

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
July 28, 2022  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will take place after the meeting to discuss personnel matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Kevin Soberick, Chief of Police  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to approve the unaudited Financial Reports for the periods ending May 31, 2022 and June 30, 2022 and the list of Bills Payable for the period 7/9/22–7/22/22, broken down as follows:**

\$164,142.84 = GENERAL  
\$3,580.48 = FIRE  
\$0 = LIBRARY  
\$60,974.48 = WATER  
\$257,644.74 = SEWER  
\$144,551.91 = REFUSE & RECYCLING  
\$11,512.62 = HIGHWAY AID  
\$2,231.14 = CAPITAL GENERAL  
\$2,575.00 = CASH ALLOCATIONS  
**\$647,214.21 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed 5-0.**

**MINUTES**

**July 14, 2022.**

Commissioner Brinton declared the Minutes from July 14, 2022 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

**Ordinance Repealing Ordinances #92 & #290 and Reinstating Ordinances #207 & 11-8-303.**

Ms. Bonaskiewich noted that this is a housekeeping item in order to keep the record correct. She commented that the incorrect Ordinances were cited in the Dumping and Littering Ordinance Amendment that was approved in October, so this is reinstating the ones that were improperly repealed and citing the correct ones.

**Motion by Commissioner Conn, seconded by Commissioner Karol, to adopt Ordinance No. 07-2022-653, repealing Ordinances #92 and #290 and reinstating Ordinances #207 and 11-8-303.**

The Board voted: 5 Ayes; 0 Nays

## RESOLUTIONS

### Resolution Approving Preliminary/Final Land Development Plan of 1493 E. Emmaus Ave.

Mr. Tetteimer stated that the developer and his counsel are present if the Board has any questions.

Mr. Tetteimer noted that the Planning Commission is recommending approval and it was also reviewed by the Lehigh Valley Planning Commission with one comment. He stated that are a number of waivers and deferrals that are listed in the Resolution and he read them into the record.

Commissioner Brinton inquired about the increase in traffic on East Emmaus Avenue. Mr. Tetteimer stated that the increase is minimal as there are only twelve, one-bedroom apartments.

Commissioner Patnaik inquired if there will be parking for bicycles. The developer replied that a bike rack will be installed at the front of the property.

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to adopt Resolution No. 07-2022-1752, approving the Preliminary/Final Land Development Plan of 1493 E. Emmaus Avenue with the conditions listed.**

The Board voted: 5 Ayes; 0 Nays

## MOTIONS

### Motion Approving Change Order #4 for Laubach Park Stormwater Improvements Project (\$35,804.33 Increase).

Mr. Tetteimer stated that unforeseen under-drain issues had to be addressed and this Change Order reflects that work.

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve Change Order #4 for the Laubach Park Stormwater Improvements Project (\$35,804.33 increase).**

The Board voted: 5 Ayes; 0 Nays

### Motion Approving Change Order #5 for Laubach Park Stormwater Improvements Project (\$2,943.80 Increase).

Mr. Tetteimer stated that this Change Order represents the quantity of materials that were revised during construction.

Commissioner Patnaik inquired if there is any impact on the 2022 budget based on the Change Orders. Mr. Ziegenfus replied that the Township is still under budget by about \$175,000.

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve Change Order #5 for the Laubach Park Stormwater Improvements Project (\$2,943.80 increase).**

The Board voted: 5 Ayes; 0 Nays

**Motion Approving Payment #3 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$92,544.11.**

Commissioner Lipkin asked if the payment includes the two Change Orders that were just approved. Mr. Tetterer replied that yes, it does.

**Motion by Commissioner Lipkin, seconded by Commissioner Conn, approving Payment #3 to CMR Construction for the Laubach Park Stormwater Improvements Project in the amount of \$92,544.11.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion Approving Payment #1 to Columbia Excavating LLC for Lehigh Avenue Stormwater Improvements Project in the amount of \$112,302.08.**

Mr. Tetterer commented that the work has been completed and he is satisfied.

**Motion by Commissioner Patnaik, seconded by Commissioner Karol, to approve Payment #1 to Columbia Excavating LLC for the Lehigh Avenue Stormwater Improvements Project in the amount of \$112,302.08.**

**The Board voted: 5 Ayes; 0 Nays**

**Motion Authorizing Execution of Stipulation of Counsel for Lehigh Pointe Senior Living, LLC Assessment Appeal.**

Attorney Ashley explained that there is a change in the assessment, and the Board must authorize the execution of the stipulation so it can be filed with the new value.

**Motion by Commissioner Conn, seconded by Commissioner Lipkin, authorizing the Execution of Stipulation of Counsel for Lehigh Pointe Senior Living LLC Assessment Appeal.**

**The Board voted: 5 Ayes; 0 Nays**

**COURTESY OF THE FLOOR**

Commissioner Patnaik brought forth a concern from residents alleging that kids have been stealing street signs. Mr. Levernier explained that the signs have been taken down to get refaced and he is not aware of any signs that have been stolen.

Commissioner Karol thanked the Department of Public Works for all their efforts in the extreme heat.

Commissioner Conn thanked the Department of Public Works for their paving work on East Rock Road. Mr. Levernier stated that they have leveled the road and the next step will be tar and chip.

Commissioner Lipkin noted that if anyone has any recommendations for Environmental Advisory Council, the Township is still looking to fill positions. Ms. Bonaskiewich stated that after a refresh of the posting on the website, the Township now has five applications.

Chief Soberick stated that National Night Out will be held on August 2<sup>nd</sup> from 5:00pm – 8:00pm at the Salisbury Township Middle School.

Commissioner Brinton inquired if the Fire Departments still fills pools for a donation. Ms. Bonaskiewich stated that the Departments have stopped filling pools.

Ms. Bonaskiewich commented that she intends to cancel the August 25<sup>th</sup> Board meeting unless something critical would arise.

### **ADJOURNMENT**

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:36 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on July 28, 2022.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL