

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 8, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will take place at the beginning of the meeting to discuss a personnel matter.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol – EXCUSED

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

***The Board convened into an Executive Session. The Board reconvened at 7:11 p.m.**

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the List of Bills Payable for the period 5/20/23–6/2/23, broken down as follows:

\$104,322.76 = GENERAL
\$45,340.59 = FIRE
\$488.10 = LIBRARY
\$241,358.37 = WATER
\$46,296.03 = SEWER
\$150,969.33 = REFUSE & RECYCLING
\$166.08 = HIGHWAY AID
\$60,033.10 = CAPITAL GENERAL
\$7,068.75 = CASH ALLOCATIONS
\$656,043.11 = GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays.

MINUTES

May 25, 2023

Commissioner Patnaik noted a typographical error on page 2. Brinton declared the Minutes from May 25, 2023 accepted with the correction.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Recognize Years of Service and to Accept the Retirement of Alan Sulzer.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Resolution No. 06-2023-1784, recognizing the years of service and accepting the retirement of Mr. Alan Sulzer.

The Board voted: 4 Ayes; 0 Nays

MOTIONS

Motion to Hire Entry-Level Police Officer(s) from the Eligibility List.

Commissioner Brinton explained that the Board acted at the May 11, 2023 meeting to hire three officers from the Certified Eligibility List, but one candidate has accepted employment elsewhere.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to hire Mr. Eric Laub as an entry-level police officer.

The Board voted: 4 Ayes; 0 Nays

Motion to Accept the Resignation of Nicole Ortiz from the Zoning Hearing Board (ZHB).

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to accept the resignation of Nicole Ortiz from the Zoning Hearing Board (ZHB).

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Chief Sabo commented that the Ice Cream Festival at Salisbury Elementary School was a success as there were many people in attendance.

Chief Sabo announced that the Department will be hosting National Night Out on August 1st at the Salisbury Elementary School.

Mr. Levernier stated that the curbing installation at the Municipal Building will take place the week of June 26. He noted that they also plan to repave the parking lot sometime this summer. Commissioner Brinton inquired if the curbing work is being done in-house. Mr. Levernier stated that his department has done all the prep work, but The Bazella Group will be installing the curb.

Mr. Levernier commented that the Department of Public Works has finished planting 54 trees throughout the Township. He also noted that they are wrapping up the pavilion and bathroom upgrades at Devonshire this week.

Ms. Bonaskiewich stated that the front office remodel is complete and thanked public works employee Paul Bringenberg for his efforts on that project.

Commissioner Lipkin thanked the Department of Public Works for fixing the stop sign at the bottom of Weil Street.

Commissioner Conn thanked the Police Department and the Department of Public Works for installing the flashing stop sign at the intersection of Country Club Road and Box Elder Road.

Commissioner Brinton brought forth a complaint regarding missed recycling pickup from a resident at the corner of Potomac and E Emmaus Avenue. Ms. Bonaskiewich noted that she will follow-up on the issue.

Commissioner Patnaik expressed concerns about the condition of the roof on a storage shed in Green Acres Park. Mr. Levernier stated that it is tentatively scheduled next year to replace that building and the bathhouse at Green Acres, but the work may get pushed back another year because of multiple building maintenance items already lined up for next year.

Commissioner Patnaik inquired about installing a water line to the garden plots at Franko Park. Mr. Levernier stated that there is a faucet closer to the house and it probably would not be difficult to extend it to the garden, so he will look into it.

Mr. Wojciechowski commented that he provided the Board with a summary of items they are working on for the Township and highlighted that the Land Development Plan for the Police Training Facility has been submitted to the Planning Commission. He noted that there is a need to assign a new address to the Facility in case an emergency response is needed, and explained that the County is requiring a Minor Subdivision in order to be assigned a separate address because a separate parcel is needed. Mr. Wojciechowski clarified that both the Minor Subdivision and the Land Development were submitted for review.

Commissioner Lipkin inquired if the project will go before to the Zoning Hearing Board. Mr. Wojciechowski stated that it does not need zoning approval.

Commissioner Patnaik inquired if there will be electricity at the site. Mr. Levernier commented that there is no power at the site and there are no plans to add it. He noted that the small pavilion on site will have a plug so that if the police want power, they can bring a hand-held generator.

Commissioner Brinton inquired about rumored work in the old Bon-Ton space at the South Mall. Mr. Wojciechowski noted that he met with the developer earlier in the week and they are looking to tear down the Bon-Ton and re-build it as a grocery store.

Mr. Nicolo thanked the Department of Public Works for their efforts with the tree planting around the Township.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Conn seconded the motion. The time was 7:39 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on June 8, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL