

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—April 27, 2023
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Financial Reports – Feb & Mar 2023 and Bills Payable – Period 4/8/23 – 4/21/23**
- 5. Approval of the Minutes –April 13, 2023**
- 6. New Business**
 - A. ORDINANCES** *(none)*
 - B. RESOLUTIONS** *(none)*
 - C. MOTIONS**
 1. Motion to Authorize Renewal of Franko Lease Agreement
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

**Workshop – no items at this time*

**Executive Session to follow*

Income Statement- Summary by Fund
1/1 - 2/28/2023

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	1,039,581	139,043	1,504	23,724	159	96,167	82,501	490,046	723	141	1,873,589
2023 YTD Expenditures	1,525,346	23,373	81,063	23,724	0	123,598	129,677	313,595	24,914	-	2,245,289
2023 YTD Surplus (Deficit)	<u>(485,765)</u>	<u>115,670</u>	<u>(79,559)</u>	<u>-</u>	<u>159</u>	<u>(27,431)</u>	<u>(47,176)</u>	<u>176,452</u>	<u>(24,190)</u>	<u>141</u>	<u>(371,699)</u>
2022 YTD Surplus (Deficit)	<u>(119,837)</u>	<u>64,628</u>	<u>(60,475)</u>	<u>(17,305)</u>	<u>(181)</u>	<u>(72,806)</u>	<u>(44,222)</u>	<u>310,411</u>	<u>(55,677)</u>	<u>2</u>	<u>4,538</u>
Variance over Prior YTD	(365,927)	51,042	(19,084)	17,305	340	45,375	(2,953)	(133,959)	31,486	139	(376,237)

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 2/28/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 798,290	9.8%
PERMITS, FEES & INTEREST	793,627	88,677	11.2%
OTHER OPERATING REVENUE	131,972	2,339	1.8%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 889,306	9.3%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	150,050	93.8%
PRIOR YEAR EXPENSE REFUNDS	115,000	225	0.2%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 150,275	54.6%
TOTAL REVENUES	\$ 9,789,448	\$ 1,039,581	10.6%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 217,660	15.6%
(B) PUBLIC SAFETY	4,312,159	577,291	13.4%
(D) PUBLIC WORKS	2,865,214	352,089	12.3%
(E) RECREATION	134,722	7,234	5.4%
(F) COMMUNITY DEVELOPMENT	12,400	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	214	0.9%
(H) INSURANCE & BENEFITS	214,000	231,815	108.3%
(I) TRANSFERS TO OTHER FUNDS	835,230	139,043	16.6%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 1,525,346	15.6%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 1,525,346	15.6%
SURPLUS (DEFICIT)	\$ -	\$ (485,765)	

GENERAL FUND SUMMARY	1/1 - 2/28/2023 ACTUAL	1/1 - 2/28/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 798,290	\$ 850,892	\$ (52,603)	-6.2%
PERMITS, FEES & INTEREST	88,677	256,466	(167,789)	-65.4%
OTHER OPERATING REVENUE	2,339	81,609	(79,270)	-97.1%
TRANSFERS FROM OTHER FUNDS	-	(6,700)	6,700	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	
TOTAL OPERATING REVENUE	\$ 889,306	\$ 1,182,268	\$ (292,962)	-24.8%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	150,050	-	150,050	
PRIOR YEAR EXPENSE REFUNDS	225	-	225	
TOTAL NON-OPERATING REVENUE	\$ 150,275	\$ -	\$ 150,275	
TOTAL REVENUES	\$ 1,039,581	\$ 1,182,268	\$ (142,687)	-12.1%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 217,660	\$ 222,780	\$ (5,120)	-2.3%
(B) PUBLIC SAFETY	577,291	548,674	28,617	5.2%
(D) PUBLIC WORKS	352,089	372,815	(20,726)	-5.6%
(E) RECREATION	7,234	6,541	694	10.6%
(F) COMMUNITY DEVELOPMENT	-	-	-	
(G) CONTRIBUTIONS & MISCELLANEOUS	214	16,297	(16,083)	-98.7%
(H) INSURANCE & BENEFITS	231,815	56,775	175,040	308.3%
(I) TRANSFERS TO OTHER FUNDS	139,043	78,223	60,820	77.8%
TOTAL OPERATING EXPENDITURES	\$ 1,525,346	\$ 1,302,105	\$ 223,241	17.1%
TOTAL EXPENDITURES	\$ 1,525,346	\$ 1,302,105	\$ 223,241	17.1%
SURPLUS (DEFICIT)	\$ (485,765)	\$ (119,837)	\$ (365,927)	305.4%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 2/28/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 309	0.0%
LOCAL ENABLING TAXES	4,200,000	797,980	19.0%
STATE-SHARED REVENUE	519,134	-	0.0%
Total Tax Revenue	\$ 8,119,134	\$ 798,290	9.8%
BUS LICENSES & PERMITS	228,000	-	0.0%
NON-BUS LICENSES & PERMITS	11,800	735	6.2%
FINES	59,000	7,234	12.3%
INTEREST	12,000	10,052	83.8%
RENTS & ROYALTIES	41,927	9,794	23.4%
SERVICE FEES	167,200	25,055	15.0%
REVIEW FEES	35,450	4,280	12.1%
PUBLIC SAFETY FEES	233,250	30,702	13.2%
RECREATIONAL USER FEES	5,000	825	16.5%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 88,677	11.2%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	-	0.0%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	360	36.0%
MEMBERSHIP FEES	24,000	620	2.6%
MISCELLANEOUS REVENUE	9,900	1,359	13.7%
ASSET DISPOSAL	40,000	-	0.0%
Total Other Operating Income	\$ 131,972	\$ 2,339	1.8%
INTERFUND TRANSFERS	408,760	-	0.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ -	0.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	150,050	93.8%
Total Grants & Contribution Revenue	\$ 160,000	\$ 150,050	93.8%
PRIOR YEAR EXPENSE REFUND	115,000	225	0.2%
Total Prior Year Expense Refund	\$ 115,000	\$ 225	0.2%
Total General Fund Revenues	\$ 9,789,448	\$ 1,039,581	10.6%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 2/28/2023 ACTUAL	1/1 - 2/28/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 309	\$ 9,802	\$ (9,493)	-96.8%
LOCAL ENABLING TAXES	797,980	840,561	(42,581)	-5.1%
STATE-SHARED REVENUE	-	528	(528)	0.0%
Total Tax Revenue	\$ 798,290	\$ 850,892	\$ (52,603)	-6.2%
BUS LICENSES & PERMITS	-	-	-	0.0%
NON-BUS LICENSES & PERMITS	735	700	35	5.0%
FINES	7,234	74,464	(67,231)	-90.3%
INTEREST	10,052	4,196	5,856	139.6%
RENTS & ROYALTIES	9,794	15,370	(5,577)	-36.3%
SERVICE FEES	25,055	29,915	(4,860)	-16.2%
REVIEW FEES	4,280	91,279	(86,999)	-95.3%
PUBLIC SAFETY FEES	30,702	40,242	(9,540)	-23.7%
RECREATIONAL USER FEES	825	300	525	
Total Permits, Fees & Interest Revenue	\$ 88,677	\$ 256,466	\$ (167,789)	-65.4%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	-	80,512	(80,512)	-100.0%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	360	461	(101)	-21.8%
MEMBERSHIP FEES	620	-	620	
MISCELLANEOUS REVENUE	1,359	637	722	113.4%
ASSET DISPOSAL	-	-	-	0.0%
Total Other Operating Income	\$ 2,339	\$ 81,609	\$ (79,270)	-97.1%
INTERFUND TRANSFERS	-	(6,700)	6,700	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ (6,700)	\$ 6,700	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	150,050	-	150,050	0.0%
Total Grants & Contribution Revenue	\$ 150,050	\$ -	\$ 150,050	
PRIOR YEAR EXPENSE REFUND	225	-	225	
Total Prior Year Expense Refund	\$ 225	\$ -	\$ 225	
Total General Fund Revenues	\$ 1,039,581	\$ 1,182,268	\$ (142,687)	-12.1%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 2/28/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 5,695	29.1%
EXECUTIVE	378,085	54,230	14.3%
FINANCIAL ADMINISTRATION	343,107	41,177	12.0%
TAX COLLECTION	59,770	10,327	17.3%
LEGAL SERVICES	60,500	17,687	29.2%
PERSONNEL ADMIN	16,500	2,707	16.4%
INFORMATION TECHNOLOGY	252,244	43,973	17.4%
ENGINEERING SERVICES	50,000	6,582	13.2%
BUILDINGS & PLANT	212,972	35,283	16.6%
POLICE	3,498,860	481,726	13.8%
FIRE	226,568	14,687	6.5%
PLANNING & ZONING	579,731	80,378	13.9%
EMERGENCY MANAGEMENT	7,000	500	7.1%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	337,089	14.0%
TRAFFIC CONTROL	38,500	3,579	9.3%
STORM SEWERS	54,200	1,100	2.0%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	10,321	12.1%
REPAIRS/MAINT OF ROADS	285,000	-	0.0%
RECREATION ADMINISTRATION	81,500	3,172	3.9%
PARTICIPANT RECREATION	53,222	4,062	7.6%
CONSERVATION OF NATURAL RESOURCES	12,400	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	23,000	214	0.9%
INSURANCE	214,000	231,815	108.3%
TRANSFER TO RESERVES	-	-	
INTERFUND OPERATING TRANSFERS	835,230	139,043	16.6%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 1,525,346	15.6%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 2/28/2023 ACTUAL	1/1 - 2/28/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 5,695	\$ 5,492	\$ 203	3.7%
EXECUTIVE	54,230	59,320	(5,090)	-8.6%
FINANCIAL ADMINISTRATION	41,177	41,039	138	0.3%
TAX COLLECTION	10,327	8,872	1,455	16.4%
LEGAL SERVICES	17,687	9,828	7,858	80.0%
PERSONNEL ADMIN	2,707	4,543	(1,836)	-40.4%
INFORMATION TECHNOLOGY	43,973	39,671	4,302	10.8%
ENGINEERING SERVICES	6,582	22,410	(15,828)	-70.6%
BUILDINGS & PLANT	35,283	31,604	3,678	11.6%
POLICE	481,726	474,461	7,265	1.5%
FIRE	14,687	13,740	947	6.9%
PLANNING & ZONING	80,378	59,806	20,572	34.4%
EMERGENCY MANAGEMENT	500	667	(167)	-25.0%
PUBLIC WORKS: Highway, Roads & Streets	337,089	348,064	(10,975)	-3.2%
TRAFFIC CONTROL	3,579	2,752	828	30.1%
STORM SEWERS	1,100	1,360	(260)	-19.1%
REPAIRS/MAINT OF TOOLS & MACHINERY	10,321	18,121	(7,800)	-43.0%
REPAIRS/MAINT OF ROADS	-	2,518	(2,518)	-100.0%
RECREATION ADMINISTRATION	3,172	3,432	(260)	-7.6%
PARTICIPANT RECREATION	4,062	3,109	953	30.7%
CONSERVATION OF NATURAL RESOURCES	-	-	-	
CONTRIBUTIONS/MISCELLANEOUS	214	16,297	(16,083)	-98.7%
INSURANCE	231,815	56,775	175,040	308.3%
TRANSFER TO RESERVES	-	-	-	
INTERFUND OPERATING TRANSFERS	139,043	78,223	60,820	77.8%
TOTAL EXPENDITURES	\$ 1,525,346	\$ 1,302,105	\$ 223,241	17.1%

Income Statement- Summary by Fund
January 1 - March 31, 2023

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	1,469,020	152,675	2,566	23,724	201	529,057	546,829	955,483	456,689	246	4,136,491
2023 YTD Expenditures	<u>2,170,699</u>	<u>36,846</u>	<u>89,421</u>	<u>23,724</u>	<u>1</u>	<u>296,479</u>	<u>202,504</u>	<u>465,631</u>	<u>45,163</u>	<u>-</u>	<u>3,330,469</u>
2023 YTD Surplus (Deficit)	<u>(701,679)</u>	<u>115,829</u>	<u>(86,855)</u>	<u>-</u>	<u>200</u>	<u>232,578</u>	<u>344,325</u>	<u>489,853</u>	<u>411,526</u>	<u>246</u>	<u>806,023</u>
2022 YTD Surplus (Deficit)	<u>(596,010)</u>	<u>57,860</u>	<u>(125,105)</u>	<u>(17,305)</u>	<u>105</u>	<u>(63,867)</u>	<u>316,536</u>	<u>481,601</u>	<u>350,730</u>	<u>3</u>	<u>404,547</u>
Variance over Prior YTD	(105,669)	57,970	38,250	17,305	95	296,445	27,789	8,252	60,796	243	401,475

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 3/31/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 1,142,788	14.1%
PERMITS, FEES & INTEREST	793,627	169,914	21.4%
OTHER OPERATING REVENUE	131,972	6,043	4.6%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 1,318,745	13.9%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	150,050	93.8%
PRIOR YEAR EXPENSE REFUNDS	115,000	225	0.2%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 150,275	54.6%
TOTAL REVENUES	\$ 9,789,448	\$ 1,469,020	15.0%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 333,746	24.0%
(B) PUBLIC SAFETY	4,312,159	871,268	20.2%
(D) PUBLIC WORKS	2,865,214	551,980	19.3%
(E) RECREATION	134,722	26,144	19.4%
(F) COMMUNITY DEVELOPMENT	12,400	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	214	0.9%
(H) INSURANCE & BENEFITS	214,000	234,671	109.7%
(I) TRANSFERS TO OTHER FUNDS	835,230	152,675	18.3%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 2,170,699	22.2%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 2,170,699	22.2%
SURPLUS (DEFICIT)	\$ -	\$ (701,679)	

GENERAL FUND SUMMARY	1/1 - 3/31/2023 ACTUAL	1/1 - 3/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 1,142,788	\$ 1,100,403	\$ 42,385	3.9%
PERMITS, FEES & INTEREST	169,914	315,669	(145,754)	-46.2%
OTHER OPERATING REVENUE	6,043	101,596	(95,553)	-94.1%
TRANSFERS FROM OTHER FUNDS	-	(6,633)	6,633	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 1,318,745	\$ 1,511,035	\$ (192,290)	-12.7%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	150,050	-	150,050	
PRIOR YEAR EXPENSE REFUNDS	225	1,343	(1,118)	-83.2%
TOTAL NON-OPERATING REVENUE	\$ 150,275	\$ 1,343	\$ 148,932	0.0%
TOTAL REVENUES	\$ 1,469,020	\$ 1,512,378	\$ (43,358)	-2.9%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 333,746	\$ 378,022	\$ (44,275)	-11.7%
(B) PUBLIC SAFETY	871,268	850,029	21,239	2.5%
(D) PUBLIC WORKS	551,980	564,781	(12,801)	-2.3%
(E) RECREATION	26,144	11,729	14,415	122.9%
(F) COMMUNITY DEVELOPMENT	-	-	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	214	22,680	(22,466)	-99.1%
(H) INSURANCE & BENEFITS	234,671	196,830	37,841	19.2%
(I) TRANSFERS TO OTHER FUNDS	152,675	84,318	68,358	81.1%
TOTAL OPERATING EXPENDITURES	\$ 2,170,699	\$ 2,108,388	\$ 62,311	3.0%
TOTAL EXPENDITURES	\$ 2,170,699	\$ 2,108,388	\$ 62,311	3.0%
SURPLUS (DEFICIT)	\$ (701,679)	\$ (596,010)	\$ (105,669)	17.7%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 3/31/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 1,685	0.0%
LOCAL ENABLING TAXES	4,200,000	1,140,237	27.1%
STATE-SHARED REVENUE	519,134	866	0.2%
Total Tax Revenue	\$ 8,119,134	\$ 1,142,788	14.1%
BUS LICENSES & PERMITS	228,000	-	0.0%
NON-BUS LICENSES & PERMITS	11,800	880	7.5%
FINES	59,000	10,697	18.1%
INTEREST	12,000	16,522	137.7%
RENTS & ROYALTIES	41,927	13,288	31.7%
SERVICE FEES	167,200	37,545	22.5%
REVIEW FEES	35,450	10,659	30.1%
PUBLIC SAFETY FEES	233,250	78,999	33.9%
RECREATIONAL USER FEES	5,000	1,325	26.5%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 169,914	21.4%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	-	0.0%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	3,054	305.4%
MEMBERSHIP FEES	24,000	810	3.4%
MISCELLANEOUS REVENUE	9,900	2,179	22.0%
ASSET DISPOSAL	40,000	-	0.0%
Total Other Operating Income	\$ 131,972	\$ 6,043	4.6%
INTERFUND TRANSFERS	408,760	-	0.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ -	0.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	150,050	93.8%
Total Grants & Contribution Revenue	\$ 160,000	\$ 150,050	93.8%
PRIOR YEAR EXPENSE REFUND	115,000	225	0.2%
Total Prior Year Expense Refund	\$ 115,000	\$ 225	0.2%
Total General Fund Revenues	\$ 9,789,448	\$ 1,469,020	15.0%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 3/31/2023 ACTUAL	1/1 - 3/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 1,685	\$ 19,514	\$ (17,829)	-91.4%
LOCAL ENABLING TAXES	1,140,237	1,080,061	60,176	5.6%
STATE-SHARED REVENUE	866	828	38	4.6%
Total Tax Revenue	\$ 1,142,788	\$ 1,100,403	\$ 42,385	3.9%
BUS LICENSES & PERMITS	-	-	-	0.0%
NON-BUS LICENSES & PERMITS	880	2,470	(1,590)	-64.4%
FINES	10,697	76,145	(65,448)	-86.0%
INTEREST	16,522	3,871	12,650	326.8%
RENTS & ROYALTIES	13,288	18,844	(5,557)	-29.5%
SERVICE FEES	37,545	39,601	(2,056)	-5.2%
REVIEW FEES	10,659	115,007	(104,348)	-90.7%
PUBLIC SAFETY FEES	78,999	58,480	20,518	35.1%
RECREATIONAL USER FEES	1,325	1,250	75	6.0%
Total Permits, Fees & Interest Revenue	\$ 169,914	\$ 315,669	\$ (145,754)	-46.2%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	-	80,512	(80,512)	-100.0%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	3,054	727	2,326	319.8%
MEMBERSHIP FEES	810	-	810	
MISCELLANEOUS REVENUE	2,179	1,257	922	73.4%
ASSET DISPOSAL	-	19,100	(19,100)	-100.0%
Total Other Operating Income	\$ 6,043	\$ 101,596	\$ (95,553)	-94.1%
INTERFUND TRANSFERS	-	(6,633)	6,633	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ (6,633)	\$ 6,633	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	150,050	-	150,050	
Total Grants & Contribution Revenue	\$ 150,050	\$ -	\$ 150,050	
PRIOR YEAR EXPENSE REFUND	225	1,343	(1,118)	-83.2%
Total Prior Year Expense Refund	\$ 225	\$ 1,343	\$ (1,118)	-83.2%
Total General Fund Revenues	\$ 1,469,020	\$ 1,512,378	\$ (43,358)	-2.9%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 3/31/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 6,771	34.6%
EXECUTIVE	378,085	79,734	21.1%
FINANCIAL ADMINISTRATION	343,107	62,129	18.1%
TAX COLLECTION	59,770	16,844	28.2%
LEGAL SERVICES	60,500	29,429	48.6%
PERSONNEL ADMIN	16,500	3,245	19.7%
INFORMATION TECHNOLOGY	252,244	61,903	24.5%
ENGINEERING SERVICES	50,000	15,724	31.4%
BUILDINGS & PLANT	212,972	57,969	27.2%
POLICE	3,498,860	710,181	20.3%
FIRE	226,568	24,511	10.8%
PLANNING & ZONING	579,731	135,825	23.4%
EMERGENCY MANAGEMENT	7,000	750	10.7%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	512,679	21.3%
TRAFFIC CONTROL	38,500	8,929	23.2%
STORM SEWERS	54,200	4,093	7.6%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	24,704	29.1%
REPAIRS/MAINT OF ROADS	285,000	1,575	0.6%
RECREATION ADMINISTRATION	81,500	20,257	24.9%
PARTICIPANT RECREATION	53,222	5,887	11.1%
CONSERVATION OF NATURAL RESOURCES	12,400	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	23,000	214	0.9%
INSURANCE	214,000	234,671	109.7%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	152,675	18.3%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 2,170,699	22.2%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 3/31/2023 ACTUAL	1/1 - 3/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 6,771	\$ 6,568	\$ 203	3.1%
EXECUTIVE	79,734	75,712	4,023	5.3%
FINANCIAL ADMINISTRATION	62,129	61,566	563	0.9%
TAX COLLECTION	16,844	14,386	2,457	17.1%
LEGAL SERVICES	29,429	57,166	(27,736)	-48.5%
PERSONNEL ADMIN	3,245	4,555	(1,310)	-28.8%
INFORMATION TECHNOLOGY	61,903	58,438	3,465	5.9%
ENGINEERING SERVICES	15,724	40,070	(24,346)	-60.8%
BUILDINGS & PLANT	57,969	59,562	(1,593)	-2.7%
POLICE	710,181	725,533	(15,352)	-2.1%
FIRE	24,511	23,736	775	3.3%
PLANNING & ZONING	135,825	99,760	36,065	36.2%
EMERGENCY MANAGEMENT	750	1,000	(250)	-25.0%
PUBLIC WORKS: Highway, Roads & Streets	512,679	517,203	(4,525)	-0.9%
TRAFFIC CONTROL	8,929	8,797	132	1.5%
STORM SEWERS	4,093	2,472	1,621	65.6%
REPAIRS/MAINT OF TOOLS & MACHINERY	24,704	32,343	(7,640)	-23.6%
REPAIRS/MAINT OF ROADS	1,575	3,965	(2,390)	-60.3%
RECREATION ADMINISTRATION	20,257	7,066	13,191	186.7%
PARTICIPANT RECREATION	5,887	4,663	1,224	26.3%
CONSERVATION OF NATURAL RESOURCES	-	-	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	214	22,680	(22,466)	-99.1%
INSURANCE	234,671	196,830	37,841	19.2%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	152,675	84,318	68,358	81.1%
TOTAL EXPENDITURES	\$ 2,170,699	\$ 2,108,388	\$ 62,311	3.0%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A.D. Moyer Lumber							
A.D. Moyer Lumber	453262	01-451.373	Polyurethane/siding nailer/coil/plug	04/05/23	554.25	.00	
Total A.D. Moyer Lumber:					554.25	.00	
Amazon Business							
Amazon Business	11Q3-TPW3-7VK7	01-430.240	Neutra Sul Oxidizer	03/29/23	144.50	.00	
Amazon Business	19VK-KWFX-6QY	01-430.240	Sponge rollers	03/31/23	127.96	.00	
Amazon Business	1VPT-JMFQ-JTHM	01-409.240	Stainless steel toilet tissue dispenser	04/16/23	75.66	.00	
Total Amazon Business:					348.12	.00	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X40	01-401.320	2023-Apr-Mgr-Phone	03/31/23	43.13	.00	
AT&T Mobility-229	287303312229X40	01-402.320	2023-Apr-Finance Dir -Phone	03/31/23	43.13	.00	
AT&T Mobility-229	287303312229X40	01-409.320	2023-Apr-Maintenance-Phone	03/31/23	43.13	.00	
AT&T Mobility-229	287303312229X40	01-411.320	2023-Apr-Fire inspector tablets	03/31/23	75.46	.00	
AT&T Mobility-229	287303312229X40	01-414.320	2023-Apr-Comm.Develop.-Phone	03/31/23	167.12	.00	
AT&T Mobility-229	287303312229X40	01-430.320	2023-Apr-DPW-Phones	03/31/23	215.63	.00	
AT&T Mobility-229	287303312229X40	01-452.320	2023-Apr-Rec Dir.-Phone	03/31/23	43.13	.00	
AT&T Mobility-229	287303312229X40	03-411.320	2023-Apr-ESFD-Phone	03/31/23	75.46	.00	
AT&T Mobility-229	287303312229X40	06-448.320	2023-Apr-Water Dept Tablets	03/31/23	136.34	.00	
AT&T Mobility-229	287303312229X40	08-429.320	2023-Apr-Sewer Dept Tablets	03/31/23	136.34	.00	
AT&T Mobility-229	287303312229X40	01-401.320	2023-Apr-IT-Phone	03/31/23	43.13	.00	
Total AT&T Mobility-229:					1,022.00	.00	
AT&T Mobility-833							
AT&T Mobility-833	287303254833X04	01-401.320	2023-Apr-Mgr-Tablet	03/31/23	78.62	.00	
AT&T Mobility-833	287303254833X04	01-410.320	2023-Apr-Police Phones/Tablets	03/31/23	1,391.45	.00	
AT&T Mobility-833	287303254833X04	01-411.320	2023-Apr-Fire Insp-tablets	03/31/23	113.19	.00	
AT&T Mobility-833	287303254833X04	01-414.320	2023-Apr-Comm.Develop.-Tablets	03/31/23	75.46	.00	
AT&T Mobility-833	287303254833X04	01-415.320	2023-Apr-Emergency Management- Tablets/Phones	03/31/23	494.60	.00	
AT&T Mobility-833	287303254833X04	01-452.320	2023-Apr-Rec Dir-Tablet	03/31/23	37.73	.00	
AT&T Mobility-833	287303254833X04	03-411.320	2023-Apr-ESFD-Tablets	03/31/23	226.38	.00	
AT&T Mobility-833	287303254833X04	03-412.320	2023-Apr-WSFD-Tablets	03/31/23	267.27	.00	
Total AT&T Mobility-833:					2,684.70	.00	
Bank of America-1108							
Bank of America-1108	4923	01-410.421	Lodging for Training- T.Sabulsky/Reavis	04/09/23	1,487.40	1,487.40	04/20/23
Total Bank of America-1108:					1,487.40	1,487.40	
Bank of America-1436							
Bank of America-1436	4923	01-407.261	Adobe Annual Renewal- Olsson/Casey/Wilson	04/09/23	271.72	271.72	04/20/23
Total Bank of America-1436:					271.72	271.72	
Bank of America-1965							
Bank of America-1965	4923	01-407.319	Gasboy System Services w/EKOS annual renewal	04/09/23	574.60	574.60	04/20/23

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bank of America-1965	4923	06-448.319	Gasboy System Services w/EKOS annual renewal	04/09/23	132.60	132.60	04/20/23
Bank of America-1965	4923	08-429.319	Gasboy System Services w/EKOS annual renewal	04/09/23	132.60	132.60	04/20/23
Bank of America-1965	4923	10-407.319	Gasboy System Services w/EKOS annual renewal	04/09/23	44.20	44.20	04/20/23
Bank of America-1965	4923	01-407.261	Bluetooth receiver	04/09/23	6.14	6.14	04/20/23
Bank of America-1965	4923	06-448.261	Bluetooth receiver	04/09/23	1.42	1.42	04/20/23
Bank of America-1965	4923	08-429.261	Bluetooth receiver	04/09/23	1.42	1.42	04/20/23
Bank of America-1965	4923	10-407.261	Bluetooth receiver	04/09/23	.47	.47	04/20/23
Bank of America-1965	4923	01-407.261	2 bluetooth keyboard/mouse combos	04/09/23	71.33	71.33	04/20/23
Bank of America-1965	4923	06-448.261	2 bluetooth keyboard/mouse combos	04/09/23	16.46	16.46	04/20/23
Bank of America-1965	4923	08-429.261	2 bluetooth keyboard/mouse combos	04/09/23	16.46	16.46	04/20/23
Bank of America-1965	4923	10-407.261	2 bluetooth keyboard/mouse combos	04/09/23	5.49	5.49	04/20/23
Total Bank of America-1965:					1,003.19	1,003.19	
Bank of America-8687							
Bank of America-8687	4923	01-414.318	1Q23-UCC-DCED-Permit fees	04/09/23	121.50	121.50	04/20/23
Total Bank of America-8687:					121.50	121.50	
Bank of America-8701							
Bank of America-8701	4923	01-409.373	Police front door phone	04/09/23	411.09	411.09	04/20/23
Total Bank of America-8701:					411.09	411.09	
Bank of America-9042							
Bank of America-9042	4923	01-400.200	Lehigh Valley Iron Pigs Night-Deposit	04/09/23	360.00	360.00	04/20/23
Bank of America-9042	4923	01-401.420	Morning Call-Subscription	04/09/23	313.36	313.36	04/20/23
Bank of America-9042	4923	01-400.460	Social Media Pitfalls for Mun. & Local Officials training course-Lipkin/Patniak/Bonaskiewich	04/09/23	135.00	135.00	04/20/23
Total Bank of America-9042:					808.36	808.36	
Bank of America-9240							
Bank of America-9240	4923	01-410.315	Lunch for Investigator Interviews	04/09/23	74.13	74.13	04/20/23
Bank of America-9240	4923	01-410.420	Annau Membership-International Association of Chief's of Police-Sabo	04/09/23	445.00	445.00	04/20/23
Total Bank of America-9240:					519.13	519.13	
Barbaz, John							
Barbaz, John	32223	01-414.220	Planning Commission Mtg-3/22/23	03/22/23	25.00	.00	
Total Barbaz, John:					25.00	.00	
Beck, Charles							
Beck, Charles	32223	01-414.220	Planning Commission Mtg-3/22/2023	03/22/23	30.00	.00	
Total Beck, Charles:					30.00	.00	
Beth-Allen Ladder Equipment							
Beth-Allen Ladder Equipm	712537	01-409.260	Stepladder	04/06/23	285.00	.00	
Total Beth-Allen Ladder Equipment:					285.00	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	41023	06-448.368	Water for Resale	04/10/23	337.07	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bethlehem-012968-01, City of:					337.07	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	41023	06-448.368	Hydrant Rental	04/10/23	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Boyko's Petroleum Service Inc.							
Boyko's Petroleum Service	43103	01-437.251	#18-swivel hose	03/28/23	40.17	.00	
Boyko's Petroleum Service	43106	01-430.240	Check overfill alarm/test/repair	03/29/23	247.50	.00	
Total Boyko's Petroleum Service Inc.:					287.67	.00	
Davison & McCarthy							
Davison & McCarthy	31286	01-404.310	2023-Mar-General Matters	04/05/23	30.00	.00	
Davison & McCarthy	31287	01-404.310	2023-Mar-Bankruptcy of Residents	04/05/23	75.00	.00	
Davison & McCarthy	31288	01-404.310	2023-Mar-Septic Permits-Well Isolations-Waivers	04/05/23	927.24	.00	
Davison & McCarthy	31291	01-404.310	2023-Mar-Assessment Appeals	04/05/23	543.00	.00	
Davison & McCarthy	31292	01-404.310	2023-Mar-1787 Savorcool Ave-Kuzo	04/05/23	255.00	.00	
Davison & McCarthy	31293	01-404.310	2023-Mar-Purchase of McAuliffe Property-2937 S Pike Ave	04/05/23	2,175.00	.00	
Davison & McCarthy	31294	01-404.310	2023-Mar-Southbury Park	04/05/23	511.74	.00	
Davison & McCarthy	31313	01-404.310	2023-Apr-Purchase of McAuliffe Property-2937 S Pike Ave	04/11/23	3,765.00	.00	
Total Davison & McCarthy:					8,281.98	.00	
DiMatteo, Francesco							
DiMatteo, Francesco	31323	01-430.192	2023-Clothing Allowance	03/13/23	350.00	.00	
DiMatteo, Francesco	4623	06-448.156	2023 Health Reimb	04/06/23	125.00	.00	
DiMatteo, Francesco	4623	08-429.156	2023 Health Reimb	04/06/23	125.00	.00	
Total DiMatteo, Francesco:					600.00	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204BB185	01-430.320	610-782-5572-Mar-2023	03/25/23	24.95	.00	
Dispatch Answering Servic	204BB185	01-401.320	610-782-5025-Mar 2023	03/25/23	24.95	.00	
Dispatch Answering Servic	204BB185	01-401.320	Answr Service/Pump Stn Alrm-Mar 2023	03/25/23	201.96	.00	
Total Dispatch Answering Service:					251.86	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV926980	01-437.251	Threadlocker	03/20/23	32.56	.00	
Eastern Auto Parts Wareho	3IV927069	06-448.251	#37-brakes	03/20/23	40.70	.00	
Eastern Auto Parts Wareho	3IV927069	08-429.251	#37-brakes	03/20/23	40.69	.00	
Eastern Auto Parts Wareho	3IV927450	01-437.251	#1-Body vibrator	03/21/23	10.55	.00	
Eastern Auto Parts Wareho	3IV932248	01-437.251	#2-Anti-freeze	04/04/23	86.34	.00	
Total Eastern Auto Parts Warehouse:					210.84	.00	
Ecco Communications LLC							
Ecco Communications LLC	81317	01-437.251	#20-Busbar for wire connectors	03/30/23	62.50	.00	
Ecco Communications LLC	81367	01-410.375	#205-checked antenna connctetors/cleaned	04/12/23	35.00	.00	
Ecco Communications LLC	81385	01-410.375	#206-Microphone bag	04/17/23	123.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Ecco Communications LLC:					221.00	.00	
Emmaus, Borough of							
Emmaus, Borough of	6457	08-429.532	1Q2023 sewer	04/11/23	3,799.13	.00	
Emmaus, Borough of	6457	08-429.532	2022 Sewer reconciliation Overage	04/11/23	2,323.64-	.00	
Total Emmaus, Borough of:					1,475.49	.00	
Environmental Systems Research Institute							
Environmental Systems Re	94458706	06-448.319	ARC GIS online creater/viewer licenses & mobile worker Annual subscription	03/28/23	511.50	.00	
Environmental Systems Re	94458706	08-429.261	ARC GIS online creater/viewer licenses & mobile worker Annual subscription	03/28/23	511.50	.00	
Total Environmental Systems Research Institute:					1,023.00	.00	
F.W. Webb Company							
F.W. Webb Company	74798634	41-409.600	Roof top units	03/31/23	53,147.94	.00	
Total F.W. Webb Company:					53,147.94	.00	
Faust Hauling Inc.							
Faust Hauling Inc.	23.072	01-451.371	40 yards of topsoil	03/31/23	1,160.00	.00	
Total Faust Hauling Inc.:					1,160.00	.00	
Frankenfield, Frank							
Frankenfield, Frank	32223	01-414.220	Planning Commission Mtg-3/22/23	03/22/23	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
Fries Esq., William J.							
Fries Esq., William J.	46572	01-414.314	3/23/23-3/24/23-Ritz-Zoning appeal	03/31/23	60.00	.00	
Fries Esq., William J.	46573	01-414.314	3/6/23-3/23/23-Almir-Zoning appeal	03/31/23	120.00	.00	
Fries Esq., William J.	46574	01-414.314	3/23/23-Zoning Appeal-Hunter homes	03/31/23	90.00	.00	
Fries Esq., William J.	46575	01-414.314	3/23/23-Zoning Appeal-Hunter homes	03/31/23	90.00	.00	
Total Fries Esq., William J.:					360.00	.00	
Fuel System Services LLC							
Fuel System Services LLC	18844	01-407.261	EKOS Cloud hosted software solution Set-up	04/10/23	1,950.00	.00	
Fuel System Services LLC	18844	06-448.261	EKOS Cloud hosted software solution Set-up	04/10/23	450.00	.00	
Fuel System Services LLC	18844	08-429.261	EKOS Cloud hosted software solution Set-up	04/10/23	450.00	.00	
Fuel System Services LLC	18844	10-407.261	EKOS Cloud hosted software solution Set-up	04/10/23	150.00	.00	
Total Fuel System Services LLC:					3,000.00	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	512505	01-451.260	Wheelbarrow/groover/float round/Bull float kit/Button handle adapter/edger/5 gal pail	04/06/23	810.00	.00	
Total Gatti Morrison Construction Service Inc:					810.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GE Software Inc							
GE Software Inc	210694	01-407.319	Fuel Site Module	03/31/23	579.15	.00	
GE Software Inc	210694	06-448.319	Fuel Site Module	03/31/23	133.65	.00	
GE Software Inc	210694	08-429.319	Fuel Site Module	03/31/23	133.65	.00	
GE Software Inc	210694	10-407.319	Fuel Site Module	03/31/23	44.55	.00	
Total GE Software Inc:					891.00	.00	
Grainger							
Grainger	9653982869	01-430.240	Cigarette receptacle	03/27/23	168.44	.00	
Total Grainger:					168.44	.00	
Green Pond Nursery							
Green Pond Nursery	33158	01-451.371	Playground Mulch	03/26/23	1,968.00	.00	
Green Pond Nursery	33169	01-451.371	Playground Mulch	03/31/23	1,394.00	.00	
Total Green Pond Nursery:					3,362.00	.00	
Gross McGinley LLP							
Gross McGinley LLP	4123	01-404.310	Acct#32175.0000/3-Mar 2023-Administration	04/01/23	2,535.00	.00	
Gross McGinley LLP	41231	01-414.314	Acct# 32175.0003-2-Mar 2023-ZHB	04/01/23	1,014.00	.00	
Gross McGinley LLP	41232	01-414.310	Acct# 32175.0004-2-Mar-2023-Planning Commission Mtg	04/01/23	15.50	.00	
Gross McGinley LLP	41233	01-414.310	Acct# 32175.0001-2-Mar-2023-Code Enforcement	04/01/23	2,838.00	.00	
Total Gross McGinley LLP:					6,402.50	.00	
HACC							
HACC	S1880861	01-410.421	Crime Scene Management Course-Reavis/T.Sabulsky	04/04/23	420.00	.00	
Total HACC:					420.00	.00	
Hassick, Richard							
Hassick, Richard	32223	01-414.220	Planning Commission Mtg-3/22/2023	03/22/23	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	33023	01-451.371	50 lb Tri-rye grass/Starter fertilizer	03/30/23	429.59	.00	
Total Herbein's Garden Center Inc.:					429.59	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	VI-176853	01-414.306	2023-Mar-Residential Inspections	04/10/23	6,830.00	.00	
Isett & Associates, Barry	VI-176853	01-414.306	2023-Mar-Commercial Inspections	04/10/23	7,025.32	.00	
Total Isett & Associates, Barry:					13,855.32	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	183050	01-408.313	2022-Mar-LVHCC Water System Disinfection Review	01/02/23	119.50	.00	
Keystone Consulting Engin	186744	01-408.313	2022-Oct-661 E Wayne Ave-Grading Plan	01/02/23	2,233.25	.00	
Keystone Consulting Engin	189553	01-408.313	2023-Mar-2101 Sonoma Dr- Grading plan	04/13/23	251.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Keystone Consulting Engineers:					2,603.75	.00	
Klocek, Jessica							
Klocek, Jessica	32223	01-414.220	Planning Commission Mtg-3/22/2023	03/22/23	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
Kress, Kevin J.							
Kress, Kevin J.	4523	01-410.421	Reimb-Meals-PA UCR conference	04/05/23	44.04	.00	
Total Kress, Kevin J.:					44.04	.00	
L/B Water Service Inc							
L/B Water Service Inc	3693865	06-448.600	1800' Ductile Iron Pipe	03/29/23	30,848.95	.00	
Total L/B Water Service Inc:					30,848.95	.00	
Legal & Liability Risk Management Instit							
Legal & Liability Risk Mana	233556	01-410.421	Meeting the Job Requirements training class-Watson	04/10/23	350.00	.00	
Total Legal & Liability Risk Management Instit:					350.00	.00	
Lehigh County Authority							
Lehigh County Authority	8470	06-448.367	2023-Feb water	04/12/23	87,331.17	.00	
Total Lehigh County Authority:					87,331.17	.00	
Levernier, James							
Levernier, James	42023	01-430.238	2023 Uniform Allowance	04/20/23	275.00	.00	
Total Levernier, James:					275.00	.00	
Line-X of Lehigh Valley							
Line-X of Lehigh Valley	79	06-448.251	#33-Bed liner	03/29/23	787.50	.00	
Line-X of Lehigh Valley	79	08-429.251	#33-Bed liner	03/29/23	787.50	.00	
Line-X of Lehigh Valley	80	06-448.251	#32-Bed Liner	04/03/23	700.00	.00	
Line-X of Lehigh Valley	80	08-429.251	#32-Bed Liner	04/03/23	700.00	.00	
Total Line-X of Lehigh Valley:					2,975.00	.00	
Low and Moyer Garage Inc.							
Low and Moyer Garage In	368065	01-437.251	#2-Exhaust pipe clamp	03/30/23	94.30	.00	
Low and Moyer Garage In	368147	01-437.251	#2-Elbow drain hose/fittings/gasket pump/coolant	04/03/23	154.79	.00	
Total Low and Moyer Garage Inc.:					249.09	.00	
Madle's Hardware							
Madle's Hardware	215751/1	01-430.240	Batteries	04/04/23	17.99	.00	
Madle's Hardware	215787-1	01-451.240	Garden sprayer/hose/brush	04/06/23	55.94	.00	
Total Madle's Hardware:					73.93	.00	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	138811	01-410.260	"Speed Ticket Zone" sign	03/29/23	168.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Miller Municipal Supply LLC:					168.00	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0407736	01-436.370	C-tops/inlet risers	03/31/23	1,340.00	.00	
Monarch Precast Concrete	407701	01-436.370	C-Top/Inlet risers/step	03/17/23	1,425.00	.00	
Monarch Precast Concrete	407734	01-436.370	Lifting Eye	03/31/23	480.00	.00	
Total Monarch Precast Concrete Corp:					3,245.00	.00	
Morris Black & Sons Inc							
Morris Black & Sons Inc	HI68526	41-409.600	Fiberglass isulation for Adming bldg	03/27/23	8,392.00	.00	
Total Morris Black & Sons Inc:					8,392.00	.00	
Motorola Solutions Inc							
Motorola Solutions Inc	1187091890	01-200202	Server rack	01/02/23	4,548.50	.00	
Total Motorola Solutions Inc:					4,548.50	.00	
MP Outfitters							
MP Outfitters	54738-5	01-410.238	Shirts/gloves/sneakers/key clip- Palansky	01/02/23	166.97	.00	
MP Outfitters	56493-5	01-410.238	pants/shirts-Frankenfield	04/14/23	170.47	.00	
Total MP Outfitters:					337.44	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8033405	01-438.245	AASHTO #57	04/04/23	300.77	.00	
Total New Enterprise Stone & Lime Co Inc:					300.77	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	4523	01-410.238	Reimb-Bike shorts	04/05/23	87.92	.00	
Total Nothstein, Richard B.:					87.92	.00	
Odenheimer Company							
Odenheimer Company	28295	41-409.600	Well treatment-DPW garage	03/27/23	15,101.03	.00	
Total Odenheimer Company:					15,101.03	.00	
Paymerang LLC							
Paymerang LLC	031312023-170	01-401.315	Stop payment fees	03/31/23	60.00	.00	
Total Paymerang LLC:					60.00	.00	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	4523	08-429.361	08450-07007	04/05/23	20.77	.00	
Total PPL Electric Utilities-08450-07007:					20.77	.00	
PPL Electric Utilities-15450-07020							
PPL Electric Utilities-15450	4523	08-429.361	15450-07020	04/05/23	25.64	.00	
Total PPL Electric Utilities-15450-07020:					25.64	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	4623	06-448.361	30460-06001	04/06/23	417.16	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-30460-06001:					417.16	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	4523	08-429.361	32650-08001	04/05/23	19.64	.00	
Total PPL Electric Utilities-32650-08001:					19.64	.00	
PPL Electric Utilities-32810-04003							
PPL Electric Utilities-32810	33023	35-433.362	32810-04003	03/30/23	33.88	.00	
Total PPL Electric Utilities-32810-04003:					33.88	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	4523	08-429.361	42850-08008	04/05/23	20.66	.00	
Total PPL Electric Utilities-42850-08008:					20.66	.00	
PPL Electric Utilities-47020-14000							
PPL Electric Utilities-47020	33123	08-429.361	47020-14000	03/31/23	17.69	.00	
Total PPL Electric Utilities-47020-14000:					17.69	.00	
PPL Electric Utilities-54060-05002							
PPL Electric Utilities-54060	4623	01-451.361	54060-05002	04/06/23	25.40	.00	
Total PPL Electric Utilities-54060-05002:					25.40	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	4623	08-429.361	56060-06003	04/06/23	25.23	.00	
Total PPL Electric Utilities-56060-06003:					25.23	.00	
PPL Electric Utilities-58010-04003							
PPL Electric Utilities-58010	33023	35-433.362	58010-04003	03/30/23	33.04	.00	
Total PPL Electric Utilities-58010-04003:					33.04	.00	
PPL Electric Utilities-59410-04007							
PPL Electric Utilities-59410	33023	06-448.361	59410-04007	03/30/23	43.70	.00	
Total PPL Electric Utilities-59410-04007:					43.70	.00	
PPL Electric Utilities-62400-52006							
PPL Electric Utilities-62400	33023	01-451.361	62400-52006	03/30/23	13.80	.00	
Total PPL Electric Utilities-62400-52006:					13.80	.00	
PPL Electric Utilities-96549-22003							
PPL Electric Utilities-96549	33023	35-433.362	96549-22003	03/30/23	33.73	.00	
Total PPL Electric Utilities-96549-22003:					33.73	.00	
PPL Electric Utilities-97159-57000							
PPL Electric Utilities-97159	33023	35-433.362	97159-57000	03/30/23	37.09	.00	
Total PPL Electric Utilities-97159-57000:					37.09	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-98810-20005							
PPL Electric Utilities-98810	33023	08-429.361	98810-20005	03/30/23	127.63	.00	
Total PPL Electric Utilities-98810-20005:					127.63	.00	
RCN-1950							
RCN-1950	075195001-00141	01-401.320	4201-0751950-01-Apr 2023- Phone/Internet	04/01/23	2,244.14	2,244.14	04/18/23
Total RCN-1950:					2,244.14	2,244.14	
RCN-1951							
RCN-1951	075195101-00141	03-411.320	Acct#42010751951-01-ESFD- Apr 2023	04/01/23	482.69	482.69	04/18/23
Total RCN-1951:					482.69	482.69	
RCN-555							
RCN-555	077255501-00141	01-401.320	4201-0772555-01-Black River Rd-Apr 2023	04/01/23	62.25	62.25	04/18/23
Total RCN-555:					62.25	62.25	
RCN-880							
RCN-880	076588001-00141	01-401.320	4201-0765880-01-Cardinal Dr- Pumping station-Apr 2023	04/01/23	78.09	78.09	04/18/23
Total RCN-880:					78.09	78.09	
RCN-882							
RCN-882	076588201-00141	01-401.320	4201-0765882-01-Flexer Ave-Apr 2023	04/01/23	56.65	56.65	04/18/23
Total RCN-882:					56.65	56.65	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	13D036481527	01-409.366	Admin Bldg- Acct#0436481527	04/06/23	149.83	.00	
Total ReadyRefresh by Nestle-0436481527:					149.83	.00	
ReadyRefresh by Nestle-0436481543							
ReadyRefresh by Nestle-0	13D0436481543	01-409.366	Police Bldg-Acct#0436481543	04/06/23	206.46	.00	
Total ReadyRefresh by Nestle-0436481543:					206.46	.00	
ReadyRefresh by Nestle-0436481576							
ReadyRefresh by Nestle-0	13D0436481576	01-409.366	DPW Bldg- Acct#0436481576	04/06/23	94.79	.00	
Total ReadyRefresh by Nestle-0436481576:					94.79	.00	
ReadyRefresh by Nestle-0441704392							
ReadyRefresh by Nestle-0	13C0441704392	01-409.366	Franko Farm- Acct#0441704392	04/04/23	20.00	.00	
Total ReadyRefresh by Nestle-0441704392:					20.00	.00	
Reavis, Diano							
Reavis, Diano	4623	01-410.421	Reimb-Meals for Homicide Training	04/06/23	110.64	.00	
Total Reavis, Diano:					110.64	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Salisbury Township							
Salisbury Township	41023	03-411.320	2Q2023 ESFCo Utility Invoice	04/10/23	145.00	145.00	04/18/23
Total Salisbury Township:					145.00	145.00	
Sands Auto Group							
Sands Auto Group	14281	01-437.251	#43-Program ignition key	02/28/23	69.95	.00	
Sands Auto Group	65826	01-437.251	#43-Key FOB/Key	02/28/23	240.38	.00	
Total Sands Auto Group:					310.33	.00	
Service Electric Cable TV							
Service Electric Cable TV	4123	01-410.315	Acct# 0715417274-Prolog Express-Apr 2023	04/01/23	91.90	.00	
Total Service Electric Cable TV:					91.90	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	33123	01-410.315	Police Car Washes-3/1-3/31/23	03/31/23	100.00	.00	
Total Shammy Shine Car Washes:					100.00	.00	
Sherwin Williams							
Sherwin Williams	41123	01-451.240	Polyurethane for Devonshire Park	04/11/23	75.37	.00	
Total Sherwin Williams:					75.37	.00	
SiteOne Landscape Supply							
SiteOne Landscape Supply	128199725-001	01-430.240	Shop banks	04/03/23	398.38	.00	
Total SiteOne Landscape Supply:					398.38	.00	
Smith, Christian							
Smith, Christian	41323	01-430.192	2023 Clothing Allowance	04/13/23	132.50	.00	
Smith, Christian	42023	01-430.192	2023 Clothing Allowance	04/20/23	69.99	.00	
Total Smith, Christian:					202.49	.00	
South Whitehall Township							
South Whitehall Township	23664	06-448.369	1Q2023 water/Acct#289	04/13/23	2,278.00	.00	
Total South Whitehall Township:					2,278.00	.00	
Staples Advantage							
Staples Advantage	3534634752	01-409.240	Toilet paper/tissues	04/01/23	61.83	.00	
Staples Advantage	3535134962	01-414.240	Laser pointer/pens/tape	04/07/23	82.84	.00	
Total Staples Advantage:					144.67	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	288996	01-401.240	Legal Pads	04/06/23	15.94	.00	
Stotz/Fatzinger Office Supp	288996.1	01-401.240	Post-it notes	04/06/23	15.80	.00	
Stotz/Fatzinger Office Supp	289000	01-414.240	Rubber bands/rubber cement	04/06/23	7.87	.00	
Stotz/Fatzinger Office Supp	289047	01-403.240	Payment & Deposit register	04/10/23	25.23	.00	
Total Stotz/Fatzinger Office Supply:					64.84	.00	
Suburban Propane-2022							
Suburban Propane-2022	191496	01-401.231	unleaded	04/04/23	26.87	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	191496	01-410.231	unleaded	04/04/23	846.83	.00	
Suburban Propane-2022	191496	01-430.231	unleaded	04/04/23	247.66	.00	
Suburban Propane-2022	191496	06-448.231	unleaded	04/04/23	104.24	.00	
Suburban Propane-2022	191496	08-429.231	unleaded	04/04/23	104.24	.00	
Suburban Propane-2022	191496	03-413.231	unleaded	04/04/23	84.58	.00	
Suburban Propane-2022	191497	01-430.231	diesel	04/03/23	479.87	.00	
Suburban Propane-2022	191497	06-448.231	diesel	04/03/23	22.56	.00	
Suburban Propane-2022	191497	08-429.231	diesel	04/03/23	22.56	.00	
Suburban Propane-2022	191497	03-413.231	diesel	04/03/23	75.14	.00	
Suburban Propane-2022	769050	01-401.231	unleaded	04/10/23	28.61	.00	
Suburban Propane-2022	769050	01-410.231	unleaded	04/10/23	901.62	.00	
Suburban Propane-2022	769050	01-430.231	unleaded	04/10/23	263.70	.00	
Suburban Propane-2022	769050	06-448.231	unleaded	04/10/23	110.99	.00	
Suburban Propane-2022	769050	08-429.231	unleaded	04/10/23	110.99	.00	
Suburban Propane-2022	769050	03-413.231	unleaded	04/10/23	90.06	.00	
Suburban Propane-2022	769051	01-430.231	diesel	04/10/23	954.95	.00	
Suburban Propane-2022	769051	06-448.231	diesel	04/10/23	44.90	.00	
Suburban Propane-2022	769051	08-429.231	diesel	04/10/23	44.90	.00	
Suburban Propane-2022	769051	03-413.231	diesel	04/10/23	149.52	.00	
Total Suburban Propane-2022:					4,714.79	.00	
Times News							
Times News	100533940-033020	01-414.341	Ad: 4/12/23-ZHB	04/06/23	362.57	.00	
Times News	100534082-040620	01-461.341	Ad: 4/19/23-EAC meeting	04/13/23	76.81	.00	
Total Times News:					439.38	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	33023	01-430.240	Bolts	03/30/23	21.23	.00	
Tractor Supply Credit Plan	33023	01-430.240	Bolt on jack/rubber stall mat	03/30/23	121.98	.00	
Total Tractor Supply Credit Plan:					143.21	.00	
United Site Services							
United Site Services	6696123	01-451.315	Franko Park-3/22/23-4/18/23	03/22/23	137.00	.00	
United Site Services	6696124	01-451.315	Laubach Park-3/22/23-4/18/23	03/22/23	189.10	.00	
United Site Services	6696125	01-451.315	Lindberg Park-3/22/23-4/18/23	03/22/23	189.10	.00	
Total United Site Services:					515.20	.00	
Upper Saucon Township							
Upper Saucon Township	230403	10-431.303	Compost site expenses	04/03/23	113.54	.00	
Total Upper Saucon Township:					113.54	.00	
Valley Networks Inc							
Valley Networks Inc	5813	01-407.319	Datto Monthly Cloud Backup-Apr-2023	04/13/23	747.50	.00	
Valley Networks Inc	5813	06-448.319	Datto Monthly Cloud Backup-Apr-2023	04/13/23	172.50	.00	
Valley Networks Inc	5813	08-429.319	Datto Monthly Cloud Backup-Apr-2023	04/13/23	172.50	.00	
Valley Networks Inc	5813	10-407.319	Datto Monthly Cloud Backup-Apr-2023	04/13/23	57.50	.00	
Total Valley Networks Inc:					1,150.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	6503697	01-414.316	ZHB-4/12/2023	04/14/23	705.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Veritext Mid-Atlantic:					705.00	.00	
Verizon-950							
Verizon-950	4223	01-410.320	0563-Monitor Traffic Signals	04/02/23	44.57	.00	
Total Verizon-950:					44.57	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	750110	01-410.210	Lights for investigations	04/12/23	282.14	.00	
Total Warehouse Battery Outlet Inc:					282.14	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	41123	03-412.540	2Q23-Stipend	04/11/23	11,000.00	11,000.00	04/11/23
Total Western Salisbury Fire Company:					11,000.00	11,000.00	
Wilson Products							
Wilson Products	03166847	01-430.240	Acetylene	03/31/23	12.00	.00	
Total Wilson Products:					12.00	.00	
WSM Trainers and Consultants							
WSM Trainers and Consult	04092023-01	01-410.421	Advanced public safety leadership training- Casey/Whitehead/Sabulsky/Kress	04/10/23	1,000.00	.00	
Total WSM Trainers and Consultants:					1,000.00	.00	
Zulic, Brian							
Zulic, Brian	41423	01-410.215	Reimb-K-9 food Miklo	04/14/23	850.08	.00	
Total Zulic, Brian:					850.08	.00	
Grand Totals:					293,395.24	18,691.21	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					72,755.17	6,712.40	
Fire Fund							
Total Fire Fund:					12,596.10	11,627.69	
Water Fund							
Total Water Fund:					125,626.41	150.48	
Sewer Fund							
Total Sewer Fund:					5,223.10	150.48	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					415.75	50.16	
Highway Aid Fund							
Total Highway Aid Fund:					137.74	.00	
Capital General Fund							
Total Capital General Fund:					76,640.97	.00	
Grand Totals:					293,395.24	18,691.21	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 13, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve the list of Bills Payable for the period 3/18/23–4/7/23, broken down as follows:

\$188,713.00 = GENERAL
\$4,403.61 = FIRE
\$.91 = LIBRARY
\$63,770.30 = WATER
\$37,543.37 = SEWER
\$149,011.66 = REFUSE & RECYCLING
\$19,768.09 = HIGHWAY AID
\$215,070.83 = CAPITAL GENERAL
\$678,281.77 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

March 23, 2023

Commissioner Brinton declared the Minutes from March 23, 2023 accepted as presented.

NEW BUSINESS

Swearing in Ceremony – New Police Detectives.

District Judge Michael Pochron performed the formal swearing-in ceremony for new Police Detectives Diano Reavis and Thomas Sabulsky.

ORDINANCES

None.

RESOLUTIONS

Resolution Supporting Western Salisbury Volunteer Fire Company (WSVFC) Loan Application and Construction of New Station.

Mrs. Bonaskiewich stated that Embassy Bank has requested that the Township provide documentation showing the Township’s support of the loan and the project. She noted that this Resolution will hopefully facilitate the bank approving the loan for project.

Commissioner Karol inquired if this Resolution legally impacts the Township. Attorney Gross stated that it is drawn up in a manner that satisfies legal requirements.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 04-2023-1780, supporting Western Salisbury Volunteer Fire Company (WSVFC) loan application and construction of a new station.

The Board voted: 5 Ayes; 0 Nays

Resolution Authorizing Entering into Additional Participation Agreements Regarding National Opioid Settlements.

Commissioner Brinton commented that the Township previously opted to participated in a National Opioid Settlement Agreement in January 2022, but additional defendants have been added so the Resolution should be updated.

Commissioner Patnaik inquired as to how this impacts the Township. Attorney Gross explained that this is a national proposed settlement with all companies regarding different aspects of opioid manufacture and sales. He commented that it does not matter if those companies have a presence in the Township or not. Attorney Gross stated that the settlement is run by the State and ultimately some money should flow to the State and hopefully some to the Township, but there is no guarantee.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Resolution No. 04-2023-1781, authorizing entering into additional participation agreements regarding National Opioid Settlements.

The Board voted: 5 Ayes; 0 Nays

Resolution Approving Disposition of Public Works Equipment.

Commissioner Brinton stated that the Public Works Department plans to list for sale the 2005 International 4x4 dump truck on the Municibid website.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to adopt Resolution No. 04-2023-1782, approving the disposition of Public Works Equipment.

The Board voted: 5 Ayes; 0 Nays

MOTIONS

Motion to Authorizing Executing a Memorandum of Understanding (MOU) with the Salisbury Township School District.

Commissioner Brinton commented that the MOU is an agreement that has been in place for many years between the Police Department and the School District, and it pertains to the physical security and safety of the schools in the district. Chief Sabo stated that no changes were made to the MOU.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to authorize executing a Memorandum of Understanding (MOU) with the Salisbury Township School District.

The Board voted: 5 Ayes; 0 Nays

Motion Accepting Time Extension to August 30, 2023 for the Land Development at 1525 East Susquehanna Street.

Commissioner Brinton stated that the Board had previously accepted a time extension request to April 28, 2023, but the engineering company has now requested through August 30, 2023. She noted that the project would change the use of the building from a mechanic's garage with an apartment to a first-floor hair salon with a second-floor apartment.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, accepting the Time Extension to August 30, 2023 for the Land Development at 1525 East Susquehanna Street.

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Brinton announced that the School District will be holding a 5k Fun Run on Saturday, April 22. Chief Sabo noted that the route is from the High School to Laubach Park and back again.

Commissioner Lipkin stated that the Environmental Advisory Council is hosting a cleanup event at Walking Purchase Park on Saturday, April 22 at 10:00 am.

Mr. Levernier stated that River Road Park is almost finished with the installation of new fencing happening shortly.

Ms. Bonaskiewich commented that the Township had settlement on the McAuliffe property on Thursday, April 6, and they now have four months to vacate the property.

Commissioner Brinton thanked Eastern Salisbury Fire Department for their efforts with the Egg My Yard fundraiser.

Commissioner Karol thanked both of the Salisbury Volunteer Fire Companies for their efforts with the recent increase in the number of fire calls.

Commissioner Patnaik brought forth a concern from residents on Buckingham Drive and Kingsbridge Lane regarding the removal and replacement of shade trees. He noted that for example, residents have removed three trees but have only replaced two. Mr. Levernier stated in some of areas, new trees cannot be replanted because of utilities or existing stumps, but he would need addresses to follow-up on the matter. Mr. Nicolo stated that he will follow-up as well.

Commissioner Patnaik brought forth a concern from a resident near Green Acres Park regarding the noise level of people playing pickle ball in the park. Ms. Bonaskiewich stated there are no options available at this time to deaden the noise from pickle ball.

Mr. Wojciechowski commented that the paving bids came back \$50,000 over budget so Mr. Levernier is going to meet with the only bidder, AMS, to see how the Township can move forward with the work.

Mr. Wojciechowski stated that the Police Training Facility project will be brought to the Planning Commission at their meeting in June.

Mr. Nicolo stated that his department is working on a Residential Resale Inspection Ordinance and hopes to bring it to the Board soon for a Workshop discussion. He also noted they are working on a Sewer Lateral Inspection Ordinance, which will go along with the Home Resale Inspection, and hopefully cut down on the groundwater entering into the system.

Mr. Ziegenfus stated that the Resolution for WSVFC includes an additional \$58,000 in interest this year for the construction loan. He noted that he will not have to do a budget amendment, but just a revision as he anticipates underspending in other areas. Mr. Ziegenfus commented that he will have more details on it in a future financial report memo.

A resident from the 400 block of East Federal Street expressed concerns regarding the increase in the utility and tax bills.

Mr. Jerry Royer of Western Salisbury Volunteer Fire Company read a message from Chief Josh Wells who stated that from April 2-8, there were three working fires in the Township. He commented that each had significant damage, but many things were salvageable and properties were saved. Chief Wells noted there was strong work by everyone involved and much support from the Police and the Department of Public Works.

Mr. Royer thanked the Board for their continuing support of the new Fire Station.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Commissioner Karol seconded the motion. The time was 7:52 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on April 13, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL