

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—May 25, 2023
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Apr 2023 and Bills Payable – Period 5/6/23 – 5/19/23

5. Approval of the Minutes –May 11, 2023

6. New Business

A. ORDINANCES

1. Ordinance Approving Vacation of Roosevelt Avenue between Harrison Avenue and Logan Street
2. Ordinance Amending General Parking Regulations to Add a Handicapped Parking Space at 741 E. Lexington Street

B. RESOLUTIONS

1. Resolution Updating Township’s Records Retention Policy

C. MOTIONS

1. Motion Approving Refund of \$19,681.37 for 2021 Township Real Estate Taxes Paid by Nicholas Park Mall LLC due to Court Approved Tax Assessment Appeal
2. Motion Accepting Time Extension to September 9, 2023 for the Preliminary/Final Land Development at 2844 South Pike Avenue
3. Motion Approving American Chestnut Tree Planting at Franko Park

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session to follow*

2900 South Pike Ave, Allentown, PA 18103

Income Statement- Summary by Fund
January 1 - April 30, 2023

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	4,264,953	2,443,078	67,993	23,724	13,717	580,914	581,543	959,872	457,790	367	9,393,951
2023 YTD Expenditures	<u>5,213,942</u>	<u>2,343,282</u>	<u>105,195</u>	<u>23,724</u>	<u>1</u>	<u>522,310</u>	<u>302,929</u>	<u>624,373</u>	<u>61,214</u>	<u>-</u>	<u>9,196,969</u>
2023 YTD Surplus (Deficit)	<u>(948,989)</u>	<u>99,797</u>	<u>(37,202)</u>	<u>-</u>	<u>13,716</u>	<u>58,603</u>	<u>278,615</u>	<u>335,499</u>	<u>396,576</u>	<u>367</u>	<u>196,982</u>
2022 YTD Surplus (Deficit)	<u>(908,727)</u>	<u>68,768</u>	<u>(158,513)</u>	<u>(17,305)</u>	<u>206</u>	<u>(309,880)</u>	<u>283,686</u>	<u>476,573</u>	<u>338,349</u>	<u>5</u>	<u>(226,839)</u>
Variance over Prior YTD	(40,263)	31,028	121,311	17,305	13,510	368,484	(5,071)	(141,073)	58,227	363	423,821

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 4/30/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 1,890,766	23.3%
PERMITS, FEES & INTEREST	793,627	216,149	27.2%
OTHER OPERATING REVENUE	131,972	165,984	125.8%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 2,272,900	23.9%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	151,050	94.4%
PRIOR YEAR EXPENSE REFUNDS	115,000	1,841,003	1600.9%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 1,992,053	724.4%
TOTAL REVENUES	\$ 9,789,448	\$ 4,264,953	43.6%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 444,868	31.9%
(B) PUBLIC SAFETY	4,312,159	1,269,664	29.4%
(D) PUBLIC WORKS	2,865,214	782,624	27.3%
(E) RECREATION	134,722	38,219	28.4%
(F) COMMUNITY DEVELOPMENT	12,400	77	0.6%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	741	3.2%
(H) INSURANCE & BENEFITS	214,000	234,671	109.7%
(I) TRANSFERS TO OTHER FUNDS	835,230	2,443,078	292.5%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 5,213,942	53.3%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 5,213,942	53.3%
SURPLUS (DEFICIT)	\$ -	\$ (948,989)	

GENERAL FUND SUMMARY	1/1 - 4/30/2023 ACTUAL	1/1 - 4/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 1,890,766	\$ 1,396,970	\$ 493,797	35.3%
PERMITS, FEES & INTEREST	216,149	382,810	(166,661)	-43.5%
OTHER OPERATING REVENUE	165,984	103,186	62,798	60.9%
TRANSFERS FROM OTHER FUNDS	-	(6,633)	6,633	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 2,272,900	\$ 1,876,333	\$ 396,567	21.1%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	151,050	150,000	1,050	
PRIOR YEAR EXPENSE REFUNDS	1,841,003	18,903	1,822,100	9639.0%
TOTAL NON-OPERATING REVENUE	\$ 1,992,053	\$ 168,903	\$ 1,823,150	0.0%
TOTAL REVENUES	\$ 4,264,953	\$ 2,045,236	\$ 2,219,716	108.5%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 444,868	\$ 489,666	\$ (44,798)	-9.1%
(B) PUBLIC SAFETY	1,269,664	1,242,025	27,639	2.2%
(D) PUBLIC WORKS	782,624	777,909	4,715	0.6%
(E) RECREATION	38,219	19,408	18,811	96.9%
(F) COMMUNITY DEVELOPMENT	77	9,250	(9,173)	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	741	23,220	(22,479)	-96.8%
(H) INSURANCE & BENEFITS	234,671	196,830	37,841	19.2%
(I) TRANSFERS TO OTHER FUNDS	2,443,078	195,655	2,247,423	1148.7%
TOTAL OPERATING EXPENDITURES	\$ 5,213,942	\$ 2,953,963	\$ 2,259,979	76.5%
TOTAL EXPENDITURES	\$ 5,213,942	\$ 2,953,963	\$ 2,259,979	76.5%
SURPLUS (DEFICIT)	\$ (948,989)	\$ (908,727)	\$ (40,263)	4.4%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 4/30/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 576,029	16.9%
LOCAL ENABLING TAXES	4,200,000	1,313,871	31.3%
STATE-SHARED REVENUE	519,134	866	0.2%
Total Tax Revenue	\$ 8,119,134	\$ 1,890,766	23.3%
BUS LICENSES & PERMITS	228,000	-	0.0%
NON-BUS LICENSES & PERMITS	11,800	1,255	10.6%
FINES	59,000	16,063	27.2%
INTEREST	12,000	21,273	177.3%
RENTS & ROYALTIES	41,927	16,782	40.0%
SERVICE FEES	167,200	50,119	30.0%
REVIEW FEES	35,450	15,289	43.1%
PUBLIC SAFETY FEES	233,250	93,018	39.9%
RECREATIONAL USER FEES	5,000	2,350	47.0%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 216,149	27.2%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	158,675	305.1%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	3,054	305.4%
MEMBERSHIP FEES	24,000	870	3.6%
MISCELLANEOUS REVENUE	9,900	3,386	34.2%
ASSET DISPOSAL	40,000	-	0.0%
Total Other Operating Income	\$ 131,972	\$ 165,984	125.8%
INTERFUND TRANSFERS	408,760	-	0.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ -	0.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	151,050	94.4%
Total Grants & Contribution Revenue	\$ 160,000	\$ 151,050	94.4%
NOTE PROCEEDS	-	1,841,000	
PRIOR YEAR EXPENSE REFUND	115,000	3	0.0%
Total Prior Year Expense Refund	\$ 115,000	\$ 1,841,003	1600.9%
Total General Fund Revenues	\$ 9,789,448	\$ 4,264,953	43.6%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 4/30/2023 ACTUAL	1/1 - 4/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 8,881	\$ 9,373	\$ (492)	-5.3%
EXECUTIVE	109,086	104,032	5,054	4.9%
FINANCIAL ADMINISTRATION	91,107	90,382	725	0.8%
TAX COLLECTION	19,352	17,689	1,663	9.4%
LEGAL SERVICES	40,483	69,727	(29,245)	-41.9%
PERSONNEL ADMIN	9,269	5,274	3,995	75.7%
INFORMATION TECHNOLOGY	79,927	79,411	516	0.7%
ENGINEERING SERVICES	18,327	40,947	(22,620)	-55.2%
BUILDINGS & PLANT	68,436	72,830	(4,394)	-6.0%
POLICE	1,031,222	1,059,931	(28,709)	-2.7%
FIRE	35,636	35,606	30	0.1%
PLANNING & ZONING	201,062	145,155	55,907	38.5%
EMERGENCY MANAGEMENT	1,745	1,333	411	30.8%
PUBLIC WORKS: Highway, Roads & Streets	730,795	713,873	16,922	2.4%
TRAFFIC CONTROL	10,369	15,326	(4,957)	-32.3%
STORM SEWERS	8,318	4,129	4,189	101.4%
REPAIRS/MAINT OF TOOLS & MACHINERY	27,354	40,615	(13,261)	-32.7%
REPAIRS/MAINT OF ROADS	5,788	3,965	1,823	46.0%
RECREATION ADMINISTRATION	29,996	12,038	17,958	149.2%
PARTICIPANT RECREATION	8,223	7,371	853	11.6%
CONSERVATION OF NATURAL RESOURCES	77	9,250	(9,173)	0.0%
CONTRIBUTIONS/MISCELLANEOUS	741	23,220	(22,479)	-96.8%
INSURANCE	234,671	196,830	37,841	19.2%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	2,443,078	195,655	2,247,423	1148.7%
TOTAL EXPENDITURES	\$ 5,213,942	\$ 2,953,963	\$ 2,259,979	76.5%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 4/30/2023 ACTUAL	1/1 - 4/30/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 576,029	\$ 22,883	\$ 553,146	2417.3%
LOCAL ENABLING TAXES	1,313,871	1,373,259	(59,388)	-4.3%
STATE-SHARED REVENUE	866	828	38	4.6%
Total Tax Revenue	\$ 1,890,766	\$ 1,396,970	\$ 493,797	35.3%
BUS LICENSES & PERMITS	-	22,820	(22,820)	-100.0%
NON-BUS LICENSES & PERMITS	1,255	8,240	(6,985)	-84.8%
FINES	16,063	78,522	(62,459)	-79.5%
INTEREST	21,273	3,901	17,372	445.3%
RENTS & ROYALTIES	16,782	22,318	(5,537)	-24.8%
SERVICE FEES	50,119	55,203	(5,084)	-9.2%
REVIEW FEES	15,289	117,317	(102,028)	-87.0%
PUBLIC SAFETY FEES	93,018	72,364	20,654	28.5%
RECREATIONAL USER FEES	2,350	2,125	225	10.6%
Total Permits, Fees & Interest Revenue	\$ 216,149	\$ 382,810	\$ (166,661)	-43.5%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	158,675	80,512	78,163	97.1%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	3,054	1,265	1,789	141.4%
MEMBERSHIP FEES	870	-	870	
MISCELLANEOUS REVENUE	3,386	2,310	1,077	46.6%
ASSET DISPOSAL	-	19,100	(19,100)	-100.0%
Total Other Operating Income	\$ 165,984	\$ 103,186	\$ 62,798	60.9%
INTERFUND TRANSFERS	-	(6,633)	6,633	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ (6,633)	\$ 6,633	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	151,050	150,000	1,050	0.7%
Total Grants & Contribution Revenue	\$ 151,050	\$ 150,000	\$ 1,050	0.7%
NOTE PROCEEDS	1,841,000	-	1,841,000	
PRIOR YEAR EXPENSE REFUND	3	18,903	(18,900)	-100.0%
Total Prior Year Expense Refund	\$ 1,841,003	\$ 18,903	\$ 1,822,100	9639.0%
Total General Fund Revenues	\$ 4,264,953	\$ 2,045,236	\$ 2,219,716	108.5%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 4/30/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 8,881	45.4%
EXECUTIVE	378,085	109,086	28.9%
FINANCIAL ADMINISTRATION	343,107	91,107	26.6%
TAX COLLECTION	59,770	19,352	32.4%
LEGAL SERVICES	60,500	40,483	66.9%
PERSONNEL ADMIN	16,500	9,269	56.2%
INFORMATION TECHNOLOGY	252,244	79,927	31.7%
ENGINEERING SERVICES	50,000	18,327	36.7%
BUILDINGS & PLANT	212,972	68,436	32.1%
POLICE	3,498,860	1,031,222	29.5%
FIRE	226,568	35,636	15.7%
PLANNING & ZONING	579,731	201,062	34.7%
EMERGENCY MANAGEMENT	7,000	1,745	24.9%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	730,795	30.4%
TRAFFIC CONTROL	38,500	10,369	26.9%
STORM SEWERS	54,200	8,318	15.3%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	27,354	32.2%
REPAIRS/MAINT OF ROADS	285,000	5,788	2.0%
RECREATION ADMINISTRATION	81,500	29,996	36.8%
PARTICIPANT RECREATION	53,222	8,223	15.5%
CONSERVATION OF NATURAL RESOURCES	12,400	77	0.6%
CONTRIBUTIONS/MISCELLANEOUS	23,000	741	3.2%
INSURANCE	214,000	234,671	109.7%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	2,443,078	292.5%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 5,213,942	53.3%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
911 Rapid Response							
911 Rapid Response	91469	41-439.700	Lights for new bucket truck	04/26/23	1,179.40	.00	
Total 911 Rapid Response:					1,179.40	.00	
Active 911 Inc							
Active 911 Inc	488529	01-410.420	2023-Yearly Subscription & Dues	05/05/23	165.00	.00	
Total Active 911 Inc:					165.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	7051	01-437.251	#11-Inspection	04/25/23	94.00	.00	
Total Allentown Equipment Corp:					94.00	.00	
Allentown Police Academy							
Allentown Police Academy	51523	01-410.421	Range fee for NRA class	05/15/23	100.00	.00	
Total Allentown Police Academy:					100.00	.00	
Alpine Building Supply							
Alpine Building Supply	2305-175604	01-409.373	Shelter for Devonshire drop-off center	05/02/23	1,376.73	.00	
Total Alpine Building Supply:					1,376.73	.00	
Amazon Business							
Amazon Business	1PXD-PMLN-1VD	01-451.371	Pickle ball paddle rack	05/16/23	887.94	.00	
Total Amazon Business:					887.94	.00	
American Rock Salt Co LLC							
American Rock Salt Co LL	0743186	35-432.245	Bulk Ice Control Salt	04/28/23	26,179.27	.00	
Total American Rock Salt Co LLC:					26,179.27	.00	
Arete Advisors LLC							
Arete Advisors LLC	202305150708	01-407.261	SentinelOne Antivirus-Annual subscription	05/15/23	4,152.67	.00	
Arete Advisors LLC	202305150708	06-448.261	SentinelOne Antivirus-Annual subscription	05/15/23	958.31	.00	
Arete Advisors LLC	202305150708	08-429.261	SentinelOne Antivirus-Annual subscription	05/15/23	958.31	.00	
Arete Advisors LLC	202305150708	10-407.261	SentinelOne Antivirus-Annual subscription	05/15/23	319.44	.00	
Total Arete Advisors LLC:					6,388.73	.00	
Arrow Master Pools							
Arrow Master Pools	51623	99-109500	Refund-Building permit fee	05/16/23	54.50	.00	
Total Arrow Master Pools:					54.50	.00	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X05	01-401.320	2023-May-Mgr-Phone	04/30/23	43.09	.00	
AT&T Mobility-229	287303312229X05	01-402.320	2023-May-Finance Dir -Phone	04/30/23	43.09	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AT&T Mobility-229	287303312229X05	01-409.320	2023-May-Maintenance-Phone	04/30/23	43.09	.00	
AT&T Mobility-229	287303312229X05	01-401.320	2023-May-IT-Phone	04/30/23	43.09	.00	
AT&T Mobility-229	287303312229X05	01-411.320	2023-May-Fire inspector tablets	04/30/23	75.46	.00	
AT&T Mobility-229	287303312229X05	01-414.320	2023-May-Comm.Develop.-Phone	04/30/23	167.00	.00	
AT&T Mobility-229	287303312229X05	01-430.320	2023-May-DPW-Phones	04/30/23	215.44	.00	
AT&T Mobility-229	287303312229X05	01-452.320	2023-May-Rec Dir.-Phone	04/30/23	43.09	.00	
AT&T Mobility-229	287303312229X05	03-411.320	2023-May-ESFD-Phone	04/30/23	75.46	.00	
AT&T Mobility-229	287303312229X05	06-448.320	2023-May-Water Dept Tablets	04/30/23	136.32	.00	
AT&T Mobility-229	287303312229X05	06-448.320	2023-May-Water Dept Tablets	04/30/23	136.32	.00	
Total AT&T Mobility-229:					1,021.45	.00	
AT&T Mobility-833							
AT&T Mobility-833	257303254833X05	01-401.320	2023-May-Mgr-Tablet	04/30/23	78.62	.00	
AT&T Mobility-833	257303254833X05	01-410.320	2023-May-Police Phones/Tablets	04/30/23	1,391.10	.00	
AT&T Mobility-833	257303254833X05	01-411.320	2023-May-Fire Insp-tablets	04/30/23	113.19	.00	
AT&T Mobility-833	257303254833X05	01-414.320	2023-May-Comm.Develop.-Tablets	04/30/23	75.46	.00	
AT&T Mobility-833	257303254833X05	01-415.320	2023-May-Emergency Management- Tablets/Phones	04/30/23	161.64	.00	
AT&T Mobility-833	257303254833X05	01-452.320	2023-May-Rec Dir-Tablet	04/30/23	37.73	.00	
AT&T Mobility-833	257303254833X05	03-411.320	2023-May-ESFD-Tablets	04/30/23	226.38	.00	
AT&T Mobility-833	257303254833X05	03-412.320	2023-May-WSFD-Tablets	04/30/23	267.27	.00	
Total AT&T Mobility-833:					2,351.39	.00	
Backwoods Outdoor Center							
Backwoods Outdoor Cente	4601	01-451.375	Trimmer line	05/04/23	23.79	.00	
Total Backwoods Outdoor Center:					23.79	.00	
Bank of America-1108							
Bank of America-1108	5923	01-410.420	NAFI membership-Watson	05/09/23	55.00	55.00	05/18/23
Bank of America-1108	5923	01-410.421	CFEI Practice Exam & Study Guide	05/09/23	14.00	14.00	05/18/23
Bank of America-1108	5923	01-410.420	PASRO Conference-Laky/Nothstein	05/09/23	600.00	600.00	05/18/23
Total Bank of America-1108:					669.00	669.00	
Bank of America-1965							
Bank of America-1965	5923	06-448.261	Printer for DPW	05/09/23	209.99	209.99	05/18/23
Bank of America-1965	5923	08-429.261	Printer for DPW	05/09/23	210.00	210.00	05/18/23
Bank of America-1965	5923	41-409.700	Door Access controllers for DPW & Admin Bldgs	05/09/23	926.73	926.73	05/18/23
Bank of America-1965	5923	01-407.261	Part for HP Server	05/09/23	54.44	54.44	05/18/23
Bank of America-1965	5923	06-448.261	Part for HP Server	05/09/23	12.56	12.56	05/18/23
Bank of America-1965	5923	08-429.261	Part for HP Server	05/09/23	12.56	12.56	05/18/23
Bank of America-1965	5923	10-407.261	Part for HP Server	05/09/23	4.19	4.19	05/18/23
Bank of America-1965	5923	01-407.319	VMware Support Pack for Server	05/09/23	503.75	503.75	05/18/23
Bank of America-1965	5923	06-448.319	VMware Support Pack for Server	05/09/23	116.25	116.25	05/18/23
Bank of America-1965	5923	08-429.319	VMware Support Pack for Server	05/09/23	116.25	116.25	05/18/23
Bank of America-1965	5923	10-407.319	VMware Support Pack for Server	05/09/23	38.75	38.75	05/18/23
Bank of America-1965	5923	01-407.261	Paper for Police car printers	05/09/23	129.66	129.66	05/18/23
Bank of America-1965	5923	01-415.260	EMC keyboards	05/09/23	130.54	130.54	05/18/23
Total Bank of America-1965:					2,465.67	2,465.67	
Bank of America-8701							
Bank of America-8701	5923	01-430.240	UPS-Return	05/09/23	57.80	57.80	05/18/23
Bank of America-8701	5923	01-100225	Gift card awards	05/09/23	1,011.90	1,011.90	05/18/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bank of America-8701:					1,069.70	1,069.70	
Bank of America-9042							
Bank of America-9042	5923	01-401.420	ICMA Membership-Bonaskiewich	05/09/23	869.00	869.00	05/18/23
Total Bank of America-9042:					869.00	869.00	
Bank of America-9240							
Bank of America-9240	5923	01-410.420	NAFI membership dues	05/09/23	65.00	65.00	05/18/23
Bank of America-9240	5923	01-410.460	Flight for Chief's Conference	05/09/23	471.85	471.85	05/18/23
Bank of America-9240	5923	01-410.421	Tolls	05/09/23	7.60	7.60	05/18/23
Bank of America-9240	5923	01-410.210	USB flash thumb drive	05/09/23	38.57	38.57	05/18/23
Total Bank of America-9240:					583.02	583.02	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	51023	06-448.368	Water for Resale	05/10/23	338.60	.00	
Total Bethlehem-012968-01, City of:					338.60	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	51023	06-448.368	Hydrant Rental	05/10/23	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Casey, Christopher							
Casey, Christopher	51123	01-410.421	Reimb-Lodging/meals-Leadership seminar- Casey/Whitehead/Sabulsky/Kress	05/11/23	1,613.73	1,613.73	05/16/23
Total Casey, Christopher:					1,613.73	1,613.73	
CDW Government							
CDW Government	JH82747	41-409.700	Parts for the Door Access system	04/28/23	417.98	.00	
CDW Government	JJ41960	41-409.700	Parts for the Door Access system	05/01/23	40.08	.00	
CDW Government	JJ47561	41-409.700	Parts for the Door Access system	05/02/23	510.04	.00	
Total CDW Government:					968.10	.00	
Cooper Electric							
Cooper Electric	S051705057.001	01-409.373	Electric for DPW garage	04/21/23	233.82	.00	
Total Cooper Electric:					233.82	.00	
Coopersburg Materials							
Coopersburg Materials	23524	01-438.245	9.5MM	04/22/23	326.08	.00	
Coopersburg Materials	23568	01-438.245	9.5MM/19MM	04/30/23	3,085.12	.00	
Total Coopersburg Materials:					3,411.20	.00	
Core & Main							
Core & Main	S722941	06-448.600	Taylor made plugs	04/27/23	216.68	.00	
Total Core & Main:					216.68	.00	
Davison & McCarthy							
Davison & McCarthy	31365	01-404.310	2023-Apr-General Matters	05/02/23	195.00	.00	
Davison & McCarthy	31366	01-404.310	2023-Apr-Bankruptcy of Residents	05/02/23	60.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	31367	01-404.310	2023-Apr-Septic Permits-Well Isolations-Waivers	05/02/23	165.00	.00	
Davison & McCarthy	31368	01-404.310	2023-Apr-WSVFD-Investment in land & bldg	05/02/23	75.00	.00	
Davison & McCarthy	31371	01-404.310	2023-Apr-Assessment Appeals	05/02/23	1,005.00	.00	
Davison & McCarthy	31372	01-404.310	2023-Apr-1787 Savorcool Ave-Kuzo	05/02/23	1,121.46	.00	
Davison & McCarthy	31373	01-404.310	2023-Apr-WSFD-Land Development-950 S Ott St	05/02/23	75.00	.00	
Davison & McCarthy	31374	01-404.310	2023-Apr-Purchase of McAuliffe Property-2937 S Pike Ave	05/02/23	15.00	.00	
Davison & McCarthy	31375	01-404.318	2023-Apr-Southbury Park	05/02/23	448.70	.00	
Total Davison & McCarthy:					3,160.16	.00	
DiMatteo, Francesco							
DiMatteo, Francesco	51723	06-448.421	Reimb-meal for training	05/17/23	36.75	.00	
DiMatteo, Francesco	51723	06-448.240	Reimb-Refreshments	05/17/23	50.26	.00	
Total DiMatteo, Francesco:					87.01	.00	
Dispatch Answering Service							
Dispatch Answering Serv	000204B186	01-401.320	610-782-5025-Apr 2023	04/25/23	24.95	.00	
Dispatch Answering Serv	000204B186	01-430.320	610-782-5572-Apr-2023	04/25/23	24.95	.00	
Dispatch Answering Serv	000204B186	01-401.320	Answr Service/Pump Stn Alm-Apr 2023	04/25/23	252.62	.00	
Total Dispatch Answering Service:					302.52	.00	
Document Systems Ltd.							
Document Systems Ltd.	K63125M	01-401.375	Maintenance contract-5/23/23-5/22/24	05/01/23	325.00	.00	
Total Document Systems Ltd.:					325.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV936097	06-448.251	#35-Oil & Fuel filters	04/14/23	37.83	.00	
Eastern Auto Parts Wareho	3IV936097	08-429.251	#35-Oil & Fuel filters	04/14/23	37.83	.00	
Eastern Auto Parts Wareho	3IV936099	06-448.251	#35-Oil & Fuel filters	04/14/23	24.15	.00	
Eastern Auto Parts Wareho	3IV936099	08-429.251	#35-Oil & Fuel filters	04/14/23	24.14	.00	
Eastern Auto Parts Wareho	3IV939230	01-451.375	Spark plugs for mowers	04/25/23	6.70	.00	
Eastern Auto Parts Wareho	3IV944020	01-437.251	#4-oil filter/air filter/hydraulic fluid	05/09/23	214.07	.00	
Total Eastern Auto Parts Warehouse:					344.72	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	5923	03-411.540	2Q23-Stipend	05/09/23	13,000.00	.00	
Total Eastern Salisbury Fire Co.:					13,000.00	.00	
Express Sign Outlet							
Express Sign Outlet	2023388	01-414.240	Zoning Hearing Board signs	05/15/23	220.00	.00	
Total Express Sign Outlet:					220.00	.00	
F.W. Webb Company							
F.W. Webb Company	80578019	01-430.260	Pipe wrench	04/26/23	177.31	.00	
Total F.W. Webb Company:					177.31	.00	
Faust Hauling Inc.							
Faust Hauling Inc.	23.151	01-451.240	12 yds topsoil	04/30/23	348.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Faust Hauling Inc.:					348.00	.00	
Fries Esq., William J.							
Fries Esq., William J.	46647/46648/4664	01-414.314	4/12/2023-ZHB Mtg	04/30/23	1,590.00	.00	
Total Fries Esq., William J.:					1,590.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11642930-00	01-409.373	Drill press for DPW garage	04/19/23	13.82	.00	
Fromm Electric Supply Cor	51159267	01-409.373	Drill press for DPW garage	04/25/23	199.14	.00	
Total Fromm Electric Supply Corp:					212.96	.00	
Grainger							
Grainger	9677813124	01-409.373	#4-Lock main door	04/18/23	190.39	.00	
Grainger	9700876361	01-430.240	Bandages/antibiotic ointment	05/09/23	42.99	.00	
Total Grainger:					233.38	.00	
Groff Tractor & Equipment							
Groff Tractor & Equipment	PSO476256-1	06-448.251	Bucket	05/09/23	25.89	.00	
Groff Tractor & Equipment	PSO476607-1	06-448.375	Pin/quick lock/washer	05/10/23	116.77	.00	
Groff Tractor & Equipment	PSO476607-1	08-429.375	Pin/quick lock/washer	05/10/23	116.78	.00	
Total Groff Tractor & Equipment:					259.44	.00	
Gross McGinley LLP							
Gross McGinley LLP	5123	01-414.310	Acct# 32175.0004-2-Apr-2023- Planning Commission Mtg	05/01/23	624.00	.00	
Gross McGinley LLP	51232	01-414.310	Acct# 32175.0001-Apr-2023-Code Enforcement	05/01/23	1,017.40	.00	
Gross McGinley LLP	51233	01-414.314	Acct# 32175.0003-Apr 2023-ZHB	05/01/23	1,326.00	.00	
Gross McGinley LLP	51234	01-404.310	Acct#32175.0000-Apr 2023- Administration	05/01/23	4,290.00	.00	
Gross McGinley LLP	51235	01-404.310	Acct# 32175.0006-Apr-2023-RTK Request (Township Employee Benefits)	05/01/23	156.00	.00	
Total Gross McGinley LLP:					7,413.40	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1605853	01-437.375	Ratchet straps	05/03/23	180.33	.00	
Total Hale Trailer Brake & Wheel Inc:					180.33	.00	
IAAI							
IAAI	88149	01-410.420	Annual membership-Sabo	05/02/23	103.00	.00	
Total IAAI:					103.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	177007	01-408.318	Project#00329023.014-2023-Feb thru Apr-2023 Sanitary Sewer Manhole Rehabilitation	04/12/23	4,942.00	.00	
Isett & Associates, Barry	177008	01-408.318	Project#00329023.015-2023-Mar- Overhill Rd Waterline Extension	04/12/23	403.00	.00	
Isett & Associates, Barry	177259	01-408.313	Project#00329023.008-2023-Feb thru Apr-2023 Roadway Projects	04/14/23	6,330.76	.00	
Isett & Associates, Barry	VI-178090	01-414.306	2023-Apr-Residential Inspections	05/11/23	3,421.00	.00	
Isett & Associates, Barry	VI-178090	01-414.306	2023-Apr-Commercial Inspections	05/11/23	7,990.28	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Isett & Associates, Barry:					23,087.04	.00	
Jerusalem Western Salisbury Union Church							
Jerusalem Western Salisbu	51823	10-431.303	2023-Lease for Devonshire Drop-off	05/18/23	3,120.00	.00	
Total Jerusalem Western Salisbury Union Church:					3,120.00	.00	
Keith's Mobile Lock & Door Ser							
Keith's Mobile Lock & Door	13255	01-451.373	Locks for new washbay door	05/04/23	331.00	.00	
Total Keith's Mobile Lock & Door Ser:					331.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	189978	01-408.318	2023-Apr-2101 Sonoma Dr- Grading plan	05/10/23	125.50	.00	
Total Keystone Consulting Engineers:					125.50	.00	
Kistler O'Brien Fire Protectn							
Kistler O'Brien Fire Protect	226133	03-412.374	Annual Fire Inspection & New fire extinguishers	04/27/23	3,804.35	.00	
Kistler O'Brien Fire Protect	227035	01-410.315	Inspection/Hose trap/vehicle bracket strap	05/05/23	255.15	.00	
Total Kistler O'Brien Fire Protectn:					4,059.50	.00	
KONE Inc							
KONE Inc	871037744	01-409.373	Elevator Annual Maintenance-5/1/23 thru 4/30/24	05/01/23	3,493.63	.00	
Total KONE Inc:					3,493.63	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	39253	01-437.251	#13 & #14-Tool box latches	04/27/23	168.76	.00	
Total Kutz Inc., E. M.:					168.76	.00	
L/B Water Service Inc							
L/B Water Service Inc	3705757	06-448.600	6" push on restrained joint & gasket	05/05/23	690.00	.00	
Total L/B Water Service Inc:					690.00	.00	
Lehigh County Authority							
Lehigh County Authority	8510	06-200202	1Q23 hydrant rentals	05/01/23	1,229.43	.00	
Total Lehigh County Authority:					1,229.43	.00	
Lehigh County Law Department							
Lehigh County Law Depart	51723	01-400.240	File 2 Ord: #05-2023-661-Handicap space & #05-2023-662 Street Vacation	05/17/23	40.00	40.00	05/18/23
Total Lehigh County Law Department:					40.00	40.00	
Lehigh Valley Fire Equipment							
Lehigh Valley Fire Equipme	152	01-430.240	Break away reflective vests	04/28/23	600.00	.00	
Lehigh Valley Fire Equipme	156	01-415.260	Break away reflective vests	05/04/23	96.00	.00	
Total Lehigh Valley Fire Equipment:					696.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	169480	01-437.251	#4-Turbocharger kit	05/05/23	5,029.26	.00	
Lowe and Moyer Garage In	368160	01-437.251	Core Return	05/17/23	562.50-	.00	
Lowe and Moyer Garage In	369295	01-437.251	#4-Valve/gasket	05/01/23	911.71	.00	
Lowe and Moyer Garage In	369830	08-429.251	Air filter	05/12/23	93.07	.00	
Total Lowe and Moyer Garage Inc.:					5,471.54	.00	
Madle's Hardware							
Madle's Hardware	216168/1	01-430.240	Batteries	04/26/23	17.99	.00	
Madle's Hardware	216274/1	01-430.240	Sprayer	05/02/23	17.98	.00	
Madle's Hardware	216304/1	01-409.373	Fuses for water heater-Police Bldg	05/03/23	25.99	.00	
Madle's Hardware	216420/1	01-430.240	Marking paint	05/10/23	19.98	.00	
Total Madle's Hardware:					81.94	.00	
Malden, WG							
Malden, WG	21193	08-429.317	Annual Meter Calibration Service	04/26/23	4,200.00	.00	
Total Malden, WG:					4,200.00	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0408143-N	01-436.370	C-Top/Inlet risers	05/04/23	1,710.00	.00	
Total Monarch Precast Concrete Corp:					1,710.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	41419	01-410.251	#214-Oil change/top off fluids/inspection	04/27/23	175.01	.00	
Motors Plus Inc.	41777	01-410.251	#215-Power steering unit	05/08/23	4,228.49	.00	
Motors Plus Inc.	41800	01-410.251	#209-Inspection/oil change/top off fluids	04/21/23	226.01	.00	
Motors Plus Inc.	41858	01-410.251	#216-Oil shange/top off fluids/inspection	05/05/23	175.01	.00	
Motors Plus Inc.	41876	01-410.251	#202-Inspection/brakes & rotors	05/10/23	606.12	.00	
Total Motors Plus Inc.:					5,410.64	.00	
MP Outfitters							
MP Outfitters	56835-5	01-410.238	Shirts-Palansky	05/10/23	90.08	.00	
Total MP Outfitters:					90.08	.00	
Mr. Rooter Plumbing							
Mr. Rooter Plumbing	119610	01-409.373	Sewer blockage-Police Bldg	04/26/23	1,324.00	.00	
Total Mr. Rooter Plumbing:					1,324.00	.00	
Nelson Wire Rope							
Nelson Wire Rope	335728-1	06-448.260	Galvanized wire	04/24/23	403.68	.00	
Nelson Wire Rope	335758-1	01-451.240	ratchet straps	04/24/23	26.56	.00	
Total Nelson Wire Rope:					430.24	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8056869	01-438.245	#57-Stone	05/03/23	306.28	.00	
Total New Enterprise Stone & Lime Co Inc:					306.28	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
North Star Construction							
North Star Construction	51523	99-109500	Overpayment on permit	05/15/23	32.00	.00	
Total North Star Construction:					32.00	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	5523	01-410.420	Reimb-2023 NASRO Membership	05/05/23	40.00	.00	
Nothstein, Richard B.	5523	01-410.205	Reimb-Bike supplies	05/05/23	78.31	.00	
Total Nothstein, Richard B.:					118.31	.00	
PA DEP							
PA DEP	1303783	01-480.000	Storage tank permits-McAuliffe property-4/2023 thru 4/2024	05/01/23	150.00	.00	
Total PA DEP:					150.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	128368	01-401.156	2023 June coverage	05/08/23	4,070.65	.00	
PA Municipal Health Ins Co	128368	01-402.156	2023 June coverage	05/08/23	2,544.15	.00	
PA Municipal Health Ins Co	128368	01-407.156	2023 June coverage	05/08/23	2,544.15	.00	
PA Municipal Health Ins Co	128368	01-410.156	2023 June coverage	05/08/23	33,471.50	.00	
PA Municipal Health Ins Co	128368	01-414.156	2023 June coverage	05/08/23	6,092.05	.00	
PA Municipal Health Ins Co	128368	01-430.156	2023 June coverage	05/08/23	33,614.00	.00	
PA Municipal Health Ins Co	128368	06-401.156	2023 June coverage	05/08/23	381.62	.00	
PA Municipal Health Ins Co	128368	06-448.156	2023 June coverage	05/08/23	9,439.29	.00	
PA Municipal Health Ins Co	128368	08-401.156	2023 June coverage	05/08/23	381.62	.00	
PA Municipal Health Ins Co	128368	08-429.156	2023 June coverage	05/08/23	9,439.29	.00	
PA Municipal Health Ins Co	128368	10-426.156	2023 June coverage	05/08/23	1,119.43	.00	
Total PA Municipal Health Ins Coop:					103,097.75	.00	
PA One Call System Inc.							
PA One Call System Inc.	1006511	01-401.320	2023-Apr-Voice/Fax messages	04/30/23	85.57	.00	
Total PA One Call System Inc.:					85.57	.00	
PA Turnpike							
PA Turnpike	125195986-1	01-410.315	Tolls for training	05/01/23	13.30	.00	
PA Turnpike	125261065-1	01-410.315	Tolls	05/04/23	18.60	.00	
Total PA Turnpike:					31.90	.00	
Power Pro Equipment							
Power Pro Equipment	2C122364-01	01-437.375	Spacer/bolts/oil	04/28/23	229.84	.00	
Power Pro Equipment	3C108121-01	01-437.375	Bolt	05/02/23	67.15	.00	
Power Pro Equipment	8C110884-01	01-437.375	Plate/seal/bearing/locknut	05/02/23	193.06	.00	
Total Power Pro Equipment:					490.05	.00	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	5523	08-429.361	08450-07007	05/05/23	25.15	.00	
Total PPL Electric Utilities-08450-07007:					25.15	.00	
PPL Electric Utilities-10550-10002							
PPL Electric Utilities-10550	32123	01-451.361	10550-10002	03/21/23	37.92	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-10550-10002:					37.92	.00	
PPL Electric Utilities-15450-07020							
PPL Electric Utilities-15450	5523	08-429.361	15450-07020	05/05/23	25.51	.00	
Total PPL Electric Utilities-15450-07020:					25.51	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	5823	06-448.361	30460-06001	05/08/23	446.73	.00	
Total PPL Electric Utilities-30460-06001:					446.73	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	5523	08-429.361	32650-08001	05/05/23	25.15	.00	
Total PPL Electric Utilities-32650-08001:					25.15	.00	
PPL Electric Utilities-32810-04003							
PPL Electric Utilities-32810	5123	35-433.362	32810-04003	05/01/23	34.21	.00	
Total PPL Electric Utilities-32810-04003:					34.21	.00	
PPL Electric Utilities-33760-14008							
PPL Electric Utilities-33760	42123	08-429.361	33760-14008	04/21/23	25.56	.00	
Total PPL Electric Utilities-33760-14008:					25.56	.00	
PPL Electric Utilities-35530-02004							
PPL Electric Utilities-35530	031723	08-429.361	35530-02004	03/17/23	25.32	.00	
PPL Electric Utilities-35530	21523	08-429.361	35530-02004	02/15/23	16.57	.00	
Total PPL Electric Utilities-35530-02004:					41.89	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	5523	08-429.361	42850-08008	05/05/23	25.15	.00	
Total PPL Electric Utilities-42850-08008:					25.15	.00	
PPL Electric Utilities-47020-14000							
PPL Electric Utilities-47020	5223	08-429.361	47020-14000	05/02/23	24.91	.00	
Total PPL Electric Utilities-47020-14000:					24.91	.00	
PPL Electric Utilities-49200-35001							
PPL Electric Utilities-49200	42823	08-429.361	49200-35001	04/28/23	31.40	.00	
Total PPL Electric Utilities-49200-35001:					31.40	.00	
PPL Electric Utilities-54060-05002							
PPL Electric Utilities-54060	5823	01-451.361	54060-05002	05/08/23	26.12	.00	
Total PPL Electric Utilities-54060-05002:					26.12	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	5823	08-429.361	56060-06003	05/08/23	25.15	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-56060-06003:					25.15	.00	
PPL Electric Utilities-58010-04003							
PPL Electric Utilities-58010	5123	35-433.362	58010-04003	05/01/23	34.02	.00	
Total PPL Electric Utilities-58010-04003:					34.02	.00	
PPL Electric Utilities-59410-04007							
PPL Electric Utilities-59410	5123	06-448.361	59410-04007	05/01/23	32.21	.00	
Total PPL Electric Utilities-59410-04007:					32.21	.00	
PPL Electric Utilities-59610-04003							
PPL Electric Utilities-59610	5123	35-433.362	59610-04003	05/01/23	37.67	.00	
Total PPL Electric Utilities-59610-04003:					37.67	.00	
PPL Electric Utilities-62400-52006							
PPL Electric Utilities-62400	5123	01-451.361	62400-52006	05/01/23	13.74	.00	
Total PPL Electric Utilities-62400-52006:					13.74	.00	
PPL Electric Utilities-79000-43000							
PPL Electric Utilities-79000	42823	35-434.361	79000-43000	04/28/23	553.88	.00	
Total PPL Electric Utilities-79000-43000:					553.88	.00	
PPL Electric Utilities-79200-43006							
PPL Electric Utilities-79200	42823	35-434.361	79200-43006	04/28/23	11,404.43	.00	
Total PPL Electric Utilities-79200-43006:					11,404.43	.00	
PPL Electric Utilities-82960-01000							
PPL Electric Utilities-82960	22123	08-429.361	82960-01000	02/21/23	14.02	.00	
Total PPL Electric Utilities-82960-01000:					14.02	.00	
PPL Electric Utilities-93760-01007							
PPL Electric Utilities-93760	22123	01-451.361	93760-01007	02/21/23	28.78	.00	
Total PPL Electric Utilities-93760-01007:					28.78	.00	
PPL Electric Utilities-95425-66011							
PPL Electric Utilities-95425	42823	08-429.361	95425-66011	04/28/23	24.92	.00	
Total PPL Electric Utilities-95425-66011:					24.92	.00	
PPL Electric Utilities-96549-22003							
PPL Electric Utilities-96549	5123	35-433.362	96549-22003	05/01/23	32.27	.00	
Total PPL Electric Utilities-96549-22003:					32.27	.00	
PPL Electric Utilities-97159-57000							
PPL Electric Utilities-97159	5123	35-433.362	97159-57000	05/01/23	38.82	.00	
Total PPL Electric Utilities-97159-57000:					38.82	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-98810-20005							
PPL Electric Utilities-98810	5123	08-429.361	98810-20005	05/01/23	113.53	.00	
Total PPL Electric Utilities-98810-20005:					113.53	.00	
Protect Alarms							
Protect Alarms	68839	01-409.373	Motion sensor-admin bldg	04/27/23	475.00	.00	
Total Protect Alarms:					475.00	.00	
RCN-1950							
RCN-1950	075195001-00141	01-401.320	4201-0751950-01-May 2023- Phone/Internet	05/01/23	2,243.01	2,243.01	05/16/23
Total RCN-1950:					2,243.01	2,243.01	
RCN-1951							
RCN-1951	075195101-00141	03-411.320	Acct#42010751951-01-ESFD- May 2023	05/23/23	482.69	482.69	05/16/23
Total RCN-1951:					482.69	482.69	
RCN-555							
RCN-555	077255501-00141	01-401.320	4201-0772555-01-Black River Rd-May 2023	05/01/23	62.25	62.25	05/16/23
Total RCN-555:					62.25	62.25	
RCN-880							
RCN-880	076588001-00141	01-401.320	4201-0765880-01-Cardinal Dr- Pumping station-May 2023	05/23/23	78.09	78.09	05/16/23
Total RCN-880:					78.09	78.09	
RCN-882							
RCN-882	076588201-00141	01-401.320	4201-0765882-01-Flexer Ave-May 2023	05/01/23	56.65	56.65	05/16/23
Total RCN-882:					56.65	56.65	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	13E0436481527	01-409.366	Admin Bldg- Acct#0436481527	05/06/23	159.82	.00	
Total ReadyRefresh by Nestle-0436481527:					159.82	.00	
ReadyRefresh by Nestle-0436481543							
ReadyRefresh by Nestle-0	13E0436481543	01-409.366	Police Bldg-Acct#0436481543	05/06/23	475.76	.00	
Total ReadyRefresh by Nestle-0436481543:					475.76	.00	
ReadyRefresh by Nestle-0436481576							
ReadyRefresh by Nestle-0	13E0436481576	01-409.366	DPW Bldg- Acct#0436481576	05/06/23	75.22	.00	
Total ReadyRefresh by Nestle-0436481576:					75.22	.00	
ReadyRefresh by Nestle-0441704392							
ReadyRefresh by Nestle-0	03D0441704392	01-409.366	Franko Farm- Acct#0441704392	05/02/23	43.17	.00	
Total ReadyRefresh by Nestle-0441704392:					43.17	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	43806	41-415.700	Shank sleeve/couplers	03/29/23	501.54	.00	
Ringo Hill Farms Eqpmnt C	44046	41-415.700	Ball dual purpose receiver	04/21/23	644.72	.00	
Ringo Hill Farms Eqpmnt C	44141	01-451.375	Ratchet assembly w/chain	05/03/23	276.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					1,422.26	.00	
RR Donnelley							
RR Donnelley	16535884	01-410.342	Traffic citations	05/05/23	42.35	.00	
Total RR Donnelley:					42.35	.00	
Selex ES							
Selex ES	12922	01-407.319	Annual support/SW upgrades/hotlists	05/01/23	4,173.00	.00	
Selex ES	12922	06-448.319	Annual support/SW upgrades/hotlists	05/01/23	963.00	.00	
Selex ES	12922	08-429.319	Annual support/SW upgrades/hotlists	05/01/23	963.00	.00	
Selex ES	12922	10-407.319	Annual support/SW upgrades/hotlists	05/01/23	321.00	.00	
Total Selex ES:					6,420.00	.00	
Service Electric Cable TV							
Service Electric Cable TV	52923	01-410.315	Acct# 0715417274-Prolog Express-May 2023	05/01/23	92.50	.00	
Total Service Electric Cable TV:					92.50	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	23-0126715-001	01-437.251	#19-Tires	01/31/23	988.00	.00	
Service Tire Truck Centers	23-0207143-001	01-437.251	#19-Tires	05/08/23	1,057.40	.00	
Total Service Tire Truck Centers:					2,045.40	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	43023	01-410.315	Police Car Washes-4/1-4/30/23	04/30/23	215.00	.00	
Total Shammy Shine Car Washes:					215.00	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	171609	01-403.353	2023-Money & Securities Policy-Smarsh	05/15/23	137.50	.00	
Total Stauffer Insurance, C. M.:					137.50	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	289917	01-403.240	Date stamp	05/15/23	41.95	.00	
Stotz/Fatzinger Office Supp	289984	01-403.240	Neon labels/sheet protectors	05/11/23	66.00	.00	
Stotz/Fatzinger Office Supp	290018	01-401.240	Binder clips/file folders/envelopes/copy paper	05/12/23	237.19	.00	
Stotz/Fatzinger Office Supp	290018	01-430.240	Stamp	05/12/23	34.67	.00	
Total Stotz/Fatzinger Office Supply:					379.81	.00	
Suburban Propane-2022							
Suburban Propane-2022	191584	01-401.231	unleaded	05/01/23	39.67	.00	
Suburban Propane-2022	191584	01-410.231	unleaded	05/01/23	1,249.80	.00	
Suburban Propane-2022	191584	01-430.231	unleaded	05/01/23	365.52	.00	
Suburban Propane-2022	191584	06-448.231	unleaded	05/01/23	153.85	.00	
Suburban Propane-2022	191584	08-429.231	unleaded	05/01/23	153.85	.00	
Suburban Propane-2022	191584	03-413.231	unleaded	05/01/23	124.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	191585	01-430.231	diesel	05/01/23	670.03	.00	
Suburban Propane-2022	191585	06-448.231	diesel	05/01/23	31.51	.00	
Suburban Propane-2022	191585	08-429.231	diesel	05/01/23	31.51	.00	
Suburban Propane-2022	191585	03-413.231	diesel	05/01/23	104.91	.00	
Suburban Propane-2022	191624	01-401.231	unleaded	05/08/23	43.23	.00	
Suburban Propane-2022	191624	01-410.231	unleaded	05/08/23	1,362.20	.00	
Suburban Propane-2022	191624	01-430.231	unleaded	05/08/23	398.40	.00	
Suburban Propane-2022	191624	06-448.231	unleaded	05/08/23	167.69	.00	
Suburban Propane-2022	191624	08-429.231	unleaded	05/08/23	167.69	.00	
Suburban Propane-2022	191624	03-413.231	unleaded	05/08/23	136.06	.00	
Suburban Propane-2022	191625	01-430.231	diesel	05/08/23	542.82	.00	
Suburban Propane-2022	191625	06-448.231	diesel	05/08/23	25.53	.00	
Suburban Propane-2022	191625	08-429.231	diesel	05/08/23	25.53	.00	
Suburban Propane-2022	191625	03-413.231	diesel	05/08/23	85.00	.00	
Total Suburban Propane-2022:					5,879.63	.00	
Sulzer, Alan							
Sulzer, Alan	5823	06-448.171	2023 Health Reimbursement	05/08/23	125.00	.00	
Sulzer, Alan	5823	08-429.171	2023 Health Reimbursement	05/08/23	125.00	.00	
Total Sulzer, Alan:					250.00	.00	
Times News							
Times News	100535890-051120	01-401.341	Ad: 5/25/23-BOC Mtg	05/11/23	93.29	.00	
Total Times News:					93.29	.00	
U.S. Municipal Supply Inc.							
U.S. Municipal Supply Inc.	6207845	01-433.246	Signs	04/26/23	600.72	.00	
Total U.S. Municipal Supply Inc.:					600.72	.00	
United Site Services							
United Site Services	6715241	01-451.315	Franko Park-4/19/23-5/16/23	04/19/23	137.00	.00	
United Site Services	6715242	01-451.315	Franko Park-4/03/23-5/16/23	04/19/23	446.98	.00	
United Site Services	6715243	01-451.315	Devonshire Park-4/3/23 thru 5/16/23	04/19/23	446.98	.00	
Total United Site Services:					1,030.96	.00	
Upper Saucon Township							
Upper Saucon Township	230428	10-431.303	Compost site expenses	04/28/23	201.51	.00	
Total Upper Saucon Township:					201.51	.00	
Valley Networks Inc							
Valley Networks Inc	5852	01-407.319	Datto Monthly Cloud Backup-May-2023	05/11/23	747.50	.00	
Valley Networks Inc	5852	06-448.319	Datto Monthly Cloud Backup-May-2023	05/11/23	172.50	.00	
Valley Networks Inc	5852	08-429.319	Datto Monthly Cloud Backup-May-2023	05/11/23	172.50	.00	
Valley Networks Inc	5852	10-407.319	Datto Monthly Cloud Backup-May-2023	05/11/23	57.50	.00	
Total Valley Networks Inc:					1,150.00	.00	
Verizon-950							
Verizon-950	5223	01-410.320	0563-Monitor Traffic Signals	05/02/23	44.57	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Verizon-950:					44.57	.00	
Walsh, Kyle							
Walsh, Kyle	51623	99-109500	Refund-Tree removal permit	05/16/23	30.00	.00	
Total Walsh, Kyle:					30.00	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	546626	01-410.210	QRS lights	05/05/23	282.14	.00	
Warehouse Battery Outlet I	546626	01-410.261	Battery replacement packs/batteries	05/05/23	256.20	.00	
Total Warehouse Battery Outlet Inc:					538.34	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	75599	01-451.375	Parks cheetah blade	05/03/23	154.59	.00	
Total Whitehall Turf Equipment:					154.59	.00	
Wilson Products							
Wilson Products	02210983	01-430.240	Argon cyclinder	04/26/23	211.00	.00	
Wilson Products	03168449	01-430.240	Acetylene	04/30/23	12.72	.00	
Total Wilson Products:					223.72	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	251717	01-410.242	ammo	05/04/23	1,346.16	.00	
Total Witmer Public Safety Group:					1,346.16	.00	
YCG Inc							
YCG Inc	230858	01-410.375	Calibrations-cars & stopwatches	04/30/23	1,270.00	.00	
YCG Inc	230861	01-410.375	ENRADD Calibration	04/30/23	261.50	.00	
YCG Inc	230923	01-410.375	Repair Enradd speed timing device	05/10/23	52.75	.00	
Total YCG Inc:					1,584.25	.00	
Grand Totals:					282,326.47	10,232.81	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					180,996.15	8,102.84	
Fire Fund							
Total Fire Fund:					18,306.95	482.69	
Water Fund							
Total Water Fund:					17,558.72	338.80	
Sewer Fund							
Total Sewer Fund:					17,631.27	338.81	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					5,181.82	42.94	
Highway Aid Fund							
Total Highway Aid Fund:					38,314.57	.00	
Capital General Fund							
Total Capital General Fund:					4,220.49	926.73	
Cash Allocations							
Total Cash Allocations:					116.50	.00	
Grand Totals:					282,326.47	10,232.81	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 11, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

***The Board convened into an Executive Session to discuss personnel matters. The Board reconvened at 7:19 pm.**

Commissioner Brinton turned the proceedings over to Mr. Sandy Nicolo, Assistant Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore – EXCUSED
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager – EXCUSED
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Mr. Nicolo informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Mr. Nicolo reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the period 4/22/23–5/5/23, broken down as follows:

\$86,804.79 = GENERAL
\$3,142.67 = FIRE
\$0 = LIBRARY
\$10,519.49 = WATER
\$48,219.36 = SEWER
\$148,090.89 = REFUSE & RECYCLING
\$93,892.27 = HIGHWAY AID
\$92,784.70 = CAPITAL GENERAL
\$54.50 = CASH ALLOCATIONS
\$483,508.67 = GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays.

MINUTES

April, 27, 2023

Commissioner Brinton declared the Minutes from April 27, 2023 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Hire Entry-Level Police Officer(s) from Eligibility List.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to hire Mr. William Solly as an entry-level police officer.

The Board voted: 4 Ayes; 0 Nays

Motion by Commissioner Conn, seconded by Commissioner Karol, to hire Mr. Kyle Smith as an entry-level police officer.

The Board voted: 4 Ayes; 0 Nays

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to hire Mr. Thomas Chiappetta as an Administrative Police Clerk.

The Board voted: 4 Ayes; 0 Nays

Attorney Ulrich noted that the offers of employment are contingent on the candidates passing the police academy, physical, mental and blood tests.

Motion by Commissioner Conn, seconded by Commissioner Karol, to amend the prior three motions to include the recommendations of the Township Solicitor.

The Board voted: 4 Ayes; 0 Nays

Motion to Accept Time Extension to August 31, 2023 from the Preliminary/Final Land Development at 206 East Lynnwood Street.

Commissioner Brinton stated that the developer, on behalf of Sheffield Square, has requested an additional three-month time extension until August 31, 2023 from the Preliminary/Final Land Development Plan. She reminded the Board that the project consists of 82 residential townhouses with 11 buildings, along with supporting site improvements.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to accept the time extension to August 31, 2023 from the Preliminary/Final Land Development Plan at 206 East Lynnwood Street.

The Board voted: 4 Ayes; 0 Nays

Motion to Award Bid for 2023 Township Paving Program to Asphalt Maintenance Solutions (AMS) for the Bid Amount of \$405,024.63

Mr. Wojciechowski stated that AMS has worked for the Township in the past and has been very successful in the other paving programs.

Commissioner Karol inquired if the bid amount was in line with what Mr. Levernier had expected. Mr. Levernier noted that it was a little high, but he had mistakenly used the 2021 calculations for tar and chip, so there was about a \$55,000 difference. He commented that he is going to cut out the cape sealing and he anticipates having a little buffer with the liquid fuels money because they did not use much salt this winter.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to award the Bid for the 2023 Township Paving Program to Asphalt Maintenance Solutions (AMS) for the Bid amount of \$405,024.63.

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Patnaik brought forth concerns from residents on College Lane regarding the condition of the road. Mr. Levernier commented that the road is not in terrible shape and issues with curbing and sidewalk in that area will have to be addressed once it is time to pave the street. He stated that the 2024 paving schedule is on the Township's website and that area is not on the schedule yet.

Commissioner Patnaik brought forth a concern from residents regarding what they feel is unevenly distributed shade trees. He stated that some properties have an over-abundance of aging shade trees and inquired if the Township would allow them to reduce the number of shade trees on the property. Mr. Nicolo stated the trees were part of the original Land Development plan so they are supposed to be there. He noted that his department has been going through developments and using pictometry to determine if trees have been removed and informing residents that they need to replant.

Commissioner Karol stated that he fully supports local police departments using radar for speed enforcement.

Commissioner Brinton inquired to whom the Tax Collector reports. Attorney Ulrich stated that she is an elected official and that she would technically report to the County Tax Office. He commented that she is not an employee of the Township, but is an official of the Township. Attorney Ulrich further explained that there is a separate part of the Municipal Code which addresses that position with rules the Tax Collector must follow in regards to setting certain sitting hours. Mr. Ziegenfus stated that the requirement is only one hour, one day per week, but the rule gets a little stricter around the end of the discount period.

Commissioner Brinton inquired if the Tax Collector is required to provide a receipt to a property owner. Attorney Ulrich stated that there is no requirement to provide a receipt. He noted that there is no real authority over her because her obligations are separate from that of the Township.

Commissioner Brinton brought forth a concern from a resident on Pleasant Avenue regarding the condition of the road. Mr. Levernier stated that he spoke to the resident, assessed the condition of the road and does not believe it to be something that has to be addressed this year.

Commissioner Conn reiterated Commissioner Karol's sentiments regarding the use of radar. Chief Sabo stated that Officer Losagio provided Senator Miller with a large packet of information as to why the ENRADD technology was going away and why radar would be beneficial to the municipality.

Chief Sabo stated that six officers will begin their certifications to operate the police motor bikes. He noted that officers who have motorcycle licenses are beginning to do some patrolling as the bikes must be broken in prior to the classes.

Chief Sabo stated that a sixth officer is now certified for crisis intervention and that another class will take place at the end of the year at which point more officers will attend as well. The goal is to have certification for 100% of the department.

Mr. Levernier stated that the Department of Public Works will be installing new curbing in the parking lot of the municipal building in the middle of June and then repaving the lot later in the year.

Mr. Nicolo stated that he, Mr. Levernier and Ms. Rabold have been working with Mr. Wojciechowski on updating the Township's construction standards. He commented that those construction guidelines apply to any kind of construction in the Township, whether it be planning, zoning or public works projects, but they are spread out in different Ordinances so he would like to get those guidelines into one document so it is easier to find and understand.

Mr. Tom Huff of 1835 Sherwood Road provided the Board with a presentation on the native American chestnut trees and requested to partner with the Township to plant native American chestnut trees in a 30-foot square with a blight-resistant native American chestnut tree in the center. Commissioner Karol inquired if Mr. Huff had an idea of where in the Township the trees could be planted. He stated that he has looked at the parks, but it takes open space, well-drained soil, and lots of sun to grow and they grow very fast. He commented that he would like the planting to begin in June.

Mr. Nicolo stated that he invited Mr. Huff to present information to the Township's Environmental Advisory Council, but Mr. Huff is currently looking for permission from the Board to plant the trees at one or two of the Township parks. Commissioner Karol inquired if the American chestnut is an invasive tree. Mr. Huff stated that it is not an invasive species.

Commissioner Patnaik inquired if Mr. Levernier had any ideas where to plant the trees. Mr. Levernier replied that Franko has the most open space. He noted that he will follow-up with Mr. Huff.

Commissioner Brinton requested more information, including a cost estimate, and that the item be placed on the next agenda for a formal vote from the Board.

Mr. Ed Hoffman expressed concerns about the Canadian geese population at Laubach Park. Mr. Nicolo stated that he will follow-up with the company that the Township has utilized in the past to control the geese population.

Mr. Hoffman questioned if the detention pond at Laubach Park is working properly because it is holding water and has accumulating algae and ducks in the pond. Mr. Nicolo stated that it is designed to hold water and drain out very slowly. Mr. Levernier stated that he and Mr. Wojciechowski will look into the issue next week.

Mr. Hoffman also expressed concerns about vehicles parked in the street on Lehigh Avenue with expired inspection stickers. Chief Sabo stated that an officer will check the area.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Conn seconded the motion. The time was 8:27 pm.

Respectfully submitted,

Sandy Nicolo
Assistant Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on May 11, 2023.

Approved and certified on this date:

Sandy Nicolo

Date: _____

SEAL

DRAFT

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

ORDINANCE NO. 05-2023-662

**AN ORDINANCE OF THE TOWNSHIP OF SALISBURY PROVIDING FOR THE VACATION
OF A PORTION OF ROOSEVELT AVENUE ADJOINING 1525, 1527, 1529, 1531, 1533, 1535
AND 1537 ROOSEVELT AVENUE, AN UNOPENED PAPER STREET LOCATED WITHIN
THE BOUNDARIES OF SALISBURY TOWNSHIP PURSUANT TO ARTICLE XX OF THE
PENNSYLVANIA FIRST CLASS TOWNSHIP CODE**

WHEREAS, the Township of Salisbury (the "Township") is a First Class Township of the Commonwealth of Pennsylvania and is governed by its Board of Commissioners (the "Board"); and

WHEREAS, Article XX of the Pennsylvania First Class Township Code (*53 P.S. Article XX, § 57002-§ 57099.1*) authorizes the Board to vacate any road located wholly or partially within the Township; and

WHEREAS, on January 23, 2023, a Petition to Vacate Street or Alley was received from Humberto Pintor, Michael Sevigny and Susan Sevigny seeking to vacate a portion of Roosevelt Avenue between Harrison Avenue and Logan Street with the street addresses of 1525, 1527, 1529, 1531, 1533, 1535 and 1537 Roosevelt Avenue (the "Subject Property") within the Township of Salisbury; and

WHEREAS, the Subject Property, located within the boundaries of the Township, to be vacated by this Ordinance, is currently not officially opened or utilized as a Township street; and

WHEREAS, the Board is desirous of removing said street from the Township maps and/or records; and

WHEREAS, the Board has determined that the vacation of said street is expedient for the public good of the Township and beneficial to the public interest of the Township; and

WHEREAS, pursuant to Section 57007 of the First Class Township Code (*53 P.S. § 57007*), the Board held a public hearing on March 9, 2023, to accept public comment on and consider the vacation of said street, after providing ten (10) days written notice to all owners of property adjacent to said street.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Salisbury Township Board of Commissioners as follows:

Section 1. All "Whereas" clauses are incorporated herein by reference.

Section 2. The Board has deemed it appropriate to vacate the Subject Property (as further described on Exhibit "A" which is attached hereto and incorporated herein by reference) after considering the testimony offered at the public hearing, and has determined that the vacation of said street, as described above, is expedient for the public good of the Township and beneficial to the public interest of the Township. Therefore, the Board hereby vacates the Subject Property as described in Exhibit "A" thereby relinquishing any right, title, interest, obligation, or duties to the above-described street.

Section 3. The resultant title to the Subject Property, as described in Exhibit "A", shall vest according to law.

Section 4. If any provision, sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions of this Ordinance. It is hereby declared as the intent of the Township that this Ordinance would have been adopted had such stricken provisions not been included herein.

Section 5. All other Ordinances or parts thereof which are contradictory with the provisions hereof, are repealed to the extent of such inconsistencies.

Section 6. This Ordinance shall become effective five (5) days after its enactment.

DULY ADOPTED this 25th day of May, 2023, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, in lawful session duly assembled.

BOARD OF COMMISSIONERS OF
THE TOWNSHIP OF SALISBURY

BY: _____
Debra J. Brinton, President

ATTEST:

Township Secretary

PROPOSED VACATION OF A PORTION OF ROOSEVELT AVENUE

SALISBURY TOWNSHIP
COUNTY OF LEHIGH, PA

January 13, 2023

ALL THAT CERTAIN piece, parcel or tract of land known as Roosevelt Avenue, between Harrison Avenue and Logan Street in Salisbury Township, County of Lehigh and Commonwealth of Pennsylvania, being shown as Proposed Vacation of a portion of Roosevelt Avenue on a plan entitled "Street Vacation Plan, 1537 Roosevelt Avenue" dated January 12, 2023 prepared by Arthur A. Swallow Associates, LLC Allentown, PA, being bounded and further described as follows, to wit:

BEGINNING at a point, said point being the intersection of the existing northerly right-of-way line of Roosevelt Avenue (60' right-of-way) and the extended easterly right-of-way of Harrison Avenue (50' right-of-way), being South 80°28'29" East, 79.96 from the intersection of the easterly right-of-way of another un-named 20' wide alley, the northerly right-of-way the Roosevelt Avenue, and the southwest corner of PARCEL 641790065572 1.

Thence along the northern right-of-way line of Roosevelt Avenue South 80°28'29" East, 352.04 feet to a point;

thence along the western right-of-way of Logan Street, South 09°31'31" West, 60.00 feet to a point;

thence along the southerly right-of-way line of Roosevelt Avenue North 80°28'29" West, 352.04 feet to a point;

thence along the extended easterly right-of-way of Harrison Avenue North 09°31'31" East, 60.00 feet to a point, being the point of beginning.

CONTAINING: 21,122 Square Feet or 0.4849 Acres.

SUBJECT to any and all easements, rights-of-way, restrictions, covenants, etc. either visible or on record.

Prepared by:

Michael A. Houston, PLS
Arthur A. Swallow Associates, LLC

EXHIBIT A

ORDINANCE NO. 05-2023-661

AN ORDINANCE AMENDING SECTION 15-407 OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES CHAPTER 15, MOTOR VEHICLES, PART 4, GENERAL PARKING REGULATIONS TO ESTABLISH A HANDICAP PARKING SPACE AT THE NORTH CURB LINE OF THE 700 BLOCK OF EAST LEXINGTON STREET, MEASURING 310 FEET EAST FROM THE INTERSECTION OF EAST LEXINGTON STREET AND SOUTH GILMORE STREET

WHEREAS, an application for placement of a handicap sign was received by the Chief of Police from a resident of 741 East Lexington Street; and

WHEREAS, the Chief of Police reviewed the request and recommended approval for the establishment of a handicapped parking space at the North curb line of the 700 Block of East Lexington Street measuring 310 feet east from the intersection of East Lexington Street and South Gilmore Street; and

WHEREAS, the Board of Commissioners accepted the Chief of Police's recommendation and the resident's request for a handicap parking sign in front of 741 East Lexington Street to be installed and enforced.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, after review, investigation and study, approval to amend Section 15-407 of the Salisbury Township Code of Ordinances, Chapter 15, Motor Vehicles, Part 4 with the addition a handicapped parking space at the North curb line of the 700 Block of East Lexington Street measuring 310 feet east from the intersection of East Lexington Street and South Gilmore Street and authorize appropriate handicap parking sign to be installed in front of 741 East Lexington Street and enforced as follows:

**CHAPTER 15
MOTOR VEHICLES
Part 4
General Parking Regulations**

§15-407. Special Purpose Parking Zones Established; Parking Otherwise Prohibited.

*The following **locations** are established as special purpose parking zones and it shall be unlawful for any person to park a vehicle or to allow it to remain parked, in any such zone, except as specifically provided for that zone:*

Street	Side	Location	Authorized Purpose or Vehicle
East Lexington Street	North	North curb line of 700 Block of East Lexington St, measuring 310 feet east from the intersection of East Lexington Street and South Gilmore Street	Parking for 1 handicapped placard or plate

ADOPTED AND ORDAINED in lawful session duly assembled this 25th day of May, 2023.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Debra J. Brinton
President, Board of Commissioners

Attested:

Cathy Bonaskiewich
Township Secretary

RESOLUTION NO. 05-2023-1783

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008, AS AMENDED ON MARCH 28, 2019, AND ALL SUBSEQUENT AMENDMENTS

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said committee on December 16, 2008 (last amended on March 28, 2019); and,

WHEREAS, the Township of Salisbury desires to dispose of records according to statutory requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, last amended on March 28, 2019, and including any and all subsequent amendments by the Local Government Records Committee.

APPROVED AND ADOPTED this 25th day of May, 2023 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Debra J. Brinton
President, Board of Commissioners

ATTESTED:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
May 25, 2023
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion regarding proposed 4-way stop sign at the intersection of Lehigh Avenue and Center Place