

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—October 14, 2021
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Aug. 2021 and Bills Payable – Period 9/18/21 – 10/8/21

5. Approval of the Minutes –September 23, 2021

6. New Business

A. ORDINANCES

B. RESOLUTIONS

1. Resolution to Approve Disposition of Public Works Equipment
2. Resolution to Approve Plan Revision for New Land Development to Include On-Lot Septic System Planning Module at 2368 West Rock Road

C. MOTIONS

1. Motion to Authorize Settlement of Kevin Hosten Litigation
2. Motion to Hire Entry-Level Police Officer(s) from Eligibility List
3. Motion to Approve Payment #1 to Insituform Technologies for the 2021 Sanitary Sewer Rehab Cured-In-Place Pipe Lining (CIPPL) Contract in the amount of \$101,310.21

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

Income Statement - Summary by Fund
1/1 - 8/31/2021

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Capital Fund-Sewer	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2021 YTD Revenues	6,317,940	243,689	409,134	101,382	75,489	1,105,790	1,202,594	-	1,451,017	17,350	442,752	31	11,367,169
2021 YTD Expenditures	<u>5,543,975</u>	<u>222,098</u>	<u>246,346</u>	<u>43,360</u>	<u>43,088</u>	<u>1,064,578</u>	<u>1,159,774</u>	<u>100,000</u>	<u>1,156,503</u>	<u>17,350</u>	<u>132,086</u>	<u>-</u>	<u>9,729,159</u>
2021 YTD Surplus (Deficit)	<u>773,964</u>	<u>21,591</u>	<u>162,789</u>	<u>58,021</u>	<u>32,401</u>	<u>41,213</u>	<u>42,820</u>	<u>(100,000)</u>	<u>294,513</u>	<u>-</u>	<u>310,665</u>	<u>31</u>	<u>1,638,010</u>
2020 YTD Surplus (Deficit)	<u>102,837</u>	<u>(93,184)</u>	<u>(148,702)</u>	<u>-</u>	<u>32,322</u>	<u>154,220</u>	<u>231,383</u>	<u>-</u>	<u>147,725</u>	<u>-</u>	<u>350,045</u>	<u>165</u>	<u>776,811</u>
Variance over Prior YTD	671,127	114,775	311,491	58,021	80	(113,007)	(188,562)	(100,000)	146,789	-	(39,380)	(134)	861,199

GENERAL FUND SUMMARY	2021 BOARD APPROVED BUDGET	1/1 - 8/31/2021 ACTUAL	% OF ANNUAL BUDGET
REVENUES:			
OPERATING:			
TAXES	\$ 6,727,124	\$ 5,305,320	78.9%
PERMITS, FEES & INTEREST	950,785	531,763	55.9%
OTHER OPERATING REVENUE	185,695	182,103	98.1%
TRANSFERS FROM OTHER FUNDS	505,600	1,101	0.2%
FROM PRIOR-YEAR RESERVES	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 8,369,204	\$ 6,020,287	71.9%
NON-OPERATING:			
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	65,050	100.1%
PRIOR YEAR EXPENSE REFUNDS	130,000	232,603	178.9%
TOTAL NON-OPERATING REVENUE	\$ 195,000	\$ 297,653	152.6%
TOTAL REVENUES	\$ 8,564,204	\$ 6,317,940	73.8%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	\$ 1,341,316	\$ 1,020,445	76.1%
(B) PUBLIC SAFETY	3,923,350	2,232,102	56.9%
(D) PUBLIC WORKS	2,671,165	1,815,312	68.0%
(E) RECREATION	89,058	32,638	36.6%
(F) COMMUNITY DEVELOPMENT	900	577	64.1%
(G) CONTRIBUTIONS & MISCELLANEOUS	24,000	13,022	54.3%
(H) INSURANCE & BENEFITS	190,600	186,190	97.7%
(I) TRANSFERS TO OTHER FUNDS	323,815	243,689	75.3%
TOTAL OPERATING EXPENDITURES	\$ 8,564,204	\$ 5,543,975	64.7%
TOTAL EXPENDITURES	\$ 8,564,204	\$ 5,543,975	64.7%
SURPLUS (DEFICIT)	\$ -	\$ 773,964	

GENERAL FUND SUMMARY	1/1 - 8/31/2021 ACTUAL	1/1 - 8/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
REVENUES:				
OPERATING:				
TAXES	\$ 5,305,320	\$ 5,069,637	\$ 235,683	4.6%
PERMITS, FEES & INTEREST	531,763	583,329	(51,567)	-8.8%
OTHER OPERATING REVENUE	182,103	125,288	56,816	45.3%
TRANSFERS FROM OTHER FUNDS	1,101	707	394	0.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
TOTAL OPERATING REVENUE	\$ 6,020,287	\$ 5,778,961	\$ 241,326	4.2%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,050	65,000	50	0.0%
PRIOR YEAR EXPENSE REFUNDS	232,603	55,885	176,717	316.2%
TOTAL NON-OPERATING REVENUE	\$ 297,653	\$ 120,885	\$ 176,767	146.2%
TOTAL REVENUES	\$ 6,317,940	\$ 5,899,846	\$ 418,093	7.1%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	\$ 1,020,445	\$ 978,836	\$ 41,609	4.3%
(B) PUBLIC SAFETY	2,232,102	2,562,026	(329,924)	-12.9%
(D) PUBLIC WORKS	1,815,312	1,698,265	117,047	6.9%
(E) RECREATION	32,638	39,831	(7,193)	-18.1%
(F) COMMUNITY DEVELOPMENT	577	-	577	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	13,022	19,457	(6,435)	0.0%
(H) INSURANCE & BENEFITS	186,190	200,407	(14,216)	-7.1%
(I) TRANSFERS TO OTHER FUNDS	243,689	298,188	(54,499)	0.0%
TOTAL OPERATING EXPENDITURES	\$ 5,543,975	\$ 5,797,009	\$ (253,034)	-4.4%
TOTAL EXPENDITURES	\$ 5,543,975	\$ 5,797,009	\$ (253,034)	-4.4%
SURPLUS (DEFICIT)	\$ 773,964	\$ 102,837	\$ 671,127	652.6%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2021 BOARD APPROVED BUDGET	1/1 - 8/31/2021 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 2,678,200	\$ 2,601,728	97.1%
LOCAL ENABLING TAXES	3,570,000	2,702,911	75.7%
STATE-SHARED REVENUE	478,924	681	0.1%
Total Tax Revenue	\$ 6,727,124	\$ 5,305,320	78.9%
BUS LICENSES & PERMITS	243,100	172,546	71.0%
NON-BUS LICENSES & PERMITS	5,650	8,060	142.7%
FINES	70,000	36,962	52.8%
INTEREST	28,400	2,570	9.0%
RENTS & ROYALTIES	56,685	50,076	88.3%
SERVICE FEES	155,200	84,295	54.3%
REVIEW FEES	127,250	82,020	64.5%
PUBLIC SAFETY FEES	261,100	90,258	34.6%
RECREATIONAL USER FEES	3,400	4,975	146.3%
Total Permits, Fees & Interest Revenue	\$ 950,785	\$ 531,763	55.9%
FEDERAL GRANTS	800	-	0.0%
STATE GRANTS	42,000	35,087	83.5%
IN LIEU OF TAXES	85,000	85,000	100.0%
SNOW REMOVAL	2,095	-	0.0%
SANITATION FEES	1,000	1,982	198.2%
MEMBERSHIP FEES	24,000	22,560	94.0%
MISCELLANEOUS REVENUE	20,800	9,475	45.6%
ASSET DISPOSAL	10,000	28,000	0.0%
Total Other Operating Income	\$ 185,695	\$ 182,103	98.1%
INTERFUND TRANSFERS	505,600	1,101	0.2%
Total Interfund Transfer Revenue	\$ 505,600	\$ 1,101	0.2%
PRIOR YEAR RESERVES	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	0.0%
CONTRIBUTIONS	65,000	65,050	100.1%
Total Grants & Contribution Revenue	\$ 65,000	\$ 65,050	100.1%
PRIOR YEAR EXPENSE REFUND	130,000	232,603	178.9%
Total Prior Year Expense Refund	\$ 130,000	\$ 232,603	178.9%
Total General Fund Revenues	\$ 8,564,204	\$ 6,317,940	73.8%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 8/31/2021 ACTUAL	1/1 - 8/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 2,601,728	\$ 2,586,188	\$ 15,540	0.6%
LOCAL ENABLING TAXES	2,702,911	2,482,850	220,061	8.9%
STATE-SHARED REVENUE	681	600	81	13.5%
Total Tax Revenue	\$ 5,305,320	\$ 5,069,637	\$ 235,683	4.6%
BUS LICENSES & PERMITS	172,546	174,658	(2,112)	-1.2%
NON-BUS LICENSES & PERMITS	8,060	3,788	4,273	112.8%
FINES	36,962	32,340	4,622	14.3%
INTEREST	2,570	49,714	(47,145)	-94.8%
RENTS & ROYALTIES	50,076	52,476	(2,399)	-4.6%
SERVICE FEES	84,295	66,345	17,950	27.1%
REVIEW FEES	82,020	85,353	(3,333)	-3.9%
PUBLIC SAFETY FEES	90,258	117,255	(26,997)	-23.0%
RECREATIONAL USER FEES	4,975	1,400	3,575	255.4%
Total Permits, Fees & Interest Revenue	\$ 531,763	\$ 583,329	\$ (51,567)	-8.8%
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	35,087	50	35,037	70059.1%
IN LIEU OF TAXES	85,000	75,000	10,000	13.3%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	1,982	970	1,011	104.2%
MEMBERSHIP FEES	22,560	23,186	(626)	-2.7%
MISCELLANEOUS REVENUE	9,475	10,032	(557)	-5.5%
ASSET DISPOSAL	28,000	16,050	11,950	74.5%
Total Other Operating Income	\$ 182,103	\$ 125,288	\$ 56,816	45.3%
INTERFUND TRANSFERS	1,101	707	394	55.7%
Total Interfund Transfer Revenue	\$ 1,101	\$ 707	\$ 394	0.0%
PRIOR YEAR RESERVES	-	-	-	0.0%
Total Prior Year Reserves	\$ -	\$ -	\$ -	0.0%
CONTRIBUTIONS	65,050	65,000	50	0.1%
Total Grants & Contribution Revenue	\$ 65,050	\$ 65,000	\$ 50	0.0%
PRIOR YEAR EXPENSE REFUND	232,603	55,885	176,717	316.2%
Total Prior Year Expense Refund	\$ 232,603	\$ 55,885	\$ 176,717	316.2%
Total General Fund Revenues	\$ 6,317,940	\$ 5,899,846	\$ 418,093	7.1%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2021 BOARD APPROVED BUDGET	1/1 - 8/31/2021 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,075	\$ 13,807	72.4%
EXECUTIVE	526,838	370,761	70.4%
FINANCIAL ADMINISTRATION	315,541	231,343	73.3%
TAX COLLECTION	61,449	44,163	71.9%
LEGAL SERVICES	90,500	92,654	102.4%
PERSONNEL ADMIN	33,600	18,180	54.1%
INFORMATION TECHNOLOGY	35,400	29,297	82.8%
ENGINEERING SERVICES	85,000	68,974	81.1%
BUILDINGS & PLANT	173,913	151,266	87.0%
POLICE	3,357,523	1,957,597	58.3%
FIRE	213,855	78,264	36.6%
CODE ENFORCEMENT	119,844	61,445	51.3%
PLANNING & ZONING	222,324	128,178	57.7%
EMERGENCY MANAGEMENT	9,804	6,618	67.5%
PUBLIC WORKS: Highway, Roads & Streets	2,338,865	1,626,406	69.5%
TRAFFIC CONTROL	11,000	9,680	88.0%
STORM SEWERS	61,300	37,302	60.9%
REPAIRS/MAINT OF TOOLS & MACHINERY	50,000	70,245	140.5%
REPAIRS/MAINT OF ROADS	210,000	71,680	34.1%
RECREATION ADMINISTRATION	35,640	10,447	29.3%
PARTICIPANT RECREATION	53,418	22,191	41.5%
CONSERVATION OF NATURAL RESOURCES	900	577	64.1%
CONTRIBUTIONS/MISCELLANEOUS	24,000	13,022	54.3%
INSURANCE	190,600	186,190	97.7%
TRANSFER TO RESERVES	31,665	-	0.0%
INTERFUND OPERATING TRANSFERS	292,150	243,689	83.4%
TOTAL EXPENDITURES	\$ 8,564,204	\$ 5,543,975	64.7%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 8/31/2021 ACTUAL	1/1 - 8/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 13,807	\$ 12,878	\$ 929	7.2%
EXECUTIVE	370,761	384,847	(14,086)	-3.7%
FINANCIAL ADMINISTRATION	231,343	210,923	20,420	9.7%
TAX COLLECTION	44,163	42,509	1,654	3.9%
LEGAL SERVICES	92,654	74,606	18,048	24.2%
PERSONNEL ADMIN	18,180	32,612	(14,432)	-44.3%
INFORMATION TECHNOLOGY	29,297	40,788	(11,491)	-28.2%
ENGINEERING SERVICES	68,974	49,388	19,586	39.7%
BUILDINGS & PLANT	151,266	130,285	20,981	16.1%
POLICE	1,957,597	2,289,363	(331,766)	-14.5%
FIRE	78,264	76,124	2,141	2.8%
CODE ENFORCEMENT	61,445	68,309	(6,864)	-10.0%
PLANNING & ZONING	128,178	122,796	5,382	4.4%
EMERGENCY MANAGEMENT	6,618	5,435	1,183	21.8%
PUBLIC WORKS: Highway, Roads & Streets	1,626,406	1,592,856	33,550	2.1%
TRAFFIC CONTROL	9,680	6,682	2,998	44.9%
STORM SEWERS	37,302	25,149	12,153	48.3%
REPAIRS/MAINT OF TOOLS & MACHINERY	70,245	31,626	38,619	122.1%
REPAIRS/MAINT OF ROADS	71,680	41,952	29,728	70.9%
RECREATION ADMINISTRATION	10,447	21,395	(10,949)	-51.2%
PARTICIPANT RECREATION	22,191	18,435	3,756	20.4%
CONSERVATION OF NATURAL RESOURCES	577	-	577	0.0%
CONTRIBUTIONS/MISCELLANEOUS	13,022	19,457	(6,435)	-33.1%
INSURANCE	186,190	200,407	(14,216)	-7.1%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	243,689	298,188	(54,499)	-18.3%
TOTAL EXPENDITURES	\$ 5,543,975	\$ 5,797,009	\$ (253,034)	-4.4%

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A.D. Moyer Lumber							
A.D. Moyer Lumber	294154	41-409.700	Screws/vents	09/14/21	305.97	.00	
Total A.D. Moyer Lumber:					305.97	.00	
A-B-E Laboratory							
A-B-E Laboratory	14867	06-448.316	2021-Sept-water analysis	09/28/21	475.00	.00	
Total A-B-E Laboratory:					475.00	.00	
All Purpose Entertainment Agency LLC							
All Purpose Entertainment	7821	01-410.200	Entertainment for National Night Out	07/08/21	670.00	.00	
Total All Purpose Entertainment Agency LLC:					670.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	4953	01-437.251	Inspection-2009 Wells Cargo Trailer	09/09/21	69.00	.00	
Allentown Equipment Corp	4954	01-437.251	#12-Inspection	09/07/21	84.00	.00	
Allentown Equipment Corp	4967	01-437.251	Inspection-2020 CAM Trailer	09/17/21	69.00	.00	
Allentown Equipment Corp	4976	01-437.375	Leaf Trailer Inspection	09/20/21	69.00	.00	
Allentown Equipment Corp	4998	01-437.251	Eager beaver trailer-Inspection	09/28/21	69.00	.00	
Allentown Equipment Corp	5009	01-437.251	#10-inspection	09/30/21	84.00	.00	
Total Allentown Equipment Corp:					444.00	.00	
American United Life Insurance Co							
American United Life Insur	100121	01-401.158	2021-Oct life/disability ins coverage	10/01/21	134.81	.00	
American United Life Insur	100121	01-402.158	2021-Oct life/disability ins coverage	10/01/21	99.70	.00	
American United Life Insur	100121	01-409.158	2021-Oct life/disability ins coverage	10/01/21	43.19	.00	
American United Life Insur	100121	01-410.158	2021-Oct life/disability ins coverage	10/01/21	787.84	.00	
American United Life Insur	100121	01-414.158	2021-Oct life/disability ins coverage	10/01/21	38.67	.00	
American United Life Insur	100121	01-430.158	2021-Oct life/disability ins coverage	10/01/21	932.41	.00	
American United Life Insur	100121	06-401.158	2021-Oct life/disability ins coverage	10/01/21	9.97	.00	
American United Life Insur	100121	06-430.158	2021-Oct life/disability ins coverage	10/01/21	14.96	.00	
American United Life Insur	100121	06-448.158	2021-Oct life/disability ins coverage	10/01/21	151.08	.00	
American United Life Insur	100121	08-401.158	2021-Oct life/disability ins coverage	10/01/21	9.97	.00	
American United Life Insur	100121	08-429.158	2021-Oct life/disability ins coverage	10/01/21	151.08	.00	
American United Life Insur	100121	08-430.158	2021-Oct life/disability ins coverage	10/01/21	14.96	.00	
American United Life Insur	100121	10-426.158	2021-Oct life/disability ins coverage	10/01/21	24.66	.00	
Total American United Life Insurance Co:					2,413.30	.00	
Amici Jr, Louis							
Amici Jr, Louis	100721	01-406.315	Reimb-Clearances	10/07/21	85.00	.00	
Total Amici Jr, Louis:					85.00	.00	
Angels on Wheels LLC							
Angels on Wheels LLC	9521	01-452.200	Ice cream truck for "Music in the Park" event-Franko	09/05/21	200.00	.00	
Total Angels on Wheels LLC:					200.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Apgar Oil Co Inc							
Apgar Oil Co Inc	78130	01-409.373	Boiler Repairs-Franko	09/20/21	1,460.50	.00	
Total Apgar Oil Co Inc:					1,460.50	.00	
Arbor Fence Co Inc							
Arbor Fence Co Inc	908	01-451.371	Fence repair @ Lindberg	09/30/21	7,495.00	.00	
Total Arbor Fence Co Inc:					7,495.00	.00	
Backwoods Outdoor Center							
Backwoods Outdoor Cente	12631	41-451.700	Lawn mowers	10/06/21	16,847.48	.00	
Total Backwoods Outdoor Center:					16,847.48	.00	
Bank of America							
Bank of America	90921	01-401.420	NIPG Membership-Wilson	09/09/21	370.00	370.00	09/30/21
Bank of America	90921	01-406.315	10-yr-Driver history-Buss/Piskel/Smith/Walck	09/09/21	48.00	48.00	09/30/21
Bank of America	90921	01-400.200	Water for Band-Franko	09/09/21	9.98	9.98	09/30/21
Bank of America	90921	01-410.421	Criminal Law for Records Personnel Training-Gibson/Alvarado	09/09/21	500.00	500.00	09/30/21
Bank of America	90921	01-410.421	Redacting Records training-Alvarado	09/09/21	149.00	149.00	09/30/21
Bank of America	90921	01-410.210	First Aid/CPR & AED-Course Video & workbooks	09/09/21	237.29	237.29	09/30/21
Bank of America	90921	01-410.261	Adobe Subscriptions Renewal	09/09/21	190.67	190.67	09/30/21
Bank of America	90921	01-410.421	Redacting Records Training-Gibson	09/09/21	149.00	149.00	09/30/21
Total Bank of America:					1,653.94	1,653.94	
Beck, Charles							
Beck, Charles	91421	01-414.220	Planning Commission Mtg-9/14/2021	09/14/21	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berkheimer Associates							
Berkheimer Associates	93021	01-403.453	2021-Sept-LST Comm	09/30/21	378.92	.00	
Total Berkheimer Associates:					378.92	.00	
Brown, James P.							
Brown, James P.	91421	01-414.220	Planning Commission Mtg-9/14/2021	09/14/21	25.00	.00	
Total Brown, James P.:					25.00	.00	
Casey, Lisa							
Casey, Lisa	92221	01-400.200	Reimb-Refreshments/cake for Fire Dept Dinner	09/22/21	84.99	.00	
Total Casey, Lisa:					84.99	.00	
CDW Government							
CDW Government	K950550	01-410.261	RAM mounts & screen support arms for police vehicles	09/20/21	705.54	.00	
Total CDW Government:					705.54	.00	
Colours Inc							
Colours Inc	4855571	01-437.375	Fuel tank repair kit for Sakai roller	10/04/21	90.27	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Colours Inc:					90.27	.00	
Coopersburg Materials							
Coopersburg Materials	20816	01-438.245	9.5MM/19MM	09/11/21	6,129.49	.00	
Coopersburg Materials	20857	01-438.245	9.5MM	09/18/21	8,655.11	.00	
Coopersburg Materials	20891	01-438.245	19MM	09/25/21	373.12	.00	
Total Coopersburg Materials:					15,157.72	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	92321	01-413.317	1913 Duffield Ct-Mow & Trim/Disposal of trampoline	09/23/21	450.00	.00	
Curb Appeal Plus LLC	92321	01-413.317	2360 Lehigh Parkway-Mow & Trim/Pick up trash & limbs	09/23/21	1,350.00	.00	
Curb Appeal Plus LLC	92321	01-413.317	1811 Nottingham Rd-Mow & Trim	09/23/21	350.00	.00	
Curb Appeal Plus LLC	92321	01-413.317	1611 Beach St-Mow & Trim	09/23/21	300.00	.00	
Curb Appeal Plus LLC	92321	01-413.317	1712 High Ridge Rd-Mow & Trim/pick up branches	09/23/21	450.00	.00	
Curb Appeal Plus LLC	92321	01-413.317	1532 Church Rd-Mow & Trim	09/23/21	300.00	.00	
Curb Appeal Plus LLC	92321	01-413.317	1008 Dodson St-Mow & Trim	09/23/21	350.00	.00	
Curb Appeal Plus LLC	92321	01-413.317	1410 Van Vetchen-Mow & Trim	09/23/21	400.00	.00	
Total Curb Appeal Plus LLC:					3,950.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	25591	06-448.325	Postage & Mailing Services for Delinquent Utility Bills-Aug 2021	09/15/21	90.00	.00	
Dallas Data Systems Inc.	25591	08-429.325	Postage & Mailing Services for Delinquent Utility Bills-Aug 2021	09/15/21	78.75	.00	
Dallas Data Systems Inc.	25591	10-401.325	Postage & Mailing Services for Delinquent Utility Bills-Aug 2021	09/15/21	56.25	.00	
Dallas Data Systems Inc.	25591	06-448.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2021	09/15/21	43.20	.00	
Dallas Data Systems Inc.	25591	08-429.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2021	09/15/21	37.80	.00	
Dallas Data Systems Inc.	25591	10-401.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2021	09/15/21	27.00	.00	
Total Dallas Data Systems Inc.:					333.00	.00	
Davison & McCarthy							
Davison & McCarthy	28304	01-414.310	2021-Aug-Amendment to Zoning Ordinance	09/02/21	526.50	.00	
Davison & McCarthy	28305	01-414.310	2021-Aug-Amendment to SALDO	09/02/21	175.50	.00	
Davison & McCarthy	28306	01-414.310	2021-Aug-Planning Commission	09/02/21	229.50	.00	
Davison & McCarthy	28311	01-404.318	2021-Aug-Parkwood Dr-Land Development	09/02/21	310.50	.00	
Davison & McCarthy	28312	01-404.318	2021-Aug-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	09/02/21	783.00	.00	
Davison & McCarthy	28313	01-404.318	2021-Aug-Street Vacation-Eisenhower Ave	09/02/21	135.00	.00	
Davison & McCarthy	28314	01-404.318	2021-Aug-820 Public Rd Minor Subdivision	09/02/21	548.16	.00	
Davison & McCarthy	28316	01-404.318	2021-Aug-1204 Voortman Ave Minor Subdivision	09/02/21	633.69	.00	
Davison & McCarthy	28317	01-404.310	2021-Aug-Amendment to Grading Ordinance	09/02/21	108.00	.00	
Davison & McCarthy	28320	01-404.310	2021-Aug-Williams-2844 S Pike Ave	09/02/21	553.50	.00	
Davison & McCarthy	28323	01-404.318	2021-Aug-1860 Emmaus Ave-Land Development	09/02/21	310.50	.00	
Total Davison & McCarthy:					4,313.85	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DeFiore Jr, Richard							
DeFiore Jr, Richard	100721	01-406.315	Reimb-Clearances	10/07/21	85.00	.00	
Total DeFiore Jr, Richard:					85.00	.00	
DiMatteo, Francesco							
DiMatteo, Francesco	100721	01-406.315	Reimb-Clearances	10/07/21	85.00	.00	
Total DiMatteo, Francesco:					85.00	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B167	06-448.320	610-782-5025-Sept 2021	09/29/21	19.95	.00	
Dispatch Answering Servic	204B167	01-430.320	610-782-5572-Sept 2021	09/29/21	15.00	.00	
Dispatch Answering Servic	204B167	01-401.320	Answr Service/Pump Stn Alrm-Sept 2021	09/29/21	244.58	.00	
Total Dispatch Answering Service:					279.53	.00	
Document Systems Ltd.							
Document Systems Ltd.	158267M	01-401.375	Maintenance contract-5/23/21-5/22/22	05/01/21	300.00	.00	
Total Document Systems Ltd.:					300.00	.00	
Eastcom Associates							
Eastcom Associates	37224	06-448.260	Locator for water/sewer pipes	06/24/21	2,672.00	.00	
Eastcom Associates	37224	08-429.260	Locator for water/sewer pipes	06/24/21	2,672.00	.00	
Total Eastcom Associates:					5,344.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV739611	01-437.251	#40-Stabilizer	09/16/21	73.46	.00	
Eastern Auto Parts Wareho	3IV743364	01-437.375	#22-Leaf machine	09/27/21	26.91	.00	
Eastern Auto Parts Wareho	3IV744758	01-437.375	Fuel filter for Sakai Roller	09/30/21	10.69	.00	
Eastern Auto Parts Wareho	3IV744760	01-437.375	Fuel filter for Sakai Roller	09/30/21	21.38	.00	
Eastern Auto Parts Wareho	3IV746368	06-448.251	#32-oil	10/05/21	27.27	.00	
Eastern Auto Parts Wareho	3IV746368	08-429.251	#32-oil	10/05/21	27.27	.00	
Eastern Auto Parts Wareho	3IV746369	06-448.251	#32-Gear power	10/05/21	390.99	.00	
Eastern Auto Parts Wareho	3IV746369	08-429.251	#32-Gear power	10/05/21	390.98	.00	
Eastern Auto Parts Wareho	3IV746891	06-448.251	#32-Air filter	10/06/21	37.92	.00	
Eastern Auto Parts Wareho	3IV746891	08-429.251	#32-Air filter	10/06/21	37.92	.00	
Eastern Auto Parts Wareho	3IV747288	01-437.251	Wiper blades	10/07/21	68.50	.00	
Total Eastern Auto Parts Warehouse:					1,113.29	.00	
Ecco Communications LLC							
Ecco Communications LLC	78679	01-437.375	Mirror mount bracket	09/13/21	62.35	.00	
Ecco Communications LLC	78762	01-410.375	Belt clip screws	09/29/21	16.40	.00	
Total Ecco Communications LLC:					78.75	.00	
F.W. Webb Company							
F.W. Webb Company	211001	01-409.373	A/C repair-Police bldg	06/21/21	160.89	.00	
F.W. Webb Company	71840521	01-409.373	A/C repair-Police bldg	06/07/21	150.30	.00	
F.W. Webb Company	71842573-1	41-409.700	Reaming pen/sheet metal	06/21/21	160.89	.00	
F.W. Webb Company	72815188-2	41-409.700	Heat for Pole Bldg	09/20/21	495.60	.00	
F.W. Webb Company	72817490-2	01-409.373	A/C cleaning	09/20/21	79.93	.00	
F.W. Webb Company	73093099	01-409.373	Water heater for police bldg	09/20/21	148.63	.00	
F.W. Webb Company	73239100	01-409.373	Mini splits for pole bldg	09/30/21	173.07	.00	
F.W. Webb Company	73239757	01-409.373	A/C filters	09/30/21	45.48	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total F.W. Webb Company:					1,414.79	.00	
First Regional Compost Authority							
First Regional Compost Au	2021-9G1	10-427.303	Grass collection-20 yds	09/14/21	150.00	.00	
Total First Regional Compost Authority:					150.00	.00	
Frankenfield, Frank							
Frankenfield, Frank	91421	01-414.220	Planning Commission Mtg-9/14/2021	09/14/21	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
Frederick Electric							
Frederick Electric	5113	01-409.373	Electrical Repair-Franko	09/28/21	1,350.00	.00	
Total Frederick Electric:					1,350.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11578684	01-409.373	light bulbs	09/14/21	215.20	.00	
Total Fromm Electric Supply Corp:					215.20	.00	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1120534-1	01-451.375	Bolts for scag mower	09/24/21	17.90	.00	
Total G & S Fastening Systems Inc.:					17.90	.00	
GM Polygraph Exams LLC							
GM Polygraph Exams LLC	92121	01-406.315	Polygraph Exam-Sabulsky/Watson/Guarino	09/21/21	1,425.00	.00	
Total GM Polygraph Exams LLC:					1,425.00	.00	
Granturk Equipment Company Inc							
Granturk Equipment Comp	9302021	01-437.375	Fee for duplicate MSO	09/30/21	100.00	.00	
Total Granturk Equipment Company Inc:					100.00	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	1230344	01-437.375	Steel angle for leaf machine	09/22/21	40.50	.00	
Total Hale Trailer Brake & Wheel Inc:					40.50	.00	
Hassick, Richard							
Hassick, Richard	91421	01-414.220	Planning Commission Mtg-9/14/2021	09/14/21	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	091521	08-429.240	5 bales straw	09/15/21	38.12	.00	
Total Herbein's Garden Center Inc.:					38.12	.00	
Hercik Jr, Robert F.							
Hercik Jr, Robert F.	100721	01-430.192	2021 Boot/Cloth Allowance	10/07/21	228.00	.00	
Total Hercik Jr, Robert F.:					228.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Home Depot Credit Services							
Home Depot Credit Service	20053	01-410.251	Mounts for police vehicles	09/30/21	56.75	.00	
Home Depot Credit Service	20053	01-409.240	Waterfilters/extension cords/cleaner	09/30/21	59.86	.00	
Total Home Depot Credit Services:					116.61	.00	
Hydra-Numatic Sales Co.							
Hydra-Numatic Sales Co.	56455	08-429.373	Repair at Cardinal Dr & River Road pumping station	09/15/21	926.85	.00	
Total Hydra-Numatic Sales Co.:					926.85	.00	
Johnson, Kevin							
Johnson, Kevin	92421	01-410.242	Reimb-AR bench block	09/24/21	31.79	.00	
Total Johnson, Kevin:					31.79	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	100121	01-401.312	Sept 2021-Website updates	10/01/21	150.00	.00	
Total Kessler Freedman Inc.:					150.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	179143	01-408.318	2021-Aug-Girl Scout Properties	09/16/21	977.50	.00	
Keystone Consulting Engin	179144	01-408.318	2021-Aug-1239 Vortman Ave-Grading Plan	09/16/21	823.38	.00	
Keystone Consulting Engin	179145	01-408.318	2021-Aug-820 Public Road Minor Subdivision	09/16/21	571.75	.00	
Keystone Consulting Engin	179146	01-408.318	2021-June-Plot 886 LLC	09/16/21	115.00	.00	
Keystone Consulting Engin	179147	08-429.313	2021-Aug-Sanitary Smoke Testing Project	09/16/21	14,505.88	.00	
Keystone Consulting Engin	179148	01-408.318	2021-Aug-2660 W Rock Rd-Minor Subdivision	09/16/21	460.00	.00	
Keystone Consulting Engin	179149	01-408.318	2021-Aug-1756 Ritter St Grading Plan	09/16/21	1,289.75	.00	
Keystone Consulting Engin	179150	01-408.318	2021-Aug-1204 Voortman Ave-Minor Subdivision	09/16/21	143.75	.00	
Keystone Consulting Engin	179151	06-448.313	2021-Aug-1146 Cedar Crest Blvd Water Line	09/16/21	345.00	.00	
Keystone Consulting Engin	179152	01-408.313	2021-Aug-Planning Commission	09/16/21	4,715.00	.00	
Keystone Consulting Engin	179153	08-429.313	2021-Aug-Sewer matters	09/16/21	967.51	.00	
Keystone Consulting Engin	179154	48-429.372	2021-Aug-I&I Removal Program	09/16/21	1,212.51	.00	
Keystone Consulting Engin	179155	08-429.607	2021-Aug-Sanitary Sewer CIPP Lining project	09/16/21	7,670.26	.00	
Keystone Consulting Engin	179156	41-436.600	2021-Aug-2021 Laubach Park Drainage	09/16/21	6,361.48	.00	
Keystone Consulting Engin	179157	01-408.313	2021--Aug-Road Maintenance	09/16/21	739.50	.00	
Keystone Consulting Engin	179158	01-408.318	2021-Aug-1860 E Emmaus Ave Site Development	09/16/21	287.50	.00	
Keystone Consulting Engin	179159	06-448.619	2021-Aug-25th St Water Main Replacement	09/16/21	1,928.64	.00	
Keystone Consulting Engin	179160	06-448.618	2021-Aug-Flexer Ave Water Main Replacement	09/16/21	971.39	.00	
Keystone Consulting Engin	179161	06-448.600	2021-Aug-Lehigh Parkway North Water Main Extension	09/16/21	553.63	.00	
Keystone Consulting Engin	179162	01-408.318	2021-Aug-3139 Ironwood Lane Grading Plan	09/16/21	517.50	.00	
Keystone Consulting Engin	179163	01-408.318	2021-Aug-820 Public Road Minor Subdivision	09/16/21	805.00	.00	
Keystone Consulting Engin	179164	01-408.318	2021-Aug-822 Public Rd-Grading Plan	09/14/21	805.00	.00	
Keystone Consulting Engin	179165	01-408.318	2021-Aug-1630 Jeter Ave-Grading Plan	09/16/21	805.00	.00	
Keystone Consulting Engin	179166	01-408.318	2021-Aug-2159 Overhill Rd-Minor Subdivision	09/16/21	1,607.63	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Keystone Consulting Engineers:					49,179.56	.00	
Klocek, Jessica							
Klocek, Jessica	91421	01-414.220	Planning Commission Mtg-9/14/2021	09/14/21	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
Kress, Kevin J.							
Kress, Kevin J.	100521	01-406.171	2021-Health Reimbursement	10/07/21	278.70	.00	
Total Kress, Kevin J.:					278.70	.00	
Lehigh County Authority							
Lehigh County Authority	7258	06-448.367	2021-Aug water	09/10/21	101,974.78	.00	
Total Lehigh County Authority:					101,974.78	.00	
Lehigh County Humane Society							
Lehigh County Humane So	2134	01-410.317	4Q2021 animal control services	10/01/21	2,500.00	.00	
Total Lehigh County Humane Society:					2,500.00	.00	
Losagio, Bryan							
Losagio, Bryan	91621	01-410.238	Reimb-Belt keepers	09/16/21	10.99	.00	
Total Losagio, Bryan:					10.99	.00	
Lowe and Moyer Garage Inc.							
Lowe and Moyer Garage In	343293	01-437.375	#22-ABS Wire sensor	09/29/21	91.74	.00	
Total Lowe and Moyer Garage Inc.:					91.74	.00	
M&K Truck Centers							
M&K Truck Centers	28973	35-438.700	2021 Mack Granite-Truck	09/29/21	126,760.00	.00	
Total M&K Truck Centers:					126,760.00	.00	
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	91497	01-437.375	motor oil 55 gal drum	09/21/21	294.16	.00	
Macmillian Oil Co of Allent	91497	06-448.251	motor oil 55 gal drum	09/21/21	294.17	.00	
Macmillian Oil Co of Allent	91497	08-429.251	motor oil 55 gal drum	09/21/21	294.17	.00	
Total Macmillian Oil Co of Allentown:					882.50	.00	
Madle's Hardware							
Madle's Hardware	206714	01-437.251	#22-U bolt	09/21/21	6.98	.00	
Madle's Hardware	206727	01-409.373	Hot water heater supplies-Police bldg	09/22/21	70.38	.00	
Madle's Hardware	206847	01-437.375	Fasteners/hoses	09/29/21	21.22	.00	
Madle's Hardware	206926	01-437.375	Brush set/extension cord	10/04/21	56.98	.00	
Total Madle's Hardware:					155.56	.00	
Marley, Dawn							
Marley, Dawn	92321	01-367.500	Refund-Deposit for park reservation	09/23/21	25.00	.00	
Total Marley, Dawn:					25.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Motors Plus Inc.							
Motors Plus Inc.	39302	01-410.251	#216-4 Tires	08/16/21	73.00	.00	
Motors Plus Inc.	39310	01-410.251	#207-Oil change/top off fluids	08/18/21	116.27	.00	
Motors Plus Inc.	39336	01-410.251	#218-Replace assembly-Exhaust leak/flex joint leak	08/24/21	1,490.18	.00	
Motors Plus Inc.	39338	01-410.251	#204-Oil Change/top off fluids	08/24/21	180.46	.00	
Motors Plus Inc.	39373	01-410.251	#223-Exhaust manifolds/spark plugs	09/16/21	1,897.18	.00	
Motors Plus Inc.	39394	01-410.251	#204-Rear muffler assembly	09/02/21	841.21	.00	
Motors Plus Inc.	39399	01-410.251	#202-Oil Change/Top off fluids	09/03/21	116.27	.00	
Motors Plus Inc.	39434	01-410.251	#205-oil change/top off fluids	09/14/21	116.27	.00	
Total Motors Plus Inc.:					4,830.84	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2122PRJ6788	01-401.162	2021-Oct-Worker's Compensation Insurance	10/01/21	53.42	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-402.162	2021-Oct-Worker's Compensation Insurance	10/01/21	47.01	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-409.162	2021-Oct-Worker's Compensation Insurance	10/01/21	316.80	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-410.162	2021-Oct-Worker's Compensation Insurance	10/01/21	7,678.79	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-411.162	2021-Oct-Worker's Compensation Insurance	10/01/21	15.67	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-413.162	2021-Oct-Worker's Compensation Insurance	10/01/21	2.88	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-414.162	2021-Oct-Worker's Compensation Insurance	10/01/21	28.07	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-430.162	2021-Oct-Worker's Compensation Insurance	10/01/21	5,555.54	.00	
MRM Trust Worker's Comp	2122PRJ6788	01-452.162	2021-Oct-Worker's Compensation Insurance	10/01/21	181.76	.00	
MRM Trust Worker's Comp	2122PRJ6788	06-401.162	2021-Oct-Worker's Compensation Insurance	10/01/21	6.37	.00	
MRM Trust Worker's Comp	2122PRJ6788	06-430.162	2021-Oct-Worker's Compensation Insurance	10/01/21	7.78	.00	
MRM Trust Worker's Comp	2122PRJ6788	06-448.162	2021-Oct-Worker's Compensation Insurance	10/01/21	1,036.12	.00	
MRM Trust Worker's Comp	2122PRJ6788	08-401.162	2021-Oct-Worker's Compensation Insurance	10/01/21	6.37	.00	
MRM Trust Worker's Comp	2122PRJ6788	08-429.162	2021-Oct-Worker's Compensation Insurance	10/01/21	1,036.12	.00	
MRM Trust Worker's Comp	2122PRJ6788	08-430.162	2021-Oct-Worker's Compensation Insurance	10/01/21	7.78	.00	
MRM Trust Worker's Comp	2122PRJ6788	10-426.162	2021-Oct-Worker's Compensation Insurance	10/01/21	101.01	.00	
Total MRM Trust Worker's Comp Fund:					16,081.49	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	7645139	01-438.245	9.5MM	09/10/21	3,993.73	.00	
New Enterprise Stone & Li	7649029	01-438.245	25MM Base	09/15/21	224.98	.00	
New Enterprise Stone & Li	7650494	01-438.245	9.5MM	09/16/21	6,679.25	.00	
New Enterprise Stone & Li	7655830	01-438.245	9.5MM	09/22/21	8,354.30	.00	
Total New Enterprise Stone & Lime Co Inc:					19,252.26	.00	
New Holland Auto Group							
New Holland Auto Group	092421ST 064	41-411.700	2021 RAM 1500 SSV	09/28/21	33,163.00	.00	
Total New Holland Auto Group:					33,163.00	.00	
Northampton County Bar Association							
Northampton County Bar A	93021	01-401.421	Municipal Law Colloquium- Lecture-Wilson	09/30/21	10.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Northampton County Bar Association:					10.00	.00	
ODB Company							
ODB Company	7710441	01-437.375	MB front cover for sweeper	09/13/21	125.16	.00	
ODB Company	7731646	01-437.375	#22-liner set/bolt lock washer/nozzle	09/23/21	733.66	.00	
Total ODB Company:					858.82	.00	
Olsson, Tiffany							
Olsson, Tiffany	10121	01-402.421	Reimb-Mileage-GFOA conference	10/01/21	143.36	.00	
Total Olsson, Tiffany:					143.36	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	110121	01-401.156	2021 Oct coverage	10/07/21	10,041.88	.00	
PA Municipal Health Ins Co	110121	01-402.156	2021 Oct coverage	10/07/21	2,654.31	.00	
PA Municipal Health Ins Co	110121	01-410.156	2021 Oct coverage	10/07/21	41,010.95	.00	
PA Municipal Health Ins Co	110121	01-414.156	2021 Oct coverage	10/07/21	1,084.15	.00	
PA Municipal Health Ins Co	110121	01-430.156	2021 Oct coverage	10/07/21	57,998.51	.00	
PA Municipal Health Ins Co	110121	06-401.156	2021 Oct coverage	10/07/21	530.86	.00	
PA Municipal Health Ins Co	110121	06-430.156	2021 Oct coverage	10/07/21	796.29	.00	
PA Municipal Health Ins Co	110121	06-448.156	2021 Oct coverage	10/07/21	6,193.39	.00	
PA Municipal Health Ins Co	110121	08-401.156	2021 Oct coverage	10/07/21	530.86	.00	
PA Municipal Health Ins Co	110121	08-429.156	2021 Oct coverage	10/07/21	6,193.39	.00	
PA Municipal Health Ins Co	110121	08-430.156	2021 Oct coverage	10/07/21	796.29	.00	
PA Municipal Health Ins Co	110121	10-426.156	2021 Oct coverage	10/07/21	1,415.63	.00	
Total PA Municipal Health Ins Coop:					129,246.51	.00	
PA One Call System Inc.							
PA One Call System Inc.	924304	01-401.320	2021-Sept-Voice/Fax messages	09/30/21	308.68	.00	
Total PA One Call System Inc.:					308.68	.00	
PA Turnpike							
PA Turnpike	112406077-1	01-410.315	Tolls	09/17/21	8.20	.00	
PA Turnpike	112415886-1	01-410.315	Tolls	09/20/21	33.80	.00	
Total PA Turnpike:					42.00	.00	
PAPCO							
PAPCO	3323916	01-401.231	Unleaded Gasoline	09/14/21	25.01	.00	
PAPCO	3323916	01-410.231	Unleaded Gasoline	09/14/21	990.82	.00	
PAPCO	3323916	01-430.231	Unleaded Gasoline	09/14/21	240.69	.00	
PAPCO	3323916	06-448.231	Unleaded Gasoline	09/14/21	126.84	.00	
PAPCO	3323916	08-429.231	Unleaded Gasoline	09/14/21	126.84	.00	
PAPCO	3323916	03-413.231	Unleaded Gasoline	09/14/21	93.32	.00	
PAPCO	3323923	01-430.231	Diesel	09/14/21	2,019.04	.00	
PAPCO	3323923	06-448.231	Diesel	09/14/21	53.92	.00	
PAPCO	3323923	08-429.231	Diesel	09/14/21	53.92	.00	
PAPCO	3323923	03-413.231	Diesel	09/14/21	357.79	.00	
PAPCO	3325729	01-401.231	Unleaded Gasoline	09/23/21	24.80	.00	
PAPCO	3325729	01-410.231	Unleaded Gasoline	09/23/21	982.20	.00	
PAPCO	3325729	01-430.231	Unleaded Gasoline	09/23/21	238.60	.00	
PAPCO	3325729	06-448.231	Unleaded Gasoline	09/23/21	125.73	.00	
PAPCO	3325729	08-429.231	Unleaded Gasoline	09/23/21	125.73	.00	
PAPCO	3325729	03-413.231	Unleaded Gasoline	09/23/21	92.51	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	3325730	01-430.231	Diesel	09/23/21	941.74	.00	
PAPCO	3325730	06-448.231	Diesel	09/23/21	25.15	.00	
PAPCO	3325730	08-429.231	Diesel	09/23/21	25.15	.00	
PAPCO	3325730	03-413.231	Diesel	09/23/21	166.88	.00	
Total PAPCO:					6,836.68	.00	
PenTeleData							
PenTeleData	B3942552	03-411.320	Cable-Aug 2021	09/24/21	80.95	.00	
PenTeleData	B3945913	01-401.320	Acct#3042745-Cable modem rental - Sept 2021	09/24/21	124.95	.00	
Total PenTeleData:					205.90	.00	
Power Pro Equipment							
Power Pro Equipment	91521	01-451.375	Carburetor for cutsaw	09/15/21	105.03	.00	
Total Power Pro Equipment:					105.03	.00	
PPL Electric Utilities							
PPL Electric Utilities	100721	08-429.361	98810-20005	10/07/21	115.36	.00	
PPL Electric Utilities	100721	35-433.362	59610-04003	10/07/21	42.63	.00	
PPL Electric Utilities	100721	06-448.361	59410-04007	10/07/21	30.48	.00	
PPL Electric Utilities	100721	35-433.362	58010-04003	10/07/21	40.46	.00	
PPL Electric Utilities	100721	35-433.362	32810-04003	10/07/21	38.79	.00	
PPL Electric Utilities	100721	08-429.361	95425-66011	10/07/21	30.63	.00	
PPL Electric Utilities	100721	08-429.361	49200-35001	10/07/21	30.63	.00	
PPL Electric Utilities	100721	35-433.362	97159-57000	10/07/21	42.83	.00	
PPL Electric Utilities	100721	35-433.362	96549-22003	10/07/21	37.90	.00	
PPL Electric Utilities	92321	08-429.361	33760-14008	09/23/21	29.80	.00	
PPL Electric Utilities	92321	35-433.362	53875-61001	09/23/21	41.51	.00	
PPL Electric Utilities	92321	01-451.361	93760-01007	09/23/21	30.05	.00	
PPL Electric Utilities	92321	08-429.361	82960-01000	09/23/21	29.98	.00	
PPL Electric Utilities	92321	01-451.361	10550-10002	09/23/21	42.86	.00	
PPL Electric Utilities	92321	35-433.362	99940-01007	09/23/21	38.50	.00	
PPL Electric Utilities	92321	35-433.362	05340-01002	09/23/21	38.12	.00	
PPL Electric Utilities	92321	01-409.361	68051-53008	09/23/21	88.94	.00	
PPL Electric Utilities	92321	08-429.361	64170-11008	09/23/21	30.57	.00	
PPL Electric Utilities	92321	35-433.362	89989-11003	09/23/21	36.58	.00	
PPL Electric Utilities	92321	01-409.361	61089-84010	09/23/21	683.48	.00	
PPL Electric Utilities	92321	03-411.320	82900-03000	09/23/21	644.12	.00	
PPL Electric Utilities	92321	01-409.361	92051-48008	09/23/21	1,127.24	.00	
PPL Electric Utilities	92321	01-409.361	70730-17005	09/23/21	1,112.14	.00	
PPL Electric Utilities	92321	35-433.362	49130-02001	09/23/21	46.33	.00	
PPL Electric Utilities	92321	08-429.361	35530-02004	09/23/21	30.05	.00	
PPL Electric Utilities	92321	01-451.361	92035-05005	09/23/21	38.21	.00	
PPL Electric Utilities	92321	08-429.361	20380-10009	09/23/21	30.11	.00	
PPL Electric Utilities	92321	08-429.361	21780-10003	09/23/21	30.69	.00	
PPL Electric Utilities	92821	35-433.362	95790-09009	09/28/21	29.80	.00	
PPL Electric Utilities	92821	35-433.362	72390-08002	09/28/21	29.80	.00	
PPL Electric Utilities	92821	08-429.361	31590-08002	09/28/21	30.69	.00	
PPL Electric Utilities	92821	08-429.361	39790-24008	09/28/21	192.06	.00	
Total PPL Electric Utilities:					4,841.34	.00	
Protect Alarms							
Protect Alarms	27932	01-401.375	Basic monitoring fee/PW bldg-11/7/2021-11/06/2022	09/24/21	288.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Protect Alarms:					288.00	.00	
Purchase Power							
Purchase Power	100421	01-401.325	Refill Postage meter	10/04/21	1,000.00	.00	
Purchase Power	92721	01-401.325	Postage meter refill	10/01/21	52.66	.00	
Total Purchase Power:					1,052.66	.00	
RCN							
RCN	072673601-00131	01-410.315	2021-Aug-High Speed Internet	09/17/21	126.66	.00	
Total RCN:					126.66	.00	
Republic Services #282							
Republic Services #282	0282-000835020	10-427.300	2021-Sept-service	09/15/21	137,192.26	.00	
Republic Services #282	0282-000835020	10-427.303	2-recycle rolloff @ drop off centers	09/15/21	562.50	.00	
Total Republic Services #282:					137,754.76	.00	
Revilla, Angelo							
Revilla, Angelo	100121	99-109500	Refund-Building permit not needed	10/01/21	54.50	.00	
Total Revilla, Angelo:					54.50	.00	
Riley Sales Inc							
Riley Sales Inc	213538	41-409.700	Heaters for Pole bldg	05/17/21	2,269.47	.00	
Riley Sales Inc	215436	41-409.700	Mini splits for Pole bldg	05/24/21	843.99	.00	
Riley Sales Inc	234774	41-409.700	Termination Cap/Heater for Pole bldg	07/29/21	2,924.44	.00	
Riley Sales Inc	242369	41-409.700	Unit heater	08/25/21	1,227.20	.00	
Total Riley Sales Inc:					7,265.10	.00	
RR Donnelley							
RR Donnelley	848877417	01-410.342	Traffic citation forms	09/23/21	41.80	.00	
Total RR Donnelley:					41.80	.00	
Salisbury Township							
Salisbury Township	92221	03-411.320	3Q2021 ESFCo Utility Invoice	09/22/21	117.50	.00	
Total Salisbury Township:					117.50	.00	
Salisbury Twp Firemens Relief Assoc							
Salisbury Twp Firemens Re	92121	01-411.540	2021 Allocation	09/21/21	79,411.55	.00	
Total Salisbury Twp Firemens Relief Assoc:					79,411.55	.00	
Sander Power Equipment Company							
Sander Power Equipment	590941	01-436.370	Ductile	07/19/21	240.00	.00	
Sander Power Equipment	591300	01-437.375	Fuel pump for Chop saw	09/17/21	9.99	.00	
Total Sander Power Equipment Company:					249.99	.00	
Sands Ford of Red Hill							
Sands Ford of Red Hill	50629	06-448.251	#32-Inspection/oil change/top off fluids	05/13/21	105.21	.00	
Sands Ford of Red Hill	50629	08-429.251	#32-Inspection/oil change/top off fluids	05/13/21	105.20	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Sands Ford of Red Hill:					210.41	.00	
Schmick Inc., Richard R.							
Schmick Inc., Richard R.	18873	01-409.373	Wash bay cleaning-ESFD	06/15/21	235.00	.00	
Total Schmick Inc., Richard R.:					235.00	.00	
Service Electric Telephone Co							
Service Electric Telephone	91521	03-411.320	Acct#-0000050426-ESFC-9/2021	09/15/21	91.02	.00	
Service Electric Telephone	91521	01-401.320	Acct#-0000044158-Township phone line-9/2021	09/15/21	583.67	.00	
Service Electric Telephone	91521	01-403.240	Acct#-0000044158-Tax collector phone line-9/2021	09/15/21	22.74	.00	
Total Service Electric Telephone Co:					697.43	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	83121	01-410.315	Police Car Washes-8/1-8/31/21	08/31/21	105.00	.00	
Total Shammy Shine Car Washes:					105.00	.00	
Smith, Christian							
Smith, Christian	100721	01-430.192	2021 Clothing Allowance	10/07/21	190.26	.00	
Smith, Christian	100721	01-406.315	Reimb-Clearances	10/07/21	85.00	.00	
Total Smith, Christian:					275.26	.00	
St. Luke's Hospital							
St. Luke's Hospital	137578	01-406.315	Employee testing	09/28/21	665.00	.00	
Total St. Luke's Hospital:					665.00	.00	
Staples Credit Plan							
Staples Credit Plan	92721	01-410.240	Self-seal envelopes	09/27/21	88.99	.00	
Staples Credit Plan	92721	01-410.240	Pens/toner	09/27/21	450.88	.00	
Total Staples Credit Plan:					539.87	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	131511	08-486.351	2021-Cyber Liability Policy-9/23/2021 thru 9/23/2022	09/27/21	7,603.00	.00	
Total Stauffer Insurance, C. M.:					7,603.00	.00	
Staver Hydraulics Co Inc							
Staver Hydraulics Co Inc	P-90429	01-437.375	Hoses/fittings/tubing for sweeper	09/13/21	43.51	.00	
Total Staver Hydraulics Co Inc:					43.51	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	270260	01-403.240	Ink	09/20/21	39.95	.00	
Stotz/Fatzinger Office Supp	270442	01-411.240	frame	09/16/21	87.25	.00	
Stotz/Fatzinger Office Supp	270442-2	01-401.240	Copy paper/envelopes/pens	09/14/21	159.14	.00	
Total Stotz/Fatzinger Office Supply:					286.34	.00	
Susquehanna Fire Equipment							
Susquehanna Fire Equipm	00220093	06-448.316	Semi-Annual meter calibration	09/09/21	150.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Susquehanna Fire Equipment:					150.00	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	100121	01-415.149	EMC Deputy - Oct 2021	10/07/21	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	100121	01-415.139	EMC stipend-Oct 2021	10/01/21	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100506930-091520	01-401.341	Ad: 9/23/21-Amend Sound & Littering ordinance	09/16/21	156.22	.00	
Times News	100506951-091520	01-414.341	Ad:ZHB mtg 10/5/21	09/23/21	297.46	.00	
Total Times News:					453.68	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	159169	01-437.375	Lights/flap discs/cut off wheel for tilt trailer	09/15/21	35.97	.00	
Total Tractor Supply Credit Plan:					35.97	.00	
TransUnion Risk & Alternative Data Solut							
TransUnion Risk & Alternat	100121	01-410.420	Background Check Investigation Site Subscription	10/01/21	100.00	.00	
Total TransUnion Risk & Alternative Data Solut:					100.00	.00	
Turf Equipment & Supply Co.							
Turf Equipment & Supply C	1183814	01-451.375	Spider & Hub Spider for Toro 4000	09/22/21	161.59	.00	
Total Turf Equipment & Supply Co.:					161.59	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	92021	01-409.230	411001980555	09/20/21	56.46	56.46	09/30/21
UGI Utilities Inc.	92021	01-409.230	411001979581	09/20/21	379.67	379.67	09/30/21
UGI Utilities Inc.	92021	01-409.230	411001980316	09/20/21	44.50	44.50	09/30/21
UGI Utilities Inc.	92021	03-411.320	411000866649-ESFC	09/20/21	31.73	31.73	09/30/21
Total UGI Utilities Inc.:					512.36	512.36	
United Site Services							
United Site Services	6294095	01-451.315	Franko Park-9/8/21-10/05/21	09/08/21	867.45	.00	
United Site Services	6294096	01-451.315	Franko Park-9/8/21-10/05/21	09/08/21	170.97	.00	
United Site Services	6294097	01-451.315	Devonshire Park-9/8/21-10/5/21	09/08/21	170.97	.00	
Total United Site Services:					1,209.39	.00	
Valley Networks Inc							
Valley Networks Inc	5037	01-407.261	Wi-Fi Access Point	09/14/21	96.00	.00	
Valley Networks Inc	5037	06-448.261	Wi-Fi Access Point	09/14/21	96.00	.00	
Valley Networks Inc	5037	08-429.261	Wi-Fi Access Point	09/14/21	96.00	.00	
Total Valley Networks Inc:					288.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	4894183	01-414.316	ZHB-2/23/2021	03/19/21	965.15	.00	
Veritext Mid-Atlantic	5280889	01-414.316	ZHB-Case-9/7/2021	09/23/21	1,122.60	.00	
Total Veritext Mid-Atlantic:					2,087.75	.00	
Verizon							
Verizon	92421	08-429.320	2021-Oct-868-8310-Cardinal Dr Pump Stn	09/24/21	38.72	.00	
Total Verizon:					38.72	.00	
Vince, Brandon							
Vince, Brandon	100621	99-109500	Refund-Permit cancelled	10/06/21	490.00	.00	
Total Vince, Brandon:					490.00	.00	
Weinstein Supply Corporation							
Weinstein Supply Corporati	S027960692.001	01-409.373	Police station hot water heater	09/20/21	1,245.27	.00	
Total Weinstein Supply Corporation:					1,245.27	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	100521	03-412.500	2021-1st half-WSFD-volunteer incentive	10/05/21	10,000.00	.00	
Western Salisbury Fire Co	100721	03-412.540	4Q21-Stipend	10/07/21	14,000.00	.00	
Total Western Salisbury Fire Company:					24,000.00	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	42200	01-451.260	Fuel pump/bolt/blade for cut saw	09/14/21	372.25	.00	
Whitehall Turf Equipment	43348	01-451.375	Fuel pump for Stihl primer pump	09/28/21	9.99	.00	
Whitehall Turf Equipment	43349	01-451.375	Fuel pump/bolt/blade for cut saw	09/28/21	9.99	.00	
Whitehall Turf Equipment	43350	01-451.375	Blades for scag mower	09/28/21	102.90	.00	
Total Whitehall Turf Equipment:					495.13	.00	
Whitehead Jr, Charles							
Whitehead Jr, Charles	100121	01-410.238	Reimb-Boots	10/01/21	115.95	.00	
Total Whitehead Jr, Charles:					115.95	.00	
Wilson Products							
Wilson Products	02171370	01-451.260	Turbo tip/mirror	08/05/21	511.00	.00	
Total Wilson Products:					511.00	.00	
Witt's Tree Service							
Witt's Tree Service	19312	01-451.371	Tree removal @ Franko	09/30/21	3,000.00	.00	
Total Witt's Tree Service:					3,000.00	.00	
YCG Inc							
YCG Inc	227696	01-410.375	ENRADD and NCRS repair	09/27/21	1,124.00	.00	
Total YCG Inc:					1,124.00	.00	
Zimmerman, Donald C.							
Zimmerman, Donald C.	100121	08-429.317	Oct-2021-Circuit rider coverage	10/01/21	200.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Zimmerman, Donald C.	100121	06-448.317	Oct-2021-Circuit rider coverage	10/01/21	200.00	.00	
Total Zimmerman, Donald C.:					400.00	.00	
Grand Totals:					842,245.03	2,166.30	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					318,626.57	2,134.57	
Fire Fund							
Total Fire Fund:					25,675.82	31.73	
Water Fund							
Total Water Fund:					119,484.09	.00	
Sewer Fund							
Total Sewer Fund:					45,349.46	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					139,529.31	.00	
Highway Aid Fund							
Total Highway Aid Fund:					127,223.25	.00	
Capital General Fund							
Total Capital General Fund:					64,599.52	.00	
Capital Sewer Fund							
Total Capital Sewer Fund:					1,212.51	.00	
Cash Allocations							
Total Cash Allocations:					544.50	.00	
Grand Totals:					842,245.03	2,166.30	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 23, 2021
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss two legal matters and a real-estate matter.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator - EXCUSED
Paul Ziegenfus, Finance Director - EXCUSED
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,

announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE BILLS PAYABLE

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the periods 8/21/21-9/3/21 and 9/4/21-9/14/21, broken down as follows:

8/21/21-9/3/21:

\$37,726.67 = GENERAL
\$1,000.84 = FIRE
\$0 = LIBRARY
\$22,668.22 = WATER
\$198,519.47 = SEWER
\$139,110.34 = REFUSE & RECYCLING
\$159.71 = HIGHWAY AID FUND
\$292.09 = CAPITAL GENERAL FUND
\$399,477.34 = GRAND TOTAL ALL FUNDS

9/4/21-9/14/21:

\$585,248.01 = GENERAL
\$1,064.15 = FIRE
\$0 = LIBRARY
\$220,595.39 = WATER
\$11,798.25 = SEWER
\$1,666.64 = REFUSE & RECYCLING
\$11,355.04 = HIGHWAY AID FUND
\$6,560.25 = CAPITAL GENERAL FUND
\$838,287.73 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

August 26, 2021

Commissioner Brinton declared the Minutes from August 26, 2021 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Appoint a Representative to the Planning Commission.

Commissioner Brinton stated that there has been a vacancy on the Planning Commission since June, but Mr. John Barbaz has expressed interest in filling the seat. She noted that he has an engineering background and has been serving on the Township's Environmental Advisory Council.

Commissioner Brinton nominated Mr. John Barbaz to the Planning Commission.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to appoint Mr. John Barbaz to the Planning Commission to fill an unexpired term through 01/01/2024.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept the Resignation of Mr. John Barbaz from the Township's Environmental Advisory Committee (EAC).

Commissioner Brinton noted that Mr. Barbaz's resignation is effective September 1, 2021, and the vacancy will be posted on the Township's website.

Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to accept the resignation of Mr. John Barbaz from the Township's Environmental Advisory Committee (EAC).

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Approve Change Order #1, Granting a Time Extension to the Contractor for the 2021 Roadway Crack Seal, Chip Seal, Mastic and Fog Seal Project.

Commissioner Brinton stated that the contractor had an original completion date of September 30, 2021, but they are requesting an extension to October 31, 2021.

Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to approve Change Order #1, granting a time extension to the contractor for the 2021 roadway crack seal, chip seal, mastic and fog seal project.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Ratify Declaration of Emergency for Tropical Storm Ida.

Commissioner Brinton explained that in case there are any lingering effects from Tropical Storm Ida, the Declaration of Emergency needs to be ratified in order to assist residents.

Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to ratify the Declaration of Emergency for Tropical Storm Ida.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Certify the 2022 Minimum Municipal Obligation (MMO) for the Township Pension Plans.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to certify the 2022 Minimum Municipal Obligation (MMO) for the Township Pension Plans.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES

COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Discussion Regarding Republic Services Service Issues.

Mr. Paul Temby, Operations Manager for Republic Services, was present to address the Board. He noted that the company is dealing with the after effects of Covid, such as turnover at the division and a labor shortage. Mr. Temby noted that they are trying to get new employees and hopes the situation will be resolved in 60-90 days. He also commented that drivers are only allowed to work 12 hours a day and no more than 60 hours a week.

Al Albrecht of 923 E Federal Street inquired about the Township levying liquid damages onto Republic Services. He also inquired about switching to once-a-week collection in order to save money and to help Republic collect everything in a timely manner. Ms. Bonaskiewich noted that assessing liquid damages is not out of the question. She also stated that when the contract went out to bid, it was with multiple options, and there was not a considerable difference in the price of the bill to go to once-a-week collection. Ms. Bonaskiewich also commented that the new schedule of Monday-Friday collections (instead of Monday-Saturday) has compounded the manpower issue as it is now a double route with less people.

Mr. Bryan Smith of 320 Chestnut Hill Road inquired about breaking the contract with Republic and allowing residents to choose their own hauler. Ms. Bonaskiewich explained that First Class Townships are mandated by the State to manage the garbage service within the municipality. Commissioner Seagreaves commented that even if the Township broke the contract with Republic, we might end up with worse service at a higher price.

Commissioner Patnaik inquired about splitting up some of the Monday-Thursday collection into other days. Mr. Temby noted that it is still a problem with manpower. He reiterated that Republic Services is trying diligently to bring in new employees.

Mr. John Gregory of 1302 Garden Ave inquired if employees know what to pick up and not to pick up. A discussion ensued regarding the amount of garbage that residents can place curbside.

Mr. Chad Clouser of 310 Chestnut Hill Road commented that he is frustrated with the increase in the bill.

A discussion ensued regarding the use of automated garbage trucks.

Mr. Smith inquired as to the difference between the trash and recycling drivers because he does not have a problem with his trash collection, only recycling. Mr. Temby commented that the trash workers are the same people who have been with the company for years; however, the recycling drivers left so there were new drivers learning the route.

Commissioner Patnaik brought forth concerns from residents about not receiving return calls for electronic/household hazardous waste collections. Mr. Temby explained that a third party picks up the electronics and are having the same manpower issues. A discussion ensued regarding the

electronics/HHW collection. Mr. Temby noted that he will try to address the communication and pickup concerns.

Mr. Temby provided his contact information to the Board and encouraged residents to reach out to him directly.

PRIVILEGE OF THE FLOOR

Commissioner Lipkin inquired about spray painting on Weil and Summit. Mr. Levernier stated that UGI did the spray painting and he believes it indicates that they will be back to fix some areas in the road.

Commissioner Patnaik brought forth a question from resident regarding how to obtain a speed bump on a street. Mr. Levernier commented that the Township does not install speed bumps. If there is a speeding issue, residents should contact the Police Department for enforcement.

Ms. Holly Weiss of 1250 Voortman Ave expressed concerns regarding the property of 1325 Garden Avenue. She alleged that the owners have been bringing junk onto the property and believes there to be illegal drug dealings. Chief Soberick noted that he is well aware of the situation in that home and cannot comment on ongoing investigations. He stated that information is always helpful to the police and encouraged residents to call the non-emergency number.

Ms. Weiss also stated that she and other neighbors have been experiencing sewer backups since a nearby house was constructed two years ago. She noted that it mostly comes up through her washing machine and not necessarily when there is a rain storm. Ms. Weiss commented that she met with Mr. Nicolo and Mr. Levernier who advised her to install a check valve, but she requested that the Township find the problem and fix the issue. Mr. Levernier stated that contractors only added 70-feet of sewer pipe to connect the new house and it would not be anything that would cause the problem. He noted they are still awaiting the video from the camera in the lines. Ms. Weiss stated that she believes there to be a grading problem with the line and a camera would not show if a sewer line was not graded properly.

Mr. Tetterer reiterated that the Township required the contractors to extend the sewer 70 feet and also extend the water to the front of the property. He stated that it only services the one property so there is virtually no way that could be creating enough water to get into the line and flood out that manhole to the degree of which Ms. Weiss is describing. Mr. Tetterer agreed that there are problems in the area and the Township is going to search for them, but the new house is not causing the problem. He commented that Tropical Storm Ida was horrendous on sanitary sewer systems as manhole tops were blown off all over the Lehigh Valley. Mr. Tetterer noted that the problem could be something as simple as the system getting plugged from time to time, but there has to be a huge amount of water coming into the system to cause what is happening on your property.

Mr. Tetterer explained that the Township has spent millions of dollars to stop water coming into the system just in Ms. Weiss's section of the Township alone. He noted that it will take time to find the issue and fix it and again recommended installing a backflow preventer because problems can arise when hooked to a public system. Mr. Tetterer stated that the Township is actively searching for issues and has sent cameras through thousands of feet of sewer lines looking for a break or a block. HE commented that he is concerned about that area of the Township and they will be talking about different alternatives to relieve some pressure on the system.

A resident expressed concerns regarding the street condition on Voortman Avenue. Mr. Levernier noted that they are looking to pave the whole neighborhood next year and to keep an eye on the Township website for the paving schedule.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Patnaik. The time was 8:56 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 23, 2021.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 10-2021-1717

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE/TRADE OF VEHICLES AND OTHER EQUIPMENT IDENTIFIED HEREIN BY MEANS OF MUNICIBID OR TRADE-IN PURSUANT TO COSTARS PURCHASES FOR NEW VEHICLES, OR BY PUBLIC BID OR AUCTION CONSISTENT WITH THE REQUIREMENTS OF THE FIRST-CLASS TOWNSHIP CODE AND THE TOWNSHIP CODE OF ORDINANCES

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same, and it is hereby ordained by the authority of the same as follows:

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and the Township passes a resolution to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

PROPERTY TO BE SOLD/TRADED

<u>Year Make/Model</u>	<u>Mileage/Hours Operated</u>
1. ODB Leaf machine Model # LCT60C Ser. # 9911251	972.4 hours
2. Gravely 60" zero turn lawn mower Model # 992132 Ser. # 000161	1457.7 hours
3. Kubota B1550HSD Ser # D850-5B	2359.6 hours
4. Toro Proline 44" lawn mower Model 30259 Ser. # 21000011	--
5. Giant Vac leaf machine motor ONLY Ser. # 96266423	--

and

WHEREAS, the Township desires to sell same and receive value by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Code of Ordinances; and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Salisbury by Resolution confirms its authorization to permit the Township Administration (Township Manager and Director of Finance) to sell/trade the personal property as identified above in part or in whole in such manner and at such time as the Township Administration determines appropriate by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Ordinances.

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 14th day of October, 2021.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary



RESOLUTION NO. 10-2021-1716
COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER

DEP Code No.

RESOLUTION FOR PLAN REVISION
FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of SALISBURY
(TOWNSHIP) (BOROUGH) (CITY), LEHIGH COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the Pennsylvania Sewage
Facilities Act, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection
(DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official
Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth
and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine
whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of
pollution control and water quality management, and

WHEREAS Girl Scouts of Eastern PA land developer has proposed the development of a parcel of land identified as

Mountain House name of subdivision, and described in the attached Sewage Facilities Planning Module, and

proposes that such subdivision be served by: (check all that apply), [] sewer tap-ins, [] sewer extension, [] new
treatment facility, [X] individual onlot systems, [] community onlot systems, [] spray irrigation, [] retaining tanks, []
other, (please specify).

WHEREAS, Salisbury Township municipality finds that the subdivision described in the attached

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal
ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (Commissioners) (Councilmen) of the (Township)
(Borough) (City) of Salisbury hereby adopt and submit to DEP for its approval as a revision to the
"Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is
attached hereto.

I, Secretary, Salisbury

(Signature) Commissioners

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of
the Township (Borough) (City) Resolution # 10-2021-1716, adopted, October 14, 20 21.

Municipal Address:

2900 South Pike Avenue

Allentown, PA 18103

Telephone (610) 797-4000

Seal of

Governing Body

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
October 14, 2021
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion on the 2022 Proposed Budget – Public Works Department