

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—March 10, 2022
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 2/19/22 – 3/4/22

5. Approval of the Minutes –February 24, 2022

6. New Business

A. ORDINANCES (*none*)

B. RESOLUTIONS

1. Resolution to Designate Township Officials Authorized to Execute all LSA-Statewide Gaming Grant Documents.

C. MOTIONS

1. Motion to Award Bid for Lehigh Avenue Stormwater Improvements Project to Columbia Excavating, LLC in the amount of \$217,229.01
2. Motion to Authorize Contract Settlement with Stratix/Lynx in the amount of \$35,000 Contingent on Execution of Release Documents
3. Motion to Accept the Resignation of Ms. Tricia Dickert from the Township's Recreation Advisory Committee (RAC)
4. Motion to Appoint 2nd Ward Representative to Recreation Advisory Committee

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session to follow*

2900 South Pike Ave, Allentown, PA 18103

(Revised 3/8/22)

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AACE Security Loss Prevention Specialist							
AACE Security Loss Preve	91521	01-409.260	Cameras for DPW Bldg	03/03/22	920.00	.00	
Total AACE Security Loss Prevention Specialist:					920.00	.00	
Active 911 Inc							
Active 911 Inc	386734	01-410.420	2022-Yearly Subscription & Dues	02/19/22	143.00	.00	
Total Active 911 Inc:					143.00	.00	
Allied Control Services							
Allied Control Services	316280	08-429.317	Ultrasonic transducer services	03/02/22	575.00	.00	
Total Allied Control Services:					575.00	.00	
AlphaGraphics							
AlphaGraphics	82864	01-409.373	IT Specialist Nameplate	02/27/22	234.27	.00	
Total AlphaGraphics:					234.27	.00	
American United Life Insurance Co							
American United Life Insur	3122	01-401.158	2022-Mar-life/disability ins coverage	03/01/22	81.95	.00	
American United Life Insur	3122	01-402.158	2022-Mar-life/disability ins coverage	03/01/22	96.36	.00	
American United Life Insur	3122	01-407.158	2022-Mar-life/disability ins coverage	03/01/22	96.36	.00	
American United Life Insur	3122	01-409.158	2022-Mar-life/disability ins coverage	03/01/22	41.64	.00	
American United Life Insur	3122	01-410.158	2022-Mar-life/disability ins coverage	03/01/22	796.23	.00	
American United Life Insur	3122	01-414.158	2022-Mar-life/disability ins coverage	03/01/22	85.41	.00	
American United Life Insur	3122	01-430.158	2022-Mar-life/disability ins coverage	03/01/22	758.73	.00	
American United Life Insur	3122	06-401.158	2022-Mar-life/disability ins coverage	03/01/22	9.64	.00	
American United Life Insur	3122	06-430.158	2022-Mar-life/disability ins coverage	03/01/22	14.45	.00	
American United Life Insur	3122	06-448.158	2022-Mar-life/disability ins coverage	03/01/22	167.69	.00	
American United Life Insur	3122	08-401.158	2022-Mar-life/disability ins coverage	03/01/22	9.64	.00	
American United Life Insur	3122	08-429.158	2022-Mar-life/disability ins coverage	03/01/22	167.69	.00	
American United Life Insur	3122	08-430.158	2022-Mar-life/disability ins coverage	03/01/22	14.45	.00	
American United Life Insur	3122	10-426.158	2022-Mar-life/disability ins coverage	03/01/22	23.80	.00	
Total American United Life Insurance Co:					2,364.04	.00	
Berkheimer Associates							
Berkheimer Associates	22822	01-403.453	2022-Feb-LST Comm	02/28/22	2,615.71	.00	
Total Berkheimer Associates:					2,615.71	.00	
Beth-Allen Ladder Equipment							
Beth-Allen Ladder Equipm	612915-2	01-409.373	Ladder	02/03/22	246.00	.00	
Total Beth-Allen Ladder Equipment:					246.00	.00	
Bethlehem, City of							
Bethlehem, City of	22522	06-448.363	Fountain-11/15/2021-2/16/2022	02/25/22	24.75	.00	
Bethlehem, City of	3330000107-1	08-429.535	2022 Annual capital charge-50%-1st pmt	03/01/22	10,902.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bethlehem, City of:					10,927.25	.00	
Bucks County Community College							
Bucks County Community	3322	03-411.421	2022 training membership program-ESFD	03/03/22	1,400.00	.00	
Bucks County Community	3322	03-412.421	2022 training membership program-WSFD	03/03/22	1,400.00	.00	
Bucks County Community	3322	01-411.421	2022 training membership program-fire inspectors	03/03/22	1,200.00	.00	
Total Bucks County Community College:					4,000.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	25805	06-448.325	Postage & Mailing Services for Delinquent Utility Bills-Jan 2022	02/15/22	983.04	.00	
Dallas Data Systems Inc.	25805	08-429.325	Postage & Mailing Services for Delinquent Utility Bills-Jan 2022	02/15/22	860.16	.00	
Dallas Data Systems Inc.	25805	10-401.325	Postage & Mailing Services for Delinquent Utility Bills-Jan 2022	02/15/22	614.40	.00	
Dallas Data Systems Inc.	25805	06-448.342	Postage & Mailing Services for Delinquent Utility Bills-Jan 2022	02/15/22	781.75	.00	
Dallas Data Systems Inc.	25805	08-429.342	Postage & Mailing Services for Delinquent Utility Bills-Jan 2022	02/15/22	684.04	.00	
Dallas Data Systems Inc.	25805	10-401.342	Postage & Mailing Services for Delinquent Utility Bills-Jan 2022	02/15/22	488.60	.00	
Dallas Data Systems Inc.	25810	01-414.421	1-day-on-site training-Community Development	03/02/22	916.35	.00	
Total Dallas Data Systems Inc.:					5,328.34	.00	
Dell Business Credit							
Dell Business Credit	21622	01-407.261	Laptop-Moyer	02/16/22	650.21	.00	
Dell Business Credit	21622	06-448.261	Laptop-Moyer	02/16/22	260.08	.00	
Dell Business Credit	21622	08-429.261	Laptop-Moyer	02/16/22	260.08	.00	
Dell Business Credit	21622	10-407.261	Laptop-Moyer	02/16/22	130.04	.00	
Dell Business Credit	21622	01-407.261	Docking station-Moyer	02/16/22	178.99	.00	
Dell Business Credit	21622	06-448.261	Docking station-Moyer	02/16/22	71.60	.00	
Dell Business Credit	21622	08-429.261	Docking station-Moyer	02/16/22	71.60	.00	
Dell Business Credit	21622	10-407.261	Docking station-Moyer	02/16/22	35.79	.00	
Total Dell Business Credit:					1,658.39	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	22822	03-411.540	1Q22-Stipend	02/28/22	28,000.00	.00	
Eastern Salisbury Fire Co.	22822	03-145100	2021 Stipend overpayment	02/28/22	2,610.45-	.00	
Total Eastern Salisbury Fire Co.:					25,389.55	.00	
Ecco Communications LLC							
Ecco Communications LLC	79454	01-430.240	Fuse taps for shop	02/22/22	23.00	.00	
Ecco Communications LLC	79474	01-410.375	#203-Siren driver replacement	02/25/22	354.65	.00	
Total Ecco Communications LLC:					377.65	.00	
F.W. Webb Company							
F.W. Webb Company	75141564	01-409.373	Heater for ESFD	02/24/22	261.90	.00	
F.W. Webb Company	75144227	01-409.373	Heater for ESFD	02/23/22	73.11	.00	
Total F.W. Webb Company:					335.01	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Ferguson Waterworks							
Ferguson Waterworks	0574228	01-436.370	Pipe for Little John Lane	02/24/22	358.00	.00	
Total Ferguson Waterworks:					358.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11595454	01-409.373	Lights for garage	02/10/22	834.60	.00	
Fromm Electric Supply Cor	51150051-00	41-409.600	Plate/rubber grommert/ground bump/wire stripper/crimper for pole barn	10/19/21	209.48	.00	
Fromm Electric Supply Cor	51151913	01-409.373	Phone line for Police bldg	02/11/22	65.17	.00	
Total Fromm Electric Supply Corp:					1,109.25	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	487127	01-430.240	Sand bags	02/21/22	45.00	.00	
Total Gatti Morrison Construction Service Inc:					45.00	.00	
Grainger							
Grainger	9206536196	01-437.375	Wheels for new plows	02/09/22	352.28	.00	
Total Grainger:					352.28	.00	
Home Depot Credit Services							
Home Depot Credit Service	72528	01-430.240	bucket/glass cleaner/bolts/washers/hooks/nuts	02/28/22	89.10	.00	
Total Home Depot Credit Services:					89.10	.00	
Institute of Police Tech/Mngmt							
Institute of Police Tech/Mn	22522	01-410.421	Training-"Pedestrian/Bicycle Crash Investigation-Level 1"-Whitehead	02/25/22	795.00	.00	
Total Institute of Police Tech/Mngmt:					795.00	.00	
Johnson, Kevin							
Johnson, Kevin	22822	01-410.238	Reimb-Firearm	02/28/22	81.67	.00	
Total Johnson, Kevin:					81.67	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	3122	01-401.312	Feb 2022-Website updates	03/01/22	150.00	.00	
Total Kessler Freedman Inc.:					150.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	181750	01-408.318	2022-Jan-1239 Vortman Ave Grading Plan	02/11/22	298.75	.00	
Keystone Consulting Engin	181751	01-408.318	2022-Jan-1453 Lehigh Ave Minor Subdivision	02/11/22	418.25	.00	
Keystone Consulting Engin	181752	01-408.318	2022-Jan-839 E Lynnwood St-Minor Subdivision	02/11/22	418.25	.00	
Keystone Consulting Engin	181753	01-408.318	2022-Jan-1146 S Cedar Crest Blvd-Water Line	02/11/22	1,272.25	.00	
Keystone Consulting Engin	181756	01-408.318	2022-Jan-1860 E Emmaus Ave Site Development	02/11/22	115.00	.00	
Keystone Consulting Engin	181762	01-408.318	2022-Jan-1644 Cardinal Dr-Lot Consolidation	02/11/22	887.25	.00	
Keystone Consulting Engin	181763	01-408.313	2022-Jan-General Engineering-Planning Commission	02/11/22	657.25	.00	
Keystone Consulting Engin	181769	01-408.318	2022-Jan-Sheffield Square North	02/11/22	2,808.25	.00	
Keystone Consulting Engin	181770	01-408.318	2022-Jan-Sheffield Square South	02/11/22	3,585.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	181771	01-408.318	2022-Jan-661 E Wayne Ave-Grading Plan	02/11/22	657.25	.00	
Keystone Consulting Engin	181772	01-408.313	2022-Jan-2725 Lindberg Ave-Grading Plan	02/11/22	896.25	.00	
Keystone Consulting Engin	181773	01-408.318	2022-Jan-1766 Virginia Ave-Grading Plan	02/11/22	478.00	.00	
Total Keystone Consulting Engineers:					12,491.75	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	35974	01-437.251	#3-Tailgate cylinder	02/21/22	166.14	.00	
Total Kutz Inc., E. M.:					166.14	.00	
Lehigh County Authority							
Lehigh County Authority	7606	06-200202	2021-4th quarter reconciliation-water	02/16/22	108,850.87	.00	
Lehigh County Authority	7607	06-448.367	2022-Jan water	02/16/22	88,543.52	.00	
Total Lehigh County Authority:					197,394.39	.00	
Madle's Hardware							
Madle's Hardware	209139	01-437.251	Spring snap links	02/24/22	32.94	.00	
Total Madle's Hardware:					32.94	.00	
McDonald Uniform Co Inc							
McDonald Uniform Co Inc	203851	01-410.238	Shirts/patches/pants-Vasilik	01/27/22	56.05	.00	
Total McDonald Uniform Co Inc:					56.05	.00	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	137103	01-433.246	Signs	02/11/22	212.40	.00	
Miller Municipal Supply LL	137141	01-433.246	Barricade sheeting	02/21/22	1,794.60	.00	
Total Miller Municipal Supply LLC:					2,007.00	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	0404725	01-436.370	Lift pins	02/21/22	120.00	.00	
Total Monarch Precast Concrete Corp:					120.00	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2122PRJ6793	01-401.162	2022-Mar-Worker's Compensation Insurance	03/01/22	53.42	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-402.162	2022-Mar-Worker's Compensation Insurance	03/01/22	47.01	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-409.162	2022-Mar-Worker's Compensation Insurance	03/01/22	316.80	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-410.162	2022-Mar-Worker's Compensation Insurance	03/01/22	7,678.81	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-411.162	2022-Mar-Worker's Compensation Insurance	03/01/22	15.67	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-413.162	2022-Mar-Worker's Compensation Insurance	03/01/22	2.88	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-414.162	2022-Mar-Worker's Compensation Insurance	03/01/22	28.07	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-430.162	2022-Mar-Worker's Compensation Insurance	03/01/22	5,555.54	.00	
MRM Trust Worker's Comp	2122PRJ6793	01-452.162	2022-Mar-Worker's Compensation Insurance	03/01/22	181.76	.00	
MRM Trust Worker's Comp	2122PRJ6793	06-401.162	2022-Mar-Worker's Compensation Insurance	03/01/22	6.37	.00	
MRM Trust Worker's Comp	2122PRJ6793	06-430.162	2022-Mar-Worker's Compensation Insurance	03/01/22	7.78	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MRM Trust Worker's Comp	2122PRJ6793	06-448.162	2022-Mar-Worker's Compensation Insurance	03/01/22	1,036.12	.00	
MRM Trust Worker's Comp	2122PRJ6793	08-401.162	2022-Mar-Worker's Compensation Insurance	03/01/22	6.37	.00	
MRM Trust Worker's Comp	2122PRJ6793	08-429.162	2022-Mar-Worker's Compensation Insurance	03/01/22	1,036.12	.00	
MRM Trust Worker's Comp	2122PRJ6793	08-430.162	2022-Mar-Worker's Compensation Insurance	03/01/22	7.78	.00	
MRM Trust Worker's Comp	2122PRJ6793	10-426.162	2022-Mar-Worker's Compensation Insurance	03/01/22	101.01	.00	
Total MRM Trust Worker's Comp Fund:					16,081.51	.00	
National Assoc of School Resrc Offc							
National Assoc of School R	26664	01-410.421	Registration for 2022 NASRO conference-Laky	02/25/22	550.00	.00	
Total National Assoc of School Resrc Offc:					550.00	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	22822	01-410.421	Reimb-flight/registration for NASRO Conference	02/28/22	862.20	.00	
Total Nothstein, Richard B.:					862.20	.00	
O.R.E.							
O.R.E.	458571-1	01-430.315	Track Loader rental	02/23/22	1,281.15	.00	
Total O.R.E.:					1,281.15	.00	
PA Turnpike							
PA Turnpike	115940351-1	01-410.315	Tolls	02/23/22	28.80	.00	
Total PA Turnpike:					28.80	.00	
PAPCO							
PAPCO	3352775	01-401.231	Unleaded Gasoline	02/18/22	57.58	.00	
PAPCO	3352775	01-410.231	Unleaded Gasoline	02/18/22	1,947.00	.00	
PAPCO	3352775	01-430.231	Unleaded Gasoline	02/18/22	513.48	.00	
PAPCO	3352775	06-448.231	Unleaded Gasoline	02/18/22	231.90	.00	
PAPCO	3352775	08-429.231	Unleaded Gasoline	02/18/22	231.91	.00	
PAPCO	3352775	03-413.231	Unleaded Gasoline	02/18/22	181.92	.00	
PAPCO	3352777	01-430.231	Diesel	02/18/22	1,937.32	.00	
PAPCO	3352777	06-448.231	Diesel	02/18/22	71.38	.00	
PAPCO	3352777	08-429.231	Diesel	02/18/22	71.38	.00	
PAPCO	3352777	03-413.231	Diesel	02/18/22	315.22	.00	
PAPCO	3353712	01-401.231	Unleaded Gasoline	02/24/22	29.12	.00	
PAPCO	3353712	01-410.231	Unleaded Gasoline	02/24/22	984.52	.00	
PAPCO	3353712	01-430.231	Unleaded Gasoline	02/24/22	259.64	.00	
PAPCO	3353712	06-448.231	Unleaded Gasoline	02/24/22	117.27	.00	
PAPCO	3353712	08-429.231	Unleaded Gasoline	02/24/22	117.27	.00	
PAPCO	3353712	03-413.231	Unleaded Gasoline	02/24/22	91.99	.00	
PAPCO	3353721	01-430.231	Diesel	02/24/22	560.98	.00	
PAPCO	3353721	06-448.231	Diesel	02/24/22	20.67	.00	
PAPCO	3353721	08-429.231	Diesel	02/24/22	20.67	.00	
PAPCO	3353721	03-413.231	Diesel	02/24/22	91.28	.00	
Total PAPCO:					7,852.50	.00	
PenTeleData							
PenTeleData	B4012668	03-411.320	Cable-Feb 2022	02/24/22	80.95	.00	

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PenTeleData	B4012668	01-401.320	Acct#3042745-Cable modem rental - Feb 2022	02/24/22	124.95	.00	
Total PenTeleData:					205.90	.00	
Power Pro Equipment							
Power Pro Equipment	8C106704-1	01-451.375	Belt VENTRAC	02/10/22	58.84	.00	
Total Power Pro Equipment:					58.84	.00	
PPL Electric Utilities							
PPL Electric Utilities	21722	01-409.361	61089-84010	02/17/22	1,128.28	.00	
PPL Electric Utilities	21722	03-411.320	82900-03000	02/17/22	594.54	.00	
PPL Electric Utilities	21722	01-409.361	68051-53008	02/17/22	119.98	.00	
PPL Electric Utilities	21822	35-433.362	53875-61001	02/18/22	37.17	.00	
PPL Electric Utilities	21822	35-433.362	99940-01007	02/18/22	32.93	.00	
PPL Electric Utilities	21822	01-409.361	92051-48008	02/18/22	798.70	.00	
PPL Electric Utilities	21822	01-409.361	70730-17005	02/18/22	504.29	.00	
PPL Electric Utilities	21822	35-433.362	49130-02001	02/18/22	37.59	.00	
PPL Electric Utilities	21822	08-429.361	35530-02004	02/18/22	30.58	.00	
PPL Electric Utilities	21822	35-433.362	05340-01002	02/18/22	32.57	.00	
PPL Electric Utilities	22222	01-451.361	10550-10002	02/22/22	38.67	.00	
PPL Electric Utilities	22222	08-429.361	82960-01000	02/22/22	28.89	.00	
PPL Electric Utilities	22222	01-451.361	93760-01007	02/22/22	25.74	.00	
Total PPL Electric Utilities:					3,409.93	.00	
PSATS							
PSATS	59317702	01-414.460	2022-PSATS Conference-Rabold	01/11/22	285.00	.00	
Total PSATS:					285.00	.00	
PSTCA							
PSTCA	22222	01-403.420	2022-PA State Tax Collectors' Association Dues	02/22/22	80.00	.00	
Total PSTCA:					80.00	.00	
RCN							
RCN	072673601-00133	01-410.315	2022-Feb-High Speed Internet	02/17/22	82.95	.00	
Total RCN:					82.95	.00	
Republic Services #282							
Republic Services #282	0282-000852283	10-427.300	2022-Feb-service	02/15/22	142,317.34	.00	
Total Republic Services #282:					142,317.34	.00	
Rotary Lift							
Rotary Lift	86660	41-439.700	Jack stand & cart frame kit	02/10/22	5,884.98	.00	
Total Rotary Lift:					5,884.98	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating Co	22222	01-401.315	2022-Police & Magistrate Bldg	02/02/22	611.15	.00	
Total Seitz Bros Exterminating Co:					611.15	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Service Electric Telephone Co							
Service Electric Telephone	21522	01-403.240	Acct#-0000044158-Tax collector phone line-2/2022	02/15/22	21.31	.00	
Service Electric Telephone	21522	01-401.320	Acct#-0000044158-Township phone line-2/2022	02/15/22	147.24	.00	
Service Electric Telephone	21522	03-411.320	Acct#-0000050426-ESFC-2/2022	02/15/22	85.15	.00	
Total Service Electric Telephone Co:					253.70	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	13122	01-410.315	Police Car Washes-1/1-1/31/22	01/31/22	80.00	.00	
Total Shammy Shine Car Washes:					80.00	.00	
Signal Service Inc.							
Signal Service Inc.	43527	01-433.362	Yearly maintenance & inspection	02/15/22	2,950.00	.00	
Total Signal Service Inc.:					2,950.00	.00	
Smarch, Tamara							
Smarch, Tamara	21522	01-403.240	Reimb-Act 48 Qualification Exam	03/04/22	200.00	.00	
Total Smarch, Tamara:					200.00	.00	
Staples Advantage							
Staples Advantage	3499633436	01-414.240	Hanging file folders/manilla folders/dry erase markers	02/08/22	302.17	.00	
Staples Advantage	3500307795	01-401.240	Label maker tapes	02/17/22	340.08	.00	
Staples Advantage	3500376579	01-409.240	Hand sanitizer dispenser/refills	02/18/22	64.40	.00	
Total Staples Advantage:					706.65	.00	
Staples Credit Plan							
Staples Credit Plan	22522	01-410.240	Plasticware/copy paper/power strip/memory card/paper clips/fingertip moistener/paper plates	03/04/22	439.85	.00	
Staples Credit Plan	22522	01-410.260	Shredder	03/04/22	251.20	.00	
Total Staples Credit Plan:					691.05	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	276155	01-401.240	Hanging file folders	02/17/22	123.04	.00	
Total Stotz/Fatzinger Office Supply:					123.04	.00	
Street Cop Training							
Street Cop Training	74539-679-1-685C	01-410.421	Training course "Mastering PA Search & Seizure"-Ziegler/T. Sabulsky/Zulic/Watson/K.Sabulsky/Johnson	03/01/22	1,050.00	.00	
Total Street Cop Training:					1,050.00	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	3122	01-415.149	EMC Deputy - Mar 2022	03/01/22	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	3122	01-415.139	EMC stipend-Mar 2022	03/01/22	250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100514386-020920	01-401.341	Ad: 2/23/22-Planning Commission Meeting	02/17/22	465.51	.00	
Total Times News:					465.51	.00	
TransUnion Risk & Alternative Data Solut							
TransUnion Risk & Alternat	5872431-202202-1	01-410.420	Background Check Investigation Site Subscription	03/01/22	115.00	.00	
Total TransUnion Risk & Alternative Data Solut:					115.00	.00	
Trius Inc							
Trius Inc	SI084355	01-437.375	Western Plow Shoes	02/14/22	256.00	.00	
Total Trius Inc:					256.00	.00	
U.S. Municipal Supply Inc.							
U.S. Municipal Supply Inc.	6193884	01-433.246	splice kit	02/22/22	445.48	.00	
Total U.S. Municipal Supply Inc.:					445.48	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	22222	01-409.230	411001980555	02/22/22	3,113.73	.00	
UGI Utilities Inc.	22322	03-411.320	411000866649-ESFC	02/23/22	1,558.69	.00	
UGI Utilities Inc.	22322	01-409.230	411001979581	02/23/22	1,173.91	.00	
UGI Utilities Inc.	22322	01-409.230	411001980316	02/23/22	1,198.31	.00	
Total UGI Utilities Inc.:					7,044.64	.00	
Upper Saucon Township							
Upper Saucon Township	220216	10-431.303	Compost site expenses	02/16/22	328.61	.00	
Total Upper Saucon Township:					328.61	.00	
Weinstein Supply Corporation							
Weinstein Supply Corporati	S028760057-001	08-429.373	Lever/pipes/clamp for waterpump station	02/10/22	157.88	.00	
Total Weinstein Supply Corporation:					157.88	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	22822	03-412.540	1Q22-Stipend	02/28/22	30,000.00	.00	
Total Western Salisbury Fire Company:					30,000.00	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	50430	01-451.375	Turf Tiger Engine	02/24/22	605.94	.00	
Total Whitehall Turf Equipment:					605.94	.00	
Ziegler, Curtis							
Ziegler, Curtis	3122	01-410.238	Reimb-Holster	03/01/22	212.80	.00	
Total Ziegler, Curtis:					212.80	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:					<u>495,974.66</u>	<u>.00</u>	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					68,058.17	.00	
Fire Fund							
Total Fire Fund:					61,189.29	.00	
Water Fund							
Total Water Fund:					201,198.88	.00	
Sewer Fund							
Total Sewer Fund:					15,254.01	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					144,039.59	.00	
Highway Aid Fund							
Total Highway Aid Fund:					140.26	.00	
Capital General Fund							
Total Capital General Fund:					6,094.46	.00	
Grand Totals:					495,974.66	.00	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 24, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik - EXCUSED
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending January 30, 2022 and the list of Bills Payable for the period 2/5/22 – 2/18/22, broken down as follows:

\$168,538.81 = GENERAL
\$2,591.04 = FIRE
\$0 = LIBRARY
\$74,289.98 = WATER
\$55,063.70 = SEWER
\$144,141.25 = REFUSE & RECYCLING
\$27,339.61 = HIGHWAY AID
\$7,500.50 = CAPITAL GENERAL
\$38,346.46 = CAPITAL FIRE
\$517,811.35= GRAND TOTAL ALL FUNDS

The Board voted: 4 Ayes; 0 Nays

MINUTES

February 10, 2022.

Commissioner Brinton declared the Minutes from February 10, 2022 accepted as presented.

NEW BUSINESS

Presentation by FBI Representative for a Command Trilogy Award to Police Department Command Staff.

Chief Soberick stated that all of the command staff has completed supervisory training through the FBI-LEEDA program in order to continue the Police Department’s professional development. Mr. Mark Clark, Chief Operations Officer for FBI-LEEDA, presented the award to the command staff and congratulated them for the extensive amount of time they have invested in the training.

Chief Soberick introduced the command staff as himself, Sergeant Ron Patten, Sergeant Don Sabo, Corporal Kevin Kress, Detective Chris Casey and Detective Charles Whitehead.

*Commissioner Brinton announced that there will be an Executive Session held after the meeting regarding legal matters.

ORDINANCES

Ordinance approving procedures for the collection of unpaid, delinquent Township fees and Motion to enter into an agreement with Portnoff Law Associates for the collection of delinquent Municipal claims on behalf of Salisbury Township.

Mr. Ziegenfus commented that the Board has discussed this matter at previous Workshops. Ms. Bonaskewich noted that the Ordinance establishes the fees and the Board will need to make a Motion to enter into an agreement with Portnoff Law Associates.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to adopt Ordinance No. 02-2022-648, approving procedures for the collection of unpaid, delinquent Township fees, and enter into an agreement with Portnoff Law Associates for the collection of delinquent Municipal claims on behalf of Salisbury Township.

The Board voted: 4 Ayes; 0 Nays

RESOLUTIONS

Resolution to Revise the Township's Official Sewage Facilities Plan for the Minor Subdivision of 839 E. Lynnwood Street.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 02-2022-1740, revising the Township's Official Sewage Facilities Plan for the Minor Subdivision of 839 E. Lynnwood Street.

The Board voted: 4 Ayes; 0 Nays

Resolution to Revise the Township's Official Sewage Facilities Plan for the Minor Subdivision of 1453 Lehigh Avenue.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 02-2022-1739, revising the Township's Official Sewage Facilities Plan for the Minor Subdivision of 1453 Lehigh Avenue.

The Board voted: 4 Ayes; 0 Nays

MOTIONS

Motion to Award the Bid for Laubach Park Stormwater Improvements Project to CMR Construction, Inc. in the amount of \$246,755.70.

Mr. Tettermer commented that this was the low bid on the project and the Township has worked with CMR on a previous project, so he recommends awarding the bid to them.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to award the bid for Laubach Park Stormwater Improvements Project to CMR Construction, Inc. in the amount of \$246,755.70.

The Board voted: 4 Ayes; 0 Nays

Motion to Approve Arts Academy Charter School MOU.

Commissioner Brinton stated that the MOU is an agreement between the Police Department and the Arts Academy Charter School. Chief Soberick noted that is comfortable with the agreement.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to approve the Arts Academy Charter School MOU.

The Board voted: 4 Ayes; 0 Nays

Motion to Accept Time Extension Request for the Land Development at 1439 E. Emmaus Avenue.

Mr. Tetterer noted that the developer is in the process of converting the site from a personal care facility to garden apartments. He commented that the Plan went before the Planning Commission and the developer is currently in the process of addressing their comments; however, in order to keep moving forward with the plan, they need some more time to get outside agency approvals.

Commissioner Brinton commented that this time extension request is valid until June 30, 2022.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to accept a time extension request for the Land Development at 1439 E. Emmaus Avenue.

The Board voted: 4 Ayes; 0 Nays

Motion to Accept Time Extension Request for the Land Development Plan at 2638 West Rock Road.

Commissioner Brinton commented that the Girl Scouts of Pennsylvania have submitted a request for a time extension until June 30, 2022 for the review of their Land Development Plan in order to accommodate obtaining approvals from outside agencies.

Ms. Jackie Straley of 3110 Dogwood Lane stated that she objects to the time extension as she believes it will not take that long to get the necessary approvals. Attorney Ashley stated if they get their documentation earlier, they can come in and finish the process. He noted that this action makes sure they do not have to keep coming back every month just because they have not gotten their approvals from the outside agency.

Mr. Kevin McNally of 3113 Birchwood Drive inquired about the process of requesting the time extension as he believes the request should go to the Planning Commission. Attorney Ashley stated that the Planning Commission cannot accept the extension. Mr. McNally stated that he objects to the Plan because of the ecosystem, safety concerns and septic systems.

Mr. Charles Beck of 930 E. Lexington Street stated that he believes the time extension acceptance should be in front of the Planning Commission as that is where the Land Development Plan is currently. Attorney Ashley stated that the extension comes to the Board of Commissioners because they make the ultimate decision and the Planning Commission makes a recommendation.

Ms. Jackie Straley asked if there an Ordinance indicating the procedure. Attorney Ashley stated that it is located in the Subdivision and Land Development Ordinance (SALDO).

Commissioner Lipkin noted that the Plan is still with the Planning Commission, but the Board is extending the time to get the necessary outside agency approvals.

Mr. Tetterer stated that this is technically a Land Development Plan and the Planning Commission makes a recommendation to the Board of Commissioners. He noted that historically, the Planning Commission has accepted some time extensions on projects in which they are involved; however, in this case, there was no Planning Commission meeting because it was canceled. Mr. Tetterer commented that there is no more time to review the Plan so the Board must accept this extension tonight or approve the Plan.

Mr. Beck commented that it should have been presented to the Planning Commission at the prior meeting. Mr. Tetterer stated that the developer did not know they were going to be delayed by DEP. He noted that he spoke with the developer's engineer who indicated that DEP had additional comments on the Plan and any project currently going through DEP is delayed because of staffing and other issues.

Attorney Ashley stated that the developer has given the Township an extension of time and the Board must accept that extension. He explained that the Planning Commission did not meet, so this is the last night before the time runs out. The Board is not acting on anything except accepting the extension of time in order to facilitate a complete review of the project. Attorney Ashley commented that the Plan will get approved if they do not give the Township an extension because if the time runs out, they get a Deemed Approval because the municipality only has a certain amount of time to act on a Plan before it is automatically approved. Attorney Ashley further explained that the purpose of the extension is to give the Township additional time to consider the Plan so the outside agencies can provide their comments and the Township can then review a completed Plan.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to accept a time extension request for the Land Development at 2638 West Rock Road.

The Board voted: 4 Ayes; 0 Nays

Motion to appoint a Vacancy Board Member.

Commissioner Conn gave a brief synopsis of the resume submitted by Mr. Matthew McConnell of 1905 Lehigh Parkway North.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to appoint Mr. Matthew McConnell to the Vacancy Board for a term of one year.

The Board voted: 4 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Conn brought forth an idea regarding a citizen's police academy. Chief Soberick commented that he would like to begin with something similar for kids before moving onto a citizen's academy.

Chief Soberick introduced the Police Department's Community Intervention Specialist, Ms. Candice Girandola from Pinebrook Family Services who works out of the Police Department two days a week. Ms. Girandola commented that her role is to assist the Police Offices with

intervention in mental health and other specialized calls that are outside of the primary focus of the Police Department.

Ms. Bonaskiewich noted that State Representative Peter Schweyer has requested a meeting with the Township because it is likely he will be a State Representative for Salisbury if the State's redistricting plan is approved.

Mr. John Smale of 3150 Ironwood Lane inquired about posting a speed limit sign on West Rock Road. Chief Soberick commented that he and Mr. Levernier have been in discussions about the need to post speed limit signs in multiple areas of the Township.

Mr. David Smith of 1431 Middlesex Road expressed concerns about the condition of his road after it was resurfaced last year and requested that two sections be cut and repaved. Mr. Levernier noted that he will follow-up on the issue.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Karol. The time was 7:53 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on February 24, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 03-2022-1741

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO DESIGNATE TOWNSHIP OFFICIALS AUTHORIZED TO EXECUTE ALL LSA-STATEWIDE GAMING GRANT DOCUMENTS

Be it RESOLVED, that the Township of Salisbury, Lehigh County, Pennsylvania (Applicant) hereby requests a Statewide Local Share Assessment grant of \$120,518 from the Commonwealth Financing Authority to be used for Police Department technology upgrades and maintenance needs.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Cathy Bonaskiewich, Township Manager, and Kevin Soberick, Chief of Police, as the official(s) to execute all documents and agreements between the Township of Salisbury and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

APPROVED AND ADOPTED this 10th day of March, 2022 at a public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Secretary

By: _____
President, Board of Commissioners

I, Cathy Bonaskiewich, duly qualified Secretary of the Township of Salisbury, Lehigh County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Commissioners at a regular meeting held March 10, 2022 and said Resolution has been recorded in the Minutes of the Township of Salisbury and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Salisbury, this 10th day of March, 2022.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
March 10, 2022
7:30 p.m.
(approximate time)

Topics of discussion:

- Discuss Volunteer Recognition Dinner event to be held in April 2022