

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—February 24, 2022
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report (Jan. 2022) and Bills Payables – Period 2/4/22-2/18/22

5. Approval of the Minutes –February 10, 2022

6. New Business

A. Presentation by FBI Representative of a Command Trilogy Award to Police Department Command Staff

B. ORDINANCES

1. Ordinance Approving Procedures for the Collection of Unpaid, Delinquent Township Fees and Motion to Enter into Agreement with Portnoff Law Associates for the Collection of Delinquent Municipal Claims on Behalf of Salisbury Township

C. RESOLUTIONS

1. Resolution to Revise the Township’s Official Sewage Facilities Plan for the Minor Subdivision of 839 E. Lynnwood Street
2. Resolution to Revise the Township’s Official Sewage Facilities Plan for the Minor Subdivision of 1453 Lehigh Avenue

D. MOTIONS

1. Motion to Award Bid for Laubach Park Stormwater Improvements Project to CMR Construction, Inc. in the amount of \$246,755.70
2. Motion to Approve Arts Academy Charter School MOU
3. Motion to Accept Time Extension Request for the Land Development at 1493 E. Emmaus Avenue
4. Motion to Accept Time Extension Request for the Land Development at 2638 West Rock Road
5. Motion to Appoint Vacancy Board Member

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

Income Statement- Summary by Fund
1/1 - 1/31/2022

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Capital Fund-Sewer	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2020 YTD Revenues	182,439	57,629	475	27,585	104	51,888	32,795	-	467,571	10	1	820,497
2020 YTD Expenditures	<u>664,913</u>	<u>-</u>	<u>30,933</u>	<u>27,585</u>	<u>426</u>	<u>51,152</u>	<u>50,945</u>	<u>-</u>	<u>13,055</u>	<u>11,590</u>	<u>-</u>	<u>850,599</u>
2020 YTD Surplus (Deficit)	<u>(482,473)</u>	<u>57,629</u>	<u>(30,457)</u>	<u>-</u>	<u>(323)</u>	<u>737</u>	<u>(18,150)</u>	<u>-</u>	<u>454,516</u>	<u>(11,580)</u>	<u>1</u>	<u>(30,102)</u>
2019 YTD Surplus (Deficit)	<u>(598,756)</u>	<u>4,841</u>	<u>(142,661)</u>	<u>58,021</u>	<u>23</u>	<u>(5,944)</u>	<u>87,436</u>	<u>(100,000)</u>	<u>461,070</u>	<u>(59)</u>	<u>8</u>	<u>(236,021)</u>
Variance over Prior YTD	116,282	52,788	112,204	(58,021)	(345)	6,681	(105,586)	100,000	(6,554)	(11,521)	(7)	205,918

GENERAL FUND SUMMARY	2022 BOARD APPROVED BUDGET	1/1 - 1/31/2022 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 7,458,904	\$ 146,515	2.0%
PERMITS, FEES & INTEREST	874,853	34,471	3.9%
OTHER OPERATING REVENUE	1,418,000	1,454	0.1%
TRANSFERS FROM OTHER FUNDS	561,150	-	0.0%
FROM PRIOR-YEAR RESERVES	600,000	-	0.0%
TOTAL OPERATING REVENUE	\$ 10,912,907	\$ 182,439	1.7%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	-	0.0%
PRIOR YEAR EXPENSE REFUNDS	100,000	-	0.0%
TOTAL NON-OPERATING REVENUE	\$ 165,000	\$ -	0.0%
TOTAL REVENUES	\$ 11,077,907	\$ 182,439	1.6%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,439,832	\$ 76,875	5.3%
(B) PUBLIC SAFETY	4,265,533	271,755	6.4%
(D) PUBLIC WORKS	2,894,472	184,795	6.4%
(E) RECREATION	135,086	2,383	1.8%
(F) COMMUNITY DEVELOPMENT	12,800	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	23,600	14,701	62.3%
(H) INSURANCE & BENEFITS	189,600	56,775	29.9%
(I) TRANSFERS TO OTHER FUNDS	2,116,984	57,629	2.7%
TOTAL OPERATING EXPENDITURES	\$ 11,077,907	\$ 664,913	6.0%
TOTAL EXPENDITURES	\$ 11,077,907	\$ 664,913	6.0%
SURPLUS (DEFICIT)	\$ -	\$ (482,473)	

GENERAL FUND SUMMARY	1/1 - 1/31/2022 ACTUAL	1/1 - 1/31/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 146,515	\$ 95,682	\$ 50,832	53.1%
PERMITS, FEES & INTEREST	34,471	26,625	7,845	29.5%
OTHER OPERATING REVENUE	1,454	624	830	132.9%
TRANSFERS FROM OTHER FUNDS	-	-	-	0.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 182,439	\$ 122,932	\$ 59,507	48.4%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	-	-	-	0.0%
PRIOR YEAR EXPENSE REFUNDS	-	-	-	0.0%
TOTAL NON-OPERATING REVENUE	\$ -	\$ -	\$ -	0.0%
TOTAL REVENUES	\$ 182,439	\$ 122,932	\$ 59,507	48.4%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 76,875	\$ 95,738	\$ (18,863)	-19.7%
(B) PUBLIC SAFETY	271,755	256,968	14,787	5.8%
(D) PUBLIC WORKS	184,795	175,380	9,415	5.4%
(E) RECREATION	2,383	3,779	(1,396)	-36.9%
(F) COMMUNITY DEVELOPMENT	-	87	(87)	-100.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	14,701	-	14,701	#DIV/0!
(H) INSURANCE & BENEFITS	56,775	184,894	(128,119)	-69.3%
(I) TRANSFERS TO OTHER FUNDS	57,629	4,841	52,788	1090.4%
TOTAL OPERATING EXPENDITURES	\$ 664,913	\$ 721,688	\$ (56,775)	-7.9%
TOTAL EXPENDITURES	\$ 664,913	\$ 721,688	\$ (56,775)	-7.9%
SURPLUS (DEFICIT)	\$ (482,473)	\$ (598,756)	\$ 116,282	-19.4%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2021 BOARD APPROVED BUDGET	1/1 - 1/31/2022 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 3,331,000	\$ 3,454	0.1%
LOCAL ENABLING TAXES	3,670,000	143,061	3.9%
STATE-SHARED REVENUE	457,904	-	0.0%
Total Tax Revenue	\$ 7,458,904	\$ 146,515	2.0%
BUS LICENSES & PERMITS	232,000	-	0.0%
NON-BUS LICENSES & PERMITS	6,050	600	9.9%
FINES	64,000	4,042	6.3%
INTEREST	12,500	1,111	8.9%
RENTS & ROYALTIES	47,303	9,088	19.2%
SERVICE FEES	167,200	10,000	6.0%
REVIEW FEES	160,300	1,817	1.1%
PUBLIC SAFETY FEES	181,500	7,814	4.3%
RECREATIONAL USER FEES	4,000	-	0.0%
Total Permits, Fees & Interest Revenue	\$ 874,853	\$ 34,471	3.9%
FEDERAL GRANTS	1,000	-	0.0%
STATE GRANTS	1,260,942	1,097	0.1%
IN LIEU OF TAXES	90,000	-	0.0%
SNOW REMOVAL	2,158	-	0.0%
SANITATION FEES	1,000	200	20.0%
MEMBERSHIP FEES	23,000	-	0.0%
MISCELLANEOUS REVENUE	9,900	157	1.6%
ASSET DISPOSAL	30,000	-	0.0%
Total Other Operating Income	\$ 1,418,000	\$ 1,454	0.1%
INTERFUND TRANSFERS	561,150	-	0.0%
Total Interfund Transfer Revenue	\$ 561,150	\$ -	0.0%
PRIOR YEAR RESERVES	600,000	-	0.0%
Total Prior Year Reserves	\$ 600,000	\$ -	0.0%
CONTRIBUTIONS	65,000	-	0.0%
Total Grants & Contribution Revenue	\$ 65,000	\$ -	0.0%
PRIOR YEAR EXPENSE REFUND	100,000	-	0.0%
Total Prior Year Expense Refund	\$ 100,000	\$ -	0.0%
Total General Fund Revenues	\$ 11,077,907	\$ 182,439	1.6%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 1/31/2022 ACTUAL	1/1 - 1/31/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 3,454	\$ 349	\$ 3,106	890.9%
LOCAL ENABLING TAXES	143,061	95,334	47,727	50.1%
STATE-SHARED REVENUE	-	-	-	0.0%
Total Tax Revenue	\$ 146,515	\$ 95,682	\$ 50,832	53.1%
BUS LICENSES & PERMITS	-	-	-	#DIV/0!
NON-BUS LICENSES & PERMITS	600	225	375	166.7%
FINES	4,042	5,258	(1,216)	-23.1%
INTEREST	1,111	159	951	596.8%
RENTS & ROYALTIES	9,088	3,228	5,861	181.6%
SERVICE FEES	10,000	10,000	-	0.0%
REVIEW FEES	1,817	1,536	280	18.2%
PUBLIC SAFETY FEES	7,814	6,220	1,594	25.6%
RECREATIONAL USER FEES	-	-	-	0.0%
Total Permits, Fees & Interest Revenue	\$ 34,471	\$ 26,625	\$ 7,845	29.5%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	1,097	-	1,097	
IN LIEU OF TAXES	-	-	-	0.0%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	200	-	200	
MEMBERSHIP FEES	-	-	-	0.0%
MISCELLANEOUS REVENUE	157	624	(467)	-74.8%
ASSET DISPOSAL	-	-	-	0.0%
Total Other Operating Income	\$ 1,454	\$ 624	\$ 830	132.9%
INTERFUND TRANSFERS	-	-	-	0.0%
Total Interfund Transfer Revenue	\$ -	\$ -	\$ -	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	-	-	-	0.0%
Total Grants & Contribution Revenue	\$ -	\$ -	\$ -	0.0%
PRIOR YEAR EXPENSE REFUND	-	-	-	0.0%
Total Prior Year Expense Refund	\$ -	\$ -	\$ -	0.0%
Total General Fund Revenues	\$ 182,439	\$ 122,932	\$ 59,507	48.4%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2021 BOARD APPROVED BUDGET	1/1 - 1/31/2022 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,095	\$ 4,415	23.1%
EXECUTIVE	354,894	27,246	7.7%
FINANCIAL ADMINISTRATION	324,470	19,030	5.9%
TAX COLLECTION	62,295	1,518	2.4%
LEGAL SERVICES	120,500	(606)	-0.5%
PERSONNEL ADMIN	13,000	2,670	20.5%
INFORMATION TECHNOLOGY	230,933	16,713	7.2%
ENGINEERING SERVICES	120,000	-	0.0%
BUILDINGS & PLANT	194,645	5,889	3.0%
POLICE	3,572,986	239,876	6.7%
FIRE	220,140	5,893	2.7%
CODE ENFORCEMENT	-	-	0.0%
PLANNING & ZONING	465,407	25,652	5.5%
EMERGENCY MANAGEMENT	7,000	333	4.8%
PUBLIC WORKS: Highway, Roads & Streets	2,438,672	175,784	7.2%
TRAFFIC CONTROL	39,000	-	0.0%
STORM SEWERS	91,800	1,360	1.5%
REPAIRS/MAINT OF TOOLS & MACHINERY	85,000	6,605	7.8%
REPAIRS/MAINT OF ROADS	240,000	1,045	0.4%
RECREATION ADMINISTRATION	81,500	829	1.0%
PARTICIPANT RECREATION	53,586	1,554	2.9%
CONSERVATION OF NATURAL RESOURCES	12,800	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	23,600	14,701	62.3%
INSURANCE	189,600	56,775	29.9%
EMPLOYEE BENEFITS	-	-	0.0%
TRANSFER TO RESERVES	337,984	-	0.0%
INTERFUND OPERATING TRANSFERS	1,779,000	57,629	3.2%
TOTAL EXPENDITURES	\$ 11,077,907	\$ 664,913	6.0%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 1/31/2022 ACTUAL	1/1 - 1/31/2021 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 4,415	\$ 1,523	\$ 2,892	189.9%
EXECUTIVE	27,246	41,899	(14,653)	-35.0%
FINANCIAL ADMINISTRATION	19,030	19,514	(485)	-2.5%
TAX COLLECTION	1,518	1,854	(336)	-18.1%
LEGAL SERVICES	(606)	-	(606)	
PERSONNEL ADMIN	2,670	1,223	1,447	118.3%
INFORMATION TECHNOLOGY	16,713	13,653	3,061	22.4%
ENGINEERING SERVICES	-	-	-	0.0%
BUILDINGS & PLANT	5,889	16,072	(10,183)	-63.4%
POLICE	239,876	234,028	5,848	2.5%
FIRE	5,893	4,942	951	19.2%
CODE ENFORCEMENT	-	3,266	(3,266)	-100.0%
PLANNING & ZONING	25,652	14,279	11,373	79.6%
EMERGENCY MANAGEMENT	333	452	(119)	-26.3%
PUBLIC WORKS: Highway, Roads & Streets	175,784	168,564	7,220	4.3%
TRAFFIC CONTROL	-	-	-	0.0%
STORM SEWERS	1,360	-	1,360	
REPAIRS/MAINT OF TOOLS & MACHINERY	6,605	6,816	(211)	-3.1%
REPAIRS/MAINT OF ROADS	1,045	-	1,045	
RECREATION ADMINISTRATION	829	2,332	(1,503)	-64.5%
PARTICIPANT RECREATION	1,554	1,447	107	7.4%
CONSERVATION OF NATURAL RESOURCES	-	87	(87)	-100.0%
CONTRIBUTIONS/MISCELLANEOUS	14,701	-	14,701	
INSURANCE	56,775	184,894	(128,119)	-69.3%
EMPLOYEE BENEFITS	-	-	-	0.0%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	57,629	4,841	52,788	1090.4%
TOTAL EXPENDITURES	\$ 664,913	\$ 721,688	\$ (56,775)	-7.9%

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A.D. Moyer Lumber							
A.D. Moyer Lumber	334613	01-409.373	Lumber for Pole barn loft	02/07/22	672.68	.00	
A.D. Moyer Lumber	334613	06-448.373	Lumber for Pole barn loft	02/07/22	672.67	.00	
A.D. Moyer Lumber	334613	08-429.373	Lumber for Pole barn loft	02/07/22	672.67	.00	
Total A.D. Moyer Lumber:					2,018.02	.00	
Amazon Business							
Amazon Business	173K-V17Q-CMXL	01-430.240	Manilla tags with wires	02/15/22	27.99	.00	
Amazon Business	1JLM-47TP-7P6Y	01-430.260	Office Chair	02/14/22	412.72	.00	
Amazon Business	21322	01-430.240	Time card rack	02/13/22	16.79	.00	
Total Amazon Business:					457.50	.00	
American Rock Salt Co LLC							
American Rock Salt Co LL	0700464	35-432.245	Bulk Ice Control Salt	02/04/22	5,918.22	.00	
American Rock Salt Co LL	699391	35-432.245	Bulk Ice Control Salt	02/02/22	8,739.10	.00	
Total American Rock Salt Co LLC:					14,657.32	.00	
AT&T Mobility							
AT&T Mobility	21722	01-401.320	2022-Feb-Mgr-Tablet	02/17/22	37.73	.00	
AT&T Mobility	21722	01-410.320	2022-Feb-Police Phones & tablets	02/17/22	1,354.97	.00	
AT&T Mobility	21722	01-411.320	2022-Feb-Fire inspector tablets	02/17/22	75.46	.00	
AT&T Mobility	21722	01-413.320	2022-Feb-Code Enforcement-Tablet	02/17/22	37.73	.00	
AT&T Mobility	21722	01-414.320	2022-Feb-P/Z Off.-Tablet	02/17/22	37.73	.00	
AT&T Mobility	21722	01-452.320	2022-Feb-Rec Dir.-Tablet	02/17/22	37.73	.00	
AT&T Mobility	21722	03-411.320	2022-Feb-ESFD-Tablets	02/17/22	150.92	.00	
AT&T Mobility	21722	03-412.320	2022-Feb-WSFD-Tablets	02/17/22	264.11	.00	
AT&T Mobility	21722	01-401.320	2022-Feb-Mgr-Phone	02/17/22	43.03	.00	
AT&T Mobility	21722	01-402.320	2022-Feb-Finance Dir -Phone	02/17/22	43.03	.00	
AT&T Mobility	21722	01-409.320	2022-Feb-Maintenance-Phone	02/17/22	43.03	.00	
AT&T Mobility	21722	01-411.320	2022-Feb-Fire inspector-Phones	02/17/22	75.46	.00	
AT&T Mobility	21722	01-413.320	2022-Feb-Code Enforcement-Phone	02/17/22	43.03	.00	
AT&T Mobility	21722	01-414.320	2022-Feb-P/Z Off.--Phone	02/17/22	80.76	.00	
AT&T Mobility	21722	01-430.320	2022-Feb-DPW-Phones	02/17/22	258.18	.00	
AT&T Mobility	21722	01-452.320	2022-Feb-Rec Dir.-Phone	02/17/22	43.03	.00	
AT&T Mobility	21722	03-411.320	2022-Feb-ESFD-Phone	02/17/22	75.46	.00	
AT&T Mobility	21722	06-448.320	2022-Feb-Water-Phones	02/17/22	43.03	.00	
AT&T Mobility	21722	08-429.320	2022-Feb-Sewer-Phones	02/17/22	43.03	.00	
Total AT&T Mobility:					2,787.45	.00	
Bank of America							
Bank of America	2922	01-407.261	Network switches for VOIP lines	02/09/22	1,366.74	.00	
Bank of America	2922	06-448.261	Network switches for VOIP lines	02/09/22	546.69	.00	
Bank of America	2922	08-429.261	Network switches for VOIP lines	02/09/22	546.70	.00	
Bank of America	2922	10-407.261	Network switches for VOIP lines	02/09/22	273.35	.00	
Bank of America	2922	01-402.460	2022-GFOA Conference registration fee/Lodging deposit-Ziegenfus	02/09/22	622.05	.00	
Bank of America	2922	01-407.261	Credit-Virtual Graffiti	02/09/22	1,189.28-	.00	
Bank of America	2922	01-407.261	Annual Subscription-Office 365 Licenses	02/09/22	50.88	.00	
Bank of America	2922	06-448.261	Annual Subscription-Office 365				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Licenses	02/09/22	20.35	.00	
Bank of America	2922	08-429.261	Annual Subscription-Office 365	02/09/22	20.35	.00	
			Licenses				
Bank of America	2922	10-407.261	Annual Subscription-Office 365	02/09/22	10.18	.00	
			Licenses				
Bank of America	2922	01-407.261	Remote toolset annual subscription	02/09/22	234.00	.00	
Bank of America	2922	06-448.261	Remote toolset annual subscription	02/09/22	93.60	.00	
Bank of America	2922	08-429.261	Remote toolset annual subscription	02/09/22	93.60	.00	
Bank of America	2922	10-407.261	Remote toolset annual subscription	02/09/22	46.80	.00	
Bank of America	2922	01-406.315	Clearances for DPW Employees	02/09/22	524.00	.00	
Bank of America	2922	01-430.421	Driving School	02/09/22	104.00	.00	
Bank of America	2922	01-414.318	4Q21-UCC DCED-Permit fees	02/09/22	162.00	.00	
Bank of America	2922	01-414.421	Stormwater Inspector Requalification Class-Nicolo	02/09/22	225.00	.00	
Bank of America	2922	01-407.261	Adobe add-on	02/09/22	15.89	.00	
Bank of America	2922	01-410.421	Registration for NTOA Law Enforcement Virtual Operations Conference-Ziegler & Soberick	02/09/22	513.00	.00	
Total Bank of America:					4,279.90	.00	
Barbaz, John							
Barbaz, John	12622	01-414.220	Planning Commission Mtg-1/26/22	01/26/22	25.00	.00	
Total Barbaz, John:					25.00	.00	
Beck, Charles							
Beck, Charles	12622	01-414.220	Planning Commission Mtg-1/26/2022	01/26/22	30.00	.00	
Total Beck, Charles:					30.00	.00	
Beth-Allen Ladder Equipment							
Beth-Allen Ladder Equipm	612915	41-451.600	Ladders/brake	02/03/22	3,433.00	.00	
Total Beth-Allen Ladder Equipment:					3,433.00	.00	
Bethlehem, City of							
Bethlehem, City of	21022	06-448.368	2022-Jan-4 resale customers	02/15/22	340.22	.00	
Bethlehem, City of	21022	06-448.363	2022-Jan-Hydrant rental	02/15/22	880.00	.00	
Bethlehem, City of	21122	08-200202	4Q2021 Sewer	02/11/22	33,179.94	.00	
Total Bethlehem, City of:					34,400.16	.00	
Brown, James P.							
Brown, James P.	12622	01-414.220	Planning Commission Mtg-1/26/2022	01/26/22	25.00	.00	
Total Brown, James P.:					25.00	.00	
Casey, Lisa							
Casey, Lisa	21522	01-401.171	2022 health reimb	02/15/22	125.00	.00	
Casey, Lisa	21522	01-430.171	2022 health reimb	02/15/22	125.00	.00	
Total Casey, Lisa:					250.00	.00	
Cedarbrook Sportsmen							
Cedarbrook Sportsmen	20322	01-465.540	2022 donation	02/03/22	300.00	.00	
Total Cedarbrook Sportsmen:					300.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Commonwealth of Pennsylvania							
Commonwealth of Pennsylv	1233946	06-448.318	2022-DEP Annual Fee-Inv 1233946/PWSID:3390062	01/10/22	10,000.00	.00	
Total Commonwealth of Pennsylvania:					10,000.00	.00	
D & A Emergency Equipment Inc							
D & A Emergency Equipme	26144	01-437.251	LED Bar/Batteries	02/09/22	477.00	.00	
Total D & A Emergency Equipment Inc:					477.00	.00	
Davison & McCarthy							
Davison & McCarthy	28930	01-414.310	2021-Dec-Planning Commission	01/04/22	634.50	.00	
Davison & McCarthy	28934	01-404.318	2021-Dec-Plot 886 LLC Land Development	01/04/22	594.00	.00	
Davison & McCarthy	28935	01-404.318	2021-Dec-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	01/04/22	148.50	.00	
Davison & McCarthy	28937	01-404.318	2021-Dec-Fee Dispute-1239 Voortman Ave	01/04/22	418.50	.00	
Davison & McCarthy	28940	01-404.318	2021-Dec-1860 Emmaus Ave-Land Development	01/04/22	162.00	.00	
Davison & McCarthy	28941	01-404.318	2021-Dec-Girl Scouts-2660 W Rock Rd lot line adjustment	01/04/22	121.50	.00	
Davison & McCarthy	28942	01-404.318	2021-Dec-2159 Overhill Rd Minor Subdivision	01/04/22	526.50	.00	
Davison & McCarthy	28943	01-404.318	2021-Dec-1033 S Cedar Crest Blvd & 1022 Americus Ave Resubdivision	01/04/22	175.50	.00	
Davison & McCarthy	28944	01-404.318	2021-Dec-1830 Savercool Ave	01/04/22	3.24	.00	
Davison & McCarthy	28946	01-404.318	2021-Dec-1493 E Emmaus Ave- Land Development	01/04/22	999.00	.00	
Davison & McCarthy	29205	01-404.310	2022-Jan-General Matters	02/04/22	1,665.44	.00	
Davison & McCarthy	29207	01-404.310	2022-Jan-Bankruptcy of Residents	02/04/22	337.50	.00	
Davison & McCarthy	29209	01-404.310	2022-Jan-Board of Commissioners	02/04/22	837.00	.00	
Davison & McCarthy	29211	08-429.310	2022-Jan-Sewer Agreement with Fountain Hill	02/04/22	1,728.00	.00	
Davison & McCarthy	29212	01-404.310	2022-Jan-WSFC-Investment in Land & Building	02/04/22	769.50	.00	
Davison & McCarthy	29215	01-404.318	2022-Jan-Fee Dispute-1239 Voortman Ave	02/04/22	621.00	.00	
Davison & McCarthy	29216	01-404.310	2022-Jan-Waste Hauling Contract 2021	02/04/22	40.50	.00	
Davison & McCarthy	29217	01-404.310	2022-Jan-Joe Thorpe-Litigation	02/04/22	54.00	.00	
Davison & McCarthy	29220	01-404.310	2022-Jan-Assessment Appeals	02/04/22	108.00	.00	
Davison & McCarthy	29222	01-404.318	2022-Jan-1787 Savercool Ave-Joseph Kuzo	02/04/22	2,569.08	.00	
Davison & McCarthy	29223	01-404.310	2022-Jan-Satisfactions 2022	02/04/22	243.00	.00	
Davison & McCarthy	29227	01-404.310	2022-Jan-Opiod Settlements	02/04/22	40.50	.00	
Total Davison & McCarthy:					12,796.76	.00	
Dickert, Ralph							
Dickert, Ralph	21722	01-430.192	2022-Clothing Allowance	02/17/22	204.99	.00	
Total Dickert, Ralph:					204.99	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B171	01-401.320	610-782-5025-Jan 2022	01/30/22	19.95	.00	
Dispatch Answering Servic	204B171	01-430.320	610-782-5572-Jan-2022	01/30/22	15.00	.00	
Dispatch Answering Servic	204B171	01-401.320	Answr Service/Pump Stn Alrm-Jan 2022	01/30/22	185.00	.00	
Total Dispatch Answering Service:					219.95	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV789756	01-437.251	air filter	02/09/22	21.04	.00	
Eastern Auto Parts Wareho	3IV789973	01-410.251	Rain-x	02/09/22	74.88	.00	
Eastern Auto Parts Wareho	3IV792242	01-410.251	Headlight	02/16/22	18.44	.00	
Eastern Auto Parts Wareho	3IV792242	01-437.251	#22-Trailer connector	02/16/22	21.47	.00	
Total Eastern Auto Parts Warehouse:					135.83	.00	
F.W. Webb Company							
F.W. Webb Company	74994225	06-448.373	Pipe fittings for water pump station	02/11/22	56.06	.00	
Total F.W. Webb Company:					56.06	.00	
Fire Line Equip							
Fire Line Equip	46713	43-412.700	Repairs-31-11	01/27/22	38,346.46	38,346.46	02/11/22
Total Fire Line Equip:					38,346.46	38,346.46	
Frankenfield, Frank							
Frankenfield, Frank	12622	01-414.220	Planning Commission Mtg-1/26/22	01/26/22	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51151785	01-409.373	Lights for hallway-Admin bldg	02/03/22	82.38	.00	
Fromm Electric Supply Cor	51151787	01-409.373	Outdoor lights-Police bldg	02/03/22	47.38	.00	
Fromm Electric Supply Cor	51151790	01-409.373	light-Admin bldg	02/08/22	38.24	.00	
Fromm Electric Supply Cor	51151849	01-409.373	Phone line installation	02/08/22	87.29	.00	
Total Fromm Electric Supply Corp:					255.29	.00	
Gross McGinley LLP							
Gross McGinley LLP	149	01-414.314	2022-Jan-Hearings/decisions/misc	02/01/22	1,112.50	.00	
Total Gross McGinley LLP:					1,112.50	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1319761	01-437.251	#22-Swing away gladhand/synflex tubing/elbow/socket-split/lamp kit/steel angle	02/16/22	749.70	.00	
Total Hale Trailer Brake & Wheel Inc:					749.70	.00	
Hassick, Richard							
Hassick, Richard	12622	01-414.220	Planning Commission Mtg-1/26/2022	01/26/22	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Healthworks							
Healthworks	210148	01-406.315	PW employee- Physical/Evaluation	02/01/22	183.00	.00	
Total Healthworks:					183.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	10689	01-409.240	Supplies for Pole bldg	02/17/22	380.55	.00	
Home Depot Credit Service	529	01-430.240	Return-switch cover	02/16/22	6.94	.00	
Home Depot Credit Service	529	01-430.240	Return-tool bag	02/16/22	39.94	.00	
Home Depot Credit Service	529	01-451.240	Glue/washers/nuts/cap screws	02/16/22	37.75	.00	
Home Depot Credit Service	529	06-448.260	Wood handle/shovels	02/16/22	56.95	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Home Depot Credit Service	529	08-429.260	Wood handle/shovels	02/16/22	56.95	.00	
Home Depot Credit Service	529	01-409.373	Sinkers/sawhorse/tool bag/putty knife/wallplate/hole covers/screws/silicone/concrete seal/digger	02/16/22	184.79	.00	
Home Depot Credit Service	529	01-430.240	Return-screws	02/16/22	3.32-	.00	
Home Depot Credit Service	529	01-430.315	Roto hammer rental	02/16/22	58.52	.00	
Home Depot Credit Service	61305	01-437.251	8'-2x8 for spreader	02/03/22	31.96	.00	
Home Depot Credit Service	75909	01-409.240	Drill bits/twine for phone line install	02/08/22	67.47	.00	
Total Home Depot Credit Services:					824.74	.00	
Humphrey's Hydraulic Service							
Humphrey's Hydraulic Serv	35750	01-437.375	O-ring/O-ring kit	01/27/22	75.00	.00	
Total Humphrey's Hydraulic Service:					75.00	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	163268	01-413.307	2022-Jan-Residential Inspections	02/14/22	2,445.00	.00	
Isett & Associates, Barry	163268	01-413.306	2022-Jan-Commercial Inspections	02/14/22	3,255.00	.00	
Total Isett & Associates, Barry:					5,700.00	.00	
Johnson Controls Fire Protection LP							
Johnson Controls Fire Prot	88269198	01-409.373	Intermittent card for alarm replacement	11/04/21	3,586.17	.00	
Total Johnson Controls Fire Protection LP:					3,586.17	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	181411	01-408.318	2021-Dec-3111 Lehigh St Land Development	01/21/22	485.25	.00	
Keystone Consulting Engin	181412	01-408.318	2021-Dec-1239 Vortman Ave Grading Plan	01/21/22	287.50	.00	
Keystone Consulting Engin	181413	01-408.318	2021-Dec-Plot 886 LLC	01/21/22	115.00	.00	
Keystone Consulting Engin	181415	01-408.318	2021-Dec-1453 Lehigh Ave Minor Subdivision	02/21/22	172.50	.00	
Keystone Consulting Engin	181416	01-408.318	2021-Dec-820 Public Rd Minor Subdivision	01/21/22	440.00	.00	
Keystone Consulting Engin	181417	01-408.313	2021-Dec-General Engineering-Planning Commission	01/21/22	1,380.00	.00	
Keystone Consulting Engin	181426	01-408.318	2021-Dec-2261 Lehigh Parkway North	01/21/22	460.00	.00	
Keystone Consulting Engin	181429	01-408.318	2021-Dec-Lehigh Parkway North Water Main Extension	01/21/22	3,417.73	.00	
Keystone Consulting Engin	181430	01-408.318	2021-Dec-3139 Ironwood Lane Grading Plan	01/21/22	115.00	.00	
Keystone Consulting Engin	181431	01-408.318	2021-Dec-1033 Cedar Crest Blvd-Grading Plan	01/21/22	345.00	.00	
Keystone Consulting Engin	181433	01-408.318	2021-Dec-1525 E Susquehanna St-Grading Plan	01/21/22	920.00	.00	
Keystone Consulting Engin	181434	01-408.318	2021-Dec-1493 E Emmaus Ave-Site Development	01/21/22	1,725.00	.00	
Keystone Consulting Engin	181435	01-408.313	2021-Dec-2021 Lehigh Parkway N Water Main Construction	01/21/22	1,158.88	.00	
Keystone Consulting Engin	181754	08-429.607	2022-Jan-2021 Sanitary Sewer CIPP Lining Project	02/11/22	842.25	.00	
Keystone Consulting Engin	181755	41-436.600	2022-Jan-2021 Laubach Park Drainage	02/11/22	4,067.50	.00	
Keystone Consulting Engin	181757	06-448.619	2022-Jan-25th St Water Main Replacement	02/11/22	1,233.88	.00	
Keystone Consulting Engin	181758	06-448.618	2022-Jan-Flexer Ave Water Main Replacement	02/11/22	1,263.76	.00	
Keystone Consulting Engin	181759	06-448.600	2022-Jan-Lehigh Parkway N Water Main Extension	02/11/22	1,180.13	.00	
Keystone Consulting Engin	181760	08-429.373	2022-Jan-Cardinal Dr Pump Station Generator Replacement/Upgrade	02/11/22	948.88	.00	
Keystone Consulting Engin	181761	01-408.318	2022-Jan-Americus Ave Water line	02/11/22	330.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	181764	08-429.313	2022-Jan-Sewer matters	02/11/22	5,904.64	.00	
Keystone Consulting Engin	181765	01-408.313	2022-Jan-Fountain Hill Sewer Agreement	02/11/22	2,993.00	.00	
Keystone Consulting Engin	181766	06-448.313	2022-Jan-General Engineering-Water Matters	02/11/22	856.50	.00	
Keystone Consulting Engin	181767	01-408.313	2022-Jan-General Engineering-Traffic	02/11/22	1,105.38	.00	
Keystone Consulting Engin	181768	08-429.372	2022-Jan-I&I Removal Program	02/11/22	1,015.75	.00	
Total Keystone Consulting Engineers:					32,763.53	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	35755	01-437.375	Spinner motor	02/08/22	720.00	.00	
Kutz Inc., E. M.	35756	01-437.375	bolt assembly/tie plate/hold down plate/coupler set/steel	02/08/22	876.13	.00	
Total Kutz Inc., E. M.:					1,596.13	.00	
L/B Water Service Inc							
L/B Water Service Inc	3569958	06-448.618	Pipe for Flexer Ave Water line replacement	02/02/22	30,400.00	.00	
L/B Water Service Inc	3569962	06-448.618	Pipe for Flexer Ave Water line replacement	02/02/22	15,200.00	.00	
Total L/B Water Service Inc:					45,600.00	.00	
Lawson Products							
Lawson Products	9309220694	01-430.240	Molly grease/nipple	01/27/22	91.45	.00	
Lawson Products	9309235579	01-437.375	coupler	02/01/22	185.97	.00	
Total Lawson Products:					277.42	.00	
Lehigh County Authority							
Lehigh County Authority	7590	06-200202	4Q21 hydrant rentals	02/01/22	1,163.89	.00	
Total Lehigh County Authority:					1,163.89	.00	
Low and Moyer Garage Inc.							
Low and Moyer Garage In	348608	01-437.251	#2-Pipe radiator	01/26/22	211.94	.00	
Low and Moyer Garage In	348888	01-437.251	#22-ASM steering dual	02/07/22	1,218.20	.00	
Total Low and Moyer Garage Inc.:					1,430.14	.00	
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	96937	01-430.260	DD Pump with regulator	02/10/22	450.00	.00	
Total Macmillian Oil Co of Allentown:					450.00	.00	
Madle's Hardware							
Madle's Hardware	208987	06-448.260	keys	02/14/22	27.90	.00	
Madle's Hardware	209015	01-430.240	Fasteners	02/15/22	13.08	.00	
Total Madle's Hardware:					40.98	.00	
Martin Stone Quarries Inc.							
Martin Stone Quarries Inc.	224320	35-432.245	Anti-skid	02/07/22	376.75	.00	
Total Martin Stone Quarries Inc.:					376.75	.00	
Miller Municipal Supply LLC							
Miller Municipal Supply LL	137072	01-433.246	Traffic Cones/Barricades/metal stands	01/31/22	2,751.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Miller Municipal Supply LLC:					2,751.50	.00	
Motors Plus Inc.							
Motors Plus Inc.	39918	01-410.251	#205-rear taillight extension	01/06/22	468.00	.00	
Motors Plus Inc.	39939	01-410.251	#211-inspector/rear brakes & rotors	01/12/22	634.52	.00	
Motors Plus Inc.	39980	01-410.251	#219-Evap purge solenoid	01/21/22	350.07	.00	
Motors Plus Inc.	39989	01-410.251	#210-Oil change/top off fluids/mount & balance tires	01/24/22	171.35	.00	
Motors Plus Inc.	39999	01-410.251	#218-Oil change/top off fluids/rotate tires	01/25/22	94.45	.00	
Motors Plus Inc.	40038	01-410.251	#205-inspection	01/31/22	126.20	.00	
Motors Plus Inc.	40044	01-410.251	#213-Oil change/top off fluids/inspection	02/01/22	173.83	.00	
Motors Plus Inc.	40052	01-410.251	#210-Inspection	02/02/22	68.20	.00	
Motors Plus Inc.	40069	01-410.251	#202-Heater core flush/mount & Balance tires/brake pads/remove passenger side running bar	02/08/22	476.75	.00	
Total Motors Plus Inc.:					2,563.37	.00	
Moyer, Robert							
Moyer, Robert	21622	01-401.320	Reimb-2022-Feb-Cellphone	02/16/22	40.00	.00	
Total Moyer, Robert:					40.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	7743254	01-438.245	2A Stone	02/10/22	620.30	.00	
Total New Enterprise Stone & Lime Co Inc:					620.30	.00	
PA Chiefs of Police Association							
PA Chiefs of Police Associa	5035	01-410.375	2022-Mobile Fingerprint ID	01/28/22	990.00	.00	
Total PA Chiefs of Police Association:					990.00	.00	
PA DEP							
PA DEP	1239037	01-480.000	Storage tank permits-2022	02/07/22	100.00	.00	
Total PA DEP:					100.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	82210-2	01-401.156	2022 Mar coverage	02/07/22	9,480.18	.00	
PA Municipal Health Ins Co	82210-2	01-402.156	2022 Mar coverage	02/07/22	2,515.18	.00	
PA Municipal Health Ins Co	82210-2	01-407.156	2022 Mar coverage	02/07/22	5,030.36	.00	
PA Municipal Health Ins Co	82210-2	01-410.156	2022 Mar coverage	02/07/22	37,168.02	.00	
PA Municipal Health Ins Co	82210-2	01-414.156	2022 Mar coverage	02/07/22	3,513.16	.00	
PA Municipal Health Ins Co	82210-2	01-430.156	2022 Mar coverage	02/07/22	31,658.90	.00	
PA Municipal Health Ins Co	82210-2	06-401.156	2022 Mar coverage	02/07/22	503.04	.00	
PA Municipal Health Ins Co	82210-2	06-448.156	2022 Mar coverage	02/07/22	8,124.32	.00	
PA Municipal Health Ins Co	82210-2	08-401.156	2022 Mar coverage	02/07/22	503.04	.00	
PA Municipal Health Ins Co	82210-2	08-429.156	2022 Mar coverage	02/07/22	8,124.32	.00	
PA Municipal Health Ins Co	82210-2	10-426.156	2022 Mar coverage	02/07/22	1,341.43	.00	
Total PA Municipal Health Ins Coop:					107,961.95	.00	
PA One Call System Inc.							
PA One Call System Inc.	939279	01-401.320	2022-Jan-Voice/Fax messages	01/31/22	205.43	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PA One Call System Inc.:					205.43	.00	
PAPCO							
PAPCO	3350258	01-430.231	Diesel	02/07/22	1,614.17	.00	
PAPCO	3350258	06-448.231	Diesel	02/07/22	59.48	.00	
PAPCO	3350258	08-429.231	Diesel	02/07/22	59.47	.00	
PAPCO	3350258	03-413.231	Diesel	02/07/22	262.64	.00	
PAPCO	3350272	01-401.231	Unleaded Gasoline	02/07/22	59.00	.00	
PAPCO	3350272	01-410.231	Unleaded Gasoline	02/07/22	1,995.07	.00	
PAPCO	3350272	01-430.231	Unleaded Gasoline	02/07/22	526.16	.00	
PAPCO	3350272	06-448.231	Unleaded Gasoline	02/07/22	237.63	.00	
PAPCO	3350272	08-429.231	Unleaded Gasoline	02/07/22	237.63	.00	
PAPCO	3350272	03-413.231	Unleaded Gasoline	02/07/22	186.41	.00	
Total PAPCO:					5,237.66	.00	
Pennsylvania Steel Company Inc							
Pennsylvania Steel Compa	2178956	01-437.375	Steel	02/14/22	176.65	.00	
Total Pennsylvania Steel Company Inc:					176.65	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P13408	06-448.251	Oil/air filters	02/08/22	256.65	.00	
Plasterer Equipment Co In	P13408	08-429.251	Oil/air filters	02/08/22	256.65	.00	
Total Plasterer Equipment Co Inc.:					513.30	.00	
PPL Electric Utilities							
PPL Electric Utilities	13122	08-429.361	95425-66011	01/31/22	33.21	.00	
PPL Electric Utilities	13122	08-429.361	49200-35001	01/31/22	38.20	.00	
PPL Electric Utilities	13122	35-434.361	79200-43006	01/31/22	11,561.76	.00	
PPL Electric Utilities	13122	35-434.361	79000-43000	01/31/22	565.80	.00	
PPL Electric Utilities	13122	01-451.361	62400-52006	01/31/22	13.45	.00	
PPL Electric Utilities	13122	35-433.362	97159-57000	01/31/22	37.82	.00	
PPL Electric Utilities	13122	35-433.362	96549-22003	01/31/22	32.93	.00	
PPL Electric Utilities	13122	08-429.361	98810-20005	01/31/22	162.14	.00	
PPL Electric Utilities	13122	35-433.362	59610-04003	01/31/22	38.54	.00	
PPL Electric Utilities	13122	06-448.361	59410-04007	01/31/22	35.42	.00	
PPL Electric Utilities	13122	35-433.362	32810-04003	01/31/22	34.02	.00	
PPL Electric Utilities	13122	08-429.361	47020-14000	01/31/22	32.03	.00	
PPL Electric Utilities	13122	35-433.362	58010-04003	01/31/22	34.67	.00	
PPL Electric Utilities	2722	08-429.361	42850-08008	02/07/22	32.03	.00	
PPL Electric Utilities	2722	08-429.361	32650-08001	02/07/22	33.36	.00	
PPL Electric Utilities	2722	08-429.361	15450-07002	02/07/22	27.68	.00	
PPL Electric Utilities	2722	08-429.361	08450-07007	02/07/22	31.60	.00	
PPL Electric Utilities	2822	08-429.361	56060-06003	02/08/22	34.31	.00	
PPL Electric Utilities	2822	01-451.361	54060-05002	02/08/22	25.74	.00	
PPL Electric Utilities	2822	06-448.361	30460-06001	02/08/22	586.99	.00	
Total PPL Electric Utilities:					13,391.70	.00	
PRWA							
PRWA	21822	01-430.421	Training "7 water hours"-Levernier & Dimatteo	02/18/22	280.00	.00	
Total PRWA:					280.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Purchase Power							
Purchase Power	21622	01-401.325	Postage meter refill	02/16/22	1,000.00	.00	
Total Purchase Power:					1,000.00	.00	
RCN							
RCN	075195101-00133	03-411.320	ESFD-Internet-Jan & Feb	02/23/22	295.00	.00	
Total RCN:					295.00	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	0436481576	01-409.366	2022-Jan-Acct#0436481576-DPW	02/08/22	45.53	.00	
ReadyRefresh by Nestle	12A0441704392	01-409.366	2022-Jan-Acct#0441704392-Franko	02/02/22	20.00	.00	
ReadyRefresh by Nestle	12B0436481543	01-409.366	2022-Jan-Acct#0436481543-Police	02/08/22	167.33	.00	
Total ReadyRefresh by Nestle:					232.86	.00	
Republic Services #282							
Republic Services #282	0282-000848869	10-427.300	2022-Jan-service	01/15/22	142,317.34	.00	
Total Republic Services #282:					142,317.34	.00	
Sander Power Equipment Company							
Sander Power Equipment	591954	06-448.251	jack hammer repair	01/27/22	78.48	.00	
Sander Power Equipment	591954	08-429.251	jack hammer repair	01/27/22	78.47	.00	
Total Sander Power Equipment Company:					156.95	.00	
Schmick Inc., Richard R.							
Schmick Inc., Richard R.	19817	01-409.373	Wash bay cleaning-ESFD	01/14/22	255.00	.00	
Total Schmick Inc., Richard R.:					255.00	.00	
Schreiter P.L.S., Richard L.							
Schreiter P.L.S., Richard L.	12622	01-414.220	Planning Commission Mtg-1/26/2022	01/26/22	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2357455	01-451.373	Yellow jackets	08/02/21	150.00	.00	
Seitz Bros Exterminating C	2357901	01-451.315	Pest control for the pole bldg-8/11/21	01/02/22	50.00	.00	
Seitz Bros Exterminating C	2360619	01-451.315	Pest control for the pole bldg-9/8/21	01/02/22	50.00	.00	
Seitz Bros Exterminating C	2364071	01-451.315	Pest control for the pole bldg-10/13/21	01/02/22	50.00	.00	
Seitz Bros Exterminating C	2367092	01-451.315	Pest control for the pole bldg-11/10/21	01/02/22	50.00	.00	
Total Seitz Bros Exterminating Co:					350.00	.00	
Service Electric Cable TV							
Service Electric Cable TV	2122	01-410.315	Prolog Express -Jan 2022	02/01/22	87.66	.00	
Service Electric Cable TV	22822	01-401.320	Township Phone lines 2/2022	02/18/22	474.42	.00	
Total Service Electric Cable TV:					562.08	.00	
Smith, Christian							
Smith, Christian	12522	01-430.192	2022 Clothing Allowance	01/25/22	56.47	.00	
Total Smith, Christian:					56.47	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
St. Luke's Hospital							
St. Luke's Hospital	140953	01-406.315	Employee testing	01/19/22	661.00	.00	
Total St. Luke's Hospital:					661.00	.00	
Staples Advantage							
Staples Advantage	3498280198	01-401.240	Tape/staples/hanging file folders/file pockets/label maker tape	01/26/22	411.82	.00	
Staples Advantage	3498349492	01-409.240	Trash liners/glass cleaner/soap refill/dawn/multi-fold towels/C-fold towels/lysol/floor cleaner/bathroom cleaner	01/27/22	392.96	.00	
Staples Advantage	3498443310	01-401.240	binder clips/dividers/labels/3" binder	01/28/22	57.71	.00	
Staples Advantage	3498443310	01-430.240	Tablet screen protector	01/28/22	26.89	.00	
Staples Advantage	3499398376	01-401.240	post-it notes/label maker tapes/binder	02/04/22	77.71	.00	
Total Staples Advantage:					967.09	.00	
Staples Credit Plan							
Staples Credit Plan	12822	01-402.260	Office chair	01/28/22	169.58	.00	
Staples Credit Plan	12822	01-410.240	Memo pads/notepads/copy paper/prong fasteners/pens/pressboard/bubble mailers/post-it notes	01/28/22	325.19	.00	
Total Staples Credit Plan:					494.77	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	81374	01-437.375	#22-hose/fitting	02/17/22	298.35	.00	
Staver Hydraulics Co Inc	P-97947-0	01-437.251	Coupler	01/02/22	56.64	.00	
Staver Hydraulics Co Inc	P-97973-0	01-437.251	Fittings	01/01/22	73.80	.00	
Staver Hydraulics Co Inc	P-99695-0	01-437.251	Fittings	01/28/22	77.00	.00	
Total Staver Hydraulics Co Inc:					505.79	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	2738360	01-402.240	Paperclips	02/03/22	29.36	.00	
Stotz/Fatzinger Office Supp	275417	01-409.240	Toilet paper/hardroll paper towels/Plastic spray bottle	01/28/22	248.95	.00	
Stotz/Fatzinger Office Supp	275417.1	01-409.240	Pinesol cleaner	02/11/22	39.22	.00	
Stotz/Fatzinger Office Supp	275997	01-430.240	Dry erase board/stackable letter trays	02/14/22	154.84	.00	
Stotz/Fatzinger Office Supp	276059	01-401.240	file folders	02/15/22	52.00	.00	
Total Stotz/Fatzinger Office Supply:					524.37	.00	
Times News							
Times News	100513648-012620	01-414.341	Ad:ZHB mtg 2/9/22	02/03/22	385.59	.00	
Times News	100514306-020920	01-401.341	Ad: 2/24/22-Ordinance	02/10/22	114.63	.00	
Times News	100514309-020920	01-401.341	Ad: 3/4/22-Aucton of Township Equipment	02/10/22	94.47	.00	
Total Times News:					594.69	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	199854	01-451.240	Dust pan/duster/hammer/wrench/grease gun/grease/mechanics bench/bolt cutters/mechanic cart	02/04/22	370.90	.00	
Tractor Supply Credit Plan	200679	01-451.240	Return-Mechanic Cart	02/07/22	54.99-	.00	
Tractor Supply Credit Plan	202884	01-430.240	Grinding disks/nuts/bolts	02/16/22	70.34	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Tractor Supply Credit Plan:					386.25	.00	
Trius Inc							
Trius Inc	SI083790	01-437.375	Cross chains/chain pliers	02/02/22	1,702.25	.00	
Trius Inc	SI084153	01-437.375	Tire chains	02/09/22	1,008.92	.00	
Total Trius Inc:					2,711.17	.00	
United Site Services							
United Site Services	6398071	01-451.315	Lindberg Park-1/26/22-2/22/22	01/26/22	189.10	.00	
United Site Services	6398072	01-451.315	Franko Park-1/26/22-2/22/22	01/26/22	137.00	.00	
United Site Services	6398073	01-451.315	Devonshire Park-1/26/22-2/22/22	01/26/22	137.00	.00	
United Site Services	6398074	01-451.315	Franko Park-1/26/22-2/22/22	01/26/22	137.00	.00	
United Site Services	6398075	01-451.315	Laubach Park-1/26/22-2/22/22	01/26/22	189.10	.00	
Total United Site Services:					789.20	.00	
Valley Networks Inc							
Valley Networks Inc	5261	01-407.319	Managed Network Services-Mar 2022	02/11/22	4,557.25	.00	
Valley Networks Inc	5261	06-448.319	Managed Network Services-Mar 2022	02/11/22	326.80	.00	
Valley Networks Inc	5261	08-429.319	Managed Network Services-Mar 2022	02/11/22	326.80	.00	
Valley Networks Inc	5261	10-407.319	Managed Network Services-Mar 2022	02/11/22	152.15	.00	
Total Valley Networks Inc:					5,363.00	.00	
Verizon							
Verizon	22222	01-410.320	610-433-0563-monitor traffic signals CCB-2/2022	02/02/22	39.03	.00	
Verizon	22222	06-448.320	610-435-4231-Flxr Ave wtr pump strn- 2/2022	02/02/22	45.54	.00	
Total Verizon:					84.57	.00	
ZOLL Medical Corporation							
ZOLL Medical Corporation	3430263	03-411.240	AED	01/10/22	1,356.50	.00	
ZOLL Medical Corporation	3440913	01-410.210	AED Pads	01/27/22	2,154.75	.00	
Total ZOLL Medical Corporation:					3,511.25	.00	
Grand Totals:					517,811.35	38,346.46	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					168,538.81	.00	
Fire Fund							
Total Fire Fund:					2,591.04	.00	
Water Fund							
Total Water Fund:					74,289.98	.00	
Sewer Fund							
Total Sewer Fund:					55,063.70	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					144,141.25	.00	
Highway Aid Fund							
Total Highway Aid Fund:					27,339.61	.00	
Capital General Fund							
Total Capital General Fund:					7,500.50	.00	
Capital Fire Fund							
Total Capital Fire Fund:					38,346.46	38,346.46	
Grand Totals:					517,811.35	38,346.46	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 10, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve the unaudited Financial Report for the period ending December 31, 2021 and the list of Bills Payable for the period 1/22/22 – 2/4/22, broken down as follows:

\$55,587.52 = GENERAL
\$3,263.23 = FIRE
\$0 = LIBRARY
\$11,571.46 = WATER
\$23,883.47 = SEWER
\$102,523.45 = REFUSE & RECYCLING
\$16,765.06 = HIGHWAY AID
\$13,094.00 = CAPITAL GENERAL
\$1,704.25 = CAPITAL SEWER
\$122.50 = CASH ALLOCATIONS
\$228,514.94 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

January 27, 2022.

Commissioner Brinton declared the Minutes from January 27, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Adopt 2022 Fee Schedule.

Commissioner Patnaik inquired how often the Township sets the fee schedule. Ms. Bonaskiewich responded that it is done annually.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 02-2022-1738, setting the 2022 Fee Schedule.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Resolution to Update Non-Uniformed Defined Contribution Pension Plan Committee Membership.

Commissioner Brinton noted a Resolution is necessary to remove an employee from the committee and replace him with two others.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to adopt Resolution No. 02-2022-1737, updating the Non-uniformed Defined Contribution Pension Plan Committee Membership.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Award Bid for Water Main Replacement Projects (Contract A) and Sanitary Sewer Repair Project (Contract B) in the total amount of \$571,000.

Mr. Tettermer noted that the contracts represent projects along E. Texas Boulevard, S. Main Street, S. 25th Street. He commented that six proposals were received and his recommendation is to award the bid to M.F. Ronca and Sons in the amount of \$571,000.

Motion by Commissioner Conn, seconded by Commissioner Karol, to award the bid to M.F. Ronca and Sons for Water Main Replacement Projects (Contract A) and Sanitary Sewer Repair Project (Contract B) in the total amount of \$571,000.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES

COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Approve 2020 Audited Financials.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to approve the 2020 Audited Financials.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Approve Payment for Repair of WSFD’s 2007 Engine #31-11 in the amount of \$38,346.30.

Ms. Bonaskiewich noted that the truck has been out of service since October and by doing this repair, they expect to extend the life of the unit. She commented that the expense was not budgeted so it has to come before the Board.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve payment for repair of WSFD’s 2007 Engine #31-11 in the amount of \$38,346.30.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss a real estate matter.

Commissioner Patnaik thanked the first responders who recently fought a fatal fire on Byfield Street.

Commissioner Karol thanked the Department of Public Works for their snow plowing efforts during recent winter storms.

Commissioner Brinton commented that the Board had a discussion recently with representatives from Republic Services and they are hoping for the best going forward. Commissioner Lipkin stated that the Township will continue to monitor the situation.

Commissioner Conn brought forth a concern from a resident regarding a car that consistently parks too close to the intersection at Sage and Essex. He also noted that he received a call from a resident complaining about speeding on Public Road.

Mr. Jared Tierno of 3096 Essex Road expressed concerns about the Township putting restrictions in place for parking commercial vehicles on residential properties. He noted that as a UGI employee, he is required to bring his work truck home in order to respond to emergencies. Mr. Nicolo stated that as the Ordinance is currently written, it is not allowed, but the Township is working towards relaxing the regulations. He noted that they will present revisions to the Ordinance at an upcoming workshop.

Mr. Joshua Wells, Fire Chief of WSFD, commented that 2021 was the busiest year in the history of both fire companies. He reminded residents to be vigilant and look out for one another.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:26 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on February 10, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL