

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
(Revised) Regular Meeting Agenda—January 13, 2022
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report (Nov. 2021) and Bills Payables – Periods 12/18/21-1/7/22

5. Approval of the Minutes –December 9, 2021; January 3, 2022

6. New Business

A. ORDINANCES (*none*)

B. RESOLUTIONS

1. Resolution to Approve Crossroads Church/1860 East Emmaus Avenue Land Development Plan

C. MOTIONS

1. Motion to Approve Refund of 2020 Township Real Estate Taxes Paid by Nicholas Park Mall LLC due to Court Approved Tax Assessment Appeal
2. Motion to Ratify the Non-Uniformed Defined Contribution Pension Plan Funding Amount for Year-End 2021
3. Motion to Accept the Resignation of Mrs. Jane Benning from the Township's Environmental Advisory Committee (EAC)
4. Motion to Accept the Resignation of Ms. Kimberly Ringhoffer from the Township's Recreation Advisory Committee (RAC)
5. Motion to Appoint Civil Service Commission (CSC) Alternate Member
6. Motion to Accept the Resignation of Mr. Paul Carr from the Township's Environmental Advisory Committee (EAC)

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session to follow*

2900 South Pike Ave, Allentown, PA 18103

(revised 1/11/2022)

Income Statement - Summary by Fund
1/1 - 11/30/2021

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Capital Fund-Sewer	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2021 YTD Revenues	8,816,727	601,956	413,854	101,382	76,488	1,594,607	1,757,763	-	1,931,811	17,350	442,808	34	15,754,781
2021 YTD Expenditures	<u>8,451,885</u>	<u>580,365</u>	<u>297,633</u>	<u>43,360</u>	<u>43,088</u>	<u>1,566,405</u>	<u>1,719,838</u>	<u>100,000</u>	<u>1,458,666</u>	<u>17,350</u>	<u>862,737</u>	<u>-</u>	<u>15,141,329</u>
2021 YTD Surplus (Deficit)	<u>364,843</u>	<u>21,591</u>	<u>116,221</u>	<u>58,021</u>	<u>33,400</u>	<u>28,202</u>	<u>37,925</u>	<u>(100,000)</u>	<u>473,145</u>	<u>-</u>	<u>(419,929)</u>	<u>34</u>	<u>613,453</u>
2020 YTD Surplus (Deficit)	<u>(77,289)</u>	<u>(66,845)</u>	<u>(511,625)</u>	<u>-</u>	<u>34,152</u>	<u>278,891</u>	<u>233,321</u>	<u>-</u>	<u>136,568</u>	<u>-</u>	<u>317,630</u>	<u>206</u>	<u>345,011</u>
Variance over Prior YTD	442,131	88,436	627,845	58,021	(752)	(250,689)	(195,397)	(100,000)	336,577	-	(737,559)	(172)	268,442

GENERAL FUND SUMMARY	2021 BOARD APPROVED BUDGET	1/1 - 11/30/2021 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 6,727,124	\$ 6,860,339	102.0%
PERMITS, FEES & INTEREST	950,785	728,375	76.6%
OTHER OPERATING REVENUE	185,695	665,201	358.2%
TRANSFERS FROM OTHER FUNDS	505,600	1,101	0.2%
FROM PRIOR-YEAR RESERVES	-	1,260	0.0%
TOTAL OPERATING REVENUE	\$ 8,369,204	\$ 8,256,276	98.7%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	95,112	146.3%
PRIOR YEAR EXPENSE REFUNDS	130,000	465,339	358.0%
TOTAL NON-OPERATING REVENUE	\$ 195,000	\$ 560,451	287.4%
TOTAL REVENUES	\$ 8,564,204	\$ 8,816,727	102.9%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,341,316	\$ 1,351,223	100.7%
(B) PUBLIC SAFETY	3,923,350	3,679,894	93.8%
(D) PUBLIC WORKS	2,671,165	2,526,812	94.6%
(E) RECREATION	89,058	82,606	92.8%
(F) COMMUNITY DEVELOPMENT	900	577	64.1%
(G) CONTRIBUTIONS & MISCELLANEOUS	24,000	15,023	62.6%
(H) INSURANCE & BENEFITS	190,600	193,793	101.7%
(I) TRANSFERS TO OTHER FUNDS	323,815	601,956	185.9%
TOTAL OPERATING EXPENDITURES	\$ 8,564,204	\$ 8,451,885	98.7%
TOTAL EXPENDITURES	\$ 8,564,204	\$ 8,451,885	98.7%
SURPLUS (DEFICIT)	\$ -	\$ 364,843	

GENERAL FUND SUMMARY	1/1 - 11/30/2021 ACTUAL	1/1 - 11/30/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 6,860,339	\$ 6,485,418	\$ 374,922	5.8%
PERMITS, FEES & INTEREST	728,375	787,165	(58,789)	-7.5%
OTHER OPERATING REVENUE	665,201	368,503	296,698	80.5%
TRANSFERS FROM OTHER FUNDS	1,101	707	394	0.0%
FROM PRIOR-YEAR RESERVES	1,260	-	1,260	0.0%
TOTAL OPERATING REVENUE	\$ 8,256,276	\$ 7,641,792	\$ 614,484	8.0%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	95,112	65,000	30,112	0.0%
PRIOR YEAR EXPENSE REFUNDS	465,339	108,781	356,558	327.8%
TOTAL NON-OPERATING REVENUE	\$ 560,451	\$ 173,781	\$ 386,670	222.5%
TOTAL REVENUES	\$ 8,816,727	\$ 7,815,573	\$ 1,001,154	12.8%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 1,351,223	\$ 1,310,237	\$ 40,987	3.1%
(B) PUBLIC SAFETY	3,679,894	3,540,875	139,018	3.9%
(D) PUBLIC WORKS	2,526,812	2,281,966	244,846	10.7%
(E) RECREATION	82,606	50,084	32,523	64.9%
(F) COMMUNITY DEVELOPMENT	577	-	577	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	15,023	21,842	(6,819)	0.0%
(H) INSURANCE & BENEFITS	193,793	218,012	(24,218)	-11.1%
(I) TRANSFERS TO OTHER FUNDS	601,956	469,847	132,110	0.0%
TOTAL OPERATING EXPENDITURES	\$ 8,451,885	\$ 7,892,862	\$ 559,023	7.1%
TOTAL EXPENDITURES	\$ 8,451,885	\$ 7,892,862	\$ 559,023	7.1%
SURPLUS (DEFICIT)	\$ 364,843	\$ (77,289)	\$ 442,131	-572.1%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2021 BOARD APPROVED BUDGET	1/1 - 11/30/2021 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 2,678,200	\$ 2,635,777	98.4%
LOCAL ENABLING TAXES	3,570,000	3,782,763	106.0%
STATE-SHARED REVENUE	478,924	441,800	92.2%
Total Tax Revenue	\$ 6,727,124	\$ 6,860,339	102.0%
BUS LICENSES & PERMITS	243,100	229,182	94.3%
NON-BUS LICENSES & PERMITS	5,650	10,360	183.4%
FINES	70,000	49,860	71.2%
INTEREST	28,400	14,608	51.4%
RENTS & ROYALTIES	56,685	68,865	121.5%
SERVICE FEES	155,200	116,852	75.3%
REVIEW FEES	127,250	109,295	85.9%
PUBLIC SAFETY FEES	261,100	124,028	47.5%
RECREATIONAL USER FEES	3,400	5,325	156.6%
Total Permits, Fees & Interest Revenue	\$ 950,785	\$ 728,375	76.6%
FEDERAL GRANTS	800	-	0.0%
STATE GRANTS	42,000	463,362	1103.2%
IN LIEU OF TAXES	85,000	85,000	100.0%
SNOW REMOVAL	2,095	2,570	122.7%
SANITATION FEES	1,000	2,679	267.9%
MEMBERSHIP FEES	24,000	23,170	96.5%
MISCELLANEOUS REVENUE	20,800	34,420	165.5%
ASSET DISPOSAL	10,000	54,000	0.0%
Total Other Operating Income	\$ 185,695	\$ 665,201	358.2%
INTERFUND TRANSFERS	505,600	1,101	0.2%
Total Interfund Transfer Revenue	\$ 505,600	\$ 1,101	0.2%
PRIOR YEAR RESERVES	-	1,260	0.0%
Total Prior Year Reserves	\$ -	\$ 1,260	0.0%
CONTRIBUTIONS	65,000	95,112	146.3%
Total Grants & Contribution Revenue	\$ 65,000	\$ 95,112	146.3%
PRIOR YEAR EXPENSE REFUND	130,000	465,339	358.0%
Total Prior Year Expense Refund	\$ 130,000	\$ 465,339	358.0%
Total General Fund Revenues	\$ 8,564,204	\$ 8,816,727	102.9%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 11/30/2021 ACTUAL	1/1 - 11/30/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 2,635,777	\$ 2,646,090	\$ (10,313)	-0.4%
LOCAL ENABLING TAXES	3,782,763	3,368,344	414,418	12.3%
STATE-SHARED REVENUE	441,800	470,983	(29,183)	-6.2%
Total Tax Revenue	\$ 6,860,339	\$ 6,485,418	\$ 374,922	5.8%
BUS LICENSES & PERMITS	229,182	232,629	(3,446)	-1.5%
NON-BUS LICENSES & PERMITS	10,360	4,773	5,588	117.1%
FINES	49,860	40,935	8,925	21.8%
INTEREST	14,608	66,469	(51,860)	-78.0%
RENTS & ROYALTIES	68,865	70,285	(1,420)	-2.0%
SERVICE FEES	116,852	92,360	24,492	26.5%
REVIEW FEES	109,295	118,292	(8,997)	-7.6%
PUBLIC SAFETY FEES	124,028	159,572	(35,545)	-22.3%
RECREATIONAL USER FEES	5,325	1,850	3,475	187.8%
Total Permits, Fees & Interest Revenue	\$ 728,375	\$ 787,165	\$ (58,789)	-7.5%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	463,362	234,029	229,333	98.0%
IN LIEU OF TAXES	85,000	75,000	10,000	13.3%
SNOW REMOVAL	2,570	2,034	536	26.3%
SANITATION FEES	2,679	970	1,709	176.1%
MEMBERSHIP FEES	23,170	23,476	(306)	-1.3%
MISCELLANEOUS REVENUE	34,420	16,945	17,476	103.1%
ASSET DISPOSAL	54,000	16,050	37,950	236.4%
Total Other Operating Income	\$ 665,201	\$ 368,503	\$ 296,698	80.5%
INTERFUND TRANSFERS	1,101	707	394	55.7%
Total Interfund Transfer Revenue	\$ 1,101	\$ 707	\$ 394	0.0%
PRIOR YEAR RESERVES	1,260	-	1,260	0.0%
Total Prior Year Reserves	\$ 1,260	\$ -	\$ 1,260	0.0%
CONTRIBUTIONS	95,112	65,000	30,112	46.3%
Total Grants & Contribution Revenue	\$ 95,112	\$ 65,000	\$ 30,112	0.0%
PRIOR YEAR EXPENSE REFUND	465,339	108,781	356,558	327.8%
Total Prior Year Expense Refund	\$ 465,339	\$ 108,781	\$ 356,558	327.8%
Total General Fund Revenues	\$ 8,816,727	\$ 7,815,573	\$ 1,001,154	12.8%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 11/30/2021 ACTUAL	1/1 - 11/30/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 18,258	\$ 16,645	\$ 1,613	9.7%
EXECUTIVE	474,961	504,227	(29,267)	-5.8%
FINANCIAL ADMINISTRATION	298,665	276,018	22,648	8.2%
TAX COLLECTION	58,635	55,584	3,051	5.5%
LEGAL SERVICES	139,816	105,043	34,772	33.1%
PERSONNEL ADMIN	25,785	43,886	(18,101)	-41.2%
INFORMATION TECHNOLOGY	38,068	46,079	(8,011)	-17.4%
ENGINEERING SERVICES	101,999	89,700	12,299	13.7%
BUILDINGS & PLANT	195,037	173,054	21,983	12.7%
POLICE	3,214,891	3,051,358	163,534	5.4%
FIRE	188,394	196,298	(7,904)	-4.0%
CODE ENFORCEMENT	83,647	116,204	(32,558)	-28.0%
PLANNING & ZONING	185,011	157,778	27,232	17.3%
EMERGENCY MANAGEMENT	7,951	19,237	(11,286)	-58.7%
PUBLIC WORKS: Highway, Roads & Streets	2,151,143	2,064,945	86,198	4.2%
TRAFFIC CONTROL	19,554	7,530	12,024	159.7%
STORM SEWERS	43,903	31,171	12,732	40.8%
REPAIRS/MAINT OF TOOLS & MACHINERY	87,610	39,501	48,109	121.8%
REPAIRS/MAINT OF ROADS	224,603	138,819	85,783	61.8%
RECREATION ADMINISTRATION	54,906	26,397	28,509	108.0%
PARTICIPANT RECREATION	27,700	23,687	4,014	16.9%
CONSERVATION OF NATURAL RESOURCES	577	-	577	
CONTRIBUTIONS/MISCELLANEOUS	15,023	21,842	(6,819)	-31.2%
INSURANCE	193,793	218,012	(24,218)	-11.1%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	601,956	469,847	132,110	28.1%
TOTAL EXPENDITURES	\$ 8,451,885	\$ 7,892,862	\$ 559,023	7.1%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2021 BOARD APPROVED BUDGET	1/1 - 11/30/2021 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,075	\$ 18,258	95.7%
EXECUTIVE	526,838	474,961	90.2%
FINANCIAL ADMINISTRATION	315,541	298,665	94.7%
TAX COLLECTION	61,449	58,635	95.4%
LEGAL SERVICES	90,500	139,816	154.5%
PERSONNEL ADMIN	33,600	25,785	76.7%
INFORMATION TECHNOLOGY	35,400	38,068	107.5%
ENGINEERING SERVICES	85,000	101,999	120.0%
BUILDINGS & PLANT	173,913	195,037	112.1%
POLICE	3,357,523	3,214,891	95.8%
FIRE	213,855	188,394	88.1%
CODE ENFORCEMENT	119,844	83,647	69.8%
PLANNING & ZONING	222,324	185,011	83.2%
EMERGENCY MANAGEMENT	9,804	7,951	81.1%
PUBLIC WORKS: Highway, Roads & Streets	2,338,865	2,151,143	92.0%
TRAFFIC CONTROL	11,000	19,554	177.8%
STORM SEWERS	61,300	43,903	71.6%
REPAIRS/MAINT OF TOOLS & MACHINERY	50,000	87,610	175.2%
REPAIRS/MAINT OF ROADS	210,000	224,603	107.0%
RECREATION ADMINISTRATION	35,640	54,906	154.1%
PARTICIPANT RECREATION	53,418	27,700	51.9%
CONSERVATION OF NATURAL RESOURCES	900	577	64.1%
CONTRIBUTIONS/MISCELLANEOUS	24,000	15,023	62.6%
INSURANCE	190,600	193,793	101.7%
TRANSFER TO RESERVES	31,665	-	0.0%
INTERFUND OPERATING TRANSFERS	292,150	601,956	206.0%
TOTAL EXPENDITURES	\$ 8,564,204	\$ 8,451,885	98.7%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ABC Supply Co-MBA #737							
ABC Supply Co-MBA #737	17062283	01-451.240	Return-Roof supplies for Laubach bath house	08/25/21	15.29	.00	
Total ABC Supply Co-MBA #737:					15.29	.00	
Allegra							
Allegra	79971	01-401.212	2022 Township Calendar	12/28/21	5,509.51	.00	
Total Allegra:					5,509.51	.00	
Amazon Business							
Amazon Business	11GQ-7Y1C-1NN4	01-410.243	Animal Handling gloves	12/14/21	31.98	.00	
Amazon Business	16FJ-VN39-T9TP	01-410.240	Effective Police Supervision Books	12/30/21	73.79	.00	
Amazon Business	1DR9-NN7N-HLYR	01-410.243	Return-Animal Handling Gloves	12/08/21	56.48	.00	
Total Amazon Business:					49.29	.00	
American United Life Insurance Co							
American United Life Insur	1122	10-426.158	2022-Jan life/disability ins coverage	01/01/22	81.96	81.96	01/03/22
American United Life Insur	1122	01-402.158	2022-Jan life/disability ins coverage	01/01/22	96.37	96.37	01/03/22
American United Life Insur	1122	01-409.158	2022-Jan life/disability ins coverage	01/01/22	41.64	41.64	01/03/22
American United Life Insur	1122	01-410.158	2022-Jan life/disability ins coverage	01/01/22	915.71	915.71	01/03/22
American United Life Insur	1122	01-414.158	2022-Jan life/disability ins coverage	01/01/22	85.41	85.41	01/03/22
American United Life Insur	1122	01-430.158	2022-Jan life/disability ins coverage	01/01/22	733.77	733.77	01/03/22
American United Life Insur	1122	06-401.158	2022-Jan life/disability ins coverage	01/01/22	9.64	9.64	01/03/22
American United Life Insur	1122	06-430.158	2022-Jan life/disability ins coverage	01/01/22	14.45	14.45	01/03/22
American United Life Insur	1122	06-448.158	2022-Jan life/disability ins coverage	01/01/22	167.69	167.69	01/03/22
American United Life Insur	1122	08-401.158	2022-Jan life/disability ins coverage	01/01/22	9.64	9.64	01/03/22
American United Life Insur	1122	08-429.158	2022-Jan life/disability ins coverage	01/01/22	167.69	167.69	01/03/22
American United Life Insur	1122	08-430.158	2022-Jan life/disability ins coverage	01/01/22	14.45	14.45	01/03/22
American United Life Insur	1122	10-426.158	2022-Jan life/disability ins coverage	01/01/22	23.80	23.80	01/03/22
Total American United Life Insurance Co:					2,362.22	2,362.22	
ATIS Elevator Inspections Inc							
ATIS Elevator Inspections I	IN210209	01-409.373	2021-Dec-Semi-Annual-Elevator Inspection-Police Bldg	12/07/21	60.00	.00	
Total ATIS Elevator Inspections Inc:					60.00	.00	
Backwoods Outdoor Center							
Backwoods Outdoor Cente	3080	01-451.375	20W20 Oil/hydraulic filters	12/15/21	271.91	.00	
Total Backwoods Outdoor Center:					271.91	.00	
Ballek, Clinton							
Ballek, Clinton	123021	01-430.192	2021 Clothing allowance	12/30/21	325.00	.00	
Total Ballek, Clinton:					325.00	.00	
Bank of America							
Bank of America	120921	01-400.200	Dinner-Retirement of Commissioner-Seagreaves	12/09/21	122.88	122.88	12/30/21

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Bank of America	120921	01-402.460	Credit-Cancellation-GFOAPA conference	12/09/21	289.07-	289.07-	12/30/21
Bank of America	120921	01-402.420	GFOAPA Annual Membership-Ziegenfus	12/09/21	75.00	75.00	12/30/21
Bank of America	120921	01-480.000	Use of card error	12/09/21	33.90	33.90	12/30/21
Bank of America	120921	01-410.261	Aruba Equipment	12/09/21	2,557.94	2,557.94	12/30/21
Bank of America	120921	01-407.261	Adobe add-on	12/09/21	16.89	16.89	12/30/21
Bank of America	120921	01-410.342	Overnight prints	12/09/21	89.72	89.72	12/30/21
Bank of America	120921	01-410.261	Microsoft Outlook 365 Licenses	12/09/21	105.99	105.99	12/30/21
Total Bank of America:					2,713.25	2,713.25	
Berkheimer Associates							
Berkheimer Associates	123121	01-403.453	2021-Dec-LST Comm	12/31/21	431.72	.00	
Total Berkheimer Associates:					431.72	.00	
Charles Schwab & Co Inc							
Charles Schwab & Co Inc	1228211	01-430.160	2021 Defined Contribution Plan	12/28/21	19,646.45	19,646.45	12/28/21
Charles Schwab & Co Inc	1228211	01-410.160	2021 Defined Contribution Plan	12/28/21	3,989.81	3,989.81	12/28/21
Charles Schwab & Co Inc	1228211	01-414.160	2021 Defined Contribution Plan	12/28/21	6,290.42	6,290.42	12/28/21
Charles Schwab & Co Inc	1228211	06-448.160	2021 Defined Contribution Plan	12/28/21	2,294.39	2,294.39	12/28/21
Charles Schwab & Co Inc	1228211	08-429.160	2021 Defined Contribution Plan	12/28/21	2,294.39	2,294.39	12/28/21
Total Charles Schwab & Co Inc:					34,515.46	34,515.46	
Coopersburg Materials							
Coopersburg Materials	22008	01-438.245	19MM	12/18/21	264.47	.00	
Total Coopersburg Materials:					264.47	.00	
Daigle Law Group LLC							
Daigle Law Group LLC	4360	01-410.220	Policy Development for PLEAC	12/28/21	680.00	.00	
Total Daigle Law Group LLC:					680.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	25641	01-407.319	2022 Caselle Annual Support	11/01/21	10,760.00	10,760.00	01/03/22
Dallas Data Systems Inc.	25641	06-448.319	2022 Caselle Annual Support	11/01/21	5,380.00	5,380.00	01/03/22
Dallas Data Systems Inc.	25641	08-429.319	2022 Caselle Annual Support	11/01/21	5,380.00	5,380.00	01/03/22
Dallas Data Systems Inc.	25641	10-407.319	2022 Caselle Annual Support	11/01/21	5,380.00	5,380.00	01/03/22
Total Dallas Data Systems Inc.:					26,900.00	26,900.00	
Davison & McCarthy							
Davison & McCarthy	28843	01-404.310	2021-Nov-Bankruptcy of Residents	12/02/21	634.50	.00	
Davison & McCarthy	28848	01-404.318	2021-Nov-Plot 886 LLC Land Development	12/02/21	486.00	.00	
Davison & McCarthy	28849	01-404.318	2021-Nov-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	12/02/21	283.50	.00	
Davison & McCarthy	28856	01-404.318	2021-Nov-1860 Emmaus Ave-Land Development	12/02/21	378.00	.00	
Davison & McCarthy	28857	01-404.318	2021-Nov-Bolete Restaurant	12/02/21	83.86	.00	
Davison & McCarthy	28860	01-404.318	2021-Nov-Girl Scouts-2660 W Rock Rd lot line adjustment	12/02/21	175.50	.00	
Davison & McCarthy	28861	01-404.318	2021-Nov-2159 Overhill Rd Minor Subdivision	12/02/21	537.80	.00	
Davison & McCarthy	28862	01-404.318	2021-Nov-1033 S Cedar Crest Blvd & 1022 Americus Ave Resubdivision	12/02/21	273.82	.00	
Davison & McCarthy	28863	01-404.318	2021-Nov-1830 Savercool Ave	12/02/21	1,687.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Davison & McCarthy:					4,540.48	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV768699	01-410.251	#204-Headlight	12/07/21	62.80	.00	
Eastern Auto Parts Wareho	3IV769336	01-451.375	Oil filter/air/filter/fuel filter for Toro	12/08/21	58.89	.00	
Eastern Auto Parts Wareho	3IV769346	01-451.375	Oil filter/air/filter/fuel filter for Toro	12/08/21	130.32	.00	
Eastern Auto Parts Wareho	3IV769630	01-430.240	Starter fluid	12/09/21	9.84	.00	
Eastern Auto Parts Wareho	3IV770192	01-437.375	Oil filter	12/10/21	38.52	.00	
Eastern Auto Parts Wareho	3IV770719	01-437.375	Battery JD Loader	12/13/21	318.38	.00	
Eastern Auto Parts Wareho	3IV771069	01-410.251	Battery	12/13/21	132.94	.00	
Eastern Auto Parts Wareho	3IV775495	01-437.251	#21-Fuel/water mix	12/28/21	46.64	.00	
Eastern Auto Parts Wareho	3IV775496	01-437.251	#21-Air filter	12/28/21	78.81	.00	
Eastern Auto Parts Wareho	3IV775497	01-437.251	#21-Oil filter	12/28/21	14.90	.00	
Eastern Auto Parts Wareho	3IV776921	06-448.251	#32-battery	01/03/22	70.30	.00	
Eastern Auto Parts Wareho	3IV776921	08-429.251	#32-battery	01/03/22	70.31	.00	
Eastern Auto Parts Wareho	3IV776923	06-448.251	#34-ATM20 holder	01/03/22	2.04	.00	
Eastern Auto Parts Wareho	3IV776923	08-429.251	#34-ATM20 holder	01/03/22	2.04	.00	
Total Eastern Auto Parts Warehouse:					1,036.73	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	1122	43-411.216	2013 Fire Truck Loan #10949-interest	01/01/22	7,722.12	7,722.12	01/03/22
Total Eastern Salisbury Fire Co.:					7,722.12	7,722.12	
Eds Mechanical							
Eds Mechanical	I211222914	01-409.373	Heater repair	12/22/21	230.00	.00	
Total Eds Mechanical:					230.00	.00	
Ferguson Waterworks							
Ferguson Waterworks	0565248-1	41-436.700	Pipe for Laubach Storm Water Project	12/09/21	9,922.00	.00	
Ferguson Waterworks	565251	41-436.700	Pipe for Laubach Storm Water Project	12/09/21	6,865.60	.00	
Total Ferguson Waterworks:					16,787.60	.00	
Fountain Hill, Borough of							
Fountain Hill, Borough of	123121	08-429.536	3Q21 capital payment	12/31/21	600.00	.00	
Fountain Hill, Borough of	123121	08-429.531	3Q2021 sewer	12/31/21	195.54	.00	
Total Fountain Hill, Borough of:					795.54	.00	
Frey & Company							
Frey & Company	43308	01-200202	2020 Audit Fees through 12/22/21	12/22/21	3,200.00	.00	
Frey & Company	43308	06-200202	2020 Audit Fees through 12/22/21	12/22/21	400.00	.00	
Frey & Company	43308	08-200202	2020 Audit Fees through 12/22/21	12/22/21	400.00	.00	
Total Frey & Company:					4,000.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51150267	01-409.240	LED Strip fixture	11/19/21	162.50	.00	
Total Fromm Electric Supply Corp:					162.50	.00	
Gross McGinley LLP							
Gross McGinley LLP	120121	01-414.314	2021-Nov-Hearings/decisions/misc	12/01/21	981.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Gross McGinley LLP:					981.25	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1287869	06-448.251	#34-D-ring/swivel pintle hook & plate/wire	12/28/21	309.54	.00	
Hale Trailer Brake & Wheel	1287869	08-429.251	#34-D-ring/swivel pintle hook & plate/wire	12/28/21	309.53	.00	
Total Hale Trailer Brake & Wheel Inc:					619.07	.00	
Home Depot Credit Services							
Home Depot Credit Service	49047	01-437.375	Fittings/spring clip	12/13/21	21.89	.00	
Home Depot Credit Service	58350	06-448.260	Toolbox/Christmas tree/caulk gun/u-joint	12/30/21	112.95	.00	
Home Depot Credit Service	58350	08-429.260	Toolbox/Christmas tree/caulk gun/u-joint	12/30/21	112.94	.00	
Home Depot Credit Service	73250	01-411.240	#59-51-Wood for shelves	12/30/21	239.17	.00	
Total Home Depot Credit Services:					486.95	.00	
Humphrey's Hydraulic Service							
Humphrey's Hydraulic Serv	35360	01-437.251	Marker sets-snow plows	12/28/21	60.00	.00	
Total Humphrey's Hydraulic Service:					60.00	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	X202211183:01	01-437.251	#21-tail lamp	12/30/21	26.40	.00	
Hunter Keystone Peterbilt	X202211183:01	01-437.251	#11-Alarm back-up	12/30/21	20.07	.00	
Total Hunter Keystone Peterbilt LP:					46.47	.00	
Insituform Technologies LLC							
Insituform Technologies LL	1422	48-200202	2021 Sanitary Sewer System Rehabilitation Project Main CIPP lining -Contract-B thru 10-01-21-Pmt #1	01/04/22	125,856.62	125,856.62	01/04/22
Total Insituform Technologies LLC:					125,856.62	125,856.62	
Isett & Associates, Barry							
Isett & Associates, Barry	161301	01-413.307	2021-Nov-Residential Inspections	12/10/21	2,461.00	.00	
Isett & Associates, Barry	161301	01-413.306	2021-Nov-Commercial Inspections	12/10/21	1,250.00	.00	
Total Isett & Associates, Barry:					3,711.00	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	1122	01-401.312	Dec 2021-Website updates	01/01/22	150.00	.00	
Total Kessler Freedman Inc.:					150.00	.00	
Kress, Kevin J.							
Kress, Kevin J.	120721	01-410.238	Reimb-Boots	12/07/21	74.99	.00	
Total Kress, Kevin J.:					74.99	.00	
Lawn & Golf Supply Co Inc							
Lawn & Golf Supply Co Inc	58121	01-451.375	Belt/filter for Sweeper	12/16/21	125.12	.00	
Total Lawn & Golf Supply Co Inc:					125.12	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Lehigh County Authority							
Lehigh County Authority	7473	06-448.367	2021-Nov water	12/15/21	99,209.54	.00	
Total Lehigh County Authority:					99,209.54	.00	
Lehigh County Humane Society							
Lehigh County Humane So	04012021S	01-410.317	2Q2021 animal control services	04/07/21	2,500.00	.00	
Total Lehigh County Humane Society:					2,500.00	.00	
Lonegran, Donald							
Lonegran, Donald	122821	01-301.100	Refund-2021 R.E. Tax Reassessment	12/28/21	13.79	.00	
Lonegran, Donald	122821	03-301.100	Refund-2021 R.E. Tax Reassessment	12/28/21	1.93	.00	
Lonegran, Donald	122821	04-301.100	Refund-2021 R.E. Tax Reassessment	12/28/21	.40	.00	
Total Lonegran, Donald:					16.12	.00	
Lopresti, Noah							
Lopresti, Noah	121621	01-410.238	Reimb-Mag puch/fleece/pants	12/16/21	134.97	.00	
Total Lopresti, Noah:					134.97	.00	
Low and Moyer Garage Inc.							
Low and Moyer Garage In	1253814	01-437.251	#22-Drive shaft/connectors/tie strap	12/16/21	382.67	.00	
Low and Moyer Garage In	346772	01-437.251	#5-Air brake tubing	12/10/21	10.52	.00	
Low and Moyer Garage In	346999	01-437.251	#3-valve	12/16/21	32.70	.00	
Low and Moyer Garage In	347575	01-437.251	Hand soap	01/03/22	47.12	.00	
Total Low and Moyer Garage Inc.:					473.01	.00	
Madle's Hardware							
Madle's Hardware	208118	01-430.240	Mailbox post	12/14/21	59.99	.00	
Madle's Hardware	208120	01-430.240	keys	12/14/21	17.94	.00	
Madle's Hardware	208175	01-430.240	keys	12/17/21	8.97	.00	
Madle's Hardware	208321	01-430.240	Simple Green	12/28/21	23.98	.00	
Madle's Hardware	208372	08-429.251	Fuel mix	01/03/22	45.98	.00	
Madle's Hardware	208372	08-429.251	Fuel mix	01/03/22	45.98	.00	
Total Madle's Hardware:					202.84	.00	
McDonald Uniform Co Inc							
McDonald Uniform Co Inc	202098	01-410.238	Patrol officer uniforms-Watson	12/14/21	1,143.57	.00	
McDonald Uniform Co Inc	202099	01-410.238	Patrol officer uniforms-K. Sabulsky	12/14/21	1,130.99	.00	
McDonald Uniform Co Inc	203454	01-410.238	Shirts/patches/pants-Ziegler	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203458	01-410.238	Shirts/patches/pants-Johnson	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203459	01-410.238	Shirts/patches/pants-T.Sabulsky	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203460	01-410.238	Shirts/patches/pants-Vasilik	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203461	01-410.238	Shirts/patches/pants-Losagio	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203462	01-410.238	Shirts/patches/pants-Palansky	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203463	01-410.238	Shirts/patches/pants-Harrison	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203464	01-410.238	Shirts/patches/pants-Nothstein	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203465	01-410.238	Shirts/patches/pants-Frankenfield	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203466	01-410.238	Shirts/patches/pants-Reavis	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203467	01-410.238	Shirts/patches/pants-Lopresti	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203468	01-410.238	Shirts/patches/pants-Zulic	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203469	01-410.238	Shirts/patches/pants-Laky	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203471	01-410.238	Shirts/patches/pants-Patten	12/10/21	153.99	.00	
McDonald Uniform Co Inc	203472	01-410.238	Shirts/patches/pants-Casey	12/10/21	150.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
McDonald Uniform Co Inc	203473	01-410.238	Shirts/patches/pants-Sabo	12/10/21	153.99	.00	
McDonald Uniform Co Inc	203474	01-410.238	Shirts/patches/pants-Kress	12/10/21	153.99	.00	
McDonald Uniform Co Inc	203475	01-410.238	Shirts/patches/pants-Whitehead	12/10/21	153.99	.00	
McDonald Uniform Co Inc	203476	01-410.238	Shirts/patch/pants-Soberick	12/10/21	150.00	.00	
McDonald Uniform Co Inc	203576	01-410.238	Patrol officer uniforms-Harrison	12/20/21	1,141.99	.00	
Total McDonald Uniform Co Inc:					6,282.51	.00	
Monks Security Systems							
Monks Security Systems	20940-15185	01-410.315	Security panel check for police call	12/06/21	203.90	.00	
Monks Security Systems	20940-15224	01-410.315	Service call log	12/13/21	113.90	.00	
Total Monks Security Systems:					317.80	.00	
Morris Black & Sons Inc							
Morris Black & Sons Inc	BB648584	01-451.371	Commercial casework contract	10/07/21	2,353.20	.00	
Total Morris Black & Sons Inc:					2,353.20	.00	
Motors Plus Inc.							
Motors Plus Inc.	39680	01-410.251	#216- Inspection/Battery/solenoid/windshield washer nozzle/belt/rear light/license plate light	11/11/21	779.49	.00	
Motors Plus Inc.	39695	01-410.251	#217-Inspection	11/11/21	68.20	.00	
Motors Plus Inc.	39756	01-410.251	#219-Oil change/top off fluids/check engine light diagnostic/plug tire/windshield washer line	11/26/21	243.36	.00	
Motors Plus Inc.	39773	01-410.251	#210-tow/drain bad fuel	11/29/21	356.38	.00	
Motors Plus Inc.	39775	01-410.251	#209-tow/drain bad fuel	11/30/21	472.80	.00	
Motors Plus Inc.	39778	01-410.251	#202-tow/drain-bad fuel	11/30/21	309.65	.00	
Motors Plus Inc.	39788	01-410.251	2013 Dodge Charger-tow/drain-bad fuel	12/01/21	355.98	.00	
Motors Plus Inc.	39821	01-410.251	#205-repairs-MVA-Replace bent wheel/brake/rotor/suspension	12/09/21	1,004.08	.00	
Motors Plus Inc.	39827	01-410.251	#205-oil change/top off fluids	12/09/21	108.35	.00	
Motors Plus Inc.	39837	01-410.251	#223-Oil change/top off fluids/Starter/battery	12/13/21	819.46	.00	
Motors Plus Inc.	39842	01-410.251	#222-Seat belt latch	12/15/21	159.38	.00	
Motors Plus Inc.	39872	01-410.251	#203-Oil change/top off fluids	12/22/21	108.35	.00	
Motors Plus Inc.	39873	01-410.251	#207-Oil change/top off fluids/AC condenser/check engine light diagnostics/front brakes & rotors/rear brake pads	12/27/21	911.40	.00	
Motors Plus Inc.	39880	01-410.251	#214-fuse	12/27/21	93.45	.00	
Motors Plus Inc.	39891	01-410.251	#215-inspection	12/29/21	45.10	.00	
Total Motors Plus Inc.:					5,835.43	.00	
MP Outfitters							
MP Outfitters	47409-5	01-410.238	Alterations/patches-losagio	10/08/21	43.00	.00	
MP Outfitters	48262-5	01-410.238	Hat/boots/bag/accessories-Lopresti	11/24/21	203.98	.00	
MP Outfitters	48572-5	01-410.238	Jacket/accessories/apparel-Kress	12/17/21	234.99	.00	
MP Outfitters	48740-5	01-410.238	pants/boots-Casey	12/21/21	390.00	.00	
Total MP Outfitters:					871.97	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2122PRJ6791	01-401.162	2022-Jan-Worker's Compensation Insurance	01/01/22	53.42	53.42	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-402.162	2022-Jan-Worker's Compensation Insurance	01/01/22	47.01	47.01	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-409.162	2022-Jan-Worker's Compensation				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MRM Trust Worker's Comp	2122PRJ6791	01-410.162	Insurance	01/01/22	316.80	316.80	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-410.162	2022-Jan-Worker's Compensation Insurance	01/01/22	7,678.81	7,678.81	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-411.162	2022-Jan-Worker's Compensation Insurance	01/01/22	15.67	15.67	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-413.162	2022-Jan-Worker's Compensation Insurance	01/01/22	2.88	2.88	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-414.162	2022-Jan-Worker's Compensation Insurance	01/01/22	28.07	28.07	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-430.162	2022-Jan-Worker's Compensation Insurance	01/01/22	5,555.54	5,555.54	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	01-452.162	2022-Jan-Worker's Compensation Insurance	01/01/22	181.76	181.76	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	06-401.162	2022-Jan-Worker's Compensation Insurance	01/01/22	6.37	6.37	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	06-430.162	2022-Jan-Worker's Compensation Insurance	01/01/22	7.78	7.78	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	06-448.162	2022-Jan-Worker's Compensation Insurance	01/01/22	1,036.12	1,036.12	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	08-401.162	2022-Jan-Worker's Compensation Insurance	01/01/22	6.37	6.37	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	08-429.162	2022-Jan-Worker's Compensation Insurance	01/01/22	1,036.12	1,036.12	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	08-430.162	2022-Jan-Worker's Compensation Insurance	01/01/22	7.78	7.78	01/03/22
MRM Trust Worker's Comp	2122PRJ6791	10-426.162	2022-Jan-Worker's Compensation Insurance	01/01/22	101.01	101.01	01/03/22
Total MRM Trust Worker's Comp Fund:					16,081.51	16,081.51	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	7723584	01-438.245	2A Stone	12/17/21	1,103.19	.00	
New Enterprise Stone & Li	7724704	01-438.245	2A Stone	12/20/21	1,592.81	.00	
New Enterprise Stone & Li	7724706	01-438.245	coldpatch	12/20/21	2,188.68	.00	
New Enterprise Stone & Li	7725738	01-438.245	2A Stone	12/21/21	908.80	.00	
New Enterprise Stone & Li	7725739	01-438.245	AASHTO #57	12/21/21	521.30	.00	
New Enterprise Stone & Li	7728088	01-438.245	2A Stone	12/28/21	889.43	.00	
Total New Enterprise Stone & Lime Co Inc:					7,204.21	.00	
Nicolo, Alessandro							
Nicolo, Alessandro	123021	01-406.171	2021 Health Reimb	12/30/21	250.00	.00	
Total Nicolo, Alessandro:					250.00	.00	
NTOA							
NTOA	122921	01-410.420	Soberick membership #25137	01/01/22	50.00	.00	
Total NTOA:					50.00	.00	
O.R.E.							
O.R.E.	457202-1	01-451.371	Stump grinder rental	12/22/21	1,427.15	.00	
Total O.R.E.:					1,427.15	.00	
Overhead Door Company, The							
Overhead Door Company,	C21.1058	01-409.373	Realign & lube garage doors-12/13/21	01/12/22	7,400.00	.00	
Total Overhead Door Company, The:					7,400.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	796693	01-401.156	2022 Jan coverage	12/09/21	9,480.18	9,480.18	01/03/22
PA Municipal Health Ins Co	796693	01-402.156	2022 Jan coverage	12/09/21	2,515.18	2,515.18	01/03/22
PA Municipal Health Ins Co	796693	01-410.156	2022 Jan coverage	12/09/21	47,160.12	47,160.12	01/03/22

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PA Municipal Health Ins Co	796693	01-414.156	2022 Jan coverage	12/09/21	3,513.16	3,513.16	01/03/22
PA Municipal Health Ins Co	796693	01-430.156	2022 Jan coverage	12/09/21	31,658.90	31,658.90	01/03/22
PA Municipal Health Ins Co	796693	06-401.156	2022 Jan coverage	12/09/21	503.04	503.04	01/03/22
PA Municipal Health Ins Co	796693	06-448.156	2022 Jan coverage	12/09/21	7,126.34	7,126.34	01/03/22
PA Municipal Health Ins Co	796693	08-401.156	2022 Jan coverage	12/09/21	503.04	503.04	01/03/22
PA Municipal Health Ins Co	796693	08-429.156	2022 Jan coverage	12/09/21	7,126.34	7,126.34	01/03/22
PA Municipal Health Ins Co	796693	10-426.156	2022 Jan coverage	12/09/21	1,341.43	1,341.43	01/03/22
Total PA Municipal Health Ins Coop:					110,927.73	110,927.73	
PA State Assoc of Boroughs							
PA State Assoc of Borough	1122	01-401.420	2022 Dues-member ID#22764-Nicolo	01/01/22	225.00	225.00	01/03/22
Total PA State Assoc of Boroughs:					225.00	225.00	
PA Turnpike							
PA Turnpike	114569855-1	01-410.315	tolls	12/17/21	18.00	.00	
Total PA Turnpike:					18.00	.00	
PAPCO							
PAPCO	3340143	01-401.231	Unleaded Gasoline	12/13/21	5.23	.00	
PAPCO	3340143	01-410.231	Unleaded Gasoline	12/13/21	207.20	.00	
PAPCO	3340143	01-430.231	Unleaded Gasoline	12/13/21	50.33	.00	
PAPCO	3340143	06-448.231	Unleaded Gasoline	12/13/21	26.53	.00	
PAPCO	3340143	08-429.231	Unleaded Gasoline	12/13/21	26.53	.00	
PAPCO	3340143	03-413.231	Unleaded Gasoline	12/13/21	19.52	.00	
PAPCO	3340147	01-430.231	Diesel	12/13/21	1,307.62	.00	
PAPCO	3340147	06-448.231	Diesel	12/13/21	34.92	.00	
PAPCO	3340147	08-429.231	Diesel	12/13/21	34.92	.00	
PAPCO	3340147	03-413.231	Diesel	12/13/21	231.72	.00	
PAPCO	3341049	01-401.231	Unleaded Gasoline	12/17/21	42.35	.00	
PAPCO	3341049	01-410.231	Unleaded Gasoline	12/17/21	1,677.43	.00	
PAPCO	3341049	01-430.231	Unleaded Gasoline	12/17/21	407.48	.00	
PAPCO	3341049	06-448.231	Unleaded Gasoline	12/17/21	214.73	.00	
PAPCO	3341049	08-429.231	Unleaded Gasoline	12/17/21	214.73	.00	
PAPCO	3341049	03-413.231	Unleaded Gasoline	12/17/21	158.00	.00	
PAPCO	3341891	01-430.231	Diesel	12/21/21	1,176.39	.00	
PAPCO	3341891	06-448.231	Diesel	12/21/21	31.41	.00	
PAPCO	3341891	08-429.231	Diesel	12/21/21	31.41	.00	
PAPCO	3341891	03-413.231	Diesel	12/21/21	208.47	.00	
PAPCO	3342831	01-430.231	Diesel	12/28/21	1,116.71	.00	
PAPCO	3342831	06-448.231	Diesel	12/28/21	29.82	.00	
PAPCO	3342831	08-429.231	Diesel	12/28/21	29.82	.00	
PAPCO	3342831	03-413.231	Diesel	12/28/21	197.89	.00	
PAPCO	3342834	01-401.231	Unleaded Gasoline	12/28/21	41.41	.00	
PAPCO	3342834	01-410.231	Unleaded Gasoline	12/28/21	1,640.32	.00	
PAPCO	3342834	01-430.231	Unleaded Gasoline	12/28/21	398.47	.00	
PAPCO	3342834	06-448.231	Unleaded Gasoline	12/28/21	209.99	.00	
PAPCO	3342834	08-429.231	Unleaded Gasoline	12/28/21	209.99	.00	
PAPCO	3342834	03-413.231	Unleaded Gasoline	12/28/21	154.50	.00	
Total PAPCO:					10,135.84	.00	
Parkwood Real Estate Trust, LLC							
Parkwood Real Estate Trus	122821	01-301.100	Refund-R.E. Tax reassessment-2400 & 2451 Parkwood Dr	12/28/21	739.14	.00	
Parkwood Real Estate Trus	122821	03-301.100	Refund-R.E. Tax reassessment-2400 & 2451 Parkwood Dr	12/28/21	103.52	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Parkwood Real Estate Trus	122821	04-301.100	Refund-R.E. Tax reassessment-2400 & 2451 Parkwood Dr	12/28/21	21.43	.00	
Total Parkwood Real Estate Trust, LLC:					864.09	.00	
Patriot Workwear							
Patriot Workwear	34011	01-411.238	Boots-Griffin	12/27/21	299.00	.00	
Patriot Workwear	34031	01-410.238	Jacket-Palansky	12/29/21	299.00	.00	
Total Patriot Workwear:					598.00	.00	
Patten, Ronald C.							
Patten, Ronald C.	122121	01-410.421	Reimb-Lodging/fuel/meals-Use of Force training class	12/21/21	1,440.50	.00	
Total Patten, Ronald C.:					1,440.50	.00	
PENNBOC							
PENNBOC	1122	01-414.420	2022-Membership Dues Renewal- Nicolo	01/01/22	85.00	85.00	01/03/22
Total PENNBOC:					85.00	85.00	
PenTeleData							
PenTeleData	B3989480	03-411.320	Cable-Dec 2021	12/24/21	80.95	.00	
PenTeleData	B3992890	01-401.320	Acct#3042745-Cable modem rental - Dec 2021	12/24/21	124.95	.00	
Total PenTeleData:					205.90	.00	
Piskel, Jonathan							
Piskel, Jonathan	123021	01-430.156	2021-Health Reimb	12/30/21	125.00	.00	
Total Piskel, Jonathan:					125.00	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P11442	01-437.375	Couplers for Skid Steer	12/09/21	444.88	.00	
Plasterer Equipment Co In	P11495	01-437.375	Fuel filters/leaf machines	12/10/21	210.36	.00	
Plasterer Equipment Co In	W16439	01-437.375	Hoses for excavator	11/26/21	143.00	.00	
Total Plasterer Equipment Co Inc.:					798.24	.00	
Power Pro Equipment							
Power Pro Equipment	8C106447-1	01-451.375	Asphalt saw	12/28/21	137.11	.00	
Total Power Pro Equipment:					137.11	.00	
PPL Electric Utilities							
PPL Electric Utilities	121721	01-409.361	92051-48008	12/17/21	797.02	.00	
PPL Electric Utilities	121721	01-409.361	70730-17005	12/17/21	590.55	.00	
PPL Electric Utilities	121721	35-433.362	49130-02001	12/17/21	40.17	.00	
PPL Electric Utilities	121721	08-429.361	35530-02004	12/17/21	30.56	.00	
PPL Electric Utilities	121721	35-433.362	99940-01007	12/17/21	35.56	.00	
PPL Electric Utilities	121721	35-433.362	05340-01002	12/17/21	35.05	.00	
PPL Electric Utilities	121721	01-451.361	93760-01007	12/17/21	27.17	.00	
PPL Electric Utilities	121721	01-451.361	10550-10002	12/17/21	41.59	.00	
PPL Electric Utilities	121721	08-429.361	82960-01000	12/17/21	31.84	.00	
PPL Electric Utilities	121721	01-409.361	68051-53008	12/17/21	70.62	.00	
PPL Electric Utilities	121721	35-433.362	53875-61001	12/17/21	37.80	.00	
PPL Electric Utilities	121721	08-429.361	33760-14008	12/17/21	27.56	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	121721	03-411.320	82900-03000	12/17/21	604.72	.00	
PPL Electric Utilities	121721	01-409.361	61089-84010	12/17/21	881.63	.00	
PPL Electric Utilities	122321	08-429.361	64170-11008	12/23/21	38.18	.00	
PPL Electric Utilities	122321	08-429.361	21780-10003	12/23/21	35.69	.00	
PPL Electric Utilities	122321	08-429.361	20380-10009	12/23/21	30.50	.00	
PPL Electric Utilities	122321	08-429.361	31590-08002	12/23/21	31.27	.00	
PPL Electric Utilities	122321	35-433.362	95790-09009	12/23/21	26.98	.00	
PPL Electric Utilities	122321	35-433.362	72390-08002	12/23/21	27.11	.00	
PPL Electric Utilities	122321	08-429.361	39790-24008	12/23/21	329.49	.00	
PPL Electric Utilities	122321	01-451.361	92035-05005	12/23/21	27.99	.00	
PPL Electric Utilities	122321	35-433.362	89989-11003	12/23/21	33.70	.00	
Total PPL Electric Utilities:					3,832.75	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	A0117383	01-414.342	Plans-Grube	11/29/21	179.01	.00	
Print-O-Stat Inc.	A0117417	01-414.342	Plans-3015 Barrington Lane	12/01/21	70.38	.00	
Print-O-Stat Inc.	A0117655	01-414.341	Prints	12/21/21	106.00	.00	
Total Print-O-Stat Inc.:					355.39	.00	
PSATC							
PSATC	1122	01-400.420	2022 Dues	01/01/22	3,338.81	3,338.81	01/03/22
Total PSATC:					3,338.81	3,338.81	
PSATS							
PSATS	104331-J6T0	01-414.420	2022 PAAZO Membership-Rabold	01/01/22	125.00	125.00	01/03/22
PSATS	104349	01-414.420	2022 PAAZO Membership-Nicolo	01/01/22	125.00	125.00	01/03/22
Total PSATS:					250.00	250.00	
Purchase Power							
Purchase Power	122921	01-401.325	Postage meter refill	12/29/21	1,000.00	.00	
Total Purchase Power:					1,000.00	.00	
RCN							
RCN	121721	01-410.315	2021-Dec-High Speed Internet	12/17/21	82.95	.00	
Total RCN:					82.95	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	11L0436481527	01-409.366	2021-Nov-Acct#0436481527-Admin	12/07/21	109.03	.00	
ReadyRefresh by Nestle	11L0436481543	01-409.366	2021-Nov-Acct#0436481543-Police	12/07/21	19.47	.00	
ReadyRefresh by Nestle	11L0436481576	01-409.366	2021-Nov-Acct#0436481576-DPW	12/07/21	8.49	.00	
Total ReadyRefresh by Nestle:					136.99	.00	
Republic Services #282							
Republic Services #282	0282-000842085	10-427.300	2021-Nov-service	11/15/21	137,192.26	.00	
Republic Services #282	1522	10-427.303	Credit-Liquidating damages	01/05/22	40,000.00-	.00	
Total Republic Services #282:					97,192.26	.00	
Robbins, Matthew							
Robbins, Matthew	122721	01-430.171	2021 Health Insurance Reimb.	12/27/21	211.31	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Robbins, Matthew:					211.31	.00	
Ronca and Sons, Michael F.							
Ronca and Sons, Michael F	385-001	06-448.600	Emergency Water Main Repair	12/30/21	39,744.76	.00	
Total Ronca and Sons, Michael F.:					39,744.76	.00	
Rotary Lift							
Rotary Lift	71268	41-439.700	Column Lift	12/14/21	35,725.08	.00	
Total Rotary Lift:					35,725.08	.00	
Sabo, Donald							
Sabo, Donald	12121	01-410.315	Reimb-Cost & Refreshments for Fire Scene Exam	12/01/21	44.09	.00	
Total Sabo, Donald:					44.09	.00	
Sander Power Equipment Company							
Sander Power Equipment	591739	06-448.251	2" centrifugal	12/29/21	12.41	.00	
Sander Power Equipment	591739	08-429.251	2" centrifugal	12/29/21	12.41	.00	
Sander Power Equipment	591770	06-448.260	silt bags	12/09/21	111.19	.00	
Sander Power Equipment	591770	08-429.260	silt bags	12/09/21	111.20	.00	
Total Sander Power Equipment Company:					247.21	.00	
Schmick Inc., Richard R.							
Schmick Inc., Richard R.	19659	08-429.373	Cleaned Cardinal Drive & Franko pump stations	11/30/21	655.00	.00	
Total Schmick Inc., Richard R.:					655.00	.00	
Service Electric Telephone Co							
Service Electric Telephone	121521	03-411.320	Acct#-0000050426-ESFC-12/2021	12/15/21	86.89	.00	
Total Service Electric Telephone Co:					86.89	.00	
St. Luke's Hospital							
St. Luke's Hospital	121421	01-406.315	Employee testing-Lopresti	12/14/21	95.00	.00	
Total St. Luke's Hospital:					95.00	.00	
Staples Advantage							
Staples Advantage	3495323246	01-401.240	Electric Pencil Sharpener	12/17/21	29.80	.00	
Staples Advantage	3495323246	01-430.240	Lysol Disinfecting Wipes	12/17/21	20.66	.00	
Staples Advantage	3495657689	01-401.240	Return-pencil sharpener/Lysol wipes	12/22/21	29.80-	.00	
Staples Advantage	3495657689	01-430.240	Return-pencil sharpener/Lysol wipes	12/22/21	20.66-	.00	
Staples Advantage	3495657690	01-409.240	C-fold towels/trash bags/K-cup	12/22/21	179.36	.00	
Staples Advantage	3495719005	01-402.240	Toner for Finance printer	12/23/21	126.49	.00	
Total Staples Advantage:					305.85	.00	
Staples Credit Plan							
Staples Credit Plan	122821	01-410.240	Calendar	12/28/21	23.24	.00	
Staples Credit Plan	122821	01-410.240	Self-inking stamp/calendars/hanging file folders/batteries/notepads/file folders/wireless keyboard/mouse	12/28/21	293.51	.00	
Staples Credit Plan	122821	01-410.240	Certificates/black ink refill/file folders	12/28/21	49.71	.00	
Staples Credit Plan	122821	01-402.240	#10-Envelopes	12/28/21	41.55	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Staples Credit Plan	122821	01-402.240	1099 NEC forms	12/28/21	33.99	.00	
Staples Credit Plan	122821	01-410.240	Office chair	12/28/21	319.18	.00	
Total Staples Credit Plan:					761.18	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	136371	01-486.355	2022-Bond for Smarch (Treas)	01/01/22	1,166.00	.00	
Total Stauffer Insurance, C. M.:					1,166.00	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	80640	06-448.251	#34-hose/bolts	12/29/21	36.90	.00	
Staver Hydraulics Co Inc	80640	08-429.251	#34-hose/bolts	12/29/21	36.90	.00	
Total Staver Hydraulics Co Inc:					73.80	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	274423	01-403.240	Stamp/ink refill/glue	01/04/22	57.77	.00	
Total Stotz/Fatzinger Office Supply:					57.77	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	010122	01-415.149	EMC Deputy - Jan 2022	01/05/22	83.37	.00	
Total Takacs Jr., Dennis V.:					83.37	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	10122	01-415.139	EMC stipend-Jan 2022	01/01/22	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100511463-121520	01-401.341	Ad: Bids for Water Main replacement	12/30/21	325.06	.00	
Total Times News:					325.06	.00	
TransUnion Risk & Alternative Data Solut							
TransUnion Risk & Alternat	5872431-202112-1	01-410.420	Background Check Investigation Site Subscription	12/31/21	90.10	.00	
Total TransUnion Risk & Alternative Data Solut:					90.10	.00	
Trius Inc							
Trius Inc	BO002496	01-437.375	Marker kit-Leaf machines	01/12/22	100.00	.00	
Total Trius Inc:					100.00	.00	
Turf Equipment & Supply Co.							
Turf Equipment & Supply C	1215877	01-451.375	Belt/axle vent for Toro Mower	12/10/21	87.50	.00	
Total Turf Equipment & Supply Co.:					87.50	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	122021	01-409.230	411001979581	12/20/21	757.07	757.07	01/06/22
UGI Utilities Inc.	122021	01-409.230	411001980316	12/20/21	770.53	770.53	01/06/22
UGI Utilities Inc.	122021	03-411.320	411000866649	12/20/21	744.77	744.77	01/06/22
UGI Utilities Inc.	122221	01-409.230	411001980555	12/22/21	1,737.54	1,737.54	01/06/22

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total UGI Utilities Inc.:					4,009.91	4,009.91	
United Site Services							
United Site Services	6362264	01-451.315	Franko Park-12/1/21-12/28/21	12/01/21	137.00	.00	
United Site Services	6362265	01-451.315	Laubach Park-12/01/21-12/28/21	12/01/21	189.10	.00	
United Site Services	6362266	01-451.315	Lindberg Park-12/01/21-12/28/21	12/01/21	189.10	.00	
United Site Services	6362267	01-451.315	Devonshire Park-12/1/21-12/28/21	12/01/21	137.00	.00	
United Site Services	6362268	01-451.315	Franko Park-12/1/21-12/28/21	12/01/21	137.00	.00	
Total United Site Services:					789.20	.00	
Valley Industrial Rubber							
Valley Industrial Rubber	5123360	01-437.375	Clamp-Leaf Machine	11/24/21	98.54	.00	
Total Valley Industrial Rubber:					98.54	.00	
Valley Networks Inc							
Valley Networks Inc	5167	01-407.319	Managed Network Services-Jan 2022	01/01/22	4,857.25	4,857.25	01/03/22
Valley Networks Inc	5167	06-448.319	Managed Network Services-Jan 2022	01/01/22	326.80	326.80	01/03/22
Valley Networks Inc	5167	08-429.319	Managed Network Services-Jan 2022	01/01/22	326.80	326.80	01/03/22
Valley Networks Inc	5167	10-407.319	Managed Network Services-Jan 2022	01/01/22	152.15	152.15	01/03/22
Total Valley Networks Inc:					5,663.00	5,663.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	5340633	01-414.316	Hearing-Salisbury Township vs Joe Thorpe	10/21/21	144.40	.00	
Veritext Mid-Atlantic	5469352	01-414.316	ZHB-Case-12/21/21	12/21/21	526.50	.00	
Total Veritext Mid-Atlantic:					670.90	.00	
Verizon							
Verizon	122421	08-429.320	2022-Jan-868-8310-Cardinal Dr Pump Stn	01/01/22	38.52	.00	
Total Verizon:					38.52	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	504918	01-410.238	Streamlight battery chargers	12/21/21	252.94	.00	
Warehouse Battery Outlet I	504918	01-411.238	Streamlight batteries	12/21/21	456.16	.00	
Total Warehouse Battery Outlet Inc:					709.10	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	1122	43-411.217	2017 Fire truck loan#P31001889-201-principal & Interest	01/01/22	12,141.24	12,141.24	01/03/22
Western Salisbury Fire Co	1122	43-411.214	2008 Fire truck loan#10521-principal & Interest	01/01/22	7,722.12	7,722.12	01/03/22
Total Western Salisbury Fire Company:					19,863.36	19,863.36	
WEX Bank							
WEX Bank	77297743	03-413.231	Fuel Purchases	12/31/21	111.73	.00	
Total WEX Bank:					111.73	.00	
Wilson Products							
Wilson Products	02180087	01-437.251	Oxygen cylinder	12/22/21	162.51	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Wilson Products:					162.51	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	2184132	01-410.375	Battery	12/20/21	4.00	.00	
Total Witmer Public Safety Group:					4.00	.00	
YCG Inc							
YCG Inc	228247	01-410.375	Speedometer calibrations	12/17/21	281.00	.00	
Total YCG Inc:					281.00	.00	
Yocum Towing & Recovery Inc							
Yocum Towing & Recovery	71017	01-437.251	#13-Tow	12/13/21	465.00	.00	
Total Yocum Towing & Recovery Inc:					465.00	.00	
ZOLL Medical Corporation							
ZOLL Medical Corporation	3419817	03-411.240	QRS Supplies	12/20/21	869.00	.00	
Total ZOLL Medical Corporation:					869.00	.00	
Grand Totals:					737,690.12	360,513.99	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					245,589.81	165,501.53	
Fire Fund							
Total Fire Fund:					3,573.61	744.77	
Library Fund							
Total Library Fund:					21.83	.00	
Water Fund							
Total Water Fund:					157,429.65	16,872.62	
Sewer Fund							
Total Sewer Fund:					20,611.46	16,872.62	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					104,272.61	7,080.35	
Highway Aid Fund							
Total Highway Aid Fund:					236.37	.00	
Capital General Fund							
Total Capital General Fund:					52,512.68	.00	
Capital Fire Fund							
Total Capital Fire Fund:					27,585.48	27,585.48	
Capital Sewer Fund							
Total Capital Sewer Fund:					125,856.62	125,856.62	
Grand Totals:					737,690.12	360,513.99	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 9, 2021
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator – EXCUSED
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
Kerry Rabold, Planning and Zoning Officer
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer
Alex Karol, 2nd Ward Commissioner-Elect

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 11/20/21 – 12/3/21, broken down as follows:

\$33,511.97 = GENERAL
\$20,684.80 = FIRE
\$0 = LIBRARY
\$3,769.12 = WATER
\$62,601.06 = SEWER
\$101.01 = REFUSE & RECYCLING
\$177.37 = HIGHWAY AID
\$1,987.67 = CAPITAL GENERAL
\$5.00 = CASH ALLOCATIONS
\$122,838.00 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

November 23, 2021

Commissioner Brinton declared the Minutes from November 23, 2021 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance to Enter into Cable Franchise Agreement with Service Electric Cable Television.

Motion by Commissioner Seagreaves, seconded by Commissioner Patnaik, to adopt Ordinance No. 12-2021-644, entering into a Cable Franchise Agreement with Service Electric Cable Television.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES

COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Ordinance to Amend Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2022.

Commissioner Brinton noted that as a result of collective bargaining with the Public Works Association, the employee contributions to the Township's PMRS Non-Uniformed Employees Defined Benefit Pension Plan will be 2.5% for year 2022.

Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to adopt Ordinance No. 12-2021-645, amending the Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2022.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Public Comment regarding 2022 Budget Approval and Ordinance to Set/Reaffirm Tax Rates for the Year 2022 and Approve 2022 Budget Appropriations.

No comments were heard.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to adopt Ordinance No. 12-2021-646, setting/reaffirming the tax rates for the Year 2022 and approve 2022 Budget Appropriations.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to Set the Police Pension Plan Employee Contribution Rate for Year 2022.

Commissioner Brinton noted that the Police Pension contribution rate for the year 2022 will remain at 3.04% as per the most recent Collective Bargaining agreement.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 12-2021-1720, setting the Police Pension Plan Employee Contribution Rate for Year 2022.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Resolution to Increase Water Rates effective 01/01/22.

Commissioner Brinton stated that the increase is necessary in order to keep up with the increase imposed upon the Township by Lehigh County Water Authority. Ms. Bonaskiewich noted that the residents will not see the increase until the April billing.

Motion by Commissioner Patnaik, seconded by Commissioner Seagreaves, to adopt Resolution No. 012-2021-1721, increasing the water rates effective 01/01/22.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Resolution Recognizing Commissioner James Seagreaves' Years of Service to the Township.

Commissioner Brinton read the Resolution into the record and the Board thanked Commissioner Seagreaves for his 12 years of service.

Motion by Commissioner, Patnaik seconded by Commissioner Conn, to adopt Resolution No. 12-2021-1722, recognizing Commissioner James Seagreaves' Years of Service to the Township.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Approve Non-Uniformed Defined Contribution (DC) Pension Plan Funding for Year 2021.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve Non-Uniformed Defined Contribution (DC) Pension Plan for Funding Year 2021.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton announced that the next Regular Meeting scheduled for December 22, 2021 has been cancelled.

Commissioner Brinton stated that the Board's reorganization meeting will be held on January 3, 2022 at 6:00 pm. Commissioner Conn inquired about the status of the reorganization meeting due to Lehigh County not certifying the election results. A discussion ensued and Attorney Ashley noted that he will follow-up on the matter.

Commissioner Brinton commented that the Township's 2022 Calendar will be mailed within the next few weeks.

Commissioner Seagreaves thanked everyone for their support during his tenure.

Mr. Stephen McKitish of 2220 S. Ellsworth Street brought forth a concern regarding a police incident at his home on November 19. Chief Soberick stated that he will check dispatch records and follow-up with Mr. McKitish directly.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Patnaik. The time was 7:35 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on December 9, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 3, 2022
REORGANIZATION MEETING – 6:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Ms. Bonaskiewich called the meeting to order at 6:00 pm.

Members Attending:

Debra Brinton
Rodney Conn
Heather Lipkin
Alok Patnaik
Alex Karol

Staff Attending:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director – EXCUSED
James Levernier, Director of Public Works – EXCUSED
Kevin Soberick, Chief of Police – EXCUSED
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

OATH OF OFFICE – The Honorable Michael Pochron, District Judge

Tax Collector – Tamara Kulik Smarch
Commissioner-Elect – Alexander J. Karol, III (Ward 2)

Commissioner-Elect – Alok Patnaik (Ward 5)
Commissioner-Elect – Rodney C. Conn (Ward 4)

ELECTION OF OFFICERS

Ms. Bonaskiewich stated that the Commissioners need to nominate and elect the officers for 2022.

1. President

Commissioner Conn made a motion to open the nominations for the office of President. Commissioner Lipkin seconded the motion.

Commissioner Lipkin made a motion to nominate Commissioner Brinton for President of the Board of Commissioners. Commissioner Patnaik seconded the motion.

Commissioner Conn made a motion to close the nominations for President. Commissioner Patnaik seconded the motion.

A roll call vote was taken for the office of President:

Commissioner Karol – BRINTON
Commissioner Patnaik – BRINTON
Commissioner Lipkin – BRINTON
Commissioner Conn – BRINTON
Commissioner Brinton – BRINTON

The Board voted 5-0 to approve the nomination of Commissioner Brinton for the President of the Board of Commissioners.

2. Vice President

Commissioner Conn made a motion to open the nominations for the office of Vice President. Commissioner Patnaik seconded the motion.

Commissioner Brinton made a motion to nominate Commissioner Conn for Vice President of the Board of Commissioners. Commissioner Patnaik seconded the motion.

Commissioner Conn made a motion to close the nominations for Vice President. Commissioner Brinton seconded the motion.

A roll call vote was taken for the office of Vice President:

Commissioner Karol – CONN
Commissioner Patnaik – CONN
Commissioner Lipkin – CONN
Commissioner Conn – CONN
Commissioner Brinton – CONN

The Board voted 5-0 to approve the nomination of Commissioner Conn for Vice President of the Board of Commissioners.

3. President Pro-Tempore

Commissioner Conn made a motion to open the nominations for President Pro-Tempore. Commissioner Lipkin seconded the motion.

Commissioner Conn made a motion to nominate Commissioner Lipkin for President Pro-Tempore of the Board of Commissioners. Commissioner Patnaik seconded the motion.

Commissioner Conn made a motion to close the nominations for President Pro-Tempore. Commissioner Patnaik seconded the motion.

A roll call vote was taken for the office of President Pro-Tempore:

Commissioner Karol – LIPKIN
Commissioner Patnaik – LIPKIN
Commissioner Lipkin – LIPKIN
Commissioner Conn – LIPKIN
Commissioner Brinton – LIPKIN

The Board voted 5-0 to approve the nomination of Commissioner Lipkin for President Pro-Tempore of the Board of Commissioners.

Commissioner Brinton, newly elected President, presided over the remainder of the meeting.

APPOINTMENTS – BY RESOLUTION

1. Township Secretary

Commissioner Conn made a motion to appoint Ms. Cathy Bonaskiewich, Township Manager, as Township Secretary. Commissioner Patnaik seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Ms. Cathy Bonaskiewich as Township Secretary.

2. Assistant Township Secretary

Commissioner Patnaik made a motion to appoint Mr. Sandy Nicolo, Assistant Township Manager as Assistant Township Secretary. Commissioner Lipkin seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. Sandy Nicolo as Assistant Township Secretary.

3. Township Treasurer

Commissioner Patnaik made a motion to appoint Ms. Tamara Kulik Smarch as Township Treasurer. Commissioner Lipkin seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Ms. Tamara Kulik Smarch as Township Treasurer.

4. Assistant Township Treasurer

Commissioner Conn made a motion to appoint Ms. Cathy Bonaskiewich as Assistant Township Treasurer. Commissioner Patnaik seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Ms. Cathy Bonaskiewich as Assistant Township Treasurer.

5. Township Solicitor

Commissioner Patnaik made a motion to appoint Mr. John Ashley, Esquire, member of Davison & McCarthy, as Township Solicitor. The motion was seconded by Commissioner Lipkin.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. John Ashley, Esquire as Township Solicitor.

6. Township Engineer

Commissioner Patnaik made a motion to appoint Keystone Consulting Engineers (Dave Tettermer, representative) as Township Engineer. The motion was seconded by Commissioner Conn.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Keystone Consulting Engineers (Dave Tettermer, representative) as Township Engineer.

7. Alternate Township Engineer

Commissioner Conn made a motion to appoint Hanover Engineering Associates as Alternate Township Engineer. The motion was seconded by Commissioner Patnaik.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Hanover Engineering Associates as Alternate Township Engineer.

8. Sewage Enforcement Officer and Alternate Sewage Enforcement Officers

Commissioner Lipkin made a motion to appoint Mr. Scott Bieber to serve as Primary Sewage Enforcement Officer and to appoint as Alternate Sewage Enforcement Officer(s): Charyn Ayoub of Lehigh Soils and Wetlands; Gregory C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates. The motion was seconded by Commissioner Patnaik.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. Scott Bieber as Primary Sewage Enforcement Officer and to appoint as Alternate Sewage Enforcement Officer (s): Charyn Ayoub of Lehigh Soils and Wetlands; Gregory C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates.

9. Township Building Code Official

Commissioner Conn made a motion to appoint Barry Isett and Associates as the Township Building Code Official. The motion was seconded by Commissioner Patnaik.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Barry Isett and Associates as the Township Building Code Official.

10. Township Labor Counsel

Commissioner Lipkin made a motion to appoint David Knerr, Esquire, as Township Labor Counsel. The motion was seconded by Commissioner Patnaik.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of David Knerr, Esquire, as the Township's Labor Counsel.

11. Township Fire Marshal

Commissioner Patnaik made a motion to appoint Sergeant Donald Sabo as Township Fire Marshal. The motion was seconded by Commissioner Conn.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Sergeant Donald Sabo as the Township's Fire Marshal.

12. Township Flood Plain Administrator

Commissioner Patnaik made a motion to appoint Ms. Kerry Rabold as Township Flood Plain Administrator. The motion was seconded by Commissioner Lipkin.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Ms. Kerry Rabold as the Township Flood Plain Administrator.

APPOINTMENTS – BY MOTION

1. Planning Commission (4 year term)

a. First Ward

Commissioner Lipkin nominated Mr. Richard Hassick. Commissioner Brinton seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. Richard Hassick to the Planning Commission for a term of four years.

b. Third Ward – alt.

Commissioner Brinton nominated Ms. Jessica Klocek. Commissioner Karol seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Ms. Jessica Klocek to the Planning Commission as an alternate for a term of four years.

c. Fourth Ward

Commissioner Conn nominated Mr. Frank Frankenfield. Commissioner Brinton seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. Frank Frankenfield to the Planning Commission for a term of four years.

2. Zoning Hearing Board (5-year term)

a. Second Ward

Commissioner Karol nominated Mr. Joseph Kovatch. Commissioner Lipkin seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. Joseph Kovatch to the Zoning Hearing Board for a term of five years.

3. Civil Service Commission (6-year term)

a. One Member

Commissioner Brinton nominated Mr. Russell Lande. Commissioner Karol seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. Russell Lande to the Civil Service Commission for a term of six years.

4. Vacancy Board (1-year term)

a. One member

This motion was tabled as no applications were received.

5. Environmental Advisory Council (3-year term)

a. First Ward

This motion was tabled as no applications were received.

b. Third Ward

This motion was tabled as no applications were received.

6. Building Code Board of Appeals (5-year term)

a. Second Ward

Commissioner Karol appointed Mr. Myron Haydt. Commissioner Lipkin seconded the motion.

The Board voted: 5 Ayes; 0 Nays

The Board voted 5-0 to approve the appointment of Mr. Myron Haydt to the Building Code Board of Appeals for a term of five years.

7. Recreation Advisory Committee (5-year term)

a. Fifth Ward

This motion was tabled.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the period 12/4/21 – 12/17/21, broken down as follows:

\$61,266.02 = GENERAL

\$32,556.26 = FIRE

\$0 = LIBRARY

\$321,392.80 = WATER

\$40,252.58 = SEWER

\$333.46 = REFUSE & RECYCLING

\$11,919.28 = HIGHWAY AID
\$142,662.74 = CAPITAL GENERAL
\$3,316.00 = SUBDIVISION & ESCROW
\$40.00 = CASH ALLOCATIONS
\$613,739.14 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays. The Motion passed by 5-0.

Motion to Approve Payment #1 to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place Pipe Lining (CIPPL) Contract B in the amount of \$125,856.62.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve Payment #1 to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place Pipe Lining (CIPPL) Contract B in the amount of \$125,856.62.

The Board voted: 5 Ayes; 0 Nays. The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

No comments were heard.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Patnaik. The time was 6:31 pm.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Reorganization Meeting of the Board of Commissioners held on January 3, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
January 13, 2022
7:30 p.m.
(approximate time)

Topics of discussion:

- Update from Chief Soberick regarding Police Response Inquiry
- Presentation by KCE of Laubach Park Stormwater Project Plans