

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—January 27, 2022
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 1/8/22 – 1/21/22*

5. Approval of the Minutes –*January 13, 2022*

6. New Business

A. ORDINANCES

1. Public Hearing & Approval of Proposed Amendments to Zoning Ordinance (Chapter 27) Parts 3 (Districts) & 6 (Off-Street Parking and Loading)

B. RESOLUTIONS

1. Resolution to Authorize Township Participation in Opioid Settlement

C. MOTIONS

1. Motion to Appoint Deputy Tax Collector for Salisbury Township

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Adams Outdoor Advertising of LV Pa							
Adams Outdoor Advertising	011022	01-414.341	Public Outreach Billboard	01/10/22	1,100.00	.00	
Total Adams Outdoor Advertising of LV Pa:					1,100.00	.00	
Amazon Business							
Amazon Business	1VH9-PJ97-3MFG	01-430.240	LED work lights/EMS bag for trucks	01/11/22	454.74	.00	
Amazon Business	1WTG-KQCW-NQ	01-410.240	Police Supervision Books	01/06/22	74.29	.00	
Total Amazon Business:					529.03	.00	
AT&T Mobility							
AT&T Mobility	1122	01-401.320	2022-Jan-Mgr-Tablet	01/01/22	37.73	.00	
AT&T Mobility	1122	01-410.320	2022-Jan-Police Phones & tablets	01/01/22	1,355.57	.00	
AT&T Mobility	1122	01-411.320	2022-Jan-Fire inspector tablets	01/01/22	75.46	.00	
AT&T Mobility	1122	01-413.320	2022-Jan-Code Enforcement-Tablet	01/01/22	37.73	.00	
AT&T Mobility	1122	01-414.320	2022-Jan-P/Z Off.-Tablet	01/01/22	37.73	.00	
AT&T Mobility	1122	01-452.320	2022-Jan-Rec Dir.-Tablet	01/01/22	37.73	.00	
AT&T Mobility	1122	03-411.320	2022-Jan-ESFD-Tablets	01/01/22	150.92	.00	
AT&T Mobility	1122	03-412.320	2022-Jan-WSFD-Tablets	01/01/22	264.11	.00	
AT&T Mobility	1122	01-401.320	2022-Jan-Mgr-Phone	01/01/22	43.09	.00	
AT&T Mobility	1122	01-402.320	2022-Jan-Finance Dir -Phone	01/01/22	43.09	.00	
AT&T Mobility	1122	01-409.320	2022-Jan-Maintenance-Phone	01/01/22	43.09	.00	
AT&T Mobility	1122	01-411.320	2022-Jan-Fire inspector-Phones	01/01/22	75.46	.00	
AT&T Mobility	1122	01-413.320	2022-Jan-Code Enforcement-Phone	01/01/22	43.09	.00	
AT&T Mobility	1122	01-414.320	2022-Jan-P/Z Off.--Phone	01/01/22	80.82	.00	
AT&T Mobility	1122	01-430.320	2022-Jan-DPW-Phones	01/01/22	258.54	.00	
AT&T Mobility	1122	01-452.320	2022-Jan-Rec Dir.-Phone	01/01/22	43.09	.00	
AT&T Mobility	1122	03-411.320	2022-Jan-ESFD-Phone	01/01/22	75.46	.00	
AT&T Mobility	1122	06-448.320	2022-Jan-Water-Phones	01/01/22	43.09	.00	
AT&T Mobility	1122	08-429.320	2022-Jan-Sewer-Phones	01/01/22	43.09	.00	
Total AT&T Mobility:					2,788.89	.00	
Bank of America							
Bank of America	123121	01-401.325	Postage for Neff's Check	12/31/21	28.59	.00	
Bank of America	123121	01-401.240	Utensils for break room	12/31/21	27.00	.00	
Bank of America	123121	01-410.240	Books for Police training/usage	12/31/21	2,763.93	.00	
Bank of America	123121	01-407.261	Adobe add-on	12/31/21	15.89	.00	
Bank of America	123121	01-402.240	Daily planner refill	12/31/21	29.67	.00	
Total Bank of America:					2,865.08	.00	
Bethlehem, City of							
Bethlehem, City of	11022	06-448.368	2021-Dec-4 resale customers	01/10/22	345.30	.00	
Bethlehem, City of	11022	06-448.363	2021-Dec-Hydrant rental	01/10/22	880.00	.00	
Total Bethlehem, City of:					1,225.30	.00	
Commonwealth of PA							
Commonwealth of PA	10722	01-410.420	2022-annual fee to participate in 1033 program	01/07/22	500.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Commonwealth of PA:					500.00	.00	
Curb Appeal Detail LLC							
Curb Appeal Detail LLC	1622	01-410.315	Clean & Sanitize 1 Police Vehicles	01/06/22	100.00	.00	
Total Curb Appeal Detail LLC:					100.00	.00	
Davison & McCarthy							
Davison & McCarthy	28927	01-404.310	2021-Dec-General Matters	01/04/22	945.00	.00	
Davison & McCarthy	28928	01-404.310	2021-Dec-Amendment to Zoning Ordinance	01/04/22	40.50	.00	
Davison & McCarthy	28929	01-404.310	2021-Dec-Bankruptcy of Residents	01/04/22	1,174.50	.00	
Davison & McCarthy	28931	01-404.310	2021-Dec-Sheriff's Sales	01/04/22	189.00	.00	
Davison & McCarthy	28932	01-404.310	2021-Dec-Board of Commissioners	01/04/22	297.00	.00	
Davison & McCarthy	28933	08-429.310	2021-Dec-Sewer Agreement with Fountain Hill	01/04/22	3,172.50	.00	
Davison & McCarthy	28938	01-404.310	2021-Dec-Satisfactions 2021	01/04/22	405.00	.00	
Davison & McCarthy	28939	01-404.310	2021-Dec-Joe Thorpe-Litigation	01/04/22	121.50	.00	
Davison & McCarthy	28945	01-404.318	2021-Dec-Assessment Appeals	01/04/22	1,633.50	.00	
Davison & McCarthy	28947	01-404.318	2021-Dec-1787 Savercool Ave-Joseph Kuzo	01/04/22	621.00	.00	
Total Davison & McCarthy:					8,599.50	.00	
Dickert, Ralph							
Dickert, Ralph	11122	01-406.171	2021-Health Reimbursement	01/11/22	250.00	.00	
Total Dickert, Ralph:					250.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV778224	01-437.251	#1-Air filters	01/06/22	49.35	.00	
Eastern Auto Parts Wareho	3IV778226	01-437.251	#3-air filter	01/06/22	21.04	.00	
Eastern Auto Parts Wareho	3IV779149	01-437.251	#14-fuel filters	01/10/22	49.47	.00	
Eastern Auto Parts Wareho	3IV779150	01-437.251	#11 & #12-Fuel filter	01/10/22	183.00	.00	
Total Eastern Auto Parts Warehouse:					302.86	.00	
Ecco Communications LLC							
Ecco Communications LLC	79245	06-448.240	Ear seals/plugs/cables headset	01/04/22	142.00	.00	
Ecco Communications LLC	79254	01-437.251	#42-Explorer upfitting strobes	01/06/22	462.00	.00	
Ecco Communications LLC	79257	01-437.251	#5-Control light	01/06/22	11.90	.00	
Ecco Communications LLC	79263	06-448.251	#34-Fusetap	01/07/22	11.50	.00	
Ecco Communications LLC	79263	08-429.251	#34-Fusetap	01/07/22	11.50	.00	
Total Ecco Communications LLC:					638.90	.00	
Eds Mechanical							
Eds Mechanical	I220111918	01-409.373	Repair gas powered fresh air unit in wash bay	01/11/22	240.00	.00	
Total Eds Mechanical:					240.00	.00	
Emmaus, Borough of							
Emmaus, Borough of	5642	08-429.532	4Q2021 sewer	01/13/22	2,848.31	.00	
Total Emmaus, Borough of:					2,848.31	.00	
Grainger							
Grainger	9169892578	06-448.240	Web sling	01/06/22	33.22	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grainger	9169892578	08-429.240	Web sling	01/06/22	33.22	.00	
Grainger	9170222419	06-448.240	shoe covers	01/06/22	34.91	.00	
Grainger	9170222419	08-429.240	shoe covers	01/06/22	34.90	.00	
Total Grainger:					136.25	.00	
Great Lakes Power Products							
Great Lakes Power Produc	CE220131148	01-437.375	Spill HP3 PTO Clutch	01/10/22	1,720.00	.00	
Total Great Lakes Power Products:					1,720.00	.00	
Gross McGinley LLP							
Gross McGinley LLP	1122	01-414.314	2021-Dec-Hearings/decisions/misc	01/01/22	600.00	.00	
Total Gross McGinley LLP:					600.00	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1298852	01-437.251	#5-Motor Assembly	01/11/22	476.74	.00	
Total Hale Trailer Brake & Wheel Inc:					476.74	.00	
Harrison, Jason							
Harrison, Jason	1722	01-410.238	Reimb-vest/pants	01/07/22	355.25	.00	
Total Harrison, Jason:					355.25	.00	
Hauser's Truck Service							
Hauser's Truck Service	446550	01-437.251	#22-Tow	12/17/21	406.00	.00	
Total Hauser's Truck Service:					406.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	97309	01-409.240	Drop Cloth/caulk/paint supplies/socket adapters/outlets/jacks/screws/canvas drop cloths/primer/paint	01/12/22	593.97	.00	
Total Home Depot Credit Services:					593.97	.00	
Isett & Associates, Barry							
Isett & Associates, Barry	162049	01-413.307	2021-Dec-Residential Inspections	01/10/22	1,868.00	.00	
Isett & Associates, Barry	162049	01-413.306	2021-Dec-Commercial Inspections	01/10/22	5,199.52	.00	
Total Isett & Associates, Barry:					7,067.52	.00	
John E. Reid and Associates Inc							
John E. Reid and Associat	DSE53A54-0001	01-410.421	Training course: "Hiring the Best: Applicant interviewing techniques"-Whitehead/Casey	01/13/22	198.00	.00	
Total John E. Reid and Associates Inc:					198.00	.00	
Johnson Controls Fire Protection LP							
Johnson Controls Fire Prot	22696501	01-437.375	Maint contract:2022-Time Clock	01/03/22	446.69	.00	
Total Johnson Controls Fire Protection LP:					446.69	.00	
Johnson, Kevin							
Johnson, Kevin	010122	01-410.421	Reimb-Lodging for training 1/2/22 thru 1/12/22	01/01/22	1,324.28	.00	
Johnson, Kevin	11722	01-410.421	Reimb-Meals/Fuel for training	01/17/22	288.39	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Johnson, Kevin:					1,612.67	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	181032	01-408.318	2021-Nov-1239 Vortman Ave-Grading Plan	01/04/22	373.75	.00	
Keystone Consulting Engin	181033	08-429.607	2021-Nov-Sanitary Sewer CIPP Lining project-2020	01/04/22	102.00	.00	
Keystone Consulting Engin	181034	01-408.318	2021-Nov-820 Public Rd Minor Subdivision	01/04/22	172.50	.00	
Keystone Consulting Engin	181035	01-408.318	2021-Nov-2660 W Rock Rd-Minor Subdivision	01/04/22	230.00	.00	
Keystone Consulting Engin	181036	01-408.318	2021-Nov-1146 Cedar Crest Blvd Water Line	01/04/22	796.00	.00	
Keystone Consulting Engin	181037	01-408.313	2021-Nov-General Engineering-Planning Commission	01/04/22	1,265.00	.00	
Keystone Consulting Engin	181038	08-429.313	2021-Nov-Sewer matters	01/04/22	7,809.53	.00	
Keystone Consulting Engin	181039	06-448.313	2021-Nov-General Engineering-Water Matters	01/04/22	1,292.88	.00	
Keystone Consulting Engin	181040	08-429.372	2021-Nov-I&I Removal Program	01/04/22	1,207.50	.00	
Keystone Consulting Engin	181041	08-429.607	2021-Nov-Sanitary Sewer CIPP Lining project-2021	01/04/22	1,558.00	.00	
Keystone Consulting Engin	181042	41-436.600	2021-Nov-2021 Laubach Park Drainage	01/04/22	5,116.25	.00	
Keystone Consulting Engin	181043	01-408.313	2021-Nov-2021 Road Maintenance	01/04/22	855.00	.00	
Keystone Consulting Engin	181044	01-408.318	2021-Nov-2261 Lehigh Parkway North	01/04/22	1,376.50	.00	
Keystone Consulting Engin	181045	01-408.318	2021-Nov-1860 E Emmaus Ave Site Development	01/04/22	632.50	.00	
Keystone Consulting Engin	181046	06-448.619	2021-Nov-25th St Water Main Replacement	01/04/22	4,804.50	.00	
Keystone Consulting Engin	181047	06-448.618	2021-Nov-Flexer Ave Water Main Replacement	01/04/22	8,195.63	.00	
Keystone Consulting Engin	181048	01-408.318	2021-Nov-1033 Cedar Crest Blvd-Grading	01/04/22	460.00	.00	
Keystone Consulting Engin	181049	08-429.373	2021-Nov-Cardinal Dr Pump Station Generator Replaceent/Upgrade	01/04/22	1,105.50	.00	
Keystone Consulting Engin	181050	01-408.318	2021-Nov-2214 N Melsrone Lane-Grading plan	01/04/22	115.00	.00	
Keystone Consulting Engin	181051	01-408.318	2021-Nov-Americus Ave Water Line	01/04/22	977.50	.00	
Keystone Consulting Engin	181052	01-408.318	2021-Nov-LVHN Parking lot revisions	01/04/22	488.75	.00	
Keystone Consulting Engin	181053	01-408.318	2021-Nov-E Susquehanna St Grading Plan	01/04/22	287.50	.00	
Total Keystone Consulting Engineers:					39,221.79	.00	
Knerr, David G.							
Knerr, David G.	2507	01-406.314	General matters/Defined Contrution Plan investment management-11/12/21 thru 1/11/22	01/11/22	2,670.00	.00	
Total Knerr, David G.:					2,670.00	.00	
L/B Water Service Inc							
L/B Water Service Inc	3560467	06-448.240	MJ tee/sleeve/gland kits-Emergency work-Linda Lane	12/21/21	955.00	.00	
L/B Water Service Inc	3560592	06-448.240	Gland kit/sleeve-Emergency work-Linda lane	12/21/21	480.60	.00	
L/B Water Service Inc	3560593	06-448.240	Caps/valves-Emergency work-Linda Lane	12/21/21	594.00	.00	
L/B Water Service Inc	3560597	06-448.240	Pipes/sleeves/valves/caps/gland kits/drop lid/screws-Emergency work-Linda Lane	12/21/21	10,185.90	.00	
L/B Water Service Inc	3563248	06-448.240	Return-Gland kit/tapping sleeves/tapping valves-Emergency repair-Linda Lane	01/04/22	6,152.69-	.00	
L/B Water Service Inc	3563599	06-448.240	Gate valve-Emergency work-Linda Lane	01/06/22	1,510.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total L/B Water Service Inc:					7,572.81	.00	
Lawson Products							
Lawson Products	9309145535	01-430.240	Prizm gel lubricant w/PTFE Aerosol	01/04/22	45.29	.00	
Lawson Products	9309149603	01-430.240	Hydraulic hose cabinet	01/05/22	90.29	.00	
Lawson Products	9309154067	01-437.375	Braided Collet/hydraulic hose	01/06/22	620.40	.00	
Total Lawson Products:					755.98	.00	
Lehigh County Humane Society							
Lehigh County Humane So	2148	01-410.317	1Q2022 animal control services	01/01/22	2,550.00	.00	
Total Lehigh County Humane Society:					2,550.00	.00	
Lehigh County Pol Chiefs Assoc							
Lehigh County Pol Chiefs	11722	01-410.420	2022 Dues-Soberick	01/17/22	25.00	.00	
Total Lehigh County Pol Chiefs Assoc:					25.00	.00	
Lehigh County Tax Collector's Associatio							
Lehigh County Tax Collecto	010122	01-403.420	2022 Dues-Smarch	01/01/22	1.00	.00	
Total Lehigh County Tax Collector's Associatio:					1.00	.00	
Low and Moyer Garage Inc.							
Low and Moyer Garage In	1254030	01-437.251	#3-fuel filter/fuel water separator/fuel spin	01/07/22	402.45	.00	
Low and Moyer Garage In	347766	01-437.251	#5 & #6-Oil gauge/fuel filter	01/06/22	123.56	.00	
Low and Moyer Garage In	347926	01-437.251	#2-oil gauge	01/11/22	74.89	.00	
Low and Moyer Garage In	348013	01-437.251	#5-Radiator Assembly	01/12/22	1,350.64	.00	
Total Low and Moyer Garage Inc.:					1,951.54	.00	
Madle's Hardware							
Madle's Hardware	11222	01-430.260	keys/trash cans/dust pan/sawzall blades/screw driver set/tape measure/socket adapter/funnel/pushbroom	01/12/22	140.45	.00	
Madle's Hardware	11222	01-430.240	Snow shovels/mop heads/simple green cleaner	01/12/22	151.11	.00	
Total Madle's Hardware:					291.56	.00	
McDonald Uniform Co Inc							
McDonald Uniform Co Inc	203856	01-410.238	Shirts/patches/pants-Whitehead	12/10/21	303.95	.00	
McDonald Uniform Co Inc	203857	01-410.238	Shirts/patch/pants-Sabo	12/10/21	225.12	.00	
McDonald Uniform Co Inc	203859	01-410.238	Shirts/patch/pants-Soberick	12/10/21	96.99	.00	
Total McDonald Uniform Co Inc:					626.06	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	404534	01-436.370	Catch basins/risers	01/12/22	1,360.00	.00	
Total Monarch Precast Concrete Corp:					1,360.00	.00	
Morning Call, The							
Morning Call, The	1122	01-401.420	Subscription renewal-acct#320063974 thru 5/7/22	01/01/22	247.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Morning Call, The:					247.25	.00	
MP Outfitters							
MP Outfitters	48672-5	01-410.238	Boots/accessories/apparel-Kress	12/17/21	234.99	.00	
MP Outfitters	49049-5	01-410.238	Accessories-Laky	01/13/22	31.98	.00	
Total MP Outfitters:					266.97	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	7731165	01-438.245	2A Stone	01/05/22	1,045.49	.00	
Total New Enterprise Stone & Lime Co Inc:					1,045.49	.00	
Nicholas Park Mall LLC							
Nicholas Park Mall LLC	1722	01-491.000	2020-R.E. tax assessment change	01/07/22	14,700.73	14,700.73	01/14/22
Nicholas Park Mall LLC	1722	03-491.000	2020-R.E. tax assessment change	01/07/22	2,058.86	2,058.86	01/14/22
Nicholas Park Mall LLC	1722	04-491.000	2020-R.E. tax assessment change	01/07/22	426.21	426.21	01/14/22
Total Nicholas Park Mall LLC:					17,185.80	17,185.80	
Nothstein, Richard B.							
Nothstein, Richard B.	11222	01-410.420	Reimb-2022 NASRO Membership	01/12/22	450.00	.00	
Nothstein, Richard B.	113021	01-410.420	Reimb-Pa Crime prevention officer's association	11/30/21	25.00	.00	
Total Nothstein, Richard B.:					475.00	.00	
NTOA							
NTOA	11722	01-410.420	Soberick membership #25137	01/17/22	50.00	.00	
Total NTOA:					50.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	79548	01-401.156	2022 Feb coverage	01/10/22	9,480.18	.00	
PA Municipal Health Ins Co	79548	01-402.156	2022 Feb coverage	01/10/22	2,515.18	.00	
PA Municipal Health Ins Co	79548	01-410.156	2022 Feb coverage	01/10/22	34,652.84	.00	
PA Municipal Health Ins Co	79548	01-414.156	2022 Feb coverage	01/10/22	3,513.16	.00	
PA Municipal Health Ins Co	79548	01-430.156	2022 Feb coverage	01/10/22	31,658.90	.00	
PA Municipal Health Ins Co	79548	06-401.156	2022 Feb coverage	01/10/22	503.04	.00	
PA Municipal Health Ins Co	79548	06-448.156	2022 Feb coverage	01/10/22	7,126.34	.00	
PA Municipal Health Ins Co	79548	08-401.156	2022 Feb coverage	01/10/22	503.04	.00	
PA Municipal Health Ins Co	79548	08-429.156	2022 Feb coverage	01/10/22	7,126.34	.00	
PA Municipal Health Ins Co	79548	10-426.156	2022 Feb coverage	01/10/22	1,341.43	.00	
Total PA Municipal Health Ins Coop:					98,420.45	.00	
PA One Call System Inc.							
PA One Call System Inc.	935704	01-401.320	2021-Dec-Voice/Fax messages	12/31/21	298.98	.00	
Total PA One Call System Inc.:					298.98	.00	
PAPCO							
PAPCO	3343939	01-401.231	Unleaded Gasoline	01/03/22	26.40	.00	
PAPCO	3343939	01-410.231	Unleaded Gasoline	01/03/22	1,045.76	.00	
PAPCO	3343939	01-430.231	Unleaded Gasoline	01/03/22	254.04	.00	
PAPCO	3343939	06-448.231	Unleaded Gasoline	01/03/22	133.87	.00	
PAPCO	3343939	08-429.231	Unleaded Gasoline	01/03/22	133.87	.00	
PAPCO	3343939	03-413.231	Unleaded Gasoline	01/03/22	98.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	3344248	01-430.231	Unleaded Gasoline	01/05/22	622.12	.00	
PAPCO	3344248	06-448.231	Unleaded Gasoline	01/05/22	16.61	.00	
PAPCO	3344248	08-429.231	Unleaded Gasoline	01/05/22	16.61	.00	
PAPCO	3344248	03-413.231	Unleaded Gasoline	01/05/22	110.24	.00	
PAPCO	3345684	01-430.231	Diesel	01/12/22	1,383.72	.00	
PAPCO	3345684	06-448.231	Diesel	01/12/22	36.95	.00	
PAPCO	3345684	08-429.231	Diesel	01/12/22	36.95	.00	
PAPCO	3345684	03-413.231	Diesel	01/12/22	245.21	.00	
PAPCO	3345699	01-401.231	Unleaded Gasoline	01/12/22	34.02	.00	
PAPCO	3345699	01-410.231	Unleaded Gasoline	01/12/22	1,347.37	.00	
PAPCO	3345699	01-430.231	Unleaded Gasoline	01/12/22	327.32	.00	
PAPCO	3345699	06-448.231	Unleaded Gasoline	01/12/22	172.48	.00	
PAPCO	3345699	08-429.231	Unleaded Gasoline	01/12/22	172.48	.00	
PAPCO	3345699	03-413.231	Unleaded Gasoline	01/12/22	126.91	.00	
Total PAPCO:					6,341.43	.00	
PPL Electric Utilities							
PPL Electric Utilities	010122	35-434.361	79000-43000	01/01/22	527.38	.00	
PPL Electric Utilities	010122	35-434.361	79200-43006	01/01/22	10,871.16	.00	
PPL Electric Utilities	12302021	08-429.361	49200-35001	12/30/21	36.80	.00	
PPL Electric Utilities	12302021	08-429.361	95425-66011	12/30/21	33.32	.00	
PPL Electric Utilities	1722	08-429.361	32650-08001	01/07/22	31.94	.00	
PPL Electric Utilities	1722	08-429.361	47020-14000	01/07/22	30.48	.00	
PPL Electric Utilities	1722	01-451.361	62400-52006	01/07/22	13.22	.00	
PPL Electric Utilities	1722	08-429.361	98810-20005	01/07/22	151.15	.00	
PPL Electric Utilities	1722	35-433.362	59610-04003	01/07/22	41.82	.00	
PPL Electric Utilities	1722	06-448.361	59410-04007	01/07/22	43.84	.00	
PPL Electric Utilities	1722	35-433.362	58010-04003	01/07/22	37.30	.00	
PPL Electric Utilities	1722	35-433.362	32810-04003	01/07/22	36.49	.00	
PPL Electric Utilities	1722	35-433.362	97159-57000	01/07/22	40.94	.00	
PPL Electric Utilities	1722	35-433.362	96549-22003	01/07/22	35.09	.00	
PPL Electric Utilities	1722	08-429.361	15450-07002	01/07/22	26.87	.00	
PPL Electric Utilities	1722	08-429.361	08450-07007	01/07/22	30.85	.00	
PPL Electric Utilities	1722	08-429.361	42850-08008	01/07/22	30.91	.00	
PPL Electric Utilities	1722	08-429.361	56060-06003	01/07/22	31.75	.00	
PPL Electric Utilities	1722	01-451.361	54060-05002	01/07/22	26.43	.00	
PPL Electric Utilities	1722	06-448.361	30460-06001	01/07/22	719.55	.00	
Total PPL Electric Utilities:					12,797.29	.00	
PRWA							
PRWA	12022	08-429.421	#1470-"Basic Chemical Feed Math & Hydraulics"course-DiMatteo & Singles	01/20/22	280.00	.00	
Total PRWA:					280.00	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	01L0441704392	01-409.366	2021-Dec-Acct#0441704392-Franko	01/04/22	3.17	.00	
ReadyRefresh by Nestle	12A0436481527	01-409.366	2021-Dec-Acct#0436481527-Admin	01/06/22	123.01	.00	
ReadyRefresh by Nestle	12A0436481543	01-409.366	2021-Dec-Acct#0436481543-Police	01/06/22	38.94	.00	
ReadyRefresh by Nestle	12A0436481576	01-409.366	2021-Dec-Acct#0436481576-DPW	01/06/22	16.98	.00	
Total ReadyRefresh by Nestle:					182.10	.00	
Rockit Canine Inc							
Rockit Canine Inc	2022-03	01-410.215	Annual Training Maintenance-Miklo	01/11/22	1,800.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Rockit Canine Inc:					1,800.00	.00	
Salisbury Township							
Salisbury Township	1122	03-411.320	1Q2022 ESFCo Utility Invoice	01/01/22	131.50	.00	
Total Salisbury Township:					131.50	.00	
Sander Power Equipment Company							
Sander Power Equipment	591868	01-430.260	Walk behind saw	01/06/22	8,723.26	.00	
Sander Power Equipment	591885	06-448.251	Quarts of Oil	01/12/22	69.23	.00	
Sander Power Equipment	591885	08-429.251	Quarts of Oil	01/12/22	69.22	.00	
Total Sander Power Equipment Company:					8,861.71	.00	
Service Electric Cable TV							
Service Electric Cable TV	1122	01-401.320	Township Phone lines 12/2021	01/01/22	474.17	.00	
Service Electric Cable TV	1122	01-410.315	Prolog Express -Dec 2021	01/01/22	87.66	.00	
Total Service Electric Cable TV:					561.83	.00	
Service Electric Telephone Co							
Service Electric Telephone	111522	03-411.320	Acct#-0000050426-ESFC-1/2022	01/15/22	85.36	.00	
Total Service Electric Telephone Co:					85.36	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	123121	01-410.315	Police Car Washes-12/1-12/31/21	12/31/21	80.00	.00	
Total Shammy Shine Car Washes:					80.00	.00	
Slivko, Michele							
Slivko, Michele	12122	91-248000	Escrow Release-Sewer line connection	01/21/22	496.59	.00	
Total Slivko, Michele:					496.59	.00	
South Whitehall Township							
South Whitehall Township	21282	06-448.369	4Q2021 water/Acct#289	01/07/22	2,156.25	.00	
Total South Whitehall Township:					2,156.25	.00	
Staples Advantage							
Staples Advantage	3496068315	01-402.260	Finance printer	12/30/21	590.00	.00	
Total Staples Advantage:					590.00	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	137770	01-486.351	2022-Emergency Care/First Responder General Liability Policy	01/01/22	2,072.00	.00	
Stauffer Insurance, C. M.	137773	01-486.353	2022-Commercial Liability Policy (public officials,law enforcement/employment practices)	01/01/22	53,537.00	.00	
Total Stauffer Insurance, C. M.:					55,609.00	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	80773	01-437.375	Fittings for plows & spreaders	01/10/22	281.44	.00	
Staver Hydraulics Co Inc	P-98523-0	01-437.375	Couplers for Plows & Salter	01/20/22	281.44	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Staver Hydraulics Co Inc:					562.88	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	274813	01-402.240	W-2 & 1099 forms	01/13/22	192.70	.00	
Stotz/Fatzinger Office Supp	275019	01-403.240	Payment check & deposit register/sheet protector/binders/post-it notes/stapler	01/19/22	87.45	.00	
Total Stotz/Fatzinger Office Supply:					280.15	.00	
Times News							
Times News	100512142-122920	01-401.341	Ad: 1/13/2022-BOC Mtg-Vote on Resolution re: Preliminary Land Development	01/06/22	196.42	.00	
Times News	100512179-122920	01-414.341	Ad:ZHB mtg 1/12/22	01/06/22	538.06	.00	
Total Times News:					734.48	.00	
Trius Inc							
Trius Inc	SI081820	01-437.375	#12-motor for snow plow	01/06/22	374.00	.00	
Total Trius Inc:					374.00	.00	
U.S. Department of Agriculture							
U.S. Department of Agricult	3004091995	01-451.371	2021-Goose Mgmnt-thru 12/31/2021	01/03/22	1,397.41	.00	
Total U.S. Department of Agriculture:					1,397.41	.00	
United Site Services							
United Site Services	6377856	01-451.315	Franko Park-12/29/21-1/25/22	01/01/22	137.00	.00	
United Site Services	6377857	01-451.315	Devonshire Park-12/29/21-1/25/22	01/01/22	137.00	.00	
United Site Services	6377858	01-451.315	Franko Park-12/29/21-1/25/22	01/01/22	137.00	.00	
United Site Services	6377859	01-451.315	Laubach Park-12/29/21-1/25/22	01/01/22	189.10	.00	
United Site Services	6377860	01-451.315	Lindberg Park-12/29/21-1/25/22	01/01/22	189.10	.00	
Total United Site Services:					789.20	.00	
Verizon							
Verizon	1222	01-410.320	610-433-0563-monitor traffic signals CCB-1/2022	01/02/22	39.03	.00	
Verizon	1222	06-448.320	610-435-4231-Flxr Ave wtr pump stn-1/2022	01/02/22	45.54	.00	
Total Verizon:					84.57	.00	
Grand Totals:					304,812.39	17,185.80	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					221,446.49	14,700.73	
Fire Fund							
Total Fire Fund:					3,347.07	2,058.86	
Library Fund							
Total Library Fund:					426.21	426.21	
Water Fund							
Total Water Fund:					34,379.54	.00	
Sewer Fund							
Total Sewer Fund:					26,668.63	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					1,341.43	.00	
Highway Aid Fund							
Total Highway Aid Fund:					11,590.18	.00	
Capital General Fund							
Total Capital General Fund:					5,116.25	.00	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					496.59	.00	
Grand Totals:					304,812.39	17,185.80	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 13, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore (arrived late)
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police – EXCUSED
Ronald Patten, Police Sergeant
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending November 30, 2021 and the of Bills Payable for the period 12/18/21 – 1/7/22, broken down as follows:

\$245,589.81 = GENERAL
\$3,573.61 = FIRE
\$21.83 = LIBRARY
\$157,429.65 = WATER
\$20,611.46= SEWER
\$104,22.61 = REFUSE & RECYCLING
\$236.37 = HIGHWAY AID
\$52,512.68 = CAPITAL GENERAL
\$27,585.48 = CAPITAL FIRE
\$125,856.62 = CAPITAL SEWER
\$737,690.12 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – EXCUSED
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

MINUTES

December 9, 2021 and January 3, 2022.

Commissioner Brinton declared the Minutes from December 9, 2021 and January 3, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Approve Crossroads Church/1860 East Emmaus Avenue Land Development Plan.

Mr. Tettermer noted that the plan consists of building a 2,000 square-foot addition and slight alterations to the existing parking area. He commented that the plan has been reviewed by the

Planning Commission and there were a number of waivers recommended. Mr. Tetteimer read the waivers into the record.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Resolution No. 01-2022-1735, approving Crossroads Church/1860 East Emmaus Avenue Land Development Plan.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Approve Refund of 2020 Township Real Estate Taxes Paid by Nicholas Park Mall LLC due to Court Approved Tax Assessment Appeal.

Mr. Ziegenfus noted that the change in assessment value of the property will amount to a \$17,000 loss in tax revenue for the Township.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to approve the refund of the 2020 Township real estate taxes paid by Nicholas Park Mall LLC due to a court approved tax assessment appeal.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Ratify the Non-Uniformed Defined Contribution Pension Plan Funding Amount for Year-End 2021.

Ms. Bonaskiewich noted the amount as \$34,515.46.

Motion by Commissioner Conn, seconded by Commissioner Karol, to ratify the Non-Uniformed Defined Contribution Pension Plan funding amount for Year-End 2021 in the amount of \$34,515.46.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept the Resignation by Mrs. Jane Benning from the Township's Environmental Advisory Committee (EAC).

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to accept the resignation by Mrs. Jane Benning from the Township's Environmental Advisory Committee (EAC).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept the Resignation of Ms. Kimberly Ringhoffer from the Township's Recreation Advisory Committee (RAC).

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to accept the resignation of Ms. Kimberly Ringhoffer from the Township's Recreation Advisory Committee (RAC).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept the Resignation of Mr. Paul Carr from the Township's Environmental Advisory Committee (EAC).

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to accept the resignation of Ms. Kimberly Ringhoffer from the Township's Recreation Advisory Committee (RAC).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Appoint Civil Service Commission (CSC) Alternate Member.

Commissioner Brinton stated that Mr. Andrew Katz has expressed interest in being appointed as an alternate member of the Civil Service Commission. She noted that he had been a full-time member, but because of work conflicts, he was finding it difficult to attend all of the meetings. Commissioner Brinton commented that Mr. Russell Lande had been the alternate member but was recently appointed to Mr. Katz's seat as the full-time member, which opened up the seat for the alternate member.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to appoint Mr. Andrew Katz as an Alternate Member of the Civil Service Commission.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss legal matters.

Ms. Bonaskiewich noted that Mr. Frank McCullough will not seek another term on the Recreation Advisory Committee.

Ms. Bonaskiewich stated that with the three resignations from the EAC, there are only two active members and therefore, the council cannot hold meetings. A discussion ensued regarding the need for the EAC. Commissioner Lipkin noted that she will follow-up with Ms. Bonaskiewich and Mr. Nicolo about possibly revising the parameters of the EAC.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Patnaik. The time was 7:25 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on January 13, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
January 27, 2022
7:30 p.m.
(approximate time)

Topics of discussion:

- Review of 2020 Audit draft with Frey & Company representative(s)
- Discussion regarding Portnoff Agreement & required Ordinance