

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
September 28, 2023  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Donald Sabo, Chief of Police  
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor  
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer  
Genny Baillie, Recreation Director  
Rob Moyer, IT Specialist

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 9/12/23-9/22/23, broken down as follows:**

\$295,959.98 = GENERAL  
\$27,413.75= FIRE  
\$0 = LIBRARY  
\$160,550.47 = WATER  
\$26,310.23 = SEWER  
\$2,423.45 = REFUSE & RECYCLING  
\$18,925.35 = HIGHWAY AID  
\$155,038.80 = CAPITAL GENERAL  
\$29,484.87= CAPITAL FIRE  
\$3,500.00 = SUBDIVISION & ESCROW  
**\$719,606.90 = GRAND TOTAL ALL FUNDS**

**The Board voted:** 5 Ayes; 0 Nays.

**MINUTES**

**September 14, 2023**

Commissioner Brinton declared the Minutes from September 14, 2023 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

None.

**MOTIONS**

**Motion Certifying the 2024 Minimum Municipal Obligation (MMO) for Police Defined-Benefit Pension Plan and Non-Uniformed Defined-Benefit and Defined-Contribution Pension Plans.**

Mr. Ziegenfus detailed the differences from the prior year. He also explained that a vote is needed in order to certify the amount that the Township is obligated to pay into the plans in order maintain adequate funding levels.

**Motion by Commissioner Patnaik, seconded by Commissioner Karol, to certify the 2024 Minimum Municipal Obligation (MMO) for Police Defined-Benefit Pension Plan and Non-Uniformed Defined-Benefit and Defined-Contribution Pension Plans.**

**The Board voted:** 5 Ayes; 0 Nays

**COURTESY OF THE FLOOR**

Mr. Levernier stated that the Department of Public Works is in receipt of two new chippers as part of the Section 902 Recycling Grant. He noted that they are wrapping up paving for the year and will be starting leaf collection. Mr. Levernier also commented that work was done on the pickleball courts at Green Acres Park to repair cracks.

Ms. Bonaskiewich announced that the School District's homecoming parade will be held on Thursday, October 26 from 5:15 p.m. – 6:30 p.m.

Commissioner Patnaik thanked Mr. Nicolo for getting the grass cut on a neglected property in the Lehigh Parkway.

Commissioner Patnaik inquired about the status of the request to paint lines on Lehigh Parkway North. Mr. Levernier stated that he met at the location with both Ms. Bonaskiewich and Chief Sabo, and they determined that the complaints were originating in the Allentown section of the street. He commented that he would not recommend painting lines in the Township's section of the street unless Allentown decides to paint lines on their section.

Chief Sabo stated that he will replace and add new signage on the street. He also noted that he intends to put up the speed board in order to hopefully get some acknowledgement from motorists to slow down.

Commissioner Patnaik inquired if the Township could send a letter to the City of Allentown on behalf of the residents to request the lines be painted. Ms. Bonaskiewich noted that she will follow-up on the matter.

Ms. Baillie announced that the Christmas Tree Lighting event will take place on December 1, 2023 at Franko Park.

Fire Chief Joshua Wells from Western Salisbury Volunteer Fire Company announced that the groundbreaking ceremony for the new fire station will be held on Monday, October 2, 2023 at 6:00 p.m. He is hopeful the new building will be completed in May or June of 2024.

**ADJOURNMENT**

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Karol seconded the motion. The time was 7:29 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on September 28, 2023.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL