

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 23, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President – EXCUSED
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettemer, representative of Keystone Consulting Engineers, Township Engineer

POLICE SERGEANT SWEARING-IN CEREMONY.

Chief Soberick announced that Detectives Casey and Whitehead will be promoted to the rank of Sergeant, and thanked the Board for their support with the promotional process. District Judge Michael Pochron performed the formal swearing-in ceremony.

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to approve the list of Bills Payable for the period 6/4/22–6/17/22, broken down as follows:

\$127,886.12= GENERAL
\$12,782.68 = FIRE
\$0 = LIBRARY
\$24,098.06 = WATER
\$11,443.07 = SEWER
\$1,534.16 = REFUSE & RECYCLING
\$11,772.26 = HIGHWAY AID
\$112,215.30 = CAPITAL GENERAL FUND
\$301,731.65 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – EXCUSED
COMMISSIONER BRINTON – YES

The motion passed 4-0.

MINUTES

June 9, 2022.

Commissioner Brinton declared the Minutes from June 9, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Authorizing Salisbury Township to Act as Grantee for Lehigh Valley Health Network's (LVHN) RACP Grant Funding.

Motion by Commissioner Karol, seconded by Commissioner Lipkin, to adopt Resolution No. 07-2022-1751, authorizing Salisbury Township to act as grantee for Lehigh Valley Health Network's (LVHN) RACP Grant Funding.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – EXCUSED
COMMISSIONER BRINTON – YES

The motion passed by 4-0.

MOTIONS

Motion Requesting Civil Service Commission to Create Promotion Eligibility List for the Rank of Detective.

Commissioner Brinton noted that the Police Department needs to replace two detectives as the former two were recently promoted. She asked how the Police Department is going to handle the vacancy until the promotions go through at the end of the year. Chief Soberick stated that two officers are currently appointed as temporary investigators and are only permitted to serve in that capacity for a certain amount of time so it is imperative to start the promotion process.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to request the Civil Service Commission create a Promotional Eligibility List for the rank of Detective.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – EXCUSED
COMMISSIONER BRINTON – YES

The motion passed by 4-0.

Motion to Amend the Salisbury Township Environmental Advisory Council (EAC) Bylaws.

Commissioner Lipkin noted three changes to the bylaws: EAC meetings will be held bimonthly on the even-numbered months; the EAC will choose the Chair of the Council instead of the Board of Commissioners; and because of the reduction in the number of meetings, the number of unexcused absences will be lowered to two.

Motion by Commissioner Karol, seconded by Commissioner Patnaik, to amend the Salisbury Township Environmental Advisory Council (EAC) Bylaws.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – EXCUSED
COMMISSIONER BRINTON – YES

The motion passed by 4-0.

Motion to Accept Time Extension Request for Plot 886 Subdivision to 09/30/22.

Mr. Tetterer reminded the Board that the Plot 886 subdivision is a five-lot subdivision off of Mosser Drive and is an extension of a cul-de-sac.

Commissioner Patnaik inquired if the lots will have a Flexer Avenue or a Mosser Drive address. Mr. Tetterer stated that he is unsure how the subdivision was originally named as Flexer Avenue, but the lots will have a Mosser addresses.

Motion by Commissioner Lipkin, seconded by Commissioner Karol, to accept the time extension request for Plot 886 Subdivision to 09/30/22.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – EXCUSED
COMMISSIONER BRINTON – YES

The motion passed by 4-0.

COURTESY OF THE FLOOR

Mr. Ziegenfus commented that he is reaching out to all the State Representatives to discuss possible funding for the new Western Salisbury Fire Department station.

Commissioner Patnaik inquired about replacing old street signs. Mr. Levernier commented that a delivery of signs will be coming next week and they will install them shortly. He also noted that the Department has spent the sign budget for the year, but he was able to move some money around to order more signs.

Mr. Levernier stated that the Department of Public Works will be starting their paving work on the East side of the Township in July. He noted that the complete list of streets is on the website.

Chief Soberick thanked the Board for supporting the Police Department and keeping up with their needs during these changing times.

Ms. Bonaskiewich announced that AM Radio will be playing a free community concert at Franko Park on September 24th.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:26 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on June 23, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL