

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 26, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Lipkin asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Lipkin called the meeting to order at 7:00 p.m.

Commissioner Lipkin turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President – EXCUSED
Rodney Conn, Vice-President – EXCUSED
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director – EXCUSED
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jack Gross, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve the list of Bills Payable for the period 1/7/23–1/20/23, broken down as follows:

\$435,333.71 = GENERAL
\$11,760.17 = FIRE
\$0 = LIBRARY
\$26,898.39 = WATER
\$33,706.15 = SEWER
\$1,726.90 = REFUSE & RECYCLING
\$234.35 = HIGHWAY AID
\$2,290.65 = CAPITAL GENERAL
\$511,986.32 = GRAND TOTAL ALL FUNDS

The Board voted: 3 Ayes; 0 Nays.

MINUTES

January 12, 2023

Commissioner Lipkin declared the Minutes from January 12, 2023 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Correcting Number of Resolution No. 11-2022-1762 to No. 11-2022-1770.

Ms. Bonaskiewich explained that there was a clerical error and two Resolutions were given the same number. This Resolution will renumber 11-2022-1762 to 11-2022-1770.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to adopt Resolution No. 11-2022-1771, providing for renumbering of Resolution No. 11-2022-1762 to No. 11-2022-1770.

The Board voted: 3 Ayes; 0 Nays

Resolution Approving 2023 Fee Schedule.

Ms. Bonaskiewich noted a correction on Page 8 to the Engineering Fees as the Municipal Engineer/Planner fee should be \$118, not \$180.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to adopt Resolution No. 01-2023-1772, approving the 2023 Fee Schedule with the noted correction.

The Board voted: 3 Ayes; 0 Nays

Resolution Appointing Township’s Sewage Enforcement Officer and Alternates for Year 2023.

Mrs. Bonaskiewich stated that these appointments are typically for two-years and done on even-numbered years; however, because the Township had done an RFP for Engineer, that could have potentially impacted the SEO and alternates. She also commented that the primary alternate who worked with Scott Bieber changed in 2022. Ms. Bonaskiewich noted that this appointment will only be for one year and the Township will do this process again in 2024 with all the other appointments.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to adopt Resolution No. 01-2023-1773, appointing the Township’s Sewage Enforcement Officer as Scott Bieber of Lehigh Soils and Wetlands, and appointing the Township’s Alternate Sewage Enforcement Officer(s) as Ian Farrell, James Haklar and Jacob Schray of Hanover Engineering Associates.

The Board voted: 3 Ayes; 0 Nays

Resolution to Appoint Township’s Alternate Engineer for Year 2023.

Mrs. Bonaskiewich explained that it is the same situation for the Alternate Engineer and the term is also one year.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to adopt Resolution No. 01-2023-1774, appointing Hanover Engineers as the Township’s Alternate Engineer for Year 2023.

The Board voted: 3 Ayes; 0 Nays

MOTIONS

None.

COURTESY OF THE FLOOR

Chief Sabo thanked Mr. Kenneth Wied and the Tall Cedars Foundation for a donation of \$1,000 to be used towards the traffic safety unit.

ADJOURNMENT

Commissioner Karol made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:10 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on January 26, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL