

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 22, 2022
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session was held on November 14th in order to conduct Township Engineer interviews. She stated that another Executive Session will take place after the Workshop for the same purpose.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
Heather Lipkin, President Pro-Tempore
Alok Patnaik
Alex Karol

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Donald Sabo, Chief of Police – EXCUSED
Christopher Casey, Police Sergeant
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comment related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Commissioner Conn inquired if the Township will finish the year with a surplus. Mr. Ziegenfus stated that the projections are coming in at around a \$600,000 surplus. He noted that the Township increased tax revenue this year in order to build capital.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the unaudited Financial Report for the period ending October 31, 2022 and the list of Bills Payable for the period 11/5/22–11/18/22, broken down as follows:

\$169,028.56 = GENERAL
\$12,226.14 = FIRE
\$0 = LIBRARY
\$38,852.33 = WATER
\$36,354.48 = SEWER
\$1,456.43 = REFUSE & RECYCLING
\$11,957.12 = HIGHWAY AID
\$68,986.59 = CAPITAL GENERAL
\$338,861.65 = GRAND TOTAL ALL FUNDS

The Board voted: 5 Ayes; 0 Nays.

MINUTES

November 10, 2022

Commissioner Brinton declared the Minutes from November 10, 2022 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution Amending Sections 3.9(E) and 5.5 of Civil Service Commission Rules and Regulations regarding Act 120 Certification Requirement and Conditional Appointments for Police Officer Applicants.

Commissioner Conn stated that not having Act 120 Certification as a condition of an initial offer of employment seems like it will provide the Township with more flexibility in putting together a candidate list.

Ms. Bonaskiewich explained that the change to section 3.9(E) completely removes the Act 120 Certification requirement at the time of application for Police Officer Applicants (new hires) and the changes to Section 5.5 incorporates the parameters by which newly hired, conditionally appointed applicants (i.e. “Conditional Appointees”) will be required to obtain their Act 120 Certification, in order to ultimately be sworn in as a Salisbury Township Police Officer.

Commissioner Karol inquired if the Civil Service Commission had any concerns with making this change. Commissioner Conn surmised that the Civil Service Commission had some trepidation early on in the discussions, but they realized the Township is forced to go in this direction in order to find candidates.

Motion by Commissioner Karol, seconded by Commissioner Conn, to adopt Resolution No. 11-2022-1762, amending Sections 3.9(E) and 5.5 of Civil Service Commission Rules and Regulations regarding the Act 120 Certification Requirement and Conditional Appointments for Police Officer Applicants.

The Board voted: 5 Ayes; 0 Nays

Resolution Requiring Tax Collector to Waive Additional Charges for Real Estate Taxes beginning in Tax Year 2023.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 11-2022-1761, requiring the Tax Collector to waive additional charges for Real Estate Taxes beginning in Tax Year 2023.

The Board voted: 5 Ayes; 0 Nays

MOTIONS

Motion Accepting the Resignation of Mr. Andrew Katz from the Township’s Civil Service Commission (CSC).

Commissioner Brinton stated that Mr. Katz moved out of the Township and is therefore ineligible to serve on the CSC. Ms. Bonaskiewich stated that the Board will have to appoint a resident to fill his unexpired term and the vacancy will be advertised on the Township’s website.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to accept the resignation of Mr. Andrew Katz from the Township’s Civil Service Commission (CSC).

The Board voted: 5 Ayes; 0 Nays

COURTESY OF THE FLOOR

Mr. Levernier stated that all leaves must be out by December 5th for final collection.

Commissioner Patnaik thanked the Department of Public Works for their leaf collection efforts as well as the new pickle ball courts at Green Acres Park.

ADJOURNMENT

Commissioner Patnaik made a motion to adjourn the meeting. Commissioner Lipkin seconded the motion. The time was 7:17 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on November 22, 2022.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL