

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—December 14, 2023
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Oct. 2023 and Bills Payables – Period 11/18/23-12/8/23

5. Approval of the Minutes –Nov. 21, 2023

** *Executive Session*

6. New Business

A. MOTIONS

1. Motion Accepting a Time Extension to April 7, 2024 for the Land Development Plan at 1350 East Susquehanna Street
2. Motion Approving Payments #3 (\$4,179.60) and #4/Final (\$6,283.90) to Billitier Electric, Inc. for Cardinal Drive Pump Station Generator Replacement Project in the total amount of \$10,463.50
3. Motion Accepting Kenneth Wied’s resignation from the Salisbury Township Civil Service Commission effective 01/01/24
4. Motion Authorizing Execution of Hold Harmless Agreement regarding property located at 1801 Box Elder Road
5. Motion Approving Non-Uniformed Defined Contribution (DC) Pension Plan Funding for Year 2023
6. Motion Awarding Municipal Solid Waste (MSW) and Recycling Contract

B. RESOLUTIONS

1. Resolution Increasing Refuse Rate effective 01/01/24
2. Resolution Increasing Water and Sewer Rates effective 01/01/24
3. Resolution Setting the Police Pension Plan Employee Contribution Rate for Year 2024

(Continued on next page)

2900 South Pike Ave, Allentown, PA 18103

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—December 14, 2023
7:00 PM
(Page 2)

C. ORDINANCES

1. Ordinance Amending Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2024
2. Public Comment regarding 2024 Budget Approval and Ordinance Setting/Reaffirming Tax Rates for Year 2024 and Approving 2024 Budget Appropriations
7. **Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
8. **Adjournment**

*** Workshop to follow*

Income Statement- Summary by Fund
January 1 - October 31, 2023

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2023 YTD Revenues	10,511,080	3,147,140	373,384	53,209	76,188	1,835,816	1,712,359	1,928,374	463,001	1,034	20,101,586
2023 YTD Expenditures	<u>11,274,327</u>	<u>2,993,114</u>	<u>296,194</u>	<u>53,209</u>	<u>43,565</u>	<u>1,691,926</u>	<u>1,365,702</u>	<u>1,436,128</u>	<u>627,002</u>	<u>-</u>	<u>19,781,166</u>
2023 YTD Surplus (Deficit)	<u>(763,247)</u>	<u>154,026</u>	<u>77,190</u>	<u>-</u>	<u>32,623</u>	<u>143,890</u>	<u>346,657</u>	<u>492,247</u>	<u>(164,001)</u>	<u>1,034</u>	<u>320,420</u>
2022 YTD Surplus (Deficit)	<u>987,656</u>	<u>69,190</u>	<u>131,807</u>	<u>(17,305)</u>	<u>32,938</u>	<u>(207,628)</u>	<u>359,183</u>	<u>493,572</u>	<u>(170,965)</u>	<u>40</u>	<u>1,678,489</u>
Variance over Prior YTD	(1,750,903)	84,835	(54,617)	17,305	(315)	351,518	(12,526)	(1,325)	6,964	994	(1,358,069)

GENERAL FUND SUMMARY	2023 BOARD APPROVED BUDGET	1/1 - 10/31/2023 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 8,119,134	\$ 7,326,182	90.2%
PERMITS, FEES & INTEREST	793,627	655,144	82.6%
OTHER OPERATING REVENUE	131,972	444,628	336.9%
TRANSFERS FROM OTHER FUNDS	408,760	-	0.0%
FROM PRIOR-YEAR RESERVES	60,955	-	0.0%
TOTAL OPERATING REVENUE	\$ 9,514,448	\$ 8,425,954	88.6%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	160,000	151,050	94.4%
PRIOR YEAR EXPENSE REFUNDS	115,000	1,934,076	1681.8%
TOTAL NON-OPERATING REVENUE	\$ 275,000	\$ 2,085,126	758.2%
TOTAL REVENUES	\$ 9,789,448	\$ 10,511,080	107.4%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,392,723	\$ 1,346,538	96.7%
(B) PUBLIC SAFETY	4,312,159	3,996,100	92.7%
(D) PUBLIC WORKS	2,865,214	2,358,963	82.3%
(E) RECREATION	134,722	123,268	91.5%
(F) COMMUNITY DEVELOPMENT	12,400	13,167	106.2%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,000	36,551	158.9%
(H) INSURANCE & BENEFITS	214,000	252,600	118.0%
(I) TRANSFERS TO OTHER FUNDS	835,230	3,147,140	376.8%
TOTAL OPERATING EXPENDITURES	\$ 9,789,448	\$ 11,274,327	115.2%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 11,274,327	115.2%
SURPLUS (DEFICIT)	\$ -	\$ (763,247)	

GENERAL FUND SUMMARY	1/1 - 10/31/2023 ACTUAL	1/1 - 10/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 7,326,182	\$ 7,288,579	\$ 37,604	0.5%
PERMITS, FEES & INTEREST	655,144	868,702	(213,557)	-24.6%
OTHER OPERATING REVENUE	444,628	941,306	(496,678)	-52.8%
TRANSFERS FROM OTHER FUNDS	-	(6,633)	6,633	-100.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 8,425,954	\$ 9,091,954	\$ (665,999)	-7.3%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	151,050	150,000	1,050	0.7%
PRIOR YEAR EXPENSE REFUNDS	1,934,076	796,686	1,137,390	142.8%
TOTAL NON-OPERATING REVENUE	\$ 2,085,126	\$ 946,686	\$ 1,138,440	120.3%
TOTAL REVENUES	\$ 10,511,080	\$ 10,038,640	\$ 472,441	4.7%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 1,346,538	\$ 1,333,013	\$ 13,525	1.0%
(B) PUBLIC SAFETY	3,996,100	3,712,738	283,362	7.6%
(D) PUBLIC WORKS	2,358,963	2,419,673	(60,710)	-2.5%
(E) RECREATION	123,268	99,198	24,070	24.3%
(F) COMMUNITY DEVELOPMENT	13,167	11,751	1,415	12.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	36,551	36,034	517	1.4%
(H) INSURANCE & BENEFITS	252,600	203,003	49,598	24.4%
(I) TRANSFERS TO OTHER FUNDS	3,147,140	1,235,573	1,911,566	154.7%
TOTAL OPERATING EXPENDITURES	\$ 11,274,327	\$ 9,050,983	\$ 2,223,344	24.6%
TOTAL EXPENDITURES	\$ 11,274,327	\$ 9,050,983	\$ 2,223,344	24.6%
SURPLUS (DEFICIT)	\$ (763,247)	\$ 987,656	\$ (1,750,903)	-177.3%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2023 BOARD APPROVED BUDGET	1/1 - 10/31/2023 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,400,000	\$ 3,230,832	95.0%
LOCAL ENABLING TAXES	4,200,000	3,541,117	84.3%
STATE-SHARED REVENUE	519,134	554,233	106.8%
Total Tax Revenue	\$ 8,119,134	\$ 7,326,182	90.2%
BUS LICENSES & PERMITS	228,000	142,771	62.6%
NON-BUS LICENSES & PERMITS	11,800	3,720	31.5%
FINES	59,000	42,539	72.1%
INTEREST	12,000	67,928	566.1%
RENTS & ROYALTIES	41,927	37,745	90.0%
SERVICE FEES	167,200	113,662	68.0%
REVIEW FEES	35,450	48,277	136.2%
PUBLIC SAFETY FEES	233,250	192,627	82.6%
RECREATIONAL USER FEES	5,000	5,875	117.5%
Total Permits, Fees & Interest Revenue	\$ 793,627	\$ 655,144	82.6%
FEDERAL GRANTS	2,850	-	0.0%
STATE GRANTS	52,000	360,883	694.0%
SNOW REMOVAL	2,222	-	0.0%
SANITATION FEES	1,000	6,531	653.1%
MEMBERSHIP FEES	24,000	23,670	98.6%
MISCELLANEOUS REVENUE	9,900	8,045	81.3%
ASSET DISPOSAL	40,000	45,500	113.8%
Total Other Operating Income	\$ 131,972	\$ 444,628	336.9%
INTERFUND TRANSFERS	408,760	-	0.0%
Total Interfund Transfer Revenue	\$ 408,760	\$ -	0.0%
PRIOR YEAR RESERVES	60,955	-	0.0%
Total Prior Year Reserves	\$ 60,955	\$ -	0.0%
CONTRIBUTIONS	160,000	151,050	94.4%
Total Grants & Contribution Revenue	\$ 160,000	\$ 151,050	94.4%
NOTE PROCEEDS	-	1,841,000	
PRIOR YEAR EXPENSE REFUND	115,000	93,076	80.9%
Total Prior Year Expense Refund	\$ 115,000	\$ 1,934,076	1681.8%
Total General Fund Revenues	\$ 9,789,448	\$ 10,511,080	107.4%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 10/31/2023 ACTUAL	1/1 - 10/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,230,832	\$ 3,262,220	\$ (31,387)	-1.0%
LOCAL ENABLING TAXES	3,541,117	3,557,366	(16,248)	-0.5%
STATE-SHARED REVENUE	554,233	468,993	85,239	18.2%
Total Tax Revenue	\$ 7,326,182	\$ 7,288,579	\$ 37,604	0.5%
BUS LICENSES & PERMITS	142,771	147,672	(4,901)	-3.3%
NON-BUS LICENSES & PERMITS	3,720	12,315	(8,595)	-69.8%
FINES	42,539	102,179	(59,640)	-58.4%
INTEREST	67,928	13,222	54,706	413.7%
RENTS & ROYALTIES	37,745	43,162	(5,417)	-12.5%
SERVICE FEES	113,662	120,320	(6,658)	-5.5%
REVIEW FEES	48,277	248,181	(199,904)	-80.5%
PUBLIC SAFETY FEES	192,627	176,175	16,452	9.3%
RECREATIONAL USER FEES	5,875	5,475	400	7.3%
Total Permits, Fees & Interest Revenue	\$ 655,144	\$ 868,702	\$ (213,557)	-24.6%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	360,883	864,198	(503,316)	-58.2%
SNOW REMOVAL	-	-	-	-
SANITATION FEES	6,531	3,607	2,923	81.0%
MEMBERSHIP FEES	23,670	21,685	1,985	-
MISCELLANEOUS REVENUE	8,045	8,011	34	0.4%
ASSET DISPOSAL	45,500	43,805	1,695	3.9%
Total Other Operating Income	\$ 444,628	\$ 941,306	\$ (496,678)	-52.8%
INTERFUND TRANSFERS	-	(6,633)	6,633	-100.0%
Total Interfund Transfer Revenue	\$ -	\$ (6,633)	\$ 6,633	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	151,050	150,000	1,050	0.7%
Total Grants & Contribution Revenue	\$ 151,050	\$ 150,000	\$ 1,050	0.7%
NOTE PROCEEDS	1,841,000	600,000	1,241,000	206.8%
PRIOR YEAR EXPENSE REFUND	93,076	196,686	(103,610)	-52.7%
Total Prior Year Expense Refund	\$ 1,934,076	\$ 796,686	\$ 1,137,390	142.8%
Total General Fund Revenues	\$ 10,511,080	\$ 10,038,640	\$ 472,441	4.7%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2023 BOARD APPROVED BUDGET	1/1 - 10/31/2023 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,545	\$ 17,230	88.2%
EXECUTIVE	378,085	353,741	93.6%
FINANCIAL ADMINISTRATION	343,107	294,506	85.8%
TAX COLLECTION	59,770	57,491	96.2%
LEGAL SERVICES	60,500	87,573	144.7%
PERSONNEL ADMIN	16,500	23,105	140.0%
INFORMATION TECHNOLOGY	252,244	210,441	83.4%
ENGINEERING SERVICES	50,000	92,351	184.7%
BUILDINGS & PLANT	212,972	210,099	98.7%
POLICE	3,498,860	3,202,339	91.5%
FIRE	226,568	191,244	84.4%
COMMUNITY DEVELOPMENT	579,731	596,055	102.8%
EMERGENCY MANAGEMENT	7,000	6,462	92.3%
PUBLIC WORKS: Highway, Roads & Streets	2,402,514	2,150,976	89.5%
TRAFFIC CONTROL	38,500	34,581	89.8%
STORM SEWERS	54,200	30,173	55.7%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	80,426	94.6%
REPAIRS/MAINT OF ROADS	285,000	62,808	22.0%
RECREATION ADMINISTRATION	81,500	73,418	90.1%
PARTICIPANT RECREATION	53,222	49,850	93.7%
CONSERVATION OF NATURAL RESOURCES	12,400	13,167	106.2%
CONTRIBUTIONS/MISCELLANEOUS	23,000	36,551	158.9%
INSURANCE	214,000	252,600	118.0%
TRANSFER TO RESERVES	-	-	0.0%
INTERFUND OPERATING TRANSFERS	835,230	3,147,140	376.8%
TOTAL EXPENDITURES	\$ 9,789,448	\$ 11,274,327	115.2%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 10/31/2023 ACTUAL	1/1 - 10/31/2022 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 17,230	\$ 20,348	\$ (3,118)	-15.3%
EXECUTIVE	353,741	326,534	27,207	8.3%
FINANCIAL ADMINISTRATION	294,506	278,694	15,813	5.7%
TAX COLLECTION	57,491	56,528	963	1.7%
LEGAL SERVICES	87,573	125,130	(37,557)	-30.0%
PERSONNEL ADMIN	23,105	18,907	4,198	22.2%
INFORMATION TECHNOLOGY	210,441	183,315	27,126	14.8%
ENGINEERING SERVICES	92,351	132,730	(40,378)	-30.4%
BUILDINGS & PLANT	210,099	190,828	19,271	10.1%
POLICE	3,202,339	3,078,913	123,426	4.0%
FIRE	191,244	196,750	(5,506)	-2.8%
COMMUNITY DEVELOPMENT	596,055	429,625	166,430	38.7%
EMERGENCY MANAGEMENT	6,462	7,450	(988)	-13.3%
PUBLIC WORKS: Highway, Roads & Streets	2,150,976	1,993,761	157,215	7.9%
TRAFFIC CONTROL	34,581	26,038	8,543	32.8%
STORM SEWERS	30,173	33,054	(2,882)	-8.7%
REPAIRS/MAINT OF TOOLS & MACHINERY	80,426	96,413	(15,987)	-16.6%
REPAIRS/MAINT OF ROADS	62,808	270,408	(207,600)	-76.8%
RECREATION ADMINISTRATION	73,418	53,282	20,137	37.8%
PARTICIPANT RECREATION	49,850	45,916	3,934	8.6%
CONSERVATION OF NATURAL RESOURCES	13,167	11,751	1,415	12.0%
CONTRIBUTIONS/MISCELLANEOUS	36,551	36,034	517	1.4%
INSURANCE	252,600	203,003	49,598	24.4%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	3,147,140	1,235,573	1,911,566	154.7%
TOTAL EXPENDITURES	\$ 11,274,327	\$ 9,050,983	\$ 2,223,344	24.6%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A & A Auto Stores							
A & A Auto Stores	421462	01-437.251	#10-Window vent shades	09/07/23	44.99	.00	
Total A & A Auto Stores:					44.99	.00	
Aimpoint Inc							
Aimpoint Inc	97266	01-410.260	Sights for new rifles	11/29/23	871.00	.00	
Total Aimpoint Inc:					871.00	.00	
All Traffic Solutions							
All Traffic Solutions	SIN038962	01-410.260	Speed sign-battery kit/solar panel	11/27/23	3,498.60	.00	
Total All Traffic Solutions:					3,498.60	.00	
Allentown Public Library							
Allentown Public Library	111723	04-456.305	FY-2023-2024-2nd installment	11/17/23	43,000.00	.00	
Total Allentown Public Library:					43,000.00	.00	
Amazon Business							
Amazon Business	1YFF-JL49-1JJV	01-430.240	Calculator	11/30/23	11.42	.00	
Amazon Business	1YN9-NL4T-31XT	01-430.240	Plastic Cutlery	11/15/23	18.99	.00	
Amazon Business	IJLY-VPY7-M93J	01-409.260	Tools & equipment for Mcauliffe rack build	11/19/23	685.93	.00	
Total Amazon Business:					716.34	.00	
American United Life Insurance Co							
American United Life Insur	111723	01-401.158	2023-Dec-life/disability ins coverage	11/17/23	94.77	94.77	11/29/23
American United Life Insur	111723	01-402.158	2023-Dec-life/disability ins coverage	11/17/23	187.40	187.40	11/29/23
American United Life Insur	111723	01-407.158	2023-Dec-life/disability ins coverage	11/17/23	48.18	48.18	11/29/23
American United Life Insur	111723	01-409.158	2023-Dec-life/disability ins coverage	11/17/23	43.75	43.75	11/29/23
American United Life Insur	111723	01-410.158	2023-Dec-life/disability ins coverage	11/17/23	882.00	882.00	11/29/23
American United Life Insur	111723	01-414.158	2023-Dec-life/disability ins coverage	11/17/23	179.68	179.68	11/29/23
American United Life Insur	111723	01-430.158	2023-Dec-life/disability ins coverage	11/17/23	806.92	806.92	11/29/23
American United Life Insur	111723	06-401.158	2023-Dec-life/disability ins coverage	11/17/23	7.23	7.23	11/29/23
American United Life Insur	111723	06-430.158	2023-Dec-life/disability ins coverage	11/17/23	12.05	12.05	11/29/23
American United Life Insur	111723	06-448.158	2023-Dec-life/disability ins coverage	11/17/23	182.16	182.16	11/29/23
American United Life Insur	111723	08-401.158	2023-Dec-life/disability ins coverage	11/17/23	7.23	7.23	11/29/23
American United Life Insur	111723	08-429.158	2023-Dec-life/disability ins coverage	11/17/23	182.16	182.16	11/29/23
American United Life Insur	111723	08-430.158	2023-Dec-life/disability ins coverage	11/17/23	12.05	12.05	11/29/23
American United Life Insur	111723	10-426.158	2023-Dec-life/disability ins coverage	11/17/23	19.83	19.83	11/29/23
Total American United Life Insurance Co:					2,665.41	2,665.41	
Amici Jr, Louis							
Amici Jr, Louis	112823	01-430.192	2023 clothing/boot allowance	11/28/23	350.00	.00	
Amici Jr, Louis	12523	01-430.171	2023 Health Reimbursement	12/05/23	250.00	.00	
Total Amici Jr, Louis:					600.00	.00	
ATIS Elevator Inspections Inc							
ATIS Elevator Inspections I	IN320016	01-409.373	Semi-Annual Inspection	11/20/23	70.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ATIS Elevator Inspections Inc:					70.00	.00	
Bank of America-1436							
Bank of America-1436	11923	01-409.260	Camera system for Township Building to replace cameras	11/09/23	2,271.00	.00	
Total Bank of America-1436:					2,271.00	.00	
Bank of America-1502							
Bank of America-1502	11923	01-410.460	5474970627531502-EWR Parking	11/09/23	125.00	.00	
Bank of America-1502	11923	01-410.460	5474970627531502-Food for conference	11/09/23	13.05	.00	
Bank of America-1502	11923	01-410.420	5474970627531502-WSFD Cameras	11/09/23	12.68	.00	
Bank of America-1502	11923	01-410.460	5474970627531502-Hotel for conference	11/09/23	1,284.76	.00	
Bank of America-1502	11923	01-410.240	5474970627531502-Pad mailer	11/09/23	60.00	.00	
Bank of America-1502	11923	01-410.240	5474970627531502-Staples office supplies	11/09/23	246.68	.00	
Total Bank of America-1502:					1,742.17	.00	
Bank of America-1965							
Bank of America-1965	11923	01-409.260	Storage Drivers	11/09/23	937.60	.00	
Bank of America-1965	11923	01-407.261	Bluetooth headphones	11/09/23	43.70	.00	
Bank of America-1965	11923	01-410.240	Evidence Printer Label Maker Ribbon	11/09/23	110.46	.00	
Total Bank of America-1965:					1,091.76	.00	
Bank of America-8701							
Bank of America-8701	11923	01-430.315	Food for crew - water main break	11/09/23	91.12	.00	
Bank of America-8701	11923	01-437.375	Mudflaps	11/09/23	340.71	.00	
Bank of America-8701	11923	08-429.240	Lights to dealer	11/09/23	13.46	.00	
Total Bank of America-8701:					445.29	.00	
Bank of America-9042							
Bank of America-9042	11923	01-401.315	Food for BOC Mtg	11/09/23	109.71	.00	
Bank of America-9042	11923	01-401.341	HP Ad - Lehigh Law Journal	11/09/23	103.00	.00	
Bank of America-9042	11923	01-401.341	HP Ad - Lehigh Law Journal	11/09/23	103.00	.00	
Bank of America-9042	11923	01-401.420	Notary	11/09/23	16.00	.00	
Total Bank of America-9042:					331.71	.00	
Bell, Sandra Jean							
Bell, Sandra Jean	12423	01-301.100	Property Assessment Change - Decrease	12/04/23	10.33	.00	
Bell, Sandra Jean	12423	03-301.100	Property Assessment Change - Decrease	12/04/23	1.17	.00	
Bell, Sandra Jean	12423	04-301.100	Property Assessment Change - Decrease	12/04/23	.24	.00	
Total Bell, Sandra Jean:					11.74	.00	
Benckini Landscaping Inc							
Benckini Landscaping Inc	9974	01-455.240	Greenspire Lindens (7)	11/08/23	1,855.00	.00	
Total Benckini Landscaping Inc:					1,855.00	.00	
Berkheimer Associates							
Berkheimer Associates	228	01-403.453	2023-Nov-LST Comm	11/30/23	2,217.73	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Berkheimer Associates:					2,217.73	.00	
Beth-Hanover Supply Co., Inc.							
Beth-Hanover Supply Co., I	406838	01-409.373	Chimney block - WSFD Pole Building	11/30/23	193.46	.00	
Total Beth-Hanover Supply Co., Inc.:					193.46	.00	
Bethlehem-010652-01, City of							
Bethlehem-010652-01, City	112423	06-448.363	Acct# 010652-01-Fountain-	11/24/23	24.75	.00	
Total Bethlehem-010652-01, City of:					24.75	.00	
Builders Door & Hardware Inc							
Builders Door & Hardware I	720155	01-409.373	Trolley Station Door Frame	11/30/23	363.00	.00	
Total Builders Door & Hardware Inc:					363.00	.00	
CDW Government							
CDW Government	NB63603	08-429.261	Network Equipment for Mcauliffe Property	11/13/23	496.06	.00	
CDW Government	NB63603	06-448.261	Network Equipment for Mcauliffe Property	11/13/23	496.06	.00	
CDW Government	NB74636	06-448.261	Network Equipment for Mcauliffe Property	11/13/23	425.20	.00	
CDW Government	NB74636	08-429.261	Network Equipment for Mcauliffe Property	11/13/23	425.21	.00	
Total CDW Government:					1,842.53	.00	
Core & Main							
Core & Main	T900869	06-448.600	Fittings for Edgemont Dr water main	11/09/23	51.86	.00	
Core & Main	T911615	06-448.600	Water main fittings	11/08/23	2,087.22	.00	
Total Core & Main:					2,139.08	.00	
Cunningham II, Thomas R							
Cunningham II, Thomas R	12123	01-415.149	EMC Deputy-Dec 2023	11/28/23	200.00	.00	
Total Cunningham II, Thomas R:					200.00	.00	
Curb Appeal Detail LLC							
Curb Appeal Detail LLC	3174	01-437.251	Clean & Sanitize 1 DPW Vehicle	11/20/23	285.00	.00	
Total Curb Appeal Detail LLC:					285.00	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	1070	01-413.317	612 Ash St-clean up brush/debri/trash/scrap	12/03/23	2,450.00	.00	
Total Curb Appeal Plus LLC:					2,450.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	26839	10-401.342	Postage & Mailing Services for Utility Bills-Oct 2023	11/20/23	4,264.05	.00	
Total Dallas Data Systems Inc.:					4,264.05	.00	
Davis, James							
Davis, James	12123	01-415.139	EMC Coordinator-Dec 2023	11/28/23	300.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Davis, James:					300.00	.00	
Diesel Laptops							
Diesel Laptops	QUO19524	06-448.319	Annual renewal for mechanic's laptop updates	12/07/23	1,495.00	.00	
Diesel Laptops	QUO19524	08-429.319	Annual renewal for mechanic's laptop updates	12/07/23	1,495.00	.00	
Total Diesel Laptops:					2,990.00	.00	
DiMatteo, Francesco							
DiMatteo, Francesco	12623	01-430.192	2024-Clothing Allowance	12/06/23	350.00	.00	
Total DiMatteo, Francesco:					350.00	.00	
Dispatch Answering Service							
Dispatch Answering Serv	000204B193	01-430.320	610-782-5572-Oct-2023	11/24/23	273.53	.00	
Total Dispatch Answering Service:					273.53	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3CN159160	01-437.251	Return-Core/Hydraulic F	11/22/23	283.84-	.00	
Eastern Auto Parts Wareho	3IN1010323	01-437.251	Filters - #22 & #14	11/27/23	77.61	.00	
Eastern Auto Parts Wareho	3IV1007814	01-437.375	Shop - Tamper plate	11/16/23	43.56	.00	
Eastern Auto Parts Wareho	3IV1009413	06-448.251	#32-Brake pads	11/22/23	86.54	.00	
Eastern Auto Parts Wareho	3IV1009413	08-429.251	#32-Brake pads	11/22/23	86.55	.00	
Eastern Auto Parts Wareho	3IV1010322	06-448.251	#32-Oil Filter	11/27/23	8.81	.00	
Eastern Auto Parts Wareho	3IV1010322	08-429.251	#32-Oil Filter	11/27/23	8.81	.00	
Eastern Auto Parts Wareho	3IV1011895	01-410.251	#219-Battery	12/01/23	177.41	.00	
Total Eastern Auto Parts Warehouse:					205.45	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	12123	03-411.500	2023 Incentive Program-2nd pymt	12/01/23	15,000.00	.00	
Total Eastern Salisbury Fire Co.:					15,000.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	82155	01-410.241	Upgrade two radios	11/29/23	428.00	.00	
Total Ecco Communications LLC:					428.00	.00	
Embassy Bank							
Embassy Bank	12123	41-492.200	2022 Note Payable-2nd half 2023	12/01/23	30,836.75	30,836.75	12/08/23
Total Embassy Bank:					30,836.75	30,836.75	
ESO Solutions Inc							
ESO Solutions Inc	ESO-127546	01-407.319	Fire Inspection Software	12/02/23	1,854.00	.00	
Total ESO Solutions Inc:					1,854.00	.00	
F.W. Webb Company							
F.W. Webb Company	83435403	01-409.373	Heater for WSFD Pole Building	11/29/23	243.25	.00	
Total F.W. Webb Company:					243.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Ferguson Waterworks							
Ferguson Waterworks	0661609	41-409.600	18" Pipe	12/04/23	3,128.00	.00	
Total Ferguson Waterworks:					3,128.00	.00	
Foliage Farm LLC							
Foliage Farm LLC	111523	01-455.240	Red Oak (1)	11/15/23	300.00	.00	
Total Foliage Farm LLC:					300.00	.00	
Frey & Company							
Frey & Company	1005	01-200202	2022 Audit Fees through 11/30/2023	11/30/23	3,600.00	.00	
Frey & Company	1005	06-200202	2022 Audit Fees through 11/30/2023	11/30/23	450.00	.00	
Frey & Company	1005	08-200202	2022 Audit Fees through 11/30/2023	11/30/23	450.00	.00	
Total Frey & Company:					4,500.00	.00	
Fries Esq., William J.							
Fries Esq., William J.	48230	01-404.310	Nov2023 - Zoning Appeal - Weston & Regina	11/30/23	660.00	.00	
Fries Esq., William J.	48231	01-404.310	Nov2023-Belles Appeal (#23-0398)	11/30/23	120.00	.00	
Fries Esq., William J.	48232	01-404.310	Nov2023-Mill-Zoning Appeal	11/30/23	120.00	.00	
Total Fries Esq., William J.:					900.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11664852-00	08-429.373	Trolley Station Electric	11/13/23	35.79	.00	
Fromm Electric Supply Cor	11664858-00	01-451.371	Pole Barn Wreath Electric Outlet	11/13/23	13.61	.00	
Fromm Electric Supply Cor	51162435-00	08-429.373	Trolley Station Electric	11/13/23	515.99	.00	
Fromm Electric Supply Cor	51162438-00	01-451.371	Pole Barn Wreath Electric Outlet/Timer	11/13/23	204.98	.00	
Total Fromm Electric Supply Corp:					770.37	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	528078	01-436.370	Adhesive/Filter socks for 2937 water runoff	11/14/23	1,259.00	.00	
Total Gatti Morrison Construction Service Inc:					1,259.00	.00	
Grainger							
Grainger	9902652214	41-409.600	Door Access	11/13/23	13,104.71	.00	
Grainger	9902652222	41-409.600	Door Access	11/13/23	354.02	.00	
Grainger	9902652248	41-409.600	Door Access	11/13/23	1,062.06	.00	
Grainger	9905140951	41-409.600	Door Access	11/14/23	177.01	.00	
Grainger	9905340916	41-409.600	Door Access	11/14/23	177.01	.00	
Total Grainger:					14,874.81	.00	
Great Western Services Inc							
Great Western Services Inc	50001	01-437.375	Towing charge for the street sweeper to the dealer	11/29/23	1,215.00	.00	
Total Great Western Services Inc:					1,215.00	.00	
Griffin, Matthew							
Griffin, Matthew	12523	01-410.420	Reimburse-UCC Fire Inspector Renewal Certification	12/05/23	121.12	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Griffin, Matthew:					121.12	.00	
HACC							
HACC	S1885763	01-410.421	Crash/Arson/Electronics Investigation - Sabulsky/Reavis	11/22/23	240.00	.00	
HACC	S1885779	01-410.421	Mock Crime Scene - Sabulsky	11/27/23	170.00	.00	
Total HACC:					410.00	.00	
Hensinger, Tammy							
Hensinger, Tammy	112823	01-402.421	Reimburse Mileage - Dallas Data Monthly Mtg - 10/26/26 & 11/9/23	11/28/23	62.88	.00	
Total Hensinger, Tammy:					62.88	.00	
Hercik Jr, Robert F.							
Hercik Jr, Robert F.	112823	01-430.192	2023 Boot/Cloth Allowance	11/28/23	257.00	.00	
Total Hercik Jr, Robert F.:					257.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	111323	08-429.373	Trolley Station-Paint	11/13/23	45.95	.00	
Home Depot Credit Service	111323	01-451.260	Rakes	11/13/23	279.60	.00	
Home Depot Credit Service	111323	01-409.260	Ladder	11/13/23	59.97	.00	
Home Depot Credit Service	111323	01-451.373	Shrink wrap	11/13/23	109.93	.00	
Home Depot Credit Service	111323	06-448.240	Trolley Station-framing materials	11/13/23	247.84	.00	
Home Depot Credit Service	111323	08-429.373	Fire Dept Recpt @ pump station	11/13/23	34.62	.00	
Home Depot Credit Service	111323	01-409.373	Blue garage - OSB ceiling steel doors	11/13/23	2,025.55	.00	
Home Depot Credit Service	111323	06-448.260	Small tools	11/13/23	73.83	.00	
Home Depot Credit Service	111323	01-436.370	Concrete mix	11/13/23	1,189.44	.00	
Home Depot Credit Service	111323	08-429.260	Leaf blower	11/13/23	99.00	.00	
Home Depot Credit Service	111323	08-429.260	Leaf blower	11/13/23	199.00	.00	
Total Home Depot Credit Services:					4,364.73	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	X202306785:01	01-437.251	#21-tail light	11/29/23	52.82	.00	
Total Hunter Keystone Peterbilt LP:					52.82	.00	
HWA Group Inc							
HWA Group Inc	7506	01-430.240	New hose	11/28/23	209.00	.00	
Total HWA Group Inc:					209.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	0183590	08-429.313	Project#00329023.014-2023 Sanitary Sewer Manhole Rehab	11/08/23	422.50	.00	
Isett & Associates, Barry	0183663	01-446.313	Project#00329023.004-2023-Oct-MS4 Services	11/08/23	2,571.50	.00	
Isett & Associates, Barry	0183669	08-429.313	Project#00329023.025-2023 Manhole Inspection	11/08/23	2,117.75	.00	
Isett & Associates, Barry	0183670	08-429.313	Project#00329023.027-2023-Sept-LCA Act537 Plan Services	11/08/23	1,592.50	.00	
Isett & Associates, Barry	0183726	01-408.313	Project#00329023.038-2023-Oct-Salt Shed Area Survey	11/09/23	2,000.00	.00	
Isett & Associates, Barry	0183735	01-408.318	Project#00329023.007-2023-10/17-10/23-South Mall Redevelopment review	11/09/23	1,532.50	.00	
Isett & Associates, Barry	0183737	01-408.313	Project#00329023.008-2023 Roadway Projects	11/09/23	555.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Isett & Associates, Barry	0183738	01-408.318	Project#00329023.016-2023-Oct-Walnut Grove Review	11/09/23	130.00	.00	
Isett & Associates, Barry	0183739	01-408.318	Project#00329023.018-Oct 2023-2740 Lanze Ln Grading Review	11/09/23	307.00	.00	
Isett & Associates, Barry	0183740	01-408.318	Project#00329023.032-Nottingham Lot Line Adjustment-Dec 2023	11/09/23	75.00	.00	
Isett & Associates, Barry	0183742	01-408.318	Project#00329023.036-Oct 2023-1333&1335 Marlow Lot Line Adj	11/09/23	467.50	.00	
Isett & Associates, Barry	0183744	01-408.318	Project#00329023.043-455 Stoneridge Road	11/09/23	1,351.50	.00	
Isett & Associates, Barry	0183771	08-429.313	Project#00329023.000-Sep 2023-General Municipal Engineering	11/09/23	176.00	.00	
Isett & Associates, Barry	0183771	01-408.313	Project#00329023.000-Sep 2023-General Municipal Engineering	11/09/23	422.50	.00	
Isett & Associates, Barry	0183772	01-408.318	Project#00329023.039-2023-Oct-1525 E Susquehanna St Plan Review	11/09/23	543.00	.00	
Isett & Associates, Barry	0183775	01-408.318	Project#00329023.048-Fire Hydrant Test at 1493 E Emmaus Ave	11/09/23	92.75	.00	
Isett & Associates, Barry	0183777	01-408.318	Project#00329023.049-Sewer Lateral Inspections	11/06/23	388.50	.00	
Isett & Associates, Barry	0184048	01-408.318	Project#00329023.044-Grading Plan Review-2250 Lehigh Pkwy N	11/29/23	700.00	.00	
Isett & Associates, Barry	0184081	01-408.318	Project#00329023.045-Grading Plan Review-2538 S Church St	11/30/23	700.00	.00	
Isett & Associates, Barry	112923	01-408.313	Reimb Statewide LSA Grant Application Fee	11/29/23	100.00	.00	
Total Isett & Associates, Barry:					16,245.50	.00	
Johnson, Kevin							
Johnson, Kevin	12022023	01-410.220	Reimb-Plate carrier/pack charger-MERT Negotiation Supplies	12/02/23	404.14	.00	
Johnson, Kevin	12223	01-410.421	Reimb-Tolls/meals/fuel/hotel for training	12/02/23	688.73	.00	
Total Johnson, Kevin:					1,092.87	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	4544.1223	01-401.312	Nov 2023-Website updates	12/01/23	160.00	.00	
Total Kessler Freedman Inc.:					160.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	194222	01-408.318	2023-Oct-820 Public Rd Minor Subdivision	11/15/23	873.50	.00	
Total Keystone Consulting Engineers:					873.50	.00	
Kothapalli, Susmitha							
Kothapalli, Susmitha	112823	01-406.315	Reimburse-Fingerprint cost for crossing guards	11/28/23	25.25	25.25	11/29/23
Total Kothapalli, Susmitha:					25.25	25.25	
Kress, Kevin J.							
Kress, Kevin J.	12423	01-410.238	Reimb-shoes	12/04/23	155.00	.00	
Total Kress, Kevin J.:					155.00	.00	
Lehigh County Authority							
Lehigh County Authority	102523	08-429.533	3Q23 LCA Sewer	10/25/23	23,604.46	23,604.46	12/08/23
Lehigh County Authority	102523	08-429.533	2022 Final Bill Adjustment	10/25/23	3,263.76-	3,263.76-	12/08/23
Lehigh County Authority	8947	06-448.367	2023-3rd quarter reconciliation-water	11/28/23	123,975.47	.00	
Lehigh County Authority	8949	06-448.367	2023-Oct water	11/28/23	119,420.74	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Lehigh County Authority:					263,736.91	20,340.70	
Lehigh County Law Department							
Lehigh County Law Depart	12623	01-400.240	File Ord#12-2023-665-Non Uniform Pension & 12-2023-666-Budget Tax Rate 2024	12/06/23	40.00	40.00	12/07/23
Total Lehigh County Law Department:					40.00	40.00	
Lehigh Soils & Wetlands							
Lehigh Soils & Wetlands	112823	01-414.306	Residential inspections & services-7/7/23-9/30/23	11/28/23	2,800.00	.00	
Total Lehigh Soils & Wetlands:					2,800.00	.00	
Lopresti, Noah							
Lopresti, Noah	113023	01-410.238	Reimb-Shoes/Gun mount	11/30/23	337.94	.00	
Total Lopresti, Noah:					337.94	.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	377535	01-437.251	#5-Horn and switch for seat	11/28/23	235.49	.00	
Total Lowe and Moyer Garage Inc.:					235.49	.00	
Madle's Hardware							
Madle's Hardware	219713/1	06-448.240	Pump Parts	11/16/23	30.07	.00	
Madle's Hardware	219767/1	01-437.375	Foam tape for leaf boxes	11/20/23	25.77	.00	
Madle's Hardware	219787/1	08-429.240	Propane/garage door opener batteries	11/21/23	49.99	.00	
Madle's Hardware	219816/1	06-448.260	Tools	11/22/23	31.98	.00	
Madle's Hardware	219877/1	01-452.240	Wreath at Pole Barn	11/27/23	25.16	.00	
Madle's Hardware	219881/1	01-452.240	Wreath at Pole Barn	11/27/23	20.93	.00	
Madle's Hardware	219894/1	01-452.240	Wire for Christmas Tree	11/28/23	19.98	.00	
Madle's Hardware	219935/1	01-430.240	Garden Hose Parts	11/29/23	19.77	.00	
Madle's Hardware	219937/1	01-430.240	Propane refill	11/29/23	16.00	.00	
Total Madle's Hardware:					239.65	.00	
Magistrate District Court 31-1-08							
Magistrate District Court 31	12123	01-404.314	Civil Complaint Filing and Constable Service-333 E Emmaus Ave	12/01/23	236.40	.00	
Magistrate District Court 31	12123-2	01-404.314	Civil Complaint Filing and Constable Service-333 E Emmaus Ave	12/01/23	236.40	.00	
Magistrate District Court 31	12123-4	01-404.314	Civil Complaint-1721 Tweed	12/01/23	236.40	.00	
Magistrate District Court 31	12423	01-404.314	Civil Complaint-511 E Federal-RV	12/04/23	236.40	.00	
Magistrate District Court 31	12423-2	01-404.314	Civil Complaint-705 E Wayne Ave-Pool deck	12/04/23	236.40	.00	
Magistrate District Court 31	12423-3	01-404.314	Civil Complaint-705 E Wayne Ave-deck	12/04/23	236.40	.00	
Total Magistrate District Court 31-1-08:					1,418.40	.00	
Matthew J Ryan Veterinary Hospital							
Matthew J Ryan Veterinary	090923	01-410.215	Miklo-Labs	10/26/23	451.67	451.67	11/29/23
Total Matthew J Ryan Veterinary Hospital:					451.67	451.67	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	0000139843	01-433.246	Signs	11/21/23	323.80	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Miller Municipal Supply LLC:					323.80	.00	
Motorola Solutions Inc							
Motorola Solutions Inc	1187108899	41-410.700	Body and Car Cameras	09/29/23	109,540.00	.00	
Total Motorola Solutions Inc:					109,540.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	42744	01-410.251	#217-Change oil/top off fluids/ Inspection/Brake pads	11/17/23	1,030.21	.00	
Motors Plus Inc.	42753	01-410.251	#216-New bushings	11/27/23	991.52	.00	
Motors Plus Inc.	42777	01-410.251	#216-Replace headlights	11/27/23	202.30	.00	
Total Motors Plus Inc.:					2,224.03	.00	
MP Outfitters							
MP Outfitters	59638-5	01-410.238	Patch/Gloves/Flashlight-Lopresti	11/20/23	216.98	.00	
MP Outfitters	59765-5	01-410.238	Hat-Sabulsky	11/30/23	10.99	.00	
MP Outfitters	59837-5	01-410.238	Sneakers/Socks-Palansky	12/07/23	123.98	.00	
Total MP Outfitters:					351.95	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2324PRJ2109	01-401.162	2023-Dec-Worker's Compensation Insurance	11/15/23	63.90	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-402.162	2023-Dec-Worker's Compensation Insurance	11/15/23	46.00	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-407.162	2023-Dec-Worker's Compensation Insurance	11/15/23	23.00	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-409.162	2023-Dec-Worker's Compensation Insurance	11/15/23	381.00	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-410.162	2023-Dec-Worker's Compensation Insurance	11/15/23	9,450.00	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-411.162	2023-Dec-Worker's Compensation Insurance	11/15/23	17.00	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-414.162	2023-Dec-Worker's Compensation Insurance	11/15/23	49.00	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-430.162	2023-Dec-Worker's Compensation Insurance	11/15/23	5,912.70	.00	
MRM Trust Worker's Comp	2324PRJ2109	01-452.162	2023-Dec-Worker's Compensation Insurance	11/15/23	164.00	.00	
MRM Trust Worker's Comp	2324PRJ2109	06-401.162	2023-Dec-Worker's Compensation Insurance	11/15/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2109	06-430.162	2023-Dec-Worker's Compensation Insurance	11/15/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2109	06-448.162	2023-Dec-Worker's Compensation Insurance	11/15/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2109	08-401.162	2023-Dec-Worker's Compensation Insurance	11/15/23	6.20	.00	
MRM Trust Worker's Comp	2324PRJ2109	08-429.162	2023-Dec-Worker's Compensation Insurance	11/15/23	1,166.33	.00	
MRM Trust Worker's Comp	2324PRJ2109	08-430.162	2023-Dec-Worker's Compensation Insurance	11/15/23	8.40	.00	
MRM Trust Worker's Comp	2324PRJ2109	10-426.162	2023-Dec-Worker's Compensation Insurance	11/15/23	84.40	.00	
Total MRM Trust Worker's Comp Fund:					18,552.86	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	8227048	01-438.245	25MM- WSFD Water Trench	11/16/23	443.73	.00	
New Enterprise Stone & Li	8231926	01-438.245	Cold Patch	11/27/23	1,439.13	.00	
New Enterprise Stone & Li	8233446	01-438.245	2A Stone for water project	11/29/23	185.46	.00	
New Enterprise Stone & Li	8235790	01-438.245	2A Stone	12/04/23	914.65	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total New Enterprise Stone & Lime Co Inc:					2,982.97	.00	
New Holland Auto Group							
New Holland Auto Group	120723ST-047	41-410.250	2023 Dodge Durango-Police-Costars #013-E22-223	12/07/23	43,400.00	43,400.00	12/08/23
New Holland Auto Group	120723ST-047	41-410.250	2023 Dodge Durango-Police-Costars #013-E22-223-Destination Fee	12/07/23	1,595.00	1,595.00	12/08/23
Total New Holland Auto Group:					44,995.00	44,995.00	
Nothstein, Richard B.							
Nothstein, Richard B.	112823	01-410.420	PCPOA Membership	11/28/23	25.00	.00	
Total Nothstein, Richard B.:					25.00	.00	
PA Chiefs of Police Association							
PA Chiefs of Police Associa	18766	01-410.420	2024-Annual Renewal	12/07/23	150.00	.00	
Total PA Chiefs of Police Association:					150.00	.00	
Patriot Workwear							
Patriot Workwear	38548	01-410.238	Tactical basic patrol bag-Whitehead	07/31/23	54.00	.00	
Patriot Workwear	38651	01-410.238	Body armor/outer carrier/clips - Solly	08/30/23	1,343.00	.00	
Patriot Workwear	38652	01-410.238	Body armor/outer carrier/clips - Smith	08/30/23	1,343.00	.00	
Patriot Workwear	38653	01-410.238	Body armor/outer carrier - Laub	08/30/23	1,298.00	.00	
Patriot Workwear	38654	01-410.238	Body armor/outer carrier/clips - Whitehead	08/30/23	1,343.00	.00	
Patriot Workwear	38657	01-410.238	Body armor/outer carrier/clips - Sabulsky	08/30/23	1,358.00	.00	
Patriot Workwear	39330	01-410.238	Namplates-Nothstein	11/10/23	38.00	.00	
Patriot Workwear	39404	01-410.238	Shirt-Sabulsky	11/16/23	95.00	.00	
Patriot Workwear	39532	01-411.238	Boot insoles-Griffin	11/28/23	11.00	.00	
Patriot Workwear	39572	01-410.238	Winter hat/gloves/flashlight/belt keepers-Whitehead & Sabo	12/04/23	203.00	.00	
Total Patriot Workwear:					7,086.00	.00	
Pennsylvania Steel Company Inc							
Pennsylvania Steel Compa	2514125	01-409.373	Hot rolled flat steel-WSFD	12/01/23	196.65	.00	
Pennsylvania Steel Compa	2514126	01-409.373	Hot rolled angle-WSFD	12/01/23	35.00	.00	
Total Pennsylvania Steel Company Inc:					231.65	.00	
PenTeleData							
PenTeleData	B4411514	01-401.320	Acct#3042745-Cable modem rental - Dec 2023	11/24/23	87.95	.00	
Total PenTeleData:					87.95	.00	
PPL Electric Utilities-05340-01002							
PPL Electric Utilities-05340	111523	35-433.362	05340-01002	11/15/23	32.02	.00	
Total PPL Electric Utilities-05340-01002:					32.02	.00	
PPL Electric Utilities-10550-10002							
PPL Electric Utilities-10550	111623	01-451.361	10550-10002	11/16/23	42.87	.00	
Total PPL Electric Utilities-10550-10002:					42.87	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-20380-10009							
PPL Electric Utilities-20380	112123	08-429.361	20380-10009	11/21/23	24.97	.00	
Total PPL Electric Utilities-20380-10009:					24.97	.00	
PPL Electric Utilities-21780-10003							
PPL Electric Utilities-21780	112123	08-429.361	21780-10003	11/21/23	29.67	.00	
Total PPL Electric Utilities-21780-10003:					29.67	.00	
PPL Electric Utilities-22924-29015							
PPL Electric Utilities-22924	111423	01-409.361	22924-29015	11/14/23	27.97	.00	
Total PPL Electric Utilities-22924-29015:					27.97	.00	
PPL Electric Utilities-31590-08002							
PPL Electric Utilities-31590	112223	08-429.361	31590-08002	11/22/23	24.97	.00	
Total PPL Electric Utilities-31590-08002:					24.97	.00	
PPL Electric Utilities-33760-14008							
PPL Electric Utilities-33760	111723	08-429.361	33760-14008	11/17/23	25.54	.00	
Total PPL Electric Utilities-33760-14008:					25.54	.00	
PPL Electric Utilities-35530-02004							
PPL Electric Utilities-35530	111423	08-429.361	35530-02004	11/14/23	24.92	.00	
Total PPL Electric Utilities-35530-02004:					24.92	.00	
PPL Electric Utilities-39790-24008							
PPL Electric Utilities-39790	112723	08-429.361	39790-24008	11/27/23	248.14	.00	
Total PPL Electric Utilities-39790-24008:					248.14	.00	
PPL Electric Utilities-49130-02001							
PPL Electric Utilities-49130	111423	35-433.362	49130-02001	11/14/23	34.24	.00	
Total PPL Electric Utilities-49130-02001:					34.24	.00	
PPL Electric Utilities-49200-35001							
PPL Electric Utilities-49200	112823	08-429.361	49200-35001	11/28/23	33.86	.00	
Total PPL Electric Utilities-49200-35001:					33.86	.00	
PPL Electric Utilities-51730-02013							
PPL Electric Utilities-51730	111423	01-409.361	51730-02013	11/14/23	133.19	.00	
Total PPL Electric Utilities-51730-02013:					133.19	.00	
PPL Electric Utilities-51930-02019							
PPL Electric Utilities-51930	111423	01-409.361	51930-02019	11/14/23	46.43	.00	
Total PPL Electric Utilities-51930-02019:					46.43	.00	
PPL Electric Utilities-53875-61001							
PPL Electric Utilities-53875	111523	35-433.362	53875-61001	11/15/23	34.30	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-53875-61001:					34.30	.00	
PPL Electric Utilities-61089-84010							
PPL Electric Utilities-61089	111423	01-409.361	61089-84010	11/14/23	825.30	.00	
Total PPL Electric Utilities-61089-84010:					825.30	.00	
PPL Electric Utilities-64170-11008							
PPL Electric Utilities-64170	112023	08-429.361	64170-11008	11/20/23	25.11	.00	
Total PPL Electric Utilities-64170-11008:					25.11	.00	
PPL Electric Utilities-68051-53008							
PPL Electric Utilities-68051	111523	01-409.361	68051-53008	11/15/23	87.35	.00	
Total PPL Electric Utilities-68051-53008:					87.35	.00	
PPL Electric Utilities-70730-17005							
PPL Electric Utilities-70730	111423	01-409.361	70730-17005	11/14/23	655.30	.00	
Total PPL Electric Utilities-70730-17005:					655.30	.00	
PPL Electric Utilities-72390-08002							
PPL Electric Utilities-72390	112223	35-433.362	72390-08002	11/22/23	24.86	.00	
Total PPL Electric Utilities-72390-08002:					24.86	.00	
PPL Electric Utilities-79000-43000							
PPL Electric Utilities-79000	112823	35-434.361	79000-43000	11/28/23	586.41	.00	
Total PPL Electric Utilities-79000-43000:					586.41	.00	
PPL Electric Utilities-79200-43006							
PPL Electric Utilities-79200	112823	35-434.361	79200-43006	11/28/23	11,990.00	.00	
Total PPL Electric Utilities-79200-43006:					11,990.00	.00	
PPL Electric Utilities-82900-03000							
PPL Electric Utilities-82900	11923	03-411.320	82900-03000	11/09/23	446.56	.00	
Total PPL Electric Utilities-82900-03000:					446.56	.00	
PPL Electric Utilities-82960-01000							
PPL Electric Utilities-82960	111723	08-429.361	82960-01000	11/17/23	24.97	.00	
Total PPL Electric Utilities-82960-01000:					24.97	.00	
PPL Electric Utilities-89989-11003							
PPL Electric Utilities-89989	112023	35-433.362	89989-11003	11/20/23	31.65	.00	
Total PPL Electric Utilities-89989-11003:					31.65	.00	
PPL Electric Utilities-92035-05005							
PPL Electric Utilities-92035	112223	01-451.361	92035-05005	11/22/23	35.40	.00	
Total PPL Electric Utilities-92035-05005:					35.40	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-92051-48008							
PPL Electric Utilities-92051	111423	01-409.361	92051-48008	11/14/23	674.31	.00	
Total PPL Electric Utilities-92051-48008:					674.31	.00	
PPL Electric Utilities-93760-01007							
PPL Electric Utilities-93760	111723	01-451.361	93760-01007	11/17/23	32.33	.00	
Total PPL Electric Utilities-93760-01007:					32.33	.00	
PPL Electric Utilities-95425-66011							
PPL Electric Utilities-95425	112823	08-429.361	95425-66011	11/28/23	24.73	.00	
Total PPL Electric Utilities-95425-66011:					24.73	.00	
PPL Electric Utilities-95790-09009							
PPL Electric Utilities-95790	112223	35-433.362	95790-09009	11/22/23	24.86	.00	
Total PPL Electric Utilities-95790-09009:					24.86	.00	
PPL Electric Utilities-99940-01007							
PPL Electric Utilities-99940	111523	35-433.362	99940-01007	11/15/23	34.73	.00	
Total PPL Electric Utilities-99940-01007:					34.73	.00	
RCN-1950							
RCN-1950	075195001-00145	01-401.320	4201-0751950-01-Dec 2023- Phone/Internet	12/01/23	2,243.01	.00	
Total RCN-1950:					2,243.01	.00	
RCN-1951							
RCN-1951	075195101-00145	03-411.320	Acct#42010751951-01-ESFD- Dec2023	12/01/23	482.69	.00	
Total RCN-1951:					482.69	.00	
RCN-555							
RCN-555	077255501-00145	01-401.320	4201-0772555-01	12/01/23	62.25	.00	
Total RCN-555:					62.25	.00	
RCN-880							
RCN-880	076588001-00145	01-401.320	4201-0765880-01	12/01/23	78.09	.00	
Total RCN-880:					78.09	.00	
RCN-882							
RCN-882	076588201-00145	01-401.320	4201-0765882-01	12/01/23	56.65	.00	
Total RCN-882:					56.65	.00	
ReadyRefresh by Nestle-0441704392							
ReadyRefresh by Nestle-0	13K0441704392	01-409.366	Franko Farm- Acct#0441704392	11/16/23	3.17	.00	
Total ReadyRefresh by Nestle-0441704392:					3.17	.00	
Republic Services #282							
Republic Services #282	0282-000917540	10-427.303	2-recycle rolloff @ drop off centers	11/15/23	643.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Republic Services #282	0282-000919012	10-427.300	2023-Nov-service	11/15/23	147,637.97	.00	
Total Republic Services #282:					148,281.47	.00	
Sands Auto Group							
Sands Auto Group	68279	01-410.251	#215-Mirror	11/22/23	144.75	.00	
Total Sands Auto Group:					144.75	.00	
SHI International Corp							
SHI International Corp	B17645433	06-448.261	Firewall for Mcauliffe	11/20/23	496.50	.00	
SHI International Corp	B17645433	08-429.261	Firewall for Mcauliffe	11/20/23	496.50	.00	
Total SHI International Corp:					993.00	.00	
Singles, Darrell							
Singles, Darrell	12523	01-430.192	2023-Clothing allowance	12/05/23	26.02	.00	
Total Singles, Darrell:					26.02	.00	
Smith, Kyle							
Smith, Kyle	112823	01-410.238	Reimbursement-Initial Uniform Upfit	11/28/23	497.40	.00	
Total Smith, Kyle:					497.40	.00	
Soberick, Kevin J.							
Soberick, Kevin J.	12123	01-406.172	13 of 60 Health Remibursement	11/28/23	250.00	.00	
Total Soberick, Kevin J.:					250.00	.00	
Solly, William							
Solly, William	112723	01-410.238	Reimburse Clothing/Uniform Allowance - 2023	11/27/23	156.05	.00	
Total Solly, William:					156.05	.00	
Staples Advantage							
Staples Advantage	3552051267	01-401.240	Custom Stamp	11/07/23	28.18	.00	
Total Staples Advantage:					28.18	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	294594-2	01-410.240	Copy Stamp	11/03/23	10.29	.00	
Stotz/Fatzinger Office Supp	295165	01-401.240	Packing tape/Binder clips/Envelopes	11/29/23	54.74	.00	
Stotz/Fatzinger Office Supp	295372	01-414.240	Pocket File/Pens	12/05/23	172.05	.00	
Total Stotz/Fatzinger Office Supply:					237.08	.00	
Stout Jr, Dale							
Stout Jr, Dale	112823	01-430.192	2023 Clothing allowance	11/28/23	308.92	.00	
Total Stout Jr, Dale:					308.92	.00	
Suburban Propane-2022							
Suburban Propane-2022	111523	01-401.231	unleaded	11/15/23	32.33	.00	
Suburban Propane-2022	111523	01-410.231	unleaded	11/15/23	1,018.67	.00	
Suburban Propane-2022	111523	01-430.231	unleaded	11/15/23	297.93	.00	
Suburban Propane-2022	111523	01-430.231	diesel	11/15/23	2,114.73	.00	
Suburban Propane-2022	111523	06-448.231	unleaded	11/15/23	125.40	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	111523	08-429.231	unleaded	11/15/23	125.40	.00	
Suburban Propane-2022	111523	03-413.231	unleaded	11/15/23	101.74	.00	
Suburban Propane-2022	111523	06-448.231	diesel	11/15/23	99.44	.00	
Suburban Propane-2022	111523	08-429.231	diesel	11/15/23	99.44	.00	
Suburban Propane-2022	111523	03-413.231	diesel	11/15/23	331.12	.00	
Suburban Propane-2022	112223	01-401.231	unleaded	11/22/23	33.05	.00	
Suburban Propane-2022	112223	01-410.231	unleaded	11/22/23	1,041.57	.00	
Suburban Propane-2022	112223	01-430.231	unleaded	11/22/23	304.62	.00	
Suburban Propane-2022	112223	06-448.231	unleaded	11/22/23	128.22	.00	
Suburban Propane-2022	112223	08-429.231	unleaded	11/22/23	128.22	.00	
Suburban Propane-2022	112223	03-413.231	unleaded	11/22/23	104.04	.00	
Suburban Propane-2022	112223	01-430.231	diesel	11/22/23	2,180.06	.00	
Suburban Propane-2022	112223	06-448.231	diesel	11/22/23	102.51	.00	
Suburban Propane-2022	112223	08-429.231	diesel	11/22/23	102.51	.00	
Suburban Propane-2022	112223	03-413.231	diesel	11/22/23	341.36	.00	
Total Suburban Propane-2022:					8,812.36	.00	
The Neffs National Bank							
The Neffs National Bank	113023	41-492.200	2021 G O Note Payment	11/30/23	210,321.24	210,321.24	12/05/23
The Neffs National Bank	113023	06-241206	2021 G O Note Payment	11/30/23	223,985.00	223,985.00	12/05/23
The Neffs National Bank	113023	06-472.204	2021 G O Note Payment	11/30/23	24,631.79	24,631.79	12/05/23
The Neffs National Bank	113023	08-241206	2021 G O Note Payment	11/30/23	57,495.00	57,495.00	12/05/23
The Neffs National Bank	113023	08-472.204	2021 G O Note Payment	11/30/23	5,854.88	5,854.88	12/05/23
Total The Neffs National Bank:					522,287.91	522,287.91	
Times News							
Times News	100542677-101220	01-414.341	Ad: 10/11/23-Planning Commission Meeting	10/19/23	155.85	.00	
Times News	100542912-101920	01-401.341	Ad: 10/18/23-Ordinance Amendments -Traffic Regulations	10/19/23	93.29	.00	
Times News	100543905-111620	01-414.341	Ad: 11/15/23-Planning Commission Meeting	11/23/23	177.13	.00	
Times News	100544136-112320	01-401.341	Ad: 11/22/23-Special Mtg Civil Service Comm	11/23/23	36.53	.00	
Total Times News:					462.80	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	113023	01-437.251	Trailer Plugs	11/30/23	45.98	.00	
Tractor Supply Credit Plan	113023	01-437.251	Spray paint for trucks	11/30/23	54.95	.00	
Total Tractor Supply Credit Plan:					100.93	.00	
TransUnion Risk & Alternative Data Solut							
TransUnion Risk & Alternat	5872431-202311-1	01-410.420	Background Check Investigation Site Subscription	12/01/23	75.00	.00	
Total TransUnion Risk & Alternative Data Solut:					75.00	.00	
U.S. Postal Service							
U.S. Postal Service	112923	01-401.325	Postage for 2024 Twp calendars	11/29/23	2,630.45	2,630.45	12/05/23
Total U.S. Postal Service:					2,630.45	2,630.45	
UGI Utilities Inc.-0316							
UGI Utilities Inc.-0316	111523	01-409.230	411001980316	11/15/23	392.39	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total UGI Utilities Inc.-0316:					392.39	.00	
UGI Utilities Inc.-0555							
UGI Utilities Inc.-0555	111523	01-409.230	411001980555	11/15/23	804.95	.00	
Total UGI Utilities Inc.-0555:					804.95	.00	
UGI Utilities Inc.-6649							
UGI Utilities Inc.-6649	111523	03-411.320	411000866649-ESFD	11/15/23	440.61	.00	
Total UGI Utilities Inc.-6649:					440.61	.00	
UGI Utilities Inc.-9581							
UGI Utilities Inc.-9581	111523	01-409.230	411001979581	11/15/23	30.19	.00	
Total UGI Utilities Inc.-9581:					30.19	.00	
Valley Networks Inc							
Valley Networks Inc	6081	01-407.319	Datto Monthly Cloud Backup-Dec-2023	11/21/23	804.70	.00	
Valley Networks Inc	6081	06-448.319	Datto Monthly Cloud Backup-Dec-2023	11/21/23	185.70	.00	
Valley Networks Inc	6081	08-429.319	Datto Monthly Cloud Backup-Dec-2023	11/21/23	185.70	.00	
Valley Networks Inc	6081	10-407.319	Datto Monthly Cloud Backup-Dec-2023	11/21/23	61.90	.00	
Total Valley Networks Inc:					1,238.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	6994113	01-414.316	ZHB-11/8/23	11/20/23	300.00	.00	
Total Veritext Mid-Atlantic:					300.00	.00	
Walck, Tad							
Walck, Tad	112823	01-430.171	2023-Health Reimbursement	11/28/23	250.00	.00	
Total Walck, Tad:					250.00	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	INV754568	01-410.241	Car remote battery	12/06/23	18.75	.00	
Total Warehouse Battery Outlet Inc:					18.75	.00	
Water Works Metrology							
Water Works Metrology	3021167	06-448.240	Water meter Antennas	11/16/23	371.16	.00	
Total Water Works Metrology:					371.16	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	12123	43-412.600	Reimburse closing costs for construction loan	12/01/23	29,922.07	.00	
Total Western Salisbury Fire Company:					29,922.07	.00	
Wilson Products							
Wilson Products	03179614	01-437.251	Rental	11/30/23	12.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Wilson Products:					12.00	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	INV350447	01-410.375	MSA Service Repair-Batteries	11/03/23	17.28	.00	
Total Witmer Public Safety Group:					17.28	.00	
Wrap Technologies Inc							
Wrap Technologies Inc	INV1804	01-410.260	BolaWrap/Wrap Cassettes/Belt Holders/Training	11/30/23	3,660.69	.00	
Total Wrap Technologies Inc:					3,660.69	.00	
Zulic, Brian							
Zulic, Brian	112923	01-410.132	Heart & Lung-11/12/23 thru 11/25/23-80 hrs	11/28/23	3,640.00	3,640.00	11/29/23
Total Zulic, Brian:					3,640.00	3,640.00	
Grand Totals:					1,378,066.94	627,913.14	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					113,319.58	9,030.07	
Fire Fund							
Total Fire Fund:					17,249.29	.00	
Library Fund							
Total Library Fund:					43,000.24	.00	
Water Fund							
Total Water Fund:					500,413.46	248,818.23	
Sewer Fund							
Total Sewer Fund:					94,961.78	83,892.02	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					152,711.65	19.83	
Highway Aid Fund							
Total Highway Aid Fund:					12,793.07	.00	
Capital General Fund							
Total Capital General Fund:					413,695.80	286,152.99	
Capital Fire Fund							
Total Capital Fire Fund:					29,922.07	.00	
Grand Totals:					1,378,066.94	627,913.14	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 21, 2023
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police
Jason Ulrich, Esquire, representative of Gross McGinley, LLP, Township Solicitor
Stan Wojciechowski, representative of Barry Isett & Associates, Township Engineer
Charley Meyers, representative of Barry Isett & Associates, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the List of Bills Payable for the period 11/4/23-11/17/23, broken down as follows:

\$169,393.07 = GENERAL
\$1,819.66 = FIRE
\$0 = LIBRARY
\$35,257.48 = WATER
\$233,254.57 = SEWER
\$1,346.62 = REFUSE & RECYCLING
\$12,394.32 = HIGHWAY AID
\$24,490.93 = CAPITAL GENERAL
\$477,956.65 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

November 9, 2023

Commissioner Brinton declared the Minutes from November 9, 2023 accepted as presented.

NEW BUSINESS

Presentation by and Discussion with Ms. Liesel Gross from Lehigh County Authority regarding Kline’s Island Sewer System (KISS) Regional Sewer Plan.

Commissioner Brinton announced that an Executive Session will take place after the Workshop to discuss legal matter.

MOTIONS

Motion Authorizing Advertisement of the Public Inspection Period for the Proposed 2024 Budget.

Mr. Ziegenfus stated that the only change made over the last several weeks is a better estimate on the cost of trash and recycling collection. He noted that the budget will be advertised on the website, along with a copy in the vestibule at the Municipal Building.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to authorize the advertisement of the public inspection period for the proposed 2024 budget.

The Board voted: 5 Ayes; 0 Nays

Motion Accepting a Time Extension to May 31, 2024 for the Preliminary/Final Land Development Plan at 206 E Lynnwood Street.

Mr. Wojciechowski stated that there have been no revised submissions as the developer is still looking at how to address the Township's most recent comments in the most expedient way.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to accept a time extension to May 31, 2024 for the Preliminary/Final Land Development Plan at 206 E Lynnwood Street.

The Board voted: 5 Ayes; 0 Nays

Motion Considering a Time Extension for the Preliminary/Final Land Development Plan at 2844 S Pike Avenue.

Attorney Ulrich stated that the plans, as submitted, are insufficient, but due to timing issues, he believes it is appropriate to grant them a time extension for 60 days until such time that the Planning Commission can make additional comments on it. The developer will then be given their chance to submit and fix the plans.

Mr. Wojciechowski commented that basically there is no storm drainage whatsoever. Attorney Ulrich stated that there is a zoning component as well, and for practical and legal reasons, it is best to grant the 60-day extension, which will allow the Planning Commission to make comments.

Motion by Commissioner Karol, seconded by Commissioner Conn, to accept a Time Extension through February 6, 2024 for the Preliminary/Final Land Development Plan at 2844 S. Pike Avenue.

The Board voted: 5 Ayes; 0 Nays

RESOLUTIONS

Resolution Considering Approval of the Preliminary/Final Land Development Plan at 2844 S Pike Avenue.

The Resolution was tabled.

Resolution Approving the Preliminary/Final Land Development Plan at 1525 E. Susquehanna Street.

Commissioner Brinton noted that the building is currently a mechanic's garage with an apartment above it, and they are requesting to put in a first-floor hair salon with a second-floor apartment. She stated that the Planning Commission voted 7-0 to recommend approval of the plan.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Resolution No. 11-2023-1795, approving the Preliminary/Final Land Development Plan at 1525 E. Susquehanna Street.

The Board voted: 5 Ayes; 0 Nays

Resolution Amending Sections 7.1, 7.2, 7.3, 9.1, 9.3 and 10.2 of Civil Service Commission Rules and Regulations mostly pertaining to promotions within the Department.

Ms. Bonaskiewich noted that the Civil Service Commission approved changes that are necessary in order to clarify and conform to the actual practice of the Township and Police Department. She explained that the changes clarify the hierarchy of the ranks and exam requirements for those ranks, along with some wording clarifications. Ms. Bonaskiewich stated that the changes were reviewed by the Civil Service Commission and the Collective Bargaining Unit.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Resolution No. 11-2023-1794, amending Sections 7.1, 7.2, 7.3, 9.1, 9.3 and 10.2 of the Civil Service Commission Rules and Regulations, mostly pertaining to promotions within the Department.

The Board voted: 5 Ayes; 0 Nays

ORDINANCES

None.

COURTESY OF THE FLOOR

Mr. Paul Brady, President and COO of Whitetail Disposal, thanked the Board for the opportunity to bid on the trash and recycling contract and gave them a brief description of the company.

Mr. Nicolo stated that a speaker from FEMA will be present at the EAC meeting on December 20th, along with the Township's Floodplain Administrator, Kerry Rabold, to discuss floodplain regulations. He commented that there are a lot of Township properties in floodplains, and the issue is beginning to get as big as MS4. Mr. Nicolo noted that mailers were sent out to every property owner in a floodplain inviting them to the meeting.

Ms. Bonaskiewich stated that the bid opening for the trash and recycling contract took place at 10:00 a.m. on Monday, November 20th, and while the information is still being reviewed, the awarding of the bid should take place at the meeting on December 14th. She commented that the services will be changing and welcomes any resident to attend the meeting to ask questions.

Mr. Levernier provided the Board with an update on leaf collection.

Chief Sabo commented that the Police Department is getting closer to its goal of having all the officers complete crisis intervention training.

Chief Sabo noted that one of the detective's vehicles was totaled in a car accident, so they are working on getting it replaced through the insurance company.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 8:31 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on November 21, 2023.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

RESOLUTION NO. 12-2023-1796

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING THE BILLING RATE FOR MUNICIPAL SOLID WASTE AND RECYCLING COLLECTION SERVICES

WHEREAS, pursuant to Section 302(3) of Chapter 20, Part 3 of the Salisbury Township Code of Ordinances entitled “Municipal Solid Waste Collection Charges,” the amount to be paid by the owner or occupant of each residential establishment for the quarterly collection period shall be established by a fee schedule; and

WHEREAS, the Board of Commissioners may amend, revise and set refuse and recycling rates from time to time by a duly enacted Resolution of the Board; an

WHEREAS, the Finance Director and Township Manager have proposed billing rates for both refuse and recycling collection services that reflect the contract awarded to the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the following billing rates for refuse and recycling collection services shall be effective January 1, 2024:

*The Net 15 amount, at \$432 per annum, shall be payable at the rate of **\$108** per quarter effective January 1, 2024.*

DULY ADOPTED this 14th day of December, 2023 by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Debra J. Brinton, President
Board of Commissioners

Attest:

Township Secretary

RESOLUTION NO. 12-2023-1797

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING §102(A) OF CHAPTER 26, PART 1, “WATER”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE WATER RATE AND AMENDING SECTIONS 302(1)(A)(1) AND 302(1)(B)(2) OF CHAPTER 18, PART 3, “SEWERS AND SEWAGE DISPOSAL”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE SEWER RATES EFFECTIVE JANUARY 1, 2024

WHEREAS, the Township of Salisbury Board of Commissioners wishes to adjust and set the rates for water and sewer services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that §102 of Chapter 26, Part 1, “Water”, of the Code of Ordinances, and Sections 302(1)(a)(1) and 302(1)(b)(2) of Chapter 18, Part 3, “Sewers and Sewage Disposal” of the Code of Ordinances, shall be and the same hereby are amended as follows:

ARTICLE I. “Water” Chapter 26, Part 1, Section 102(A) shall be amended to read as follows:

A. Schedule of Meter Rates.

There shall be a charge of eighty-seven ten thousandth cents (\$0.0087) for each gallon of water furnished to a consumer effective January 1, 2024. Thereafter, these rates may be amended or revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE II. “Sewer” Chapter 18, Part 1, Section 302(1)(A)(1) shall be amended to read as follows:

A. Residential

(1) Beginning January 1, 2024, there shall be a charge to each private dwelling unit of \$332.00 per annum, payable at the rate of \$83.00 per quarterly billing period. Thereafter, these rates, may be amended, or

revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE III. “Sewer” Chapter 18, Part 1, Section 302(1)(B)(2) shall be amended to read as follows:

(2) Beginning January 1, 2024, all owners of nonresidential improved properties connected to the sewer system shall pay sewer rentals or charges, except as hereinafter noted, at the rate of \$365.20 per annum, payable at the rate of \$91.30 per quarterly billing period per unit or at a rate set from time to time by duly enacted Resolution by the Board of Commissioners, on the basis of equivalent dwelling units determined or computed as follows:

[Remainder of this Section to remain as adopted]

APPROVED and ADOPTED this 14th day of December, 2023.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Township Secretary

RESOLUTION NO. 12-2023-1796

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING THE BILLING RATE FOR MUNICIPAL SOLID WASTE AND RECYCLING COLLECTION SERVICES

WHEREAS, pursuant to Section 302(3) of Chapter 20, Part 3 of the Salisbury Township Code of Ordinances entitled “Municipal Solid Waste Collection Charges,” the amount to be paid by the owner or occupant of each residential establishment for the quarterly collection period shall be established by a fee schedule; and

WHEREAS, the Board of Commissioners may amend, revise and set refuse and recycling rates from time to time by a duly enacted Resolution of the Board; an

WHEREAS, the Finance Director and Township Manager have proposed billing rates for both refuse and recycling collection services that reflect the contract awarded to the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the following billing rates for refuse and recycling collection services shall be effective January 1, 2024:

*The Net 15 amount, at \$432 per annum, shall be payable at the rate of **\$108** per quarter effective January 1, 2024.*

DULY ADOPTED this 14th day of December, 2023 by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Debra J. Brinton, President
Board of Commissioners

Attest:

Township Secretary

revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE III. “Sewer” Chapter 18, Part 1, Section 302(1)(B)(2) shall be amended to read as follows:

(2) Beginning January 1, 2024, all owners of nonresidential improved properties connected to the sewer system shall pay sewer rentals or charges, except as hereinafter noted, at the rate of \$365.20 per annum, payable at the rate of \$91.30 per quarterly billing period per unit or at a rate set from time to time by duly enacted Resolution by the Board of Commissioners, on the basis of equivalent dwelling units determined or computed as follows:

[Remainder of this Section to remain as adopted]

APPROVED and ADOPTED this 14th day of December, 2023.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Township Secretary

RESOLUTION NO. 12-2023-1798

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR A REDUCTION IN THE YEAR 2024 OF THE AMOUNT WHICH MEMBERS OF THE SALISBURY TOWNSHIP POLICE DEPARTMENT ARE REQUIRED TO CONTRIBUTE TO THE SALISBURY TOWNSHIP POLICE PENSION FUND

WHEREAS, the applicable law of the Commonwealth of Pennsylvania permits reductions in the amount which members of police departments in First Class Townships contribute to their police pension funds to amount to less than five percent (5%) of a member's compensation when such contributions are not needed to have the police pension fund remain actuarially sound; and

WHEREAS, the Police Pension Consultant employed by the Township of Salisbury prepared the January 1, 2023 Actuarial Report Valuation and the Township has certified its annual Minimum Municipal Obligation for 2024, which includes a total financial requirement to the Police Pension Plan in the amount of \$557,896; and

WHEREAS, the Township has determined that the amount of State Aid will be insufficient to pay for the total financial requirement, therefore necessitating the Police to contribute to the Plan an amount equal to three and four one hundredth (3.04%) percent of their annual compensation during the year 2024; and

WHEREAS, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania is desirous of setting the contribution rate for and during the year 2024 to three and four one hundredths percent (3.04%) of a member's compensation.

NOW, THEREFORE, BE IT RESOLVED that contributions to the Salisbury Township Police Pension Fund by members of the Salisbury Township Police Department shall be at the rate of three and four one hundredths percent (3.04%) of compensation for and during the year 2024.

APPROVED AND ADOPTED this 14th day of December, 2023 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Cathy Bonaskiewich
Township Secretary

Debra J. Brinton, President
Board of Commissioners

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
December 14, 2023
7:30 p.m.
(approximate time)

Topics of discussion:

WORKSHOP

- Review and discuss updated draft of Township Construction Standards and Road Opening Ordinances