

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—July 27, 2023**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. New Police Officers Swearing-In Ceremony**

**5. Financial Report – June 2023 and Bills Payable – Period 7/8/23 – 7/21/23**

**6. Approval of the Minutes –July 13, 2023**

**7. New Business**

**A. ORDINANCES** (*none*)

**B. RESOLUTIONS**

1. Resolution to Authorize Execution of Traffic Signal Maintenance Agreement with PennDOT

**C. MOTIONS**

1. Motion to Award Road Equipment Rental with Operators bid to Bracalente Construction
2. Motion to Appoint 4th Ward Representative to Environmental Advisory Council (EAC)

**8. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**9. Adjournment**

*\*Workshop (no items at this time)*

*\*Executive Session - personnel and legal matters*

**Income Statement- Summary by Fund  
January 1 - June 30, 2023**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	8,166,288	2,697,055	353,790	23,724	72,462	1,188,377	1,117,804	1,436,653	459,978	641	15,516,772
2023 YTD Expenditures	<u>6,752,975</u>	<u>2,543,029</u>	<u>187,427</u>	<u>23,724</u>	<u>43,489</u>	<u>869,270</u>	<u>626,301</u>	<u>795,347</u>	<u>202,034</u>	<u>-</u>	<u>12,043,597</u>
2023 YTD Surplus (Deficit)	<u>1,413,312</u>	<u>154,026</u>	<u>166,363</u>	<u>-</u>	<u>28,972</u>	<u>319,107</u>	<u>491,503</u>	<u>641,307</u>	<u>257,945</u>	<u>641</u>	<u>3,473,175</u>
2022 YTD Surplus (Deficit)	<u>1,780,248</u>	<u>42,981</u>	<u>119,098</u>	<u>(17,305)</u>	<u>24,268</u>	<u>(139,191)</u>	<u>447,183</u>	<u>500,572</u>	<u>314,135</u>	<u>7</u>	<u>3,071,996</u>
Variance over Prior YTD	(366,936)	111,044	47,266	17,305	4,704	458,298	44,321	140,735	(56,191)	634	401,179

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 6/30/2023 ACTUAL	% OF ANNUAL BUDGET
<b>REVENUES:</b>			
<b>OPERATING:</b>			
TAXES	\$ 8,119,134	\$ 5,475,203	67.4%
PERMITS, FEES & INTEREST	793,627	384,795	48.5%
OTHER OPERATING REVENUE	131,972	238,001	180.3%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 9,514,448</b>	<b>\$ 6,098,000</b>	<b>64.1%</b>
<b>NON-OPERATING:</b>			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	151,050	94.4%
PRIOR YEAR EXPENSE REFUNDS	115,000	1,917,238	1667.2%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 275,000</b>	<b>\$ 2,068,288</b>	<b>752.1%</b>
<b>TOTAL REVENUES</b>	<b>\$ 9,789,448</b>	<b>\$ 8,166,288</b>	<b>83.4%</b>
<b>EXPENDITURES:</b>			
<b>OPERATING:</b>			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 678,680	48.7%
(B) PUBLIC SAFETY	4,312,159	1,882,484	43.7%
(D) PUBLIC WORKS	2,865,214	1,144,686	40.0%
(E) RECREATION	134,722	66,100	49.1%
(F) COMMUNITY DEVELOPMENT	12,400	12,327	99.4%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	34,366	149.4%
(H) INSURANCE & BENEFITS	214,000	237,277	110.9%
(I) TRANSFERS TO OTHER FUNDS	835,230	2,697,055	322.9%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 9,789,448</b>	<b>\$ 6,752,975</b>	<b>69.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,789,448</b>	<b>\$ 6,752,975</b>	<b>69.0%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ 1,413,312</b>	

<b>GENERAL FUND SUMMARY</b>	<b>1/1 - 6/30/2023 ACTUAL</b>	<b>1/1 - 6/30/2022 ACTUAL</b>	<b>Increase (Decrease) Over Prior YTD</b>	<b>% Change over Prior YTD</b>
<b>REVENUES:</b>				
<b>OPERATING:</b>				
TAXES	\$ 5,475,203	\$ 5,238,570	\$ 236,633	4.5%
PERMITS, FEES & INTEREST	384,795	508,756	(123,960)	-24.4%
OTHER OPERATING REVENUE	238,001	167,701	70,301	41.9%
TRANSFERS FROM OTHER FUNDS	-	(6,633)	6,633	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 6,098,000</b>	<b>\$ 5,908,393</b>	<b>\$ 189,607</b>	<b>3.2%</b>
<b>NON-OPERATING:</b>				
DEVELOPMENT GRANTS & CONTRIBUTIONS	151,050	150,000	1,050	0.7%
PRIOR YEAR EXPENSE REFUNDS	1,917,238	189,510	1,727,727	911.7%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 2,068,288</b>	<b>\$ 339,510</b>	<b>\$ 1,728,777</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>	<b>\$ 8,166,288</b>	<b>\$ 6,247,904</b>	<b>\$ 1,918,384</b>	<b>30.7%</b>
<b>EXPENDITURES:</b>				
<b>OPERATING:</b>				
(A) GENERAL GOVERNMENT	\$ 678,680	\$ 747,848	\$ (69,168)	-9.2%
(B) PUBLIC SAFETY	1,882,484	1,811,206	71,278	3.9%
(D) PUBLIC WORKS	1,144,686	1,116,823	27,863	2.5%
(E) RECREATION	66,100	47,294	18,806	39.8%
(F) COMMUNITY DEVELOPMENT	12,327	11,650	677	5.8%
(G) CONTRIBUTIONS & MISCELLANEOUS	34,366	33,320	1,047	3.1%
(H) INSURANCE & BENEFITS	237,277	202,632	34,645	17.1%
(I) TRANSFERS TO OTHER FUNDS	2,697,055	496,882	2,200,173	442.8%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 6,752,975</b>	<b>\$ 4,467,655</b>	<b>\$ 2,285,320</b>	<b>51.2%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,752,975</b>	<b>\$ 4,467,655</b>	<b>\$ 2,285,320</b>	<b>51.2%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ 1,413,312</b>	<b>\$ 1,780,248</b>	<b>\$ (366,936)</b>	<b>-20.6%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 6/30/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 3,090,843	90.9%
LOCAL ENABLING TAXES	4,200,000	2,383,494	56.7%
STATE-SHARED REVENUE	519,134	866	0.2%
<b>Total Tax Revenue</b>	<b>\$ 8,119,134</b>	<b>\$ 5,475,203</b>	<b>67.4%</b>
BUS LICENSES & PERMITS	228,000	55,156	24.2%
NON-BUS LICENSES & PERMITS	11,800	2,175	18.4%
FINES	59,000	25,856	43.8%
INTEREST	12,000	41,212	343.4%
RENTS & ROYALTIES	41,927	23,770	56.7%
SERVICE FEES	167,200	75,511	45.2%
REVIEW FEES	35,450	23,398	66.0%
PUBLIC SAFETY FEES	233,250	133,418	57.2%
RECREATIONAL USER FEES	5,000	4,300	86.0%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 793,627</b>	<b>\$ 384,795</b>	<b>48.5%</b>
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	181,550	349.1%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	4,048	404.8%
MEMBERSHIP FEES	24,000	870	3.6%
MISCELLANEOUS REVENUE	9,900	6,033	60.9%
ASSET DISPOSAL	40,000	45,500	113.8%
<b>Total Other Operating Income</b>	<b>\$ 131,972</b>	<b>\$ 238,001</b>	<b>180.3%</b>
INTERFUND TRANSFERS	408,760	-	0.0%
<b>Total Interfund Transfer Revenue</b>	<b>\$ 408,760</b>	<b>\$ -</b>	<b>0.0%</b>
PRIOR YEAR RESERVES	60,955	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ 60,955</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	160,000	151,050	94.4%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 160,000</b>	<b>\$ 151,050</b>	<b>94.4%</b>
NOTE PROCEEDS	-	1,841,000	
PRIOR YEAR EXPENSE REFUND	115,000	76,238	66.3%
<b>Total Prior Year Expense Refund</b>	<b>\$ 115,000</b>	<b>\$ 1,917,238</b>	<b>1667.2%</b>
<b>Total General Fund Revenues</b>	<b>\$ 9,789,448</b>	<b>\$ 8,166,288</b>	<b>83.4%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 6/30/2023 ACTUAL	1/1 - 6/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,090,843	\$ 2,894,638	\$ 196,205	6.8%
LOCAL ENABLING TAXES	2,383,494	2,343,104	40,390	1.7%
STATE-SHARED REVENUE	866	828	38	4.6%
<b>Total Tax Revenue</b>	<b>\$ 5,475,203</b>	<b>\$ 5,238,570</b>	<b>\$ 236,633</b>	<b>4.5%</b>
BUS LICENSES & PERMITS	55,156	57,353	(2,197)	-3.8%
NON-BUS LICENSES & PERMITS	2,175	10,430	(8,255)	-79.1%
FINES	25,856	90,477	(64,621)	-71.4%
INTEREST	41,212	4,403	36,809	836.1%
RENTS & ROYALTIES	23,770	29,266	(5,497)	-18.8%
SERVICE FEES	75,511	76,104	(592)	-0.8%
REVIEW FEES	23,398	144,812	(121,414)	-83.8%
PUBLIC SAFETY FEES	133,418	92,161	41,257	44.8%
RECREATIONAL USER FEES	4,300	3,750	550	14.7%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 384,795</b>	<b>\$ 508,756</b>	<b>\$ (123,960)</b>	<b>-24.4%</b>
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	181,550	117,451	64,100	54.6%
SNOW REMOVAL	-	-	-	
SANITATION FEES	4,048	2,574	1,474	57.3%
MEMBERSHIP FEES	870	-	870	
MISCELLANEOUS REVENUE	6,033	3,871	2,162	55.9%
ASSET DISPOSAL	45,500	43,805	1,695	3.9%
<b>Total Other Operating Income</b>	<b>\$ 238,001</b>	<b>\$ 167,701</b>	<b>\$ 70,301</b>	<b>41.9%</b>
INTERFUND TRANSFERS	-	(6,633)	6,633	-100.0%
<b>Total Interfund Transfer Revenue</b>	<b>\$ -</b>	<b>\$ (6,633)</b>	<b>\$ 6,633</b>	<b>0.0%</b>
PRIOR YEAR RESERVES	-	-	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	151,050	150,000	1,050	0.7%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 151,050</b>	<b>\$ 150,000</b>	<b>\$ 1,050</b>	<b>0.7%</b>
NOTE PROCEEDS	1,841,000	170,032	1,670,968	982.7%
PRIOR YEAR EXPENSE REFUND	76,238	19,478	56,759	291.4%
<b>Total Prior Year Expense Refund</b>	<b>\$ 1,917,238</b>	<b>\$ 189,510</b>	<b>\$ 1,727,727</b>	<b>911.7%</b>
<b>Total General Fund Revenues</b>	<b>\$ 8,166,288</b>	<b>\$ 6,247,904</b>	<b>\$ 1,918,384</b>	<b>30.7%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 6/30/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 10,997	56.3%
EXECUTIVE	378,085	163,257	43.2%
FINANCIAL ADMINISTRATION	343,107	132,523	38.6%
TAX COLLECTION	59,770	32,851	55.0%
LEGAL SERVICES	60,500	56,272	93.0%
PERSONNEL ADMIN	16,500	16,259	98.5%
INFORMATION TECHNOLOGY	252,244	118,691	47.1%
ENGINEERING SERVICES	50,000	49,762	99.5%
BUILDINGS & PLANT	212,972	98,068	46.0%
POLICE	3,498,860	1,531,621	43.8%
FIRE	226,568	52,688	23.3%
PLANNING & ZONING	579,731	294,881	50.9%
EMERGENCY MANAGEMENT	7,000	3,294	47.1%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	1,051,460	43.8%
TRAFFIC CONTROL	38,500	14,370	37.3%
STORM SEWERS	54,200	12,178	22.5%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	50,100	58.9%
REPAIRS/MAINT OF ROADS	285,000	16,577	5.8%
RECREATION ADMINISTRATION	81,500	45,707	56.1%
PARTICIPANT RECREATION	53,222	20,394	38.3%
CONSERVATION OF NATURAL RESOURCES	12,400	12,327	99.4%
CONTRIBUTIONS/MISCELLANEOUS	23,000	34,366	149.4%
INSURANCE	214,000	237,277	110.9%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	2,697,055	322.9%
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,789,448</b>	<b>\$ 6,752,975</b>	<b>69.0%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 6/30/2023 ACTUAL	1/1 - 6/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 10,997	\$ 12,284	\$ (1,287)	-10.5%
EXECUTIVE	163,257	164,220	(963)	-0.6%
FINANCIAL ADMINISTRATION	132,523	130,440	2,083	1.6%
TAX COLLECTION	32,851	30,550	2,300	7.5%
LEGAL SERVICES	56,272	94,298	(38,026)	-40.3%
PERSONNEL ADMIN	16,259	10,514	5,746	54.6%
INFORMATION TECHNOLOGY	118,691	120,537	(1,846)	-1.5%
ENGINEERING SERVICES	49,762	72,916	(23,154)	-31.8%
BUILDINGS & PLANT	98,068	112,089	(14,021)	-12.5%
POLICE	1,531,621	1,548,551	(16,930)	-1.1%
FIRE	52,688	51,578	1,110	2.2%
PLANNING & ZONING	294,881	209,049	85,832	41.1%
EMERGENCY MANAGEMENT	3,294	2,028	1,266	62.4%
PUBLIC WORKS: Highway, Roads & Streets	1,051,460	1,014,543	36,917	3.6%
TRAFFIC CONTROL	14,370	17,520	(3,150)	-18.0%
STORM SEWERS	12,178	5,276	6,902	130.8%
REPAIRS/MAINT OF TOOLS & MACHINERY	50,100	61,783	(11,684)	-18.9%
REPAIRS/MAINT OF ROADS	16,577	17,701	(1,123)	-6.3%
RECREATION ADMINISTRATION	45,707	28,580	17,127	59.9%
PARTICIPANT RECREATION	20,394	18,714	1,680	9.0%
CONSERVATION OF NATURAL RESOURCES	12,327	11,650	677	5.8%
CONTRIBUTIONS/MISCELLANEOUS	34,366	33,320	1,047	3.1%
INSURANCE	237,277	202,632	34,645	17.1%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	2,697,055	496,882	2,200,173	442.8%
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,752,975</b>	<b>\$ 4,467,655</b>	<b>\$ 2,285,320</b>	<b>51.2%</b>



Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Allentown Equipment Corp</b>							
Allentown Equipment Corp	7314	01-437.251	#17-Inspection	07/05/23	51.00	.00	
Allentown Equipment Corp	7315	01-437.251	#12-Inspection	07/05/23	91.00	.00	
Allentown Equipment Corp	7330	06-448.251	#34-Inspection	07/07/23	48.00	.00	
Allentown Equipment Corp	7330	08-429.251	#34-Inspection	07/07/23	48.00	.00	
Total Allentown Equipment Corp:					238.00	.00	
<b>Amazon Business</b>							
Amazon Business	1JWY-LKKQ-DH4	01-401.240	Dust cover for typewriter/under cabinet lighting	06/29/23	69.82	.00	
Amazon Business	1T1X-4V16-K7QK	01-410.240	Ear muffs/protective glasses	07/06/23	427.14	.00	
Amazon Business	1V67-PYY1-YDFY	01-451.240	Sprayer for insecticide application	07/03/23	96.75	.00	
Total Amazon Business:					593.71	.00	
<b>AT&amp;T Mobility-229</b>							
AT&T Mobility-229	287303312229X07	01-401.320	2023-June-Mgr-Phone	06/30/23	43.09	.00	
AT&T Mobility-229	287303312229X07	01-402.320	2023-June-Finance Dir -Phone	06/30/23	43.09	.00	
AT&T Mobility-229	287303312229X07	01-409.320	2023-June-Maintenance-Phone	06/30/23	43.09	.00	
AT&T Mobility-229	287303312229X07	01-401.320	2023-June-IT-Phone	06/30/23	43.09	.00	
AT&T Mobility-229	287303312229X07	01-411.320	2023-June-Fire inspector tablets	06/30/23	75.46	.00	
AT&T Mobility-229	287303312229X07	01-414.320	2023-June-Comm.Develop.-Phone	06/30/23	167.00	.00	
AT&T Mobility-229	287303312229X07	01-430.240	2023-June-DPW-Phones	06/30/23	215.42	.00	
AT&T Mobility-229	287303312229X07	01-452.320	2023-June-Rec Dir.-Phone	06/30/23	43.09	.00	
AT&T Mobility-229	287303312229X07	03-411.320	2023-June-ESFD-Phone	06/30/23	75.46	.00	
AT&T Mobility-229	287303312229X07	06-448.320	2023-June-Water Dept Tablets	06/30/23	136.32	.00	
AT&T Mobility-229	287303312229X07	08-429.320	2023-June-Sewer Dept Tablets	06/30/23	136.34	.00	
Total AT&T Mobility-229:					1,021.45	.00	
<b>AT&amp;T Mobility-833</b>							
AT&T Mobility-833	287303254833X07	01-401.320	2023-June-Mgr-Tablet	06/30/23	78.62	.00	
AT&T Mobility-833	287303254833X07	01-410.320	2023-June-Police Phones/Tablets	06/30/23	1,391.10	.00	
AT&T Mobility-833	287303254833X07	01-411.320	2023-June-Fire Insp-tablets	06/30/23	113.19	.00	
AT&T Mobility-833	287303254833X07	01-414.320	2023-June-Comm.Develop.-Tablets	06/30/23	75.46	.00	
AT&T Mobility-833	287303254833X07	01-415.320	2023-June-Emergency Management-Tablets/Phones	06/30/23	161.64	.00	
AT&T Mobility-833	287303254833X07	01-452.320	2023-June-Rec Dir-Tablet	06/30/23	37.73	.00	
AT&T Mobility-833	287303254833X07	03-411.320	2023-June-ESFD-Tablets	06/30/23	226.38	.00	
AT&T Mobility-833	287303254833X07	03-412.320	2023-June-WSFD-Tablets	06/30/23	267.27	.00	
Total AT&T Mobility-833:					2,351.39	.00	
<b>Atlantic Tactical</b>							
Atlantic Tactical	SI-80770300	01-410.238	Balance of holsters after trade-in from 2021	04/26/23	3,005.47	.00	
Total Atlantic Tactical:					3,005.47	.00	
<b>Backwoods Outdoor Center</b>							
Backwoods Outdoor Cente	4845	01-451.375	Tire/belt/blades for mowers	06/28/23	664.91	.00	
Backwoods Outdoor Cente	4876	01-451.375	Toplink/spools/spindle foot rod/spark plug/fuel filter	07/19/23	534.99	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Backwoods Outdoor Center:					1,199.90	.00	
<b>Bank of America-1108</b>							
Bank of America-1108	7923	01-410.421	"Use of Force Summit"-Johnson	07/09/23	795.00	.00	
Bank of America-1108	7923	01-480.010	Finance charge	07/09/23	49.45	.00	
Total Bank of America-1108:					844.45	.00	
<b>Bank of America-1436</b>							
Bank of America-1436	7923	01-410.421	Lodging for training-T. Sabulsky	07/09/23	910.20	.00	
Bank of America-1436	7923	01-480.010	Finance charge	07/09/23	113.29	.00	
Total Bank of America-1436:					1,023.49	.00	
<b>Bank of America-8701</b>							
Bank of America-8701	7923	01-451.240	Telescopic pole	07/09/23	74.18	.00	
Bank of America-8701	7923	01-480.010	Finance Charge	07/09/23	33.68	.00	
Total Bank of America-8701:					107.86	.00	
<b>Bank of America-9042</b>							
Bank of America-9042	7923	01-480.010	Finance charge	07/09/23	57.50	.00	
Total Bank of America-9042:					57.50	.00	
<b>Bank of America-9240</b>							
Bank of America-9240	7923	01-410.241	#230-Helmet	07/09/23	247.13	.00	
Bank of America-9240	7923	01-410.315	Catering for Arson Training meeting	07/09/23	155.63	.00	
Bank of America-9240	7923	01-480.010	Finance Charge	07/09/23	59.53	.00	
Total Bank of America-9240:					462.29	.00	
<b>Berks County Intermediate Unit</b>							
Berks County Intermediate	2300003412	01-403.325	Postage for exception billings 2023	06/30/23	14.76	.00	
Total Berks County Intermediate Unit:					14.76	.00	
<b>Bethlehem-012968-01, City of</b>							
Bethlehem-012968-01, City	71023	06-448.368	Water for Resale	07/10/23	348.54	.00	
Total Bethlehem-012968-01, City of:					348.54	.00	
<b>Bethlehem-013011-00, City of</b>							
Bethlehem-013011-00, City	71023	06-448.368	Hydrant Rental	07/10/23	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
<b>Blatz, Stevie</b>							
Blatz, Stevie	71023	01-410.200	Entertainment for National Night Out	07/10/23	1,300.00	.00	
Total Blatz, Stevie:					1,300.00	.00	
<b>Boyko's Petroleum Service Inc.</b>							
Boyko's Petroleum Service	43425	01-409.373	Nozzle for pumps	05/23/23	60.00	.00	
Boyko's Petroleum Service	43426	01-409.373	Nozzle for pumps	05/23/23	60.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Boyko's Petroleum Service Inc.:					120.00	.00	
<b>Carahsoft Technology Corporation</b>							
Carahsoft Technology Corp	IN1430840	01-407.261	3 add'l Microsoft 0365 Licenses	06/30/23	25.46	.00	
Carahsoft Technology Corp	IN1430840	06-448.261	3 add'l Microsoft 0365 Licenses	06/30/23	5.88	.00	
Carahsoft Technology Corp	IN1430840	08-429.261	3 add'l Microsoft 0365 Licenses	06/30/23	5.88	.00	
Carahsoft Technology Corp	IN1430840	10-407.261	3 add'l Microsoft 0365 Licenses	06/30/23	1.96	.00	
Total Carahsoft Technology Corporation:					39.18	.00	
<b>CDW Government</b>							
CDW Government	KM45866	41-409.700	Door Access Switches	06/30/23	2,255.92	.00	
Total CDW Government:					2,255.92	.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	23865	06-448.245	19MM	06/24/23	1,088.10	.00	
Coopersburg Materials	23912	06-448.245	19MM/25MM	06/30/23	1,526.39	.00	
Coopersburg Materials	23950	06-448.245	19MM	07/08/23	2,723.04	.00	
Total Coopersburg Materials:					5,337.53	.00	
<b>Curb Appeal Plus LLC</b>							
Curb Appeal Plus LLC	1039	01-413.317	Potomac St-Mow & trim	05/16/23	185.00	.00	
Curb Appeal Plus LLC	1039	01-413.317	2360 Lehigh Parkway-Mow & Trim	05/16/23	900.00	.00	
Curb Appeal Plus LLC	1047	01-413.317	612 Ash-Mow & Trim/haul debris	06/22/23	765.00	.00	
Curb Appeal Plus LLC	1047	01-413.317	1725 Illingsworth-Mow & Trim	06/22/23	130.00	.00	
Curb Appeal Plus LLC	1047	01-413.317	1726 Illingsworth-Mow & Trim	06/22/23	250.00	.00	
Total Curb Appeal Plus LLC:					2,230.00	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	31630	01-404.310	2023-June-Bankruptcy of Residents	07/05/23	60.00	.00	
Davison & McCarthy	31631	01-404.310	2023-June-Septic Permits-Well Isolations-Waivers	07/05/23	195.00	.00	
Davison & McCarthy	31632	01-408.313	2023-June-Knopf Dealership-Expansion of showroom	07/05/23	45.00	.00	
Davison & McCarthy	31633	01-404.310	2023-June-1787 Savorcool Ave-Kuzo	07/05/23	240.00	.00	
Total Davison & McCarthy:					540.00	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV963037	01-437.251	#17-circuit	07/06/23	17.45	.00	
Eastern Auto Parts Wareho	3IV965239	06-448.375	Spark plugs	07/13/23	10.03	.00	
Eastern Auto Parts Wareho	3IV965239	08-429.375	Spark plugs	07/13/23	10.03	.00	
Eastern Auto Parts Wareho	3IV965250	06-448.375	Spark plugs	07/13/23	1.76	.00	
Eastern Auto Parts Wareho	3IV965250	08-429.375	Spark plugs	07/13/23	1.77	.00	
Eastern Auto Parts Wareho	3IV965252	06-448.375	Spark plugs	07/13/23	1.77	.00	
Eastern Auto Parts Wareho	3IV965252	08-429.375	Spark plugs	07/13/23	1.76	.00	
Total Eastern Auto Parts Warehouse:					44.57	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	81723	01-410.375	Radio supplies	07/11/23	157.00	.00	
Total Ecco Communications LLC:					157.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Emmaus, Borough of</b>							
Emmaus, Borough of	6592	08-429.532	2Q2023 sewer	07/12/23	4,388.76	.00	
Total Emmaus, Borough of:					4,388.76	.00	
<b>F.W. Webb Company</b>							
F.W. Webb Company	81191465-2	01-451.373	Gasket	07/17/23	14.99	.00	
F.W. Webb Company	81373644	01-409.373	Thermostat for roof top units @ DPW Bldg	06/28/23	699.30	.00	
F.W. Webb Company	81374359	01-409.373	Bandsaw blades Police bolier	06/28/23	12.92	.00	
F.W. Webb Company	81493677	01-409.373	Parts for 5 roof top units @ DPW & Police bldgs	07/10/23	260.40	.00	
F.W. Webb Company	81588104	01-451.373	PVC pipe for Franko & Lindberg parks	07/17/23	51.24	.00	
Total F.W. Webb Company:					1,038.85	.00	
<b>Fountain Hill, Borough of</b>							
Fountain Hill, Borough of	FH 07/05/2023	08-200202	4Q2022 capital payment	07/05/23	1,914.80	.00	
Fountain Hill, Borough of	FH 07/05/2023	08-200202	4Q2022 sewer	07/05/23	1,848.00	.00	
Total Fountain Hill, Borough of:					3,762.80	.00	
<b>Fries Esq., William J.</b>							
Fries Esq., William J.	46784	01-414.314	June 2023-Greenburg-Zoning Appeal	06/30/23	840.00	.00	
Total Fries Esq., William J.:					840.00	.00	
<b>Fromm Electric Supply Corp</b>							
Fromm Electric Supply Cor	11651531-00	01-409.373	Roof top units	07/10/23	99.79	.00	
Fromm Electric Supply Cor	51160339-00	01-409.373	light bulbs	06/26/23	21.40	.00	
Fromm Electric Supply Cor	51160508-00	01-409.373	Roof top units	07/11/23	55.22	.00	
Total Fromm Electric Supply Corp:					176.41	.00	
<b>Gebhardts</b>							
Gebhardts	21064	01-406.240	Keyring-Sulzer	06/08/23	20.96	.00	
Total Gebhardts:					20.96	.00	
<b>Giant Food Stores Inc.</b>							
Giant Food Stores Inc.	574351	01-452.240	Ice for park day	07/19/23	37.52	.00	
Giant Food Stores Inc.	574369	01-452.240	Hot dogs/hot dog buns/juice boxes for park day	07/18/23	226.38	.00	
Total Giant Food Stores Inc.:					263.90	.00	
<b>Gross McGinley LLP</b>							
Gross McGinley LLP	70123	01-404.310	Acct# 32175.0002-June 2023-Lien Satisfaction	07/01/23	23.00	.00	
Gross McGinley LLP	701231	01-404.310	Acct#32175.0007-June 2023-Litigation	07/01/23	1,404.00	.00	
Gross McGinley LLP	7123	01-404.310	Acct# 32175.0005-June-Bankruptcy	07/01/23	62.00	.00	
Gross McGinley LLP	71232	01-414.314	Acct# 32175.0003-June 2023-ZHB	07/01/23	819.00	.00	
Total Gross McGinley LLP:					2,308.00	.00	
<b>Hale Trailer Brake &amp; Wheel Inc</b>							
Hale Trailer Brake & Wheel	1641291	01-437.375	Ladder	07/18/23	43.69	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hale Trailer Brake & Wheel Inc:					43.69	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	71323	01-451.240	Fasteners for park signs	07/13/23	34.27	.00	
Home Depot Credit Service	71323	01-409.373	Water softener salt	07/13/23	508.41	.00	
Home Depot Credit Service	71323	01-430.240	Drawer liners	07/13/23	29.96	.00	
Home Depot Credit Service	71323	01-409.260	Blower fan/canopy/cut-off blades/gloves/dehumidifiers	07/13/23	928.66	.00	
Home Depot Credit Service	71323	01-436.370	Quikcrete mason mix	07/13/23	406.56	.00	
Total Home Depot Credit Services:					1,907.86	.00	
<b>Isett &amp; Associates, Barry</b>							
Isett & Associates, Barry	VI-180090	01-414.306	2023-June-Residential Inspections	07/13/23	3,170.00	.00	
Isett & Associates, Barry	VI-180090	01-414.306	2023-June-Commercial Inspections	07/13/23	13,503.00	.00	
Total Isett & Associates, Barry:					16,673.00	.00	
<b>Kappe Associates Inc</b>							
Kappe Associates Inc	23-420-M	08-429.373	Lift station #3 repair	07/10/23	1,305.00	.00	
Total Kappe Associates Inc:					1,305.00	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	7123	01-407.319	July 2023-Website updates	07/01/23	160.00	.00	
Total Kessler Freedman Inc.:					160.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	191367	01-404.318	2023-July-Girl Scouts Properties	07/12/23	416.75	.00	
Total Keystone Consulting Engineers:					416.75	.00	
<b>Knerr, David G.</b>							
Knerr, David G.	2554	01-406.314	DC pension plan quarterly statement	07/08/23	390.00	.00	
Total Knerr, David G.:					390.00	.00	
<b>L.B. Dickenson &amp; Sons Inc</b>							
L.B. Dickenson & Sons Inc	74976	41-409.700	Crane rental	07/12/23	1,400.00	.00	
Total L.B. Dickenson & Sons Inc:					1,400.00	.00	
<b>Lehigh Soils &amp; Wetlands</b>							
Lehigh Soils & Wetlands	7723	01-414.306	Residential inspections & services-5/1/23-7/6/23	07/07/23	3,780.00	.00	
Total Lehigh Soils & Wetlands:					3,780.00	.00	
<b>Lowe and Moyer Garage Inc.</b>							
Lowe and Moyer Garage In	371667	01-437.251	#10-Rear camera	07/07/23	158.39	.00	
Total Lowe and Moyer Garage Inc.:					158.39	.00	
<b>Macmillian Oil Co of Allentown</b>							
Macmillian Oil Co of Allent	116870	08-429.240	Floor absorbent	07/12/23	600.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Macmillian Oil Co of Allentown:					600.00	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	217630	01-437.251	#23-Plug	07/14/23	2.59	.00	
Total Madle's Hardware:					2.59	.00	
<b>Meier Supply Co Inc</b>							
Meier Supply Co Inc	2689069	01-409.373	Recovery tanks for roof top units	07/11/23	258.89	.00	
Meier Supply Co Inc	2690223	01-409.373	Reclaim tank & roof top units	07/12/23	192.32	.00	
Total Meier Supply Co Inc:					451.21	.00	
<b>Monarch Precast Concrete Corp</b>							
Monarch Precast Concrete	0408738-IN	08-429.240	Manhole covers	07/14/23	195.00	.00	
Monarch Precast Concrete	0408739	01-436.370	M-Top catch basins	07/14/23	430.00	.00	
Total Monarch Precast Concrete Corp:					625.00	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	41894	01-410.251	#517-Inspection	05/15/23	58.16	.00	
Motors Plus Inc.	41915	01-410.251	#203-Oil change/top off fluids	05/18/23	106.81	.00	
Motors Plus Inc.	41933	01-410.251	#206-Oil change/top off fluids	05/22/23	64.81	.00	
Motors Plus Inc.	41963	01-410.251	#205-oil change/top off fluids	05/30/23	106.81	.00	
Motors Plus Inc.	41984	01-410.251	#214-Headlights	06/01/23	49.66	.00	
Motors Plus Inc.	42010	01-410.251	#210-oil change/top off fluids	06/07/23	103.43	.00	
Motors Plus Inc.	42016	01-410.251	#208-Inspection/front brakes/hydraulics	06/09/23	665.97	.00	
Motors Plus Inc.	42027	01-410.251	#218-Inspection/rear brakes & rotors	06/15/23	778.88	.00	
Motors Plus Inc.	42137	01-410.251	#206-battery	07/06/23	571.11	.00	
Motors Plus Inc.	42156	01-410.251	#203-Inspection	07/11/23	68.20	.00	
Total Motors Plus Inc.:					2,573.84	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	8109688	01-438.245	9.5MM	07/05/23	635.53	.00	
New Enterprise Stone & Li	8110669	06-448.245	9.5MM	07/06/23	320.22	.00	
New Enterprise Stone & Li	8112618	01-438.245	9.5MM	07/07/23	526.93	.00	
New Enterprise Stone & Li	8113746	01-438.245	9.5MM	07/10/23	609.98	.00	
New Enterprise Stone & Li	8115200	01-438.245	9.5MM	07/11/23	627.83	.00	
New Enterprise Stone & Li	8115852	01-438.245	9.5MM	07/12/23	492.59	.00	
Total New Enterprise Stone & Lime Co Inc:					3,213.08	.00	
<b>PA Department of Human Services</b>							
PA Department of Human	71023	01-406.315	Child abuse history clearance-Melber	07/10/23	13.00	13.00	07/10/23
PA Department of Human	710231	01-406.315	Child abuse history clearance-Foust	07/10/23	13.00	13.00	07/10/23
PA Department of Human	710232	01-406.315	Child abuse history clearance-Grejda	07/10/23	13.00	13.00	07/10/23
Total PA Department of Human Services:					39.00	39.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	135552-0	01-401.156	2023 Aug coverage	07/07/23	4,093.15	.00	
PA Municipal Health Ins Co	135552-0	01-402.156	2023 Aug coverage	07/07/23	2,544.15	.00	
PA Municipal Health Ins Co	135552-0	01-407.156	2023 Aug coverage	07/07/23	2,544.15	.00	
PA Municipal Health Ins Co	135552-0	01-410.156	2023 Aug coverage	07/07/23	35,011.90	.00	
PA Municipal Health Ins Co	135552-0	01-414.156	2023 Aug coverage	07/07/23	6,092.05	.00	
PA Municipal Health Ins Co	135552-0	01-430.156	2023 Aug coverage	07/07/23	33,389.40	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PA Municipal Health Ins Co	135552-0	06-401.156	2023 Aug coverage	07/07/23	381.62	.00	
PA Municipal Health Ins Co	135552-0	06-448.156	2023 Aug coverage	07/07/23	9,819.92	.00	
PA Municipal Health Ins Co	135552-0	08-401.156	2023 Aug coverage	07/07/23	381.62	.00	
PA Municipal Health Ins Co	135552-0	08-429.156	2023 Aug coverage	07/07/23	9,819.92	.00	
PA Municipal Health Ins Co	135552-0	10-426.156	2023 Aug coverage	07/07/23	1,119.43	.00	
Total PA Municipal Health Ins Coop:					105,197.31	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	1013961	01-401.320	2023-June-Voice/Fax messages	06/30/23	271.45	.00	
Total PA One Call System Inc.:					271.45	.00	
<b>Paymerang LLC</b>							
Paymerang LLC	06302023-00209	01-480.005	Stop payment fees	06/30/23	40.00	.00	
Total Paymerang LLC:					40.00	.00	
<b>Pennsylvania Steel Company Inc</b>							
Pennsylvania Steel Compa	2436772	01-437.375	Ladders	07/13/23	558.75	.00	
Total Pennsylvania Steel Company Inc:					558.75	.00	
<b>Pitney Bowes Global Financial Services L</b>							
Pitney Bowes Global Finan	3317737613	01-401.375	5/04/2023 thru 08/03/2023 lease	07/05/23	339.00	.00	
Total Pitney Bowes Global Financial Services L:					339.00	.00	
<b>PPL Electric Utilities-08450-07007</b>							
PPL Electric Utilities-08450	7623	08-429.361	08450-07007	07/06/23	25.08	.00	
Total PPL Electric Utilities-08450-07007:					25.08	.00	
<b>PPL Electric Utilities-15450-07020</b>							
PPL Electric Utilities-15450	7623	08-429.361	15450-07020	07/06/23	25.37	.00	
Total PPL Electric Utilities-15450-07020:					25.37	.00	
<b>PPL Electric Utilities-30460-06001</b>							
PPL Electric Utilities-30460	7723	06-448.361	30460-06001	07/07/23	438.25	.00	
Total PPL Electric Utilities-30460-06001:					438.25	.00	
<b>PPL Electric Utilities-32650-08001</b>							
PPL Electric Utilities-32650	7623	08-429.361	32650-08001	07/06/23	25.13	.00	
Total PPL Electric Utilities-32650-08001:					25.13	.00	
<b>PPL Electric Utilities-32810-04003</b>							
PPL Electric Utilities-32810	62923	35-433.362	32810-04003	06/29/23	32.63	.00	
Total PPL Electric Utilities-32810-04003:					32.63	.00	
<b>PPL Electric Utilities-35530-02004</b>							
PPL Electric Utilities-35530	51723	08-429.361	35530-02004	05/17/23	25.15	.00	
Total PPL Electric Utilities-35530-02004:					25.15	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PPL Electric Utilities-42850-08008</b>							
PPL Electric Utilities-42850	7623	08-429.361	42850-08008	07/06/23	25.13	.00	
Total PPL Electric Utilities-42850-08008:					25.13	.00	
<b>PPL Electric Utilities-47020-14000</b>							
PPL Electric Utilities-47020	63023	08-429.361	47020-14000	06/30/23	24.91	.00	
Total PPL Electric Utilities-47020-14000:					24.91	.00	
<b>PPL Electric Utilities-54060-05002</b>							
PPL Electric Utilities-54060	7723	01-451.361	54060-05002	07/07/23	26.12	.00	
Total PPL Electric Utilities-54060-05002:					26.12	.00	
<b>PPL Electric Utilities-56060-06003</b>							
PPL Electric Utilities-56060	7723	08-429.361	56060-06003	07/07/23	25.13	.00	
Total PPL Electric Utilities-56060-06003:					25.13	.00	
<b>PPL Electric Utilities-58010-04003</b>							
PPL Electric Utilities-58010	62923	35-433.362	58010-04003	06/29/23	33.61	.00	
Total PPL Electric Utilities-58010-04003:					33.61	.00	
<b>PPL Electric Utilities-59410-04007</b>							
PPL Electric Utilities-59410	62923	06-448.361	59410-04007	06/29/23	25.73	.00	
Total PPL Electric Utilities-59410-04007:					25.73	.00	
<b>PPL Electric Utilities-59610-04003</b>							
PPL Electric Utilities-59610	62923	35-433.362	59610-04003	06/29/23	35.46	.00	
Total PPL Electric Utilities-59610-04003:					35.46	.00	
<b>PPL Electric Utilities-62400-52006</b>							
PPL Electric Utilities-62400	62923	01-451.361	62400-52006	06/29/23	13.59	.00	
Total PPL Electric Utilities-62400-52006:					13.59	.00	
<b>PPL Electric Utilities-96549-22003</b>							
PPL Electric Utilities-96549	62923	35-433.362	96549-22003	06/29/23	32.15	.00	
Total PPL Electric Utilities-96549-22003:					32.15	.00	
<b>PPL Electric Utilities-97159-57000</b>							
PPL Electric Utilities-97159	62923	35-433.362	97159-57000	06/29/23	37.81	.00	
Total PPL Electric Utilities-97159-57000:					37.81	.00	
<b>PPL Electric Utilities-98810-20005</b>							
PPL Electric Utilities-98810	62923	08-429.361	98810-20005	06/29/23	64.44	.00	
Total PPL Electric Utilities-98810-20005:					64.44	.00	
<b>Protect Alarms</b>							
Protect Alarms	33779	01-401.375	Fire inspection @ Police bldg-7/21/23-7/20/2024	07/01/23	435.00	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Protect Alarms:					435.00	.00	
<b>PSATS</b>							
PSATS	INV-136695-L0B3	01-414.420	2023 PAAZO Membership-Lopez	07/06/23	125.00	.00	
Total PSATS:					125.00	.00	
<b>ReadyRefresh by Nestle-0436481527</b>							
ReadyRefresh by Nestle-0	13G0436481527	01-409.366	Admin Bldg- Acct#0436481527	07/06/23	170.43	.00	
Total ReadyRefresh by Nestle-0436481527:					170.43	.00	
<b>ReadyRefresh by Nestle-0436481543</b>							
ReadyRefresh by Nestle-0	13G0436481543	01-409.366	Police Bldg-Acct#0436481543	07/05/23	246.15	.00	
Total ReadyRefresh by Nestle-0436481543:					246.15	.00	
<b>ReadyRefresh by Nestle-0436481576</b>							
ReadyRefresh by Nestle-0	13G0436481576	01-409.366	DPW Bldg- Acct#0436481576	07/06/23	96.20	.00	
Total ReadyRefresh by Nestle-0436481576:					96.20	.00	
<b>Salisbury Township</b>							
Salisbury Township	71023	03-411.320	2Q2023 ESFCo Utility Invoice	07/10/23	178.20	.00	
Total Salisbury Township:					178.20	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	7123	01-410.315	Acct# 0715417274-Prolog Express-July 2023	07/01/23	91.90	.00	
Total Service Electric Cable TV:					91.90	.00	
<b>Shammy Shine Car Washes</b>							
Shammy Shine Car Washes	63023	01-410.315	Police Car Washes-6/1-6/30/23	06/30/23	150.00	.00	
Total Shammy Shine Car Washes:					150.00	.00	
<b>SHI International Corp</b>							
SHI International Corp	B17069767	01-407.261	5-Lenovo Desktop computers	07/03/23	4,578.39	.00	
SHI International Corp	B17069767	06-448.261	5-Lenovo Desktop computers	07/03/23	269.32	.00	
SHI International Corp	B17069767	08-429.261	5-Lenovo Desktop computers	07/03/23	269.32	.00	
SHI International Corp	B17069767	10-407.261	5-Lenovo Desktop computers	07/03/23	269.32	.00	
SHI International Corp	B17070957	01-407.261	5-HP Desktop computers & 2-monitors	07/03/23	3,706.31	.00	
SHI International Corp	B17070957	06-448.261	5-HP Desktop computers	07/03/23	772.20	.00	
SHI International Corp	B17070957	08-429.261	5-HP Desktop computers	07/03/23	772.20	.00	
SHI International Corp	B17070957	10-407.261	5-HP Desktop computers	07/03/23	456.29	.00	
SHI International Corp	B17079705	01-407.261	5-Microsoft office licenses	07/06/23	809.25	.00	
SHI International Corp	B17079705	06-448.261	5-Microsoft office licenses	07/06/23	186.75	.00	
SHI International Corp	B17079705	08-429.261	5-Microsoft office licenses	07/06/23	186.75	.00	
SHI International Corp	B17079705	10-407.261	5-Microsoft office licenses	07/06/23	62.25	.00	
Total SHI International Corp:					12,338.35	.00	
<b>Signal Service Inc.</b>							
Signal Service Inc.	048376	01-433.362	Preventative maintenance	02/28/23	840.00	.00	
Signal Service Inc.	048386	01-433.362	Preventative maintenance	02/28/23	2,950.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Signal Service Inc.:					3,790.00	.00	
<b>SiteOne Landscape Supply</b>							
SiteOne Landscape Supply	132098145-001	01-451.373	Insecticide	07/06/23	22.77	.00	
Total SiteOne Landscape Supply:					22.77	.00	
<b>South Whitehall Township</b>							
South Whitehall Township	24312	06-448.369	2Q2023 water/Acct#289	07/14/23	3,005.76	.00	
Total South Whitehall Township:					3,005.76	.00	
<b>Staples Advantage</b>							
Staples Advantage	3541513346	01-414.240	Stamp/binder/staples	06/30/23	71.53	.00	
Total Staples Advantage:					71.53	.00	
<b>Stellar Construction Co Inc</b>							
Stellar Construction Co Inc	71323	91-100400	Fire Escrow Release-1035 E Susquehanna	07/13/23	18,440.00	.00	
Total Stellar Construction Co Inc:					18,440.00	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	291500	01-403.240	Binders/paper clips	07/11/23	28.35	.00	
Total Stotz/Fatzinger Office Supply:					28.35	.00	
<b>Suburban Propane-2022</b>							
Suburban Propane-2022	191932	01-401.231	unleaded	07/05/23	9.83	.00	
Suburban Propane-2022	191932	01-410.231	unleaded	07/05/23	309.89	.00	
Suburban Propane-2022	191932	01-430.231	unleaded	07/05/23	90.63	.00	
Suburban Propane-2022	191932	06-448.231	unleaded	07/05/23	38.15	.00	
Suburban Propane-2022	191932	08-429.231	unleaded	07/05/23	38.15	.00	
Suburban Propane-2022	191932	03-413.231	unleaded	07/05/23	30.95	.00	
Suburban Propane-2022	191933	01-430.231	diesel	07/05/23	1,512.09	.00	
Suburban Propane-2022	191933	06-448.231	diesel	07/05/23	71.10	.00	
Suburban Propane-2022	191933	08-429.231	diesel	07/05/23	71.10	.00	
Suburban Propane-2022	191933	03-413.231	diesel	07/05/23	236.76	.00	
Suburban Propane-2022	700243	01-401.231	unleaded	07/11/23	33.62	.00	
Suburban Propane-2022	700243	01-410.231	unleaded	07/11/23	1,059.35	.00	
Suburban Propane-2022	700243	01-430.231	unleaded	07/11/23	309.82	.00	
Suburban Propane-2022	700243	06-448.231	unleaded	07/11/23	130.40	.00	
Suburban Propane-2022	700243	08-429.231	unleaded	07/11/23	130.40	.00	
Suburban Propane-2022	700243	03-413.231	unleaded	07/11/23	105.81	.00	
Suburban Propane-2022	700244	01-430.231	diesel	07/11/23	743.15	.00	
Suburban Propane-2022	700244	06-448.231	diesel	07/11/23	34.95	.00	
Suburban Propane-2022	700244	08-429.231	diesel	07/11/23	34.95	.00	
Suburban Propane-2022	700244	03-413.231	diesel	07/11/23	116.36	.00	
Total Suburban Propane-2022:					5,107.46	.00	
<b>U.S. Department of Agriculture</b>							
U.S. Department of Agricult	3004651844	01-451.371	2023-Goose Mgmnt-thru 6/30/2023	07/03/23	493.83	.00	
Total U.S. Department of Agriculture:					493.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Verizon-950</b>							
Verizon-950	7223	01-410.320	0563-Monitor Traffic Signals	07/02/23	44.64	.00	
Total Verizon-950:					44.64	.00	
<b>Warehouse Battery Outlet Inc</b>							
Warehouse Battery Outlet I	750629	01-437.375	Road saw	07/07/23	125.79	.00	
Warehouse Battery Outlet I	750641	01-451.375	Jump pack for shop	07/07/23	391.93	.00	
Total Warehouse Battery Outlet Inc:					517.72	.00	
<b>Weinstein Supply Corporation</b>							
Weinstein Supply Corporati	S031616712.001	01-409.373	Thermostat for loung area @ ESFD bldg	06/21/23	113.60	.00	
Weinstein Supply Corporati	S031658235.001	01-409.373	Toilet for women's locker room @ Police bldg	06/28/23	328.21	.00	
Total Weinstein Supply Corporation:					441.81	.00	
<b>Western Salisbury Fire Company</b>							
Western Salisbury Fire Co	71023	03-412.500	2023-1st half-WSFD-volunteer incentive	07/10/23	10,000.00	.00	
Total Western Salisbury Fire Company:					10,000.00	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	80508	01-451.375	Ball joint/wheel & tire assembly	07/11/23	215.99	.00	
Whitehall Turf Equipment	81014	01-451.375	Clutch/belt for SCAG mower	07/17/23	637.39	.00	
Total Whitehall Turf Equipment:					853.38	.00	
<b>Wilson Products</b>							
Wilson Products	02215716	01-437.375	Welding supplies	07/13/23	133.25	.00	
Wilson Products	03171664	01-437.251	Acetylene	06/30/23	12.00	.00	
Total Wilson Products:					145.25	.00	
<b>Wolanin Consulting and Assessment Inc</b>							
Wolanin Consulting and As	1999	01-406.315	Psychological Evaluations-Laub	07/06/23	425.00	.00	
Total Wolanin Consulting and Assessment Inc:					425.00	.00	
Grand Totals:					235,253.03	39.00	

## Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					155,174.72	39.00	
<b>Fire Fund</b>							
Total Fire Fund:					11,237.19	.00	
<b>Water Fund</b>							
Total Water Fund:					22,264.20	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					22,400.09	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					1,909.25	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					171.66	.00	
<b>Capital General Fund</b>							
Total Capital General Fund:					3,655.92	.00	
<b>Subdivision Escrow Fund</b>							
Total Subdivision Escrow Fund:					18,440.00	.00	
Grand Totals:					235,253.03	39.00	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
July 13, 2023  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session was held on July 6, 2023 regarding a real estate matter, and another one will take place after the conclusion of the regular meeting.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works – EXCUSED  
Donald Sabo, Chief of Police – EXCUSED  
Charlie Whitehead, Police Sergeant  
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor  
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded

everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner, seconded by Commissioner, to approve the List of Bills Payable for the period 6/17/23–7/7/23, broken down as follows:**

\$133,906.52 = GENERAL  
\$14,792.76 = FIRE  
\$75.39 = LIBRARY  
\$19,722.73 = WATER  
\$65,905.75 = SEWER  
\$148,736.76 = REFUSE & RECYCLING  
\$11,993.28 = HIGHWAY AID  
\$92,646.88 = CAPITAL GENERAL  
**\$487,780.07** = GRAND TOTAL ALL FUNDS

**The Board voted:** 5 Ayes; 0 Nays.

**MINUTES**

**June 22, 2023**

Commissioner Brinton noted a typographical error on page 1. Commissioner Brinton declared the Minutes from June 22, 2023 accepted with the correction.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

None.

**MOTIONS**

**Motion to Appoint Keystone Consulting Engineers to Continue the Plan Review of the Girls Scouts of Eastern PA (GSEP) Land Development Project at 2638 West Rock Road.**

Ms. Bonaskiewich commented that while Barry Isset & Associates is the Township’s appointed Engineer, they represented the GSEP with their plan submission, which represents a conflict of interest. She further explained that while Hanover Engineering is the Township’s alternate Engineer, Keystone has been involved in the plan review process since its inception so the Township would like to formalize Keystone’s appointment specifically to this project.

**Motion by Commissioner Karol, seconded by Commissioner Conn, to appoint Keystone Consulting Engineers to continue the Plan Review of the Girls Scouts of Eastern PA (GSEP) Land Development project at 2638 West Rock Road.**

The Board voted: 5 Ayes; 0 Nays

**Motion to Authorize Removal of Brian Smith from the Environmental Advisory Council Due to Lack of Participation.**

Commissioner Brinton stated that Mr. Smith attended a meeting in October of 2022, but not has attended any meetings since that time. She explained that the EAC bylaws state that if a member has two or more unexcused absences in a calendar year, he or she may be replaced by the Board of Commissioners. Mr. Nicolo commented that there is someone interested in the position.

Commissioner Patnaik inquired if Mr. Smith has been notified. Mr. Nicolo commented that he had reached out by phone and mail but received no response.

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to authorize the removal of Mr. Brian Smith from the Environmental Advisory Council due to lack of participation.**

The Board voted: 5 Ayes; 0 Nays

**COURTESY OF THE FLOOR**

Commissioner Karol thanked the Department of Public Works for working in the heat.

Commissioner Patnaik commended the Department of Public Works on the curbing work at the Municipal Building.

Mr. Wojciechowski provided the Board with an engineering report. He stated that that he has resubmitted the Land Development Plan for the Police Training Facility and dropped the subdivision from the application at this time due to cost issues.

Commissioner Brinton inquired if the grocery store plans are still advancing at the South Mall. Mr. Wojciechowski stated that the Township is still waiting to receive plans, but they did submit a scoping application to PennDOT.

Commissioner Conn inquired if the drainage on Lehigh Street will be addressed by the construction at the South Mall. Mr. Nicolo stated that the Township has been in contact with Senator Miller's office because PennDOT is not taking responsibility for the issue.

Mr. John Kelly of Western Salisbury Fire Company provided the Board with an update on the new fire station project by noting that they closed on the loan last Friday and their annual donation drive is underway. Mr. Jerry Royer noted that there is an upcoming construction meeting and the tentative start date is the middle to the end of August. He commented that they are currently working on the temporary building and moving things out of the Swain station.

Ms. Karin Holliday of 2005 Church Road inquired if there was an update on the hunting allowed at Franko Park. Ms. Bonaskiewich noted that Chief Sabo and Mr. Levernier have been in contact with the Pennsylvania Game Commission and they plan to have signage installed prior to the start of hunting season.

Ms. Holliday expressed concerns regarding the loose dogs around Franko Park and that there was no signage at the park to notify people about them. Sergeant Whitehead noted that the information was on the Township website, the Police website and Facebook page. He commented that the Police Department does not have the capabilities to make signs.

**ADJOURNMENT**

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:28 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on July 13, 2023.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL



TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA

**RESOLUTION NO.07-2023-1786**

BE IT RESOLVED, by authority of the Board of Commissioners  
of the Township of Salisbury, Lehigh  
County, and it is hereby resolved by authority of the same, that the Township Manager  
of the Township of Salisbury be authorized and directed to submit  
the attached Traffic Signal Maintenance Agreement, to submit future modifications to the attached  
Traffic Signal Maintenance Agreement, and to submit future Applications for Traffic Signal  
Approval either in writing or via electronic signature, to the Department of Transportation and to  
sign this Agreement on behalf of the Township of Salisbury.

Attest:

TOWNSHIP OF SALISBURY

Cathy Bonaskiewich  
Signature Date

By: Debra J. Brinton  
Signature Date

Township Secretary  
Title

President, Board of Commissioners  
Title

I, Cathy Bonaskiewich, Secretary  
(Name) (Official title)

of the Board of Commissioners of the Township of Salisbury, do hereby certify that the  
(Name of governing body and Municipality)

foregoing is a true and correct copy of the Resolution #07-2023-1786 legally adopted at the meeting held

the 27th day of July, 20 23.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

(SEAL)