

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—September 28, 2023
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payables – Period 9/12/23-9/22/23**
- 5. Approval of the Minutes –Sep. 14, 2023**
- 6. New Business**
 - A. ORDINANCES** *(none)*
 - B. RESOLUTIONS** *(none)*
 - C. MOTIONS**
 1. Motion Certifying the 2024 Minimum Municipal Obligation (MMO) for Police Defined-Benefit Pension Plan and Non-Uniformed Defined-Benefit & Defined-Contribution Pension Plans
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

**Workshop to follow*

**Executive Session*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A & A Auto Stores							
A & A Auto Stores	422025	01-437.375	Winch for Band-it Chipper	09/18/23	49.73	.00	
Total A & A Auto Stores:					49.73	.00	
ABE Laboratories LLC							
ABE Laboratories LLC	34478	06-448.316	Water testing	08/31/23	500.00	.00	
Total ABE Laboratories LLC:					500.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	7564	01-437.251	#16-Inspection	09/01/23	51.00	.00	
Allentown Equipment Corp	7578	01-437.375	Cam Trailer - Inspection	09/06/23	76.00	.00	
Allentown Equipment Corp	7598	01-437.251	#6-Drain & Recharge AC System	09/07/23	82.50	.00	
Allentown Equipment Corp	7606	01-437.251	#66-Inspection	09/11/23	76.00	.00	
Allentown Equipment Corp	7615	01-437.251	Peterbilt Leaf Machine - Inspection	09/13/23	96.00	.00	
Allentown Equipment Corp	7621	01-437.251	#10-Inspection	09/14/23	96.00	.00	
Total Allentown Equipment Corp:					477.50	.00	
Amazon Business							
Amazon Business	16TT-166V-3LHT	06-448.260	Dividers/ Commercial door hinge adjustment tool	09/14/23	167.87	.00	
Amazon Business	1DP9-H3PC-JGPY	06-448.240	Black reflective adhesive vinyl wrap	09/17/23	23.98	.00	
Amazon Business	1F9D-N6LX-NRM	01-451.375	Outdoor electrical box for Franko	08/30/23	109.99	.00	
Amazon Business	1ML4-4LLL-1JKF	01-410.243	Dog beds/blankets/leashes	09/14/23	251.10	.00	
Amazon Business	1Q1D-MGCT-7QM	01-407.261	Privacy screens for 2 ipads	09/18/23	47.48	.00	
Amazon Business	1V4P-9HGW-7RT7	06-448.375	Replacement ignition keys	09/20/23	9.92	.00	
Total Amazon Business:					610.34	.00	
Aramsco							
Aramsco	S5873512.001	01-409.240	Bathroom Soap - Police & Admin	06/12/23	341.69	.00	
Total Aramsco:					341.69	.00	
Asphalt Maintenance Solutions							
Asphalt Maintenance Soluti	7125	35-438.600	Spot Chip Seal Repairs	09/08/23	11,091.60	.00	
Asphalt Maintenance Soluti	7126	35-438.600	Stop chip seal repair truck w/ operator - 2023 Road Project	09/08/23	7,833.75	.00	
Total Asphalt Maintenance Solutions:					18,925.35	.00	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X09	01-401.320	2023-Aug-Mgr-Phone-ipad-Commissioner ipad	08/31/23	1,773.67	.00	
AT&T Mobility-229	287303312229X09	01-402.320	2023-Aug-Finance Dir -Phone-ipad	08/31/23	616.33	.00	
AT&T Mobility-229	287303312229X09	01-409.320	2023-Aug-Maintenance-Phone	08/31/23	43.07	.00	
AT&T Mobility-229	287303312229X09	01-401.320	2023-Aug-IT-Phone	08/31/23	43.07	.00	
AT&T Mobility-229	287303312229X09	01-411.320	2023-Aug-Fire inspector tablets	08/31/23	75.46	.00	
AT&T Mobility-229	287303312229X09	01-414.320	2023-Aug-Comm.Develop.-Phone	08/31/23	166.94	.00	
AT&T Mobility-229	287303312229X09	01-430.320	2023-Aug-DPW-Phones	08/31/23	215.36	.00	
AT&T Mobility-229	287303312229X09	01-452.320	2023-Aug-Rec Dir.-Phone	08/31/23	43.07	.00	
AT&T Mobility-229	287303312229X09	03-411.320	2023-Aug-ESFD-Phone	08/31/23	75.46	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AT&T Mobility-229	287303312229X09	06-448.320	2023-Aug-Water Dept Tablets	08/31/23	136.30	.00	
AT&T Mobility-229	287303312229X09	08-429.320	2023-Aug-Sewer Dept Tablets	08/31/23	136.30	.00	
Total AT&T Mobility-229:					3,325.03	.00	
AT&T Mobility-833							
AT&T Mobility-833	83123	01-401.320	2023-Aug-Mgr-Tablet	08/31/23	78.62	.00	
AT&T Mobility-833	83123	01-407.261	2023-Aug-Police Tablet-Grant	08/31/23	386.73	.00	
AT&T Mobility-833	83123	01-410.320	2023-Aug-Police Phones/Tablets	08/31/23	1,359.40	.00	
AT&T Mobility-833	83123	01-411.320	2023-Aug-Fire Insp-tablets	08/31/23	113.19	.00	
AT&T Mobility-833	83123	01-414.320	2023-Aug-Comm.Develop.-Tablets	08/31/23	75.46	.00	
AT&T Mobility-833	83123	01-415.320	2023-Aug-Emergency Management- Tablets/Phones	08/31/23	161.60	.00	
AT&T Mobility-833	83123	01-452.320	2023-Aug-Rec Dir-Tablet	08/31/23	37.73	.00	
AT&T Mobility-833	83123	03-411.320	2023-Aug-ESFD-Tablets	08/31/23	226.38	.00	
AT&T Mobility-833	83123	03-412.320	2023-Aug-WSFD-Tablets	08/31/23	267.27	.00	
Total AT&T Mobility-833:					2,706.38	.00	
Atlantic Tactical							
Atlantic Tactical	SI-80811433	01-410.240	Rifle x2	08/31/23	1,993.40	.00	
Atlantic Tactical	SI-80812131	01-410.242	Sig Sauer Rifles x 2 - New Hires	09/12/23	4,474.13	.00	
Total Atlantic Tactical:					6,467.53	.00	
BadgeAndWallet.com							
BadgeAndWallet.com	559485	01-410.238	Badges for new hires	07/24/23	1,090.50	.00	
Total BadgeAndWallet.com:					1,090.50	.00	
Berkheimer Associates							
Berkheimer Associates	222	01-403.453	2023-May-LST Comm	05/31/23	2,535.40	.00	
Total Berkheimer Associates:					2,535.40	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	91023	06-448.368	Water for Resale	09/10/23	340.63	.00	
Total Bethlehem-012968-01, City of:					340.63	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	91023	06-448.368	Hydrant Rental	09/10/23	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Boyko's Petroleum Service Inc.							
Boyko's Petroleum Service	43958	01-437.375	Water in fuel paste	09/14/23	14.50	.00	
Total Boyko's Petroleum Service Inc.:					14.50	.00	
Bringenberg, Richard							
Bringenberg, Richard	91823	01-430.192	Uniform allowance	09/18/23	159.98	.00	
Total Bringenberg, Richard:					159.98	.00	
Budget Instant Print							
Budget Instant Print	20150	01-410.342	PFA Form-2 Part W/P	09/08/23	98.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Budget Instant Print:					98.00	.00	
Casey, Christopher							
Casey, Christopher	92123	01-410.171	2023-health reimbursement	09/21/23	150.00	.00	
Total Casey, Christopher:					150.00	.00	
Casey, Lisa							
Casey, Lisa	92123	01-430.171	2023 health reimb	09/21/23	125.00	.00	
Casey, Lisa	92123	01-401.171	2023 health reimb	09/21/23	125.00	.00	
Total Casey, Lisa:					250.00	.00	
Casilio Concrete							
Casilio Concrete	122403	06-448.600	2' Bin Block - WSFD Water Main	08/31/23	84.00	.00	
Total Casilio Concrete:					84.00	.00	
CMR Construction							
CMR Construction	8/15/23	41-451.600	Laubach Park Stormwater Project - Final Retainage Pymt	08/15/23	2,000.00	2,000.00	09/13/23
Total CMR Construction:					2,000.00	2,000.00	
Coopersburg Materials							
Coopersburg Materials	24241	08-429.245	9.5MM Blacktop	08/31/23	370.60	.00	
Total Coopersburg Materials:					370.60	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	1056	01-413.317	2360 Lehigh Parkway-Mow, pickup branches & debri	08/18/23	1,020.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	1720 Graham St-Mow	08/21/23	170.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	East Montgomery & Potomac - mow	08/21/23	120.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	825 E Montgomery-Mow	08/21/23	170.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	715 E Federal St-Mow	08/21/23	170.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	1726 Illingsworth-Mow	08/21/23	100.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	442 E Emmaus Ave-Trim weeds	08/21/23	85.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	1911 S Bradford-Mow	08/21/23	170.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	1739 E Susquehanna-Mow	08/21/23	340.00	.00	
Curb Appeal Plus LLC	1057	01-413.317	606 Ash St-Mow	08/21/23	170.00	.00	
Total Curb Appeal Plus LLC:					2,515.00	.00	
CY Meter Service							
CY Meter Service	7/28/23	06-448.316	5 Master water meter calibrations	07/28/23	1,750.00	.00	
Total CY Meter Service:					1,750.00	.00	
D.R. Cordell & Associates Inc							
D.R. Cordell & Associates I	19714	01-437.375	Garage overhead crane inspection	09/19/23	650.00	.00	
Total D.R. Cordell & Associates Inc:					650.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	26673	06-448.325	Postage & Mailing Services for Deliquent Utility Bills-Aug 2023	09/15/23	24.15	.00	
Dallas Data Systems Inc.	26673	08-429.325	Postage & Mailing Services for Deliquent Utility Bills-Aug 2023	09/15/23	24.15	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Dallas Data Systems Inc.	26673	10-401.325	Postage & Mailing Services for Delinquent Utility Bills-Aug 2023	09/15/23	24.15	.00	
Dallas Data Systems Inc.	26673	06-448.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2023	09/15/23	18.40	.00	
Dallas Data Systems Inc.	26673	08-429.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2023	09/15/23	18.40	.00	
Dallas Data Systems Inc.	26673	10-401.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2023	09/15/23	18.40	.00	
Total Dallas Data Systems Inc.:					127.65	.00	
Davison & McCarthy							
Davison & McCarthy	31963	01-408.318	2023-Aug-Septic Permits-Well Isolations-Waivers	09/07/23	150.00	.00	
Total Davison & McCarthy:					150.00	.00	
DeFiore Jr, Richard							
DeFiore Jr, Richard	91823	01-430.192	2023 Clothing Allowance	09/18/23	206.97	.00	
Total DeFiore Jr, Richard:					206.97	.00	
Dickert, Ralph							
Dickert, Ralph	92123	01-430.171	2023-Health Reimbursement	09/21/23	250.00	.00	
Total Dickert, Ralph:					250.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	31V949931	01-437.251	#25-Air filter	05/25/23	17.61	.00	
Eastern Auto Parts Wareho	31V949932	01-437.375	Fuel Filter/Hydraulic - Sakai Roller	05/25/23	28.12	.00	
Eastern Auto Parts Wareho	31V951171	01-437.251	#11 & #12 -Air filter/cabin filter	05/31/23	32.98	.00	
Eastern Auto Parts Wareho	31V951172	01-437.251	#11 & #12 - Filters	05/31/23	379.53	.00	
Eastern Auto Parts Wareho	31V951176	01-437.251	#13 - Air Filter	05/31/23	23.43	.00	
Eastern Auto Parts Wareho	31V985645	01-437.375	Battery/core-Smith Co Sweeper	09/12/23	122.10	.00	
Eastern Auto Parts Wareho	31V985774	01-437.251	Light Bulbs	09/12/23	15.40	.00	
Total Eastern Auto Parts Warehouse:					619.17	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	91423	03-411.540	4Q23-Stipend	09/14/23	13,000.00	.00	
Total Eastern Salisbury Fire Co.:					13,000.00	.00	
F.W. Webb Company							
F.W. Webb Company	81732164	01-409.373	Cleaning supplies for mini-splits	09/12/23	82.19	.00	
F.W. Webb Company	82312732	01-409.373	Police Boiler Fittings	09/12/23	611.62	.00	
F.W. Webb Company	82336641	01-409.373	Parts for police boiler	09/13/23	17.90	.00	
Total F.W. Webb Company:					711.71	.00	
Fries Esq., William J.							
Fries Esq., William J.	47882	01-414.314	8/6/23-8/23/23-Khan (#23-0161)	08/31/23	570.00	.00	
Fries Esq., William J.	47883	01-414.314	8/6/23-8/23/23-Erwin Forrest Builders (#23-0195)	08/31/23	450.00	.00	
Fries Esq., William J.	47884	01-414.314	8/6/23-8/23/23-Lal (#23-0215)	08/31/23	510.00	.00	
Fries Esq., William J.	47885	01-414.314	8/6/23-8/22-23-Lehigh Valley Motor Cars(#23-0127)	08/31/23	630.00	.00	
Fries Esq., William J.	47886	01-414.314	8/25/23-Zoning appeal-Matador Outdoor	08/31/23	90.00	.00	
Total Fries Esq., William J.:					2,250.00	.00	

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Gross McGinley LLP							
Gross McGinley LLP	09/01/2023	01-404.310	Acct# 32175.0001-Aug-Code Enforcement	09/01/23	305.00	.00	
Gross McGinley LLP	09012023	01-414.314	Acct# 32175.0003-Aug 2023-ZHB	09/01/23	1,896.00	.00	
Gross McGinley LLP	090123	01-414.310	Acct# 32175.0004-Augl-2023-Planning Commission Mtg	09/01/23	4,875.00	.00	
Gross McGinley LLP	9/1/23	01-404.310	Acct#32175.0000-July 2023-Administration	09/01/23	8,779.00	.00	
Gross McGinley LLP	9/1/23-2	01-404.310	Acct#32175.0007-Aug 2023-Litigation	09/01/23	955.50	.00	
Gross McGinley LLP	9/1/23-3	01-404.310	Acct# 32175.0002-Aug 2023-Lien Satisfaction	09/01/23	820.00	.00	
Total Gross McGinley LLP:					17,630.50	.00	
HACC							
HACC	S1884321	01-410.421	Training - Shoe, Foot, Tire marks - Reavis	09/11/23	160.00	.00	
Total HACC:					160.00	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1689084	01-437.251	#21-Lights	09/12/23	136.20	.00	
Hale Trailer Brake & Wheel	1691512	01-436.370	Paving plates for inlets	09/18/23	522.50	.00	
Total Hale Trailer Brake & Wheel Inc:					658.70	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	08/29/23	06-448.600	straw bales/starter fertilizer	09/01/23	97.91	.00	
Total Herbein's Garden Center Inc.:					97.91	.00	
Holland Pump Company							
Holland Pump Company	104722	01-430.240	Diamond blade for street saw	07/07/23	189.00	.00	
Total Holland Pump Company:					189.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	91323	01-410.375	Cabinet lock assembly for police	09/13/23	7.98	.00	
Home Depot Credit Service	91323	01-409.373	Nails for battery nailer	09/13/23	64.26	.00	
Home Depot Credit Service	91323	01-409.373	Franko Electric Service stain	09/13/23	52.12	.00	
Home Depot Credit Service	91323	01-451.373	Paint for Devonshire Park pavilion	09/13/23	58.94	.00	
Home Depot Credit Service	91323	06-448.240	Water supply fittings	09/13/23	56.02	.00	
Home Depot Credit Service	91323	06-448.260	Caulk gun	09/13/23	199.00	.00	
Total Home Depot Credit Services:					438.32	.00	
Horwith Freightliner							
Horwith Freightliner	R101026764:01	43-412.700	Radiator Repair to Truck #31-31 - Approved by BOC 9/14/23	08/28/23	29,484.87	29,484.87	09/21/23
Total Horwith Freightliner:					29,484.87	29,484.87	
Hutchinson, Colin							
Hutchinson, Colin	9/6/23	06-448.421	PA Background Check for water certification	09/13/23	22.00	.00	
Total Hutchinson, Colin:					22.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	0180851	01-408.318	Project#00329023.022-July-Grading plan review-1201A Garden Ave	08/09/23	300.00	.00	
Isett & Associates, Barry	0180855	01-408.318	Project#00329023.023-2023-July-Gra				

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Isett & Associates, Barry	0180857	01-408.318	Plan Review-1201B Garden Ave	08/09/23	300.00	.00	
			Project#00329023.024-2023-July-1204 Voortman Ave Performance Security	08/09/23	225.00	.00	
Isett & Associates, Barry	VI-181925	01-414.306	2023-Aug-Commercial Inspections	09/14/23	4,721.00	.00	
Isett & Associates, Barry	VI-181925	01-414.306	2023-Aug-Residential Inspections	09/14/23	5,046.00	.00	
Total Isett & Associates, Barry:					10,592.00	.00	
Johnson, Kevin							
Johnson, Kevin	09/10/23	01-410.238	Holosun SCS solar charging sight for Sig P320	09/10/23	408.85	.00	
Total Johnson, Kevin:					408.85	.00	
Kappe Associates Inc							
Kappe Associates Inc	23-5060-J9	08-429.317	River Rd Pump Station Repair	09/08/23	1,315.00	.00	
Total Kappe Associates Inc:					1,315.00	.00	
Keith's Mobile Lock & Door Ser							
Keith's Mobile Lock & Door	I3547	01-451.373	Re-key locks for blue garage & 2937 S Pike	09/15/23	477.00	.00	
Total Keith's Mobile Lock & Door Ser:					477.00	.00	
Keystone Automotive Operations							
Keystone Automotive Oper	28-419435	06-448.251	#38-Floor mats/Window guards	08/09/23	78.67	.00	
Keystone Automotive Oper	28-419435	08-429.251	#38-Floor mats/Window guards	08/09/23	78.67	.00	
Total Keystone Automotive Operations:					157.34	.00	
Kovatch Ford							
Kovatch Ford	17597	01-410.260	#223-Cage	09/08/23	1,689.26	.00	
Total Kovatch Ford:					1,689.26	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	39860	01-437.251	#4-Parts	09/13/23	108.20	.00	
Total Kutz Inc., E. M.:					108.20	.00	
L/B Water Service Inc							
L/B Water Service Inc	3742506	06-448.600	Tapping sleeve/valve - WSFD	08/31/23	2,710.95	.00	
Total L/B Water Service Inc:					2,710.95	.00	
Laub, Eric							
Laub, Eric	91223	01-410.238	Boots/Gear	09/12/23	281.90	.00	
Total Laub, Eric:					281.90	.00	
LCF Construction							
LCF Construction	072183	06-448.600	WSFD Water Line	09/06/23	1,275.00	.00	
Total LCF Construction:					1,275.00	.00	
Lehigh County Authority							
Lehigh County Authority	8707	06-448.367	2023-AUG WATER	09/06/23	129,749.97	.00	

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Total Lehigh County Authority:					129,749.97	.00	
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	119598	01-437.375	55 gal drum of hydraulic oil	09/15/23	620.00	.00	
Total Macmillian Oil Co of Allentown:					620.00	.00	
Morning Call, The							
Morning Call, The	078585552000	01-406.341	Ad:Accounting Supervisor	08/31/23	899.96	.00	
Total Morning Call, The:					899.96	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2324PRJ2106	01-401.162	2023-Sept-Worker's Compensation Insurance	09/08/23	63.90	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-402.162	2023-Sept-Worker's Compensation Insurance	09/08/23	46.00	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-407.162	2023-Sept-Worker's Compensation Insurance	09/08/23	23.00	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-409.162	2023-Sept-Worker's Compensation Insurance	09/08/23	381.00	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-410.162	2023-Sept-Worker's Compensation Insurance	09/08/23	9,450.00	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-411.162	2023-Sept-Worker's Compensation Insurance	09/08/23	17.00	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-414.162	2023-Sept-Worker's Compensation Insurance	09/08/23	49.00	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-430.162	2023-Sept-Worker's Compensation Insurance	09/08/23	5,912.70	.00	
MRM Trust Worker's Comp	2324PRJ2106	01-452.162	2023-Sept-Worker's Compensation Insurance	09/08/23	164.00	.00	
MRM Trust Worker's Comp	2324PRJ2106	06-401.162	2023-Sept-Worker's Compensation Insurance	09/08/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2106	06-430.162	2023-Sept-Worker's Compensation Insurance	09/08/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2106	06-448.162	2023-Sept-Worker's Compensation Insurance	09/08/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2106	08-401.162	2023-Sept-Worker's Compensation Insurance	09/08/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2106	08-429.162	2023-Sept-Worker's Compensation Insurance	09/08/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2106	08-430.162	2023-Sept-Worker's Compensation Insurance	09/08/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2106	10-426.162	2023-Sept-Worker's Compensation Insurance	09/08/23	84.54	.00	
Total MRM Trust Worker's Comp Fund:					18,553.00	.00	
Mutual Inspection Bureau							
Mutual Inspection Bureau	26574	01-401.312	Revision of insurance valuation	09/21/23	268.00	.00	
Total Mutual Inspection Bureau:					268.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8162658	08-429.245	Blacktop	08/31/23	252.83	.00	
New Enterprise Stone & Li	8163777	08-429.245	Blacktop	09/01/23	445.41	.00	
New Enterprise Stone & Li	8164741	08-429.245	2A Stone	09/05/23	921.80	.00	
Total New Enterprise Stone & Lime Co Inc:					1,620.04	.00	
PA Depart of Labor & Industry							
PA Depart of Labor & Indus	92023	01-411.421	Fire Inspector License Renewal - License # 005701	09/20/23	117.60	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PA Depart of Labor & Industry:					117.60	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	139215-0	01-401.156	2023 Sept coverage	08/07/23	4,093.15	.00	
PA Municipal Health Ins Co	139215-0	01-402.156	2023 Sept coverage	08/07/23	2,544.15	.00	
PA Municipal Health Ins Co	139215-0	01-407.156	2023 Sept coverage	08/07/23	2,544.15	.00	
PA Municipal Health Ins Co	139215-0	01-410.156	2023 Sept coverage	08/07/23	51,747.65	.00	
PA Municipal Health Ins Co	139215-0	01-414.156	2023 Sept coverage	08/07/23	6,092.05	.00	
PA Municipal Health Ins Co	139215-0	01-430.156	2023 Sept coverage	08/07/23	32,865.66	.00	
PA Municipal Health Ins Co	139215-0	06-401.156	2023 Sept coverage	08/07/23	381.62	.00	
PA Municipal Health Ins Co	139215-0	06-448.156	2023 Sept coverage	08/07/23	9,311.59	.00	
PA Municipal Health Ins Co	139215-0	08-401.156	2023 Sept coverage	08/07/23	381.62	.00	
PA Municipal Health Ins Co	139215-0	08-429.156	2023 Sept coverage	08/07/23	9,311.59	.00	
PA Municipal Health Ins Co	139215-0	10-426.156	2023 Sept coverage	08/07/23	1,119.43	.00	
PA Municipal Health Ins Co	142770-0	01-401.156	2023 Oct coverage	09/07/23	4,093.15	.00	
PA Municipal Health Ins Co	142770-0	01-402.156	2023 Oct coverage	09/07/23	2,544.15	.00	
PA Municipal Health Ins Co	142770-0	01-407.156	2023 Oct coverage	09/07/23	2,544.15-	.00	
PA Municipal Health Ins Co	142770-0	01-410.156	2023 Oct coverage	09/07/23	41,103.95	.00	
PA Municipal Health Ins Co	142770-0	01-414.156	2023 Oct coverage	09/07/23	6,092.05	.00	
PA Municipal Health Ins Co	142770-0	01-430.156	2023 Oct coverage	09/07/23	40,498.11	.00	
PA Municipal Health Ins Co	142770-0	06-401.156	2023 Oct coverage	09/07/23	381.62	.00	
PA Municipal Health Ins Co	142770-0	06-448.156	2023 Oct coverage	09/07/23	9,311.59	.00	
PA Municipal Health Ins Co	142770-0	08-401.156	2023 Oct coverage	09/07/23	381.62	.00	
PA Municipal Health Ins Co	142770-0	08-429.156	2023 Oct coverage	09/07/23	9,311.59	.00	
PA Municipal Health Ins Co	142770-0	10-426.156	2023 Oct coverage	09/07/23	1,119.43	.00	
Total PA Municipal Health Ins Coop:					232,685.77	.00	
PA One Call System Inc.							
PA One Call System Inc.	0001021440	01-401.320	2023-Aug-Voice/Fax messages	08/31/23	296.05	.00	
Total PA One Call System Inc.:					296.05	.00	
PA Pit Stop							
PA Pit Stop	9/8/23	01-401.317	Rescuing & adopting out 6 neglected dogs from the township	09/08/23	500.00	.00	
Total PA Pit Stop:					500.00	.00	
PA Rural Water							
PA Rural Water	74336	06-448.421	PRWA Training Seminar-Singles/Martinson	08/09/23	200.00	.00	
Total PA Rural Water:					200.00	.00	
Patriot Workwear							
Patriot Workwear	38984	01-411.238	Fire Inspector Uniforms	09/21/23	262.00	.00	
Patriot Workwear	38985	01-411.238	Fire Inspector Uniforms	09/21/23	342.00	.00	
Patriot Workwear	38986	01-411.238	Fire Inspector Uniforms	09/21/23	270.00	.00	
Total Patriot Workwear:					874.00	.00	
Pennsylvania Steel Company Inc							
Pennsylvania Steel Compa	2442332	01-437.375	Ladder for PD Roof	07/24/23	85.00	.00	
Total Pennsylvania Steel Company Inc:					85.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Pintor, Humberto							
Pintor, Humberto	9/11/23	91-248000	Release of two escrow deposits for Roosevelt Ave Subdivision	09/11/23	3,500.00	.00	
Total Pintor, Humberto:					3,500.00	.00	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	09/5/23	08-429.361	08450-07007	09/05/23	25.06	.00	
Total PPL Electric Utilities-08450-07007:					25.06	.00	
PPL Electric Utilities-15450-07020							
PPL Electric Utilities-15450	09/5/23	08-429.361	15450-07020	09/05/23	25.30	.00	
Total PPL Electric Utilities-15450-07020:					25.30	.00	
PPL Electric Utilities-22924-29015							
PPL Electric Utilities-22924	91523	01-409.361	22924-29015	09/15/23	32.02	.00	
Total PPL Electric Utilities-22924-29015:					32.02	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	9623	06-448.361	30460-06001	09/06/23	435.11	.00	
Total PPL Electric Utilities-30460-06001:					435.11	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	09/5/23	08-429.361	32650-08001	09/05/23	25.06	.00	
Total PPL Electric Utilities-32650-08001:					25.06	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	09/5/23	08-429.361	42850-08008	09/05/23	25.06	.00	
Total PPL Electric Utilities-42850-08008:					25.06	.00	
PPL Electric Utilities-51730-02013							
PPL Electric Utilities-51730	91423	01-409.361	51730-02013	09/14/23	1.01	.00	
PPL Electric Utilities-51730	91523	01-409.361	51730-02013	09/15/23	53.47	.00	
Total PPL Electric Utilities-51730-02013:					54.48	.00	
PPL Electric Utilities-51930-02019							
PPL Electric Utilities-51930	91523	01-409.361	51930-02019	09/15/23	42.45	.00	
Total PPL Electric Utilities-51930-02019:					42.45	.00	
PPL Electric Utilities-52530-02037							
PPL Electric Utilities-52530	91523	01-409.361	52530-02037	09/15/23	24.82	.00	
Total PPL Electric Utilities-52530-02037:					24.82	.00	
PPL Electric Utilities-54060-05002							
PPL Electric Utilities-54060	9623	01-451.361	54060-05002	09/06/23	30.38	.00	
Total PPL Electric Utilities-54060-05002:					30.38	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	9/6/23	08-429.361	56060-06003	09/06/23	25.01	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-56060-06003:					25.01	.00	
PPL Electric Utilities-61089-84010							
PPL Electric Utilities-61089	91523	01-409.361	61089-84010	09/15/23	879.15	.00	
Total PPL Electric Utilities-61089-84010:					879.15	.00	
PPL Electric Utilities-82900-03000							
PPL Electric Utilities-82900	91223	03-411.320	82900-03000	09/12/23	679.22	.00	
Total PPL Electric Utilities-82900-03000:					679.22	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	70708	01-414.342	Digital printing	09/05/23	21.76	.00	
Total Print-O-Stat Inc.:					21.76	.00	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	13I0436481527	01-409.366	Admin Bldg- Acct#0436481527	09/06/23	170.43	.00	
Total ReadyRefresh by Nestle-0436481527:					170.43	.00	
ReadyRefresh by Nestle-0436481543							
ReadyRefresh by Nestle-0	13I0436481543	01-409.366	Police Bldg-Acct#0436481543	09/06/23	204.99	.00	
Total ReadyRefresh by Nestle-0436481543:					204.99	.00	
ReadyRefresh by Nestle-0436481576							
ReadyRefresh by Nestle-0	13I0436481576	01-409.366	DPW Bldg- Acct#0436481576	09/06/23	72.42	.00	
Total ReadyRefresh by Nestle-0436481576:					72.42	.00	
Robbins, Matthew							
Robbins, Matthew	9/9/23	01-430.192	Pants/Shirts	09/11/23	194.92	.00	
Robbins, Matthew	92123	01-430.192	2023 Uniform Allowance	09/18/23	155.08	.00	
Total Robbins, Matthew:					350.00	.00	
Sabulsky, Kyle							
Sabulsky, Kyle	09/7/2023	01-410.238	Grip module/grip weight kit	09/07/23	90.26	.00	
Total Sabulsky, Kyle:					90.26	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2363274	01-401.315	Pest control-Admin bldg	09/13/23	53.61	.00	
Seitz Bros Exterminating C	2363275	01-401.315	Pest control-Police bldg office	09/13/23	45.96	.00	
Seitz Bros Exterminating C	2363933	01-409.373	Pest control for the pole bldg-Sept 2023	09/13/23	52.50	.00	
Total Seitz Bros Exterminating Co:					152.07	.00	
Service Electric Cable TV							
Service Electric Cable TV	9123	01-410.315	Acct# 0715417274-Prolog Express-Sept 2023	09/01/23	91.90	.00	
Total Service Electric Cable TV:					91.90	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Star Buick GMC Cadillac LLC							
Star Buick GMC Cadillac L	6019813/1	06-448.251	4-Wheel drive work on truck #31	08/01/23	84.98	.00	
Star Buick GMC Cadillac L	6019813/1	08-429.251	4-Wheel drive work on truck #31	08/01/23	84.97	.00	
Total Star Buick GMC Cadillac LLC:					169.95	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	178721	01-486.356	2023-Cyber Liability Policy-9/23/2023 thru 9/23/2024	09/07/23	9,382.50	.00	
Stauffer Insurance, C. M.	178721	06-486.356	2023-Cyber Liability Policy-9/23/2023 thru 9/23/2024	09/07/23	521.25	.00	
Stauffer Insurance, C. M.	178721	08-486.356	2023-Cyber Liability Policy-9/23/2023 thru 9/23/2024	09/07/23	521.25	.00	
Total Stauffer Insurance, C. M.:					10,425.00	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	00033000	01-437.251	#5-pipe	09/06/23	148.63	.00	
Staver Hydraulics Co Inc	00033450	01-451.375	Parts for smith Co Sweeper	09/12/23	16.09	.00	
Staver Hydraulics Co Inc	00033899	01-437.375	Parts for Band-it Chipper	09/18/23	146.25	.00	
Total Staver Hydraulics Co Inc:					310.97	.00	
Stephenson Equipment Inc							
Stephenson Equipment Inc	15055915	41-439.700	New chippers - 902 Grant	09/22/23	153,038.80	.00	
Total Stephenson Equipment Inc:					153,038.80	.00	
Stoeckel, John							
Stoeckel, John	09/12/23	01-365.600	Duplicate payment for 2023 St. Luke's Ambulance Subscription	09/12/23	45.00	45.00	09/13/23
Total Stoeckel, John:					45.00	45.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	293112	01-414.240	Clips/paper/desk tray/dust wipes	09/12/23	170.08	.00	
Total Stotz/Fatzinger Office Supply:					170.08	.00	
Suburban Propane-2022							
Suburban Propane-2022	8/29/23	01-401.231	unleaded	08/30/23	46.14	.00	
Suburban Propane-2022	8/29/23	01-410.231	unleaded	08/30/23	1,454.00	.00	
Suburban Propane-2022	8/29/23	01-430.231	unleaded	08/30/23	425.25	.00	
Suburban Propane-2022	8/29/23	06-448.231	unleaded	08/30/23	178.99	.00	
Suburban Propane-2022	8/29/23	08-429.231	unleaded	08/30/23	178.99	.00	
Suburban Propane-2022	8/29/23	03-413.231	unleaded	08/30/23	145.22	.00	
Suburban Propane-2022	8/29/23	01-430.231	diesel	08/30/23	1,118.43	.00	
Suburban Propane-2022	8/29/23	06-448.231	diesel	08/30/23	52.59	.00	
Suburban Propane-2022	8/29/23	08-429.231	diesel	08/30/23	52.59	.00	
Suburban Propane-2022	8/29/23	03-413.231	diesel	08/30/23	175.13	.00	
Suburban Propane-2022	9723	01-401.231	unleaded	09/07/23	40.60	.00	
Suburban Propane-2022	9723	01-410.231	unleaded	09/07/23	1,279.36	.00	
Suburban Propane-2022	9723	01-430.231	unleaded	09/07/23	374.17	.00	
Suburban Propane-2022	9723	06-448.231	unleaded	09/07/23	157.49	.00	
Suburban Propane-2022	9723	08-429.231	unleaded	09/07/23	157.49	.00	
Suburban Propane-2022	9723	03-413.231	unleaded	09/07/23	127.78	.00	
Suburban Propane-2022	9723	01-430.231	diesel	09/07/23	966.28	.00	
Suburban Propane-2022	9723	06-448.231	diesel	09/07/23	45.44	.00	
Suburban Propane-2022	9723	08-429.231	diesel	09/07/23	45.44	.00	
Suburban Propane-2022	9723	03-413.231	diesel	09/07/23	151.29	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Suburban Propane-2022:					7,172.67	.00	
Susquehanna Fire Equipment							
Susquehanna Fire Equipm	12473957	08-429.240	Calibration of sewer meters	09/12/23	841.00	.00	
Total Susquehanna Fire Equipment:					841.00	.00	
SWIF							
SWIF	9123	03-486.354	Policy# 06283973-Worker's Compensation for Volunteer Fire Companies	09/01/23	1,566.00	.00	
Total SWIF:					1,566.00	.00	
Times News							
Times News	100540721-083120	01-414.341	Ad: 8/30/23-ZHB	09/07/23	198.41	.00	
Total Times News:					198.41	.00	
Tom's Auto Tag/Notary Service							
Tom's Auto Tag/Notary Ser	257	06-448.421	Notary services-Hutchinson DEP water license	09/01/23	10.00	.00	
Tom's Auto Tag/Notary Ser	258	01-437.251	New plate for #3	09/01/23	20.00	.00	
Total Tom's Auto Tag/Notary Service:					30.00	.00	
Top of the Hill Grill LLC							
Top of the Hill Grill LLC	9/9/23	01-452.200	Food truck for Franko Concert	09/09/23	353.00	.00	
Total Top of the Hill Grill LLC:					353.00	.00	
U.S. Municipal Supply Inc.							
U.S. Municipal Supply Inc.	6211859	01-433.246	Sign faces	08/31/23	260.49	.00	
Total U.S. Municipal Supply Inc.:					260.49	.00	
United Site Services							
United Site Services	0006814252	01-451.315	Franko Park-9/6/23-9/11/23	09/06/23	137.00	.00	
United Site Services	0006814253	01-451.315	Laubach Park-9/6/23-9/11/23	09/06/23	212.30	.00	
United Site Services	0006814254	01-451.315	Franko Site-9/6/23-9/11/23	09/06/23	212.10	.00	
United Site Services	0006814255	01-451.315	Devonshire Site-9/6/23 thru 9/11/23	09/06/23	212.10	.00	
Total United Site Services:					773.50	.00	
Upper Saucon Animal Hospital							
Upper Saucon Animal Hos	60665	01-410.215	Miklo-Urinalysis/Culture	08/29/23	186.00	.00	
Total Upper Saucon Animal Hospital:					186.00	.00	
Upper Saucon Township							
Upper Saucon Township	230915	01-431.303	Fuel Usage - 7/3/23-8/30/23	09/15/23	326.09	.00	
Total Upper Saucon Township:					326.09	.00	
Valley Networks Inc							
Valley Networks Inc	6003	10-407.319	Datto Monthly Cloud Backup-Sept-2023	09/12/23	57.50	.00	
Valley Networks Inc	6003	08-429.319	Datto Monthly Cloud Backup-Sept-2023	09/12/23	172.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Valley Networks Inc	6003	06-448.319	Datto Monthly Cloud Backup-Sept-2023	09/12/23	172.50	.00	
Valley Networks Inc	6003	01-407.319	Datto Monthly Cloud Backup-Sept-2023	09/12/23	747.50	.00	
Total Valley Networks Inc:					1,150.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	6847139	01-414.316	ZHB-9/13/2023	09/18/23	550.00	.00	
Total Veritext Mid-Atlantic:					550.00	.00	
Verizon-950							
Verizon-950	9223	01-410.320	610-433-0563-Acct#950-441-486-0001-24-Monitor Traffic Signals	09/02/23	44.64	.00	
Total Verizon-950:					44.64	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	92123	03-412.540	4Q23-Stipend	09/21/23	11,000.00	.00	
Total Western Salisbury Fire Company:					11,000.00	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	85071	01-451.375	Chain saw parts - AV Spring/Air Filter/Spark Plug	09/08/23	13.08	.00	
Whitehall Turf Equipment	85626	01-451.375	Chain saw parts - Carburetor/AV Spring/Carabiner captive eye	09/15/23	111.42	.00	
Total Whitehall Turf Equipment:					124.50	.00	
YCG Inc							
YCG Inc	231410	01-410.260	Enradd speed timing device	09/08/23	2,500.00	.00	
Total YCG Inc:					2,500.00	.00	
Zulic, Brian							
Zulic, Brian	92123	01-410.132	Heart & Lung-9/3/23 thru 9/17/23-80 hrs	09/21/23	3,640.00	3,640.00	09/21/23
Total Zulic, Brian:					3,640.00	3,640.00	
Grand Totals:					719,606.90	35,169.87	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					295,959.98	3,685.00	
Fire Fund							
Total Fire Fund:					27,413.75	.00	
Water Fund							
Total Water Fund:					160,550.47	.00	
Sewer Fund							
Total Sewer Fund:					26,310.23	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					2,423.45	.00	
Highway Aid Fund							
Total Highway Aid Fund:					18,925.35	.00	
Capital General Fund							
Total Capital General Fund:					155,038.80	2,000.00	
Capital Fire Fund							
Total Capital Fire Fund:					29,484.87	29,484.87	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					3,500.00	.00	
Grand Totals:					719,606.90	35,169.87	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 14, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will take place at the beginning of the meeting regarding a personnel matter.

Commissioner Brinton turned the proceedings over to Mr. Sandy Nicolo, Assistant Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager – EXCUSED
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer
Genny Baillie, Recreation Director

NOTIFICATION

Mr. Nicolo informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Mr. Nicolo reminded

everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

*The Board convened into an Executive Session.

*The Board reconvened at approximately 7:30 p.m.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the List of Bills Payable for periods 8/19/23-9/11/23, broken down as follows:

\$602,939.77 = GENERAL
\$3,836.21 = FIRE
\$0 = LIBRARY
\$255,831.11 = WATER
\$25,154.78 = SEWER
\$147,953.97 = REFUSE & RECYCLING
\$12,466.98 = HIGHWAY AID
\$542.00 = CAPITAL GENERAL
\$4,441.13 = CASH ALLOCATIONS
\$1,053.165.95 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

August 24, 2023

Commissioner Brinton declared the Minutes from August 24, 2023 accepted as presented.

NEW BUSINESS

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to amend the agenda to include action on a personnel matter that needs to be addressed prior to the next Regular meeting.

The Board voted: 5 Ayes; 0 Nays.

Motion by Commissioner Conn, seconded by Commissioner Karol, to approve disciplinary action for a police officer as recommended by the Police Chief.

The Board voted: 4 Ayes; 0 Nays; 1 Abstention

ORDINANCES

None.

RESOLUTIONS

Resolution Approving Revision of Township's Official Sewage Facilities Plan for the GSEP Land Development Plan.

Mr. Nicolo stated that this is for the on-lot septic system for the Girl Scouts' project. He noted that the Board must act with a formal resolution to submit the revision to DEP for approval. Mr. Nicolo further explained that once the Girl Scouts get approval from the DEP, they can proceed onto the Planning Commission.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Resolution No. 09-2023-1788, approving the revision of the Township's Official Sewage Facilities Plan for the GSEP Land Development Plan.

The Board voted: 5 Ayes; 0 Nays

Resolution Approving City of Bethlehem's Act 537 Special Study.

Commissioner Brinton explained that the City of Bethlehem has conducted an Act 537 Special Study to evaluate alternatives for upgrading the City's Wastewater Treatment Plant in order to increase the organic design capacity necessary due to continually increasing organic loading concentration of sewage going to the plant.

Mr. Wojciechowski stated that the City of Bethlehem is under a moratorium because their plant is overloaded, so upgrades are needed in order to allow more sewage flow into the facility. The DEP required the City to officially say they are updating their Act 537, but it is not changing any of the allocations at this time.

Commissioner Patnaik inquired if there will be any cost impact on the residents in the future. Mr. Wojciechowski replied that the sewage rates may go up once the City determines exactly what they are doing. Mr. Levernier noted that the impact would be very minimal as there is only a very small section of the Township that goes to the City of Bethlehem's wastewater plant.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Resolution No. 09-2023-1789, approving the City of Bethlehem's Act 537 Special Study.

The Board voted: 5 Ayes; 0 Nays

Resolution Authorizing the Township Manager and Assistant Manager to Execute Northampton/Lehigh County Local Share Assessment Grant Documents and Agreements for the Construction of New Salt Shed and Relocation of Fueling Equipment.

Commissioner Brinton explained that this Resolution is required for the submission of the Township's Northampton/Lehigh County Local Share Assessment (LSA) Grant Application to the Commonwealth Financing Authority. She commented that the preliminary estimate of the work is around \$733,500, so the Township is seeking funding assistance under this grant opportunity.

Commissioner Karol inquired if the salt shed will create water run-off issues for residents in the area. Mr. Nicolo responded that they are addressing the run-off by looking at all the water flow at the top of the site and will then develop a plan to control it.

Mr. Wojciechowski explained that the salt will be contained within the shed that has a roof over it, and the area in which the shed will be placed is already paved. He noted that it is not a matter of increasing impervious surface; just changing it from a paved ground lot to having a building on it.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to adopt Resolution No. 09-2023-1790, authorizing the Township Manager and Assistant Manager to execute Northampton/Lehigh County Local Share Assessment Grant Documents and Agreements for the construction of a new salt shed and relocation of fueling equipment.

The Board voted: 5 Ayes; 0 Nays

Resolution Authorizing the Township Manager and Assistant Manager to execute Statewide Local Share Assessment Grant Documents and Agreements for the Construction of New Salt Shed and Relocation of Fueling Equipment.

Mr. Wojciechowski stated that this application and all pertinent information are for the same project for which the Township is seeking Northampton/Lehigh County LSA grant funding. He explained that they are two separate pots of money, so the Township is hoping to gain a greater benefit by applying for both.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Resolution No. 09-2023-1791, authorizing the Township Manager and Assistant Manager to execute Statewide Local Share Assessment Grant Documents and Agreements for the construction of new salt shed and relocation of fueling equipment.

The Board voted: 5 Ayes; 0 Nays

Resolution Supporting Pennsylvania's America250 Campaign.

Commissioner Brinton stated that the PA State Association of Township Commissioners (PSATC) has asked that all local governments adopt a Resolution to become an official partner in the Commonwealth's America250 Campaign. Their mission is to reach and involve every Pennsylvanian in every County regarding their programs, projects and events around the 250th Anniversary.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Resolution No. 09-2023-1792, supporting Pennsylvania's America250 Campaign.

The Board voted: 5 Ayes; 0 Nays

MOTIONS

Motion Approving Payment from Fire Fund Capital Reserves for Repair of WSFD's 2005 Ladder Truck #31-31 in the amount of \$29,484.87.

Commissioner Brinton stated that there was an unexpected and significant repair to the radiator of WSFD's ladder truck #31-31. The unit was basically inoperable, but the apparatus plan doesn't call for replacement until year 2031.

Commissioner Karol inquired if the repair is complete. Commissioner Patnaik confirmed that it has been repaired.

Commissioner Conn asked if it has an impact on the lifetime of the equipment. Commissioner Patnaik stated that it does not have an impact as a similar thing was done on truck #31-11 about ten years ago, and it is still in working order.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to approve payment from the Fire Fund Capital Reserves for repair of WSFD's 2005 Ladder Truck #31-31 in the amount of \$29,484.87.

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Brinton noted that an Executive Session will be held after the Workshop to discuss a real estate matter.

Ms. Baillie stated that AM Radio concert was held on September 9, but was cut short due to the weather.

Commissioner Patnaik brought forth concerns from residents about large weeds at Bell Ave and Lehigh Parkway North. Mr. Nicolo stated that Code Enforcement will follow up on the matter.

Commissioner Patnaik inquired if 25mph speed limit signs can be posted or yellow double lines can be painted on Lehigh Parkway North. Mr. Levernier stated that double center lines do not typically slow people down. Mr. Levernier commented that they can install more speed limit signs, but he and Chief Sabo will follow up. Chief Sabo noted that parts of the Parkway are in the City of Allentown, but he can look at extra signage and also putting up a temporary speed board.

Commissioner Patnaik brought forth a concern from residents regarding noise from the pickle ball courts at Green Acres Park. A discussion ensued.

Commissioner Brinton brought forth a concern from a resident who was following up on more signage and speed limit changes on Park Ave. Chief Sabo commented that the street does not meet PennDOT's distance requirements to change the speed. He explained that signage can only be posted so many feet apart and the roadway is too short. Chief Sabo noted that in addition, the line of sight and the distance of lines needed to use robotics are not feasible. He stated Officer Losagio conducted a speed study and traffic study on Park Avenue and while some people are going over the speed limit, they are not going over the 10mph needed to enforce the speeding.

Commissioner Brinton brought forth a concern regarding a delay in trash collection. Commissioner Brinton noted that due to the extreme heat, the drivers were pulled off the road early, but the trash was collected the following day.

Commissioner Lipkin commented that PennDOT is continuing their work on Broadway and noted that the gaps in the street levels will be repaired.

Mr. Nicolo announced that the Western Salisbury Fire Department's station has been demolished, and they are planning to have a groundbreaking ceremony in the near future.

Chief Sabo stated that a bike race at Walking Purchase Park will take place over the weekend, and motorcycle officers will be present as well as Eastern Salisbury Fire Department.

Chief Sabo announced that the Department was awarded the Suburban Rural Tribal Grant for body-worn cameras and will receive \$21,000 for new body cameras. He noted that this amount is a match-grant, but the money is reserved in capital funds. Chief Sabo commented that this grant is in addition to the casino grant already received for body and car cameras, so the total now is almost \$200,000 worth of camera upgrades for officers and cars.

Chief Sabo noted that they are thankful for the new camera system on school buses because in 24 hours after school starting, the department issued 23 citations for cars passing school buses.

Chief Sabo commented that he briefly researched calls at Green Acres Park and historically speaking, the Police were on scene seven to ten times a week for complaints about parking and basketball courts. He stated that the calls for police service have dropped by a couple hundred percent over this summer.

Mr. Rick Zongora of 1625 Maple Avenue expressed concerns about the road conditions in his area. He also noted that the street signs are unreadable. Mr. Zongora also commented that storm drains on Lehigh Ave are clogged and there is an overgrown area in Laubach Park.

Mr. Levernier stated that the Township has replaced about 100 street signs this year, which is what the sign budget has permitted. He noted that the roads in Mr. Zongora's area were pushed back on the paving schedule because the City of Bethlehem had indicated they were going to install a waterline. Mr. Levernier commented that the Department of Public Works is focusing on paving complete areas at a time as opposed to hopping from one street to another across the Township, which was done in the past. He stated that the paving schedule can be accessed on the Township's website. Mr. Levernier also commented that with fuel prices, the blacktop budget has shrunk.

Mr. Nicolo stated that the overgrown area at Laubach Park is actually constructed wetlands and were designed to take storm water. He noted that in order to comply with DEP, the Township had to come up with a way to address pollutants getting into the streams, so basins were used to collect runoff and get the water back into the ground.

Ms. Karin Holliday of 2005 Church Road was present to inquire about hunting at Franko Park. Commissioner Brinton noted that the issue will be discussed at the Workshop.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 8:26 p.m.

Respectfully submitted,

Sandy Nicolo
Assistant Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on September 14, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
September 28, 2023
7:30 p.m.
(approximate time)

Topics of discussion:

- **Review & discuss proposed changes to Parks & Recreation Ordinance**
- **Discuss pickleball noise complaints at Green Acres Park**