

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 11, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works – EXCUSED
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Commissioner Patnaik inquired about an invoice for a backup generator. Mr. Ziegenfus noted that was needed as backup power for a traffic signal and was purchased using emergency services funds.

Motion by Commissioner Conn, seconded by Commissioner Karol, to approve the list of Bills Payable for the period 7/23/22–8/5/22, broken down as follows:

\$183,837.09 = GENERAL
\$1,609.09 = FIRE
\$0 = LIBRARY
\$5,101.81 = WATER
\$6,513.05 = SEWER
\$128.59 = REFUSE & RECYCLING
\$219.54 = HIGHWAY AID
\$325,596.30 = CAPITAL GENERAL
\$1,000.00 = SUBDIVISION & ESCROW
\$524,005.47 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays

MINUTES

July 28, 2022.

Commissioner Brinton declared the Minutes from July 28, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Appoint Members on the Police Pension Committee.

Commissioner Brinton noted that due to recent staff changes, it is necessary to update the membership roster of the Police Pension Committee. She stated that Police Officers Thomas Sabulsky and Diano Reavis will be added to the Committee.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Resolution No. 08-2022-1753, appointing members on the Police Pension Committee.

The Board voted: 5 Ayes; 0 Nays

MOTIONS

Motion to Approve Block Party Request for the 900 Block of Belford Road.

Commissioner Brinton noted that a petition was signed by residents of Belford Road (up to 960 Belford Road) as well as residents on Olivia Circle. She noted the block party will be held on Saturday, August 27 from 1:00 p.m. – 11:00 p.m.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to approve the Block Party request for the 900 block of Belford Road.

The Board voted: 5 Ayes; 0 Nays

Motion in Consideration of Request from Wildlands Conservancy for Waiver of Permit and Appeal Fees.

Ms. Bonaskiewich explained that the building permit fees are truly based upon the third-party cost that the Township has to expend for the processing of the permit.

Mr. Carl Martin, director of stewardship at Wildlands Conservancy, noted that they are agreeable to whatever fees the Township can waive.

A discussion ensued as to the possible fees that the Wildlands Conservancy could incur.

Commissioner Karol noted that he believes the project is good for the community and he would be agreeable to waiving the Township fees, which is likely around \$1,000, as well as up to \$500 in third-party fees.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to approve a waiver of permit and appeal fees up to a maximum of \$1,500.

The Board voted: 5 Ayes; 0 Nays

Motion to Approve Payment #2 to Columbia Excavating, LLC for Lehigh Avenue Stormwater Improvements Project in the amount of \$86,588.52.

Mr. Tettermer stated that the project is almost complete and they are still retaining about \$22,000 for street improvements.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve Payment #2 to Columbia Excavating, LLC for Lehigh Avenue Stormwater Improvements Project in the amount of \$86,588.52.

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Commissioner Brinton announced that an Executive Session will take place after the Workshop to discuss personnel matters.

Chief Soberick commented that there was a homicide in the Township recently and noted that officers were able to make a quick arrest and work in cooperation with county agencies.

The Board thanked the Police Department with their efforts with their National Night Out event.

Commissioner Patnaik thanked the Police Department and the Department of Public Works for their work on the water main break on East Wayne Avenue.

Ms. Bonaskiewich reminded the Board that the AM Radio Tribute Band will be playing a free concert at Franko Park on Saturday, September 24th.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:32 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on August 11, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL