

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
October 13, 2022  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Kevin Soberick, Chief of Police – EXCUSED  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that on Tuesday, October 11<sup>th</sup>, the Board held an Executive Session regarding personnel matters.

Commissioner Brinton stated that an Executive Session will be held after the Workshop in order to conduct Solicitor interviews.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve the unaudited Financial Report for the period ending August 31, 2022.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion by Commissioner Conn, seconded by Commissioner Lipkin to approve the list of Bills Payable for the period 9/17/22–10/7/22, broken down as follows:**

\$310,906.64 = GENERAL  
\$3,712.52 = FIRE  
\$0 = LIBRARY  
\$154,136.01 = WATER  
\$35,207.13 = SEWER  
\$144,294.91 = REFUSE & RECYCLING  
\$11,946.39 = HIGHWAY AID  
\$74,649.45 = CAPITAL GENERAL  
**\$734,853.05** = GRAND TOTAL ALL FUNDS

**The Board voted: 5 Ayes; 0 Nays**

**MINUTES**

**September 22, 2022.**

Commissioner Brinton declared the Minutes from September 22, 2022 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

**None.**

**RESOLUTIONS**

**None.**

**MOTIONS**

Ms. Bonaskiewich requested that the Board amend the agenda to add a Motion regarding the purchase of the McAuliffe property.

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve an amendment to the agenda to include an additional Motion.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion to Authorize the Township to Proceed with Entering into an Agreement of Sale for the Purchase of the McAuliffe Property with a Good and Marketable Title for \$1.93 million.**

**Motion by Commissioner Karol, seconded by Commissioner Patnaik, to authorize the Township to proceed with entering into an agreement of sale for the purchase of the McAuliffe property with a good and marketable title for \$1.93 million.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion Approving Payment #1 (Final) to Asphalt Maintenance Services (AMS) LLC for:**

- **2022 Bituminous Seal Coat & Type 2 Slurry Project in the Amount of \$263,070.92**
- **2022 Double Bituminous Seal Coat Project in the Amount of \$87,915.24**

Mr. Tettermer noted that AMS did a good job with the project and he is recommending approval of the payment.

**Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve Payment #1 (Final) to Asphalt Maintenance Services (AMS) LLC for the 2022 Bituminous Seal Coat & Type 2 Slurry Project in the Amount of \$263,070.92 and the 2022 Double Bituminous Seal Coat Project in the Amount of \$87,915.24**

**The Board voted: 5 Ayes; 0 Nays**

### **COURTESY OF THE FLOOR**

Commissioner Lipkin reminded the Board that the first meeting of the Environmental Advisory Council will take place on Wednesday, October 19<sup>th</sup>.

Commissioner Brinton announced that the Salisbury High School Homecoming parade is Friday, October 14<sup>th</sup>.

Mr. Levernier stated that leaf collection officially began with the two self-contained units on both sides of the Township. He noted that the remaining crews will start in the beginning of November.

### **ADJOURNMENT**

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:12 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on October 13, 2022.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL