

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
May 12, 2022  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
Heather Lipkin, President Pro-Tempore  
Alok Patnaik  
Alex Karol

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Kevin Soberick, Chief of Police  
Kerry Rabold, Planning & Zoning Officer  
Genny Baillie, Recreation Director  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Report for the period ending March 31, 2022 and the list of Bills Payable for the periods 4/9/22 – 4/22/22 and 4/23/22 – 5/6/22, broken down as follows:**

**4/9/22 – 4/22/22**

\$81,332.12 = GENERAL  
\$3,031.20 = FIRE  
\$0 = LIBRARY  
\$218,013.38 = WATER  
\$4,462.69 = SEWER  
\$128.13 = REFUSE & RECYCLING  
\$189.21 = HIGHWAY AID  
\$98,454.67 = CAPITAL GENERAL FUND  
**\$405,611.40** = GRAND TOTAL ALL FUNDS

**4/23/22 – 5/6/22**

\$93,143.17 = GENERAL  
\$1,174.94 = FIRE  
\$7.19 = LIBRARY  
\$28,154.29 = WATER  
\$32,234.06 = SEWER  
\$142,442.15 = REFUSE & RECYCLING  
\$172.64 = HIGHWAY AID  
\$19,011.35 = CAPITAL GENERAL FUND  
**\$316,339.79** = GRAND TOTAL ALL FUNDS

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed 5-0.**

**MINUTES**

**April 14, 2022.**

Commissioner Brinton declared the Minutes from April 14, 2022 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution to Recognize the Years of Service and to Accept the Retirement of Ronald C. Patten.**

Chief Soberick and the Board thanked Sergeant Patten for his 25 years of service to the Township.

**Motion by Commissioner Conn, seconded by Commissioner Karol, to adopt Resolution No. 05-2022-1747, recognizing the years of service and accepting the retirement of Ronald C. Patten.**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed by 5-0.**

**Resolution to Recognize the Years of Service and to Accept the Retirement of Gary L. Kubat.**

The Board thanked Mr. Kubat for his 22 years of service.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Resolution No. 05-2022-1748, recognizing the years of service and accepting the retirement of Gary L. Kubat.**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed by 5-0.**

**MOTIONS**

**Motion to Award Bid for Bituminous Paving Bids to Asphalt Maintenance Solutions, LLC (AMS) for: 2022 Bituminous Seal Coat/Type 2 Slurry Project in the amount of \$263,228; and 2022 Double Bituminous Seal Coat Project in the amount of \$88,305.**

Mr. Tettmer stated that the Township put it out for public bid and he is recommending the award to Asphalt Maintenance Solutions, LLC as they were the low bidders, and he has worked with them before both in the Township and other municipalities.

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to award Bid for Bituminous Paving Bids to Asphalt Maintenance Solutions, LLC (AMS) for: 2022 Bituminous Seal Coat/Type 2 Slurry Project in the amount of \$263,228; and 2022 Double Bituminous Seal Coat Project in the amount of \$88,305.**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Motion to Approve Change Order #1 for Laubach Park Stormwater Improvements Project (\$17,610 Decrease).**

Mr. Tettmer noted that the original bid had approximately \$22,500 included for a clay liner, but when the contractor was out there, it was determined that the site has clay they can use, so it was taken out of the bid. He stated that there was some additional tree clearing needed, so between the increase in the tree clearing and the decrease for the liner, it is a net decrease of \$17,610.

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve Change Order #1 for Laubach Park Stormwater Improvements Project (\$17,610 decrease).**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed by 5-0.**

**Motion to Approve Payment #1 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$108,682.20.**

Mr. Tettmer stated that this is the first payment for some of the stormwater pipe work and grading on the site.

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve Payment #1 to CMR Construction for Laubach Park Stormwater Improvements Project in the amount of \$108,682.20.**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed by 5-0.**

**Motion to Authorize Execution of the Stormwater BMP Agreement for Southbury Park Lot 16, 2218 North Melrose Lane.**

Mr. Tetterer stated that this agreement is a requirement by DEP in that any time a property disturbs more than one acre of land and increases the impervious surface, the owner has to provide stormwater BMP's for the two-year storm. He noted that DEP approves the plans, but once it is constructed and approved, it becomes part of the Township's MS4 Plan so the Township is ultimately responsible to make sure it is maintained properly. Mr. Tetterer commented that this agreement gives the Township authority to go on site and look at the system to make sure it is working.

**Motion by Commissioner Lipkin, seconded by Commissioner Karol, to authorize the execution of the Stormwater BMP Agreement for Southbury Park Lot 16, 2218 North Melrose Lane.**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed by 5-0.**

**Motion to Authorize Execution of the Stormwater BMP Agreement for 2261 Lehigh Parkway North.**

**Motion by Commissioner Lipkin, seconded by Commissioner Karol, to authorize the execution of the Stormwater BMP Agreement for 2261 Lehigh Parkway North.**

**Roll Call:**

COMMISSIONER KAROL – YES  
COMMISSIONER PATNAIK – YES

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The motion passed by 5-0.**

**COURTESY OF THE FLOOR**

Ms. Baillie announced that the Township’s Playground Program will take place this year at Lindberg Park and Laubach Park from June 13, 2022 through July 22, 2022.

Ms. Baillie announced that Salisbury Night at the Iron Pigs will be held on June 15, 2022. She also noted that the AM Radio Band will perform a concert at Franko Park on September 24, 2022.

Allentown Mayor Matt Turk was present to introduce himself and thanked Chief Soberick and Ms. Bonaskiewich for their participation with the Regional Dirt Bike Taskforce.

Ms. Victoria Mahon of Gail Avenue expressed concerns about a possible open-air firing range for the Police Department at Franko Park. She cited concerns regarding noise and quality of life and suggested something more enclosed or an agreement with a neighboring gun range. Commissioner Brinton stated that they have not made any decisions with the firing range and it was something that was put in the budget as a place-marker. She commented that people inadvertently thought the Township was immediately putting up a firing range in the park, but it is not something has been brought before the Board.

Commissioner Karol explained that the Township has reached out to its engineering firm to see what the feasibility is in the area and to do a study in order to make an educated decision and present it to the public. He commented that there is no design or anything to speak about at this point, but there would be a public workshop on the matter when the time comes.

Mr. Nicolo stated that East Stroudsburg University has reached out to the Township for permission to do a five-year study at Franko Park in hopes to mitigate ticks. He explained that they will install bait boxes for mice and the ingested bait will kill the ticks that suck on the blood of the mice.

Commissioner Patnaik inquired when the pickleball courts will be ready at Green Acres Park. Mr. Levernier stated that as soon as they pave the tennis courts at Devonshire, they will work on the pickle balls courts. He is hopeful they will be finished by mid-to-late summer.

Commissioner Karol stated that it is National Police Week and thanked the Police Department for their efforts throughout the Township.

Commissioner Brinton read a thank you note from a resident regarding the tree planting process by the Department of Public Works. Mr. Nicolo also thanked the crews for planting 50 trees.

Mr. Levernier announced that the Township was approved for the DEP’s 902 Grant in the amount of approximately \$130,000 to be used for two new chippers and 1,000 recycling cans.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss real estate matters.

Chief Soberick acknowledged the traffic issues with PennDOT's paving project on Seidersville Road and East Susquehanna Street and stated that the Police Department provided traffic control once it was realized that PennDOT had no traffic plan in place. Mr. Levernier commented that he has tried to make contact someone in PennDOT's construction department in order to remedy the situation but has been unsuccessful thus far.

**ADJOURNMENT**

Commissioner Patnaik made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:50 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on May 12, 2022.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL