

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—September 22, 2022**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Financial Report – July 2022; Bills Payable – Period 9/3/22 – 9/16/22**

**5. Approval of the Minutes –September 8, 2022**

**6. New Business**

**A. ORDINANCES**

1. Ordinance Updating Police Ranks

**B. RESOLUTIONS**

1. Resolution Approving Disposition of Public Works Equipment

**C. MOTIONS**

1. Motion Certifying the 2023 Minimum Municipal Obligation (MMO) for both Police and Non-Uniformed Defined-Benefit Pension Plans

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

**Income Statement- Summary by Fund**  
**1/1 - 7/31/2022**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2022 YTD Revenues	5,989,771	496,882	327,066	65,932	67,694	1,327,359	1,054,486	1,420,656	17,123	441,792	7	11,208,768
2022 YTD Expenditures	<u>4,459,455</u>	<u>420,065</u>	<u>222,658</u>	<u>65,932</u>	<u>43,426</u>	<u>1,420,346</u>	<u>602,658</u>	<u>919,488</u>	<u>17,123</u>	<u>127,656</u>	<u>-</u>	<u>8,298,808</u>
2022 YTD Surplus (Deficit)	<u>1,530,316</u>	<u>76,817</u>	<u>104,408</u>	<u>-</u>	<u>24,268</u>	<u>(92,987)</u>	<u>451,828</u>	<u>501,167</u>	<u>-</u>	<u>314,135</u>	<u>7</u>	<u>2,909,960</u>
2021 YTD Surplus (Deficit)	<u>1,376,672</u>	<u>(48,784)</u>	<u>149,421</u>	<u>58,021</u>	<u>28,520</u>	<u>225,470</u>	<u>390,253</u>	<u>727,512</u>	<u>-</u>	<u>338,635</u>	<u>29</u>	<u>3,245,749</u>
Variance over Prior YTD	153,644	125,602	(45,013)	(58,021)	(4,252)	(318,457)	61,575	(226,345)	-	(24,500)	(22)	(335,789)

GENERAL FUND SUMMARY	1/1 - 7/31/2022 ACTUAL	1/1 - 7/31/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
<b>REVENUES:</b>				
<b>OPERATING:</b>				
TAXES	\$ 5,237,015	\$ 4,337,777	\$ 899,238	20.7%
PERMITS, FEES & INTEREST	332,689	330,013	2,677	0.8%
OTHER OPERATING REVENUE	87,189	30,537	56,652	185.5%
TRANSFERS FROM OTHER FUNDS	(6,633)	1,101	(7,733)	
FROM PRIOR-YEAR RESERVES	170,032	-	170,032	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 5,820,293</b>	<b>\$ 4,699,428</b>	<b>\$ 1,120,865</b>	<b>23.9%</b>
<b>NON-OPERATING:</b>				
DEVELOPMENT GRANTS & CONTRIBUTIONS	150,000	150,000	-	
PRIOR YEAR EXPENSE REFUNDS	19,478	232,603	(213,124)	-91.6%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 169,478</b>	<b>\$ 382,603</b>	<b>\$ (213,124)</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>	<b>\$ 5,989,771</b>	<b>\$ 5,082,030</b>	<b>\$ 907,741</b>	<b>17.9%</b>
<b>EXPENDITURES:</b>				
<b>OPERATING:</b>				
(A) GENERAL GOVERNMENT	\$ 741,658	\$ 632,816	\$ 108,842	17.2%
(B) PUBLIC SAFETY	1,810,680	1,692,384	118,296	7.0%
(D) PUBLIC WORKS	1,116,717	1,058,009	58,708	5.5%
(E) RECREATION	47,132	34,529	12,602	36.5%
(F) COMMUNITY DEVELOPMENT	11,650	534	11,116	2082.1%
(G) CONTRIBUTIONS & MISCELLANEOUS	32,105	12,184	19,921	163.5%
(H) INSURANCE & BENEFITS	202,632	186,190	16,442	8.8%
(I) TRANSFERS TO OTHER FUNDS	496,882	88,712	408,170	460.1%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 4,459,455</b>	<b>\$ 3,705,358</b>	<b>\$ 754,097</b>	<b>20.4%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,459,455</b>	<b>\$ 3,705,358</b>	<b>\$ 754,097</b>	<b>20.4%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ 1,530,316</b>	<b>\$ 1,376,672</b>	<b>\$ 153,644</b>	<b>11.2%</b>

GENERAL FUND SUMMARY	2022 BOARD APPROVED BUDGET	1/1 - 7/31/2022 ACTUAL	% OF ANNUAL BUDGET
<b>REVENUES:</b>			
<b>OPERATING:</b>			
TAXES	\$ 7,458,904	\$ 5,237,015	70.2%
PERMITS, FEES & INTEREST	874,853	332,689	38.0%
OTHER OPERATING REVENUE	1,328,000	87,189	6.6%
TRANSFERS FROM OTHER FUNDS	561,150	(6,633)	-1.2%
FROM PRIOR-YEAR RESERVES	600,000	170,032	28.3%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 10,822,907</b>	<b>\$ 5,820,293</b>	<b>53.8%</b>
<b>NON-OPERATING:</b>			
DEVELOPMENT GRANTS & CONTRIBUTIONS	155,000	150,000	96.8%
PRIOR YEAR EXPENSE REFUNDS	100,000	19,478	19.5%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 255,000</b>	<b>\$ 169,478</b>	<b>66.5%</b>
<b>TOTAL REVENUES</b>	<b>\$ 11,077,907</b>	<b>\$ 5,989,771</b>	<b>54.1%</b>
<b>EXPENDITURES:</b>			
<b>OPERATING:</b>			
(A) GENERAL GOVERNMENT	\$ 1,439,832	\$ 741,658	51.5%
(B) PUBLIC SAFETY	4,265,533	1,810,680	42.4%
(D) PUBLIC WORKS	2,894,472	1,116,717	38.6%
(E) RECREATION	135,086	47,132	34.9%
(F) COMMUNITY DEVELOPMENT	12,800	11,650	91.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,600	32,105	136.0%
(H) INSURANCE & BENEFITS	189,600	202,632	106.9%
(I) TRANSFERS TO OTHER FUNDS	2,116,984	496,882	23.5%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 11,077,907</b>	<b>\$ 4,459,455</b>	<b>40.3%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,077,907</b>	<b>\$ 4,459,455</b>	<b>40.3%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ 1,530,316</b>	

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 7/31/2022 ACTUAL	1/1 - 7/31/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 2,893,083	\$ 2,465,217	\$ 427,866	17.4%
LOCAL ENABLING TAXES	2,343,104	1,871,879	471,225	25.2%
STATE-SHARED REVENUE	828	681	147	21.6%
<b>Total Tax Revenue</b>	<b>\$ 5,237,015</b>	<b>\$ 4,337,777</b>	<b>\$ 899,238</b>	<b>20.7%</b>
BUS LICENSES & PERMITS	57,353	58,568	(1,215)	-2.1%
NON-BUS LICENSES & PERMITS	10,400	2,410	7,990	331.5%
FINES	22,945	28,115	(5,169)	-18.4%
INTEREST	1,378	2,432	(1,054)	-43.3%
RENTS & ROYALTIES	29,266	37,551	(8,285)	-22.1%
SERVICE FEES	66,588	61,969	4,619	7.5%
REVIEW FEES	62,456	54,594	7,863	14.4%
PUBLIC SAFETY FEES	78,552	80,774	(2,222)	-2.8%
RECREATIONAL USER FEES	3,750	3,600	150	4.2%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 332,689</b>	<b>\$ 330,013</b>	<b>\$ 2,677</b>	<b>0.8%</b>
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	36,939	6,982	29,957	429.1%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	2,574	857	1,718	200.5%
MEMBERSHIP FEES	-	15,115	(15,115)	-100.0%
MISCELLANEOUS REVENUE	3,871	7,583	(3,713)	-49.0%
ASSET DISPOSAL	43,805	-	43,805	0.0%
<b>Total Other Operating Income</b>	<b>\$ 87,189</b>	<b>\$ 30,537</b>	<b>\$ 56,652</b>	<b>185.5%</b>
INTERFUND TRANSFERS	(6,633)	1,101	(7,733)	-702.6%
<b>Total Interfund Transfer Revenue</b>	<b>\$ (6,633)</b>	<b>\$ 1,101</b>	<b>\$ (7,733)</b>	<b>-702.6%</b>
PRIOR YEAR RESERVES	170,032	-	170,032	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ 170,032</b>	<b>\$ -</b>	<b>\$ 170,032</b>	<b>0.0%</b>
CONTRIBUTIONS	150,000	150,000	-	0.0%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>0.0%</b>
PRIOR YEAR EXPENSE REFUND	19,478	232,603	(213,124)	-91.6%
<b>Total Prior Year Expense Refund</b>	<b>\$ 19,478</b>	<b>\$ 232,603</b>	<b>\$ (213,124)</b>	<b>-91.6%</b>
<b>Total General Fund Revenues</b>	<b>\$ 5,989,771</b>	<b>\$ 5,082,030</b>	<b>\$ 907,741</b>	<b>17.9%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2022 BOARD APPROVED BUDGET	1/1 - 7/31/2022 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,331,000	\$ 2,893,083	86.9%
LOCAL ENABLING TAXES	3,670,000	2,343,104	63.8%
STATE-SHARED REVENUE	457,904	828	0.2%
<b>Total Tax Revenue</b>	<b>\$ 7,458,904</b>	<b>\$ 5,237,015</b>	<b>70.2%</b>
BUS LICENSES & PERMITS	232,000	57,353	24.7%
NON-BUS LICENSES & PERMITS	6,050	10,400	171.9%
FINES	64,000	22,945	35.9%
INTEREST	12,500	1,378	11.0%
RENTS & ROYALTIES	47,303	29,266	61.9%
SERVICE FEES	167,200	66,588	39.8%
REVIEW FEES	160,300	62,456	39.0%
PUBLIC SAFETY FEES	181,500	78,552	43.3%
RECREATIONAL USER FEES	4,000	3,750	93.8%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 874,853</b>	<b>\$ 332,689</b>	<b>38.0%</b>
FEDERAL GRANTS	1,000	-	0.0%
STATE GRANTS	1,260,942	36,939	2.9%
SNOW REMOVAL	2,158	-	0.0%
SANITATION FEES	1,000	2,574	257.4%
MEMBERSHIP FEES	23,000	-	0.0%
MISCELLANEOUS REVENUE	9,900	3,871	39.1%
ASSET DISPOSAL	30,000	43,805	146.0%
<b>Total Other Operating Income</b>	<b>\$ 1,328,000</b>	<b>\$ 87,189</b>	<b>6.6%</b>
INTERFUND TRANSFERS	561,150	(6,633)	-1.2%
<b>Total Interfund Transfer Revenue</b>	<b>\$ 561,150</b>	<b>\$ (6,633)</b>	<b>-1.2%</b>
PRIOR YEAR RESERVES	600,000	170,032	28.3%
<b>Total Prior Year Reserves</b>	<b>\$ 600,000</b>	<b>\$ 170,032</b>	<b>0.0%</b>
CONTRIBUTIONS	155,000	150,000	96.8%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 155,000</b>	<b>\$ 150,000</b>	<b>96.8%</b>
PRIOR YEAR EXPENSE REFUND	100,000	19,478	19.5%
<b>Total Prior Year Expense Refund</b>	<b>\$ 100,000</b>	<b>\$ 19,478</b>	<b>19.5%</b>
<b>Total General Fund Revenues</b>	<b>\$ 11,077,907</b>	<b>\$ 5,989,771</b>	<b>54.1%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2022 BOARD APPROVED BUDGET	1/1 - 7/31/2022 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,095	\$ 12,447	65.2%
EXECUTIVE	354,894	164,292	46.3%
FINANCIAL ADMINISTRATION	324,470	130,440	40.2%
TAX COLLECTION	62,295	30,550	49.0%
LEGAL SERVICES	120,500	94,298	78.3%
PERSONNEL ADMIN	13,000	10,514	80.9%
INFORMATION TECHNOLOGY	230,933	118,737	51.4%
ENGINEERING SERVICES	120,000	72,797	60.7%
BUILDINGS & PLANT	194,645	107,583	55.3%
POLICE	3,572,986	1,548,473	43.3%
FIRE	220,140	51,578	23.4%
CODE ENFORCEMENT	-	(1,125)	
PLANNING & ZONING	465,407	209,726	45.1%
EMERGENCY MANAGEMENT	7,000	2,028	29.0%
PUBLIC WORKS: Highway, Roads & Streets	2,438,672	1,014,436	41.6%
TRAFFIC CONTROL	39,000	17,520	44.9%
STORM SEWERS	91,800	5,276	5.7%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	61,783	72.7%
REPAIRS/MAINT OF ROADS	240,000	17,701	7.4%
RECREATION ADMINISTRATION	81,500	28,580	35.1%
PARTICIPANT RECREATION	53,586	18,551	34.6%
CONSERVATION OF NATURAL RESOURCES	12,800	11,650	91.0%
CONTRIBUTIONS/MISCELLANEOUS	23,600	32,105	136.0%
INSURANCE	189,600	202,632	106.9%
EMPLOYEE BENEFITS	-	-	0.0%
TRANSFER TO RESERVES	337,984	-	0.0%
INTERFUND OPERATING TRANSFERS (CAPITAL)	1,779,000	496,882	27.9%
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,077,907</b>	<b>\$ 4,459,455</b>	<b>40.3%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 7/31/2022 ACTUAL	1/1 - 7/31/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 12,447	\$ 11,209	\$ 1,238	11.0%
EXECUTIVE	164,292	213,467	(49,174)	-23.0%
FINANCIAL ADMINISTRATION	130,440	126,563	3,876	3.1%
TAX COLLECTION	30,550	28,995	1,555	5.4%
LEGAL SERVICES	94,298	71,167	23,131	32.5%
PERSONNEL ADMIN	10,514	14,939	(4,425)	-29.6%
INFORMATION TECHNOLOGY	118,737	26,299	92,438	351.5%
ENGINEERING SERVICES	72,797	41,901	30,896	73.7%
BUILDINGS & PLANT	107,583	98,276	9,307	9.5%
POLICE	1,548,473	1,471,419	77,053	5.2%
FIRE	51,578	65,604	(14,026)	-21.4%
CODE ENFORCEMENT	(1,125)	54,650	(55,775)	-102.1%
PLANNING & ZONING	209,726	95,514	114,212	119.6%
EMERGENCY MANAGEMENT	2,028	5,197	(3,169)	-61.0%
PUBLIC WORKS: Highway, Roads & Streets	1,014,436	975,648	38,789	4.0%
TRAFFIC CONTROL	17,520	3,464	14,057	405.8%
STORM SEWERS	5,276	8,697	(3,421)	-39.3%
REPAIRS/MAINT OF TOOLS & MACHINERY	61,783	61,924	(141)	-0.2%
REPAIRS/MAINT OF ROADS	17,701	8,276	9,424	113.9%
RECREATION ADMINISTRATION	28,580	22,470	6,110	27.2%
PARTICIPANT RECREATION	18,551	12,059	6,492	53.8%
CONSERVATION OF NATURAL RESOURCES	11,650	534	11,116	2082.1%
CONTRIBUTIONS/MISCELLANEOUS	32,105	12,184	19,921	163.5%
INSURANCE	202,632	186,190	16,442	8.8%
EMPLOYEE BENEFITS	-	-	-	0.0%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS (CAPITAL)	496,882	88,712	408,170	460.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,459,455</b>	<b>\$ 3,705,358</b>	<b>\$ 754,097</b>	<b>20.4%</b>



## General Fund Salary Comparisons

1/1-7/31/2022 compared to 1/1-7/31/2021 (7 Months)

Account Number	Account Name	1/1-7/31/22 Amount	1/1-7/31/21 Amount	YTD Increase (Decrease)	YTD % Increase (Decrease)	NOTES:
01-400.113	Commissioners	7,500.00	7,500.00	-	0.00%	
01-401.121	Manager	28,831.72	27,981.24	850.48	3.04%	
01-401.122	Assistant Manager	-	52,728.18	(52,728.18)	-100.00%	2
01-401.141	Clerical- Full Time	53,679.96	53,510.28	169.68	0.32%	
01-401.149	Clerical- Part Time	2,944.00	-	2,944.00		
01-402.122	Finance Director	58,692.20	56,960.86	1,731.34	3.04%	
01-402.123	Accounting Supervisor	49,216.17	46,263.49	2,952.68	6.38%	
01-407-123	IT Specialist	45,204.56	-	45,204.56		3
01-409.144	Maintenance Custodian	35,577.20	34,526.08	1,051.12	3.04%	
01-410.122	Police Chief	67,886.62	65,884.29	2,002.33	3.04%	
01-410.130	Sergeants	119,677.79	108,316.21	11,361.58	10.49%	6
01-410.131	Detectives and Corporals	144,648.19	155,691.34	(11,043.15)	-7.09%	
01-410.132	Police Officers	659,776.29	578,979.09	80,797.20	13.96%	5
01-410.139	Police Officers- Part Time	8,967.03	7,108.69	1,858.34	26.14%	
01-410.140	Animal Control Officer	6,201.90	6,201.94	(0.04)	0.00%	
01-410.141	Clerical- Full Time	64,444.05	58,248.38	6,195.67	10.64%	
01-410.148	Crossing Guards	16,269.50	12,110.25	4,159.25	34.34%	7
01-411.129	Fire Services Director	27,656.25	27,041.50	614.75	2.27%	
01-411.139	Fire Inspectors- Part Time	22,111.62	21,341.69	769.93	3.61%	
01-414.122	Community Dev Director	52,765.98	-	52,765.98		2
01-414.123	Planning and Zoning Officer	48,661.75	45,695.15	2,966.60	6.49%	
01-413.139/ 01-414.131	Code Enforcement Inspector - Part Time/Full Time	13,691.23	9,095.01	4,596.22	50.54%	
01-414.141	Clerical- Full Time	32,890.16	30,000.02	2,890.14	9.63%	
01-430.122	Public Works Director	24,669.02	41,640.59	(16,971.57)	-40.76%	4
01-430.130	DPW- Highway Supervisor	49,207.20	45,272.52	3,934.68	8.69%	
01-430.141	Clerical- Full Time	17,514.23	18,411.62	(897.39)	-4.87%	
01-430.143	DPW- Full Time	607,471.13	557,005.87	50,465.26	9.06%	
01-430.149	DPW- Part Time Summer Help	8,580.01	9,936.00	(1,355.99)	-13.65%	
01-452.129	Recreation Director	9,000.00	9,000.00	-	0.00%	
01-452.149	Park Program Counselors	16,857.00	-	16,857.00		
<b>GRAND TOTAL</b>		<b>2,300,593</b>	<b>2,086,450</b>	<b>214,142</b>	<b>10.26%</b>	

### NOTES:

- 3.75% COLA Increases for all FT staff (admin, public works, and Police)
- Moved Asst Twp Manager 01-401.122 into 01-414.122
- IT Specialist position is new in 2022 (01-407.123)
- John Andreas retired and had large pay out in 2021; Jim L took over as interim Director in 2021
- Two new police officers hired at the end of 2021 (01-410.132)
- \$30k pay out for R Patten Retirement in April 2022 (01-410.130); vacancy in 2022
- Crossing Guards worked all 6 months in 2022 school year (01-410.148); did not in 2021

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Allentown Equipment Corp</b>							
Allentown Equipment Corp	6247	01-437.251	#7-Inspection	09/09/22	94.00	.00	
Total Allentown Equipment Corp:					94.00	.00	
<b>AT&amp;T Mobility-229</b>							
AT&T Mobility-229	287303312229X09	01-401.320	2022-Sept-Mgr-Phone	08/31/22	43.15	.00	
AT&T Mobility-229	287303312229X09	01-402.320	2022-Sept-Finance Dir -Phone	08/31/22	43.15	.00	
AT&T Mobility-229	287303312229X09	01-409.320	2022-Sept-Maintenance-Phone	08/31/22	43.15	.00	
AT&T Mobility-229	287303312229X09	01-411.320	2022-Sept-Fire inspector tablets	08/31/22	118.60	.00	
AT&T Mobility-229	287303312229X09	01-414.320	2022-Sept-P/Z Off.--Phone	08/31/22	80.88	.00	
AT&T Mobility-229	287303312229X09	01-414.320	2022-Sept-Code Enforcement-Phone	08/31/22	43.15	.00	
AT&T Mobility-229	287303312229X09	01-430.240	2022-Sept-DPW-Phones	08/31/22	215.75	.00	
AT&T Mobility-229	287303312229X09	01-452.320	2022-Sept-Rec Dir.-Phone	08/31/22	43.15	.00	
AT&T Mobility-229	287303312229X09	03-411.320	2022-Sept-ESFD-Phone	08/31/22	75.46	.00	
AT&T Mobility-229	287303312229X09	06-448.320	2022-Sept-Water Dept Tablets	08/31/22	137.48	.00	
AT&T Mobility-229	287303312229X09	08-429.320	2022-Sept-Sewer Dept Tablets	08/31/22	137.48	.00	
Total AT&T Mobility-229:					981.40	.00	
<b>AT&amp;T Mobility-833</b>							
AT&T Mobility-833	287303254833X09	01-401.320	2022-Sept-Mgr-Tablet	08/31/22	37.73	.00	
AT&T Mobility-833	287303254833X09	01-410.320	2022-Sept-Police Phones/Tablets	08/31/22	1,375.15	.00	
AT&T Mobility-833	287303254833X09	01-411.320	2022-Sept-Fire Insp-Phones	08/31/22	113.19	.00	
AT&T Mobility-833	287303254833X09	01-414.320	2022-Sept-P/Z-Tablets	08/31/22	75.46	.00	
AT&T Mobility-833	287303254833X09	01-452.320	2022-Sept-Rec Dir-Tablet	08/31/22	37.73	.00	
AT&T Mobility-833	287303254833X09	03-411.320	2022-Sept-ESFD-Tablets	08/31/22	226.38	.00	
AT&T Mobility-833	287303254833X09	03-412.320	2022-Sept-WSFD-Tablets	08/31/22	264.11	.00	
Total AT&T Mobility-833:					2,129.75	.00	
<b>Barbaz, John</b>							
Barbaz, John	62222	01-414.220	Planning Commission Mtg-6/22/2022	06/22/22	25.00	.00	
Total Barbaz, John:					25.00	.00	
<b>Beck, Charles</b>							
Beck, Charles	62222	01-414.220	Planning Commission Mtg-6/22/2022	06/22/22	30.00	.00	
Total Beck, Charles:					30.00	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	83122	01-403.453	2022-Aug-LST Comm	08/31/22	2,561.85	.00	
Total Berkheimer Associates:					2,561.85	.00	
<b>Bethlehem-012968-01, City of</b>							
Bethlehem-012968-01, City	91022	06-448.368	Water for Resale	09/10/22	373.96	.00	
Total Bethlehem-012968-01, City of:					373.96	.00	
<b>Bethlehem-013011-00, City of</b>							
Bethlehem-013011-00, City	91022	06-448.368	Hydrant Rental	09/10/22	880.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bethlehem-013011-00, City of:					880.00	.00	
<b>Bracalente Construction Inc</b>							
Bracalente Construction In	8422	06-448.619	Gutter Mill & Bituminous Overlay Project-Pmt #1-Final	08/04/22	101,604.53	101,604.53	09/09/22
Bracalente Construction In	8422	06-448.618	Gutter Mill & Bituminous Overlay Project-Pmt #1-Final	08/04/22	101,604.53	101,604.53	09/09/22
Total Bracalente Construction Inc:					203,209.06	203,209.06	
<b>Brown, James P.</b>							
Brown, James P.	62222	01-414.220	Planning Commission Mtg-6/22/2022	06/22/22	25.00	.00	
Total Brown, James P.:					25.00	.00	
<b>Burcarow Entertainment LLC</b>							
Burcarow Entertainment LL	91222	01-452.200	9/24/22 booking @ Franko Park	09/12/22	1,500.00	.00	
Total Burcarow Entertainment LLC:					1,500.00	.00	
<b>Casey, Christopher</b>							
Casey, Christopher	91222	01-406.171	2022-health reimbursement	09/12/22	150.00	.00	
Total Casey, Christopher:					150.00	.00	
<b>CMR Construction</b>							
CMR Construction	83122	41-451.600	Laubach Park Stormwater Project-Thru 8/31/22-Pmt #4	08/31/22	13,364.39	13,364.39	09/09/22
Total CMR Construction:					13,364.39	13,364.39	
<b>Coopersburg Materials</b>							
Coopersburg Materials	22822	01-438.245	9.5MM	08/27/22	20,322.07	.00	
Coopersburg Materials	22849	01-438.245	19MM/9.5MM	08/31/22	22,003.35	.00	
Total Coopersburg Materials:					42,325.42	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	30162	01-404.310	2022-Aug-General Matters	09/01/22	1,114.50	.00	
Davison & McCarthy	30163	01-404.310	2022-Aug-Bankruptcy of Residents	09/01/22	25.02	.00	
Davison & McCarthy	30164	01-404.318	2022-Aug-Planning Commission	09/12/22	121.50	.00	
Davison & McCarthy	30165	01-404.310	2022-Aug-Sheriff's Sales	09/01/22	108.00	.00	
Davison & McCarthy	30166	01-404.310	2022-Aug-Board of Commissioners	09/01/22	202.50	.00	
Davison & McCarthy	30167	01-404.318	2022-Aug-Lots 14&15-Southbury Park Lot Line Adjustment	09/01/22	148.50	.00	
Davison & McCarthy	30168	01-404.310	2022-Aug-Western Salisbury Fire Co-Investment in Land & Building	09/01/22	216.00	.00	
Davison & McCarthy	30169	01-404.318	2022-Aug-Plot 886, LLC Land Development	09/01/22	277.79	.00	
Davison & McCarthy	30170	01-404.318	2022-Aug-1493 Lehigh Ave-Minor Subdivision	09/01/22	1,012.50	.00	
Davison & McCarthy	30171	01-404.310	2022-Aug-Fee Dispute-1239 Voortman Ave	09/01/22	540.00	.00	
Davison & McCarthy	30172	01-404.318	2022-Aug-839 E Lynnewood St-Minor Subdivision	09/01/22	27.00	.00	
Davison & McCarthy	30173	01-404.310	2022-Aug-Assessment Appeals	09/01/22	397.00	.00	
Davison & McCarthy	30174	01-404.318	2022-Aug-1493 E Emmaus Ave-Land Development	09/01/22	94.50	.00	
Davison & McCarthy	30175	01-404.310	2022-Aug-1787 Savorcool Ave-Kuzo	09/01/22	1,254.77	.00	
Davison & McCarthy	30176	01-404.318	2022-Aug-2261 Lehigh Parkway North	09/01/22	135.00	.00	
Davison & McCarthy	30177	01-404.310	2022-Aug-Intergovernmental Agreement-School Bus Stop Sign				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Violations	09/01/22	27.00	.00	
Davison & McCarthy	30178	01-414.314	2022-Aug-Enforcement-Jared Kipp	09/01/22	897.75	.00	
Davison & McCarthy	30179	01-414.314	2022-Aug-Zoning Appeal-750 E Lexington St	09/01/22	81.00	.00	
Davison & McCarthy	30180	01-404.318	2022-Aug-1350 E Susquehanna St	09/01/22	877.50	.00	
Davison & McCarthy	30181	01-404.318	2022-Aug-Oak Restaurant-3380 Lehigh St	09/01/22	607.50	.00	
Davison & McCarthy	30182	01-404.318	2022-Aug-1525 E Susquehanna St	09/01/22	270.00	.00	
Total Davison & McCarthy:					8,435.33	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Servic	000204B178	01-401.320	610-782-5025-Aug 2022	08/29/22	19.95	.00	
Dispatch Answering Servic	000204B178	01-430.320	610-782-5572-Aug-2022	08/29/22	15.00	.00	
Dispatch Answering Servic	000204B178	01-401.320	Answr Service/Pump Stn Alrm-Aug 2022	08/29/22	220.90	.00	
Total Dispatch Answering Service:					255.85	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3CN137610	01-409.240	Return-Core for police generator	09/13/22	72.00-	.00	
Eastern Auto Parts Wareho	3IV860390	01-409.373	Battery for Police generator	09/01/22	301.17	.00	
Eastern Auto Parts Wareho	3IV861719	01-437.251	Standard Relay	09/06/22	20.60	.00	
Eastern Auto Parts Wareho	3IV861723	01-437.251	#14-standard relay	09/06/22	20.60	.00	
Total Eastern Auto Parts Warehouse:					270.37	.00	
<b>Frankenfield, Frank</b>							
Frankenfield, Frank	62222	01-414.220	Planning Commission Mtg-6/22/2022	06/22/22	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
<b>Frey &amp; Company</b>							
Frey & Company	49637	01-402.311	2021 Audit Fees through 8/31/22	08/31/22	5,600.00	.00	
Frey & Company	49637	06-448.311	2021 Audit Fees through 8/31/22	08/31/22	700.00	.00	
Frey & Company	49637	08-429.311	2021 Audit Fees through 8/31/22	08/31/22	700.00	.00	
Total Frey & Company:					7,000.00	.00	
<b>G &amp; S Fastening Systems Inc.</b>							
G & S Fastening Systems I	1133551-1	01-409.373	Gas pump cover	09/08/22	428.15	.00	
Total G & S Fastening Systems Inc.:					428.15	.00	
<b>Hassick, Richard</b>							
Hassick, Richard	62222	01-414.220	Planning Commission Mtg-6/22/2022	06/22/22	25.00	.00	
Total Hassick, Richard:					25.00	.00	
<b>Insituform Technologies LLC</b>							
Insituform Technologies LL	9922	48-429.607	2021 Sanitary Sewer System Rehabilitation Project Main CIPP lining -Contract-A thru 5-11-22-Pmt #2-Final	09/09/22	5,332.12	5,332.12	09/09/22
Insituform Technologies LL	99222	48-429.607	2021 Sanitary Sewer System Rehabilitation Project Main CIPP lining -Contract-B thru 5-11-22-Pmt #2-Final	09/09/22	7,873.63	7,873.63	09/09/22
Total Insituform Technologies LLC:					13,205.75	13,205.75	
<b>Johnson, Kevin</b>							
Johnson, Kevin	9622	01-410.421	Reimb-Fuel for training	09/06/22	30.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Johnson, Kevin:					30.00	.00	
<b>Keystone Structures Inc</b>							
Keystone Structures Inc	7492	41-409.600	Shelter for over fuel pumps	08/31/22	19,890.00	.00	
Total Keystone Structures Inc:					19,890.00	.00	
<b>Kistler O'Brien Fire Protectn</b>							
Kistler O'Brien Fire Protect	202666	01-410.315	Air cylinder hydrotest	08/23/22	200.34	.00	
Total Kistler O'Brien Fire Protectn:					200.34	.00	
<b>Klocek, Jessica</b>							
Klocek, Jessica	62222	01-414.220	Planning Commission Mtg-6/22/2022	06/22/22	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
<b>L/B Water Service Inc</b>							
L/B Water Service Inc	3637507	06-448.240	10 inch valve	09/08/22	124.80	.00	
Total L/B Water Service Inc:					124.80	.00	
<b>LANCFITA Inc</b>							
LANCFITA Inc	9722	01-410.421	2022 Fire Investigation Saminar-Watson/Sell/Hart/Thomas	09/07/22	200.00	200.00	09/07/22
Total LANCFITA Inc:					200.00	200.00	
<b>Land Logics Group</b>							
Land Logics Group	1085	08-429.260	GPS Locator for GIS System	07/28/22	1,600.00	.00	
Land Logics Group	1085	06-448.260	GPS Locator for GIS System	07/28/22	1,600.00	.00	
Total Land Logics Group:					3,200.00	.00	
<b>Lawson Products</b>							
Lawson Products	9309815228	01-430.240	Paint/nitrile gloves/cap screws/hex nuts/washers/drill bits	08/05/22	238.60	.00	
Total Lawson Products:					238.60	.00	
<b>LCATO</b>							
LCATO	825221	01-400.460	9/16 LCATO Summer Convention-4 attendees-Bonaskiewich/Conn/Lipkin	08/25/22	90.00	90.00	09/14/22
Total LCATO:					90.00	90.00	
<b>Lehigh County Law Department</b>							
Lehigh County Law Depart	91322	01-400.240	File 2 Ord: #09-2022-654-Add Lieutenant rank to police dept	09/13/22	20.00	20.00	09/15/22
Total Lehigh County Law Department:					20.00	20.00	
<b>Line-X of South Central PA</b>							
Line-X of South Central PA	6927	01-437.251	#1-Krown application	09/08/22	255.00	.00	
Total Line-X of South Central PA:					255.00	.00	
<b>Macmillian Oil Co of Allentown</b>							
Macmillian Oil Co of Allent	104737	01-430.240	diesel exhaust fluid/grease	09/02/22	684.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Macmillian Oil Co of Allentown:					684.00	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	212358/1	01-451.371	Screws/hose	09/02/22	19.78	.00	
Madle's Hardware	212368	01-451.371	Air pump bubbler timer	09/02/22	105.55	.00	
Madle's Hardware	212448/1	01-437.375	Tee/nipple/bushings for sweeper	09/08/22	31.45	.00	
Madle's Hardware	212519	01-414.240	Locks for Code Enforcement	09/13/22	51.76	.00	
Total Madle's Hardware:					208.54	.00	
<b>McKelley, Zachary</b>							
McKelley, Zachary	91422	01-430.192	2022 Clothing Allowance	09/15/22	109.99	.00	
Total McKelley, Zachary:					109.99	.00	
<b>Meier Supply Co Inc</b>							
Meier Supply Co Inc	2567646	41-409.700	HVAC for admin bldg	09/08/22	3,791.25	.00	
Total Meier Supply Co Inc:					3,791.25	.00	
<b>Miller Municipal Supply LLC</b>							
Miller Municipal Supply LL	137981	01-433.246	Street signs	08/31/22	2,626.70	.00	
Total Miller Municipal Supply LLC:					2,626.70	.00	
<b>Monarch Precast Concrete Corp</b>							
Monarch Precast Concrete	0406104-IN	01-436.370	C-Top RC34	08/22/22	1,470.00	.00	
Monarch Precast Concrete	0406138-IN	01-436.370	C-Top RC34	08/26/22	490.00	.00	
Total Monarch Precast Concrete Corp:					1,960.00	.00	
<b>MP Outfitters</b>							
MP Outfitters	52919-5	01-410.238	Magazine pouch-Frankenfield	09/09/22	142.97	.00	
Total MP Outfitters:					142.97	.00	
<b>MRM Trust Worker's Comp Fund</b>							
MRM Trust Worker's Comp	2223PRJ9242	01-401.162	2022-Sept-Worker's Compensation Insurance	09/01/22	36.46	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-402.162	2022-Sept-Worker's Compensation Insurance	09/01/22	49.12	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-407.162	2022-Sept-Worker's Compensation Insurance	09/01/22	22.73	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-409.162	2022-Sept-Worker's Compensation Insurance	09/01/22	321.54	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-410.162	2022-Sept-Worker's Compensation Insurance	09/01/22	8,643.42	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-411.162	2022-Sept-Worker's Compensation Insurance	09/01/22	18.29	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-414.162	2022-Sept-Worker's Compensation Insurance	09/01/22	55.21	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-430.162	2022-Sept-Worker's Compensation Insurance	09/01/22	6,408.06	.00	
MRM Trust Worker's Comp	2223PRJ9242	01-452.162	2022-Sept-Worker's Compensation Insurance	09/01/22	179.11	.00	
MRM Trust Worker's Comp	2223PRJ9242	06-401.162	2022-Sept-Worker's Compensation Insurance	09/01/22	6.37	.00	
MRM Trust Worker's Comp	2223PRJ9242	06-430.162	2022-Sept-Worker's Compensation Insurance	09/01/22	8.56	.00	
MRM Trust Worker's Comp	2223PRJ9242	06-448.162	2022-Sept-Worker's Compensation Insurance	09/01/22	1,006.60	.00	
MRM Trust Worker's Comp	2223PRJ9242	08-401.162	2022-Sept-Worker's Compensation Insurance	09/01/22	6.37	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MRM Trust Worker's Comp	2223PRJ9242	08-429.162	2022-Sept-Worker's Compensation Insurance	09/01/22	1,006.60	.00	
MRM Trust Worker's Comp	2223PRJ9242	08-430.162	2022-Sept-Worker's Compensation Insurance	09/01/22	8.56	.00	
MRM Trust Worker's Comp	2223PRJ9242	10-426.162	2022-Sept-Worker's Compensation Insurance	09/01/22	80.21	.00	
Total MRM Trust Worker's Comp Fund:					17,857.21	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7903822	01-438.245	9.5MM	09/01/22	312.76	.00	
New Enterprise Stone & Li	7904940	01-438.245	9.5MM/Asphalt	09/02/22	867.37	.00	
Total New Enterprise Stone & Lime Co Inc:					1,180.13	.00	
<b>NinjaOne LLC</b>							
NinjaOne LLC	C07FD51A-0006	01-407.261	Remote Monitoring & Management Tool Subscription-7/1/22 thru 7/1/23	09/07/22	1,800.00	1,800.00	09/15/22
Total NinjaOne LLC:					1,800.00	1,800.00	
<b>Northeast District AWWA</b>							
Northeast District AWWA	91322	06-448.421	Registration for 2022 Fall conference-Levernier/DiMatteo	09/13/22	100.00	.00	
Total Northeast District AWWA:					100.00	.00	
<b>O.R.E.</b>							
O.R.E.	466284-1	01-451.375	Trencher	09/06/22	201.25	.00	
Total O.R.E.:					201.25	.00	
<b>Overhead Door Corporation</b>							
Overhead Door Corporatio	304011719	01-409.373	9/1/2022-8/31/2023 preventative maintenance agreement	09/01/22	420.00	.00	
Total Overhead Door Corporation:					420.00	.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	101658	01-401.156	2022 Oct coverage	09/07/22	6,965.00	.00	
PA Municipal Health Ins Co	101658	01-402.156	2022 Oct coverage	09/07/22	2,515.18	.00	
PA Municipal Health Ins Co	101658	01-407.156	2022 Oct coverage	09/07/22	2,515.18	.00	
PA Municipal Health Ins Co	101658	01-410.156	2022 Oct coverage	09/07/22	34,652.84	.00	
PA Municipal Health Ins Co	101658	01-414.156	2022 Oct coverage	09/07/22	6,028.34	.00	
PA Municipal Health Ins Co	101658	01-430.156	2022 Oct coverage	09/07/22	29,143.72	.00	
PA Municipal Health Ins Co	101658	06-401.156	2022 Oct coverage	09/07/22	503.04	.00	
PA Municipal Health Ins Co	101658	06-448.156	2022 Oct coverage	09/07/22	8,383.93	.00	
PA Municipal Health Ins Co	101658	08-401.156	2022 Oct coverage	09/07/22	503.04	.00	
PA Municipal Health Ins Co	101658	08-429.156	2022 Oct coverage	09/07/22	8,383.93	.00	
PA Municipal Health Ins Co	101658	10-426.156	2022 Oct coverage	09/07/22	1,341.43	.00	
Total PA Municipal Health Ins Coop:					100,935.63	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	965553	01-401.320	2022-Aug-Voice/Fax messages	08/31/22	250.73	.00	
Total PA One Call System Inc.:					250.73	.00	
<b>PAPCO</b>							
PAPCO	3371464	01-401.231	Unleaded Gasoline	08/31/22	25.33	.00	
PAPCO	3371464	01-410.231	Unleaded Gasoline	08/31/22	856.37	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	3371464	01-430.231	Unleaded Gasoline	08/31/22	225.85	.00	
PAPCO	3371464	06-448.231	Unleaded Gasoline	08/31/22	102.00	.00	
PAPCO	3371464	08-429.231	Unleaded Gasoline	08/31/22	102.00	.00	
PAPCO	3371464	03-413.231	Unleaded Gasoline	08/31/22	80.02	.00	
PAPCO	3371721	01-430.231	Diesel	09/01/22	1,794.81	.00	
PAPCO	3371721	06-448.231	Diesel	09/01/22	66.13	.00	
PAPCO	3371721	08-429.231	Diesel	09/01/22	66.13	.00	
PAPCO	3371721	03-413.231	Diesel	09/01/22	292.03	.00	
PAPCO	371873	01-401.231	Unleaded Gasoline	09/08/22	47.09	.00	
PAPCO	371873	01-410.231	Unleaded Gasoline	09/08/22	1,592.24	.00	
PAPCO	371873	01-430.231	Unleaded Gasoline	09/08/22	419.92	.00	
PAPCO	371873	06-448.231	Unleaded Gasoline	09/08/22	189.65	.00	
PAPCO	371873	08-429.231	Unleaded Gasoline	09/08/22	189.65	.00	
PAPCO	371873	03-413.231	Unleaded Gasoline	09/08/22	148.77	.00	
Total PAPCO:					6,197.99	.00	
<b>Patriot Workwear</b>							
Patriot Workwear	35800	01-411.238	Backpack-Griffin	09/02/22	125.00	.00	
Total Patriot Workwear:					125.00	.00	
<b>PNC Bank</b>							
PNC Bank	9122	01-410.160	Police-2021 MMO	09/01/22	422,346.00	.00	
Total PNC Bank:					422,346.00	.00	
<b>Pollard Water</b>							
Pollard Water	0220945	01-430.260	Utility locator	08/23/22	884.62	.00	
Pollard Water	0220945-1	01-430.260	Rebate on Utility locator	08/24/22	225.00-	.00	
Total Pollard Water:					659.62	.00	
<b>Power Pro Equipment</b>							
Power Pro Equipment	8C105612-01R	01-451.375	Credit-Weight bar kit	04/22/22	123.20-	.00	
Power Pro Equipment	8C105612-01R	01-451.371	Credit-Weight bar kit	04/22/22	123.20-	.00	
Power Pro Equipment	8C105612-01R	01-451.375	Credit-VENTRAC mower	04/22/22	877.80-	.00	
Power Pro Equipment	8C105612-01R	01-451.371	Credit-VENTRAC mower	04/22/22	877.80-	.00	
Power Pro Equipment	8C108452-01	01-451.375	Hydraulic Repair	07/14/22	36.22	.00	
Power Pro Equipment	8C108452-01	01-451.371	Hydraulic Repair	07/14/22	36.22	.00	
Power Pro Equipment	8C108454-01	01-451.375	Ventrac Tractor-Turbine unit/groomer/foot pedal control/hose	07/14/22	4,591.65	.00	
Power Pro Equipment	8C108454-01	01-451.371	Ventrac Tractor-Turbine unit/groomer/foot pedal control/hose	07/14/22	4,591.65	.00	
Power Pro Equipment	8W103224-01	01-451.375	Filters/oil for mower	08/18/22	259.90	.00	
Total Power Pro Equipment:					7,513.64	.00	
<b>PPL Electric Utilities-08450-07007</b>							
PPL Electric Utilities-08450	9622	08-429.361	08450-07007	09/06/22	24.77	.00	
Total PPL Electric Utilities-08450-07007:					24.77	.00	
<b>PPL Electric Utilities-15450-07002</b>							
PPL Electric Utilities-15450	9622	08-429.361	15450-07002	09/06/22	25.12	.00	
Total PPL Electric Utilities-15450-07002:					25.12	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PPL Electric Utilities-31590-08002</b>							
PPL Electric Utilities-31590	82522	08-429.361	31590-08002	08/25/22	24.88	.00	
Total PPL Electric Utilities-31590-08002:					24.88	.00	
<b>PPL Electric Utilities-32650-08001</b>							
PPL Electric Utilities-32650	9622	08-429.361	32650-08001	09/06/22	24.77	.00	
Total PPL Electric Utilities-32650-08001:					24.77	.00	
<b>PPL Electric Utilities-32810-04003</b>							
PPL Electric Utilities-32810	83022	35-433.362	32810-04003	08/30/22	33.66	.00	
Total PPL Electric Utilities-32810-04003:					33.66	.00	
<b>PPL Electric Utilities-39790-24008</b>							
PPL Electric Utilities-39790	83022	08-429.361	39790-24008	08/30/22	63.99	.00	
Total PPL Electric Utilities-39790-24008:					63.99	.00	
<b>PPL Electric Utilities-42850-08008</b>							
PPL Electric Utilities-42850	9622	08-429.361	42850-08008	09/06/22	24.77	.00	
Total PPL Electric Utilities-42850-08008:					24.77	.00	
<b>PPL Electric Utilities-47020-14000</b>							
PPL Electric Utilities-47020	83122	08-429.361	47020-14000	08/31/22	24.83	.00	
Total PPL Electric Utilities-47020-14000:					24.83	.00	
<b>PPL Electric Utilities-49200-35001</b>							
PPL Electric Utilities-49200	82922	08-429.361	49200-35001	08/29/22	24.59	.00	
Total PPL Electric Utilities-49200-35001:					24.59	.00	
<b>PPL Electric Utilities-58010-04003</b>							
PPL Electric Utilities-58010	83022	35-433.362	58010-04003	08/30/22	32.80	.00	
Total PPL Electric Utilities-58010-04003:					32.80	.00	
<b>PPL Electric Utilities-59410-04007</b>							
PPL Electric Utilities-59410	83022	06-448.361	59410-04007	08/30/22	33.41	.00	
Total PPL Electric Utilities-59410-04007:					33.41	.00	
<b>PPL Electric Utilities-59610-04003</b>							
PPL Electric Utilities-59610	083022	35-433.362	59610-04003	08/30/22	35.13	.00	
Total PPL Electric Utilities-59610-04003:					35.13	.00	
<b>PPL Electric Utilities-62400-52006</b>							
PPL Electric Utilities-62400	83022	01-451.361	62400-52006	08/30/22	13.17	.00	
Total PPL Electric Utilities-62400-52006:					13.17	.00	
<b>PPL Electric Utilities-72390-08002</b>							
PPL Electric Utilities-72390	82522	35-433.362	72390-08002	08/25/22	24.40	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities-72390-08002:					24.40	.00	
<b>PPL Electric Utilities-79000-43000</b>							
PPL Electric Utilities-79000	82922	35-434.361	79000-43000	08/29/22	536.96	.00	
Total PPL Electric Utilities-79000-43000:					536.96	.00	
<b>PPL Electric Utilities-79200-43006</b>							
PPL Electric Utilities-79200	82922	35-434.361	79200-43006	08/29/22	11,057.47	.00	
Total PPL Electric Utilities-79200-43006:					11,057.47	.00	
<b>PPL Electric Utilities-95425-66011</b>							
PPL Electric Utilities-95425	82922	08-429.361	95425-66011	08/29/22	24.83	.00	
Total PPL Electric Utilities-95425-66011:					24.83	.00	
<b>PPL Electric Utilities-95790-09009</b>							
PPL Electric Utilities-95790	82522	35-433.362	95790-09009	08/25/22	24.40	.00	
Total PPL Electric Utilities-95790-09009:					24.40	.00	
<b>PPL Electric Utilities-97159-57000</b>							
PPL Electric Utilities-97159	83022	35-433.362	97159-57000	08/30/22	36.58	.00	
Total PPL Electric Utilities-97159-57000:					36.58	.00	
<b>PPL Electric Utilities-98810-20005</b>							
PPL Electric Utilities-98810	83022	08-429.361	98810-20005	08/30/22	44.27	.00	
Total PPL Electric Utilities-98810-20005:					44.27	.00	
<b>PPL Electric Utilities-99940-01007</b>							
PPL Electric Utilities-99940	83022	35-433.362	99940-01007	08/30/22	32.02	.00	
Total PPL Electric Utilities-99940-01007:					32.02	.00	
<b>Protect Alarms</b>							
Protect Alarms	31383	01-401.375	Additional Monitoring service for admin bldg	09/09/22	370.00	.00	
Total Protect Alarms:					370.00	.00	
<b>Ralph &amp; Son Inc, V. E.</b>							
Ralph & Son Inc, V. E.	442013	01-410.210	Airway Combo Bag	08/26/22	504.00	.00	
Total Ralph & Son Inc, V. E.:					504.00	.00	
<b>RCN-1950</b>							
RCN-1950	075195001-00137	01-401.320	2022-Aug-Telephone & Internet	09/01/22	2,194.18	.00	
Total RCN-1950:					2,194.18	.00	
<b>RCN-1951</b>							
RCN-1951	075195101-00137	03-411.320	2022-Aug-ESFD-Internet	09/01/22	332.69	.00	
Total RCN-1951:					332.69	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>RCN-555</b>							
RCN-555	077255501-00137	01-401.320	4201-0772555-01	09/01/22	77.25	.00	
Total RCN-555:					77.25	.00	
<b>RCN-880</b>							
RCN-880	4201-0765880-01	01-401.320	4201-0765880-01	09/01/22	95.84	.00	
Total RCN-880:					95.84	.00	
<b>RCN-882</b>							
RCN-882	076588201-00137	01-401.320	4201-0765882-01	09/01/22	71.65	.00	
Total RCN-882:					71.65	.00	
<b>Schaedler Yesco</b>							
Schaedler Yesco	S6659672.003	41-409.700	HVAC for admin bldg	08/18/22	11.28	.00	
Schaedler Yesco	S6683104.001	01-409.240	Lights for admin bldg	08/17/22	137.20	.00	
Schaedler Yesco	S6683104.002	41-409.700	HVAC for admin bldg	08/18/22	103.97	.00	
Schaedler Yesco	S6691262.002	41-409.700	HVAC for admin bldg	08/24/22	426.94	.00	
Total Schaedler Yesco:					679.39	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	9122	01-410.315	Acct# 0715417274-Prolog Express-Sept 2022	09/01/22	87.66	.00	
Total Service Electric Cable TV:					87.66	.00	
<b>Staples Advantage</b>							
Staples Advantage	3517371341	01-414.260	4-drawer filing cabinet	09/07/22	2,442.00	.00	
Total Staples Advantage:					2,442.00	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	82822	01-410.240	Folding tables/router/file pocket/USB/notepads/copy paper/panoramic mirror/card stock/push pins/pens/memo pads/highlighters/file folders	08/28/22	1,044.83	.00	
Total Staples Credit Plan:					1,044.83	.00	
<b>Storks Auto Inc Storks Plows</b>							
Storks Auto Inc Storks Plo	16334	01-437.375	Headlight for snow plow	08/31/22	425.00	.00	
Total Storks Auto Inc Storks Plows:					425.00	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	282686	01-409.240	Hardroll towels/air freshener/carpet cleaner	09/09/22	207.72	.00	
Stotz/Fatzinger Office Supp	282934	01-414.240	Letter opener	09/07/22	14.60	.00	
Total Stotz/Fatzinger Office Supply:					222.32	.00	
<b>Susquehanna Fire Equipment</b>							
Susquehanna Fire Equipm	229793	08-429.375	Meter Calibration	09/07/22	155.00	.00	
Total Susquehanna Fire Equipment:					155.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>SWIF</b>							
SWIF	9122	03-486.354	Worker's Comp Insurance for Volunteer fire companies	09/01/22	1,688.00	.00	
Total SWIF:					1,688.00	.00	
<b>Times News</b>							
Times News	100524029-083120	01-401.341	Ad: 9/14/22-ZHB	09/08/22	261.27	.00	
Total Times News:					261.27	.00	
<b>Upper Saucon Township</b>							
Upper Saucon Township	220908	10-431.303	Compost site expenses	09/08/22	193.24	.00	
Total Upper Saucon Township:					193.24	.00	
<b>Valley Networks Inc</b>							
Valley Networks Inc	5563	01-407.319	Datto Monthly Cloud Backup-Oct 2022	09/15/22	575.00	.00	
Valley Networks Inc	5563	06-448.319	Datto Monthly Cloud Backup-Oct 2022	09/15/22	230.00	.00	
Valley Networks Inc	5563	08-429.319	Datto Monthly Cloud Backup-Oct 2022	09/15/22	230.00	.00	
Valley Networks Inc	5563	10-407.319	Datto Monthly Cloud Backup-Oct 2022	09/15/22	115.00	.00	
Total Valley Networks Inc:					1,150.00	.00	
<b>Verizon-950</b>							
Verizon-950	9222	01-410.320	0563-Monitor Traffic Signals	09/02/22	45.15	.00	
Total Verizon-950:					45.15	.00	
<b>Warehouse Battery Outlet Inc</b>							
Warehouse Battery Outlet I	526474	06-448.251	#37-battery	09/09/22	55.50	.00	
Warehouse Battery Outlet I	526474	08-429.251	#37-battery	09/09/22	55.50	.00	
Total Warehouse Battery Outlet Inc:					111.00	.00	
<b>We Sell Mats</b>							
We Sell Mats	72222	01-410.260	Mats for DT training	07/22/22	2,214.36	.00	
Total We Sell Mats:					2,214.36	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	93295	01-410.375	Battery	08/25/22	11.96	.00	
Witmer Public Safety Grou	INV97576	01-410.220	ammo for SOG program	09/02/22	2,480.34	.00	
Total Witmer Public Safety Group:					2,492.30	.00	
Grand Totals:					919,703.62	231,889.20	

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Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					621,097.71	2,110.00	
<b>Fire Fund</b>							
Total Fire Fund:					3,107.46	.00	
<b>Water Fund</b>							
Total Water Fund:					217,710.49	203,209.06	
<b>Sewer Fund</b>							
Total Sewer Fund:					13,451.08	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					1,729.88	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					11,813.42	.00	
<b>Capital General Fund</b>							
Total Capital General Fund:					37,587.83	13,364.39	
<b>Capital Sewer Fund</b>							
Total Capital Sewer Fund:					13,205.75	13,205.75	
Grand Totals:					919,703.62	231,889.20	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
September 8, 2022  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will take place after the Workshop to discuss real estate and personnel matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Kevin Soberick, Chief of Police  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the period 8/6/22–8/19/22:**

\$145,344.65 = GENERAL  
\$2,882.12 = FIRE  
\$4.66 = LIBRARY  
\$15,877.03 = WATER  
\$251,487.39 = SEWER  
\$1,456.43 = REFUSE & RECYCLING  
\$11,567.13 = HIGHWAY AID  
\$88,982.10 = CAPITAL GENERAL  
**\$517,601.51** = GRAND TOTAL ALL FUNDS

**The Board voted:** 5 Ayes; 0 Nays

**Motion by Commissioner Conn, seconded by Commissioner Karol, to approve the list of Bills Payable for the period 8/20/22-9/9/22 broken down as follows:**

\$593,970.45 = GENERAL  
\$2,291.46 = FIRE  
\$100.84 = LIBRARY  
\$337,391.71 = WATER  
\$160,149.36 = SEWER  
\$157,812.56 = REFUSE & RECYCLING  
\$103,959.72 = HIGHWAY AID  
\$111,115.13 = CAPITAL GENERAL  
**\$1,466,791.23** = GRAND TOTAL ALL FUNDS

**The Board voted:** 5 Ayes; 0 Nays

### **MINUTES**

**August 11, 2022.**

Commissioner Brinton declared the Minutes from August 11, 2022 accepted as presented.

### **NEW BUSINESS**

### **ORDINANCES**

**None.**



## **RESOLUTIONS**

None.

## **MOTIONS**

### **Appointments to Environmental Advisory Council (EAC).**

#### **1. First Ward**

Commissioner Lipkin nominated Mr. Joshua Buckallew. Commissioner Conn seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

#### **2. Second Ward**

Commissioner Karol nominated Ms. Maria Rodale. Commissioner Lipkin seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

#### **3. Third Ward**

Commissioner Brinton nominated Mr. Thomas McCabe. Commissioner Karol seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

#### **4. Fourth Ward**

Commissioner Conn nominated Mr. Brian Smith (Ward 3). Commissioner Lipkin seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

#### **5. Fifth Ward**

Commissioner Patnaik nominated Ms. Betty Thompson. Commissioner Karol seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

### **Motion Approving Change Order #1 for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> St & Main St (\$51,652.56 Increase).**

Mr. Tettemer stated that the change order represents the decision to build up the road in order to make it stronger.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to approve Change Order #1 for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> Street & Main Street (\$51,652.56 increase).**

**The Board voted: 5 Ayes; 0 Nays**

**Motion Approving Payment #1 (Final) to Bracalente Construction for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> St & Main St in the amount of \$203,209.06.**

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve Payment #1 (Final) to Bracalente Construction for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> St & Main St in the amount of \$203,209.06.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion Approving Payment #4 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$13, ,364.39.**

Mr. Tettemer stated that construction is almost done, but they are holding \$2,000 in retainage for reseeding in certain areas.

**Motion by Commissioner Karol, seconded by Commissioner Lipkin, to approve Payment #4 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$13, ,364.39.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion Approving Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place Pipe (CIPP) Lining – Contract A in the amount of \$5,332.12.**

**Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place Pipe (CIPP) Lining – Contract A in the amount of \$5,332.12.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion Approving Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place (CIPP) Lining – Contract B – in the amount of \$7,873.63.**

**Motion by Commissioner, seconded by Commissioner, to approve Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place (CIPP) Lining – Contract B – in the amount of \$7,873.63.**

**The Board voted: 5 Ayes; 0 Nays**

**COURTESY OF THE FLOOR**

Commissioner Patnaik announced that Western Salisbury Fire Department will be holding a Community Day on Saturday, September 10 at Green Acres Park from 11:00 a.m. – 2:00 p.m.

Commissioner Conn thanked the Department of Public Works for the paving work done on the west side of the Township.

## **ADJOURNMENT**

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:17 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on September 8, 2022.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP  
OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA,  
AMENDING SECTION 503 OF PART 5 ENTITLED "POLICE  
DEPARTMENT" OF CHAPTER 1 OF THE CODE OF  
ORDINANCES TO ESTABLISH THE RANK OF LIEUTENANT  
TO THE POLICE DEPARTMENT**

**WHEREAS**, pursuant to the First Class Township Code, the Township is able to establish the rank of officers of the police department.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Chapter 1, Part 5, Section 503 of the Salisbury Township Code of Ordinances, hereby is amended to include the rank of lieutenant as follows:

**ARTICLE I.** Chapter 1, Part 5 of the Code of Ordinances shall be amended to read as follows:

**§503. Ranks**

*The ranks of the Police Department are hereby established as follows:*

- *Patrolman*
- *Sergeant*
- *Detective*
- *Corporal*
- **Lieutenant**

**ARTICLE II.** This Ordinance shall be effective immediately.

**ENACTED AND ORDAINED** this 22<sup>nd</sup> day of September, 2022.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

By: \_\_\_\_\_  
President, Board of Commissioners

Attest:

\_\_\_\_\_  
Township Secretary

## RESOLUTION NO. 09-2022-1754

### A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE/TRADE OF VEHICLES AND OTHER EQUIPMENT IDENTIFIED HEREIN BY MEANS OF MUNICIBID OR TRADE-IN PURSUANT TO COSTARS PURCHASES FOR NEW VEHICLES, OR BY PUBLIC BID OR AUCTION CONSISTENT WITH THE REQUIREMENTS OF THE FIRST-CLASS TOWNSHIP CODE AND THE TOWNSHIP CODE OF ORDINANCES

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same, and it is hereby ordained by the authority of the same as follows:

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and the Township passes a resolution to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

#### PROPERTY TO BE SOLD/TRADED

<u>Year Make/Model</u>	<u>Mileage/Hours Operated</u>
1. 2018 Scag turf tiger 2 zero turn lawn mower	1168 hours.
2. 2011 John Deere 524K wheel loader	5130 hours.
3. 1993 Ford mowing tractor	Unknown hours.
4. Toshiba telephone system	

and

WHEREAS, the Township desires to sell same and receive value by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Code of Ordinances; and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Salisbury by Resolution confirms its authorization to permit the Township Administration (Township Manager and Director of Finance) to sell/trade the personal property as identified above in part or in whole in such manner and at such time as the Township Administration determines appropriate by means of: 1) "Municipal — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Ordinances.

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 22<sup>nd</sup> day of September, 2022.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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President, Board of Commissioners

ATTESTED:

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Township Secretary

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**September 22, 2022**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- Distribution of the 2023 Proposed Budget; Discussion regarding the IT Budget with IT Specialist Rob Moyer
- Brief discussion regarding Police Shooting Range plans