

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
September 8, 2022  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will take place after the Workshop to discuss real estate and personnel matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Kevin Soberick, Chief of Police  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the period 8/6/22–8/19/22:**

\$145,344.65 = GENERAL  
\$2,882.12 = FIRE  
\$4.66 = LIBRARY  
\$15,877.03 = WATER  
\$251,487.39 = SEWER  
\$1,456.43 = REFUSE & RECYCLING  
\$11,567.13 = HIGHWAY AID  
\$88,982.10 = CAPITAL GENERAL  
**\$517,601.51** = GRAND TOTAL ALL FUNDS

**The Board voted:** 5 Ayes; 0 Nays

**Motion by Commissioner Conn, seconded by Commissioner Karol, to approve the list of Bills Payable for the period 8/20/22-9/9/22 broken down as follows:**

\$593,970.45 = GENERAL  
\$2,291.46 = FIRE  
\$100.84 = LIBRARY  
\$337,391.71 = WATER  
\$160,149.36 = SEWER  
\$157,812.56 = REFUSE & RECYCLING  
\$103,959.72 = HIGHWAY AID  
\$111,115.13 = CAPITAL GENERAL  
**\$1,466,791.23** = GRAND TOTAL ALL FUNDS

**The Board voted:** 5 Ayes; 0 Nays

**MINUTES**

**August 11, 2022.**

Commissioner Brinton declared the Minutes from August 11, 2022 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

None.

## MOTIONS

### Appointments to Environmental Advisory Council (EAC).

**1. First Ward**

Commissioner Lipkin nominated Mr. Joshua Buckallew. Commissioner Conn seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

**2. Second Ward**

Commissioner Karol nominated Ms. Maria Rodale. Commissioner Lipkin seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

**3. Third Ward**

Commissioner Brinton nominated Mr. Thomas McCabe. Commissioner Karol seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

**4. Fourth Ward**

Commissioner Conn nominated Mr. Brian Smith (Ward 3). Commissioner Lipkin seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

**5. Fifth Ward**

Commissioner Patnaik nominated Ms. Betty Thompson. Commissioner Karol seconded the nomination.

The Board voted: 5 Ayes; 0 Nays

### Motion Approving Change Order #1 for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> St & Main St (\$51,652.56 Increase).

Mr. Tettermer stated that the change order represents the decision to build up the road in order to make it stronger.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to approve Change Order #1 for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> Street & Main Street (\$51,652.56 increase).**

The Board voted: 5 Ayes; 0 Nays

### Motion Approving Payment #1 (Final) to Bracalente Construction for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> St & Main St in the amount of \$203,209.06.

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve Payment #1 (Final) to Bracalente Construction for Gutter Mill and Overlay Project for East Texas Blvd, S. 25<sup>th</sup> St & Main St in the amount of \$203,209.06.**

The Board voted: 5 Ayes; 0 Nays

**Motion Approving Payment #4 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$13, ,364.39.**

Mr. Tettemer stated that construction is almost done, but they are holding \$2,000 in retainage for reseeding in certain areas.

**Motion by Commissioner Karol, seconded by Commissioner Lipkin, to approve Payment #4 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$13, ,364.39.**

The Board voted: 5 Ayes; 0 Nays

**Motion Approving Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place Pipe (CIPP) Lining – Contract A in the amount of \$5,332.12.**

**Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place Pipe (CIPP) Lining – Contract A in the amount of \$5,332.12.**

The Board voted: 5 Ayes; 0 Nays

**Motion Approving Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place (CIPP) Lining – Contract B – in the amount of \$7,873.63.**

**Motion by Commissioner, seconded by Commissioner, to approve Payment #2 (Final) to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place (CIPP) Lining – Contract B – in the amount of \$7,873.63.**

The Board voted: 5 Ayes; 0 Nays

### **COURTESY OF THE FLOOR**

Commissioner Patnaik announced that Western Salisbury Fire Department will be holding a Community Day on Saturday, September 10 at Green Acres Park from 11:00 a.m. – 2:00 p.m.

Commissioner Conn thanked the Department of Public Works for the paving work done on the west side of the Township.

### **ADJOURNMENT**

Commissioner Lipkin made a motion to adjourn the meeting. Commissioner Patnaik seconded the motion. The time was 7:17 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on September 8, 2022.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL