	70,270	116.1%
PERSONNEL ADMIN	16,500	19,195	116.3%
INFORMATION TECHNOLOGY	252,244	176,178	69.8%
ENGINEERING SERVICES	50,000	75,731	151.5%
BUILDINGS & PLANT	212,972	179,966	84.5%
POLICE	3,498,860	2,034,510	58.1%
FIRE	226,568	66,842	29.5%
COMMUNITY DEVELOPMENT	579,731	457,241	78.9%
EMERGENCY MANAGEMENT	7,000	5,439	77.7%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	1,707,703	71.1%
TRAFFIC CONTROL	38,500	23,887	62.0%
STORM SEWERS	54,200	21,084	38.9%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	67,437	79.3%
REPAIRS/MAINT OF ROADS	285,000	58,307	20.5%
RECREATION ADMINISTRATION	81,500	64,017	78.5%
PARTICIPANT RECREATION	53,222	45,304	85.1%
CONSERVATION OF NATURAL RESOURCES	12,400	13,167	106.2%
CONTRIBUTIONS/MISCELLANEOUS	23,000	34,327	149.2%
INSURANCE	214,000	243,015	113.6%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	2,933,516	351.2%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 8,888,479	90.8%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 8/31/2023 ACTUAL	1/1 - 8/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 13,370	\$ 15,746	\$ (2,376)	-15.1%
EXECUTIVE	283,147	277,839	5,308	1.9%
FINANCIAL ADMINISTRATION	247,877	231,572	16,304	7.0%
TAX COLLECTION	46,950	49,170	(2,219)	-4.5%
LEGAL SERVICES	70,270	110,064	(39,793)	-36.2%
PERSONNEL ADMIN	19,195	18,522	673	3.6%
INFORMATION TECHNOLOGY	176,178	149,567	26,611	17.8%
ENGINEERING SERVICES	75,731	106,738	(31,007)	-29.0%
BUILDINGS & PLANT	179,966	165,831	14,135	8.5%
POLICE	2,034,510	2,065,577	(31,067)	-1.5%
FIRE	66,842	71,673	(4,831)	-6.7%
COMMUNITY DEVELOPMENT	457,241	337,051	120,190	35.7%
EMERGENCY MANAGEMENT	5,439	7,117	(1,678)	-23.6%
PUBLIC WORKS: Highway, Roads & Streets	1,707,703	1,635,462	72,241	4.4%
TRAFFIC CONTROL	23,887	22,302	1,585	7.1%
STORM SEWERS	21,084	27,705	(6,620)	-23.9%
REPAIRS/MAINT OF TOOLS & MACHINERY	67,437	91,926	(24,489)	-26.6%
REPAIRS/MAINT OF ROADS	58,307	90,428	(32,121)	-35.5%
RECREATION ADMINISTRATION	64,017	42,003	22,013	52.4%
PARTICIPANT RECREATION	45,304	40,525	4,779	11.8%
CONSERVATION OF NATURAL RESOURCES	13,167	11,650	1,517	13.0%
CONTRIBUTIONS/MISCELLANEOUS	34,327	33,739	588	1.7%
INSURANCE	243,015	203,003	40,013	19.7%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	2,933,516	969,875	1,963,641	202.5%
TOTAL EXPENDITURES	\$ 8,888,479	\$ 6,775,084	\$ 2,113,395	31.2%

**Income Statement- Summary by Fund
January 1 - September 30, 2023**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	10,188,191	3,090,535	372,447	53,209	76,108	1,780,479	1,672,119	1,921,120	462,037	901	19,617,146
2023 YTD Expenditures	<u>10,576,663</u>	<u>2,981,949</u>	<u>291,552</u>	<u>53,209</u>	<u>43,565</u>	<u>1,614,924</u>	<u>1,287,896</u>	<u>1,428,095</u>	<u>257,957</u>	<u>-</u>	<u>18,535,809</u>
2023 YTD Surplus (Deficit)	<u>(388,472)</u>	<u>108,586</u>	<u>80,895</u>	<u>-</u>	<u>32,544</u>	<u>165,555</u>	<u>384,223</u>	<u>493,025</u>	<u>204,080</u>	<u>901</u>	<u>1,081,337</u>
2022 YTD Surplus (Deficit)	<u>1,689,365</u>	<u>21,301</u>	<u>132,414</u>	<u>(17,305)</u>	<u>32,402</u>	<u>(180,876)</u>	<u>420,209</u>	<u>500,256</u>	<u>174,974</u>	<u>19</u>	<u>2,772,760</u>
Variance over Prior YTD	(2,077,837)	87,284	(51,519)	17,305	142	346,431	(35,986)	(7,231)	29,106	882	(1,691,424)

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 9/30/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 7,096,171	87.4%
PERMITS, FEES & INTEREST	793,627	595,798	75.1%
OTHER OPERATING REVENUE	131,972	427,935	324.3%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 8,119,904	85.3%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	151,050	94.4%
PRIOR YEAR EXPENSE REFUNDS	115,000	1,917,238	1667.2%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 2,068,288	752.1%
TOTAL REVENUES	\$ 9,789,448	\$ 10,188,191	104.1%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 1,247,029	89.5%
(B) PUBLIC SAFETY	4,312,159	3,663,444	85.0%
(D) PUBLIC WORKS	2,865,214	2,161,394	75.4%
(E) RECREATION	134,722	114,370	84.9%
(F) COMMUNITY DEVELOPMENT	12,400	13,167	106.2%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	34,327	149.2%
(H) INSURANCE & BENEFITS	214,000	252,398	117.9%
(I) TRANSFERS TO OTHER FUNDS	835,230	3,090,535	370.0%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 10,576,663	108.0%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 10,576,663	108.0%
SURPLUS (DEFICIT)	\$ -	\$ (388,472)	

GENERAL FUND SUMMARY	1/1 - 9/30/2023 ACTUAL	1/1 - 9/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 7,096,171	\$ 7,117,399	\$ (21,228)	-0.3%
PERMITS, FEES & INTEREST	595,798	725,898	(130,100)	-17.9%
OTHER OPERATING REVENUE	427,935	939,625	(511,690)	-54.5%
TRANSFERS FROM OTHER FUNDS	-	(6,633)	6,633	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 8,119,904	\$ 8,776,290	\$ (656,386)	-7.5%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	151,050	150,000	1,050	0.7%
PRIOR YEAR EXPENSE REFUNDS	1,917,238	796,686	1,120,551	140.7%
TOTAL NON-OPERATING REVENUE	\$ 2,068,288	\$ 946,686	\$ 1,121,601	118.5%
TOTAL REVENUES	\$ 10,188,191	\$ 9,722,976	\$ 465,215	4.8%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 1,247,029	\$ 1,210,904	\$ 36,125	3.0%
(B) PUBLIC SAFETY	3,663,444	3,179,574	483,870	15.2%
(D) PUBLIC WORKS	2,161,394	2,172,604	(11,210)	-0.5%
(E) RECREATION	114,370	95,186	19,184	20.2%
(F) COMMUNITY DEVELOPMENT	13,167	11,650	1,517	13.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	34,327	33,939	388	1.1%
(H) INSURANCE & BENEFITS	252,398	203,003	49,395	24.3%
(I) TRANSFERS TO OTHER FUNDS	3,090,535	1,126,750	1,963,785	174.3%
TOTAL OPERATING EXPENDITURES	\$ 10,576,663	\$ 8,033,610	\$ 2,543,052	31.7%
TOTAL EXPENDITURES	\$ 10,576,663	\$ 8,033,610	\$ 2,543,052	31.7%
SURPLUS (DEFICIT)	\$ (388,472)	\$ 1,689,365	\$ (2,077,837)	-123.0%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 9/30/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 3,232,801	95.1%
LOCAL ENABLING TAXES	4,200,000	3,309,138	78.8%
STATE-SHARED REVENUE	519,134	554,233	106.8%
Total Tax Revenue	\$ 8,119,134	\$ 7,096,171	87.4%
BUS LICENSES & PERMITS	228,000	108,769	47.7%
NON-BUS LICENSES & PERMITS	11,800	3,370	28.6%
FINES	59,000	38,449	65.2%
INTEREST	12,000	59,502	495.8%
RENTS & ROYALTIES	41,927	34,251	81.7%
SERVICE FEES	167,200	113,662	68.0%
REVIEW FEES	35,450	45,410	128.1%
PUBLIC SAFETY FEES	233,250	186,510	80.0%
RECREATIONAL USER FEES	5,000	5,875	117.5%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 595,798	75.1%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	345,911	665.2%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	5,879	587.9%
MEMBERSHIP FEES	24,000	23,160	96.5%
MISCELLANEOUS REVENUE	9,900	7,485	75.6%
ASSET DISPOSAL	40,000	45,500	113.8%
Total Other Operating Income	\$ 131,972	\$ 427,935	324.3%
INTERFUND TRANSFERS	408,760	-	0.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ -	0.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	151,050	94.4%
Total Grants & Contribution Revenue	\$ 160,000	\$ 151,050	94.4%
NOTE PROCEEDS	-	1,841,000	
PRIOR YEAR EXPENSE REFUND	115,000	76,238	66.3%
Total Prior Year Expense Refund	\$ 115,000	\$ 1,917,238	1667.2%
Total General Fund Revenues	\$ 9,789,448	\$ 10,188,191	104.1%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 9/30/2023 ACTUAL	1/1 - 9/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,232,801	\$ 3,242,161	\$ (9,360)	-0.3%
LOCAL ENABLING TAXES	3,309,138	3,413,223	(104,085)	-3.0%
STATE-SHARED REVENUE	554,233	462,016	92,217	20.0%
Total Tax Revenue	\$ 7,096,171	\$ 7,117,399	\$ (21,228)	-0.3%
BUS LICENSES & PERMITS	108,769	114,109	(5,340)	-4.7%
NON-BUS LICENSES & PERMITS	3,370	11,685	(8,315)	-71.2%
FINES	38,449	98,467	(60,019)	-61.0%
INTEREST	59,502	5,064	54,438	1074.9%
RENTS & ROYALTIES	34,251	39,688	(5,437)	-13.7%
SERVICE FEES	113,662	108,963	4,699	4.3%
REVIEW FEES	45,410	198,136	(152,725)	-77.1%
PUBLIC SAFETY FEES	186,510	144,311	42,199	29.2%
RECREATIONAL USER FEES	5,875	5,475	400	7.3%
Total Permits, Fees & Interest Revenue	\$ 595,798	\$ 725,898	\$ (130,100)	-17.9%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	345,911	864,198	(518,287)	-60.0%
SNOW REMOVAL	-	-	-	
SANITATION FEES	5,879	3,316	2,563	77.3%
MEMBERSHIP FEES	23,160	20,575	2,585	
MISCELLANEOUS REVENUE	7,485	7,731	(246)	-3.2%
ASSET DISPOSAL	45,500	43,805	1,695	3.9%
Total Other Operating Income	\$ 427,935	\$ 939,625	\$ (511,690)	-54.5%
INTERFUND TRANSFERS	-	(6,633)	6,633	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ (6,633)	\$ 6,633	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	151,050	150,000	1,050	0.7%
Total Grants & Contribution Revenue	\$ 151,050	\$ 150,000	\$ 1,050	0.7%
NOTE PROCEEDS	1,841,000	600,000	1,241,000	206.8%
PRIOR YEAR EXPENSE REFUND	76,238	196,686	(120,449)	-61.2%
Total Prior Year Expense Refund	\$ 1,917,238	\$ 796,686	\$ 1,120,551	140.7%
Total General Fund Revenues	\$ 10,188,191	\$ 9,722,976	\$ 465,215	4.8%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 9/30/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 14,985	76.7%
EXECUTIVE	378,085	327,780	86.7%
FINANCIAL ADMINISTRATION	343,107	276,494	80.6%
TAX COLLECTION	59,770	55,353	92.6%
LEGAL SERVICES	60,500	81,108	134.1%
PERSONNEL ADMIN	16,500	20,345	123.3%
INFORMATION TECHNOLOGY	252,244	190,740	75.6%
ENGINEERING SERVICES	50,000	82,700	165.4%
BUILDINGS & PLANT	212,972	197,526	92.7%
POLICE	3,498,860	2,941,274	84.1%
FIRE	226,568	177,884	78.5%
COMMUNITY DEVELOPMENT	579,731	538,185	92.8%
EMERGENCY MANAGEMENT	7,000	6,100	87.1%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	1,979,544	82.4%
TRAFFIC CONTROL	38,500	24,148	62.7%
STORM SEWERS	54,200	22,894	42.2%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	73,100	86.0%
REPAIRS/MAINT OF ROADS	285,000	61,708	21.7%
RECREATION ADMINISTRATION	81,500	66,530	81.6%
PARTICIPANT RECREATION	53,222	47,840	89.9%
CONSERVATION OF NATURAL RESOURCES	12,400	13,167	106.2%
CONTRIBUTIONS/MISCELLANEOUS	23,000	34,327	149.2%
INSURANCE	214,000	252,398	117.9%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	3,090,535	370.0%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 10,576,663	108.0%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 9/30/2023 ACTUAL	1/1 - 9/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 14,985	\$ 16,783	\$ (1,798)	-10.7%
EXECUTIVE	327,780	301,111	26,669	8.9%
FINANCIAL ADMINISTRATION	276,494	251,204	25,290	10.1%
TAX COLLECTION	55,353	54,414	939	1.7%
LEGAL SERVICES	81,108	117,520	(36,412)	-31.0%
PERSONNEL ADMIN	20,345	18,522	1,823	9.8%
INFORMATION TECHNOLOGY	190,740	167,872	22,868	13.6%
ENGINEERING SERVICES	82,700	104,394	(21,695)	-20.8%
BUILDINGS & PLANT	197,526	179,085	18,440	10.3%
POLICE	2,941,274	2,721,451	219,824	8.1%
FIRE	177,884	80,369	97,515	121.3%
COMMUNITY DEVELOPMENT	538,185	370,638	167,547	45.2%
EMERGENCY MANAGEMENT	6,100	7,117	(1,016)	-14.3%
PUBLIC WORKS: Highway, Roads & Streets	1,979,544	1,786,230	193,314	10.8%
TRAFFIC CONTROL	24,148	26,038	(1,890)	-7.3%
STORM SEWERS	22,894	30,876	(7,982)	-25.9%
REPAIRS/MAINT OF TOOLS & MACHINERY	73,100	94,075	(20,975)	-22.3%
REPAIRS/MAINT OF ROADS	61,708	235,385	(173,677)	-73.8%
RECREATION ADMINISTRATION	66,530	51,467	15,063	29.3%
PARTICIPANT RECREATION	47,840	43,719	4,121	9.4%
CONSERVATION OF NATURAL RESOURCES	13,167	11,650	1,517	13.0%
CONTRIBUTIONS/MISCELLANEOUS	34,327	33,939	388	1.1%
INSURANCE	252,398	203,003	49,395	24.3%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	3,090,535	1,126,750	1,963,785	174.3%
TOTAL EXPENDITURES	\$ 10,576,663	\$ 8,033,610	\$ 2,543,052	31.7%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ABE Laboratories LLC							
ABE Laboratories LLC	35677	06-448.316	Water Testing - WSFD Water Main - Coliform	10/04/23	50.00	.00	
ABE Laboratories LLC	35718	06-448.316	Water testing - WSFD Water Main - Coliform	10/09/23	50.00	.00	
Total ABE Laboratories LLC:					100.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	7683	01-437.251	#11 Dump - Inspection	10/02/23	96.00	.00	
Allentown Equipment Corp	7695	01-437.375	#62 Leaf Trailer - Inspection	10/04/23	76.00	.00	
Allentown Equipment Corp	7696	01-437.375	#61 Trailer - Inspection	10/04/23	76.00	.00	
Allentown Equipment Corp	7697	01-437.375	#63 Trailer - Inspection	10/04/23	76.00	.00	
Allentown Equipment Corp	7698	01-437.375	#60 Trailer - Inspection	10/04/23	76.00	.00	
Allentown Equipment Corp	7732	06-448.251	#37-Insepection	10/12/23	25.50	.00	
Allentown Equipment Corp	7732	08-429.251	#37-Insepection	10/12/23	25.50	.00	
Total Allentown Equipment Corp:					451.00	.00	
Amazon Business							
Amazon Business	1CVP-3KGH-LC37	01-437.375	Rubber for truck tool boxes	10/04/23	213.00	.00	
Amazon Business	1F3J-KDGL-46NX	06-448.240	Replacement ignition keys for John Deere Skid Steer	10/15/23	10.99	.00	
Amazon Business	1MWF-PLD7-LRQ	01-437.375	Switch covers for paver	10/08/23	25.62	.00	
Amazon Business	1QMQ-3CG1-D3W	01-452.240	Faux Douglas Fir Christmas Wreath for Franko	10/13/23	460.00	.00	
Total Amazon Business:					709.61	.00	
Asphalt Maintenance Solutions							
Asphalt Maintenance Soluti	101323	35-438.600	Payment #1 (Final) for 2023 Road Program Work	09/21/23	356,630.83	356,630.83	10/17/23
Total Asphalt Maintenance Solutions:					356,630.83	356,630.83	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X10	01-414.320	2023-Sept-Comm.Develop.-Phone	09/30/23	166.94	166.94	10/18/23
AT&T Mobility-229	287303312229X10	01-430.320	2023-Sept-DPW-Phones	09/30/23	215.36	215.36	10/18/23
AT&T Mobility-229	287303312229X10	03-411.320	2023-Sept-ESFD-Phone	09/30/23	75.46	75.46	10/18/23
AT&T Mobility-229	287303312229X10	01-402.320	2023-Sept-Finance Dir -Phone-ipad	09/30/23	80.80	80.80	10/18/23
AT&T Mobility-229	287303312229X10	01-401.320	2023-Sept-Mgr-Phone-ipad-Commissioner ipad	09/30/23	269.45	269.45	10/18/23
AT&T Mobility-229	287303312229X10	01-409.320	2023-Sept-Maintenance-Phone	09/30/23	43.07	43.07	10/18/23
AT&T Mobility-229	287303312229X10	01-407.319	2023-Sept-IT-Phone	09/30/23	43.07	43.07	10/18/23
AT&T Mobility-229	287303312229X10	01-411.320	2023-Sept-Fire inspector tablets	09/30/23	75.46	75.46	10/18/23
AT&T Mobility-229	287303312229X10	01-452.320	2023-Sept-Rec Dir.-Phone	09/30/23	43.07	43.07	10/18/23
AT&T Mobility-229	287303312229X10	06-448.320	2023-Sept-Water Dept Tablets	09/30/23	136.30	136.30	10/18/23
AT&T Mobility-229	287303312229X10	08-429.320	2023-Sept-Sewer Dept Tablets	09/30/23	136.30	136.30	10/18/23
Total AT&T Mobility-229:					1,285.28	1,285.28	
AT&T Mobility-833							
AT&T Mobility-833	287303254833X10	01-401.320	2023-Sept-Mgr-Tablet	09/30/23	78.62	78.62	10/20/23
AT&T Mobility-833	287303254833X10	01-410.320	2023-Sept-Police Phones/Tablets	09/30/23	1,428.65	1,428.65	10/20/23
AT&T Mobility-833	287303254833X10	01-411.320	2023-Sept-Fire Insp-tablets	09/30/23	113.19	113.19	10/20/23
AT&T Mobility-833	287303254833X10	01-414.320	2023-Sept-Comm.Develop.-Tablets	09/30/23	75.46	75.46	10/20/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AT&T Mobility-833	287303254833X10	01-415.320	2023-Sept-Emergency Management-Tablets/Phones	09/30/23	161.60	161.60	10/20/23
AT&T Mobility-833	287303254833X10	01-452.320	2023-Sept-Rec Dir-Tablet	09/30/23	37.73	37.73	10/20/23
AT&T Mobility-833	287303254833X10	03-411.320	2023-Sept-ESFD-Tablets	09/30/23	226.38	226.38	10/20/23
AT&T Mobility-833	287303254833X10	03-412.320	2023-Sept-WSFD-Tablets	09/30/23	226.38	226.38	10/20/23
AT&T Mobility-833	287303254833X10	01-410.320	Trade-In Credits	09/30/23	815.90-	815.90-	10/20/23
Total AT&T Mobility-833:					1,532.11	1,532.11	
Barbaz, John							
Barbaz, John	101123	01-414.220	Planning Commission Mtg-9/27/23	10/11/23	25.00	.00	
Total Barbaz, John:					25.00	.00	
Beck, Charles							
Beck, Charles	101123	01-414.220	Planning Commission Mtg-9/27/23	10/11/23	30.00	.00	
Total Beck, Charles:					30.00	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	101023	06-448.368	Water for Resale	10/10/23	344.85	.00	
Total Bethlehem-012968-01, City of:					344.85	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	101023	06-448.363	Hydrant Rental	10/10/23	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Billitier Electric Inc							
Billitier Electric Inc	101323	08-429.600	Payment #2 - Cardinal Drive Pump Station Generator Replacement Project	09/30/23	21,393.50	21,393.50	10/17/23
Total Billitier Electric Inc:					21,393.50	21,393.50	
Brown, James P.							
Brown, James P.	101123	01-414.220	Planning Commission Mtg-9/27/2023	10/11/23	25.00	.00	
Total Brown, James P.:					25.00	.00	
Coopersburg Materials							
Coopersburg Materials	24417	06-448.245	9.5MM/19MM	10/07/23	1,200.10	.00	
Total Coopersburg Materials:					1,200.10	.00	
Core & Main							
Core & Main	T646300	06-448.600	Parts for water main @ WSFD	09/26/23	963.30	.00	
Core & Main	T662459	06-448.600	Parts for water main @ WSFD	09/28/23	143.53	.00	
Total Core & Main:					1,106.83	.00	
Davison & McCarthy							
Davison & McCarthy	32061	01-404.310	2023-Sept-General Matters	10/02/23	75.00	.00	
Total Davison & McCarthy:					75.00	.00	
DeAngelo Contracting Services							
DeAngelo Contracting Serv	INV-010513	01-433.450	Line Painting	10/06/23	9,838.08	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total DeAngelo Contracting Services:					9,838.08	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV995189	01-437.251	Parts for #20 Leaf Truck	10/10/23	359.60	.00	
Eastern Auto Parts Wareho	3IV996958	01-437.375	Parts for Roller	10/16/23	13.18	.00	
Total Eastern Auto Parts Warehouse:					372.78	.00	
Ecco Communications LLC							
Ecco Communications LLC	82188	01-410.241	Radio Charger	10/20/23	95.00	.00	
Total Ecco Communications LLC:					95.00	.00	
Edwards Business Systems							
Edwards Business System	3532277	01-401.375	DPW Printer Contract Rate-10/2/23 thru 11/1/23	10/09/23	12.40	.00	
Edwards Business System	E03681	41-407.261	KM Color Copier - DPW	10/06/23	4,499.48	.00	
Total Edwards Business Systems:					4,511.88	.00	
Emmaus, Borough of							
Emmaus, Borough of	6722	08-429.532	3Q2023 sewer	10/09/23	3,794.10	.00	
Total Emmaus, Borough of:					3,794.10	.00	
F.W. Webb Company							
F.W. Webb Company	82311844	06-448.600	Credit	09/19/23	1,238.99-	.00	
F.W. Webb Company	82647053	06-448.600	Trolley Station-Gas piping/Water lines/Sewer pipe	10/05/23	1,896.70	.00	
F.W. Webb Company	82648026	01-409.373	Police Boiler Damper	10/05/23	107.77	.00	
F.W. Webb Company	82716453	06-448.600	Fittings for WSFD Water Main	10/11/23	84.09	.00	
Total F.W. Webb Company:					849.57	.00	
Figueroa, Alejandro							
Figueroa, Alejandro	10623	01-362.410	Refund-Building permit withdrawn	10/06/23	50.00	.00	
Total Figueroa, Alejandro:					50.00	.00	
Fountain Hill, Borough of							
Fountain Hill, Borough of	FH 10/06/2023	08-429.531	2Q2023 sewer	10/06/23	1,146.60	.00	
Fountain Hill, Borough of	FH 10/06/2023	08-429.536	2Q2023 sewer	10/06/23	750.00	.00	
Fountain Hill, Borough of	FH 10/06/2023	08-429.531	3Q2023 sewer	10/06/23	984.40	.00	
Fountain Hill, Borough of	FH 10/06/2023	08-429.536	3Q2023 sewer	10/06/23	750.00	.00	
Total Fountain Hill, Borough of:					3,631.00	.00	
Frankenfield, Frank							
Frankenfield, Frank	101123	01-414.220	Planning Commission Mtg-9/27/23	10/11/23	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
Fries Esq., William J.							
Fries Esq., William J.	47957	01-414.314	Sept 2023-Zoning appeal-Matador Outdoor	09/30/23	1,170.00	.00	
Fries Esq., William J.	47958	01-414.314	9/22/23-9/25/23-Klocek Appeal (#23-0313)	09/30/23	90.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Fries Esq., William J.:					1,260.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51161539-01	06-448.240	Trolley Station Electric	09/27/23	17.57	.00	
Fromm Electric Supply Cor	51161704-00	01-409.260	Tools	09/27/23	19.99	.00	
Total Fromm Electric Supply Corp:					37.56	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	PSO509975-1	01-437.375	Backhoe Lug Nuts	10/02/23	61.55	.00	
Total Groff Tractor & Equipment:					61.55	.00	
Gross McGinley LLP							
Gross McGinley LLP	10123	01-404.310	Acct#32175.0000-Sept 2023-Administration	10/01/23	3,572.50	.00	
Gross McGinley LLP	10123-1	01-414.310	Acct# 32175.0004-Sept-2023-Planning Commission Mtg	10/01/23	3,471.00	.00	
Gross McGinley LLP	10123-2	01-404.310	Acct# 32175.0001-Sept-2023-Code Enforcement	10/01/23	1,319.00	.00	
Gross McGinley LLP	10123-3	01-404.310	Acct# 32175.0002-Sept 2023-Lien Satisfaction	10/01/23	640.00	.00	
Gross McGinley LLP	10123-4	01-404.310	Acct#32175.0007-Sept 2023-Litigation	10/01/23	858.00	.00	
Gross McGinley LLP	10223	01-414.314	Acct# 32175.0003-Sept 2023-ZHB	10/02/23	2,714.00	.00	
Total Gross McGinley LLP:					12,574.50	.00	
HACC							
HACC	S1884970	01-410.421	Firearms & Trace Evidence - Reavis/Sabulsky	10/11/23	220.00	.00	
Total HACC:					220.00	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1665684	01-437.251	Steel for Truck Repairs - #10 & #3	08/03/23	305.53	.00	
Hale Trailer Brake & Wheel	1667114	01-438.245	Road Plates for Paving	08/07/23	208.67	.00	
Hale Trailer Brake & Wheel	1706799	01-437.251	Aluminum for tool box in #11	10/05/23	149.26	.00	
Hale Trailer Brake & Wheel	170751	01-437.251	#21-Wiring Parts for Leaf Truck	10/16/23	11.88	.00	
Total Hale Trailer Brake & Wheel Inc:					675.34	.00	
Hassick, Richard							
Hassick, Richard	101123	01-414.220	Planning Commission Mtg-9/27/23	10/11/23	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	101023	01-414.306	2023-Sept-Commercial Inspections	10/10/23	4,982.00	.00	
Isett & Associates, Barry	101023	01-414.306	2023-Sept-Residential Inspections	10/10/23	7,788.00	.00	
Total Isett & Associates, Barry:					12,770.00	.00	
Keith's Mobile Lock & Door Ser							
Keith's Mobile Lock & Door	23466	01-451.375	Locks for bathrooms @ Laubach Park	10/06/23	1,185.00	.00	
Total Keith's Mobile Lock & Door Ser:					1,185.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	187737	01-408.318	2022-Dec-820 Public Rd Minor Subdivision	01/10/23	405.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	189552	01-408.318	2023-Feb/Mar-820 Public Rd Minor Subdivision	04/13/23	462.75	.00	
Keystone Consulting Engin	193441	01-408.318	2023-8/29/23 thru 9/30/23-Girl Scouts Properties	10/09/23	627.50	.00	
Keystone Consulting Engin	193442	01-408.318	2023-7/25/23 thru 9/30/23-820 Public Rd Minor Subdivision	10/09/23	542.51	.00	
Keystone Consulting Engin	193443	01-408.318	2023-7/5/23 thru 9/30/23-Taco Bell Redevelopment	10/09/23	878.50	.00	
Total Keystone Consulting Engineers:					2,916.26	.00	
Klocek, Jessica							
Klocek, Jessica	101123	01-414.220	Planning Commission Mtg-9/27/23	10/11/23	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	39944	01-437.251	Air Valve #34	09/29/23	108.20	.00	
Total Kutz Inc., E. M.:					108.20	.00	
L/B Water Service Inc							
L/B Water Service Inc	3750526	06-448.600	Parts for Edgemont Drive Water Main	09/26/23	690.00	.00	
Total L/B Water Service Inc:					690.00	.00	
Lehigh County Law Department							
Lehigh County Law Depart	102023	01-400.240	File Ord: #10-2023-664 - Traffic Regs - No left turn on Gaskill Ave	10/20/23	20.00	20.00	10/20/23
Total Lehigh County Law Department:					20.00	20.00	
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	114721	01-437.375	diesel exhaust fluid	05/19/23	468.00	.00	
Total Macmillian Oil Co of Allentown:					468.00	.00	
Madle's Hardware							
Madle's Hardware	10923	01-409.373	3 Keys-LVHS for police	10/09/23	10.97	.00	
Madle's Hardware	219032/1	08-429.240	Nails for sidewalk repair	10/05/23	29.99	.00	
Madle's Hardware	219081/1	06-448.240	Parts for sweeper	10/09/23	821.00	.00	
Madle's Hardware	219105/1	08-429.240	Parts for gas utility	10/11/23	139.12	.00	
Total Madle's Hardware:					1,001.08	.00	
McKelley, Zachary							
McKelley, Zachary	101823	01-430.192	2023 Clothing Allowance	10/18/23	123.98	.00	
Total McKelley, Zachary:					123.98	.00	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	0000139679	01-433.362	Signs-Speed limit for Lehigh Pkwy N/'No Left Turn' for Gaskill	10/13/23	580.20	.00	
Total Miller Municipal Supply LLC:					580.20	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0409408-IN	01-436.370	Storm Sewer Supplies	10/05/23	2,910.00	.00	
Total Monarch Precast Concrete Corp:					2,910.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MP Outfitters							
MP Outfitters	59194-5	01-410.238	Patch-Losagio	10/18/23	22.00	.00	
Total MP Outfitters:					22.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8171892	06-448.245	25MM Base	09/13/23	280.99	.00	
New Enterprise Stone & Li	8197784	06-448.600	2A Stone	10/11/23	1,892.88	.00	
New Enterprise Stone & Li	8199116	06-448.245	2A Stone	10/12/23	819.06	.00	
New Enterprise Stone & Li	8199117	06-448.245	Sand, #10 AASHTO Screenings	10/12/23	409.22	.00	
New Enterprise Stone & Li	8200473	06-448.600	2A Stone	10/13/23	783.09	.00	
New Enterprise Stone & Li	8201535	06-448.600	2A Stone	10/16/23	784.74	.00	
New Enterprise Stone & Li	8202808	06-448.600	25MM Base	10/17/23	451.05	.00	
New Enterprise Stone & Li	8202809	06-448.600	2A Stone	10/17/23	391.82	.00	
Total New Enterprise Stone & Lime Co Inc:					5,812.85	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	146352-0	01-401.156	2023 Nov coverage	10/09/23	4,093.15	.00	
PA Municipal Health Ins Co	146352-0	01-402.156	2023 Nov coverage	10/09/23	2,544.15	.00	
PA Municipal Health Ins Co	146352-0	01-410.156	2023 Nov coverage	10/09/23	41,103.95	.00	
PA Municipal Health Ins Co	146352-0	01-414.156	2023 Nov coverage	10/09/23	6,092.05	.00	
PA Municipal Health Ins Co	146352-0	01-430.156	2023 Nov coverage	10/09/23	35,409.81	.00	
PA Municipal Health Ins Co	146352-0	06-401.156	2023 Nov coverage	10/09/23	381.62	.00	
PA Municipal Health Ins Co	146352-0	06-448.156	2023 Nov coverage	10/09/23	9,311.59	.00	
PA Municipal Health Ins Co	146352-0	08-401.156	2023 Nov coverage	10/09/23	381.62	.00	
PA Municipal Health Ins Co	146352-0	08-429.156	2023 Nov coverage	10/09/23	9,311.59	.00	
PA Municipal Health Ins Co	146352-0	10-426.156	2023 Nov coverage	10/09/23	1,119.43	.00	
Total PA Municipal Health Ins Coop:					109,748.96	.00	
PA Rural Water							
PA Rural Water	74608	01-430.420	PRWA Training Seminar-Ballek/Stout	08/29/23	230.00	.00	
Total PA Rural Water:					230.00	.00	
PA State Assoc of Boroughs							
PA State Assoc of Borough	1124	01-155000	2024 Dues-member ID#22764	10/16/23	225.00	.00	
Total PA State Assoc of Boroughs:					225.00	.00	
Patriot Workwear							
Patriot Workwear	39157	01-410.238	Clips/Patches-Reavis/Zulic/Sabulsky	10/09/23	80.00	.00	
Total Patriot Workwear:					80.00	.00	
Pitney Bowes Global Financial Services L							
Pitney Bowes Global Finan	3318157618	01-401.375	8/04/2023 thru11/03/2023 lease	10/05/23	339.00	.00	
Total Pitney Bowes Global Financial Services L:					339.00	.00	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	10423	08-429.361	08450-07007	10/04/23	25.05	.00	
Total PPL Electric Utilities-08450-07007:					25.05	.00	
PPL Electric Utilities-15450-07020							
PPL Electric Utilities-15450	10423	08-429.361	15450-07020	10/04/23	25.29	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-15450-07020:					25.29	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	10523	06-448.361	30460-06001	10/05/23	425.01	.00	
Total PPL Electric Utilities-30460-06001:					425.01	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	10423	08-429.361	32650-08001	10/04/23	25.05	.00	
Total PPL Electric Utilities-32650-08001:					25.05	.00	
PPL Electric Utilities-32810-04003							
PPL Electric Utilities-32810	92823	35-433.362	32810-04003	09/28/23	32.35	.00	
Total PPL Electric Utilities-32810-04003:					32.35	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	10423	08-429.361	42850-08008	10/04/23	25.05	.00	
Total PPL Electric Utilities-42850-08008:					25.05	.00	
PPL Electric Utilities-47020-14000							
PPL Electric Utilities-47020	92923	08-429.361	47020-14000	09/29/23	24.82	.00	
Total PPL Electric Utilities-47020-14000:					24.82	.00	
PPL Electric Utilities-49200-35001							
PPL Electric Utilities-49200	92723	08-429.361	49200-35001	09/27/23	25.82	.00	
Total PPL Electric Utilities-49200-35001:					25.82	.00	
PPL Electric Utilities-54060-05002							
PPL Electric Utilities-54060	10523	01-451.361	54060-05002	10/05/23	25.99	.00	
Total PPL Electric Utilities-54060-05002:					25.99	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	10523	08-429.361	56060-06003	10/05/23	25.04	.00	
Total PPL Electric Utilities-56060-06003:					25.04	.00	
PPL Electric Utilities-58010-04003							
PPL Electric Utilities-58010	92823	35-433.362	58010-04003	09/28/23	33.90	.00	
Total PPL Electric Utilities-58010-04003:					33.90	.00	
PPL Electric Utilities-59410-04007							
PPL Electric Utilities-59410	92823	06-448.361	59410-04007	09/28/23	25.70	.00	
Total PPL Electric Utilities-59410-04007:					25.70	.00	
PPL Electric Utilities-59610-04003							
PPL Electric Utilities-59610	92823	35-433.362	59610-04003	09/28/23	37.35	.00	
Total PPL Electric Utilities-59610-04003:					37.35	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-62400-52006							
PPL Electric Utilities-62400	92823	01-451.361	62400-52006	09/28/23	13.82	.00	
Total PPL Electric Utilities-62400-52006:					13.82	.00	
PPL Electric Utilities-79000-43000							
PPL Electric Utilities-79000	92723	35-434.361	79000-43000	09/27/23	563.45	.00	
Total PPL Electric Utilities-79000-43000:					563.45	.00	
PPL Electric Utilities-79200-43006							
PPL Electric Utilities-79200	92723	35-434.361	79200-43006	09/27/23	11,560.83	.00	
Total PPL Electric Utilities-79200-43006:					11,560.83	.00	
PPL Electric Utilities-95425-66011							
PPL Electric Utilities-95425	92723	08-429.361	95425-66011	09/27/23	24.82	.00	
Total PPL Electric Utilities-95425-66011:					24.82	.00	
PPL Electric Utilities-96549-22003							
PPL Electric Utilities-96549	92823	35-433.362	96549-22003	09/28/23	32.11	.00	
Total PPL Electric Utilities-96549-22003:					32.11	.00	
PPL Electric Utilities-97159-57000							
PPL Electric Utilities-97159	92823	35-433.362	97159-57000	09/28/23	36.97	.00	
Total PPL Electric Utilities-97159-57000:					36.97	.00	
PPL Electric Utilities-98810-20005							
PPL Electric Utilities-98810	92823	08-429.361	98810-20005	09/28/23	73.92	.00	
Total PPL Electric Utilities-98810-20005:					73.92	.00	
Protect Alarms							
Protect Alarms	34840	01-401.375	DPW-Fire Service Insp. 11/21/2023-11/20/2024	10/19/23	306.00	.00	
Protect Alarms	34989	01-401.375	Basic monitoring fee/PW bldg-11/7/2023-11/06/2024	10/19/23	612.00	.00	
Total Protect Alarms:					918.00	.00	
Rabold, Kerry							
Rabold, Kerry	101623	01-414.421	Reimb - meals at NETC Floodplain Training	10/16/23	242.08	.00	
Total Rabold, Kerry:					242.08	.00	
RCN-1950							
RCN-1950	075195001-00144	01-401.320	4201-0751950-01-Oct 2023-Phone/Internet	09/30/23	2,243.01	2,243.01	10/18/23
Total RCN-1950:					2,243.01	2,243.01	
RCN-1951							
RCN-1951	075195101-00144	03-411.320	Acct#42010751951-01-ESFD-Oct 2023	09/30/23	482.69	482.69	10/18/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RCN-1951:					482.69	482.69	
RCN-555							
RCN-555	077255501-00144	01-401.320	4201-0772555-01-Black River Rd-Oct-2023	09/30/23	62.25	62.25	10/18/23
Total RCN-555:					62.25	62.25	
RCN-880							
RCN-880	076588001-00144	01-401.320	4201-0765880-01-Cardinal Dr-Pumping station Oct 2023	09/30/23	78.09	78.09	10/18/23
Total RCN-880:					78.09	78.09	
RCN-882							
RCN-882	076588201-00144	01-401.320	4201-0765882-01-Flexer Ave-Oct 2023	09/30/23	56.65	56.65	10/18/23
Total RCN-882:					56.65	56.65	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	13J0436481527	01-409.366	Admin Bldg- Acct#0436481527	10/06/23	164.44	.00	
Total ReadyRefresh by Nestle-0436481527:					164.44	.00	
ReadyRefresh by Nestle-0436481543							
ReadyRefresh by Nestle-0	13J0436481543	01-409.366	Police Bldg-Acct#0436481543	10/06/23	227.18	.00	
Total ReadyRefresh by Nestle-0436481543:					227.18	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	45008	01-437.251	#3-Tool Box	08/10/23	400.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					400.00	.00	
Salisbury Township							
Salisbury Township	101023	03-411.320	4Q2023 ESFCo Utility Invoice	10/10/23	128.40	128.40	10/18/23
Total Salisbury Township:					128.40	128.40	
Schmidt, Justin							
Schmidt, Justin	101623	01-430.192	Reimb-Clothing/Boot Allowance-2023	10/16/23	124.99	.00	
Total Schmidt, Justin:					124.99	.00	
Schreiter P.L.S., Richard L.							
Schreiter P.L.S., Richard L.	101123	01-414.220	Planning Commission Mtg-9/27/23	10/11/23	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2364757	01-409.373	Pest control-Admin bldg office-Oct 2023	10/11/23	53.61	.00	
Seitz Bros Exterminating C	2364758	01-409.373	Pest control-Police bldg office-Oct 2023	10/11/23	45.96	.00	
Seitz Bros Exterminating C	2365440	01-409.373	Pest control for the pole bldg-Oct 2023	10/11/23	52.50	.00	
Seitz Bros Exterminating C	2366050	01-409.373	2023/2024-Police & Magistrate Bldg Pest Control-Yearly Service Fee	10/12/23	523.94	.00	
Seitz Bros Exterminating C	2429198	01-409.373	Pest control for the pole bldg-Aug 2023	08/09/23	52.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Seitz Bros Exterminating Co:					728.51	.00	
Service Electric Cable TV							
Service Electric Cable TV	10123	01-410.315	Acct# 0715417274-Prolog Express-Oct 2023	10/01/23	91.90	.00	
Total Service Electric Cable TV:					91.90	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	093023	01-410.315	Police Car Washes-9/1-9/28/23	09/30/23	80.00	.00	
Total Shammy Shine Car Washes:					80.00	.00	
St. Luke's Hospital							
St. Luke's Hospital	1622226	01-406.315	Employee testing	09/20/23	501.00	.00	
Total St. Luke's Hospital:					501.00	.00	
Staples Advantage							
Staples Advantage	3549325049	01-414.240	Label Maker Tape/Dividers	10/04/23	248.08	.00	
Staples Advantage	3549395576	01-409.240	Toilet paper	10/05/23	389.85	.00	
Total Staples Advantage:					637.93	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	180588	01-486.351	Adj.-Add/Remove Equipment	10/05/23	171.90	.00	
Stauffer Insurance, C. M.	180588	06-486.351	Adj.-Add/Remove Equipment	10/05/23	9.55	.00	
Stauffer Insurance, C. M.	180588	08-486.351	Adj.-Add/Remove Equipment	10/05/23	9.55	.00	
Stauffer Insurance, C. M.	181751	01-486.352	Adj.-Add/Remove Vehicles	10/13/23	30.60	.00	
Stauffer Insurance, C. M.	181751	06-486.352	Adj.-Add/Remove Vehicles	10/13/23	1.70	.00	
Stauffer Insurance, C. M.	181751	08-486.352	Adj.-Add/Remove Vehicles	10/13/23	1.70	.00	
Total Stauffer Insurance, C. M.:					225.00	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	00035653	01-437.251	#4-Engine Testing Parts	10/10/23	6.62	.00	
Total Staver Hydraulics Co Inc:					6.62	.00	
Stengel Brothers Inc.							
Stengel Brothers Inc.	498130	01-437.251	#3-Suspension Work	08/01/23	3,561.35	.00	
Total Stengel Brothers Inc.:					3,561.35	.00	
Suburban Propane-2022							
Suburban Propane-2022	101023	01-401.231	unleaded	10/11/23	33.71	.00	
Suburban Propane-2022	101023	01-410.231	unleaded	10/11/23	1,062.37	.00	
Suburban Propane-2022	101023	01-430.231	unleaded	10/11/23	310.71	.00	
Suburban Propane-2022	101023	06-448.231	unleaded	10/11/23	130.78	.00	
Suburban Propane-2022	101023	08-429.231	unleaded	10/11/23	130.78	.00	
Suburban Propane-2022	101023	03-413.231	unleaded	10/11/23	106.11	.00	
Suburban Propane-2022	101023	01-430.231	diesel	10/11/23	822.32	.00	
Suburban Propane-2022	101023	06-448.231	diesel	10/11/23	38.67	.00	
Suburban Propane-2022	101023	08-429.231	diesel	10/11/23	38.67	.00	
Suburban Propane-2022	101023	03-413.231	diesel	10/11/23	128.76	.00	
Suburban Propane-2022	10323	01-401.231	unleaded	10/04/23	35.79	.00	
Suburban Propane-2022	10323	01-410.231	unleaded	10/04/23	1,127.75	.00	
Suburban Propane-2022	10323	01-430.231	unleaded	10/04/23	329.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	10323	06-448.231	unleaded	10/04/23	138.83	.00	
Suburban Propane-2022	10323	08-429.231	unleaded	10/04/23	138.83	.00	
Suburban Propane-2022	10323	03-413.231	unleaded	10/04/23	112.64	.00	
Suburban Propane-2022	10323	01-430.231	diesel	10/04/23	957.94	.00	
Suburban Propane-2022	10323	06-448.231	diesel	10/04/23	45.05	.00	
Suburban Propane-2022	10323	08-429.231	diesel	10/04/23	45.05	.00	
Suburban Propane-2022	10323	03-413.231	diesel	10/04/23	149.99	.00	
Total Suburban Propane-2022:					5,884.58	.00	
Times News							
Times News	100541884-092820	01-401.341	Ad: 9/27-9/28-ZHB	10/05/23	149.77	.00	
Times News	100542291-100520	01-401.341	Ad: 10/4-10/5/23-Ordinance Amendments-Use of Public Parks	10/05/23	122.53	.00	
Total Times News:					272.30	.00	
Trans Edge Truck Center							
Trans Edge Truck Center	125135T1	01-437.251	#1-Fix Wiring	08/30/23	428.56	.00	
Trans Edge Truck Center	125135T1C	01-437.251	#1-Update	08/24/23	260.90	.00	
Trans Edge Truck Center	69929P1	01-437.251	Oil for Mack Trucks	10/17/23	100.80	.00	
Total Trans Edge Truck Center:					790.26	.00	
Trimble							
Trimble	1507511	06-448.319	Trimble Unity Remote Monitoring Basic Subscription - Cellular	09/28/23	4,500.00	.00	
Total Trimble:					4,500.00	.00	
U.S. Department of Agriculture							
U.S. Department of Agricult	3004730169	01-451.371	Goose Mgmt-5/21/23 thru 3/31/2024	10/02/23	296.27	.00	
Total U.S. Department of Agriculture:					296.27	.00	
Urban Research & Development							
Urban Research & Develop	4689 DS	01-451.315	D Sonntag - permit closeout	09/20/23	50.00	.00	
Total Urban Research & Development:					50.00	.00	
Valley Networks Inc							
Valley Networks Inc	6038	01-407.319	Datto Monthly Cloud Backup-Oct-2023	10/17/23	747.50	.00	
Valley Networks Inc	6038	06-448.319	Datto Monthly Cloud Backup-Oct-2023	10/17/23	172.50	.00	
Valley Networks Inc	6038	08-429.319	Datto Monthly Cloud Backup-Oct-2023	10/17/23	172.50	.00	
Valley Networks Inc	6038	10-407.319	Datto Monthly Cloud Backup-Oct-2023	10/17/23	57.50	.00	
Total Valley Networks Inc:					1,150.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	6915238	01-414.316	ZHB-10/11/2023	10/17/23	425.00	.00	
Total Veritext Mid-Atlantic:					425.00	.00	
Verizon-950							
Verizon-950	10223	01-410.320	610-433-0563-Acct#950-441-486-0001-24-Monitor Traffic Signals	10/02/23	45.63	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Verizon-950:					45.63	.00	
WEX Bank							
WEX Bank	92309627	08-429.231	Fuel Purchases	09/30/23	10.62	.00	
Total WEX Bank:					10.62	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	87044	01-451.373	Mower parts	10/06/23	14.54	.00	
Whitehall Turf Equipment	87045	01-451.373	Parts for Pole Pruner	10/06/23	37.98	.00	
Total Whitehall Turf Equipment:					52.52	.00	
Zulic, Brian							
Zulic, Brian	101023	01-410.215	Reimb-K-9 food Miklo	10/10/23	771.23	.00	
Zulic, Brian	101823	01-410.132	Heart & Lung-10/1/23 thru 10/14/23-80 hrs	10/18/23	3,640.00	3,640.00	10/18/23
Total Zulic, Brian:					4,411.23	3,640.00	
Grand Totals:					605,001.84	387,552.81	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					162,026.76	8,116.57	
Fire Fund							
Total Fire Fund:					1,636.81	1,139.31	
Water Fund							
Total Water Fund:					27,068.79	136.30	
Sewer Fund							
Total Sewer Fund:					39,665.28	21,529.80	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					1,176.93	.00	
Highway Aid Fund							
Total Highway Aid Fund:					368,927.79	356,630.83	
Capital General Fund							
Total Capital General Fund:					4,499.48	.00	
Grand Totals:					605,001.84	387,552.81	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 12, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Conn asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Conn called the meeting to order at 7:00 p.m.

Commissioner Conn turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President – arrived at 7:15 p.m.
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer
Genny Baillie, Recreation Director

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 9/23/23-10/6/23, broken down as follows:

\$180,202.54 = GENERAL
\$2,537.91 = FIRE
\$0 = LIBRARY
\$30,217.16 = WATER
\$9,794.03 = SEWER
\$148,304.70 = REFUSE & RECYCLING
\$221.81 = HIGHWAY AID
\$52,105.00 = CAPITAL GENERAL
\$431,383.15 = GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays.

MINUTES

September 28, 2023

Commissioner Conn declared the Minutes from September 28, 2023 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance Amending Park Regulations regarding Permitted Uses and Hunting (Chapter 16, Parts 1 and 3).

Ms. Bonaskiewich confirmed that nothing was changed or added to the Ordinance since the Workshop discussion on September 28.

Chief Sabo commented that no one has complained about not being able to get hunting permits for Franko. He noted that most hunters are going to Constitution or contacting the Wildlands Conservancy for hunting on their property that is across the street from Franko.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to adopt Ordinance No. 10-2023-663, amending Park Regulations regarding Permitted Uses and Hunting (Chapter 16, Parts 1 and 3).

The Board voted: 4 Ayes; 0 Nays

RESOLUTIONS

Resolution Approving South Whitehall Township’s Act 537 Sewage Facilities Plan Update.

Mr. Wojciechowski stated that South Whitehall is basically revising their Act 537 Plan, which has no impact to the sewer service areas. He explained that South Whitehall disbanded the authority

last December, but it is not recognized by the DEP until they amend the ACT 537 Plan to formally express that South Whitehall is responsible for the sewage conveyance as opposed to the authority.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Resolution No. 10-2023-1793, approving South Whitehall Township's Act 537 Sewage Facilities Plan Update.

The Board voted: 4 Ayes; 0 Nays

MOTIONS

Motion Approving Payment #1 (Final) to Asphalt Maintenance Solutions, LLC (AMS) for the 2023 Road Program Work in the Amount of \$356,630.83.

Mr. Wojciechowski stated that the paving work has been completed this year. He noted that there is a Change Order included in this final amount, which brought a reduction in what was originally bid.

Commissioner Karol asked why the Change Order resulted in a reduction of price. Mr. Levernier explained that AMS had included fog sealing in their bid, which was cut out, and part of Fairfield Drive was supposed to be cape sealed as well, but that work is going to be delayed until next year because of the waterline replacement project. He commented that the bid also included tar and chip work for parts of West Rock Road; however, they used nova chip in the area instead.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, approving Payment #1 (Final) to Asphalt Maintenance Solutions, LLC (AMS) for the 2023 Road Program work in the amount of \$356,630.83.

The Board voted: 4 Ayes; 0 Nays

Motion Approving Payment #2 to Billitier Electric, Inc. for Cardinal Drive Pump Station Generator Replacement Project in the Amount of \$21,393.50.

Mr. Wojciechowski commented that the generator is installed, but this does not represent the final payment because duct work still needs to be constructed and installed.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, approving Payment #2 to Billitier Electric, Inc. for the Cardinal Drive Pump Station Generator Replacement Project in the amount of \$21,393.50.

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Patnaik stated that he met with the Allentown Mayor regarding the road condition of Lehigh Parkway North. He noted that the mayor believes the road has not been prioritized because there are no City of Allentown taxpayers residing on that road. Commissioner Patnaik suggested developing an inter-municipal MOU with the City, which would allow both Public Works Departments to formally engage with each other and give a proposed solution with an

estimated cost. He commented that there is a grant available at the state level that would provide funding to repave the road and do the line painting.

Attorney Ulrich stated that the Township can prepare a MOU with Allentown, but the Township would need to know what the City is intending for the Township to do. He noted that it does not necessarily sound like they want the Township to do the work, but that they want a commitment from the Township that we need the work done. Attorney Ulrich further explained that the City has to provide the Township with what grant they are applying for, then Mr. Wojciechowski would review it, and then he would prepare the MOU to make sure the Township is not accidentally committing itself to doing the work. Attorney Ulrich noted that he will follow-up on the matter with Attorney Gross, who is the solicitor for the City of Allentown.

Commissioner Patnaik stated that he met with a PennDOT representative regarding flooding on Lehigh Street. He commented that PennDOT is willing to do a survey to see what needs to be done to alleviate the issue and that incident reports would help move it forward. Mr. Levernier stated that a survey had already been done and plans were made to fix Lehigh Street, but it came down to funding because PennDOT would not pay to fix the road. Commissioner Patnaik noted that he will continue to follow-up on the issue.

Commissioner Patnaik stated that he spoke with a community development representative from the State who provided information about possible funding available for upgrading pavilions. He noted that if the Township can show that some kind of education is taking place the pavilion (i.e., the Township's Playground Program), it could be classified as educational, which would make the Township eligible for a grant through DCED.

Commissioner Karol commented that he visited the area around Green Acres Park to observe the sound coming from the pickleball court and his opinion is that there is not enough noise to justify spending money on any noise abatement. He believes that the pickleball has generated positive park use and a reduction in police calls. Commissioner Karol commented that any noise abatement would also reduce visibility for the police, therefore, reducing safety.

Commissioner Brinton stated that she felt the noise was not excessive when directly next to the court, but she could hear it more when she was on the street away from the court. She believes that if the Township would install something around the court, it would cause more problems than actually solving the issue.

Commissioner Brinton stated that she attended a Municipal Leadership conference with Commissioner Patnaik and Commissioner Conn, along with other commissioners from First-Class Townships, where they heard information about available grants and how other municipalities have dealt with issues like stormwater. She also thanked Chief Sabo and Commissioner Patnaik for presenting information at the conference regarding police recruitment and retention.

Commissioner Conn also commented about the available grants that were outlined by DCED at the Municipal Leadership conference.

Chief Sabo stated that K-9 Miklo will be put down on Friday, September 29 due to an incurable type of cancer. The Board thanked Miklo for his years of service.

Fire Chief Joshua Wells from Western Salisbury Volunteer Fire Company thanked the Board for attending the recent groundbreaking ceremony for the new fire station. He also noted that it is Fire Prevention Week and the company is making presentations in schools and health care facilities. Chief Wells reminded the Board to check smoke detector batteries and carbon monoxide detectors.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Brinton seconded the motion. The time was 7:41 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on October 12, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

ORDINANCE NO. 10-2023-664

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA AMENDING SECTION 15-209 OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES CHAPTER 15, MOTOR VEHICLES, PART 2, ENTITLED “TRAFFIC REGULATIONS” TO ESTABLISH REGULATIONS RESTRICTING LEFT TURNS AT 1400 GASKILL AVE WHEN TRAVELING NORTH ON GASKILL AVE AT CERTAIN TIMES

WHEREAS, the Township Police Department has investigated the impacts of traffic in the area of Gaskill Avenue; and

WHEREAS, the Chief of Police reviewed and recommended restricting traffic from turning left into Salisbury Elementary School located at 1400 Gaskill Ave when traveling north along Gaskill Avenue; and

WHEREAS, the Board of Commissioners carefully considered the Chief of Police’s recommendation.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, after review, investigation and study, approval to amend Section 15-209 of the Salisbury Township Code of Ordinances, Chapter 15, Motor Vehicles, Part 2 entitled “Traffic Regulations” to include language that restricts left turns at 1400 Gaskill Avenue when traveling north on Gaskill Avenue at certain times, as follows:

**CHAPTER 15
MOTOR VEHICLES
Part 2
Traffic Regulations**

§15-209. Turning at Certain Intersections Prohibited or Restricted.

1. It shall be unlawful for the driver of any vehicle, of the type indicated, traveling upon the first-named street at any of the following intersections, in the direction or directions indicated in each case, to make a left turn and/or a right turn into the second-named street, as indicated, at any time when such a turn is prohibited by this § 15-209:

<i>Vehicles Traveling on</i>	<i>Gaskill Ave</i>
<i>Direction of Travel</i>	<i>North</i>
<i>Not to Make</i>	<i>Left Turn</i>
<i>Into</i>	<i>1400 Gaskill Ave</i>
<i>When</i>	<i>Between 8:30am-9:00am and 3:15pm-3:45pm</i>
<i>Type of Vehicle Applicable to</i>	<i>All vehicles except school buses</i>

2. Any person who violates any provision of this § 15-209 shall, upon conviction, be sentenced to pay a fine of \$25 and costs.

ADOPTED AND ORDAINED in lawful session duly assembled this 26th day of October, 2023.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Debra J. Brinton
President, Board of Commissioners

Attested:

Cathy Bonaskiewich
Township Secretary

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
October 26, 2023
7:30 p.m.
(approximate time)

Topics of discussion:

- Review & Discuss Proposed 2024 Budget (Public Works Department)