

RESOLUTION NO. 01-2022-1730

**BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA, APPOINTING A PRIMARY SEWAGE
ENFORCEMENT OFFICER AND ALTERNATE SEWAGE
ENFORCEMENT OFFICERS FOR THE TOWNSHIP.**

WHEREAS, the Board of Commissioners desires to appoint Scott Beiber (02047) of Lehigh Soils and Wetlands, 6071 St. Peters Road, Emmaus, PA 18049 as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Charyn Ayoub (03576) of Lehigh Soils and Wetlands; Justin P. Robbins (04079), Christopher A. Taylor (03138), Luke E. Eggert (04090) and Jacob A. Schray (03134) of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017-8944 for the Township of Salisbury.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same to appoint Mr. Scott Beiber (02047) of Lehigh Soils and Wetlands as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Charyn Ayoub (03576) of Lehigh Soils and Wetlands; Justin P. Robbins (04079), Christopher A. Taylor (03138), Luke E. Eggert (04090) and Jacob A. Schray (03134) of Hanover Engineering Associates; all terms to expire on January 1, 2023 or upon any such prior date at the discretion of the Board of Commissioners to terminate said services;.

BE IT FURTHER RESOLVED that the aforesaid Sewage Enforcement Officers shall be paid compensation on an hourly basis as outlined in their respective Fee Schedules attached hereto or upon such other basis as may be mutually agreed upon between the Township Sewage Enforcement Officer(s) and the Board of Commissioners for all work performed, as assigned by the Township.

BE IT FURTHER RESOLVED that the fee schedule applies to new and repair/replacement sewage systems. The Sewage Enforcement Officer(s) is authorized to

perform soil testing for sewage planning purposes and to sign the false swearing statement in the planning module. The Sewage Enforcement Officer(s) is authorized to collect all related fees and shall submit such fees to the Township on a regular basis. The Township shall remit such fees to the Sewage Enforcement Officer(s) as payment for services rendered, except for the \$50.00 administration fee. The Sewage Enforcement Officer(s) shall provide the Township with a project summary upon completion of each project or furnish the Board of Commissioners and Township Manager with reports, information or estimates of any Township sewage enforcement work and/or respond to questions by any of them in their official capacity.

APPROVED AND ADOPTED this 3rd day of January, 2022 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)



President, Board of Commissioners

ATTESTED:



Township Secretary

Lehigh Soils and Wetlands

6071 St. Peters Road
Emmaus, PA 18049

Scott C. Bieber

office 610-965-1167
cell 610-972-8646
sbieber@ptd.net

December 29, 2021

Cathy Bonaskiewich
Township Manager
Salisbury Township
2800 South Pike Avenue
Allentown, PA 18103

RE: SEO Appointment for 2022

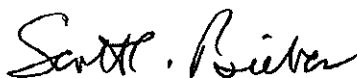
Dear Cathy,

Please be advised that I would like to be appointed as the township's primary SEO for the year 2022. I recommend that Charyn Ayoub be appointed again as the alternate SEO.

I also request soil testing fee increases as highlighted in the attached schedule.

I have enjoyed serving the township and look forward to another year of service.

Sincerely,



Scott C. Bieber

SALISBURY TOWNSHIP ON-LOT SEPTIC FEE SCHEDULE 2020

Requested fee changes for 2022

SOIL TESTING FEES	
Evaluate soil probes, maximum three (3) per lot	\$250.00 <i>\$300</i>
Additional soil probes beyond three (3)	<i>\$50.</i> \$30.00 per probe
Perform six (6) hole percolation test	\$550.00 <i>\$600</i>
Percolation testing observed by Sewage Enforcement Officer (SEO)	\$200.00 <i>250</i>
PERMIT AND INSPECTION FEES	
Permit application and close out, complete system*	\$200.00
Permit application and close out, new tank or tank repair*	\$100.00
Design review, issue permit, complete system	\$150.00
Design review, issue permit, new tanks or tank repairs	\$50.00
Design review spray and drip systems	\$200.00
Two (2) inspections, mound systems	\$300.00
One (1) inspection, in ground systems and tanks	\$150.00
Each additional inspection required	\$150.00
OTHER FEES	
Site Consultation (Responsibility of Applicant)	\$80.00 per hour
Verify prior soil testing (Responsibility of Applicant)	\$150.00 per test
Other duties including meetings and planning module review	\$80.00 per hour
Well isolation distance exemption request review waiver (Responsibility of Applicant)	\$80.00 per hour
Complaint investigation and enforcement actions (Responsibility of Applicant)	\$80.00 per hour

*Administration fee of \$50.00 applied when applicable

1. The Sewage Enforcement Officer is authorized to perform soil testing for sewage planning modules and to sign the false swearing statement in the module.
2. The Sewage Enforcement Office shall provide the Township with a project summary upon completion.
3. The fee schedule applies to new and repaired septic systems.

4. All fees incurred which involve land development, require the assistance of the Township Engineer, or require additional services from the Sewage Enforcement Officer related to all on-lot sewage disposal system activities shall be reimbursed 100% by the applicant or owner of the property.

Hanover Engineering

252 Brodhead Road • Suite 100 • Bethlehem, PA 18017-8944
Phone: 610.691.5644 • Fax: 610.691.6968 • HanoverEng.com

November 10, 2021

Ms. Cathy Bonaskiewich, Manager
Salisbury Township Municipal Building
2900 South Pike Avenue
Allentown, PA 18103

RE: Request for Alternate Engineer and
Alternate Sewage Enforcement Officer
Reappointment for 2022
Salisbury Township, Lehigh County

Dear Ms. Bonaskiewich:

We sincerely thank the Board of Commissioners for the appointment of Hanover Engineering as the Alternate Engineer and Alternate Sewage Enforcement Officer during 2021 and respectfully request the opportunity to be reappointed to these positions in 2022.

Enclosed please find one (1) copy of our 2022 Professional Fee Schedule for your reference.

The Department of Environmental Protection requires appointment of named Sewage Enforcement Officers with their Certification Number at the beginning of each year. The record of your named Sewage Enforcement Officers, as officially approved by the Township, must be transmitted to the Department of Environmental Protection after approval. The appointment of more than one Officer from Hanover Engineering will ensure coverage and flexibility for any tasks we may need to assist with during the upcoming year. We request the following Officers be included:

Christopher A. Taylor – 03138
Justin P. Robbins – 04079

Jacob A. Schray – 03134
Luke E. Eggert – 04090

Thank you sincerely for the Township's consideration of these reappointments. Please contact me if you have any questions regarding the above-referenced information.

Respectfully,

HANOVER ENGINEERING



Jill Lipovsky Smith, PE
Vice President, COO

jls:sas

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Enclosure(s)

HANOVER ENGINEERING ASSOCIATES, INC
2022 MUNICIPAL PROFESSIONAL FEE SCHEDULE

<u>DESCRIPTION</u>	<u>HOURLY RATE</u>
<u>ENGINEER</u>	
Senior Engineer	\$ 122.50
Registered	115.50
Graduate Engineer (Nonregistered)	100.00
<u>CERTIFIED PLANNER</u>	115.50
<u>REGISTERED GEOLOGIST / SENIOR SCIENTIST</u>	115.50
<u>REGISTERED LANDSCAPE ARCHITECT</u>	115.50
<u>TRAFFIC SPECIALIST</u>	115.50
<u>REGISTERED SURVEYOR</u>	108.50
<u>SENIOR PROJECT MANAGER</u>	116.00
<u>ENVIRONMENTAL</u>	
Environmental Specialist	102.00
Environmental Technician	89.50
<u>GIS (GEOGRAPHIC INFORMATION SYSTEMS) WORK</u>	
GIS Specialist	94.50
GIS Technician	80.00
<u>DESIGN / DRAFTING / TECHNICAL WORK</u>	
Senior Designer/Senior Technician	99.50
Design/Calculations/Technician	88.20
Draftsperson 1 (CAD Drafting)	78.50
Draftsperson 3/Technician 3	58.00
<u>GROUND PENETRATING RADAR / GLOBAL POSITIONING SERVICE FIELD PERSON</u>	112.00
<u>ZONING OFFICER / CODES ENFORCEMENT</u>	93.00
<u>SURVEY CREW</u>	
One-Person Field Crew	102.00
Two-Person Survey Crew (2 @ \$78.00 each)	156.00
Three-Person Survey Crew (3 @ \$66.00 each)	198.00
One-Person Crew w/Survey Equipment	129.50
3D Scanning w/One-Person Crew	192.00
<u>CONSTRUCTION OBSERVER / SEWAGE OFFICER</u>	
Highway, Heavy, Commercial, or Residential Construction	81.50
Highway, Heavy, Commercial, or Residential Construction (Senior)	88.00
Certified Sewage Enforcement Officer	79.50
Onlot Sewer Percolation Test (Pass or Fail)	Lump Sum 465.00
Observe Percolation Test	Lump Sum 392.00
<u>SECRETARIAL / WORD PROCESSOR</u>	42.75

1. Travel to and from the job site is chargeable time, with project mileage charged at current IRS rate for region.
2. Overtime is charged at 1.5 times base rate.
3. Ordinary overhead expenses are included in the above rates.
4. Extraordinary expenses required specifically for a particular project will be billed at direct cost plus 5%. Examples of these expenses include special consultants, soil borings costs or testing laboratory charges. All such additional expenses are to be specifically approved by the client prior to their use.
5. A special rate of \$175.00 per hour is established for formal hearings and court appearances as an expert witness for a Professional Engineer, Geologist, Surveyor, or other professional.
6. Cost for plan copies is \$0.55 per square foot (black & white); \$2.00 per square foot (color).
7. Cost for Mylars is \$1.65 per square foot (black & white); \$6.00 per square foot (color).
8. Cost for photocopies is \$0.25 per page (black & white); \$0.55 per page (color).
9. Field equipment usage will be charged as follows: Sewage Flow Meter - \$12.50/day, Traffic Counter - \$57.00/day, GPS Locator - \$23.50/day, RTKGPS - \$215.00/day, SUB-RTKGPS - \$52.00/day.
10. Push Camera - \$10.40/hour for Televising; \$15.60/hour for Televising and Locating Services.