

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 14, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will take place after the meeting to discuss a personnel matter.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator – EXCUSED
Kerry Rabold, Planning & Zoning Officer
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police – EXCUSED
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettemer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 6/18/22–7/8/22, broken down as follows:

\$117,086.85 = GENERAL
\$40,973.95 = FIRE
\$0 = LIBRARY
\$186,045.57 = WATER
\$35,679.57 = SEWER
\$142,985.55 = REFUSE & RECYCLING
\$223.60 = HIGHWAY AID
\$522,995.09 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed 5-0.

MINUTES

June 23, 2022.

Commissioner Brinton declared the Minutes from June 23, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

Commissioner Brinton turned the proceedings over to Attorney Ashley.

Public Hearing & Approval of Proposed Addition to Zoning Ordinance (Chapter 27) Part 3 with Section 310, Cluster Housing.

Attorney Ashley stated that Public Hearing has been advertised, and noted that the Township has received a letter from the Lehigh Valley Planning Commission in favor of adding the Cluster Housing to the Zoning Ordinance. He also commented that the Township's Planning Commission reviewed the Ordinance and voted favorably to recommend it to the Board.

Attorney Ashley opened the floor to public comments. After hearing no response, Attorney Ashley closed the Public Hearing.

Attorney Ashley proposed some minor language changes for clarification purposes.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Ordinance No. 07-2022-652, approving proposed addition to Zoning Ordinance (Chapter 27) Part 3 with Section 310, Cluster Housing, with proposed language changes.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Public Hearing & Approval of Proposed Amendments to Zoning Ordinance (Chapter 27) Part 6 (Off-Street Parking and Loading).

Attorney Ashley noted that the Public Hearing has been advertised, and stated that the Township's Planning Commission recommended approval of the amendments.

Attorney Ashley opened the floor to public comments. After hearing no response, Attorney Ashley closed the Public Hearing.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to adopt Ordinance No. 07-2022-651, approving proposed amendments to Zoning Ordinance (Chapter 27) Part 6 (Off-Street Parking and Loading).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Ordinance to Amend Tax Collector Fees Charged for Reimbursement of Expenses.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Ordinance No. 07-2022-650, amending Tax Collector fees charged for reimbursement of expenses.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

RESOLUTIONS

None.

MOTIONS

Motion to Approve Agreement between Salisbury Township School District and Salisbury Township Police Department regarding BusPatrol services.

Commissioner Brinton explained that the School District engaged BusPatrol as a third-party agency to install cameras on the stop arms of all the buses and to allow BusPatrol to act as the primary authority to enforce violations concerning drivers passing a stopped school bus with its red signal lights flashing.

Attorney Ashley stated that BusPatrol will gather the evidence and provide it to our Police Department who will evaluate the evidence, issue the citation and assist them at the Magistrate office if needed.

Motion by Commissioner Conn, seconded by Commissioner Karol, to approve the agreement between Salisbury Township School District and Salisbury Township Police Department regarding BusPatrol services.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Motion to Award Bid for Gutter Mill and Overlay Project for East Texas Blvd, S. 25th St. and Main St. to Bracalente Construction in the Amount of \$151,556.50.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to award the Bid for Gutter Mill and Overlay Project for East Texas Blvd, S. 25th St. and Main St. to Bracalente Construction in the amount of \$151,566.50.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Motion to Approve Payment #2 (Final) to Michael F. Ronca & Sons for the Water Main Replacement/Sanitary Sewer Repair Projects in the amount of \$249,089.70.

Mr. Tettermer stated that Keystone has inspected the work and are pleased with what was done. He noted that the project is coming in about \$62,000 under budget because when the Township originally sent it out for bid, he was not sure of the pavement structure but it ended up being a much thinner pavement structure which resulted in a cost savings.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve Payment #2 (Final) to Michael F. Ronca & Sons for the Water Main Replacement/Sanitary Sewer Repair Projects in the amount of \$249,089.70.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

COURTESY OF THE FLOOR

A discussion ensued regarding a bus parked on a residential property.

Commissioner Karol brought forth a concern from a resident in the 900 block of E Federal Street regarding an area of the curb that was hit with the plow and needs repaired. Mr. Levernier stated that he will follow-up on the matter.

Commissioner Patnaik inquired when the additional pickle ball courts will be ready at Green Acres. Mr. Levernier stated that is to meet with the contractor in the near future to lay out the courts, but since the Township is at the mercy of the contractor's schedule, he is unsure when they will be finished.

Commissioner Patnaik noted that there is a three-part series through PSATC regarding fire services and inquired if representatives from the Township could attend. Ms. Bonaskiewich stated that there are two webinars, but the culmination session of the series is in Pittsburgh. She noted that will forward the information to the Fire Chiefs and the other Board members.

Mr. Ziegenfus stated that he met with Representative Schweyer to speak about funding for the new Western Salisbury Fire Station project and noted that it was a good first meeting. He commented that Representative Schweyer believes funding for the construction costs would subject the Township to prevailing wage, which would be too costly, but he will check his resources for 'soft costs' and be in contact.

Mr. Jerry Royer of Western Salisbury Fire Department announced that their deed has been resolved and is recorded.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:46 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on July 14, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL