

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—June 23, 2022
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. SWEARING-IN CEREMONY (New Police Sergeants)

5. Bills Payable – *Period 6/4/2022-6/17/2022*

6. Approval of the Minutes –*June 9, 2022*

7. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS

1. Resolution Authorizing Salisbury Township to Act as Grantee for Lehigh Valley Health Network's (LVHN) RACP Grant Funding

C. MOTIONS

1. Motion Requesting Civil Service Commission to Create Promotion Eligibility List for the Rank of Detective
2. Motion to Amend the Salisbury Twp Environmental Advisory Council (EAC) Bylaws
3. Motion to Accept Time Extension request for Plot 886 Subdivision to 09/30/22

8. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

9. Adjournment

- *Workshop to follow*
- *Executive Session to follow*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A & H Sporting Goods							
A & H Sporting Goods	56467	01-452.240	Tee shirts for playground program counselors	06/03/22	332.50	.00	
Total A & H Sporting Goods:					332.50	.00	
A.D. Moyer Lumber							
A.D. Moyer Lumber	370864	01-451.373	Framing nailer/plywood/2x4's	06/10/22	315.81	.00	
Total A.D. Moyer Lumber:					315.81	.00	
ABC Supply Co-MBA #737							
ABC Supply Co-MBA #737	24525222	01-409.373	ESFD roof repair	03/15/22	123.98	.00	
ABC Supply Co-MBA #737	24604521	01-409.373	ESFD roof repair	03/17/22	19.64	.00	
Total ABC Supply Co-MBA #737:					143.62	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	5830	01-437.251	Eager beaver trailer-Inspection	05/26/22	74.00	.00	
Total Allentown Equipment Corp:					74.00	.00	
Amazon Business							
Amazon Business	1LLT-KLK9-C4VH	01-452.240	Movie-Encanto/Playing cards	06/10/22	26.99	.00	
Total Amazon Business:					26.99	.00	
AT&T Mobility							
AT&T Mobility	53122	01-401.320	2022-June-Mgr-Phone	05/31/22	42.99	.00	
AT&T Mobility	53122	01-402.320	2022-June-Finance Dir -Phone	05/31/22	42.99	.00	
AT&T Mobility	53122	01-409.320	2022-June-Maintenance-Phone	05/31/22	42.99	.00	
AT&T Mobility	53122	01-411.320	2022-June-Fire inspector-Phones	05/31/22	75.46	.00	
AT&T Mobility	53122	01-414.320	2022-June-Code Enforcement-Phone	05/31/22	42.99	.00	
AT&T Mobility	53122	01-414.320	2022-June-P/Z Off.-Phone	05/31/22	80.72	.00	
AT&T Mobility	53122	01-430.320	2022-June-DPW-Phones	05/31/22	214.95	.00	
AT&T Mobility	53122	01-452.320	2022-June-Rec Dir.-Phone	05/31/22	42.99	.00	
AT&T Mobility	53122	03-411.320	2022-June-ESFD-Phone	05/31/22	75.46	.00	
AT&T Mobility	53122	06-448.320	2022-June-Water-Phones	05/31/22	42.99	.00	
AT&T Mobility	53122	08-429.320	2022-June-Sewer-Phones	05/31/22	42.99	.00	
AT&T Mobility	53122	01-401.320	2022-June-Mgr-Tablet	05/31/22	37.73	.00	
AT&T Mobility	53122	01-410.320	2022-June-Police Phones & tablets	05/31/22	1,311.58	.00	
AT&T Mobility	53122	01-411.320	2022-June-Fire inspector tablets	05/31/22	75.46	.00	
AT&T Mobility	53122	01-414.320	2022-June-P/Z Off.-Tablet	05/31/22	75.46	.00	
AT&T Mobility	53122	01-452.320	2022-June-Rec Dir.-Tablet	05/31/22	37.73	.00	
AT&T Mobility	53122	03-411.320	2022-June-ESFD-Tablets	05/31/22	937.18	.00	
AT&T Mobility	53122	03-412.320	2022-June-WSFD-Tablets	05/31/22	264.11	.00	
Total AT&T Mobility:					3,486.77	.00	
Backwoods Outdoor Center							
Backwoods Outdoor Cente	3541	01-451.375	Lift Blades	05/31/22	245.27	.00	
Total Backwoods Outdoor Center:					245.27	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
BadgeAndWallet.com							
BadgeAndWallet.com	456774	01-410.238	Badge-Soberick	05/10/22	198.00	.00	
Total BadgeAndWallet.com:					198.00	.00	
Bank of America							
Bank of America	6922	01-410.421	Lodging for training-Sabo/Griffin	06/09/22	486.96	.00	
Bank of America	6922	01-410.421	Realistic De-Escalation Course-Casey & Whitehead	06/09/22	990.00	.00	
Bank of America	6922	01-407.319	Adobe annual Subscription-Finance	06/09/22	648.34	.00	
Bank of America	6922	01-406.315	Clearances for Playground program counselors	06/09/22	518.20	.00	
Bank of America	6922	01-407.261	Wireless keyboard & mouse set/ethernet adapter	06/09/22	61.00	.00	
Bank of America	6922	01-410.241	Patrol Vehicle Mount & mount kit	06/09/22	183.55	.00	
Bank of America	6922	01-407.261	CE Annual Fee	06/09/22	100.00	.00	
Bank of America	6922	01-452.240	Tote bags/supplies for playground program	06/09/22	269.18	.00	
Bank of America	6922	01-400.200	Salisbury Night-Iron Pigs-6/15/22	06/09/22	958.00	.00	
Bank of America	6922	01-400.460	Municipal Police Dept Supervision & Oversight course-Conn	06/09/22	150.00	.00	
Total Bank of America:					4,365.23	.00	
Berkheimer Associates							
Berkheimer Associates	53122	01-403.453	2022-May-LST Comm	05/31/22	2,301.84	.00	
Total Berkheimer Associates:					2,301.84	.00	
Bonaskiewich, Cathy							
Bonaskiewich, Cathy	61322	01-406.171	2022 Health Reimb	06/13/22	250.00	.00	
Total Bonaskiewich, Cathy:					250.00	.00	
CMR Construction							
CMR Construction	6222	41-451.600	Laubach Park Stormwater Project-Thru 6/2/22-Pmt #2	06/02/22	90,517.08	90,517.08	06/14/22
Total CMR Construction:					90,517.08	90,517.08	
Coopersburg Materials							
Coopersburg Materials	22375	01-438.245	9.5MM/19MM	05/31/22	860.45	.00	
Total Coopersburg Materials:					860.45	.00	
Core & Main							
Core & Main	Q162690	06-448.240	Master meter	05/26/22	2,988.15	.00	
Total Core & Main:					2,988.15	.00	
Csaszar, Brian							
Csaszar, Brian	6322	01-430.240	Reimb-batteries	06/03/22	10.46	.00	
Total Csaszar, Brian:					10.46	.00	
Davison & McCarthy							
Davison & McCarthy	29764	01-404.310	2022-May-General Matters	06/01/22	675.00	.00	
Davison & McCarthy	29765	01-404.310	2022-May-Bankruptcy of Residents	06/01/22	1,012.50	.00	
Davison & McCarthy	29766	01-404.318	2022-May-Planning Commission	06/01/22	40.50	.00	
Davison & McCarthy	29767	01-404.310	2022-May-Sheriff's Sales	06/01/22	216.00	.00	
Davison & McCarthy	29768	01-404.310	2022-May-Traffic Enforcement				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Agreement-LVHN	06/01/22	67.50	.00	
Davison & McCarthy	29769	01-404.310	2022-May-Board of Commissioners	06/01/22	1,228.50	.00	
Davison & McCarthy	29770	01-404.310	2022-May-Sewer Agreement with Fountain Hill	06/01/22	1,539.00	.00	
Davison & McCarthy	29772	01-404.318	2022-May-Plot 886, LLC Land Development	06/01/22	108.00	.00	
Davison & McCarthy	29773	01-404.318	2022-May-Southbury Park-Lot A	06/01/22	43.16	.00	
Davison & McCarthy	29774	01-404.318	2022-May-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	06/01/22	864.00	.00	
Davison & McCarthy	29775	01-404.310	2022-May-Fee Dispute-1239 Voortman Ave	06/01/22	964.05	.00	
Davison & McCarthy	29776	01-404.310	2022-May-Summary Appeal-Joe Thorpe	06/01/22	189.00	.00	
Davison & McCarthy	29777	01-404.318	2022-May-1860 Emmaus Ave-Land Development	06/01/22	175.50	.00	
Davison & McCarthy	29778	01-404.310	2022-May-Assessment Appeals	06/01/22	162.00	.00	
Davison & McCarthy	29779	01-404.310	2022-May-1787 Savorcool Ave-Kuzo	06/01/22	1,590.00	.00	
Davison & McCarthy	29780	01-404.310	2022-May-Satisfactions	06/01/22	1,296.00	.00	
Davison & McCarthy	29781	01-404.318	2022-May-1644 & 1646 Cardinal Dr Lot Consolidation Plan	06/01/22	54.00	.00	
Davison & McCarthy	29782	01-404.318	2022-May-2261 Lehigh Parkway North	06/01/22	508.80	.00	
Davison & McCarthy	29783	01-404.310	2022-May-LVHC-PA Redevelopment Assistance Capital Program	06/01/22	229.50	.00	
Davison & McCarthy	29784	01-404.310	2022-May-Ordinances	06/01/22	40.50	.00	
Total Davison & McCarthy:					11,003.51	.00	
Dispatch Answering Service							
Dispatch Answering Serv	204B175	01-401.320	610-782-5025-May 2022	05/30/22	19.95	.00	
Dispatch Answering Serv	204B175	01-430.320	610-782-5572-May-2022	05/30/22	15.00	.00	
Dispatch Answering Serv	204B175	01-401.320	Answr Service/Pump Stn Alrm-May 2022	05/30/22	203.38	.00	
Total Dispatch Answering Service:					238.33	.00	
Double M Productions							
Double M Productions	35703	01-411.238	Embroidered long sleeve & short sleeve t-shirts	03/25/22	453.76	.00	
Total Double M Productions:					453.76	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	31V827924	01-437.251	#5-Oil filter	06/01/22	64.17	.00	
Total Eastern Auto Parts Warehouse:					64.17	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	6622	03-411.500	2022 Incentive Program-1st pymt	06/06/22	10,000.00	.00	
Total Eastern Salisbury Fire Co.:					10,000.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	79911	01-415.240	Batteries	05/27/22	28.00	.00	
Total Ecco Communications LLC:					28.00	.00	
Faust Hauling Inc.							
Faust Hauling Inc.	21-1518	01-451.371	5 yds topsoil	05/31/22	145.00	.00	
Total Faust Hauling Inc.:					145.00	.00	

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Fries Esq., William J.							
Fries Esq., William J.	43513/43512/4351	01-414.314	5/20/2022-ZHB Mtg	05/31/22	210.00	.00	
Total Fries Esq., William J.:					210.00	.00	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1129603-1	01-451.373	Screws/washers	05/25/22	121.80	.00	
G & S Fastening Systems I	1129772-1	01-451.373	#12 snake eye tip	06/01/22	3.74	.00	
Total G & S Fastening Systems Inc.:					125.54	.00	
Giant Food Stores Inc.							
Giant Food Stores Inc.	221361	01-452.240	paper towels/freezer bags/lysol wipes/latex gloves/hand sanitizer/neosporin	06/07/22	71.09	.00	
Total Giant Food Stores Inc.:					71.09	.00	
Gross McGinley LLP							
Gross McGinley LLP	16943.0001	01-414.314	2022-May-Hearings/decisions/misc	06/01/22	1,287.50	.00	
Total Gross McGinley LLP:					1,287.50	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1395372	01-437.375	#1-Blacktop plate	06/08/22	785.49	.00	
Hale Trailer Brake & Wheel	1396672	01-437.251	#6-rear brakes	06/10/22	474.88	.00	
Total Hale Trailer Brake & Wheel Inc:					1,260.37	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	51922	01-451.240	50lbs fertilizer/50lbs Tye Rye Seed	05/19/22	232.39	.00	
Total Herbein's Garden Center Inc.:					232.39	.00	
Home Depot Credit Services							
Home Depot Credit Service	86576	01-410.241	Screwdriver	06/02/22	35.96	.00	
Home Depot Credit Service	97319	01-430.260	Walkie talkies	06/14/22	74.72	.00	
Home Depot Credit Service	99552	01-451.373	Clamps/staples/tyvek tape/sandpaper/Tyvek home wrap roofing/sprayer	06/09/22	153.91	.00	
Total Home Depot Credit Services:					264.59	.00	
Kovatch Ford							
Kovatch Ford	15045	41-410.700	Upfit for 2022 FORD F-150-police vehicle	04/22/22	7,621.73	.00	
Total Kovatch Ford:					7,621.73	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	36665	01-437.251	#14-latch	06/06/22	42.16	.00	
Total Kutz Inc., E. M.:					42.16	.00	
L/B Water Service Inc							
L/B Water Service Inc	3606089	06-448.600	Private drive in Parkway north water main project	06/03/22	12,250.00	.00	
Total L/B Water Service Inc:					12,250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Legal & Liability Risk Management Instit							
Legal & Liability Risk Mana	225650	01-410.421	3-Day New Detective & New Criminal Investigator: Tactics, techniques, procedures, and case management	06/07/22	650.00	650.00	06/17/22
Total Legal & Liability Risk Management Instit:					650.00	650.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	355066	01-437.251	#5-sensor	06/01/22	97.47	.00	
Lowe and Moyer Garage In	355243	01-437.251	#5-Gauge	06/06/22	88.84	.00	
Total Lowe and Moyer Garage Inc.:					186.31	.00	
Madle's Hardware							
Madle's Hardware	210842	01-409.240	Toilet bolt	06/06/22	4.59	.00	
Madle's Hardware	210882	01-430.240	Wall scraper	06/07/22	59.94	.00	
Madle's Hardware	210977	01-451.373	Pipe cap/flare cap/alum	06/16/22	32.96	.00	
Total Madle's Hardware:					97.49	.00	
Martinson, Karl							
Martinson, Karl	61522	01-406.315	Reimb-Clearances	06/15/22	85.00	.00	
Total Martinson, Karl:					85.00	.00	
Messick's							
Messick's	1577469	01-437.375	Inner pivot pin/bushing/belt/tow rope rings	01/01/22	954.79	.00	
Messick's	1636544	01-437.375	Switch	01/01/22	74.44	.00	
Total Messick's:					1,029.23	.00	
Monroe Systms for Business Inc							
Monroe Systms for Busine	230358	01-403.260	Adding machine for Tax Collector	05/12/22	198.08	.00	
Total Monroe Systms for Business Inc:					198.08	.00	
Morning Call, The							
Morning Call, The	052798426000	01-414.341	Ad: 4/03/22-FT-Code Enforcement Rental/Resale Inspector	04/01/22	728.04	.00	
Total Morning Call, The:					728.04	.00	
MP Outfitters							
MP Outfitters	51599-5	01-410.238	Patches & Alterations-Harrison	06/13/22	22.00	.00	
Total MP Outfitters:					22.00	.00	
Mr. Rooter Plumbing							
Mr. Rooter Plumbing	101403	01-451.373	Clean-out for Sewer back-up at Devonshire	06/01/22	1,405.00	.00	
Total Mr. Rooter Plumbing:					1,405.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	7743254-2	01-438.245	2A Stone	02/10/22	37.21	.00	
New Enterprise Stone & Li	7793435-2	01-438.245	#57-Stone	05/03/22	57.55	.00	
New Enterprise Stone & Li	7826590	41-451.600	19MM for Devonshire Park project	06/08/22	14,076.49	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total New Enterprise Stone & Lime Co Inc:					14,171.25	.00	
NTOA							
NTOA	7110	01-410.421	Basic SWAT training-Reavis/T.Sabulsky/K.Sabulsky	03/04/22	2,457.00	2,457.00	06/06/22
Total NTOA:					2,457.00	2,457.00	
Overhead Door Company, The							
Overhead Door Company,	C22.465	01-409.373	Repair door 1 & 2 springs	06/02/22	2,017.50	.00	
Total Overhead Door Company, The:					2,017.50	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	93101	01-401.156	2022 July coverage	06/07/22	6,965.00	.00	
PA Municipal Health Ins Co	93101	01-402.156	2022 July coverage	06/07/22	2,515.18	.00	
PA Municipal Health Ins Co	93101	01-407.156	2022 July coverage	06/07/22	2,515.18	.00	
PA Municipal Health Ins Co	93101	01-410.156	2022 July coverage	06/07/22	29,622.48	.00	
PA Municipal Health Ins Co	93101	01-414.156	2022 July coverage	06/07/22	3,513.16	.00	
PA Municipal Health Ins Co	93101	01-430.156	2022 July coverage	06/07/22	31,658.90	.00	
PA Municipal Health Ins Co	93101	06-401.156	2022 July coverage	06/07/22	503.04	.00	
PA Municipal Health Ins Co	93101	06-448.156	2022 July coverage	06/07/22	7,625.33	.00	
PA Municipal Health Ins Co	93101	08-401.156	2022 July coverage	06/07/22	503.04	.00	
PA Municipal Health Ins Co	93101	08-429.156	2022 July coverage	06/07/22	7,625.33	.00	
PA Municipal Health Ins Co	93101	10-426.156	2022 July coverage	06/07/22	1,341.43	.00	
Total PA Municipal Health Ins Coop:					94,388.07	.00	
PA One Call System Inc.							
PA One Call System Inc.	954467	01-401.320	2022-May-Voice/Fax messages	05/31/22	67.87	.00	
Total PA One Call System Inc.:					67.87	.00	
PA Turnpike							
PA Turnpike	117818076-1	01-410.315	Tolls	05/31/22	15.10	.00	
Total PA Turnpike:					15.10	.00	
PAPCO							
PAPCO	3367594	01-430.231	Diesel	06/03/22	2,207.64	.00	
PAPCO	3367594	06-448.231	Diesel	06/03/22	81.34	.00	
PAPCO	3367594	08-429.231	Diesel	06/03/22	81.34	.00	
PAPCO	3367594	03-413.231	Diesel	06/03/22	359.20	.00	
PAPCO	3367938	01-430.231	Diesel	06/10/22	2,757.89	.00	
PAPCO	3367938	06-448.231	Diesel	06/10/22	101.61	.00	
PAPCO	3367938	08-429.231	Diesel	06/10/22	101.61	.00	
PAPCO	3367938	03-413.231	Diesel	06/10/22	448.73	.00	
PAPCO	3367943	01-401.231	Unleaded Gasoline	06/10/22	47.71	.00	
PAPCO	3367943	01-410.231	Unleaded Gasoline	06/10/22	1,613.08	.00	
PAPCO	3367943	01-430.231	Unleaded Gasoline	06/10/22	425.42	.00	
PAPCO	3367943	06-448.231	Unleaded Gasoline	06/10/22	192.13	.00	
PAPCO	3367943	08-429.231	Unleaded Gasoline	06/10/22	192.13	.00	
PAPCO	3367943	03-413.231	Unleaded Gasoline	06/10/22	150.72	.00	
PAPCO	367599	01-401.231	Unleaded Gasoline	06/03/22	55.16	.00	
PAPCO	367599	01-410.231	Unleaded Gasoline	06/03/22	1,865.29	.00	
PAPCO	367599	01-430.231	Unleaded Gasoline	06/03/22	491.93	.00	
PAPCO	367599	06-448.231	Unleaded Gasoline	06/03/22	222.17	.00	
PAPCO	367599	08-429.231	Unleaded Gasoline	06/03/22	222.17	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	367599	03-413.231	Unleaded Gasoline	06/03/22	174.28	.00	
Total PAPCO:					11,791.55	.00	
PPL Electric Utilities							
PPL Electric Utilities	52622	35-433.362	95790-09009	05/26/22	25.21	.00	
PPL Electric Utilities	52622	08-429.361	39790-24008	05/26/22	183.06	.00	
PPL Electric Utilities	52622	08-429.361	21780-10003	05/26/22	23.21	.00	
PPL Electric Utilities	52622	08-429.361	20380-10009	05/26/22	26.00	.00	
PPL Electric Utilities	52622	08-429.361	15450-07002	05/26/22	2.63	.00	
PPL Electric Utilities	52622	08-429.361	31590-08002	05/26/22	26.89	.00	
PPL Electric Utilities	52622	08-429.361	95425-66011	05/26/22	27.09	.00	
PPL Electric Utilities	52622	35-434.361	79000-43000	05/26/22	534.60	.00	
PPL Electric Utilities	52622	08-429.361	49200-35001	05/26/22	29.96	.00	
PPL Electric Utilities	52622	35-434.361	79200-43006	05/26/22	11,011.26	.00	
PPL Electric Utilities	52622	35-433.362	72390-08002	05/26/22	25.21	.00	
PPL Electric Utilities	52622	08-429.361	98810-20005	05/26/22	89.06	.00	
PPL Electric Utilities	52622	35-433.362	59610-04003	05/26/22	37.66	.00	
PPL Electric Utilities	52622	06-448.361	59410-04007	05/26/22	33.31	.00	
PPL Electric Utilities	52622	35-433.362	58010-04003	05/26/22	33.98	.00	
PPL Electric Utilities	52622	01-451.361	62400-52006	05/26/22	13.17	.00	
PPL Electric Utilities	52622	35-433.362	97159-57000	05/26/22	37.41	.00	
PPL Electric Utilities	52622	35-433.362	32810-04003	05/26/22	33.98	.00	
PPL Electric Utilities	52622	35-433.362	96549-22003	05/26/22	32.95	.00	
PPL Electric Utilities	61022	08-429.361	42850-08008	06/10/22	26.00	.00	
PPL Electric Utilities	61022	08-429.361	32650-08001	06/10/22	26.36	.00	
PPL Electric Utilities	61022	08-429.361	08450-07007	06/10/22	26.06	.00	
PPL Electric Utilities	61022	08-429.361	47020-14000	06/10/22	25.81	.00	
Total PPL Electric Utilities:					12,330.87	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	10393	08-429.240	Marking paint	06/10/22	373.44	.00	
Total Print-O-Stat Inc.:					373.44	.00	
PSATS							
PSATS	105535-Z1X3	01-414.421	2022-PAAZO Spring Educational Forum	05/25/22	125.00	.00	
PSATS	112119-P8L8	01-414.421	2022-PMGA Conference Workshop-Stormwater Mgt-An Annoying Requirement Simplified-Rabold	06/08/22	25.00	.00	
PSATS	112143-Q7D4	01-414.421	2022-PMGA Conference Workshop-Implementing a Twp Vision-Linking projects & Initiatives-Rabold	06/08/22	25.00	.00	
PSATS	112185-L6T2	01-414.421	2022-PMGA Conference Workshop-Managing the Unimaginable-Cloudbursts & Catastrophic floods-Rabold	06/08/22	25.00	.00	
Total PSATS:					200.00	.00	
Schaedler Yesco							
Schaedler Yesco	S6582403.001	01-451.373	Park lights for Devinshire	05/25/22	689.16	.00	
Schaedler Yesco	S6594258.001	01-451.373	Park lights for Devinshire	05/31/22	363.82	.00	
Total Schaedler Yesco:					1,052.98	.00	
Service Electric Cable TV							
Service Electric Cable TV	6122	01-410.315	Prolog Express -May 2022	06/01/22	87.66	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Cable TV:					87.66	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	D46313-01	01-451.375	Flat repair for Ventrac	05/27/22	27.95	.00	
Total Service Tire Truck Centers:					27.95	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washe	53122	01-410.315	Police Car Washes-5/1-5/31/22	05/31/22	165.00	.00	
Total Shammy Shine Car Washes:					165.00	.00	
SHI International Corp							
SHI International Corp	B15374949	08-429.261	Laptop-Sewer	06/13/22	1,788.89	.00	
SHI International Corp	B15387342	01-407.261	Hard drive for police server	06/15/22	306.00	.00	
Total SHI International Corp:					2,094.89	.00	
Soberick, Kevin J.							
Soberick, Kevin J.	6922	01-410.421	Reimb-Meals for training	06/09/22	87.37	.00	
Total Soberick, Kevin J.:					87.37	.00	
Staples Credit Plan							
Staples Credit Plan	052722	01-410.240	Paper clips/USB/envelopes/copy paper/lettering/notepads/binders/stamp/tape/tissues/memo pads/electric pencil sharpener/pencils/correction tape/stapler/paper plates/sharpies	05/27/22	690.47	.00	
Total Staples Credit Plan:					690.47	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	P-08923-0	01-437.375	Parker Sleeve	05/31/22	558.65	.00	
Total Staver Hydraulics Co Inc:					558.65	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	279879	01-401.240	Copy paper/post-it notes	06/09/22	225.55	.00	
Stotz/Fatzinger Office Supp	279879-1	01-401.240	Post-it notes	06/13/22	8.13	.00	
Total Stotz/Fatzinger Office Supply:					233.68	.00	
Swank Motion Pictures Inc.							
Swank Motion Pictures Inc.	1909011	01-452.240	Movie for park program-Encanto-show dates: 6/22/22 & 6/29/22	06/03/22	698.00	.00	
Total Swank Motion Pictures Inc.:					698.00	.00	
SWIF							
SWIF	06283973	03-486.354	Worker's Comp Insurance for Volunteer fire companies	06/01/22	373.00	.00	
Total SWIF:					373.00	.00	
Times News							
Times News	52622	01-401.420	2 year subscription thru 6/24/2024	05/26/22	46.80	.00	
Times News	I00519734-052520	01-401.341	Ad:ZHB mtg 6/8/22	06/02/22	447.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Times News:					494.55	.00	
Upper Saucon Township							
Upper Saucon Township	220602	10-431.303	Compost site expenses	06/02/22	192.73	.00	
Total Upper Saucon Township:					192.73	.00	
USI Insurance Services							
USI Insurance Services	4172423	01-403.353	Tax collector's bond-2022	05/26/22	480.00	.00	
Total USI Insurance Services:					480.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	5810421	01-414.316	ZHB-5/11/2022	05/31/22	646.75	.00	
Total Veritext Mid-Atlantic:					646.75	.00	
Verizon							
Verizon	6222	01-410.320	610-433-0563-monitor traffic signals CCB-5/2022	06/02/22	38.87	.00	
Total Verizon:					38.87	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	57900	06-448.251	Carburetor	06/06/22	57.99	.00	
Total Whitehall Turf Equipment:					57.99	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	49670	01-411.238	Flashlights/extrication gloves/safety goggles/tactical gloves	06/09/22	123.00	.00	
Total Witmer Public Safety Group:					123.00	.00	
Grand Totals:					301,731.65	93,624.08	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					127,886.12	3,107.00	
Fire Fund							
Total Fire Fund:					12,782.68	.00	
Water Fund							
Total Water Fund:					24,098.06	.00	
Sewer Fund							
Total Sewer Fund:					11,443.07	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					1,534.16	.00	
Highway Aid Fund							
Total Highway Aid Fund:					11,772.26	.00	
Capital General Fund							
Total Capital General Fund:					112,215.30	90,517.08	
Grand Totals:					301,731.65	93,624.08	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 9, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik – EXCUSED
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Conn, seconded by Commissioner Karol, to approve the list of Bills Payable for the period 5/21/22–6/3/22, broken down as follows:

\$97,351.81 = GENERAL
\$1,275.08 = FIRE
\$0 = LIBRARY
\$338,259.96 = WATER
\$12,074.09 = SEWER
\$142,739.87 = REFUSE & RECYCLING
\$168.62 = HIGHWAY AID
\$22,791.77 = CAPITAL GENERAL FUND
\$234.15 = CASH ALLOCATIONS
\$614,895.35 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – EXCUSED
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed 4-0.

MINUTES

May 26, 2022.

Commissioner Brinton declared the Minutes from May 26, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Amending Section 8.3A of the Civil Service Commission Rules and Regs to reduce the length of service with Township Police Department from 4 years to 3 years for Promotion Eligibility to Corporal or Detective ranks.

Commissioner Karol asked how many officers would be eligible to move up to the rank of Corporal or Detective after the amendment passes. Chief Soberick replied that several more officers would be eligible and he noted that a lot of the new officers have prior experience with other departments.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 05-2022-1750, amending Section 8.3A of the Civil Service Commission Rules and Regs to reduce the length of service with the Township Police Department from 4 years to 3 years for promotion eligibility to Corporal or Detective ranks.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – EXCUSED
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 4-0.

Commissioner Brinton announced that an Executive Session will take place following the Workshop to discuss real estate matters.

MOTIONS

Motion to Approve Block Party Request for the 800 block of East Tioga Street.

Commissioner Brinton noted that the block party will take place on Saturday, June 25 from 11:00 am – 9:00 pm. She commented that the Police and Fire Departments are aware of the request and the petition was signed by all residents on the block.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to approve the block party request for the 800 block of East Tioga Street.

The Board voted: 4 Ayes; 0 Nays

Motion to Authorize Execution of Revised Fountain Hill Sewer Agreement for the 30-year term 01/01/2022-12/31/2051.

Motion by Commissioner Karol, seconded by Commissioner Conn, to authorize the execution of revised Fountain Hill Sewer Agreement for the 30-year term 01/01/2022-12/31/2051.

The Board voted: 4 Ayes; 0 Nays

Motion to approve Change Order #2 for Laubach Park Stormwater Improvements Project (\$15,663.36 Increase).

Mr. Tettermer commented that the Change Order is due to an unexpected stormwater pipe that conflicted with other things on the site, so an agreement was made to eliminate it.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve Change Order #2 for Laubach Park Stormwater Improvements Project (\$15,663.36 Increase).

The Board voted: 4 Ayes; 0 Nays

Motion to Appoint Change Order #3 for Laubach Park Stormwater Improvements Project (\$23,730.59 Increase).

Mr. Tettemer noted that this Change Order is needed due to a design revision based on the soils on site.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to approve Change Order #3 for Laubach Park Stormwater Improvements Project (\$23,730.59 Increase).

The Board voted: 4 Ayes; 0 Nays

Motion to Approve Payment #2 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$90,517.08.

Mr. Tettemer stated that the payment represents the work done thus far and Keystone has approved all construction.

Motion by Commissioner Conn, seconded by Commissioner Karol, to approve Payment #2 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$90,517.08.

The Board voted: 4 Ayes; 0 Nays

Motion to Reject all bids received for the Township Municipal Building HVAC System Upgrade Project.

Commissioner Brinton commented that all bids received were over the budgeted amount for the work.

Motion by Commissioner Karol, seconded by Commissioner Conn, to reject all bids received for the Township Municipal Building HVAC System Upgrade Project.

The Board voted: 4 Ayes; 0 Nays

Motion to Accept Time Extension granted by the Developer for Land Development at 2638 W Rock Road to March 31, 2023.

Commissioner Brinton noted that the Girl Scouts need more time to get approvals from DEP. An attorney for the developer was present and thanked the Township staff for their cooperation and professionalism.

Mr. Michael Benning of 3111 Douglas Road asked for an explanation as to why the Township would need a time extension. Attorney Ashley stated that the developer is granting the Township an extension of time to act on the plan because the plan could be deemed approved if it is not acted upon in a certain amount of time.

Attorney Ashley further explained that the Municipal Planning Code was designed by the state legislature to make sure municipalities act on plans within a specific time frame. He noted that the developer is still waiting on an outside agency review, so they are giving the Township an extension of time rather than having to vote to deny the plan and then coming back with the exact same plan afterwards. Attorney Ashley reiterated that the state legislature set up the format to deal with plans so they are addressed in a timely manner.

Motion by Commissioner Conn, seconded by Commissioner Karol, to accept time extension granted by the developer for Land Development at 2638 W. Rock Road to March 31, 2023.

The Board voted: 4 Ayes; 0 Nays

Motion to Accept Time Extension granted by Developer for Land Development at 1493 E. Emmaus Avenue to September 30, 2022.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to accept the time extension granted by the developer for Land Development at 1493 E. Emmaus Avenue.

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Levernier commented that the Department of Public Works wrapped up paving the new courts at Devonshire and they are now waiting on fencing. He is hopeful that the project will be completed in July.

Commissioner Lipkin noted that she attended the regional Lehigh Valley Environmental Advisory Council meeting and commented that any resident can attend their workshop meetings and give feedback on projects.

Commissioner Conn thanked the Department of Public Works for repairing potholes on the west side of the Township.

Commissioner Brinton congratulated Ms. Kerry Rabold on achieving the George Fasic Outstanding Planning Education Award.

Mr. Nicolo stated that Ms. Rabold also received a complimentary letter from the Lehigh Valley Planning Commission for her work on the Township's cluster housing Ordinance.

Mr. Ziegenfus updated the Board with the Township's process of sending delinquent utility/weed accounts to Portnoff Law Associates for collections. He noted that residents with three quarters or more of outstanding bills were sent to Portnoff, which totaled 78 customers and \$358,000.

Mr. Ziegenfus stated that he met with representative from the USDA to discuss financing for the new Fire Station. He commented that he was pleased to find out that there is an exception in their rules to allow for a design/build contract, meaning that the Fire Department can keep a builder who they have already used. Mr. Ziegenfus also noted that it is a lengthy application process with USDA, so the start date of the project is later than anticipated, but the 2.5% financing offered by the USDA will save a significant amount of money over the life of the loan.

Ms. Bonaskiewich announced that the Township is looking to revamp the bylaws for the Environmental Advisory Council in order to gain members and get it started again.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. The time was 7: 30 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on June 9, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 07-2022-1751

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA AUTHORIZING SALISBURY TOWNSHIP TO ACCEPT REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM GRANT AND SUBMISSION OF THE RACP APPLICATION AND GRANT BUSINESS PLAN ON BEHALF OF THE LEHIGH VALLEY HEALTH NETWORK, INC. AND ITS AFFILIATES

WHEREAS, Salisbury Township (hereinafter the "Township") intends to formally apply for a \$3.5 million grant from the Pennsylvania Redevelopment Assistance Capital Program (hereinafter "RACP") and will act as the Grantee for the Lehigh Valley Health Network, Inc. and its affiliates, (hereinafter "LVHN"), Lehigh Valley Hospital — Cedar Crest, Neonatal Intensive Care Unit Project (hereinafter "Project"); and

WHEREAS, the LVHN acknowledges all the required RACP grant compliance items and intends to comply therewith and that LVHN has committed to provide at least the required minimum \$3,500,000 million permanent match funds, any and all interim financing funds and any additional permanent match funds required to complete the Project.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of Salisbury Township, Lehigh County, Pennsylvania that the Township is authorized to submit the formal RACP Grant Application and Business Plan, along with and on behalf of the LVHN, to the RACP website.

BE IT FURTHER RESOLVED that Township Manager Cathy Bonaskiewich is the official designated to execute all documents and agreements between the Township, LVHN and its affiliates and the Office of the Budget Commonwealth of PA to facilitate the RACP grant.

This Resolution shall become effective upon adoption.

ADOPTED at a public meeting of Salisbury Township held this 23rd day of June, 2022.

ATTESTED:

TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)

Township Secretary

By: _____
President, Board of Commissioners

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
June 23, 2022
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion regarding Intermunicipal Agreement with Salisbury Township School District regarding BusPatrol services
- Follow-up Discussion with Republic Services Representatives: Operations Manager Paul Temby and General Manager Elliot Crowley