

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—October 27, 2022
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – September 2022; Bills Payable – Period 10/8/2022-10/21/2022

5. Approval of the Minutes – October 13, 2022

6. New Business

A. ORDINANCES

1. Ordinance Approving Procedures for the Collection of Unpaid Real Estate Taxes.

B. RESOLUTIONS

1. Resolution Directing Lehigh County Tax Claim Bureau to Cease Collection of Unpaid Real Estate Taxes.
2. Resolution Authorizing Entering into Easement Agreement(s) with Property Owners along Lehigh Parkway North for Water Line Construction and Maintenance.
3. Resolution Accepting the Retirement of Mr. Kevin J. Soberick.
4. Resolution Authorizing Transfer of Firearms to Mr. Kevin J. Soberick

C. MOTIONS

1. Motion Amending Agreement with Portnoff Law Associates to include Collection of Unpaid Real Estate Taxes.
2. Motion Awarding Bid for Cardinal Drive Sewer Pump Station Generator Upgrade Project to Billitier Electric in the Amount of \$62,839 plus \$900 daily cost for Temporary Power Source.
3. Motion Accepting Time Extension Granted for Land Development at 3380 Lehigh Street.
4. Motion Accepting Time Extension Granted for Land Development at 1525 E. Susquehanna Street.

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to Follow*

2900 South Pike Ave, Allentown, PA 18103

Income Statement- Summary by Fund
1/1 - 9/30/2022

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2022 YTD Revenues	9,463,974	1,126,750	366,593	65,932	75,929	2,399,554	1,593,735	1,904,017	17,123	441,955	19	17,455,582
2022 YTD Expenditures	<u>8,032,325</u>	<u>1,116,039</u>	<u>248,868</u>	<u>65,932</u>	<u>43,527</u>	<u>2,535,244</u>	<u>1,135,466</u>	<u>1,403,403</u>	<u>17,123</u>	<u>266,981</u>	<u>-</u>	<u>14,864,909</u>
2022 YTD Surplus (Deficit)	<u>1,431,649</u>	<u>10,711</u>	<u>117,725</u>	<u>-</u>	<u>32,402</u>	<u>(135,690)</u>	<u>458,269</u>	<u>500,614</u>	<u>-</u>	<u>174,974</u>	<u>19</u>	<u>2,590,673</u>
2021 YTD Surplus (Deficit)	<u>641,876</u>	<u>(33,964)</u>	<u>163,744</u>	<u>58,021</u>	<u>32,762</u>	<u>475,078</u>	<u>440,229</u>	<u>752,470</u>	<u>-</u>	<u>299,332</u>	<u>32</u>	<u>2,829,579</u>
Variance over Prior YTD	789,773	44,674	(46,019)	(58,021)	(360)	(610,768)	18,040	(251,856)	-	(124,358)	(13)	(238,906)

GENERAL FUND SUMMARY	2022 BOARD APPROVED BUDGET	1/1 - 9/30/2022 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 7,458,904	\$ 7,115,845	95.4%
PERMITS, FEES & INTEREST	874,853	548,963	62.7%
OTHER OPERATING REVENUE	1,328,000	859,113	64.7%
TRANSFERS FROM OTHER FUNDS	561,150	(6,633)	-1.2%
FROM PRIOR-YEAR RESERVES	600,000	600,000	100.0%
TOTAL OPERATING REVENUE	\$ 10,822,907	\$ 9,117,288	84.2%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	155,000	150,000	96.8%
PRIOR YEAR EXPENSE REFUNDS	100,000	196,686	196.7%
TOTAL NON-OPERATING REVENUE	\$ 255,000	\$ 346,686	136.0%
TOTAL REVENUES	\$ 11,077,907	\$ 9,463,974	85.4%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,439,832	\$ 1,206,693	83.8%
(B) PUBLIC SAFETY	4,265,533	3,179,183	74.5%
(D) PUBLIC WORKS	2,894,472	2,177,298	75.2%
(E) RECREATION	135,086	95,024	70.3%
(F) COMMUNITY DEVELOPMENT	12,800	11,650	91.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,600	32,725	138.7%
(H) INSURANCE & BENEFITS	189,600	203,003	107.1%
(I) TRANSFERS TO OTHER FUNDS	2,116,984	1,126,750	53.2%
TOTAL OPERATING EXPENDITURES	\$ 11,077,907	\$ 8,032,325	72.5%
TOTAL EXPENDITURES	\$ 11,077,907	\$ 8,032,325	72.5%
SURPLUS (DEFICIT)	\$ -	\$ 1,431,649	

GENERAL FUND SUMMARY	1/1 - 9/30/2022 ACTUAL	1/1 - 9/30/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 7,115,845	\$ 5,985,450	\$ 1,130,395	18.9%
PERMITS, FEES & INTEREST	548,963	529,810	19,153	3.6%
OTHER OPERATING REVENUE	859,113	182,136	676,978	371.7%
TRANSFERS FROM OTHER FUNDS	(6,633)	1,101	(7,733)	-702.6%
FROM PRIOR-YEAR RESERVES	600,000	1,260	598,740	47536.1%
TOTAL OPERATING REVENUE	\$ 9,117,288	\$ 6,699,755	\$ 2,417,533	36.1%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	150,000	179,937	(29,937)	-16.6%
PRIOR YEAR EXPENSE REFUNDS	196,686	232,603	(35,916)	-15.4%
TOTAL NON-OPERATING REVENUE	\$ 346,686	\$ 412,540	\$ (65,854)	-16.0%
TOTAL REVENUES	\$ 9,463,974	\$ 7,112,295	\$ 2,351,679	33.1%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 1,206,693	\$ 1,096,080	\$ 110,613	10.1%
(B) PUBLIC SAFETY	3,179,183	2,895,807	283,376	9.8%
(D) PUBLIC WORKS	2,177,298	1,963,135	214,163	10.9%
(E) RECREATION	95,024	55,351	39,673	71.7%
(F) COMMUNITY DEVELOPMENT	11,650	577	11,073	1919.3%
(G) CONTRIBUTIONS & MISCELLANEOUS	32,725	16,239	16,486	101.5%
(H) INSURANCE & BENEFITS	203,003	186,190	16,812	9.0%
(I) TRANSFERS TO OTHER FUNDS	1,126,750	257,040	869,710	338.4%
TOTAL OPERATING EXPENDITURES	\$ 8,032,325	\$ 6,470,420	\$ 1,561,906	24.1%
TOTAL EXPENDITURES	\$ 8,032,325	\$ 6,470,420	\$ 1,561,906	24.1%
SURPLUS (DEFICIT)	\$ 1,431,649	\$ 641,876	\$ 789,773	123.0%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2022 BOARD APPROVED BUDGET	1/1 - 9/30/2022 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,331,000	\$ 3,240,606	97.3%
LOCAL ENABLING TAXES	3,670,000	3,413,223	93.0%
STATE-SHARED REVENUE	457,904	462,016	100.9%
Total Tax Revenue	\$ 7,458,904	\$ 7,115,845	95.4%
BUS LICENSES & PERMITS	232,000	114,109	49.2%
NON-BUS LICENSES & PERMITS	6,050	11,655	192.6%
FINES	64,000	30,936	48.3%
INTEREST	12,500	2,040	16.3%
RENTS & ROYALTIES	47,303	39,688	83.9%
SERVICE FEES	167,200	99,447	59.5%
REVIEW FEES	160,300	115,505	72.1%
PUBLIC SAFETY FEES	181,500	130,109	71.7%
RECREATIONAL USER FEES	4,000	5,475	136.9%
Total Permits, Fees & Interest Revenue	\$ 874,853	\$ 548,963	62.7%
FEDERAL GRANTS	1,000	-	0.0%
STATE GRANTS	1,260,942	783,687	62.2%
SNOW REMOVAL	2,158	-	0.0%
SANITATION FEES	1,000	3,316	331.6%
MEMBERSHIP FEES	23,000	20,575	89.5%
MISCELLANEOUS REVENUE	9,900	7,731	78.1%
ASSET DISPOSAL	30,000	43,805	146.0%
Total Other Operating Income	\$ 1,328,000	\$ 859,113	64.7%
INTERFUND TRANSFERS	561,150	(6,633)	-1.2%
Total Interfund Transfer Revenue	\$ 561,150	\$ (6,633)	-1.2%
PRIOR YEAR RESERVES	600,000	600,000	100.0%
Total Prior Year Reserves	\$ 600,000	\$ 600,000	100.0%
CONTRIBUTIONS	155,000	150,000	96.8%
Total Grants & Contribution Revenue	\$ 155,000	\$ 150,000	96.8%
PRIOR YEAR EXPENSE REFUND	100,000	196,686	196.7%
Total Prior Year Expense Refund	\$ 100,000	\$ 196,686	196.7%
Total General Fund Revenues	\$ 11,077,907	\$ 9,463,974	85.4%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 9/30/2022 ACTUAL	1/1 - 9/30/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,240,606	\$ 2,613,974	\$ 626,631	24.0%
LOCAL ENABLING TAXES	3,413,223	2,936,384	476,839	16.2%
STATE-SHARED REVENUE	462,016	435,092	26,924	6.2%
Total Tax Revenue	\$ 7,115,845	\$ 5,985,450	\$ 1,130,395	18.9%
BUS LICENSES & PERMITS	114,109	116,172	(2,064)	-1.8%
NON-BUS LICENSES & PERMITS	11,655	9,265	2,390	25.8%
FINES	30,936	42,152	(11,216)	-26.6%
INTEREST	2,040	2,731	(691)	-25.3%
RENTS & ROYALTIES	39,688	56,339	(16,651)	-29.6%
SERVICE FEES	99,447	95,225	4,222	4.4%
REVIEW FEES	115,505	102,306	13,199	12.9%
PUBLIC SAFETY FEES	130,109	100,269	29,839	29.8%
RECREATIONAL USER FEES	5,475	5,350	125	2.3%
Total Permits, Fees & Interest Revenue	\$ 548,963	\$ 529,810	\$ 19,153	3.6%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	783,687	77,933	705,753	905.6%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	3,316	2,192	1,124	51.3%
MEMBERSHIP FEES	20,575	22,810	(2,235)	-9.8%
MISCELLANEOUS REVENUE	7,731	33,200	(25,470)	-76.7%
ASSET DISPOSAL	43,805	46,000	(2,195)	-4.8%
Total Other Operating Income	\$ 859,113	\$ 182,136	\$ 676,978	371.7%
INTERFUND TRANSFERS	(6,633)	1,101	(7,733)	-702.6%
Total Interfund Transfer Revenue	\$ (6,633)	\$ 1,101	\$ (7,733)	-702.6%
PRIOR YEAR RESERVES	600,000	1,260	598,740	47536.1%
Total Prior Year Reserves	\$ 600,000	\$ 1,260	\$ 598,740	47536.1%
CONTRIBUTIONS	150,000	179,937	(29,937)	-16.6%
Total Grants & Contribution Revenue	\$ 150,000	\$ 179,937	\$ (29,937)	-16.6%
PRIOR YEAR EXPENSE REFUND	196,686	232,603	(35,916)	-15.4%
Total Prior Year Expense Refund	\$ 196,686	\$ 232,603	\$ (35,916)	-15.4%
Total General Fund Revenues	\$ 9,463,974	\$ 7,112,295	\$ 2,351,679	33.1%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2022 BOARD APPROVED BUDGET	1/1 - 9/30/2022 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,095	\$ 16,945	88.7%
EXECUTIVE	354,894	302,772	85.3%
FINANCIAL ADMINISTRATION	324,470	251,804	77.6%
TAX COLLECTION	62,295	54,414	87.3%
LEGAL SERVICES	120,500	117,520	97.5%
PERSONNEL ADMIN	13,000	18,522	142.5%
INFORMATION TECHNOLOGY	230,933	166,672	72.2%
ENGINEERING SERVICES	120,000	104,275	86.9%
BUILDINGS & PLANT	194,645	173,770	89.3%
POLICE	3,572,986	2,721,002	76.2%
FIRE	220,140	80,369	36.5%
CODE ENFORCEMENT	-	(1,125)	
PLANNING & ZONING	465,407	371,820	79.9%
EMERGENCY MANAGEMENT	7,000	7,117	101.7%
PUBLIC WORKS: Highway, Roads & Streets	2,438,672	1,794,125	73.6%
TRAFFIC CONTROL	39,000	26,038	66.8%
STORM SEWERS	91,800	30,876	33.6%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	94,075	110.7%
REPAIRS/MAINT OF ROADS	240,000	232,185	96.7%
RECREATION ADMINISTRATION	81,500	51,467	63.2%
PARTICIPANT RECREATION	53,586	43,556	81.3%
CONSERVATION OF NATURAL RESOURCES	12,800	11,650	91.0%
CONTRIBUTIONS/MISCELLANEOUS	23,600	32,725	138.7%
INSURANCE	189,600	203,003	107.1%
EMPLOYEE BENEFITS	-	-	0.0%
TRANSFER TO RESERVES	337,984	-	0.0%
INTERFUND OPERATING TRANSFERS (CAPITAL)	1,779,000	1,126,750	63.3%
TOTAL EXPENDITURES	\$ 11,077,907	\$ 8,032,325	72.5%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 9/30/2022 ACTUAL	1/1 - 9/30/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 16,945	\$ 15,482	\$ 1,464	9.5%
EXECUTIVE	302,772	399,496	(96,724)	-24.2%
FINANCIAL ADMINISTRATION	251,804	250,989	815	0.3%
TAX COLLECTION	54,414	48,997	5,417	11.1%
LEGAL SERVICES	117,520	102,476	15,044	14.7%
PERSONNEL ADMIN	18,522	18,862	(341)	-1.8%
INFORMATION TECHNOLOGY	166,672	28,018	138,654	494.9%
ENGINEERING SERVICES	104,275	68,974	35,301	51.2%
BUILDINGS & PLANT	173,770	162,787	10,983	6.7%
POLICE	2,721,002	2,598,704	122,299	4.7%
FIRE	80,369	86,227	(5,858)	-6.8%
CODE ENFORCEMENT	(1,125)	61,990	(63,115)	-101.8%
PLANNING & ZONING	371,820	141,937	229,884	162.0%
EMERGENCY MANAGEMENT	7,117	6,951	166	2.4%
PUBLIC WORKS: Highway, Roads & Streets	1,794,125	1,769,720	24,405	1.4%
TRAFFIC CONTROL	26,038	9,680	16,358	169.0%
STORM SEWERS	30,876	5,647	25,229	446.8%
REPAIRS/MAINT OF TOOLS & MACHINERY	94,075	76,590	17,484	22.8%
REPAIRS/MAINT OF ROADS	232,185	101,498	130,686	128.8%
RECREATION ADMINISTRATION	51,467	31,605	19,863	62.8%
PARTICIPANT RECREATION	43,556	23,746	19,810	83.4%
CONSERVATION OF NATURAL RESOURCES	11,650	577	11,073	1919.3%
CONTRIBUTIONS/MISCELLANEOUS	32,725	16,239	16,486	101.5%
INSURANCE	203,003	186,190	16,812	9.0%
EMPLOYEE BENEFITS	-	-	-	0.0%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS (CAPITAL)	1,126,750	257,040	869,710	338.4%
TOTAL EXPENDITURES	\$ 8,032,325	\$ 6,470,420	\$ 1,561,906	24.1%

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Action Rental							
Action Rental	631710-1	41-409.600	Diamond Drill/core bit	10/06/22	185.32	.00	
Total Action Rental:					185.32	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	6355	06-448.251	#37-inspection	10/07/22	24.50	.00	
Allentown Equipment Corp	6355	08-429.251	#37-inspection	10/07/22	24.50	.00	
Allentown Equipment Corp	6371	08-429.251	#31-Inspection	10/12/22	24.50	.00	
Allentown Equipment Corp	6371	06-448.251	#31-Inspection	10/12/22	24.50	.00	
Total Allentown Equipment Corp:					98.00	.00	
Allied Equipment Sales & Rentl							
Allied Equipment Sales &	101922	01-430.260	3 Snow pusher boxes	10/19/22	2,500.00	.00	
Total Allied Equipment Sales & Rentl:					2,500.00	.00	
Amazon Business							
Amazon Business	1Y7D-YPVW-3DR	01-410.243	Animal chart poster	10/17/22	18.51	.00	
Total Amazon Business:					18.51	.00	
Asphalt Maintenance Solutions							
Asphalt Maintenance Soluti	10522	35-438.600	2022 Double Bituminous-Type 2 Slurry project-Pmt #1	10/05/22	263,070.92	263,070.92	10/17/22
Asphalt Maintenance Soluti	6549	35-438.600	2022 Double Bituminous Seal Coat Project-Pmt #1	09/21/22	87,915.24	87,915.24	10/17/22
Total Asphalt Maintenance Solutions:					350,986.16	350,986.16	
AT&T Mobility-229							
AT&T Mobility-229	287303312229X10	01-401.320	2022-Oct-Mgr-Phone	09/30/22	43.15	.00	
AT&T Mobility-229	287303312229X10	01-402.320	2022-Oct-Finance Dir -Phone	09/30/22	43.15	.00	
AT&T Mobility-229	287303312229X10	01-409.320	2022-Oct-Maintenance-Phone	09/30/22	43.15	.00	
AT&T Mobility-229	287303312229X10	01-411.320	2022-Oct-Fire inspector tablets	09/30/22	118.60	.00	
AT&T Mobility-229	287303312229X10	01-414.320	2022-Oct-Code Enforcement-Phone	09/30/22	43.15	.00	
AT&T Mobility-229	287303312229X10	01-414.320	2022-Oct-P/Z Off.--Phone	09/30/22	80.88	.00	
AT&T Mobility-229	287303312229X10	01-430.240	2022-Oct-DPW-Phones	09/30/22	215.75	.00	
AT&T Mobility-229	287303312229X10	01-452.320	2022-Oct-Rec Dir.-Phone	09/30/22	43.15	.00	
AT&T Mobility-229	287303312229X10	03-411.320	2022-Oct-ESFD-Phone	09/30/22	75.46	.00	
AT&T Mobility-229	287303312229X10	06-448.320	2022-Oct-Water Dept Tablets	09/30/22	137.48	.00	
AT&T Mobility-229	287303312229X10	08-429.320	2022-Oct-Sewer Dept Tablets	09/30/22	137.48	.00	
Total AT&T Mobility-229:					981.40	.00	
AT&T Mobility-833							
AT&T Mobility-833	287303254833X10	01-401.320	2022-Oct-Mgr-Tablet	09/30/22	37.73	.00	
AT&T Mobility-833	287303254833X10	01-410.320	2022-Oct-Police Phones/Tablets	09/30/22	1,397.06	.00	
AT&T Mobility-833	287303254833X10	01-411.320	2022-Oct-Fire Insp-Phones	09/30/22	113.19	.00	
AT&T Mobility-833	287303254833X10	01-414.320	2022-Oct-P/Z-Tablets	09/30/22	75.46	.00	
AT&T Mobility-833	287303254833X10	01-452.320	2022-Oct-Rec Dir-Tablet	09/30/22	37.73	.00	
AT&T Mobility-833	287303254833X10	03-411.320	2022-Oct-ESFD-Tablets	09/30/22	226.38	.00	
AT&T Mobility-833	287303254833X10	03-412.320	2022-Oct-WSFD-Tablets	09/30/22	264.11	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total AT&T Mobility-833:					2,151.66	.00	
Bank of America-0740							
Bank of America-0740	100922	01-409.240	Pull station key lock for police bldg lobby	10/09/22	93.23	.00	
Bank of America-0740	100922	01-410.315	E-Z pass auto refill	10/09/22	140.00	.00	
Total Bank of America-0740:					233.23	.00	
Bank of America-1108							
Bank of America-1108	10922	01-410.421	Lodging for PCPOA Symposium-Casey/Kress/Nothstein	10/09/22	849.15	.00	
Total Bank of America-1108:					849.15	.00	
Bank of America-1965							
Bank of America-1965	100922	01-407.261	Hard drive for NAS	10/09/22	181.30	.00	
Bank of America-1965	100922	01-401.240	Toner	10/09/22	33.85	.00	
Bank of America-1965	100922	01-407.261	RAM PC upgrade	10/09/22	59.98	.00	
Bank of America-1965	100922	01-407.261	Wireless access point for Pole Bldg	10/09/22	50.43	.00	
Bank of America-1965	100922	06-448.261	Wireless access point for Pole Bldg	10/09/22	25.21	.00	
Bank of America-1965	100922	08-429.261	Wireless access point for Pole Bldg	10/09/22	25.21	.00	
Bank of America-1965	100922	01-407.261	Rack for Pole Bldg	10/09/22	142.14	.00	
Bank of America-1965	100922	06-448.261	Rack for Pole Bldg	10/09/22	71.07	.00	
Bank of America-1965	100922	08-429.261	Rack for Pole Bldg	10/09/22	71.07	.00	
Bank of America-1965	100922	01-407.261	Shelf for Pole Bldg rack	10/09/22	28.43	.00	
Bank of America-1965	100922	06-448.261	Shelf for Pole Bldg rack	10/09/22	14.21	.00	
Bank of America-1965	100922	08-429.261	Shelf for Pole Bldg rack	10/09/22	14.21	.00	
Bank of America-1965	100922	01-407.261	Apple keyboard case-LCB Grant	10/09/22	396.00	.00	
Total Bank of America-1965:					1,113.11	.00	
Bank of America-8687							
Bank of America-8687	100922	01-407.261	Adobe Add-on	10/09/22	16.15	.00	
Total Bank of America-8687:					16.15	.00	
Bank of America-8701							
Bank of America-8701	100922	01-401.325	Postage to return water meter	10/09/22	33.79	.00	
Total Bank of America-8701:					33.79	.00	
Bank of America-9042							
Bank of America-9042	100922	01-400.460	Lodging for Municipal Leadership Summit-Conn/Patnaik	10/09/22	1,723.68	.00	
Bank of America-9042	100922	01-401.315	Flowers-Tapler	10/09/22	95.39	.00	
Bank of America-9042	100922	01-410.240	Books for Law enforcement	10/09/22	490.89	.00	
Bank of America-9042	100922	01-480.010	Finance charge	10/09/22	93.13	.00	
Total Bank of America-9042:					2,403.09	.00	
Berkheimer Associates							
Berkheimer Associates	93022	01-403.453	2022-Sept-LST Comm	09/30/22	2.92	.00	
Total Berkheimer Associates:					2.92	.00	
Bethlehem-012968-01, City of							
Bethlehem-012968-01, City	101022	06-448.368	Water for Resale	10/10/22	344.90	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bethlehem-012968-01, City of:					344.90	.00	
Bethlehem-013011-00, City of							
Bethlehem-013011-00, City	101022	06-448.368	Hydrant Rental	10/10/22	880.00	.00	
Total Bethlehem-013011-00, City of:					880.00	.00	
Botch, Johnathan							
Botch, Johnathan	101322	10-364.400	Return-Freon sticker	10/13/22	20.00	.00	
Total Botch, Johnathan:					20.00	.00	
Casilio Concrete							
Casilio Concrete	115640	41-409.600	Flowfill	10/04/22	1,949.00	.00	
Total Casilio Concrete:					1,949.00	.00	
Combined Firearms Training							
Combined Firearms Trainin	3322	01-410.421	Enhanced Pistol Training course & Enhanced Vehicle Rifle Course	10/05/22	2,700.00	.00	
Total Combined Firearms Training:					2,700.00	.00	
Coopersburg Materials							
Coopersburg Materials	23011	01-438.245	19MM	10/08/22	241.47	.00	
Total Coopersburg Materials:					241.47	.00	
Daigle Law Group LLC							
Daigle Law Group LLC	UOF22-876	01-410.421	Use of Force Summit-Johnson	10/19/22	795.00	.00	
Total Daigle Law Group LLC:					795.00	.00	
Davison & McCarthy							
Davison & McCarthy	30336	01-404.310	2022-Sept-General Matters	10/04/22	956.96	.00	
Davison & McCarthy	30337	01-414.310	2022-Sept-Planning Commission	10/04/22	67.50	.00	
Davison & McCarthy	30338	01-404.310	2022-Sept-Sheriff's Sales	10/04/22	54.00	.00	
Davison & McCarthy	30339	01-404.310	2022-Sept-Board of Commissioners	10/04/22	675.00	.00	
Davison & McCarthy	30340	01-404.310	2022-Sept-Western Salisbury Fire Co- Investment in Land & Building	10/04/22	27.00	.00	
Davison & McCarthy	30341	01-404.318	2022-Sept-Plot 886, LLC Land Development	10/04/22	877.50	.00	
Davison & McCarthy	30342	01-404.318	2022-Sept-2638 W Rock Rd (Girl Scouts of Eastern PA Land Development)	10/04/22	13.50	.00	
Davison & McCarthy	30343	01-414.314	2022-Sept-1507 Lehigh Ave-Zoning Violation	10/04/22	81.00	.00	
Davison & McCarthy	30344	01-404.318	2022-Sept-1453 Lehigh Ave-Minor Subdivision	10/04/22	175.50	.00	
Davison & McCarthy	30345	01-404.310	2022-Sept-Fee Dispute-1239 Voortman Ave	10/04/22	418.50	.00	
Davison & McCarthy	30346	01-404.310	2022-Sept-Summary Appeal-Jim Thorpe	10/04/22	67.50	.00	
Davison & McCarthy	30347	01-404.310	2022-Sept-Assessment Appeals	10/04/22	54.00	.00	
Davison & McCarthy	30348	01-404.318	2022-Sept-1493 E Emmaus Ave-Land Development	10/04/22	135.00	.00	
Davison & McCarthy	30349	01-404.310	2022-Sept-1787 Savorcool Ave-Kuzo	10/04/22	1,428.59	.00	
Davison & McCarthy	30350	01-404.318	2022-Sept-Sheffield Sq (South)	10/04/22	13.50	.00	
Davison & McCarthy	30351	01-404.318	2022-Sept-2261 Lehigh Parkway North	10/04/22	67.50	.00	
Davison & McCarthy	30352	01-404.310	2022-Sept-WSVFD Land Development-950 S ott St	10/04/22	256.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	30353	01-414.314	2022-Sept-Enforcement-Jared Kipp	10/04/22	1,525.50	.00	
Davison & McCarthy	30354	01-414.314	2022-Sept-Zoning Appeal-750 E Lexington St	10/04/22	1,701.00	.00	
Davison & McCarthy	30355	01-404.318	2022-Sept-1350 E Susquehanna St	10/04/22	189.00	.00	
Davison & McCarthy	30356	01-404.318	2022-Sept-Oak Restaurant-3380 Lehigh St	10/04/22	297.00	.00	
Davison & McCarthy	30357	01-404.318	2022-Sept-1525 E Susquehanna St	10/04/22	459.00	.00	
Davison & McCarthy	30358	01-404.310	2022-Sept-Purchase of McAuliffe Property-2937 S Pike Ave	10/04/22	594.00	.00	
Davison & McCarthy	30359	01-404.310	2022-Sept-Nicole Gerena V Salisbury Township et al	10/04/22	850.50	.00	
Total Davison & McCarthy:					10,985.05	.00	
Desmagis, Brian							
Desmagis, Brian	100122	01-380.100	Refund-Dumpster Deposit	10/01/22	100.00	.00	
Total Desmagis, Brian:					100.00	.00	
Diana's Cafe							
Diana's Cafe	101122	01-406.315	Catering for Police chief interviews	10/11/22	206.70	.00	
Total Diana's Cafe:					206.70	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B179	01-401.320	610-782-5025-Sept 2022	09/28/22	24.95	.00	
Dispatch Answering Servic	204B179	01-430.320	610-782-5572-Sept-2022	09/28/22	24.95	.00	
Dispatch Answering Servic	204B179	01-401.320	Answr Service/Pump Stn Alrm-Sept 2022	09/28/22	214.68	.00	
Total Dispatch Answering Service:					264.58	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV873284	01-437.251	#19-battery	10/10/22	155.94	.00	
Eastern Auto Parts Wareho	3IV873808	01-437.251	#14-brake pads/oil filter/fuel filter	10/11/22	237.86	.00	
Eastern Auto Parts Wareho	3IV873809	01-437.251	#14-truck & tow pad	10/11/22	113.41	.00	
Eastern Auto Parts Wareho	3IV876232	01-437.251	#3-back-up alarm	10/18/22	48.20	.00	
Eastern Auto Parts Wareho	3IV876263	01-437.251	#22-standard ignition switch	10/18/22	38.21	.00	
Eastern Auto Parts Wareho	3IV876394	01-410.251	Battery	10/18/22	173.34	.00	
Eastern Auto Parts Wareho	3IV876398	01-410.251	Battery	10/18/22	173.34	.00	
Total Eastern Auto Parts Warehouse:					940.30	.00	
Emergency Systems Service Co							
Emergency Systems Servi	R905003748:01	01-409.373	Service call @ Riverside lift station	10/13/22	1,036.00	.00	
Total Emergency Systems Service Co:					1,036.00	.00	
Emmaus, Borough of							
Emmaus, Borough of	6106	08-429.532	3Q2022 sewer	10/07/22	4,843.36	.00	
Total Emmaus, Borough of:					4,843.36	.00	
F.W. Webb Company							
F.W. Webb Company	77979632	41-409.600	Mechanic garage floor clean-out	10/10/22	171.97	.00	
Total F.W. Webb Company:					171.97	.00	
Fries Esq., William J.							
Fries Esq., William J.	45810	01-414.314	9/28/22-Meeting re: ordinance changes	09/30/22	250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Fries Esq., William J.	45811	01-414.314	9/30/22-Ritz & Kuriger	09/30/22	120.00	.00	
Total Fries Esq., William J.:					370.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11620630	41-409.700	Cable for HVAC in Admin bldg	09/26/22	191.08	.00	
Fromm Electric Supply Cor	51155672	41-409.600	Thermostat screws for HVAC in Admin bldg	09/26/22	5.86	.00	
Total Fromm Electric Supply Corp:					196.94	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	502656	41-409.600	Exp joint/cap/insulation/concrete nails/plastic sheeting/tamping bar/squeegee/broom handle	10/07/22	633.50	.00	
Gatti Morrison Construction	502899	41-409.600	L&M Chem Hard-5gal.	10/12/22	95.00	.00	
Total Gatti Morrison Construction Service Inc:					728.50	.00	
Gear Grid Corporation							
Gear Grid Corporation	22068	01-411.240	Storage racks/lockers	09/28/22	3,757.00	.00	
Total Gear Grid Corporation:					3,757.00	.00	
Gebhardts							
Gebhardts	15309	01-406.240	Clock/Plaque/keyring-Soberick	10/14/22	178.52	.00	
Total Gebhardts:					178.52	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	VI-171695	01-414.306	2022-Sept-Residential Inspections	10/12/22	2,439.00	.00	
Isett & Associates, Barry	VI-171695	01-414.306	2022-Sept-Commercial Inspections	10/12/22	7,424.44	.00	
Total Isett & Associates, Barry:					9,863.44	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	186326	01-408.318	2022-Sept-Girl Scout Properties	10/12/22	119.50	.00	
Keystone Consulting Engin	186327	01-408.318	2022-Sept-Plot 886 LLC	10/18/22	179.25	.00	
Keystone Consulting Engin	186328	08-429.607	2022-July-2020 Sanitary Sewer CIPP Lining Project	10/12/22	89.63	.00	
Keystone Consulting Engin	186329	01-408.318	2022-Sept-820 Public Rd-Minor Subdivision	10/12/22	233.76	.00	
Keystone Consulting Engin	186330	08-429.313	2022-Sept-2021 Laubach Park Drainage	10/12/22	464.50	.00	
Keystone Consulting Engin	186331	08-429.313	2022-Sept-Sewer Meter Review	10/12/22	179.25	.00	
Keystone Consulting Engin	186332	08-429.319	2022-Sept-2021 GIS Project	10/12/22	2,142.02	.00	
Keystone Consulting Engin	186333	06-448.600	2022-Sept-Lehigh Parkway North Water Main Extension	10/12/22	172.13	.00	
Keystone Consulting Engin	186334	01-408.318	2022-Sept-Cardinal Dr Pump Station Generator Replacement/Upgrade	10/12/22	2,624.38	.00	
Keystone Consulting Engin	186335	01-408.318	2022-Sept-1525 E Susquehanna St-Grading plan	10/12/22	1,434.00	.00	
Keystone Consulting Engin	186336	01-408.313	2022-Sept-General Engineering-Planning Commission	10/12/22	2,330.25	.00	
Keystone Consulting Engin	186337	08-429.313	2022-Sept-General Engineering-Sewer Matters	10/12/22	2,184.50	.00	
Keystone Consulting Engin	186338	06-448.313	2022-Sept-General Engineering-Water Matters	10/12/22	235.50	.00	
Keystone Consulting Engin	186339	01-408.318	2022-Sept-Sheffield Square North	10/12/22	717.00	.00	
Keystone Consulting Engin	186340	01-408.313	2022-Sept-2022 Roadway Maintenance	10/12/22	278.50	.00	
Keystone Consulting Engin	186341	01-408.318	2022-Sept-Taco Bell redevelopment	10/12/22	597.50	.00	
Keystone Consulting Engin	186342	01-408.313	2022-Sept-2022 Sanitary Sewer Dig Repairs & Backflow Valve Installation	10/12/22	7,774.27	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	186343	01-408.318	2022-Sept-South Mall Redevelopment Plan	10/12/22	328.63	.00	
Keystone Consulting Engin	186344	01-408.318	2022-Sept-2101 Sonoma Dr- Grading Plan	10/12/22	239.00	.00	
Total Keystone Consulting Engineers:					22,323.57	.00	
Lawson Products							
Lawson Products	9310017369	01-430.240	Nitrile gloves	10/13/22	330.90	.00	
Total Lawson Products:					330.90	.00	
Losagio, Bryan							
Losagio, Bryan	101822	01-410.238	Reimb-Flashlight charger	10/18/22	42.38	.00	
Total Losagio, Bryan:					42.38	.00	
Madle's Hardware							
Madle's Hardware	212780/1	01-437.251	Batteries	09/28/22	15.99	.00	
Madle's Hardware	212932/1	41-409.600	Batteries	10/10/22	9.99	.00	
Madle's Hardware	212996/1	41-409.600	Tape	10/12/22	17.97	.00	
Madle's Hardware	213060/1	01-437.251	Hose barb tee	10/18/22	25.97	.00	
Total Madle's Hardware:					69.92	.00	
Martin Stone Quarries Inc.							
Martin Stone Quarries Inc.	230048	01-451.371	Infield mix	09/26/22	58.80	.00	
Total Martin Stone Quarries Inc.:					58.80	.00	
Martinson, Karl							
Martinson, Karl	101722	01-430.192	2022-Clothing Allowance	10/17/22	139.99	.00	
Total Martinson, Karl:					139.99	.00	
Meier Supply Co Inc							
Meier Supply Co Inc	2579715	41-409.700	HVAC for admin bldg	10/06/22	15,715.00	.00	
Meier Supply Co Inc	2580636	41-409.700	HVAC for admin bldg	10/08/22	2,247.50	.00	
Meier Supply Co Inc	2582378	41-409.700	HVAC for admin bldg	10/13/22	213.75	.00	
Total Meier Supply Co Inc:					18,176.25	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0406522	41-409.600	Catch basins/grates/drain boxes	10/06/22	3,770.00	.00	
Total Monarch Precast Concrete Corp:					3,770.00	.00	
Morning Call, The							
Morning Call, The	059438741000	01-401.341	Ad: 8/24/22-RFP for Municipal Solicitor	09/30/22	345.98	.00	
Morning Call, The	059438741000	01-401.341	Ad: 8/21/22-Chief of Police	09/30/22	592.37	.00	
Morning Call, The	060880742000	01-401.341	Ad: 9/14/22-RFP for Municipal Engineer	09/30/22	338.22	.00	
Total Morning Call, The:					1,276.57	.00	
MP Outfitters							
MP Outfitters	53476-5	01-410.238	Alterations/patches-Iosagio	10/07/22	24.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MP Outfitters:					24.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	7935299	01-438.245	#57-Stone	10/10/22	325.69	.00	
New Enterprise Stone & Li	7938823	01-438.245	coldpatch	10/13/22	1,454.27	.00	
Total New Enterprise Stone & Lime Co Inc:					1,779.96	.00	
NIPG							
NIPG	63557658	01-401.460	2022-NIPG Area 2 Conference-Wilson	07/27/22	225.00	.00	
Total NIPG:					225.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	104451-0	01-401.156	2022 Sept coverage	10/10/22	372.31-	.00	
PA Municipal Health Ins Co	104451-0	01-402.156	2022 Sept coverage	10/10/22	2,515.18	.00	
PA Municipal Health Ins Co	104451-0	01-407.156	2022 Sept coverage	10/10/22	2,515.18	.00	
PA Municipal Health Ins Co	104451-0	01-410.156	2022 Sept coverage	10/10/22	34,652.84	.00	
PA Municipal Health Ins Co	104451-0	01-414.156	2022 Sept coverage	10/10/22	6,028.34	.00	
PA Municipal Health Ins Co	104451-0	01-430.156	2022 Sept coverage	10/10/22	29,143.72	.00	
PA Municipal Health Ins Co	104451-0	06-401.156	2022 Sept coverage	10/10/22	503.04	.00	
PA Municipal Health Ins Co	104451-0	06-448.156	2022 Sept coverage	10/10/22	8,383.93	.00	
PA Municipal Health Ins Co	104451-0	08-401.156	2022 Sept coverage	10/10/22	503.04	.00	
PA Municipal Health Ins Co	104451-0	08-429.156	2022 Sept coverage	10/10/22	8,383.93	.00	
PA Municipal Health Ins Co	104451-0	10-426.156	2022 Sept coverage	10/10/22	1,341.43	.00	
Total PA Municipal Health Ins Coop:					93,598.32	.00	
PA One Call System Inc.							
PA One Call System Inc.	969298	01-401.320	2022-Sept-Voice/Fax messages	09/30/22	216.64	.00	
Total PA One Call System Inc.:					216.64	.00	
PA Turnpike							
PA Turnpike	100522	01-410.315	tolls	10/05/22	48.00	.00	
PA Turnpike	120230442-2	01-410.315	tolls	10/07/22	25.00	.00	
PA Turnpike	120230443-2	01-410.315	tolls	10/07/22	41.40	.00	
PA Turnpike	121031365-1	01-430.315	tolls	10/06/22	322.80	.00	
Total PA Turnpike:					437.20	.00	
PAPCO							
PAPCO	3372896	01-401.231	Unleaded Gasoline	09/28/22	42.16	.00	
PAPCO	3372896	01-410.231	Unleaded Gasoline	09/28/22	1,425.36	.00	
PAPCO	3372896	01-430.231	Unleaded Gasoline	09/28/22	375.91	.00	
PAPCO	3372896	06-448.231	Unleaded Gasoline	09/28/22	169.77	.00	
PAPCO	3372896	08-429.231	Unleaded Gasoline	09/28/22	169.77	.00	
PAPCO	3372896	03-413.231	Unleaded Gasoline	09/28/22	133.18	.00	
PAPCO	3372910	01-430.231	Diesel	09/29/22	1,079.09	.00	
PAPCO	3372910	06-448.231	Diesel	09/29/22	39.76	.00	
PAPCO	3372910	08-429.231	Diesel	09/29/22	39.76	.00	
PAPCO	3372910	03-413.231	Diesel	09/29/22	175.58	.00	
PAPCO	3373272	01-401.231	Unleaded Gasoline	10/07/22	32.09	.00	
PAPCO	3373272	01-410.231	Unleaded Gasoline	10/07/22	1,084.89	.00	
PAPCO	3373272	01-430.231	Unleaded Gasoline	10/07/22	286.12	.00	
PAPCO	3373272	06-448.231	Unleaded Gasoline	10/07/22	129.22	.00	
PAPCO	3373272	08-429.231	Unleaded Gasoline	10/07/22	129.22	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	3373272	03-413.231	Unleaded Gasoline	10/07/22	101.37	.00	
PAPCO	3373393	01-430.231	Diesel	10/11/22	1,351.66	.00	
PAPCO	3373393	06-448.231	Diesel	10/11/22	49.80	.00	
PAPCO	3373393	08-429.231	Diesel	10/11/22	49.80	.00	
PAPCO	3373393	03-413.231	Diesel	10/11/22	219.93	.00	
Total PAPCO:					7,084.44	.00	
Paymerang LLC							
Paymerang LLC	93022-26	01-401.315	September 2022-Cancelled payments fee	09/30/22	20.00	.00	
Total Paymerang LLC:					20.00	.00	
Piskel, Jonathan							
Piskel, Jonathan	101922	01-430.192	2022-Clothing Allowance	10/19/22	42.58	.00	
Total Piskel, Jonathan:					42.58	.00	
Pitney Bowes Global Financial Services L							
Pitney Bowes Global Finan	3316432414	01-401.375	08/04/2022 thru 11/03/2022 lease	09/30/22	339.00	.00	
Total Pitney Bowes Global Financial Services L:					339.00	.00	
PPL Electric Utilities-08450-07007							
PPL Electric Utilities-08450	100522	08-429.361	08450-07007	10/05/22	25.29	.00	
Total PPL Electric Utilities-08450-07007:					25.29	.00	
PPL Electric Utilities-15450-07002							
PPL Electric Utilities-15450	10052	08-429.361	15450-07002	10/05/22	26.03	.00	
Total PPL Electric Utilities-15450-07002:					26.03	.00	
PPL Electric Utilities-30460-06001							
PPL Electric Utilities-30460	100622	06-448.361	30460-06001	10/06/22	443.11	.00	
Total PPL Electric Utilities-30460-06001:					443.11	.00	
PPL Electric Utilities-32650-08001							
PPL Electric Utilities-32650	100522	08-429.361	32650-08001	10/05/22	25.83	.00	
Total PPL Electric Utilities-32650-08001:					25.83	.00	
PPL Electric Utilities-32810-04003							
PPL Electric Utilities-32810	092922	35-433.362	32810-04003	09/29/22	34.21	.00	
Total PPL Electric Utilities-32810-04003:					34.21	.00	
PPL Electric Utilities-42850-08008							
PPL Electric Utilities-42850	100522	08-429.361	42850-08008	10/05/22	25.29	.00	
Total PPL Electric Utilities-42850-08008:					25.29	.00	
PPL Electric Utilities-47020-14000							
PPL Electric Utilities-47020	93022	08-429.361	47020-14000	09/30/22	24.95	.00	
Total PPL Electric Utilities-47020-14000:					24.95	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities-54060-05002							
PPL Electric Utilities-54060	100622	01-451.361	54060-05002	10/06/22	24.97	.00	
Total PPL Electric Utilities-54060-05002:					24.97	.00	
PPL Electric Utilities-56060-06003							
PPL Electric Utilities-56060	100622	08-429.361	56060-06003	10/06/22	25.04	.00	
Total PPL Electric Utilities-56060-06003:					25.04	.00	
PPL Electric Utilities-58010-04003							
PPL Electric Utilities-58010	92922	35-433.362	58010-04003	09/29/22	33.16	.00	
Total PPL Electric Utilities-58010-04003:					33.16	.00	
PPL Electric Utilities-59410-04007							
PPL Electric Utilities-59410	92922	06-448.361	59410-04007	09/29/22	33.78	.00	
Total PPL Electric Utilities-59410-04007:					33.78	.00	
PPL Electric Utilities-59610-04003							
PPL Electric Utilities-59610	92922	35-433.362	59610-04003	09/29/22	35.13	.00	
Total PPL Electric Utilities-59610-04003:					35.13	.00	
PPL Electric Utilities-62400-52006							
PPL Electric Utilities-62400	92922	01-451.361	62400-52006	09/29/22	13.28	.00	
Total PPL Electric Utilities-62400-52006:					13.28	.00	
PPL Electric Utilities-82900-03000							
PPL Electric Utilities-82900	101222	03-411.320	82900-03000	10/12/22	462.15	.00	
Total PPL Electric Utilities-82900-03000:					462.15	.00	
PPL Electric Utilities-96549-22003							
PPL Electric Utilities-96549	92922	35-433.362	96549-22003	09/29/22	31.83	.00	
Total PPL Electric Utilities-96549-22003:					31.83	.00	
PPL Electric Utilities-97159-57000							
PPL Electric Utilities-97159	92922	35-433.362	97159-57000	09/29/22	36.77	.00	
Total PPL Electric Utilities-97159-57000:					36.77	.00	
PPL Electric Utilities-98810-20005							
PPL Electric Utilities-98810	92922	08-429.361	98810-20005	09/29/22	60.32	.00	
Total PPL Electric Utilities-98810-20005:					60.32	.00	
RCN-1950							
RCN-1950	075195001-00137	01-401.320	2022-Sept-Phone & internet	10/01/22	2,199.19	.00	
Total RCN-1950:					2,199.19	.00	
RCN-1951							
RCN-1951	075195101-00137	03-411.320	2022-Sept-ESFD-Internet	10/01/22	320.40	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RCN-1951:					320.40	.00	
RCN-555							
RCN-555	077255501-00137	01-401.320	4201-0772555-01-2022-Sept-Black River Rd-Internet	10/01/22	62.25	.00	
Total RCN-555:					62.25	.00	
RCN-880							
RCN-880	076568001-00137	01-401.320	4201-0765880-01-Sept 2022-Cardinal Dr-Internet	10/01/22	78.09	.00	
Total RCN-880:					78.09	.00	
RCN-882							
RCN-882	076588201-00137	01-401.320	4201-0765882-01-2022-Sept-Flexer Ave	10/01/22	56.65	.00	
Total RCN-882:					56.65	.00	
ReadyRefresh by Nestle-0436481527							
ReadyRefresh by Nestle-0	12J0436481527	01-409.366	Admin Bldg- Acct#0436481527	10/06/22	130.03	.00	
Total ReadyRefresh by Nestle-0436481527:					130.03	.00	
ReadyRefresh by Nestle-0436481543							
ReadyRefresh by Nestle-0	12J0436481543	01-409.366	Police Bldg-Acct#0436481543	10/06/22	123.83	.00	
Total ReadyRefresh by Nestle-0436481543:					123.83	.00	
ReadyRefresh by Nestle-0436481576							
ReadyRefresh by Nestle-0	12J0436481576	01-409.366	DPW Bldg- Acct#0436481576	10/06/22	66.41	.00	
Total ReadyRefresh by Nestle-0436481576:					66.41	.00	
Sands Ford of Red Hill							
Sands Ford of Red Hill	19700	01-437.251	#11-spindle	10/11/22	170.58	.00	
Total Sands Ford of Red Hill:					170.58	.00	
Schaedler Yesco							
Schaedler Yesco	S6720870.001	01-409.373	Salt shed lights	09/28/22	216.00	.00	
Schaedler Yesco	S6721700.001	41-409.700	HVAC for admin bldg	09/21/22	17.84	.00	
Schaedler Yesco	S6727190.001	01-409.373	Light bulbs	09/28/22	108.64	.00	
Total Schaedler Yesco:					342.48	.00	
Service Electric Cable TV							
Service Electric Cable TV	100122	01-410.315	Prolog Express -Sept 2022	10/01/22	87.66	.00	
Total Service Electric Cable TV:					87.66	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	22-0038523-01	01-437.251	#5-flat repair	10/12/22	43.50	.00	
Total Service Tire Truck Centers:					43.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Singles, Darrell							
Singles, Darrell	12192	01-430.192	Reimb-Gloves	10/09/22	55.32	.00	
Total Singles, Darrell:					55.32	.00	
Smith, Christian							
Smith, Christian	101922	01-430.192	2022 Clothing Allowance	10/19/22	61.28	.00	
Total Smith, Christian:					61.28	.00	
Star Buick GMC Cadillac LLC							
Star Buick GMC Cadillac L	5003066	01-437.251	#18-Bearing/seal	10/10/22	97.84	.00	
Total Star Buick GMC Cadillac LLC:					97.84	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	283773	01-401.240	pens/pencils/markers/copy paper	10/13/22	132.63	.00	
Total Stotz/Fatzinger Office Supply:					132.63	.00	
STR Business Solutions							
STR Business Solutions	6592	01-401.375	Ink Cartridge for postage machine	10/05/22	205.00	.00	
Total STR Business Solutions:					205.00	.00	
Suburban Propane-2022							
Suburban Propane-2022	752500	01-409.230	Propane for Pole bldg	10/06/22	684.28	.00	
Total Suburban Propane-2022:					684.28	.00	
Times News							
Times News	I00525447-092820	01-401.341	Ad: 9/28/22 & 10/5/22-Bids for Cardinal Dr pump station generator upgrade project	10/05/22	225.75	.00	
Times News	I00525603-100520	01-401.341	Ad: 10/19/22-EAC meeting	10/13/22	101.43	.00	
Times News	I00525761-100520	01-401.341	Ad: Auction of township equipment	10/06/22	114.63	.00	
Total Times News:					441.81	.00	
United Site Services							
United Site Services	6586987	01-451.315	Franko Park-10/5/22-11/1/22	10/05/22	1,077.63	.00	
United Site Services	6586988	01-451.315	Franko Park-10/5/22-11/01/22	10/05/22	137.00	.00	
United Site Services	6586989	01-451.315	Devonshire Park-10/05/22-11/01/22	10/05/22	137.00	.00	
Total United Site Services:					1,351.63	.00	
Valley Networks Inc							
Valley Networks Inc	5599	01-407.319	Datto Monthly Cloud Backup-Oct 2022	10/17/22	575.00	.00	
Valley Networks Inc	5599	06-448.319	Datto Monthly Cloud Backup-Oct 2022	10/17/22	230.00	.00	
Valley Networks Inc	5599	08-429.319	Datto Monthly Cloud Backup-Oct 2022	10/17/22	230.00	.00	
Valley Networks Inc	5599	10-407.319	Datto Monthly Cloud Backup-Oct 2022	10/17/22	115.00	.00	
Total Valley Networks Inc:					1,150.00	.00	
Verizon-950							
Verizon-950	100222	01-410.320	0563-Monitor Traffic Signals	10/02/22	44.55	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Verizon-950:					44.55	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	529265	08-429.240	battery	10/11/22	28.90	.00	
Total Warehouse Battery Outlet Inc:					28.90	.00	
Weinstein Supply Corporation							
Weinstein Supply Corporati	S030085630.001	41-409.600	Mechanics garage floor pipe	10/06/22	139.69	.00	
Total Weinstein Supply Corporation:					139.69	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	113718	01-411.238	Cable cutters/flashlights/glove pouch/ear plugs/sock	10/03/22	181.00	.00	
Total Witmer Public Safety Group:					181.00	.00	
YCG Inc							
YCG Inc	229360	01-410.375	ENRADD and NCRS repair	08/19/22	301.00	.00	
Total YCG Inc:					301.00	.00	
Ziegenfus, Paul							
Ziegenfus, Paul	101222	01-402.421	Reimb-Mileage to Dallas Data Mini conference-9/28/22	10/10/22	32.76	.00	
Total Ziegenfus, Paul:					32.76	.00	
ZOLL Medical Corporation							
ZOLL Medical Corporation	3571699	01-410.210	Softcase replacement	09/14/22	157.50	.00	
Total ZOLL Medical Corporation:					157.50	.00	
Grand Totals:					562,208.14	350,986.16	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					150,373.11	.00	
Fire Fund							
Total Fire Fund:					1,978.56	.00	
Water Fund							
Total Water Fund:					11,911.91	.00	
Sewer Fund							
Total Sewer Fund:					19,947.40	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					1,476.43	.00	
Highway Aid Fund							
Total Highway Aid Fund:					351,157.26	350,986.16	
Capital General Fund							
Total Capital General Fund:					25,363.47	.00	
Grand Totals:					562,208.14	350,986.16	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 13, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police – EXCUSED
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that on Tuesday, October 11th, the Board held an Executive Session regarding personnel matters.

Commissioner Brinton stated that an Executive Session will be held after the Workshop in order to conduct Solicitor interviews.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve the unaudited Financial Report for the period ending August 31, 2022.

The Board voted: 5 Ayes; 0 Nays

Motion by Commissioner Conn, seconded by Commissioner Lipkin to approve the list of Bills Payable for the period 9/17/22–10/7/22, broken down as follows:

\$310,906.64 = GENERAL
\$3,712.52 = FIRE
\$0 = LIBRARY
\$154,136.01 = WATER
\$35,207.13 = SEWER
\$144,294.91 = REFUSE & RECYCLING
\$11,946.39 = HIGHWAY AID
\$74,649.45 = CAPITAL GENERAL
\$734,853.05 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays

MINUTES

September 22, 2022.

Commissioner Brinton declared the Minutes from September 22, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Ms. Bonaskiewich requested that the Board amend the agenda to add a Motion regarding the purchase of the McAuliffe property.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve an amendment to the agenda to include an additional Motion.

The Board voted: 5 Ayes; 0 Nays

Motion to Authorize the Township to Proceed with Entering into an Agreement of Sale for the Purchase of the McAuliffe Property with a Good and Marketable Title for \$1.93 million.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to authorize the Township to proceed with entering into an agreement of sale for the purchase of the McAuliffe property with a good and marketable title for \$1.93 million.

The Board voted: 5 Ayes; 0 Nays

Motion Approving Payment #1 (Final) to Asphalt Maintenance Services (AMS) LLC for:

- **2022 Bituminous Seal Coat & Type 2 Slurry Project in the Amount of \$263,070.92**
- **2022 Double Bituminous Seal Coat Project in the Amount of \$87,915.24**

Mr. Tettermer noted that AMS did a good job with the project and he is recommending approval of the payment.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve Payment #1 (Final) to Asphalt Maintenance Services (AMS) LLC for the 2022 Bituminous Seal Coat & Type 2 Slurry Project in the Amount of \$263,070.92 and the 2022 Double Bituminous Seal Coat Project in the Amount of \$87,915.24

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Lipkin reminded the Board that the first meeting of the Environmental Advisory Council will take place on Wednesday, October 19th.

Commissioner Brinton announced that the Salisbury High School Homecoming parade is Friday, October 14th.

Mr. Levernier stated that leaf collection officially began with the two self-contained units on both sides of the Township. He noted that the remaining crews will start in the beginning of November.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:12 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on October 13, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP

Ordinance No. 10-2022-655

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA APPROVING APPOINTMENT OF SOLICITOR, INTEREST ASSESSMENT, AND ATTORNEY FEES AND COLLECTION FEES ADDED TO THE AMOUNT COLLECTED AS PART OF UNPAID REAL ESTATE TAXES AND MUNICIPAL CLAIMS FOR DELINQUENT ACCOUNTS

WHEREAS, to be fair to all taxpayers and other residents of Salisbury Township (the “Township”), it is necessary for the Township to recover promptly unpaid, delinquent real estate tax accounts and unpaid, delinquent water, sewer, refuse and abatement of nuisance fee accounts, if necessary, by legal proceedings; and

WHEREAS, the Municipal Claims and Tax Liens Act, 53 P.S. § 7101, *et seq.*, as amended (the “Act”; capitalized terms used but not defined herein shall have the meanings ascribed to such terms in the Act), provides a statutory framework for Municipalities to collect unpaid Tax Claims and Municipal Claims; and

WHEREAS, § 7101 of the Act authorizes a municipality levying Taxes, Tax Claims, Tax Liens, Municipal Claims and/or Municipal Liens that become delinquent (each, an “Unpaid Claim”) to recover the Charges, Expenses, Commissions and Fees incurred in the collection of the Unpaid Claims (the “Collection Expenses”) as Charges, Expenses and Fees included together with the applicable Unpaid Claim; *provided*, that such Collection Expenses are approved by Legislative Action of such municipality; and

WHEREAS, § 7106(a.1) of the Act requires that the applicable Municipality adopt by ordinance a schedule of Attorney Fees for any Attorney Fees incurred in connection with the filing, preservation and collection of any Delinquent Account, including any Unpaid Claim; and

WHEREAS, the Township has determined after due deliberation and investigation, that it is in the best interest of the Township to collect certain Unpaid Claims pursuant to the Act (such Unpaid Claims, “MCTLA Unpaid Claims”) and, after careful review of the Attorney Fees and Collection Fees set forth in this Ordinance, to approve and adopt such Attorney Fees and Collection Fees pursuant to this Legislative Action in accordance with the Act.

NOW, THEREFORE, IT IS HEREBY ORDAINED, ENACTED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA AS FOLLOWS:

Section 1. Attorney Fees and Collection Fees to be Added to the MCTLA Unpaid Claims. The Attorney Fees and Collection Fees set forth below are hereby adopted, approved and determined to be reasonable, including, without limitation, as contemplated by § 7106 of the Act. The Attorney Fees and Collection Fees set forth below shall be included and added to the applicable MCTLA Unpaid Claim in an amount equal to the amount set forth in this Section 1.

(a) Attorney Fees.

Initial review and sending first legal demand letter	\$175.00
File Lien and prepare Satisfaction	\$250.00
Prepare Writ of Scire Facias	\$250.00
Prepare and mail letter under Pa. R.C.P. 237.1	\$ 50.00
Prepare Default Judgment	\$175.00
Research, prepare and obtain re-issued Writ	\$175.00
Prepare Praecipe to Amend	\$100.00
Prepare Motion to Amend	\$150.00
Prepare Motion for Alternate Service	\$250.00
Prepare Motion to Consolidate Claims	\$250.00
Amend claim to add United States as defendant	\$250.00
Prepare Writ of Execution	\$800.00
Preparation for sheriff's sale; review schedule of distribution and resolve distribution issues	\$400.00
Prepare Motion to Continue Sheriff's Sale	\$ 50.00
Prepare Petition for Free and Clear Sale	\$400.00
Preparation and service of Subpoena	\$100.00
Presentation of Motion or Petition	\$ 50.00

Services not covered above

At an hourly rate between
\$75.00-\$275.00 per hour

(b) Collection Fees.

Validation notice	\$ 25.00 per notice
Notice of delinquent claim and fee shifting	\$ 40.00 per notice, plus applicable postage
Bookkeeping fee for payment plan of 3 months or less	\$ 25.00
Bookkeeping fee for payment plan of more than 3 months	\$ 50.00
Handling fee for returned check	\$ 25.00

In addition to the Collection Fees set forth under Subsection 1(b) above, the amount of out-of-pocket charges, costs, expenses, commissions and fees incurred in connection with the filing, preservation and collection of the MCTLA Unpaid Claims, including, but not limited to, prothonotary fees and charges, sheriff fees and charges, postage expenses, title search expenses, vehicle identification number (VIN) search expenses, skip tracing and/or other investigatory service expenses, and the costs, fees, charges and/or expenses arising out of any payment by any credit card, debit card or any other payment medium, are hereby approved and shall be included, upon incurrence, together with the applicable MCTLA Unpaid Claim.

Section 2. Interest. Interest will be assessed upon the Unpaid Claims at a rate of 10% per annum and added to the Unpaid Claims. The Township is permitted to waive any interest on any Unpaid Claim when the Township or any attorney and/or third party collector collecting the Unpaid Claim believes, in its discretion, that such amount is *de minimis* or that the cost or burden of continuing collection outweighs the benefit of collecting the interest.

Section 3. Appointment of Solicitor. The Township appoints Michelle R. Portnoff, Esquire, as Solicitor for the limited purpose of collecting the Unpaid Claims and hereby authorizes her, and all attorneys employed by Portnoff Law Associates, Ltd., to sign any and all documents, including municipal claims and liens, on behalf of the Township.

Section 4. Severability. Should any section, paragraph, clause or phrase of this Ordinance be declared unconstitutional or invalid by legislation or a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby, and shall remain in full force and effect.

Section 5. Inconsistencies. All prior ordinances, resolutions and/or other official acts or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Section 6. Effective Date. This Ordinance shall take effect on the earliest date permitted pursuant to applicable law.

DULY ORDAINED AND ENACTED BY SALISBURY TOWNSHIP on the ____ day of _____, 2022.

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania

By: _____
Name:
Title:

Attest:

Name:
Title:

[Seal]

SALISBURY TOWNSHIP

Resolution No. 10-2022-1755

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA
DIRECTING LEHIGH COUNTY TAX CLAIM BUREAU
NOT TO COLLECT DELINQUENT REAL ESTATE TAXES
ON BEHALF OF SALISBURY TOWNSHIP**

WHEREAS, Salisbury Township (the “Township”) is authorized to collect delinquent real estate taxes pursuant to the Municipal Claims and Tax Liens Act, 53 P.S. § 7101, *et seq.*, as amended (the “Act”); and

WHEREAS, the Township has determined that it is in the best interest of all taxpayers and other residents to have vigorous enforcement of all delinquent real estate taxes and other unpaid charges, utilizing the procedures set forth in the Act; and

WHEREAS, the Township has contracted with a third party collector for the collection of delinquent real estate taxes, utilizing the procedures set forth in the Act; and

WHEREAS, the Lehigh County Tax Claim Bureau (the “Bureau”) is an agent of the Township as per 72 P.S. § 5860.208 of the Real Estate Tax Sale Law (the “RETSL”).

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ENACTED BY THE TOWNSHIP AS FOLLOWS:

1. Until further notice, the Township declares that it is collecting the delinquent 2022 real estate taxes and future delinquent real estate taxes utilizing the procedures set forth in the Act, exclusively and independently of any other statute governing the collection of taxes, including the RETSL, and independent of any county tax claim bureau.
2. Until further notice, the Township directs the Bureau not to take any action to collect the delinquent 2022 real estate taxes and future delinquent real estate taxes, except that when the Bureau is selling any property at upset sale, private sale, judicial sale or repository sale under the procedures set forth in the RETSL, the Bureau is directed by the Township to include tax delinquencies being collected by the Township’s third party collector. The Township further directs the Bureau not to incur any costs or liabilities for said delinquent taxes, except as necessary for the Bureau to include said delinquent taxes when the Bureau is selling properties at the Bureau’s upset sale, private sale, judicial sale or repository sale pursuant to the RETSL.

RESOLUTION NO. 10-2022-1758

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO AUTHORIZE ENTERING INTO AN EASEMENT AND MAINTENANCE AGREEMENT WITH THE PARTIES (GRANTORS) KOTCH, FLETCHER, LATSHAW, LOTA, LLC. AND BROWN FOR THE INSTALLATION AND MAINTENANCE OF A WATER LINE EXTENDING FROM LEHIGH PARKWAY NORTH INTO A PRIVATE ROAD AND SETTING FORTH THE PARTIES' RESPECTIVE RIGHTS AND OBLIGATIONS FOR THE SAME

WHEREAS, the Township of Salisbury has a water line in Lehigh Parkway North; and

WHEREAS, the parties (Grantors) Sonia V. Kotch, owner of 2271 Lehigh Parkway North; Robert P. Fletcher and Luann McCracken Fletcher, owners of 2241 Lehigh Parkway North; David R. Latshaw and Patricia M. Latshaw, owners of 2251 Lehigh Parkway North; LOTA, LLC, owner of 2261 Lehigh Parkway North; and James Brown and Tara Schoeneman Brown, owners of 1030 Barnsdale Road (2255 Lehigh Parkway North) each respectively either own property adjoining Lehigh Parkway North or adjoining a private road accessible to Lehigh Parkway North; and

WHEREAS, the parties are in agreement to have the Township provide public water service within the private road access easement; and

WHEREAS, the parties have agreed that it would be appropriate that the Township install a fire hydrant to serve the aforementioned properties at the end of the water line on Lehigh Parkway North; and

WHEREAS, the parties agree to memorialize their obligations with regard to the maintenance and repair of the private road following the water line installation into the future as outlined in the Easement and Maintenance Agreement; and

WHEREAS, the Township agrees to the installation of the water line and the maintenance obligations of the same into the future; and

WHEREAS, Salisbury Township acknowledges that extending public water service to this area would be a benefit not only to the properties served, but potentially to other properties in the area with the installation of a fire hydrant; and

WHEREAS, the parties are fully aware of the terms of the Easement and Maintenance Agreement and have voluntarily executed the same.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania to authorize entering into an Easement and Maintenance Agreement with the parties Kotch, Fletcher, Latshaw, Lota, LLC. and Brown in order to allow the Township to construct and maintain a water line extending from Lehigh Parkway North within a twenty (20') foot wide Easement along the private road, and to cause said Agreement to be recorded in the Lehigh County Recorder of Deeds Office.

APPROVED AND ADOPTED this 27th day of October, 2022 at a regular public meeting in the Township of Salisbury, Lehigh County, Pennsylvania.

ATTESTED:

**TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)**

Cathy Bonaskiewich, Township Secretary

By: _____
Debra Brinton, President Board of Commissioners

3. The proper officials of the Township are hereby authorized and empowered to take such additional action as they may deem necessary or appropriate to implement this Resolution.

DULY ORDAINED, ENACTED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, THIS 27TH DAY OF OCTOBER, 2022.

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania

By: _____
Name: Debra J. Brinton
Title: President, Board of Commissioners

Attest:

Name: Cathy Bonaskiewich
Title: Township Secretary

[Seal]

RESOLUTION NO. 10-2022-1756

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, ACCEPTING THE RETIREMENT NOTICE FROM AND EXPRESSING THE APPRECIATION OF THE MEMBERS OF THE BOARD OF COMMISSIONERS TO KEVIN J. SOBERICK FOR HIS YEARS OF SERVICE TO THE TOWNSHIP AND ITS CITIZENS.

WHEREAS, KEVIN J. SOBERICK has submitted his notice of intent to retire from the position of Chief of Police for the Township of Salisbury effective November 1, 2022; and

WHEREAS, KEVIN J. SOBERICK has been a dedicated employee who has rendered valuable and capable service to this Board and the citizens of the Township of Salisbury for over twenty-seven years; and

WHEREAS, this Board deems it appropriate to acknowledge the accomplished service of KEVIN J. SOBERICK during his tenure with Salisbury Township.

NOW, THEREFORE, BE IT RESOLVED by the Salisbury Township Board of Commissioners on behalf of its members, staff and all of the citizens of the Township of Salisbury that it accepts with grateful appreciation the notice of intent to retire from KEVIN J. SOBERICK for the many years of capable and dedicated service he has rendered to the Township; and

BE IT FURTHER RESOLVED that the best wishes of the members of this Board and staff be extended to KEVIN J. SOBERICK for a long and happy retirement.

APPROVED AND ADOPTED this 27th day of October, 2022 at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Secretary

By: _____
President, Board of Commissioners

RESOLUTION NO. 10-2022-1757

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF
SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO AUTHORIZE
THE RELEASE OF FIREARMS TO MR. KEVIN SOBERICK.**

WHEREAS, the Salisbury Township Board of Commissioners hereby authorizes the Salisbury Township Manager to transfer ownership and possession of two (2) decommissioned Police Department firearms, specifically Sig Sauer P-320 9MM Sub Compact Striker handgun, Serial Number 58A169603, and a Sig Sauer P-320 9MM Pro Striker Xray handgun, Serial Number 58J337984, along with ammunition magazines and holsters, to Mr. Kevin Soberick which he previously utilized as a member of the Salisbury Township Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners authorizes that upon Mr. Kevin Soberick's execution of the Township's Release of Department Firearm document, said firearms can be released into his possession.

APPROVED AND ADOPTED this 27th day of October, 2022 at a regular public meeting.

**TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)**

By: _____
President, Board of Commissioners

ATTEST:

Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
October 27, 2022
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion Regarding Police Budget.