

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 23, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer
Kerry Rabold, Planning & Zoning Officer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss legal and personnel matters.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Report for the period ending December 31, 2022 and the list of Bills Payable for the period 2/4/23–2/17/23, broken down as follows:

\$159,236.95 = GENERAL
\$51,202.10 = FIRE
\$0.32 = LIBRARY
\$22,976.64 = WATER
\$215,155.79 = SEWER
\$1,204.48 = REFUSE & RECYCLING
\$12,702.27 = HIGHWAY AID
\$70,463.13 = CAPITAL GENERAL
\$532,941.68 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

February 9, 2023

Commissioner Patnaik noted a typographical error on page 2. Commissioner Brinton declared the Minutes from February 9, 2023 accepted as corrected.

NEW BUSINESS

ORDINANCES

Ordinance Clarifying Salisbury Township Police Department Ranks.

Chief Sabo commented that this Ordinance clarifies the rank in the correct order from Patrol Officer, Detective/Corporal (which is equal rank), Sergeant and Lieutenant.

Motion by Commissioner Conn, seconded by Commissioner Karol, to adopt Ordinance No. 02-20223-660, clarifying Salisbury Township Police Department Ranks.

The Board voted: 5 Ayes; 0 Nays

RESOLUTIONS

Resolution Authorizing Township Manager to Execute Settlement Documents for McAuliffe Property Purchase.

Ms. Bonaskiewich stated that if all goes well, settlement could be scheduled for mid-March.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to adopt Resolution No. 02-2023-1775, authorizing the Township Manager to execute settlement documents for the McAuliffe property purchase.

The Board voted: 5 Ayes; 0 Nays

MOTIONS

None.

COURTESY OF THE FLOOR

Chief Sabo stated that the written and physical agility tests for the consortium testing for new hires is Saturday, February 25.

Mr. Levernier commented that the new equipment at River Road Park should be completely installed by Friday, February 24.

Commissioner Lipkin invited the Board to the Earth Day cleanup at Walking Purchase Park, which is organized by the Environment Advisory Council. Commissioner Brinton expressed concerns about trash around the ramps to I78. Commissioner Lipkin stated that she has noticed that as well and plans to bring it to the attention of the EAC. A discussion ensued regarding PennDOT's involvement in the cleanup.

Commissioner Patnaik brought forth a concern from a resident regarding old vehicles, campers and a trailer parked at 1011 Buckingham Drive. Mr. Nicolo stated that he has been working with the property owners for years and is in the process of dealing with the new complaints about the items in the yard. Chief Sabo stated that the Police Department responded to the complaints about the vehicles in the road, but they are historic vehicles and are therefore not subject to inspection or emissions. He noted that the vehicles are registered and there is nothing that can be done from a police standpoint because they are legally permitted to park in the street.

Ms. Bonaskiewich stated that after the recent Workshop discussion regarding the Police Training Facility, she would like to bring the matter to a formal vote in order to proceed with the project. She commented that the item will be on the agenda for the March 23, 2023 meeting.

Ms. Bonaskiewich reminded the Board that the Municipal Building will be closed to the public on February 28 and March 1. She noted that staff will be working remotely and will be reachable via phone and email.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Conn seconded the motion. The time was 7:18 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on February 23, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL