

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
June 22, 2023  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Lipkin asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Lipkin called the meeting to order at 7:00 p.m.

Commissioner Lipkin turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President – EXCUSED  
Rodney Conn, Vice-President – EXCUSED  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Donald Sabo, Chief of Police  
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor  
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve the unaudited Financial Report for the period ending May 31, 2023 and the List of Bills Payable for the period 6/3/23–6/16/23, broken down as follows:**

\$158,345.80 = GENERAL  
\$16,495.41 = FIRE  
\$43,000.00 = LIBRARY  
\$22,233.95 = WATER  
\$196,818.51 = SEWER  
\$1,202.77 = REFUSE & RECYCLING  
\$12,181.45 = HIGHWAY AID  
\$6,938.25 = CAPITAL GENERAL  
\$54.50 = CASH ALLOCATIONS  
**\$457,270.64 = GRAND TOTAL ALL FUNDS**

**The Board voted:** 3 Ayes; 0 Nays.

**MINUTES**

**June 8, 2023**

Commissioner Lipkin declared the Minutes from June 8, 2023 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution to Authorize Removal of the Act 319 Designation on McAuliffe Properties Recently Purchased.**

Ms. Bonaskiewich explained that three of the eight parcels the Township purchased from the McAuliffe estate were enrolled under the “Clean and Green” program (Act 319), which affords preferential assessment and a tax reduction to property owners. She noted that because the Township is tax exempt, it does not benefit under the Act 319, and places a restriction on any potential future use of the property.

Commissioner Patnaik inquired if the School District and the County would have to go through this same process. Attorney Ulrich stated that once this is removed from Clean and Green, it moves to municipal tax-exempt status so it does not matter.

**Motion by Commissioner Karol, seconded by Commissioner Patnaik, to adopt Resolution No. 06-2023-1785.**

The Board voted: 3 Ayes; 0 Nays

### MOTIONS

**Motion to Award the 2023 Sanitary Sewer Manhole Rehab Project to Standard Pipe Services, LLC for the Bid (plus Alternate #1) in the amount of \$285,400.**

Mr. Wojciechowski explained that the bid specs were broken into three parts and included some CDBG grant work.

Commissioner Karol inquired if the bid came back within the Budget. Mr. Levernier replied that it did, and he also noted that the work is part of an on-going project. Mr. Ziegenfus commented that about \$50,000 of the cost will be covered by CDBG grant monies.

**Motion by Commissioner Karol, seconded by Commissioner Patnaik, to award the 2023 Sanitary Sewer Manhole Rehab Project to Standard Pipe Services, LLC for the Bid (plus Alternate #1) in the amount of \$285,400.**

The Board voted: 3 Ayes; 0 Nays

**Motion to Authorize Salisbury Township Planning Commission to Act on Franko Park Subdivision and Land Development Projects.**

Mr. Wojciechowski explained that in situations like this where the municipality has to obtain an approval, the Municipal Planning Code declares that the Planning Commission becomes the approving authority for the Township.

Attorney Ulrich noted that the Board is essentially authorizing the Planning Commission to follow the MPC.

**Motion by Commissioner Patnaik, seconded by Commissioner Karol, to authorize the Salisbury Township Planning Commission to Act on the Franko Park Subdivision and Land Development Projects.**

The Board voted: 3 Ayes; 0 Nays

### COURTESY OF THE FLOOR

Mr. Kevin Stanley of 2741 Old S. Pike Avenue inquired as to what plans the Township has for the McAuliffe property. Attorney Ulrich stated that there are currently no plans for the property, but removing Act 319 designation allows the Township to develop it going forward. Mr. Stanley questioned if there are no plans, why must the municipality remove the property from the Act 319. Attorney Ulrich replied that because the tax-exempt status for the municipality is superior to that of Clean and Green. Commissioner Karol noted that by removing the acreage from the program now, it will streamline the process for any future building plans.

Mr. Stanley expressed concerns about water run-off from the McAuliffe property that impacts his property. Mr. Nicolo stated that there have already been discussions about alleviating the run-off in that area and noted that it will be addressed sooner rather than later.

Commissioner Lipkin thanked Mr. Nicolo for his efforts with the Environmental Advisory Council. She noted that the EAC might be looking to expand the American Chestnut Tree program and also commented that two residents have offered to clean-up small and medium-sized trash at Walking Purchase Park on a bi-weekly basis.

**ADJOURNMENT**

Commissioner Karol made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:32 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on June 22, 2023.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL