

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
March 24, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
Kerry Rabold, Planning and Zoning Officer
Genny Baillie, Director of Recreation
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commission Brinton announced that an Executive Session will be held after the Workshop to discuss legal matters.

APPROVAL OF THE FINANCIAL REPORT & LIST OF BILLS PAYABLE

Commissioner Patnaik inquired about six invoices for the water pipe project. Mr. Levernier explained that it was a large order and as materials were shipped, the company billed the Township. He clarified that the Township is still under budget for the project.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending February 28, 2022 and the list of Bills Payable for the period 3/5/22 – 3/18/22, broken down as follows:

\$162,820.54 = GENERAL
\$3,985.40 = FIRE
\$0 = LIBRARY
\$75,159.00 = WATER
\$192,182.86 = SEWER
\$1,424.77 = REFUSE & RECYCLING
\$20,540.26 = HIGHWAY AID
\$456,112.83 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed 5-0.

MINUTES

March 10, 2022.

Commissioner Patnaik noted two typographical errors. Commissioner Brinton declared the Minutes from February 24, 2022 accepted as amended.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

PROCLAMATIONS

Proclaiming April 2022 Volunteer Month.

Commissioner Brinton stated that there will be a recognition dinner on April 28, 2022 at 6:00 p.m. in lieu of the regular Board of Commissioners meeting. She noted that the Township is honoring long-tenured members of both Fire Departments.

Commissioner Brinton read the Proclamation into the record.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to proclaim April 2022 as Volunteer Month.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

MOTIONS

Motion to Grant 90-day Extension for Plan Recording for Major Subdivision at 886 Flexer Avenue.

Commissioner Patnaik inquired if the property was formerly referred to as Mosser Drive. Ms. Rabold stated that the official address of the property is 886 Flexer Avenue, but it is the same parcel as the five-lot subdivision previously discussed. She commented that the developer has asked for a 90-day extension in order to get all of their approvals before recording the plan.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to grant a 90-day extension for plan recording for the Major Subdivision at 886 Flexer Avenue.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

Motion to Approve Waiver of Application and Permit Fees for Western Salisbury Fire Department.

Ms. Bonaskiewich stated that the Fire Department requested relief for application, engineering and attorney's fees; however, the Motion is only for the relief of application and permit fees because those are the only fees the Township has waived in the past.

Commissioner Patnaik clarified that in the past, the fees waived by the solicitor and the engineer have been at the discretion of their firms.

Motion by Commissioner Karol, seconded by Commissioner Conn, to approve waiver of application and permit fees for Western Salisbury Fire Department.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The motion passed by 5-0.

COURTESY OF THE FLOOR

Ms. Rabold commented that the Planning Commission heard proposed changes to the cluster housing zoning amendment. She noted that it the topic is still at the Planning Commission level, but encouraged Board members to contact her with any questions before it comes to the Board as a Workshop item.

Commissioner Karol brought forth a request for traffic control at E Emmaus Avenue and S Dauphin Street to protect children walking to the High School. Chief Soberick stated that he will follow-up with Officer Losagio.

Chief Soberick commented that he and Ms. Bonaskiewich attended a meeting with the City of Allentown regarding the ATV issue that has been plaguing the area. He noted that he will continue to participate with local law enforcement to find a solution.

Ms. Baillie stated that the Egg Hunt will be held at Franko Park on April 9, 2022 at 10:00 a.m. Ms. Baillie also expressed concerns about finding counselors for the Township's Summer Playground Program. She stated that in order to run the program at all four parks, a minimum of 16-18 counselors are needed, but she only has only received three applications thus far. Ms. Baillie noted that if she could find at least 10 counselors, she could open Lindberg and Laubach and just scale down the program.

A discussion ensued regarding how to find applicants.

Ms. Karin Holliday of 2005 Church Road expressed concerns about a rumored police target range at Franko Park. Commissioner Brinton commented that the plan has not been discussed yet.

A resident of Bethlehem commented that she walks at Franko Park and alleged that a large area has been cleared of brush and trees. Mr. Levernier stated that they cleared an area of brush, but no trees have been removed. The citizen expressed concerns about the work because of the variety

of birds at the park. Commissioner Brinton commented that the park is owned by the Township and brush can be cleared as necessary.

Mr. Bruce Burchard of 2025 Church Road noted that he is opposed to the target range because of noise and wildlife in the park. He noted his support of the police department but does not believe the park to be a suitable place for the range.

Ms. Bonaskiewich clarified that the idea was a target range only to be used by the Township's Police Department, not for the public.

Chief Soberick commented any place that has a police-dedicated range cannot be open to the public because of liability issues. He stated that they are looking to utilize the range for annual qualifications and training purposes. Chief Soberick noted that the plans are very preliminary and some brush cutting was necessary to see if the site was even feasible for what they wanted to do. He also commented that Franko is not the only place he is considering, but a public range is not a suitable place for a Police Department to train. Chief Soberick stated that the public will be notified if and when there is a plan to move forward.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:46 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on March 24, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL