

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—October 12, 2023**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 9/23/23 – 10/6/23**

**5. Approval of the Minutes –September 28, 2023**

**6. New Business**

**A. ORDINANCES**

1. Ordinance Amending Park Regulations regarding Permitted Uses and Hunting (Chapter 16, Parts 1 and 3)

**B. RESOLUTIONS**

1. Resolution Approving South Whitehall Township’s Act 537 Sewage Facilities Plan Update

**C. MOTIONS**

1. Motion Approving Payment #1 (Final) to Asphalt Maintenance Solutions, LLC (AMS) for the 2023 Road Program work in the amount of \$356,630.83
2. Motion Approving Payment #2 to Billitier Electric, Inc. for Cardinal Drive Pump Station Generator Replacement Project in the amount of \$21,393

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to follow*

*\*Executive Session to follow*

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>ABE Laboratories LLC</b>							
ABE Laboratories LLC	35438	06-448.316	Water Testing - Chlorine	09/29/23	85.00	.00	
ABE Laboratories LLC	35492	06-448.316	Water Testing - Coliform Bacteria	09/30/23	500.00	.00	
ABE Laboratories LLC	35567	06-448.316	Water Testing - Asbestos	10/03/23	263.00	.00	
Total ABE Laboratories LLC:					848.00	.00	
<b>Allentown Equipment Corp</b>							
Allentown Equipment Corp	7642	01-437.251	Inspection-#38 Trailer	09/19/23	76.00	.00	
Allentown Equipment Corp	7645	01-437.251	Inspection-#11 International Leaf Machine	09/20/23	96.00	.00	
Total Allentown Equipment Corp:					172.00	.00	
<b>Allentown Flag Company</b>							
Allentown Flag Company	122710	01-409.240	Five replacement American flags	09/27/23	443.67	.00	
Total Allentown Flag Company:					443.67	.00	
<b>Amazon Business</b>							
Amazon Business	1JPG-RPH3-97CN	01-402.240	Expanding File Pocket	10/06/23	16.80	.00	
Total Amazon Business:					16.80	.00	
<b>American United Life Insurance Co</b>							
American United Life Insur	10123	01-401.158	2023-Oct-life/disability ins coverage	09/19/23	94.77	94.77	10/05/23
American United Life Insur	10123	01-402.158	2023-Oct-life/disability ins coverage	09/19/23	96.36	96.36	10/05/23
American United Life Insur	10123	01-407.158	2023-Oct-life/disability ins coverage	09/19/23	48.18	48.18	10/05/23
American United Life Insur	10123	01-409.158	2023-Oct-life/disability ins coverage	09/19/23	43.75	43.75	10/05/23
American United Life Insur	10123	01-410.158	2023-Oct-life/disability ins coverage	09/19/23	882.00	882.00	10/05/23
American United Life Insur	10123	01-414.158	2023-Oct-life/disability ins coverage	09/19/23	179.68	179.68	10/05/23
American United Life Insur	10123	01-430.158	2023-Oct-life/disability ins coverage	09/19/23	893.94	893.94	10/05/23
American United Life Insur	10123	06-401.158	2023-Oct-life/disability ins coverage	09/19/23	7.23	7.23	10/05/23
American United Life Insur	10123	06-430.158	2023-Oct-life/disability ins coverage	09/19/23	12.05	12.05	10/05/23
American United Life Insur	10123	06-448.158	2023-Oct-life/disability ins coverage	09/19/23	182.16	182.16	10/05/23
American United Life Insur	10123	08-401.158	2023-Oct-life/disability ins coverage	09/19/23	7.23	7.23	10/05/23
American United Life Insur	10123	08-429.158	2023-Oct-life/disability ins coverage	09/19/23	182.16	182.16	10/05/23
American United Life Insur	10123	08-430.158	2023-Oct-life/disability ins coverage	09/19/23	12.05	12.05	10/05/23
American United Life Insur	10123	10-426.158	2023-Oct-life/disability ins coverage	09/19/23	19.83	19.83	10/05/23
Total American United Life Insurance Co:					2,661.39	2,661.39	
<b>Berkheimer Associates</b>							
Berkheimer Associates	226	01-403.453	2023-Sept-LST Comm	09/29/23	9.75	.00	
Total Berkheimer Associates:					9.75	.00	
<b>Billitier Electric Inc</b>							
Billitier Electric Inc	M10669	08-429.373	Repairs to Cardinal Drive Lift Station	10/02/23	2,004.05	.00	
Total Billitier Electric Inc:					2,004.05	.00	
<b>Buss, Stephen</b>							
Buss, Stephen	10423	01-430.192	2023-Clothing Allowance	09/22/23	119.99	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Buss, Stephen:					119.99	.00	
<b>Casey, Christopher</b>							
Casey, Christopher	92223	01-410.421	Reimb-Meals for training	09/22/23	40.05	.00	
Total Casey, Christopher:					40.05	.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	24316	06-448.245	19MM	09/16/23	838.24	.00	
Total Coopersburg Materials:					838.24	.00	
<b>Core &amp; Main</b>							
Core & Main	T521372	06-448.600	Water main @ WSFD	09/06/23	115.84	.00	
Total Core & Main:					115.84	.00	
<b>Cunningham II, Thomas R</b>							
Cunningham II, Thomas R	92623	01-415.149	EMC Deputy-Oct 2023	09/26/23	200.00	.00	
Total Cunningham II, Thomas R:					200.00	.00	
<b>Curb Appeal Plus LLC</b>							
Curb Appeal Plus LLC	1067	01-413.317	Potomac & E Montgomery - Mow	09/25/23	100.00	.00	
Curb Appeal Plus LLC	1067	01-413.317	825 E Montgomery-Mow	09/25/23	250.00	.00	
Curb Appeal Plus LLC	1067	01-413.317	715 E Federal St-Mow	09/25/23	250.00	.00	
Curb Appeal Plus LLC	1067	01-413.317	1911 S Bradford-Mow	09/25/23	120.00	.00	
Curb Appeal Plus LLC	1067	01-413.317	1913 Duffield Ct - Mow	09/25/23	500.00	.00	
Total Curb Appeal Plus LLC:					1,220.00	.00	
<b>Dallas Data Systems Inc.</b>							
Dallas Data Systems Inc.	26681	01-402.421	Training-Payroll	10/03/23	855.09	.00	
Total Dallas Data Systems Inc.:					855.09	.00	
<b>Davis, James</b>							
Davis, James	92623	01-415.139	EMC Coordinator-Oct 2023	09/26/23	300.00	.00	
Total Davis, James:					300.00	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Servic	000204B191	01-401.320	610-782-5025-Sept 2023	09/25/23	24.95	.00	
Dispatch Answering Servic	000204B191	01-430.320	610-782-5572-Sept-2023	09/25/23	24.95	.00	
Dispatch Answering Servic	000204B191	01-401.320	Answr Service/Pump Stn Alrm-Sept 2023	09/25/23	216.74	.00	
Total Dispatch Answering Service:					266.64	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3CN155701	01-451.375	92 Core Return	09/12/23	18.00-	.00	
Eastern Auto Parts Wareho	3IV989858	01-437.375	Air filter for chippers	09/25/23	37.15	.00	
Eastern Auto Parts Wareho	3IV989861	01-437.375	Oil/Air Filter for chipper	09/25/23	75.74	.00	
Eastern Auto Parts Wareho	3IV989863	01-437.251	Stock parts	09/25/23	1.27	.00	
Eastern Auto Parts Wareho	3IV989975	01-451.375	Oil filter for park mowers	09/25/23	100.32	.00	
Total Eastern Auto Parts Warehouse:					196.48	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Eastern Salisbury Fire Co.</b>							
Eastern Salisbury Fire Co.	10223	01-465.540	Donation-2023 Banquet	10/02/23	2,000.00	.00	
Total Eastern Salisbury Fire Co.:					2,000.00	.00	
<b>Easton Block &amp; Supply</b>							
Easton Block & Supply	114-00039103-1	08-429.240	Blocks	06/22/23	1,240.80	1,240.80	10/05/23
Total Easton Block & Supply:					1,240.80	1,240.80	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	81853	01-410.205	Installation of 14 lights and sirens for two motorcycles	10/04/23	2,000.00	.00	
Ecco Communications LLC	81853	01-410.260	Installation of 14 lights and sirens for two motorcycles	10/04/23	1,990.00	.00	
Ecco Communications LLC	82074	01-410.251	#216-Repair lights	09/26/23	892.00	.00	
Ecco Communications LLC	82075	01-410.375	Radio repair	09/26/23	70.00	.00	
Ecco Communications LLC	82123	01-410.375	#207& #205-Radio/antenna repair	10/04/23	173.00	.00	
Total Ecco Communications LLC:					5,125.00	.00	
<b>F.W. Webb Company</b>							
F.W. Webb Company	82388637	01-409.373	Police outside faucet repair	09/18/23	112.57	.00	
F.W. Webb Company	82488586	01-409.373	Police Boiler Fittings	09/25/23	50.42	.00	
F.W. Webb Company	82512119	01-409.373	Gas piping for new rooftop units x 5	09/27/23	378.47	.00	
Total F.W. Webb Company:					541.46	.00	
<b>Four Winds Concrete Inc</b>							
Four Winds Concrete Inc	85470	41-409.600	Concrete Blocks for Police Training Facility	09/27/23	6,665.00	.00	
Total Four Winds Concrete Inc:					6,665.00	.00	
<b>Fromm Electric Supply Corp</b>							
Fromm Electric Supply Cor	11659922-00	01-409.373	Electric stock supplies	09/26/23	208.10	.00	
Fromm Electric Supply Cor	51161539-00	06-448.600	Trolley Station Electric	09/15/23	309.48	.00	
Total Fromm Electric Supply Corp:					517.58	.00	
<b>Gebhardts</b>							
Gebhardts	INV23123	01-400.240	Name plate-Birosik	09/27/23	28.96	.00	
Total Gebhardts:					28.96	.00	
<b>Grainger</b>							
Grainger	9850514127	06-448.240	safety supplies	09/26/23	823.21	.00	
Grainger	9852202234	06-448.240	safety supplies - poison ivy & oak cleanser/cigarette receptacle	09/27/23	149.07	.00	
Total Grainger:					972.28	.00	
<b>Groff Tractor &amp; Equipment</b>							
Groff Tractor & Equipment	PSO509912-1	01-437.375	Hyd oil and bucket teeth - Backhoe JD 310SG	09/27/23	215.83	.00	
Total Groff Tractor & Equipment:					215.83	.00	
<b>Isett &amp; Associates, Barry</b>							
Isett & Associates, Barry	0181758	06-448.313	Project#00329023.015-2023-July30-Sept2-Overhill Waterline Extension	09/13/23	1,025.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Isett & Associates, Barry	0181795	01-408.318	Project#00329023.003-2023-Jul30-Sept2-City Line Land Development Plan Rev	09/13/23	357.50	.00	
Isett & Associates, Barry	0181798	01-408.318	Project#00329023.007-2023-July30-Sept2-South Mall Redevelopment review	09/13/23	410.50	.00	
Isett & Associates, Barry	0181799	01-408.313	Project#00329023.008-2023-July30-Sept2-2023 Roadway Projects	09/13/23	562.50	.00	
Isett & Associates, Barry	0181804	01-408.318	Project#00329023.016-2023-July30-Sept2-Walnut Grove Review	09/13/23	221.10	.00	
Isett & Associates, Barry	0181805	01-446.313	Project#00329023.020-2023-Jul30-Sept2-Laubach Maintenance Inspections	09/13/23	273.50	.00	
Isett & Associates, Barry	0181806	01-408.318	Project#00329023.024-2023-July30-Sept2-1204 Voortman Performance Security	09/13/23	1,065.00	.00	
Isett & Associates, Barry	0181918	06-448.313	Project#00329023.026-2023-July30-Sept2-Water Main Replacement-Edgemont	09/14/23	6,860.50	.00	
Isett & Associates, Barry	0182118	01-446.313	Project#00329023.004-July30-Sept2 2023-MS4 Services	09/15/23	3,373.00	.00	
Isett & Associates, Barry	0182119	06-448.319	Project#00329023.009-July30-Sept2-GIS Consulting	09/15/23	1,611.25	.00	
Isett & Associates, Barry	0182119	08-429.319	Project#00329023.009-July30-Sept2-GIS Consulting	09/15/23	1,611.25	.00	
Isett & Associates, Barry	0182150	01-408.313	Project#00329023.000-Aug 2023-General Municipal Engineering	09/15/23	765.00	.00	
Isett & Associates, Barry	0182151	01-408.318	Project#00329023.031-Lanze Ln Lot Consolidation-July30-Sept2 2023	09/15/23	360.00	.00	
Isett & Associates, Barry	0182153	01-408.318	Project#00329023.032-Nottingham Lot Line Adjustment-July30-Sept2 2023	09/15/23	1,036.50	.00	
Isett & Associates, Barry	0182155	01-408.318	Project#00329023.036-2023-July30-Sept2-1333&1335 Marlow Lot Line Adj	09/15/23	1,857.50	.00	
Isett & Associates, Barry	081763	08-429.313	Project#00329023.027-2023-July30-Sept2-LCA Act537 Plan Services	09/13/23	682.50	.00	
Isett & Associates, Barry	92923	01-408.313	Reimburse County LSA Grant Application Fee	09/29/23	100.00	.00	
Total Isett & Associates, Barry:					22,172.60	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	10123	01-407.319	Oct 2023-Website updates	10/01/23	160.00	.00	
Total Kessler Freedman Inc.:					160.00	.00	
<b>Knerr, David G.</b>							
Knerr, David G.	2563	01-406.314	DC pension plan quarterly statement	10/05/23	585.00	.00	
Total Knerr, David G.:					585.00	.00	
<b>Kress, Kevin J.</b>							
Kress, Kevin J.	091723	01-410.421	Reimb-Mea/Fuel-training	10/02/23	43.19	.00	
Total Kress, Kevin J.:					43.19	.00	
<b>Kutz Inc., E. M.</b>							
Kutz Inc., E. M.	39927	41-439.700	Upfitting for Chevy 6500 Dump Truck #11	09/27/23	45,440.00	.00	
Total Kutz Inc., E. M.:					45,440.00	.00	
<b>L/B Water Service Inc</b>							
L/B Water Service Inc	3749438	06-448.600	Water main @ WSFD	09/22/23	4,276.75	.00	
Total L/B Water Service Inc:					4,276.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Leads Online</b>							
Leads Online	407485	01-407.319	Cell Hawk Investigator Program - 3 users	09/30/23	2,995.00	.00	
Total Leads Online:					2,995.00	.00	
<b>Lehigh Valley Humane Society</b>							
Lehigh Valley Humane Soci	2262	01-410.317	4Q2023 animal control services	10/01/23	2,550.00	.00	
Total Lehigh Valley Humane Society:					2,550.00	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	10223	01-436.370	Storm sewer tools	10/02/23	53.98	.00	
Madle's Hardware	92023	06-448.240	Mice bait stations	09/20/23	29.98	.00	
Madle's Hardware	92223	01-451.240	car wash	09/22/23	35.97	.00	
Madle's Hardware	92523	01-430.240	Spring snap	09/25/23	6.98	.00	
Total Madle's Hardware:					126.91	.00	
<b>Magistrate District Court 31-1-08</b>							
Magistrate District Court 31	10323	01-404.314	Civil Complaint Filing and Constable Service-178 Mountain Park Rd N	10/03/23	215.15	.00	
Total Magistrate District Court 31-1-08:					215.15	.00	
<b>Martinson, Karl</b>							
Martinson, Karl	92423	01-430.192	2023-Clothing Allowance	09/24/23	165.00	.00	
Total Martinson, Karl:					165.00	.00	
<b>Matthew J Ryan Veterinary Hospital</b>							
Matthew J Ryan Veterinary	91523	01-410.215	Veterinary services for sick K-9 Miklo	09/15/23	3,569.70	.00	
Total Matthew J Ryan Veterinary Hospital:					3,569.70	.00	
<b>Meier Supply Co Inc</b>							
Meier Supply Co Inc	2724974	06-448.600	Mini Splits - Trolley Station	09/21/23	4,478.18	.00	
Total Meier Supply Co Inc:					4,478.18	.00	
<b>MP Outfitters</b>							
MP Outfitters	58983-5	01-411.238	Uniform Accessories-Sell	10/04/23	55.99	.00	
Total MP Outfitters:					55.99	.00	
<b>MRM Trust Worker's Comp Fund</b>							
MRM Trust Worker's Comp	232PRJ2107	01-401.162	2023-Oct-Worker's Compensation Insurance	09/15/23	63.90	.00	
MRM Trust Worker's Comp	232PRJ2107	01-402.162	2023-Oct-Worker's Compensation Insurance	09/15/23	46.00	.00	
MRM Trust Worker's Comp	232PRJ2107	01-407.162	2023-Oct-Worker's Compensation Insurance	09/15/23	23.00	.00	
MRM Trust Worker's Comp	232PRJ2107	01-409.162	2023-Oct-Worker's Compensation Insurance	09/15/23	381.00	.00	
MRM Trust Worker's Comp	232PRJ2107	01-410.162	2023-Oct-Worker's Compensation Insurance	09/15/23	9,450.00	.00	
MRM Trust Worker's Comp	232PRJ2107	01-411.162	2023-Oct-Worker's Compensation Insurance	09/15/23	17.00	.00	
MRM Trust Worker's Comp	232PRJ2107	01-414.162	2023-Oct-Worker's Compensation Insurance	09/15/23	49.00	.00	
MRM Trust Worker's Comp	232PRJ2107	01-430.162	2023-Oct-Worker's Compensation Insurance	09/15/23	5,912.70	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MRM Trust Worker's Comp	232PRJ2107	01-452.162	2023-Oct-Worker's Compensation Insurance	09/15/23	164.00	.00	
MRM Trust Worker's Comp	232PRJ2107	06-401.162	2023-Oct-Worker's Compensation Insurance	09/15/23	6.20	.00	
MRM Trust Worker's Comp	232PRJ2107	06-430.162	2023-Oct-Worker's Compensation Insurance	09/15/23	8.40	.00	
MRM Trust Worker's Comp	232PRJ2107	06-448.162	2023-Oct-Worker's Compensation Insurance	09/15/23	1,166.33	.00	
MRM Trust Worker's Comp	232PRJ2107	08-401.162	2023-Oct-Worker's Compensation Insurance	09/15/23	6.20	.00	
MRM Trust Worker's Comp	232PRJ2107	08-429.162	2023-Oct-Worker's Compensation Insurance	09/15/23	1,166.33	.00	
MRM Trust Worker's Comp	232PRJ2107	08-430.162	2023-Oct-Worker's Compensation Insurance	09/15/23	8.40	.00	
MRM Trust Worker's Comp	232PRJ2107	10-426.162	2023-Oct-Worker's Compensation Insurance	09/15/23	84.40	.00	
Total MRM Trust Worker's Comp Fund:					18,552.86	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	8169683	06-448.245	25MM/Asphalt	09/11/23	452.17	.00	
New Enterprise Stone & Li	8173428	06-448.245	25MM/Asphalt	09/14/23	563.66	.00	
New Enterprise Stone & Li	8175077	06-448.245	25MM/Asphalt	09/15/23	253.96	.00	
New Enterprise Stone & Li	8176295	06-448.245	25MM/Asphalt	09/18/23	447.67	.00	
New Enterprise Stone & Li	8177158	06-448.245	9.5MM	09/19/23	314.61	.00	
New Enterprise Stone & Li	8180254	06-448.245	9.5MM	09/21/23	1,468.67	.00	
New Enterprise Stone & Li	8181569	06-448.245	9.5MM	09/22/23	207.41	.00	
New Enterprise Stone & Li	8181570	06-448.245	2A Stone	09/22/23	1,083.61	.00	
New Enterprise Stone & Li	8181571	06-448.245	#57.2B Stone	09/22/23	384.80	.00	
New Enterprise Stone & Li	8183567	06-448.245	2A Stone	09/26/23	1,149.06	.00	
New Enterprise Stone & Li	8184781	06-448.245	9.5MM	09/27/23	210.21	.00	
New Enterprise Stone & Li	8184782	01-438.245	2A Stone	09/27/23	891.66	.00	
New Enterprise Stone & Li	8184783	06-448.245	#57.2B Stone	09/27/23	302.20	.00	
Total New Enterprise Stone & Lime Co Inc:					7,729.69	.00	
<b>Overhead Door Company, The</b>							
Overhead Door Company,	C23.630	01-409.373	Fix DPW garage door #12	08/24/23	534.00	.00	
Total Overhead Door Company, The:					534.00	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	0001025156	01-401.320	2023-Sept-Voice/Fax messages	09/30/23	322.76	.00	
Total PA One Call System Inc.:					322.76	.00	
<b>Pavement Maintenance Contractors Inc</b>							
Pavement Maintenance Co	3532	01-451.373	Repair pavement cracks on pickleball courts at Green Acres Park	09/26/23	4,530.00	.00	
Total Pavement Maintenance Contractors Inc:					4,530.00	.00	
<b>PenTeleData</b>							
PenTeleData	B4381801	01-401.320	Acct#3042745-Cable modem rental - Sept 2023	09/24/23	87.95	.00	
Total PenTeleData:					87.95	.00	
<b>Plastix Plus LLC</b>							
Plastix Plus LLC	18663	01-410.210	Rear Command Center Storage for 2023 Tahoe	09/18/23	4,989.22	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Plastix Plus LLC:					4,989.22	.00	
<b>Pollard Water</b>							
Pollard Water	0245955	08-429.240	Sewer Plug	09/08/23	1,830.99	.00	
Pollard Water	0246191	08-429.240	Remo Pole & Adaptor	09/13/23	226.97	.00	
Pollard Water	CMC245955	08-429.240	credit for polylift line	09/22/23	956.43-	.00	
Total Pollard Water:					1,101.53	.00	
<b>PPL Electric Utilities-05340-01002</b>							
PPL Electric Utilities-05340	91823	35-433.362	05340-01002	09/18/23	32.91	.00	
Total PPL Electric Utilities-05340-01002:					32.91	.00	
<b>PPL Electric Utilities-10550-10002</b>							
PPL Electric Utilities-10550	91923	01-451.361	10550-10002	09/19/23	35.94	.00	
Total PPL Electric Utilities-10550-10002:					35.94	.00	
<b>PPL Electric Utilities-20380-10009</b>							
PPL Electric Utilities-20380	92223	08-429.361	20380-10009	09/22/23	25.14	.00	
Total PPL Electric Utilities-20380-10009:					25.14	.00	
<b>PPL Electric Utilities-21780-10003</b>							
PPL Electric Utilities-21780	092223	08-429.361	21780-10003	09/22/23	25.77	.00	
Total PPL Electric Utilities-21780-10003:					25.77	.00	
<b>PPL Electric Utilities-31590-08002</b>							
PPL Electric Utilities-31590	92523	08-429.361	31590-08002	09/25/23	25.06	.00	
Total PPL Electric Utilities-31590-08002:					25.06	.00	
<b>PPL Electric Utilities-33760-14008</b>							
PPL Electric Utilities-33760	92023	08-429.361	33760-14008	09/20/23	25.14	.00	
Total PPL Electric Utilities-33760-14008:					25.14	.00	
<b>PPL Electric Utilities-35530-02004</b>							
PPL Electric Utilities-35530	91523	08-429.361	35530-02004	09/15/23	25.06	.00	
Total PPL Electric Utilities-35530-02004:					25.06	.00	
<b>PPL Electric Utilities-39790-24008</b>							
PPL Electric Utilities-39790	092723	08-429.361	39790-24008	09/27/23	126.11	.00	
Total PPL Electric Utilities-39790-24008:					126.11	.00	
<b>PPL Electric Utilities-49130-02001</b>							
PPL Electric Utilities-49130	91523	35-433.362	49130-02001	09/15/23	35.50	.00	
Total PPL Electric Utilities-49130-02001:					35.50	.00	
<b>PPL Electric Utilities-53875-61001</b>							
PPL Electric Utilities-53875	91823	35-433.362	53875-61001	09/18/23	36.06	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-53875-61001:					36.06	.00	
<b>PPL Electric Utilities-64170-11008</b>							
PPL Electric Utilities-64170	92123	08-429.361	64170-11008	09/21/23	25.20	.00	
Total PPL Electric Utilities-64170-11008:					25.20	.00	
<b>PPL Electric Utilities-68051-53008</b>							
PPL Electric Utilities-68051	91823	01-409.361	68051-53008	09/18/23	99.45	.00	
Total PPL Electric Utilities-68051-53008:					99.45	.00	
<b>PPL Electric Utilities-70730-17005</b>							
PPL Electric Utilities-70730	91523	01-409.361	70730-17005	09/15/23	547.47	.00	
Total PPL Electric Utilities-70730-17005:					547.47	.00	
<b>PPL Electric Utilities-72390-08002</b>							
PPL Electric Utilities-72390	92523	35-433.362	72390-08002	09/25/23	25.01	.00	
Total PPL Electric Utilities-72390-08002:					25.01	.00	
<b>PPL Electric Utilities-82960-01000</b>							
PPL Electric Utilities-82960	92023	08-429.361	82960-01000	09/20/23	25.06	.00	
Total PPL Electric Utilities-82960-01000:					25.06	.00	
<b>PPL Electric Utilities-89989-11003</b>							
PPL Electric Utilities-89989	92123	35-433.362	89989-11003	09/21/23	31.56	.00	
Total PPL Electric Utilities-89989-11003:					31.56	.00	
<b>PPL Electric Utilities-92035-05005</b>							
PPL Electric Utilities-92035	92523	01-451.361	92035-05005	09/25/23	54.20	.00	
Total PPL Electric Utilities-92035-05005:					54.20	.00	
<b>PPL Electric Utilities-92051-48008</b>							
PPL Electric Utilities-92051	91523	01-409.361	92051-48008	09/15/23	970.86	.00	
Total PPL Electric Utilities-92051-48008:					970.86	.00	
<b>PPL Electric Utilities-93760-01007</b>							
PPL Electric Utilities-93760	92023	01-451.361	93760-01007	09/20/23	37.15	.00	
Total PPL Electric Utilities-93760-01007:					37.15	.00	
<b>PPL Electric Utilities-95790-09009</b>							
PPL Electric Utilities-95790	92523	35-433.362	95790-09009	09/25/23	24.95	.00	
Total PPL Electric Utilities-95790-09009:					24.95	.00	
<b>PPL Electric Utilities-99940-01007</b>							
PPL Electric Utilities-99940	91823	35-433.362	99940-01007	09/18/23	35.82	.00	
Total PPL Electric Utilities-99940-01007:					35.82	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>ReadyRefresh by Nestle-0441704392</b>							
ReadyRefresh by Nestle-0	1310441704392	01-409.366	Franko Farm- Acct#0441704392	09/26/23	22.31	.00	
Total ReadyRefresh by Nestle-0441704392:					22.31	.00	
<b>Republic Services #282</b>							
Republic Services #282	0282-000912285	10-427.300	2023-Sept-service	09/15/23	148,200.47	.00	
Total Republic Services #282:					148,200.47	.00	
<b>Ringo Hill Farms Eqpmnt Co Inc</b>							
Ringo Hill Farms Eqpmnt C	45370	01-437.375	D rings for new chippers	09/22/23	340.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					340.00	.00	
<b>Robles, Sonia</b>							
Robles, Sonia	92223	01-367.500	Refund-Lindberg Park Pavillion Reservation	09/22/23	25.00	.00	
Total Robles, Sonia:					25.00	.00	
<b>Salisbury Twp Firemens Relief Assoc</b>							
Salisbury Twp Firemens Re	92923	01-411.540	2023 Allocation	09/29/23	97,205.78	97,205.78	09/29/23
Total Salisbury Twp Firemens Relief Assoc:					97,205.78	97,205.78	
<b>Schaedler Yesco</b>							
Schaedler Yesco	S7143948.001	01-409.373	Franko Electric Meter Base	09/13/23	229.86	.00	
Total Schaedler Yesco:					229.86	.00	
<b>Smith, Christian</b>							
Smith, Christian	10123	01-430.192	2023 Clothing Allowance	10/04/23	50.84	.00	
Smith, Christian	10123	01-430.192	2023 Clothing Allowance	10/04/23	53.96	.00	
Total Smith, Christian:					104.80	.00	
<b>Soberick, Kevin J.</b>							
Soberick, Kevin J.	92623	01-406.172	11 of 60 Health Remibursement	09/26/23	250.00	.00	
Total Soberick, Kevin J.:					250.00	.00	
<b>St Luke's Penn Foundation EAP</b>							
St Luke's Penn Foundation	10998	01-406.314	Annual per capita EAP contract-10/1/23 thru 9/30/24	10/01/23	1,674.00	.00	
Total St Luke's Penn Foundation EAP:					1,674.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3547435871	01-451.240	Disinfectant cleaner/trash bags/air freshener	09/14/23	748.58	.00	
Staples Advantage	3547832184	01-430.240	Legal File Expansion Pockets	09/19/23	32.69	.00	
Staples Advantage	3548136550	01-402.240	3-tab Ltr Folders	09/23/23	117.02	.00	
Staples Advantage	3548447190	01-402.240	Toner	09/28/23	118.12	.00	
Total Staples Advantage:					1,016.41	.00	
<b>Staver Hydraulics Co Inc</b>							
Staver Hydraulics Co Inc	0033899	01-437.375	Parts for Chipper	09/18/23	146.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Staver Hydraulics Co Inc:					146.25	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	293381	01-410.240	Cushioned mailers/Envelopes	09/21/23	70.98	.00	
Stotz/Fatzinger Office Supp	293426	01-410.240	Envelopes	09/25/23	360.00	.00	
Stotz/Fatzinger Office Supp	293655	01-414.240	Binders/Lgl Pads/Monthly Planner	10/03/23	60.18	.00	
Stotz/Fatzinger Office Supp	293695	01-409.240	Paper towels	10/03/23	172.29	.00	
Stotz/Fatzinger Office Supp	293791	01-414.240	Binders	10/05/23	29.98	.00	
Total Stotz/Fatzinger Office Supply:					693.43	.00	
<b>Suburban Propane-2022</b>							
Suburban Propane-2022	91323	08-429.232	generator fuel-1704 Cardinal Dr	09/13/23	601.01	.00	
Suburban Propane-2022	91323	01-401.231	unleaded	09/13/23	40.49	.00	
Suburban Propane-2022	91323	01-410.231	unleaded	09/13/23	1,275.78	.00	
Suburban Propane-2022	91323	01-430.231	unleaded	09/13/23	373.12	.00	
Suburban Propane-2022	91323	06-448.231	unleaded	09/13/23	157.05	.00	
Suburban Propane-2022	91323	08-429.231	unleaded	09/13/23	157.05	.00	
Suburban Propane-2022	91323	03-413.231	unleaded	09/13/23	127.43	.00	
Suburban Propane-2022	91323	01-430.231	diesel	09/13/23	1,253.72	.00	
Suburban Propane-2022	91323	06-448.231	diesel	09/13/23	58.95	.00	
Suburban Propane-2022	91323	08-429.231	diesel	09/13/23	58.95	.00	
Suburban Propane-2022	91323	03-413.231	diesel	09/13/23	196.31	.00	
Suburban Propane-2022	92023	01-401.231	unleaded	09/20/23	39.54	.00	
Suburban Propane-2022	92023	01-410.231	unleaded	09/20/23	1,245.93	.00	
Suburban Propane-2022	92023	01-430.231	unleaded	09/20/23	364.39	.00	
Suburban Propane-2022	92023	06-448.231	unleaded	09/20/23	153.37	.00	
Suburban Propane-2022	92023	08-429.231	unleaded	09/20/23	153.37	.00	
Suburban Propane-2022	92023	03-413.231	unleaded	09/20/23	124.46	.00	
Suburban Propane-2022	92023	01-430.231	diesel	09/20/23	887.51	.00	
Suburban Propane-2022	92023	06-448.231	diesel	09/20/23	41.73	.00	
Suburban Propane-2022	92023	08-429.231	diesel	09/20/23	41.73	.00	
Suburban Propane-2022	92023	03-413.231	diesel	09/20/23	138.97	.00	
Suburban Propane-2022	92723	01-401.231	unleaded	09/27/23	39.29	.00	
Suburban Propane-2022	92723	01-410.231	unleaded	09/27/23	1,237.93	.00	
Suburban Propane-2022	92723	01-430.231	unleaded	09/27/23	362.05	.00	
Suburban Propane-2022	92723	06-448.231	unleaded	09/27/23	152.39	.00	
Suburban Propane-2022	92723	08-429.231	unleaded	09/27/23	152.39	.00	
Suburban Propane-2022	92723	03-413.231	unleaded	09/27/23	123.65	.00	
Suburban Propane-2022	92723	01-430.231	diesel	09/27/23	1,441.15	.00	
Suburban Propane-2022	92723	06-448.231	diesel	09/27/23	67.77	.00	
Suburban Propane-2022	92723	08-429.231	diesel	09/27/23	67.77	.00	
Suburban Propane-2022	92723	03-413.231	diesel	09/27/23	225.65	.00	
Total Suburban Propane-2022:					11,360.90	.00	
<b>SWIF</b>							
SWIF	10623	03-486.354	Policy# 06283973-Worker's Compensation for Volunteer Fire Companies	09/29/23	1,562.00	.00	
Total SWIF:					1,562.00	.00	
<b>Technology Reflections Inc</b>							
Technology Reflections Inc	7577	01-407.319	Firehouse Solutions Package-9/22/2023-9/21/2024	08/01/23	1,384.40	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Technology Reflections Inc:					1,384.40	.00	
<b>Times News</b>							
Times News	100541289-091420	01-401.341	Ad: 9/13/23-Planning Commission Meeting	09/21/23	234.89	.00	
Times News	100541621-092120	01-401.341	Ad: 9/20/23-Special Mtg Civil Service Comm	09/21/23	41.69	.00	
Total Times News:					276.58	.00	
<b>Tractor Supply Credit Plan</b>							
Tractor Supply Credit Plan	10623	01-433.246	No Hunting Signs - Franko	09/29/23	14.90	.00	
Tractor Supply Credit Plan	10623	01-430.240	Garage Supplies	09/29/23	66.45	.00	
Tractor Supply Credit Plan	10623	01-451.240	Parks Supplies	09/29/23	179.96	.00	
Total Tractor Supply Credit Plan:					261.31	.00	
<b>UGI Utilities Inc.-0316</b>							
UGI Utilities Inc.-0316	91823	01-409.230	411001980316	09/18/23	29.84	29.84	10/05/23
Total UGI Utilities Inc.-0316:					29.84	29.84	
<b>UGI Utilities Inc.-0555</b>							
UGI Utilities Inc.-0555	91823	01-409.230	411001980555	09/18/23	75.91	75.91	10/05/23
Total UGI Utilities Inc.-0555:					75.91	75.91	
<b>UGI Utilities Inc.-6649</b>							
UGI Utilities Inc.-6649	91823	03-411.320	411000866649-ESFD	09/18/23	39.44	39.44	10/05/23
Total UGI Utilities Inc.-6649:					39.44	39.44	
<b>UGI Utilities Inc.-9581</b>							
UGI Utilities Inc.-9581	91823	01-409.230	411001979581	09/18/23	29.82	29.82	10/05/23
Total UGI Utilities Inc.-9581:					29.82	29.82	
<b>Urban Research &amp; Development</b>							
Urban Research & Develop	4667DS	01-451.315	Lindberg Park NPDES Permit Closeout	09/20/23	250.00	.00	
Total Urban Research & Development:					250.00	.00	
<b>Valley Industrial Rubber</b>							
Valley Industrial Rubber	5134838	01-437.251	#22-Hose Clamps	09/20/23	83.60	.00	
Total Valley Industrial Rubber:					83.60	.00	
<b>Warehouse Battery Outlet Inc</b>							
Warehouse Battery Outlet I	INV752444	01-437.375	Battery for street saw	09/21/23	125.79	.00	
Warehouse Battery Outlet I	INV752522	01-410.210	AED Batteries	09/25/23	185.00	.00	
Warehouse Battery Outlet I	INV752863	01-410.260	Gun lights/Replacement - 4 rifles and 4 handguns	10/05/23	1,190.76	.00	
Total Warehouse Battery Outlet Inc:					1,501.55	.00	
<b>Weinstein Supply Corporation</b>							
Weinstein Supply Corporati	S032085225.001	01-409.373	Police boiler parts	09/13/23	140.88	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Weinstein Supply Corporation:					140.88	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	86069	01-451.375	Mower parts	09/21/23	108.59	.00	
Whitehall Turf Equipment	86071	01-451.375	Mower parts	09/21/23	37.58	.00	
Total Whitehall Turf Equipment:					146.17	.00	
<b>Wilson Products</b>							
Wilson Products	02220410	01-437.251	welding gas refills	09/27/23	210.59	.00	
Total Wilson Products:					210.59	.00	
<b>Winzer</b>							
Winzer	1449693	01-430.260	Tools - socket	09/15/23	64.18	.00	
Winzer	1450237	01-430.260	Tools - socket	09/15/23	61.36	.00	
Winzer	1465552	01-430.240	Shop supplies - nut/washers/gloves/paint	09/20/23	500.98	.00	
Winzer	1471197	01-430.240	Shop supplies - disc	09/21/23	164.19	.00	
Winzer	1483913	08-429.240	Hand soap	09/26/23	236.72	.00	
Total Winzer:					1,027.43	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	INV327458	01-410.220	Point Blank Omega Plate; Special Threat Plate	09/25/23	628.62	.00	
Witmer Public Safety Grou	INV329673	01-411.240	MSA Altair 5x Gas Meter/Charging Cradle & Strap /Probe Tube & Filter Container	09/28/23	4,260.00	.00	
Total Witmer Public Safety Group:					4,888.62	.00	
<b>Zulic, Brian</b>							
Zulic, Brian	10423	01-410.132	Heart & Lung-9/17/23 thru 9/30/23-80 hrs	10/04/23	3,640.00	3,640.00	10/05/23
Total Zulic, Brian:					3,640.00	3,640.00	
Grand Totals:					431,383.15	104,922.98	

## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					188,202.54	103,220.03	
<b>Fire Fund</b>							
Total Fire Fund:					2,537.91	39.44	
<b>Water Fund</b>							
Total Water Fund:					30,217.16	201.44	
<b>Sewer Fund</b>							
Total Sewer Fund:					9,794.03	1,442.24	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					148,304.70	19.83	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					221.81	.00	
<b>Capital General Fund</b>							
Total Capital General Fund:					52,105.00	.00	
Grand Totals:					431,383.15	104,922.98	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
September 28, 2023  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Donald Sabo, Chief of Police  
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor  
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer  
Genny Baillie, Recreation Director  
Rob Moyer, IT Specialist

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 9/12/23-9/22/23, broken down as follows:**

\$295,959.98 = GENERAL  
\$27,413.75= FIRE  
\$0 = LIBRARY  
\$160,550.47 = WATER  
\$26,310.23 = SEWER  
\$2,423.45 = REFUSE & RECYCLING  
\$18,925.35 = HIGHWAY AID  
\$155,038.80 = CAPITAL GENERAL  
\$29,484.87= CAPITAL FIRE  
\$3,500.00 = SUBDIVISION & ESCROW  
**\$719,606.90 = GRAND TOTAL ALL FUNDS**

**The Board voted: 5 Ayes; 0 Nays.**

**MINUTES**

**September 14, 2023**

Commissioner Brinton declared the Minutes from September 14, 2023 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

**None.**

**RESOLUTIONS**

**None.**

**MOTIONS**

**Motion Certifying the 2024 Minimum Municipal Obligation (MMO) for Police Defined-Benefit Pension Plan and Non-Uniformed Defined-Benefit and Defined-Contribution Pension Plans.**

Mr. Ziegenfus detailed the differences from the prior year. He also explained that a vote is needed in order to certify the amount that the Township is obligated to pay into the plans in order maintain adequate funding levels.



**Motion by Commissioner Patnaik, seconded by Commissioner Karol, to certify the 2024 Minimum Municipal Obligation (MMO) for Police Defined-Benefit Pension Plan and Non-Uniformed Defined-Benefit and Defined-Contribution Pension Plans.**

**The Board voted:** 5 Ayes; 0 Nays

**COURTESY OF THE FLOOR**

Mr. Levernier stated that the Department of Public Works is in receipt of two new chippers as part of the Section 902 Recycling Grant. He noted that they are wrapping up paving for the year and will be starting leaf collection. Mr. Levernier also commented that work was done on the pickleball courts at Green Acres Park to repair cracks.

Ms. Bonaskiewich announced that the School District's homecoming parade will be held on Thursday, October 26 from 5:15 p.m. – 6:30 p.m.

Commissioner Patnaik thanked Mr. Nicolo for getting the grass cut on a neglected property in the Lehigh Parkway.

Commissioner Patnaik inquired about the status of the request to paint lines on Lehigh Parkway North. Mr. Levernier stated that he met at the location with both Ms. Bonaskiewich and Chief Sabo, and they determined that the complaints were originating in the Allentown section of the street. He commented that he would not recommend painting lines in the Township's section of the street unless Allentown decides to paint lines on their section.

Chief Sabo stated that he will replace and add new signage on the street. He also noted that he intends to put up the speed board in order to hopefully get some acknowledgement from motorists to slow down.

Commissioner Patnaik inquired if the Township could send a letter to the City of Allentown on behalf of the residents to request the lines be painted. Ms. Bonaskiewich noted that she will follow-up on the matter.

Ms. Baillie announced that the Christmas Tree Lighting event will take place on December 1, 2023 at Franko Park.

Fire Chief Joshua Wells from Western Salisbury Volunteer Fire Company announced that the groundbreaking ceremony for the new fire station will be held on Monday, October 2, 2023 at 6:00 p.m. He is hopeful the new building will be completed in May or June of 2024.

**ADJOURNMENT**

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Karol seconded the motion. The time was 7:29 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on September 28, 2023.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

DRAFT

**BEFORE THE BOARD OF COMMISSIONERS  
OF SALISBURY TOWNSHIP**

**ORDINANCE NO. 10-2023-663**

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF SALISBURY TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA AMENDING CHAPTER 16, PARTS 1 AND 3, ENTITLED "USE OF PUBLIC PARKS AND PLAYGROUNDS" and "TYPES OF HUNTING PERMITTED IN CERTAIN TOWNSHIP PARKS" RESPECTIVELY OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES TO ESTABLISH REGULATIONS WITH RESPECT TO CERTAIN ACTIVITIES AT PUBLIC PARKS**

**WHEREAS**, the Township of Salisbury is a First-Class Township organized and operating under the laws of the Commonwealth of Pennsylvania and the Township of Salisbury Code of Ordinances (the "Township"); and

**WHEREAS**, pursuant to the PA First Class Township Code, 53 P.S. § 56401 et seq., the Township is authorized to establish regulations with regards to activities that are prohibited within public parks; and

**WHEREAS**, the Township Board of Commissioners believe it would benefit the health, safety, and general welfare of the citizens of the Township to amend certain provisions of Chapter 16, Parts 1 and 3.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that the Township of Salisbury Code of Ordinances, Chapter 16, Parts 1 and 3 shall be amended as follows:

**ARTICLE I.** Chapter 16, Part 1 is hereby amended to read as follows:

***Part 1***  
***USE OF PUBLIC PARKS AND PLAYGROUNDS***

**§ 16-101. Purpose.**

*It is the intent, purpose and scope of this Part 1 to ensure the preservation of outdoor public parklands, outdoor recreation facilities and outdoor playground areas within the Township of Salisbury for the perpetual enjoyment of the residents of the Township of Salisbury, to regulate activities within these areas consistent with the enjoyment of natural settings and park facilities and to prevent any nuisances to the residents of the Township of Salisbury in the use of such public parklands, recreation facilities and playground areas or in the enjoyment of private property adjacent to such areas.*

**§ 16-102. Definition of "Township."**

*As herein used, "Township" shall mean the Township of Salisbury, Lehigh County, Pennsylvania.*

**§ 16-103. Definitions of "Public Park" and "Public Playground."**

*As herein used, "public park" and "public playground" shall mean any park or playground owned or leased by the Township of Salisbury and made available to the public for park or recreational purposes, unless otherwise stated.*

**§ 16-104. Park and Playground Hours.**

All public parks and playgrounds shall be open to the public only during the period from 1/2 hour after sunrise to 1/2 hour after sunset, and no person shall go into or upon any public park or playground after 1/2 hour after sunset except for special occasions recognized and authorized by a duly authorized Township official or as noted in the additional park regulations in § 16-112 below. Fields and pavilions may be reserved from May 1st through November 30th. Pavilions may not be reserved when the reservation time would interfere with the Township annual summer playground program **or any other Township-sponsored event**. Any person or persons found within said recreation places when same are closed as provided in this Part 1 shall be guilty of violating this Part 1.

**§ 16-105. Vehicle Regulations.**

No person shall drive or park any automobile, motorcycle, or other type of motor vehicle of any kind in, on, or upon any public park or playground except upon streets, roadways, or parking areas constructed or designated for such driving or parking and not posted with signs providing otherwise. No person shall drive or park any automobile, motorcycle, or other type of motor vehicle of any kind in any part of any public park or playground, including any parking lot or area provided for parking in connection with such public park or playground, at any time when such public park or playground is not open as provided in § 16-104 of this Part 1.

**§ 16-106. Property Destruction.**

No person shall, within any public park or playground, pick any flowers or shrubbery; cut, injure or destroy any trees, shrubbery or plants; or willfully mark, deface, disfigure, injure, tamper with, displace, or remove any building, bridges, tables, benches, fireplaces, fountains, railings, paving or paving material, waterlines, sewer lines, signs, notices or placards (whether temporary or permanent), monuments, stakes, posts, or other boundary markers, or any other equipment, structures, utilities or facilities, or appurtenances thereto, whether real or personal, in or on any public park or playground.

**§ 16-107. Littering Prohibited.**

No person shall bring or leave, dump or deposit any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, paper, waste, garbage, or refuse, or other trash in or on any public park or playground except to place the same in proper receptacles where such are provided. Where receptacles are not so provided or have no remaining unused capacity, all such rubbish or waste shall be carried away from the park or playground by the person responsible for its presence and properly disposed of elsewhere.

**§ 16-108. Rest Room and Washroom Regulations.**

No person shall do anything in or to any rest room or washroom or part thereof at any public park or playground for which the same was not intended and/or which results in an unsanitary condition.

**§ 16-109. Age Restriction on Use of Rest Room Facilities.**

No person over the age of six years shall use or go into any rest room or washroom at any public park or playground designated for use by the opposite sex.

**§ 16-110. Fires.**

No person shall build a fire in or on any public playground, and no person shall build a fire in or on any public park except in fireplaces provided for that purpose or in grills brought to the park for that purpose as approved for use by the Township, and such approval shall be noted on the permit.

**§ 16-111. Animals.**

1. No person shall bring any animal upon any public park or playground, with the following exceptions:
  - A. Dogs necessary for assistance to vision-impaired or otherwise physically disabled individuals who require the aid or assistance of a trained dog.

- B. *Animals used in connection with, or participating in, activities or programs sponsored or authorized by the Township as part of its recreation program.*
- C. *Properly licensed dogs are permitted in specifically designated parks marked with signage when the dogs are controlled by a leash. Owners/handlers of such dogs shall be required to immediately remove any feces caused by the animal and to place it in a nonleaking container for deposit in a trash or litter receptacle.*

**§ 16-112. Rules and Regulations Governing Township Parks and Recreation Areas.**

- 1. *The Salisbury Township recreation places are for the benefit and pleasure of the residents of the Township of Salisbury, Lehigh County, Pennsylvania, and all persons who use the said facilities shall be subject to the rules and regulations as set forth below:*
  - A. *Any of the listed acts are prohibited within any Salisbury Township park or recreation place unless noted otherwise:*
    - (1) *Committing any disorderly act. A person is guilty of committing a disorderly act if, with intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, he/she engages in fighting or threatening, or in violent or tumultuous behavior, makes unreasonable noise, or uses obscene language or makes an obscene condition by any act which serves no legitimate purpose of the actor.*
    - (2) *Consuming any alcoholic beverages.*
    - (3) *Being visibly intoxicated.*
    - (4) *Carrying setting off, or discharging any slingshot or fireworks, including sparklers.*
    - (5) *Throwing or propelling stones, **rockets** or missiles of any kind.*
    - (6) ***Playing horseshoes or lawn darts.***
    - (7) *Permitting animals of any kind to be within such recreation places, whether or not under control or leash, unless otherwise **designated and/or** posted.*
    - (8) *Littering, throwing, depositing or draining any offensive or unwholesome substances or liquids of any kind. All garbage shall be disposed of as per §16-107 of this Part 1.*
    - (9) *Writing, painting, carving, or otherwise defacing or disfiguring any tree, bench, structure or notice posted within the recreation places.*
    - (10) *Operating a licensed motorized vehicle on other than the paved roadways or parking areas of said recreation places. On-street parking prohibitions shall be strictly adhered to.*
    - (11) *Operating a licensed motorized vehicle on the paved roadways or parking areas of said recreation places at a speed in excess of 10 miles per hour.*
    - (12) ***Operating unlicensed motorized vehicles, remote-control planes and/or cars, and drones.***
    - (13) ***Operating **wheeled devices including, but not limited to,** bicycles, skateboards, hoverboards, roller skates, rollerblades, children's motorized or unmotorized toy vehicles, segways or scooters, in playground areas or on pickleball, tennis or basketball courts, ballfields and grass areas, with the exception of bicycles on Lindberg Park's perimeter trail as provided in §16-112(1)(B)(4)(b) below. Baby strollers and carriages are permitted in any park area except on courts.***
    - (14) *No activity other than the specified use shall be permitted on any Township pickleball court, tennis court, basketball court, playground, ballfield or walking trail.*

- (15) *Obstructing, in any way, either totally or partially, any of the paths or roadways in said recreation places.*
- (16) *Picking or carrying any flowers, shrubs or trees that are growing or located in the recreation places.*

**(17) *Soliciting or posting solicitations of any kind.***

- (18) *Possessing any axe, saw, picks, shovels, hoes or spades.*
- (19) *Building, starting or lighting any fires, except within the grills provided.*
- (20) *Feeding of any geese or waterfowl or injuring or destroying any wildlife, where applicable.*
- (21) *Hitting or driving golf balls.*
- (22) *Playing baseball, tennis, football, or any other game or sport at a place not designated for that purpose.*
- (23) *Using any sound-amplification devices, unless specifically authorized in the permit application for the use of fields.*
- (24) *Erecting any amusement structure, devices or rides.*
- (25) *Washing or repairing of motor vehicles.*
- (26) *Hunting, unless otherwise specified.*

**B. *The following additional rules are applicable to the specific parks as noted below:***

**(1) *River Road Park.***

- (a) *The pavilion shall be reserved to parties not to exceed 15 persons.*

**(2) *Laubach Park.***

- (a) *The pavilion shall be reserved to parties not to exceed 60 persons.*

**(3) *Franko Park Recreation Area.***

- (a) *Pavilion No. 1 shall be reserved to parties not to exceed 40 persons.*
- (b) *Pavilion No. 2 shall be reserved to parties not to exceed 64 persons.*
- (c) *Dogs on a leash are permitted.*

**(4) *Lindberg Park.***

- (a) *The pavilion shall be reserved to parties not to exceed 90 persons.*
- (b) *Bicycles are permitted on the perimeter trail only. Children 14 years of age and younger must be accompanied by an adult.*
- (c) *Dogs on a lease are permitted on the perimeter trail only.*

**(5) *Devonshire Park.***

- (a) *The pavilion shall be reserved to parties not to exceed 50 persons.*

**(6) *Green Acres Park.***

- (a) *The pavilion shall be reserved to parties not to exceed 40 persons.*

(7) *Walking Purchase Park.*

*The following uses apply at Walking Purchase Park:*

(a) *Allowed Uses/Activities.*

- 1) *Hiking.*
- 2) *Bike riding.*
- 3) *Leashed dogs.*
- 4) *Canoeing (in accordance with state regulations).*
- 5) *Fishing (in accordance with state regulations).*

(b) *Prohibited Uses/Activities.*

- 1) *Alcohol.*
- 2) *ATVs and off-road vehicles.*
- 3) *Motorized bikes.*
- 4) *Dumping and littering.*
- 5) *Fires, unless camping.*
- 6) *Fire alarms/target shooting.*
- 7) *Overnight, unless permitted.*
- 8) *Paint ball.*
- 9) *Removal of any artifacts.*
- 10) *Overnight parking.*

(c) *Permits and/or official approvals are required for the following activities and/or events:*

- 1) *Camping.*
- 2) *Clean-ups.*
- 3) *Overnight stays.*
- 4) *Bow hunting (in accordance with state regulations).*
- 5) *Junior hunting with shotgun (in accordance with state regulations).*
- 6) *Conservation projects.*
- 7) *Trail maintenance.*
- 8) *Trail construction projects (in accordance with WPP Master Plan).*

(d) *The following rules shall apply with respect to the use of the approved single-track trail system currently at Walking Purchase Park, as shown in the attached Exhibit "A," hereinafter referred as the "trail." The approved single-track trail system is available for allowed uses year-round.*

- 1) *Bicycle (including mountain bikes). All bicycle riders shall obey traffic signs, laws, and control devices regulating the operation, stopping, or parking of vehicles. Bicycle riding will be governed further by safe riding practices and consideration for use of park areas by others. Where special parking provisions have been made for bicycles, parking will be limited to that area. Bicycle riding shall be prohibited: on playgrounds, on maintained park areas, including grass (except as authorized and permitted by the Township), in areas of environmental sensitivity, in special display areas, in pavilion or other monument type structures, in any area where other activities are in progress, or in any area where specifically restricted. Bicycle riding shall only be allowed on the trail system.*
- 2) *Trail Use and Hours of Operations.*
  - a) *The Walking Purchase Park Multi-Use Trail is designated for the enjoyment of all residents and will be open for appropriate use as posted by the Township. Bicycle use is exclusively limited to designated single track trails from dawn until dusk (or 9/10 p.m. in the fall and winter months). Bicyclists are required to use an appropriate frontal light throughout their entire visit in the park after dusk.*
  - b) *Do not cut switchbacks or create new trails. Stunt building or any other trail manipulation is prohibited. Possession of handsaws, chainsaws, loppers, shovels, rakes, or any other trail clearing or building tool or material is prohibited, except for permitted/approved uses.*
  - c) *Visitors assume all risks and must be reasonably prepared and equipped, take reasonable precautions against endangering themselves or others, and must wear appropriate footwear and clothing.*
  - d) *No person may deface, paint, damage, mutilate, or vandalize any natural or cultural object, or any sign or structure within the Walking Purchase Park conservation area. Possession of paint or marking materials, or tampering with, altering, or removing any sign, marker, or structure, is prohibited. Driving nails or permanently installing any object is prohibited.*
  - e) *Visitors are responsible for carrying out all of their refuse (including all wrappers, packaging, bottles, cans, cigarette butts, pet waste, etc.) and are encouraged to reduce, reuse, and recycle these items when possible.*
  - f) *All wildlife, plant life, artifacts and any other natural or man-made features are protected and may not be disturbed or removed (unless regulated with permit). Harassment of wildlife is illegal in Pennsylvania; do not approach, follow or feed wildlife. Releasing or introducing any animal is prohibited. Please leave rocks, wildflowers, and other plants or natural objects as you find them. Do not disturb wetlands or vernal pools. Metal detectors are not allowed.*
  - g) *Registration of Bicycles. In order to compile a list of potential bicycle users of the multi-use trail, the Township shall institute a registration program that will allow emergency personnel to assemble pertinent information on the users of the trail. The Township shall not charge a fee for this registration. The Township shall work towards the implementation of an emergency evacuation plan to aid emergency personnel in cases of emergency rescues. The owner(s) of the bicycle(s) shall also be required to sign a waiver of liability releasing the Township and other co-owners of the park from any liability associated with the use of its trails at Walking Purchase Park for any personal injury, loss, death or property damage, including attorney's fee.*



- 3) *Rules of the Trail. The Township adopts the following rules of the trail, formulated by IMBA, the International Mountain Bicycling Association. These rules are recognized around the world as the standard code of conduct for mountain bikers. IBMA's mission is to promote mountain bicycling that is environmentally sound and socially responsible:*
- a) *Ride on Open Trails Only. Respect trail and road closures. Ask if uncertain; avoid trespassing on private land; obtain permits or other authorization as may be required. The way you ride will influence trail management decisions and policies.*
  - b) *Leave No Trace. Be sensitive to the dirt beneath you. Recognize different types of soils and trail construction; practice low-impact cycling. Wet and muddy trails are more vulnerable to damage. When the trail bed is soft, consider other riding options. This also means staying on existing trails and not creating new ones. Don't cut switchbacks. Be sure to pack out at least as much as you pack in.*
  - c) *Control Your Bicycle! Inattention for even a second can cause problems. Obey all bicycle speed regulations and recommendations.*
  - d) *Always Yield Trail. Let your fellow trail users know you're coming. A friendly greeting or bell is considerate and works well; don't startle others. Show your respect when passing by slowing to a walking pace or even stopping. Anticipate other trail users around corners or in blind spots. Yielding means slow down, establish communication, be prepared to stop if necessary and pass safely.*
  - e) *Never Scare Animals. All animals are startled by an unannounced approach, a sudden movement, or a loud noise. This can be dangerous for you, others, and the animals. Give animals extra room and time to adjust to you. When passing horses use special care and follow directions from the horseback riders; ask if uncertain. Running cattle and disturbing wildlife is a serious offense. Leave gates as you found them, or as marked.*
  - f) *Plan Ahead. Know your equipment, your ability, and the area in which you are riding and prepare accordingly. Be self-sufficient at all times, keep your equipment in good repair, and carry necessary supplies for changes in weather or other conditions. A well-executed trip is a satisfaction to you and not a burden to others. Always wear a helmet and appropriate safety gear.*
  - g) *Gear Up. Always wear a helmet and any other appropriate safety equipment for the riding conditions (cell phones, compass, etc.).*
  - h) *Never Ride Beyond Your Abilities. There is no shame in walking sections of the trail you don't feel confident enough to ride, and don't let anybody tell you otherwise.*
  - i) *Use Appropriate Equipment for the Terrain. Some bikes are better for different situations. Just because you can see tire tracks, doesn't mean you can ride it with your bike.*
  - j) *Keep Your Speed in Check. Always keep your speed at a level that will allow you to adjust to any unforeseen obstacles or changes in trail conditions.*
  - k) *Know the Trail. Never push the limits on a trail you are not familiar with. You need to get to know the trail you are riding at slower speeds before you can ride it like the trails you're used to.*
  - l) *Slow down for Blind Corners. You never know what or who is around a corner*

when you can't see past it.

- m) *Stop and Look. Stop and look at sections of the trail that look like they may pose a challenge before you ride them.*
- n) *Plan on the Crash. Always look at the consequences of crashing in a particular section or on a particular stunt before trying to ride through it. Sometimes a section can look easy to ride but can have deadly consequences to a crash.*
- o) *Start Small, Go Big. Work your way up to obstacles and stunts. Find ways to practice moves in less difficult and dangerous situations or at lower speeds before committing yourself to something more dangerous.*
- p) *Play it Smart. If you think what you are doing is not the smartest, you are probably right. Think about what you are doing and trust your instincts.*

### **§ 16-113. Penalties.**

*Any person or persons who violate any provision or prohibition of this Part 1 shall be guilty of a summary offense and, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000, together with costs of prosecution, and in default of payment thereof to undergo imprisonment for not more than 90 days.*

**ARTICLE II. Chapter 16, Part 3** is hereby amended to read as follows:

### **Part 3**

### **TYPES OF HUNTING PERMITTED IN CERTAIN TOWNSHIP PARKS**

#### **§ 16-301. Hunting Permitted.**

- 1. *Hunting shall be permitted in ~~Franko Park Recreation Area and Riverside Park Recreation Area~~ **Walking Purchase Park aka Lehigh Mountain Park** during the approved hunting seasons as established by the Pennsylvania Game Commission and under the following conditions:*
  - A. *Only archery (use of bow and arrows) hunting shall be permitted unless hunters are participating in the Junior Hunting Program.*
  - B. *Hunters shall have and display the appropriate Commonwealth of Pennsylvania hunting license.*
  - C. *Hunters shall abide by all of the Pennsylvania game laws and Township ordinances.*
  - D. *Hunters shall register with the Salisbury Township Police Department, provide all required information, comply with all rules set forth in the established guidelines, and obtain and display the appropriate permit.*

#### **§ 16-302. Junior Hunting Program Established.**

- 1. *The Township of Salisbury, by Resolution 06-2003-1123, established the Junior Hunting Program. The aforementioned resolution was passed June 12, 2003, at a regular public meeting. The Township, in order to implement said resolution, is now specifying the types of hunting permitted for the Junior Hunting Program.*
  - A. *From and after the effective date of the aforementioned resolution and the effective date of this Part 3, a Junior Hunting Program is hereby established and a junior hunting area is designated in the ~~Riverside Park Recreation Area~~ **Walking Purchase Park aka Lehigh Mountain Park** that has been so posted by the Township of Salisbury. This Junior Hunting Program shall be in conformance with the Junior Hunting Program as established by the Pennsylvania Code and the Pennsylvania Game Commission,*

more specifically at 58 Pa. Code § 141.8a. A junior hunter license shall be governed by 34 Pa.C.S.A. § 2705, which sets forth the requirements for an individual obtaining a junior hunting license.

B. With regard to the junior hunting area established within Salisbury Township, hunting shall only be permitted in this designated area during the approved hunting seasons as established by the Pennsylvania Game Commission and under the following conditions:

- (1) Only the use of shotguns shall be permitted.
- (2) Hunters shall have and display the appropriate Commonwealth of Pennsylvania hunting license.
- (3) Hunters shall abide by all of the Pennsylvania Game Commission laws and Township ordinances regulating the use of this property. Junior hunters shall be qualified in accordance with the Pennsylvania Game Commission laws.
- (4) Junior hunters and their eligible adult sponsor shall register with the Salisbury Township Police Department, provide all information required and comply with all rules set forth in the established guidelines as well as obtain and display the appropriate permits.
- (5) A junior hunter shall qualify in accordance with the Pennsylvania Code and Pennsylvania statutes, specifically 34 Pa.C.S.A. § 2705, as amended from time to time.

**§ 16-303. Penalty.**

The Township is establishing this regulation by basis of its status as property owner and a property owner's right to regulate its property.

**ARTICLE III.** If any provision, sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions of this Ordinance. It is hereby declared as the intent of the Township that this Ordinance would have been adopted had such stricken provisions not been included herein.

**ARTICLE IV.** All other Ordinances or parts thereof which are contradictory with the provisions hereof, are repealed to the extent of such inconsistencies.

**ARTICLE V.** This Ordinance shall become effective immediately after its enactment.

**DULY ADOPTED** this 12<sup>th</sup> day of October, 2023, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, in lawful session duly assembled.

BOARD OF COMMISSIONERS OF  
THE TOWNSHIP OF SALISBURY

BY: \_\_\_\_\_  
Debra J. Brinton, President

ATTEST:

\_\_\_\_\_  
Township Secretary

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**October 12, 2023**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- Review & Discuss Proposed Amendment to Motor Vehicles Ordinance (Chapter 15, Part 2)
- Review & Discuss Proposed 2024 Budget (Fire Depts. & Community Development)