

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—March 24, 2022
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Financial Report – Feb 2022 and Bills Payable – Period 3/5/22 – 3/18/22**
- 5. Approval of the Minutes –March 10, 2022**
- 6. New Business**
 - A. ORDINANCES** *(none)*
 - B. RESOLUTIONS** *(none)*
 - C. PROCLAMATIONS**
 1. Proclaiming April 2022 Volunteer Month
 - D. MOTIONS**
 1. Motion to Grant 90-Day Time Extension for Plan Recording for Major Subdivision at 886 Flexer Avenue
 2. Motion to Approve Waiver of Application and Permit Fees for Western Salisbury Fire Department
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

**Workshop to follow*

**Executive Session to follow*

Income Statement- Summary by Fund
1/1 - 2/28/2022

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2022 YTD Revenues	924,003	78,223	1,146	48,627	245	88,049	69,541	473,654	18	2	1,683,509
2022 YTD Expenditures	<u>1,301,353</u>	<u>7,501</u>	<u>59,005</u>	<u>65,932</u>	<u>426</u>	<u>161,211</u>	<u>110,392</u>	<u>162,516</u>	<u>55,695</u>	<u>-</u>	<u>1,924,032</u>
2022 YTD Surplus (Deficit)	<u>(377,350)</u>	<u>70,723</u>	<u>(57,859)</u>	<u>(17,305)</u>	<u>(181)</u>	<u>(73,162)</u>	<u>(40,852)</u>	<u>311,138</u>	<u>(55,677)</u>	<u>2</u>	<u>(240,523)</u>
2021 YTD Surplus (Deficit)	<u>(496,326)</u>	<u>4,841</u>	<u>(173,492)</u>	<u>58,021</u>	<u>44</u>	<u>(33,554)</u>	<u>(33,495)</u>	<u>349,976</u>	<u>(28,024)</u>	<u>15</u>	<u>(351,993)</u>
Variance over Prior YTD	118,976	65,882	115,633	(75,326)	(225)	(39,608)	(7,357)	(38,838)	(27,653)	(13)	111,470

GENERAL FUND SUMMARY	2022 BOARD APPROVED BUDGET	1/1 - 2/28/2022 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 7,458,904	\$ 849,337	11.4%
PERMITS, FEES & INTEREST	874,853	73,568	8.4%
OTHER OPERATING REVENUE	1,418,000	1,098	0.1%
TRANSFERS FROM OTHER FUNDS	561,150	-	0.0%
FROM PRIOR-YEAR RESERVES	600,000	-	0.0%
TOTAL OPERATING REVENUE	\$ 10,912,907	\$ 924,003	8.5%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	-	0.0%
PRIOR YEAR EXPENSE REFUNDS	100,000	-	0.0%
TOTAL NON-OPERATING REVENUE	\$ 165,000	\$ -	0.0%
TOTAL REVENUES	\$ 11,077,907	\$ 924,003	8.3%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,439,832	\$ 223,431	15.5%
(B) PUBLIC SAFETY	4,265,533	548,674	12.9%
(D) PUBLIC WORKS	2,894,472	372,608	12.9%
(E) RECREATION	135,086	6,541	4.8%
(F) COMMUNITY DEVELOPMENT	12,800	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,600	15,101	64.0%
(H) INSURANCE & BENEFITS	189,600	56,775	29.9%
(I) TRANSFERS TO OTHER FUNDS	2,116,984	78,223	3.7%
TOTAL OPERATING EXPENDITURES	\$ 11,077,907	\$ 1,301,353	11.7%
TOTAL EXPENDITURES	\$ 11,077,907	\$ 1,301,353	11.7%
SURPLUS (DEFICIT)	\$ -	\$ (377,350)	

GENERAL FUND SUMMARY	1/1 - 2/28/2022 ACTUAL	1/1 - 2/28/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 849,337	\$ 665,545	\$ 183,792	27.6%
PERMITS, FEES & INTEREST	73,568	80,764	(7,196)	-8.9%
OTHER OPERATING REVENUE	1,098	1,179	(81)	-6.9%
TRANSFERS FROM OTHER FUNDS	-	-	-	0.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 924,003	\$ 747,489	\$ 176,515	23.6%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	-	-	-	0.0%
PRIOR YEAR EXPENSE REFUNDS	-	-	-	0.0%
TOTAL NON-OPERATING REVENUE	\$ -	\$ -	\$ -	0.0%
TOTAL REVENUES	\$ 924,003	\$ 747,489	\$ 176,515	23.6%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 223,431	\$ 173,819	\$ 49,612	28.5%
(B) PUBLIC SAFETY	548,674	492,244	56,430	11.5%
(D) PUBLIC WORKS	372,608	380,934	(8,325)	-2.2%
(E) RECREATION	6,541	5,342	1,199	22.5%
(F) COMMUNITY DEVELOPMENT	-	170	(170)	-100.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	15,101	275	14,826	5391.2%
(H) INSURANCE & BENEFITS	56,775	186,190	(129,415)	-69.5%
(I) TRANSFERS TO OTHER FUNDS	78,223	4,841	73,382	1515.8%
TOTAL OPERATING EXPENDITURES	\$ 1,301,353	\$ 1,243,814	\$ 57,539	4.6%
TOTAL EXPENDITURES	\$ 1,301,353	\$ 1,243,814	\$ 57,539	4.6%
SURPLUS (DEFICIT)	\$ (377,350)	\$ (496,326)	\$ 118,976	-24.0%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2021 BOARD APPROVED BUDGET	1/1 - 2/28/2022 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,331,000	\$ 8,248	0.2%
LOCAL ENABLING TAXES	3,670,000	840,561	22.9%
STATE-SHARED REVENUE	457,904	528	0.1%
Total Tax Revenue	\$ 7,458,904	\$ 849,337	11.4%
BUS LICENSES & PERMITS	232,000	-	0.0%
NON-BUS LICENSES & PERMITS	6,050	700	11.6%
FINES	64,000	6,933	10.8%
INTEREST	12,500	1,172	9.4%
RENTS & ROYALTIES	47,303	15,370	32.5%
SERVICE FEES	167,200	20,399	12.2%
REVIEW FEES	160,300	8,953	5.6%
PUBLIC SAFETY FEES	181,500	19,742	10.9%
RECREATIONAL USER FEES	4,000	300	7.5%
Total Permits, Fees & Interest Revenue	\$ 874,853	\$ 73,568	8.4%
FEDERAL GRANTS	1,000	-	0.0%
STATE GRANTS	1,260,942	-	0.0%
IN LIEU OF TAXES	90,000	-	0.0%
SNOW REMOVAL	2,158	-	0.0%
SANITATION FEES	1,000	461	46.1%
MEMBERSHIP FEES	23,000	-	0.0%
MISCELLANEOUS REVENUE	9,900	637	6.4%
ASSET DISPOSAL	30,000	-	0.0%
Total Other Operating Income	\$ 1,418,000	\$ 1,098	0.1%
INTERFUND TRANSFERS	561,150	-	0.0%
Total Interfund Transfer Revenue	\$ 561,150	\$ -	0.0%
PRIOR YEAR RESERVES	600,000	-	0.0%
Total Prior Year Reserves	\$ 600,000	\$ -	0.0%
CONTRIBUTIONS	65,000	-	0.0%
Total Grants & Contribution Revenue	\$ 65,000	\$ -	0.0%
PRIOR YEAR EXPENSE REFUND	100,000	-	0.0%
Total Prior Year Expense Refund	\$ 100,000	\$ -	0.0%
Total General Fund Revenues	\$ 11,077,907	\$ 924,003	8.3%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 2/28/2022 ACTUAL	1/1 - 2/28/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 8,248	\$ 781	\$ 7,467	956.4%
LOCAL ENABLING TAXES	840,561	664,764	175,797	26.4%
STATE-SHARED REVENUE	528	-	528	0.0%
Total Tax Revenue	\$ 849,337	\$ 665,545	\$ 183,792	27.6%
BUS LICENSES & PERMITS	-	-	-	0.0%
NON-BUS LICENSES & PERMITS	700	515	185	35.9%
FINES	6,933	7,936	(1,003)	-12.6%
INTEREST	1,172	235	937	399.2%
RENTS & ROYALTIES	15,370	11,064	4,306	38.9%
SERVICE FEES	20,399	20,699	(300)	-1.4%
REVIEW FEES	8,953	13,428	(4,475)	-33.3%
PUBLIC SAFETY FEES	19,742	26,788	(7,047)	-26.3%
RECREATIONAL USER FEES	300	100	200	200.0%
Total Permits, Fees & Interest Revenue	\$ 73,568	\$ 80,764	\$ (7,196)	-8.9%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	-	-	-	0.0%
IN LIEU OF TAXES	-	-	-	0.0%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	461	-	461	0.0%
MEMBERSHIP FEES	-	55	(55)	-100.0%
MISCELLANEOUS REVENUE	637	1,124	(487)	-43.3%
ASSET DISPOSAL	-	-	-	0.0%
Total Other Operating Income	\$ 1,098	\$ 1,179	\$ (81)	-6.9%
INTERFUND TRANSFERS	-	-	-	0.0%
Total Interfund Transfer Revenue	\$ -	\$ -	\$ -	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	-	-	-	0.0%
Total Grants & Contribution Revenue	\$ -	\$ -	\$ -	0.0%
PRIOR YEAR EXPENSE REFUND	-	-	-	0.0%
Total Prior Year Expense Refund	\$ -	\$ -	\$ -	0.0%
Total General Fund Revenues	\$ 924,003	\$ 747,489	\$ 176,515	23.6%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2021 BOARD APPROVED BUDGET	1/1 - 2/28/2022 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,095	\$ 5,492	28.8%
EXECUTIVE	354,894	58,945	16.6%
FINANCIAL ADMINISTRATION	324,470	41,039	12.6%
TAX COLLECTION	62,295	8,872	14.2%
LEGAL SERVICES	120,500	9,828	8.2%
PERSONNEL ADMIN	13,000	4,543	34.9%
INFORMATION TECHNOLOGY	230,933	39,671	17.2%
ENGINEERING SERVICES	120,000	27,942	23.3%
BUILDINGS & PLANT	194,645	27,098	13.9%
POLICE	3,572,986	474,461	13.3%
FIRE	220,140	13,740	6.2%
CODE ENFORCEMENT	-	(1,950)	
PLANNING & ZONING	465,407	61,756	13.3%
EMERGENCY MANAGEMENT	7,000	667	9.5%
PUBLIC WORKS: Highway, Roads & Streets	2,438,672	347,857	14.3%
TRAFFIC CONTROL	39,000	2,752	7.1%
STORM SEWERS	91,800	1,360	1.5%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	18,121	21.3%
REPAIRS/MAINT OF ROADS	240,000	2,518	1.0%
RECREATION ADMINISTRATION	81,500	3,432	4.2%
PARTICIPANT RECREATION	53,586	3,109	5.8%
CONSERVATION OF NATURAL RESOURCES	12,800	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	23,600	15,101	64.0%
INSURANCE	189,600	56,775	29.9%
EMPLOYEE BENEFITS	-	-	0.0%
TRANSFER TO RESERVES	337,984	-	0.0%
INTERFUND OPERATING TRANSFERS	1,779,000	78,223	4.4%
TOTAL EXPENDITURES	\$ 11,077,907	\$ 1,301,353	11.7%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 2/28/2022 ACTUAL	1/1 - 2/28/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 5,492	\$ 6,037	\$ (545)	-9.0%
EXECUTIVE	58,945	71,111	(12,165)	-17.1%
FINANCIAL ADMINISTRATION	41,039	39,807	1,232	3.1%
TAX COLLECTION	8,872	9,227	(355)	-3.8%
LEGAL SERVICES	9,828	4,927	4,901	99.5%
PERSONNEL ADMIN	4,543	4,878	(335)	-6.9%
INFORMATION TECHNOLOGY	39,671	15,087	24,584	162.9%
ENGINEERING SERVICES	27,942	-	27,942	
BUILDINGS & PLANT	27,098	22,745	4,352	19.1%
POLICE	474,461	444,674	29,787	6.7%
FIRE	13,740	13,377	363	2.7%
CODE ENFORCEMENT	(1,950)	5,673	(7,623)	-134.4%
PLANNING & ZONING	61,756	27,734	34,022	122.7%
EMERGENCY MANAGEMENT	667	785	(119)	-15.1%
PUBLIC WORKS: Highway, Roads & Streets	347,857	364,871	(17,014)	-4.7%
TRAFFIC CONTROL	2,752	74	2,678	3618.2%
STORM SEWERS	1,360	-	1,360	#DIV/0!
REPAIRS/MAINT OF TOOLS & MACHINERY	18,121	15,099	3,023	20.0%
REPAIRS/MAINT OF ROADS	2,518	890	1,628	182.9%
RECREATION ADMINISTRATION	3,432	2,430	1,002	41.3%
PARTICIPANT RECREATION	3,109	2,912	197	6.8%
CONSERVATION OF NATURAL RESOURCES	-	170	(170)	-100.0%
CONTRIBUTIONS/MISCELLANEOUS	15,101	275	14,826	5391.2%
INSURANCE	56,775	186,190	(129,415)	-69.5%
EMPLOYEE BENEFITS	-	-	-	#DIV/0!
TRANSFER TO RESERVES	-	-	-	#DIV/0!
INTERFUND OPERATING TRANSFERS	78,223	4,841	73,382	1515.8%
TOTAL EXPENDITURES	\$ 1,301,353	\$ 1,243,814	\$ 57,539	4.6%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Amazon Business							
Amazon Business	1VVT-DC7V-YTVV	01-401.240	Mechanical Pencils/Coffee/Aluminum Foil	03/09/22	118.57	.00	
Amazon Business	1X3T-N45-GWVL	01-430.240	Wire	03/09/22	34.99	.00	
Total Amazon Business:					153.56	.00	
American Rock Salt Co LLC							
American Rock Salt Co LL	022422	35-432.245	Bulk Ice Control Salt	02/24/22	1,404.22	.00	
American Rock Salt Co LL	0705870	35-432.245	Bulk Ice Control Salt	02/23/22	1,404.82	.00	
American Rock Salt Co LL	705527	35-432.245	Bulk Ice Control Salt	02/22/22	5,645.91	.00	
Total American Rock Salt Co LLC:					8,454.95	.00	
AT&T Mobility							
AT&T Mobility	22822	01-401.320	2022-Mar-Mgr-Phone	02/28/22	43.03	.00	
AT&T Mobility	22822	01-402.320	2022-Mar-Finance Dir -Phone	02/28/22	44.08	.00	
AT&T Mobility	22822	01-409.320	2022-Mar-Maintenance-Phone	02/28/22	43.03	.00	
AT&T Mobility	22822	01-411.320	2022-Mar-Fire inspector-Phones	02/28/22	75.46	.00	
AT&T Mobility	22822	01-413.320	2022-Mar-Code Enforcement-Phone	02/28/22	43.03	.00	
AT&T Mobility	22822	01-414.320	2022-Mar-P/Z Off.--Phone	02/28/22	80.76	.00	
AT&T Mobility	22822	01-430.320	2022-Mar-DPW-Phones	02/28/22	216.49	.00	
AT&T Mobility	22822	01-452.320	2022-Mar-Rec Dir.-Phone	02/28/22	43.03	.00	
AT&T Mobility	22822	03-411.320	2022-Mar-ESFD-Phone	02/28/22	75.46	.00	
AT&T Mobility	22822	06-448.320	2022-Mar-Water-Phones	02/28/22	43.03	.00	
AT&T Mobility	22822	08-429.320	2022-Mar-Sewer-Phones	02/28/22	43.03	.00	
AT&T Mobility	22822	01-401.320	2022-Mar-Mgr-Tablet	02/28/22	37.73	.00	
AT&T Mobility	22822	01-410.320	2022-Mar-Police Phones & tablets	02/28/22	1,407.43	.00	
AT&T Mobility	22822	01-411.320	2022-Mar-Fire inspector tablets	02/28/22	75.46	.00	
AT&T Mobility	22822	01-413.320	2022-Mar-Code Enforcement-Tablet	02/28/22	37.73	.00	
AT&T Mobility	22822	01-414.320	2022-Mar-P/Z Off.-Tablet	02/28/22	37.73	.00	
AT&T Mobility	22822	01-452.320	2022-Mar-Rec Dir.-Tablet	02/28/22	37.73	.00	
AT&T Mobility	22822	03-411.320	2022-Mar-ESFD-Tablets	02/28/22	150.92	.00	
AT&T Mobility	22822	03-412.320	2022-Mar-WSFD-Tablets	02/28/22	264.11	.00	
Total AT&T Mobility:					2,799.27	.00	
BadgeAndWallet.com							
BadgeAndWallet.com	431171	01-410.238	Police Badge-Sergeant	03/01/22	169.50	.00	
Total BadgeAndWallet.com:					169.50	.00	
Ballek, Clinton							
Ballek, Clinton	31522	06-200202	2021 Health Reimbursement	03/15/22	125.00	.00	
Ballek, Clinton	31522	08-200202	2021 Health Reimbursement	03/15/22	125.00	.00	
Total Ballek, Clinton:					250.00	.00	
Bank of America							
Bank of America	3922	01-402.460	Benecon Conference Registration-Olsson/Ziegenfus	03/09/22	200.00	.00	
Bank of America	3922	01-406.315	Driver record-Martinson	03/09/22	12.00	.00	
Bank of America	3922	01-407.261	Portable Monitor-Moyer	03/09/22	500.00	.00	
Bank of America	3922	01-407.319	Adobe annual				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Subscription-Community Development	03/09/22	206.56	.00	
Bank of America	3922	01-414.421	PSATS Training Course-Nicolo/Rabold	03/09/22	160.00	.00	
Bank of America	3922	01-430.421	PW Stormwater Training	03/09/22	824.00	.00	
Bank of America	3922	01-430.421	PW Management Course-Levernier	03/09/22	100.00	.00	
Bank of America	3922	01-410.420	PA Chiefs of Police Association Membership-Soberick	03/09/22	175.00	.00	
Bank of America	3922	01-410.342	Business Cards-K.Sabulsky & Watson	03/09/22	118.38	.00	
Total Bank of America:					2,295.94	.00	
Bethlehem, City of							
Bethlehem, City of	31022	06-448.363	2022-Feb-Hydrant rental	03/10/22	880.00	.00	
Bethlehem, City of	31022	06-448.368	2022-Feb-4 resale customers	03/10/22	336.85	.00	
Total Bethlehem, City of:					1,216.85	.00	
CDW Government							
CDW Government	S749935	01-407.261	Proline fiber media converter	02/26/22	510.04	.00	
CDW Government	S878453	01-407.261	APC Smart UPS Smart Connect port sinewave tower	03/01/22	359.14	.00	
CDW Government	S897084	01-411.240	RAM pod mounting kit	03/02/22	345.14	.00	
CDW Government	S901615	01-407.261	Server rack & frame	03/02/22	269.11	.00	
Total CDW Government:					1,483.43	.00	
Davison & McCarthy							
Davison & McCarthy	29206	01-414.310	2022-Jan-Amendment to Zoning Ordinance	02/04/22	175.50	.00	
Davison & McCarthy	29208	01-404.318	2022-Jan-Planning Commission	02/04/22	108.00	.00	
Davison & McCarthy	29210	01-404.318	2022-Jan-Sheffield Square Townshouses	02/04/22	67.50	.00	
Davison & McCarthy	29213	01-404.318	2022-Jan-Plot 886, LLC Land Development	02/04/22	715.50	.00	
Davison & McCarthy	29214	01-404.318	2022-Jan-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	02/04/22	27.00	.00	
Davison & McCarthy	29218	01-404.318	2022-Jan-1860 Emmaus Ave-Land Development	02/04/22	270.00	.00	
Davison & McCarthy	29219	01-404.318	2022-Feb-2159 Overhill Rd Minor Subdivision	02/04/22	67.50	.00	
Davison & McCarthy	29221	01-404.318	2022-Jan-1493 E Emmaus Ave-Land Development	02/04/22	127.56	.00	
Davison & McCarthy	29224	01-404.318	2022-Jan-1941 Chapel Ave	02/04/22	135.00	.00	
Davison & McCarthy	29225	01-404.318	2022-Jan-1644 & 1646 Cardinal Dr Lot Consolidation Plan	02/04/22	1,026.00	.00	
Davison & McCarthy	29226	01-404.318	2022-Jan-Sheffield Square (North)	02/04/22	810.00	.00	
Davison & McCarthy	29228	01-404.318	2022-Jan-Sheffield Square (South)	02/04/22	135.00	.00	
Davison & McCarthy	29381	01-404.310	2022-Feb-General Matters	03/14/22	53.44	.00	
Davison & McCarthy	29382	01-404.310	2022-Feb-Bankruptcy of Residents	03/03/22	189.00	.00	
Davison & McCarthy	29383	01-404.310	2022-Feb-Sheriff's Sales	03/03/22	243.00	.00	
Davison & McCarthy	29384	01-404.310	2022-Feb-Board of Commissioners	03/03/22	607.50	.00	
Davison & McCarthy	29385	08-429.310	2022-Feb-Sewer Agreement with Fountain Hill	03/03/22	1,377.00	.00	
Davison & McCarthy	29386	01-404.310	2022-Feb-WSFC-Investment in Land & Building	03/03/22	702.00	.00	
Davison & McCarthy	29387	01-404.318	2022-Feb-Plot 886, LLC Land Development	03/03/22	270.00	.00	
Davison & McCarthy	29388	01-404.318	2022-Feb-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	03/03/22	94.50	.00	
Davison & McCarthy	29389	01-404.310	2022-Feb-Satisfactions 2020	03/03/22	81.00	.00	
Davison & McCarthy	29390	01-404.318	2022-Feb-Fee Dispute-1239 Voortman Ave	03/03/22	1,215.00	.00	
Davison & McCarthy	29391	01-404.310	2022-Feb-Waste Hauling Contract 2021	03/03/22	634.50	.00	
Davison & McCarthy	29392	01-404.318	2022-Feb-Assessment Appeals	03/03/22	472.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	29393	01-404.318	2022-Feb-1493 E Emmaus Ave-Land Development	03/03/22	337.50	.00	
Davison & McCarthy	29394	01-404.318	2022-Feb-1787 Savercool Ave-Joseph Kuzo	03/03/22	289.85	.00	
Davison & McCarthy	29395	01-404.310	2022-Feb-Satisfactions 2022	03/03/22	364.50	.00	
Davison & McCarthy	29396	01-404.318	2022-Feb-1941 Chapel Ave	03/03/22	202.50	.00	
Davison & McCarthy	29397	01-404.318	2022-Feb-1644 & 1646 Cardinal Dr Lot Consolidation Plan	03/03/22	189.00	.00	
Davison & McCarthy	29398	01-404.318	2022-Feb-Sheffield Square (North)	03/03/22	121.50	.00	
Davison & McCarthy	29399	01-404.310	2022-Feb-Opioid Settlements	03/03/22	40.50	.00	
Davison & McCarthy	29400	01-404.318	2022-Feb-Sheffield Square (South)	03/03/22	405.00	.00	
Davison & McCarthy	29401	01-404.310	2022-Feb-Stratix Systems Inc-Lynx Service	03/03/22	2,052.00	.00	
Davison & McCarthy	29402	01-404.318	2022-Feb-2261 Lehigh Parkway North	03/03/22	283.50	.00	
Total Davison & McCarthy:					13,889.85	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3CN128003	01-437.251	Return-battery cores	03/03/22	63.00-	.00	
Eastern Auto Parts Wareho	3IV795669	01-437.251	#42-Power window regulator	02/25/22	163.88	.00	
Eastern Auto Parts Wareho	3IV795967	01-437.375	oil filter	02/28/22	15.66	.00	
Eastern Auto Parts Wareho	3IV795971	06-448.251	#33-Oil/oil filter	02/28/22	41.69	.00	
Eastern Auto Parts Wareho	3IV795971	08-429.251	#33-Oil/oil filter	02/28/22	41.68	.00	
Eastern Auto Parts Wareho	3IV796895	01-410.251	#204-battery	03/02/22	132.94	.00	
Eastern Auto Parts Wareho	3IV797360	06-448.251	#33-brakes	03/03/22	35.92	.00	
Eastern Auto Parts Wareho	3IV797360	08-429.251	#33-brakes	03/03/22	35.93	.00	
Eastern Auto Parts Wareho	3IV797370	06-448.251	#33-brakes	03/03/22	32.61	.00	
Eastern Auto Parts Wareho	3IV797370	08-429.251	#33-brakes	03/03/22	32.60	.00	
Eastern Auto Parts Wareho	3IV797773	01-437.375	Oil filter/hydraulic filter for roller	03/04/22	144.46	.00	
Eastern Auto Parts Wareho	3IV797956	01-437.251	#18-oil seal/bearing set	03/04/22	281.93	.00	
Eastern Auto Parts Wareho	3IV797960	01-437.251	#18-oil	03/04/22	105.45	.00	
Eastern Auto Parts Wareho	3IV798752	01-437.251	wiper blades	03/08/22	194.36	.00	
Total Eastern Auto Parts Warehouse:					1,196.11	.00	
Ecco Communications LLC							
Ecco Communications LLC	79503	01-411.251	#59-51-Install & reprogram radio	03/03/22	752.55	.00	
Ecco Communications LLC	79506	01-410.251	#213-Antenna	03/03/22	59.00	.00	
Total Ecco Communications LLC:					811.55	.00	
Faust Hauling Inc.							
Faust Hauling Inc.	21-1232	01-430.240	Mason sand	02/28/22	39.50	.00	
Total Faust Hauling Inc.:					39.50	.00	
Five Star International							
Five Star International	05P256026	06-448.251	#34-Combination	03/02/22	138.07	.00	
Five Star International	05P256026	08-429.251	#34-Combination	03/02/22	138.07	.00	
Total Five Star International:					276.14	.00	
Fries Esq., William J.							
Fries Esq., William J.	43162	01-414.314	Feb-2022-ZHB Hearing-Gross	02/28/22	540.00	.00	
Fries Esq., William J.	43163	01-414.314	2/6/2022-ZHB Mtg	02/28/22	90.00	.00	
Fries Esq., William J.	43164	01-414.314	Feb-2022-ZHB hearing-1033 Cedar Crest LLC	02/28/22	810.00	.00	
Total Fries Esq., William J.:					1,440.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51151914	01-409.260	Cable test kit/panduit for phone lines	02/22/22	750.64	.00	
Fromm Electric Supply Cor	51152068	01-409.373	Electrical boxes/washers/connectors/threaded rod/clamps for ESFD heaters	02/24/22	114.96	.00	
Fromm Electric Supply Cor	51152082	01-409.373	Connectors for phone lines	02/22/22	7.97	.00	
Fromm Electric Supply Cor	S1152068	01-409.373	Electrical boxes/washers/connectors/threaded rod/clamps for ESFD heaters	02/24/22	312.66	.00	
Total Fromm Electric Supply Corp:					1,186.23	.00	
George Ely Associates Inc.							
George Ely Associates Inc.	E39610	01-200202	Playground equipment	01/01/22	5,869.00	.00	
Total George Ely Associates Inc.:					5,869.00	.00	
Grainger							
Grainger	B00211658	01-409.373	tv wall mount	02/14/22	123.13	.00	
Total Grainger:					123.13	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1322302	01-437.251	#2-flat steel	02/22/22	24.30	.00	
Total Hale Trailer Brake & Wheel Inc:					24.30	.00	
Humphrey's Hydraulic Service							
Humphrey's Hydraulic Serv	35988	01-437.251	O-ring	03/01/22	6.00	.00	
Humphrey's Hydraulic Serv	36010	01-437.251	#12-cylinder	03/04/22	240.00	.00	
Total Humphrey's Hydraulic Service:					246.00	.00	
Input Ace							
Input Ace	8248	01-410.319	Dongle License Support-1 yr Renewal	03/08/22	1,995.00	.00	
Total Input Ace:					1,995.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	164031	01-413.307	2022-Feb-Residential Inspections	03/11/22	6,148.00	.00	
Isett & Associates, Barry	164031	01-413.306	2022-Feb-Commercial Inspections	03/11/22	3,490.00	.00	
Total Isett & Associates, Barry:					9,638.00	.00	
Johnson, Kevin							
Johnson, Kevin	3722	01-410.238	Reimb-Holster	03/07/22	186.21	.00	
Total Johnson, Kevin:					186.21	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	36041	01-437.375	Tire/tube/wheel rim/hub/axle shaft	02/23/22	634.94	.00	
Total Kutz Inc., E. M.:					634.94	.00	
L/B Water Service Inc							
L/B Water Service Inc	3574595	06-448.618	Pipe for Flexer Ave Water main replacement	02/21/22	19,488.68	.00	
L/B Water Service Inc	3574595	06-448.619	Pipes for Main St water main replacement project	02/21/22	19,488.67	.00	
L/B Water Service Inc	3574597	06-448.618	Pipe for Flexer Ave Water main replacement	02/21/22	7,049.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
L/B Water Service Inc	3574597	06-448.619	Pipes for Main St water main replacement project	02/21/22	7,049.00	.00	
L/B Water Service Inc	3574627	06-448.618	Pipe for Flexer Ave Water main replacement	02/21/22	1,055.00	.00	
L/B Water Service Inc	3574627	06-448.619	Pipes for Main St water main replacement project	02/21/22	1,055.00	.00	
L/B Water Service Inc	3576102	06-448.618	Marking tape/Chlorine for Flexer Ave Water main replacement	02/25/22	124.00	.00	
L/B Water Service Inc	3576102	06-448.619	Marking tape/Chlorine for Main st Water main replacement	02/25/22	124.00	.00	
L/B Water Service Inc	3576963	06-448.618	Pipes for Flexer Ave water main replacement project	02/28/22	4,432.50	.00	
L/B Water Service Inc	3576963	06-448.619	Pipes for Main St water main replacement project	02/28/22	4,432.50	.00	
Total L/B Water Service Inc:					64,298.35	.00	
Lawson Products							
Lawson Products	9309312357	01-430.240	Salbutt connector/tuff-seal ring/electrical tape/washers/nuts/sandable paint/wire/drill bits/fittings	02/24/22	1,052.30	.00	
Total Lawson Products:					1,052.30	.00	
Lehigh County Authority							
Lehigh County Authority	7617	08-200202	2021 Final Sewer Reconciliation	02/24/22	180,528.97	.00	
Total Lehigh County Authority:					180,528.97	.00	
Low and Moyer Garage Inc.							
Low and Moyer Garage In	346680	01-437.251	Alternator	01/01/22	365.76	.00	
Low and Moyer Garage In	349828	01-437.251	#22-Shock absorber	02/16/22	313.32	.00	
Low and Moyer Garage In	CM348888	01-437.251	Return-core	03/03/22	450.00-	.00	
Total Low and Moyer Garage Inc.:					229.08	.00	
Madle's Hardware							
Madle's Hardware	209254	01-437.375	Adapter & hose for Roller	03/04/22	7.97	.00	
Madle's Hardware	209297	01-437.375	Staples	03/08/22	8.99	.00	
Madle's Hardware	209343	01-411.240	Screws	03/10/22	11.87	.00	
Total Madle's Hardware:					28.83	.00	
McDonald Uniform Co Inc							
McDonald Uniform Co Inc	202103-01	01-410.238	Jacket/Patches/Rain Jacket/shirt-Watson	01/27/22	356.21	.00	
McDonald Uniform Co Inc	202104-01	01-410.238	Patches/Jacket/shirt-Sabulsky	01/27/22	58.99	.00	
McDonald Uniform Co Inc	203851-01	01-410.238	Pants/shirts/patches/Armorskin-Vasilik	02/02/22	201.11	.00	
McDonald Uniform Co Inc	203879	01-410.238	Jacket-Harrison	02/23/22	311.23	.00	
McDonald Uniform Co Inc	203880	01-410.238	Fleece/corporal badge/embroidery-Whitehead	02/02/22	82.59	.00	
McDonald Uniform Co Inc	204983	01-410.238	Black hash mark-Kress	02/23/22	13.50	.00	
Total McDonald Uniform Co Inc:					1,023.63	.00	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	137166	01-433.246	Signs/brackets/bolts/nuts	02/25/22	322.00	.00	
Total Miller Municipal Supply LLC:					322.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	40156	01-437.251	#41-rear speed sensors/plug tire	03/08/22	430.37	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Motors Plus Inc.:					430.37	.00	
NAPA Auto Parts-Emmaus							
NAPA Auto Parts-Emmaus	209437	01-437.251	Back up alarm	03/04/22	65.14	.00	
NAPA Auto Parts-Emmaus	209663	01-437.251	#18-Seal	03/07/22	51.99	.00	
NAPA Auto Parts-Emmaus	209754	01-437.251	3 back-up alarms	03/08/22	114.45	.00	
Total NAPA Auto Parts-Emmaus:					231.58	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	84896	01-401.156	2022 Apr coverage	03/07/22	1,934.64	.00	
PA Municipal Health Ins Co	84896	01-402.156	2022 Apr coverage	03/07/22	2,515.18	.00	
PA Municipal Health Ins Co	84896	01-407.156	2022 Apr coverage	03/07/22	2,515.18	.00	
PA Municipal Health Ins Co	84896	01-410.156	2022 Apr coverage	03/07/22	37,168.02	.00	
PA Municipal Health Ins Co	84896	01-414.156	2022 Apr coverage	03/07/22	3,513.16	.00	
PA Municipal Health Ins Co	84896	01-430.156	2022 Apr coverage	03/07/22	31,658.90	.00	
PA Municipal Health Ins Co	84896	06-401.156	2022 Apr coverage	03/07/22	503.04	.00	
PA Municipal Health Ins Co	84896	06-448.156	2022 Apr coverage	03/07/22	7,625.33	.00	
PA Municipal Health Ins Co	84896	08-401.156	2022 Apr coverage	03/07/22	503.04	.00	
PA Municipal Health Ins Co	84896	08-429.156	2022 Apr coverage	03/07/22	7,625.33	.00	
PA Municipal Health Ins Co	84896	10-426.156	2022 Apr coverage	03/07/22	1,341.43	.00	
Total PA Municipal Health Ins Coop:					96,903.25	.00	
PAPCO							
PAPCO	3355588	01-430.231	Diesel	03/02/22	345.91	.00	
PAPCO	3355588	06-448.231	Diesel	03/02/22	12.75	.00	
PAPCO	3355588	08-429.231	Diesel	03/02/22	12.75	.00	
PAPCO	3355588	03-413.231	Diesel	03/02/22	56.28	.00	
PAPCO	3355596	01-401.231	Unleaded Gasoline	03/02/22	32.17	.00	
PAPCO	3355596	01-410.231	Unleaded Gasoline	03/02/22	1,087.67	.00	
PAPCO	3355596	01-430.231	Unleaded Gasoline	03/02/22	286.85	.00	
PAPCO	3355596	06-448.231	Unleaded Gasoline	03/02/22	129.55	.00	
PAPCO	3355596	08-429.231	Unleaded Gasoline	03/02/22	129.55	.00	
PAPCO	3355596	03-413.231	Unleaded Gasoline	03/02/22	101.63	.00	
PAPCO	3356972	01-401.231	Unleaded Gasoline	03/09/22	23.60	.00	
PAPCO	3356972	01-410.231	Unleaded Gasoline	03/09/22	797.98	.00	
PAPCO	3356972	01-430.231	Unleaded Gasoline	03/09/22	210.45	.00	
PAPCO	3356972	06-448.231	Unleaded Gasoline	03/09/22	95.05	.00	
PAPCO	3356972	08-429.231	Unleaded Gasoline	03/09/22	95.05	.00	
PAPCO	3356972	03-413.231	Unleaded Gasoline	03/09/22	74.56	.00	
PAPCO	3356973	01-401.231	Unleaded Gasoline	03/09/22	15.75	.00	
PAPCO	3356973	01-410.231	Unleaded Gasoline	03/09/22	532.71	.00	
PAPCO	3356973	01-430.231	Unleaded Gasoline	03/09/22	140.49	.00	
PAPCO	3356973	06-448.231	Unleaded Gasoline	03/09/22	63.45	.00	
PAPCO	3356973	08-429.231	Unleaded Gasoline	03/09/22	63.45	.00	
PAPCO	3356973	03-413.231	Unleaded Gasoline	03/09/22	49.77	.00	
PAPCO	3356985	01-430.231	Diesel	03/09/22	2,748.62	.00	
PAPCO	3356985	06-448.231	Diesel	03/09/22	101.27	.00	
PAPCO	3356985	08-429.231	Diesel	03/09/22	101.27	.00	
PAPCO	3356985	03-413.231	Diesel	03/09/22	447.23	.00	
Total PAPCO:					7,755.81	.00	
Patriot Workwear							
Patriot Workwear	34225	01-411.240	Stop reflective signs	01/29/22	78.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Patriot Workwear:					78.00	.00	
Patten, Ronald C.							
Patten, Ronald C.	3422	01-410.171	2022-Health Reimb.	03/04/22	2,550.00	.00	
Total Patten, Ronald C.:					2,550.00	.00	
Pitney Bowes Global Financial Services L							
Pitney Bowes Global Finan	3314447488	01-401.375	8/04/2021 thru 11/03/2021 lease	11/03/21	375.00	.00	
Total Pitney Bowes Global Financial Services L:					375.00	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P28139	01-437.375	Pins	03/03/22	33.24	.00	
Total Plasterer Equipment Co Inc.:					33.24	.00	
PPL Electric Utilities							
PPL Electric Utilities	22422	08-429.361	33760-14008	02/24/22	28.40	.00	
PPL Electric Utilities	22422	08-429.361	39790-24008	02/24/22	403.49	.00	
PPL Electric Utilities	22422	35-433.362	95790-09009	02/24/22	25.86	.00	
PPL Electric Utilities	22422	35-433.362	72390-08002	02/24/22	25.86	.00	
PPL Electric Utilities	22422	08-429.361	31590-08002	02/24/22	31.11	.00	
PPL Electric Utilities	22422	08-429.361	64170-11008	02/24/22	37.59	.00	
PPL Electric Utilities	22422	08-429.361	21780-10003	02/24/22	33.72	.00	
PPL Electric Utilities	22422	01-451.361	92035-05005	02/24/22	26.82	.00	
PPL Electric Utilities	22422	35-433.362	89989-11003	02/24/22	32.09	.00	
PPL Electric Utilities	22422	08-429.361	20380-10009	02/24/22	29.37	.00	
PPL Electric Utilities	22422	35-434.361	79200-43006	02/24/22	11,273.72	.00	
PPL Electric Utilities	22422	08-429.361	49200-35001	02/24/22	36.06	.00	
PPL Electric Utilities	22422	35-434.361	79000-43000	02/24/22	549.41	.00	
PPL Electric Utilities	22422	08-429.361	95425-66011	02/24/22	31.98	.00	
PPL Electric Utilities	3822	08-429.361	42850-08008	03/08/22	29.97	.00	
PPL Electric Utilities	3822	08-429.361	32650-08001	03/08/22	30.94	.00	
PPL Electric Utilities	3822	08-429.361	08450-07007	03/08/22	29.42	.00	
PPL Electric Utilities	3822	08-429.361	15450-07002	03/08/22	28.89	.00	
PPL Electric Utilities	3822	08-429.361	47020-14000	03/08/22	29.97	.00	
PPL Electric Utilities	3822	35-433.362	97159-57000	03/08/22	37.64	.00	
PPL Electric Utilities	3822	35-433.362	96549-22003	03/08/22	32.87	.00	
PPL Electric Utilities	3822	08-429.361	98810-20005	03/08/22	187.70	.00	
PPL Electric Utilities	3822	01-451.361	62400-52006	03/08/22	13.34	.00	
PPL Electric Utilities	3822	35-433.362	59610-04003	03/08/22	39.22	.00	
PPL Electric Utilities	3822	06-448.361	59410-04007	03/08/22	29.25	.00	
PPL Electric Utilities	3822	35-433.362	58010-04003	03/08/22	34.62	.00	
PPL Electric Utilities	3822	35-433.362	32810-04003	03/08/22	34.02	.00	
Total PPL Electric Utilities:					13,123.33	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	A0118211	01-414.342	Digital printing	02/18/22	38.21	.00	
Total Print-O-Stat Inc.:					38.21	.00	
RCN							
RCN	075195001-00134	01-401.320	2022-Mar-Internet	03/11/22	495.00	.00	
RCN	075195101-00134	03-411.320	ESFD-Internet Mar 2022	03/02/22	150.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RCN:					645.00	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	02B0441704392	01-409.366	2022-Feb-Acct#0441704392-Franko	02/24/22	66.40	.00	
ReadyRefresh by Nestle	12C0436481543	01-409.366	2022-Feb-Acct#0436481576-DPW	03/08/22	121.70	.00	
ReadyRefresh by Nestle	12C0436481543	01-409.366	2022-Feb-Acct#0436481527-Admin	03/08/22	96.05	.00	
ReadyRefresh by Nestle	12C0436481543	01-409.366	2022-Feb-Acct#0436481543-Police	03/08/22	53.01	.00	
Total ReadyRefresh by Nestle:					337.16	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	40447	01-437.251	#2-sidemarkers/ground wire	02/18/22	30.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					30.00	.00	
Salisbury Township School Dist							
Salisbury Township School	31022	01-200202	Custodian charges-SYA Football/Wrestling/Basketball-8/29/2021 thru 12/12/2021	03/10/22	4,498.95	.00	
Salisbury Township School	31022	01-465.309	Custodian charges-Wrestling/Basketball-01/8/2022 thru 02/26/2022	03/10/22	5,500.20	.00	
Total Salisbury Township School Dist:					9,999.15	.00	
Sander Power Equipment Company							
Sander Power Equipment	592075	06-448.375	Pump repair	02/23/22	144.18	.00	
Sander Power Equipment	592075	08-429.375	Pump repair	02/23/22	144.18	.00	
Total Sander Power Equipment Company:					288.36	.00	
Sands Ford of Red Hill							
Sands Ford of Red Hill	98387	06-448.251	#33-Lamp assembly/anit-freeze	03/04/22	94.74	.00	
Sands Ford of Red Hill	98387	08-429.251	#33-Lamp assembly/anit-freeze	03/04/22	94.74	.00	
Sands Ford of Red Hill	98397	01-437.251	#43-Door knob	03/04/22	13.92	.00	
Total Sands Ford of Red Hill:					203.40	.00	
Schaedler Yesco							
Schaedler Yesco	S6484719.001	01-409.373	Wire/connectors for phone lines	02/25/22	166.63	.00	
Total Schaedler Yesco:					166.63	.00	
Service Electric Cable TV							
Service Electric Cable TV	03122	01-401.320	Township Phone lines 3/2022	03/01/22	474.36	.00	
Service Electric Cable TV	3122	01-410.315	Prolog Express -Mar 2022	03/01/22	87.66	.00	
Total Service Electric Cable TV:					562.02	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	B48644-01	03-411.374	20-11-Tires	10/21/21	2,615.44	.00	
Service Tire Truck Centers	C27998-01	01-437.251	#10-tire	01/25/22	280.00	.00	
Service Tire Truck Centers	C32596-01	01-410.251	Tires	01/28/22	1,222.40	.00	
Service Tire Truck Centers	C51204-01	01-410.251	Tires	02/28/22	1,903.08	.00	
Total Service Tire Truck Centers:					6,020.92	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	22622	01-410.315	Police Car Washes-2/1-2/28/22	02/28/22	260.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Shammy Shine Car Washes:					260.00	.00	
Shelton Hitch Co Inc							
Shelton Hitch Co Inc	36698	01-437.375	#2-LED lights	02/18/22	22.50	.00	
Total Shelton Hitch Co Inc:					22.50	.00	
South Mountain Cycle							
South Mountain Cycle	237151	01-410.205	Police bicycle	03/03/22	3,050.89	.00	
Total South Mountain Cycle:					3,050.89	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	P-01187-0	01-437.251	#22-fittings/adapter	02/21/22	298.35	.00	
Total Staver Hydraulics Co Inc:					298.35	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	275754	01-414.240	Hanging file folders	02/07/22	61.52	.00	
Stotz/Fatzinger Office Supp	276483	01-401.240	Business envelopes	03/02/22	360.00	.00	
Stotz/Fatzinger Office Supp	276615	01-414.240	Hanging file folders/legal pads/clipboards/pens	03/04/22	101.05	.00	
Stotz/Fatzinger Office Supp	276880	01-430.240	Paper clips/highlighters/copy paper/correction tape/business card holder	03/10/22	201.42	.00	
Stotz/Fatzinger Office Supp	276895	01-414.240	Binder clips/hanging file folders	03/11/22	64.95	.00	
Total Stotz/Fatzinger Office Supply:					788.94	.00	
Suburban Propane-2022							
Suburban Propane-2022	3722	01-409.230	Propane for Pole bldg	03/07/22	2,121.74	.00	
Total Suburban Propane-2022:					2,121.74	.00	
Susquehanna Fire Equipment							
Susquehanna Fire Equipm	224490	06-448.316	Semi-Annual meter calibration	02/24/22	300.00	.00	
Total Susquehanna Fire Equipment:					300.00	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	649532	01-437.375	Flap discs/washers/pump	03/04/22	107.46	.00	
Total Tractor Supply Credit Plan:					107.46	.00	
Treskot, Kristen							
Treskot, Kristen	3922	06-448.171	2022 Health Reimbursement	03/09/22	83.33	.00	
Treskot, Kristen	3922	08-429.171	2022 Health Reimbursement	03/09/22	83.33	.00	
Treskot, Kristen	3922	10-426.171	2022 Health Reimbursement	03/09/22	83.34	.00	
Total Treskot, Kristen:					250.00	.00	
Trius Inc							
Trius Inc	SI084771	01-437.375	Guide blades/cutting edge/breather for snow plows	02/24/22	474.00	.00	
Total Trius Inc:					474.00	.00	
United Site Services							
United Site Services	6416658	01-451.315	Devonshire Park-2/23/22-3/22/22	02/23/22	137.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
United Site Services	6416659	01-451.315	Franko Park-2/23/22-3/22/22	02/23/22	137.00	.00	
United Site Services	6416660	01-451.315	Laubach Park-2/23/22-3/22/22	02/23/22	189.10	.00	
United Site Services	6416661	01-451.315	Franko Park-2/23/22-3/22/22	02/23/22	137.00	.00	
United Site Services	6416662	01-451.315	Lindberg Park-2/23/22-3/22/22	02/23/22	189.10	.00	
Total United Site Services:					789.20	.00	
Van Meter & Associates Inc							
Van Meter & Associates Inc	00-25851	01-410.421	Training Course-"First Line Supervision"-Johnson	02/01/22	170.00	.00	
Total Van Meter & Associates Inc:					170.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	5601918	01-414.316	ZHB-2/9/2022	02/24/22	571.55	.00	
Total Veritext Mid-Atlantic:					571.55	.00	
Verizon							
Verizon	22422	08-429.320	2022-Mar-868-8310-Cardinal Dr Pump Stn	02/24/22	39.28	.00	
Verizon	3222	01-410.320	610-433-0563-monitor traffic signals CCB-3/2022	03/02/22	39.03	.00	
Verizon	3222	06-448.320	610-435-4231-Flxr Ave wtr pump stn-3/2022	03/02/22	45.54	.00	
Total Verizon:					123.85	.00	
Whitehead Jr, Charles							
Whitehead Jr, Charles	3722	01-410.238	Reimb-Holster	03/07/22	212.80	.00	
Whitehead Jr, Charles	3722	01-410.240	Reimb-Digital Voice recorder	03/07/22	63.59	.00	
Total Whitehead Jr, Charles:					276.39	.00	
Wilson Products							
Wilson Products	2183710	01-437.375	Gas diffuser/nozzle/contact tip/electrode/swirl ring	02/23/22	71.75	.00	
Total Wilson Products:					71.75	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	2187737	01-410.242	Firearm supplies	01/29/22	3,495.50	.00	
Total Witmer Public Safety Group:					3,495.50	.00	
Zulic, Brian							
Zulic, Brian	31422	01-410.238	Reimb-Shirt/holster	03/14/22	282.94	.00	
Zulic, Brian	31422	01-410.215	K-9 food Miklo	03/14/22	1,023.72	.00	
Total Zulic, Brian:					1,306.66	.00	
Grand Totals:					456,112.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					162,820.54	.00	
Fire Fund							
Total Fire Fund:					3,985.40	.00	
Water Fund							
Total Water Fund:					75,159.00	.00	
Sewer Fund							
Total Sewer Fund:					192,182.86	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					1,424.77	.00	
Highway Aid Fund							
Total Highway Aid Fund:					20,540.26	.00	
Grand Totals:					456,112.83	.00	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
March 10, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commission Brinton announced that an Executive Session will be held after the Workshop regarding legal matters.

APPROVAL OF THE LIST OF BILLS PAYABLE

Commissioner Patnaik inquired about two invoices from the City of Bethlehem. Mr. Ziegenfus noted that the invoice for \$10,000 is for using their sewer treatment plant. Ms. Bonaskiewich noted that the other charge is for water used at the fountain in Laubach Park.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 2/19/22 – 3/4/22, broken down as follows:

\$68,058.17 = GENERAL
\$61,189.29 = FIRE
\$0 = LIBRARY
\$201,198.88 = WATER
\$15,254.01 = SEWER
\$144,039.59 = REFUSE & RECYCLING
\$140.26 = HIGHWAY AID
\$6,094.46 = CAPITAL GENERAL
\$495,974.66 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed 5-0.

MINUTES

February 24, 2022.

Ms. Bonaskiewich noted a correction on page 3. Commissioner Brinton declared the Minutes from February 24, 2022 accepted as amended.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Designate Township Officials Authorized to Execute all LSA-Statewide Gaming Grant Documents.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to adopt Resolution No. 03-2022-1741, designating Township Officials to execute all LSA-Statewide Gaming Grant documents.

Roll call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

MOTIONS

Motion to Award the Bid for Lehigh Avenue Stormwater Improvements Project to Columbia Excavating, LLC in the amount of \$217,229.01.

Commissioner Brinton noted that this is part of the work needed in order to make future improvements to Laubach Park.

Motion by Commissioner Karol, seconded by Commissioner Conn, to award the bid for Lehigh Avenue Stormwater Improvements Project to Columbia Excavating, LLC in the amount of \$217,229.01.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Motion to Authorize Contract Settlement with Stratix/Lynx in the amount of \$35,000, Contingent on Execution of Release Documents.

Commissioner Brinton commented that this item was previously discussed in an Executive Session.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to authorize the contract settlement with Stratix/Lynx in the amount of \$35,000, contingent on the execution of release documents.

Roll Call:

COMMISSIONER KAROL – YES

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Motion to Accept the Resignation of Ms. Tricia Dickert from the Township’s Recreation Advisory Committee (RAC).

Motion by Commissioner Conn, seconded by Commissioner Karol, to accept the resignation of Ms. Tricia Dickert from the Township’s Recreation Advisory Committee.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Motion to Appoint 2nd Ward Representative to Recreation Advisory Committee.

Motion by Commissioner Karol, seconded by Commissioner, to appoint Ms. Tammy Campbell to the Recreation Advisory Committee as the 2nd Ward Representative.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

COURTESY OF THE FLOOR

Ms. Rachel Legath of 1420 Gail Avenue expressed concerns regarding the group home facility located at 1415 Gail Avenue. She stated that there is a person residing at the facility who has become increasingly destructive and she is concerned for the safety of the children in the neighborhood.

Ms. Krista Makhoul of 1425 Gail Avenue detailed the property damage done by the resident of the group home and requested the Township adopt the Disruptive Conduct Ordinance as quickly as possible.

Chief Soberick stated that he has tried to contact the owner of the home but has been unsuccessful thus far. He noted that the group home has to screen candidates for placement and they should be held accountable for the damage.

Commissioner Brinton inquired if the Township could possibly get rid of the group home. Mr. Nicolo stated that the issue has worked its way through the courts with zoning and it is permitted in that area. He noted that Disruptive Conduct Ordinance will help and suggested including group homes in with language in the ordinance.

Ms. Bonaskiewich commented that she has been in discussions with Chief Soberick regarding the issue and noted that they will bring the Disruptive Conduct Ordinance back to the Board for discussion, but there has to be language that includes facilities such as group homes.

A discussion ensued regarding who governs group homes.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:33 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on March 10, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

PROCLAMATION

WHEREAS, the Township of Salisbury is blessed to have a capable core of volunteers that are committed and dedicated to serving our community; and

WHEREAS, the Township of Salisbury Board of Commissioners recognizes the value and the benefits of the volunteers' efforts and contributions; and

WHEREAS, the Township of Salisbury residents are the direct beneficiaries of all volunteer efforts.

NOW, THEREFORE, the Salisbury Township Board of Commissioners hereby proclaims the month of April 2022 to be **Salisbury Township Volunteer Month** to recognize all volunteers for their unheralded volunteer work and their unmatched level of unselfish sacrifice to serve their community.

Here, on this 24th day of March, 2022.

_____ Debra J. Brinton, President
_____ Rodney Conn, Vice President
_____ Heather Lipkin, President Pro Tempore
_____ Alok Patnaik
_____ Alex Karol

Attest:

Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
March 24, 2022
7:30 p.m.
(approximate time)

Topics:

- Update and discussion regarding Township Tennis & Pickleball Court Projects
- Discussion regarding proposed changes to Zoning Ordinance (Chapter 27), Section 604 regarding Parking & Storage of Vehicles
- Discussion regarding Proposed Disruptive Conduct Ordinance