

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 27, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Mr. Sandy Nicolo, Assistant Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager – EXCUSED
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
Kerry Rabold, Planning & Zoning Officer
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Nicolo informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Mr. Nicolo reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss real estate and legal matters.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to approve the of Bills Payable for the period 1/8/21 – 1/21/22, broken down as follows:

\$221,446.49 = GENERAL
\$3,347.07 = FIRE
\$426.21 = LIBRARY
\$34,379.54 = WATER
\$26,668.63 = SEWER
\$1,341.43 = REFUSE & RECYCLING
\$11,590.18 = HIGHWAY AID
\$5,116.25 = CAPITAL GENERAL
\$496.59 = SUBDIVISION & ESCROW
\$304,812.39 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

January 13, 2022.

Commissioner Brinton declared the Minutes from January 13, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

Public Hearing & Approval of Proposed Amendments to Zoning Ordinance (Chapter 27) Parts 3 (Districts) and 6 (Off-Street Parking and Loading).

Attorney Ashley opened the Public Hearing and noted that a court reporter was present. Ms. Rabold read into the record a letter received on January 27, 2022 from the Leigh Valley Planning Commission. She stated that there were some minor changes made in Part 3 since the Workshop discussion in November. Ms. Rabold commented that there were no changes in Part 6 since the Workshop; however, she noted that if the Ordinance is adopted as stands, commercial vehicles and tractor trailers are not permitted to park on a residential lot in any district.

Mr. Joshua Wells of 3007 Meadowbrook Circle N inquired about service trucks larger than one-ton being permitted to park on a property. Mr. Nicolo responded that they would not be permitted. Mr. Levernier noted that it would be a hardship for the on-call Public Works employees who live in the Township and take their trucks home. It was the consensus of the Board to table the Zoning Ordinance amendments in Part 6.

Attorney Ashley closed the Public Hearing.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Ordinance No. 01-2022-647, approving the proposed amendments to Zoning Ordinance (Chapter 27) Part 3 (Districts).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion by Commissioner Conn, seconded by Lipkin, to table Ordinance No. 01-2022-648, amending Zoning Ordinance (Chapter 27) Part 6 (Off-Street Parking and Loading).

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to Authorize Township Participation in Opioid Settlement.

Commissioner Brinton read the Resolution into the record.

Motion by Commissioner Patnaik, seconded by Commissioner Karol, to adopt Resolution No. 01-2022-1736, authorizing Township Participation in Opioid Settlement.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES

COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Appoint Deputy Tax Collector for Salisbury Township.

Commissioner Brinton noted that Tax Collector Tamara Kulik Smarch has chosen Ms. Kristen Treskot to act as the Deputy Tax Collector in the case of her incapacitation.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to appoint a Deputy Tax Collector for Salisbury Township.

Roll Call:

COMMISSIONER KAROL – YES
COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Ms. Kerry Rabold commented that she and Mr. Tettermer are in the process of updating the Township's Flood Ordinance and hopes to discuss it at the next Workshop.

Chief Soberick noted that Officers were able to apprehend two suspects responsible for a number of catalytic converter thefts in the area.

Mr. Nicolo thanked Ms. Rabold and Mr. Tettermer for their work amending the Zoning Ordinance.

Mr. John Kelly, trustee and volunteer with WSFD, announced that an agreement has been made between attorneys in the final deed language regarding the Swain Fire Station. He commented that the reverter clause was removed and limited-use language was added, noting that the building can only be used as an emergency services building. Mr. Kelly also stated that the deed allows for the Fire Company to pass ownership to the Township at any point. He commented that he expects the Swain School to fully approve the language.

Commissioner Brinton inquired if the clearance requirement had been removed. Mr. Kelly responded that they have modified the Child Welfare Clause to only require criminal background checks for the primary occupants of the building, defined as fire company members, and any EMS or Police Officers who would make the property their primary place of employment. He noted that background checks would not be required for visitors, vendors, other Township employees or other occasional visitors.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin.
The time was 7:39 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held
on January 27, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL