

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—August 26, 2021**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in person at 2900 S. Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Financial Report – *July 2021 and Bills Payable – Period 8/7/2021-8/20/2021***

**5. Approval of the Minutes –*August 12, 2021***

**6. New Business**

**A. ORDINANCES** *(none)*

**B. RESOLUTIONS** *(none)*

**C. MOTIONS** *(none)*

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to Follow*

*2900 South Pike Ave, Allentown, PA 18103*

**Income Statement - Summary by Fund**  
**1/1 - 7/31/2021**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund-Fire	Library Fund	Water Fund	Sewer Fund	Capital Fund-Sewer	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2021 YTD Revenues	5,441,668	187,932	395,206	101,382	72,596	1,062,638	1,162,459	-	1,438,481	17,350	442,729	30	10,322,472
2021 YTD Expenditures	4,348,416	166,530	243,198	43,360	43,000	869,355	743,586	100,000	857,739	17,350	120,562	-	7,553,098
2021 YTD Surplus (Deficit)	1,093,252	21,401	152,009	58,021	29,596	193,282	418,873	(100,000)	580,742	-	322,167	30	2,769,374
2020 YTD Surplus (Deficit)	992,393	(143,780)	(143,337)	-	29,875	230,314	575,286	-	259,710	-	360,598	151	2,161,211
Variance over Prior YTD	100,859	165,181	295,346	58,021	(279)	(37,032)	(156,413)	(100,000)	321,031	-	(38,431)	(121)	608,163

GENERAL FUND SUMMARY	2021 BOARD APPROVED BUDGET	1/1 - 7/31/2021 ACTUAL	% OF ANNUAL BUDGET
<b>REVENUES:</b>			
<b>OPERATING:</b>			
TAXES	\$ 6,727,124	\$ 4,550,652	67.6%
PERMITS, FEES & INTEREST	950,785	456,766	48.0%
OTHER OPERATING REVENUE	185,695	135,548	73.0%
TRANSFERS FROM OTHER FUNDS	505,600	1,101	0.2%
FROM PRIOR-YEAR RESERVES	-	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 8,369,204</b>	<b>\$ 5,144,066</b>	<b>61.5%</b>
<b>NON-OPERATING:</b>			
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	65,000	100.0%
PRIOR YEAR EXPENSE REFUNDS	130,000	232,603	178.9%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 195,000</b>	<b>\$ 297,603</b>	<b>152.6%</b>
<b>TOTAL REVENUES</b>	<b>\$ 8,564,204</b>	<b>\$ 5,441,668</b>	<b>63.5%</b>
<b>EXPENDITURES:</b>			
<b>OPERATING:</b>			
(A) GENERAL GOVERNMENT	\$ 1,341,316	\$ 754,951	56.3%
(B) PUBLIC SAFETY	3,923,350	1,946,937	49.6%
(D) PUBLIC WORKS	2,671,165	1,231,254	46.1%
(E) RECREATION	89,058	27,996	31.4%
(F) COMMUNITY DEVELOPMENT	900	534	59.3%
(G) CONTRIBUTIONS & MISCELLANEOUS	24,000	12,622	52.6%
(H) INSURANCE & BENEFITS	190,600	186,190	97.7%
(I) TRANSFERS TO OTHER FUNDS	323,815	187,932	58.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 8,564,204</b>	<b>\$ 4,348,416</b>	<b>50.8%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,564,204</b>	<b>\$ 4,348,416</b>	<b>50.8%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ 1,093,252</b>	

GENERAL FUND SUMMARY	1/1 - 7/31/2021 ACTUAL	1/1 - 7/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
<b>REVENUES:</b>				
<b>OPERATING:</b>				
TAXES	\$ 4,550,652	\$ 4,400,453	\$ 150,199	3.4%
PERMITS, FEES & INTEREST	456,766	515,446	(58,680)	-11.4%
OTHER OPERATING REVENUE	135,548	123,932	11,616	9.4%
TRANSFERS FROM OTHER FUNDS	1,101	707	394	0.0%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 5,144,066</b>	<b>\$ 5,040,537</b>	<b>\$ 103,528</b>	<b>2.1%</b>
<b>NON-OPERATING:</b>				
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	65,000	-	0.0%
PRIOR YEAR EXPENSE REFUNDS	232,603	55,885	176,717	316.2%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 297,603</b>	<b>\$ 120,885</b>	<b>\$ 176,717</b>	<b>146.2%</b>
<b>TOTAL REVENUES</b>	<b>\$ 5,441,668</b>	<b>\$ 5,161,423</b>	<b>\$ 280,246</b>	<b>5.4%</b>
<b>EXPENDITURES:</b>				
<b>OPERATING:</b>				
(A) GENERAL GOVERNMENT	\$ 754,951	\$ 719,043	\$ 35,909	5.0%
(B) PUBLIC SAFETY	1,946,937	1,844,033	102,904	5.6%
(D) PUBLIC WORKS	1,231,254	1,145,489	85,764	7.5%
(E) RECREATION	27,996	31,908	(3,911)	-12.3%
(F) COMMUNITY DEVELOPMENT	534	-	534	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	12,622	19,457	(6,835)	0.0%
(H) INSURANCE & BENEFITS	186,190	200,407	(14,216)	-7.1%
(I) TRANSFERS TO OTHER FUNDS	187,932	208,693	(20,762)	0.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 4,348,416</b>	<b>\$ 4,169,030</b>	<b>\$ 179,387</b>	<b>4.3%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,348,416</b>	<b>\$ 4,169,030</b>	<b>\$ 179,387</b>	<b>4.3%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ 1,093,252</b>	<b>\$ 992,393</b>	<b>\$ 100,859</b>	<b>10.2%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2021 BOARD APPROVED BUDGET	1/1 - 7/31/2021 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 2,678,200	\$ 2,502,091	93.4%
LOCAL ENABLING TAXES	3,570,000	2,047,879	57.4%
STATE-SHARED REVENUE	478,924	681	0.1%
<b>Total Tax Revenue</b>	<b>\$ 6,727,124</b>	<b>\$ 4,550,652</b>	<b>67.6%</b>
BUS LICENSES & PERMITS	243,100	148,302	61.0%
NON-BUS LICENSES & PERMITS	5,650	4,430	78.4%
FINES	70,000	33,284	47.5%
INTEREST	28,400	2,497	8.8%
RENTS & ROYALTIES	56,685	43,814	77.3%
SERVICE FEES	155,200	72,829	46.9%
REVIEW FEES	127,250	62,233	48.9%
PUBLIC SAFETY FEES	261,100	84,926	32.5%
RECREATIONAL USER FEES	3,400	4,450	130.9%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 950,785</b>	<b>\$ 456,766</b>	<b>48.0%</b>
FEDERAL GRANTS	800	-	0.0%
STATE GRANTS	42,000	6,982	16.6%
IN LIEU OF TAXES	85,000	85,000	100.0%
SNOW REMOVAL	2,095	-	0.0%
SANITATION FEES	1,000	1,742	174.2%
MEMBERSHIP FEES	24,000	21,305	88.8%
MISCELLANEOUS REVENUE	20,800	8,519	41.0%
ASSET DISPOSAL	10,000	12,000	0.0%
<b>Total Other Operating Income</b>	<b>\$ 185,695</b>	<b>\$ 135,548</b>	<b>73.0%</b>
INTERFUND TRANSFERS	505,600	1,101	0.2%
<b>Total Interfund Transfer Revenue</b>	<b>\$ 505,600</b>	<b>\$ 1,101</b>	<b>0.2%</b>
PRIOR YEAR RESERVES	-	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	65,000	65,000	100.0%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>100.0%</b>
PRIOR YEAR EXPENSE REFUND	130,000	232,603	178.9%
<b>Total Prior Year Expense Refund</b>	<b>\$ 130,000</b>	<b>\$ 232,603</b>	<b>178.9%</b>
<b>Total General Fund Revenues</b>	<b>\$ 8,564,204</b>	<b>\$ 5,441,668</b>	<b>63.5%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 7/31/2021 ACTUAL	1/1 - 7/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 2,502,091	\$ 2,500,009	\$ 2,082	0.1%
LOCAL ENABLING TAXES	2,047,879	1,899,843	148,036	7.8%
STATE-SHARED REVENUE	681	600	81	13.5%
<b>Total Tax Revenue</b>	<b>\$ 4,550,652</b>	<b>\$ 4,400,453</b>	<b>\$ 150,199</b>	<b>3.4%</b>
BUS LICENSES & PERMITS	148,302	150,086	(1,784)	-1.2%
NON-BUS LICENSES & PERMITS	4,430	3,423	1,008	29.4%
FINES	33,284	26,590	6,694	25.2%
INTEREST	2,497	48,923	(46,426)	-94.9%
RENTS & ROYALTIES	43,814	46,539	(2,726)	-5.9%
SERVICE FEES	72,829	58,386	14,443	24.7%
REVIEW FEES	62,233	71,010	(8,777)	-12.4%
PUBLIC SAFETY FEES	84,926	109,388	(24,462)	-22.4%
RECREATIONAL USER FEES	4,450	1,100	3,350	304.5%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 456,766</b>	<b>\$ 515,446</b>	<b>\$ (58,680)</b>	<b>-11.4%</b>
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	6,982	50	6,932	13860.8%
IN LIEU OF TAXES	85,000	75,000	10,000	13.3%
SNOW REMOVAL	-	-	-	0.0%
SANITATION FEES	1,742	970	772	79.5%
MEMBERSHIP FEES	21,305	22,761	(1,456)	-6.4%
MISCELLANEOUS REVENUE	8,519	9,102	(582)	-6.4%
ASSET DISPOSAL	12,000	16,050	(4,050)	-25.2%
<b>Total Other Operating Income</b>	<b>\$ 135,548</b>	<b>\$ 123,932</b>	<b>\$ 11,616</b>	<b>9.4%</b>
INTERFUND TRANSFERS	1,101	707	394	55.7%
<b>Total Interfund Transfer Revenue</b>	<b>\$ 1,101</b>	<b>\$ 707</b>	<b>\$ 394</b>	<b>0.0%</b>
PRIOR YEAR RESERVES	-	-	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	65,000	65,000	-	0.0%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>0.0%</b>
PRIOR YEAR EXPENSE REFUND	232,603	55,885	176,717	316.2%
<b>Total Prior Year Expense Refund</b>	<b>\$ 232,603</b>	<b>\$ 55,885</b>	<b>\$ 176,717</b>	<b>316.2%</b>
<b>Total General Fund Revenues</b>	<b>\$ 5,441,668</b>	<b>\$ 5,161,423</b>	<b>\$ 280,246</b>	<b>5.4%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2021 BOARD APPROVED BUDGET	1/1 - 7/31/2021 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,075	\$ 12,690	66.5%
EXECUTIVE	526,838	247,608	47.0%
FINANCIAL ADMINISTRATION	315,541	145,535	46.1%
TAX COLLECTION	61,449	30,996	50.4%
LEGAL SERVICES	90,500	82,171	90.8%
PERSONNEL ADMIN	33,600	18,157	54.0%
INFORMATION TECHNOLOGY	35,400	27,723	78.3%
ENGINEERING SERVICES	85,000	60,619	71.3%
BUILDINGS & PLANT	173,913	129,453	74.4%
POLICE	3,357,523	1,699,038	50.6%
FIRE	213,855	72,615	34.0%
CODE ENFORCEMENT	119,844	55,469	46.3%
PLANNING & ZONING	222,324	113,531	51.1%
EMERGENCY MANAGEMENT	9,804	6,284	64.1%
PUBLIC WORKS: Highway, Roads & Streets	2,338,865	1,116,573	47.7%
TRAFFIC CONTROL	11,000	8,573	77.9%
STORM SEWERS	61,300	9,197	15.0%
REPAIRS/MAINT OF TOOLS & MACHINERY	50,000	67,810	135.6%
REPAIRS/MAINT OF ROADS	210,000	29,101	13.9%
RECREATION ADMINISTRATION	35,640	13,100	36.8%
PARTICIPANT RECREATION	53,418	14,896	27.9%
CONSERVATION OF NATURAL RESOURCES	900	534	59.3%
CONTRIBUTIONS/MISCELLANEOUS	24,000	12,622	52.6%
INSURANCE	190,600	186,190	97.7%
TRANSFER TO RESERVES	31,665	-	0.0%
INTERFUND OPERATING TRANSFERS	292,150	187,932	64.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,564,204</b>	<b>\$ 4,348,416</b>	<b>50.8%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 7/31/2021 ACTUAL	1/1 - 7/31/2020 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 12,690	\$ 11,801	\$ 889	7.5%
EXECUTIVE	247,608	266,339	(18,730)	-7.0%
FINANCIAL ADMINISTRATION	145,535	140,920	4,614	3.3%
TAX COLLECTION	30,996	30,968	27	0.1%
LEGAL SERVICES	82,171	52,677	29,495	56.0%
PERSONNEL ADMIN	18,157	25,299	(7,143)	-28.2%
INFORMATION TECHNOLOGY	27,723	39,002	(11,279)	-28.9%
ENGINEERING SERVICES	60,619	49,277	11,342	23.0%
BUILDINGS & PLANT	129,453	102,759	26,693	26.0%
POLICE	1,699,038	1,612,932	86,106	5.3%
FIRE	72,615	66,569	6,046	9.1%
CODE ENFORCEMENT	55,469	66,640	(11,171)	-16.8%
PLANNING & ZONING	113,531	93,970	19,561	20.8%
EMERGENCY MANAGEMENT	6,284	3,922	2,363	60.2%
PUBLIC WORKS: Highway, Roads & Streets	1,116,573	1,076,723	39,850	3.7%
TRAFFIC CONTROL	8,573	6,682	1,891	28.3%
STORM SEWERS	9,197	20,534	(11,337)	-55.2%
REPAIRS/MAINT OF TOOLS & MACHINERY	67,810	29,561	38,248	129.4%
REPAIRS/MAINT OF ROADS	29,101	11,989	17,112	142.7%
RECREATION ADMINISTRATION	13,100	19,468	(6,367)	-32.7%
PARTICIPANT RECREATION	14,896	12,440	2,456	19.7%
CONSERVATION OF NATURAL RESOURCES	534	-	534	0.0%
CONTRIBUTIONS/MISCELLANEOUS	12,622	19,457	(6,835)	-35.1%
INSURANCE	186,190	200,407	(14,216)	-7.1%
TRANSFER TO RESERVES	-	-	-	0.0%
INTERFUND OPERATING TRANSFERS	187,932	208,693	(20,762)	-9.9%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,348,416</b>	<b>\$ 4,169,030</b>	<b>\$ 179,387</b>	<b>4.3%</b>

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>AACE Security Loss Prevention Specialist</b>							
AACE Security Loss Preve	81221	01-409.600	Camera system install @ DPW	08/12/21	4,597.20	.00	
Total AACE Security Loss Prevention Specialist:					4,597.20	.00	
<b>A-B-E Laboratory</b>							
A-B-E Laboratory	13617	06-448.316	2021-July-water analysis	08/04/21	390.00	.00	
Total A-B-E Laboratory:					390.00	.00	
<b>Asphalt Maintenance Solutions</b>							
Asphalt Maintenance Soluti	5718	01-438.245	Sealant	08/11/21	1,434.45	.00	
Asphalt Maintenance Soluti	5719	01-438.245	Asphalt distributor rental	08/11/21	543.75	.00	
Total Asphalt Maintenance Solutions:					1,978.20	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	287303254833X08	01-401.320	2021-Aug-Mgr-Tablet	07/31/21	37.73	.00	
AT&T Mobility	287303254833X08	01-410.320	2021-Aug-Police Phones & tablets	07/31/21	1,299.19	.00	
AT&T Mobility	287303254833X08	01-411.320	2021-Aug-Fire inspector tablets	07/31/21	75.46	.00	
AT&T Mobility	287303254833X08	01-413.320	2021-Aug-Code Enforcement-Tablet	07/31/21	37.73	.00	
AT&T Mobility	287303254833X08	01-414.320	2021-Aug-P/Z Off.-Tablet	07/31/21	37.73	.00	
AT&T Mobility	287303254833X08	01-452.320	2021-Aug-Rec Dir.-Tablet	07/31/21	37.73	.00	
AT&T Mobility	287303254833X08	03-411.320	2021-Aug-ESFD-Tablets	07/31/21	651.61	.00	
AT&T Mobility	287303254833X08	03-412.320	2021-Aug-WSFD-Tablets	07/31/21	264.11	.00	
AT&T Mobility	287303312229X08	01-401.320	2021-Aug-Mgr-Phone	07/31/21	43.14	.00	
AT&T Mobility	287303312229X08	01-402.320	2021-Aug-Finance Dir -Phone	07/31/21	43.14	.00	
AT&T Mobility	287303312229X08	01-409.320	2021-Aug-Maintenance-Phone	07/31/21	43.14	.00	
AT&T Mobility	287303312229X08	01-411.320	2021-Aug-Fire inspector-Phones	07/31/21	75.46	.00	
AT&T Mobility	287303312229X08	01-413.320	2021-Aug-Code Enforcement-Phone	07/31/21	43.14	.00	
AT&T Mobility	287303312229X08	01-414.320	2021-Aug-P/Z Off.--Phone	07/31/21	80.87	.00	
AT&T Mobility	287303312229X08	01-430.320	2021-Aug-DPW-Phones	07/31/21	258.84	.00	
AT&T Mobility	287303312229X08	01-452.320	2021-Aug-Rec Dir.-Phone	07/31/21	43.14	.00	
AT&T Mobility	287303312229X08	03-411.320	2021-Aug-ESFD-Phone	07/31/21	75.46	.00	
AT&T Mobility	287303312229X08	06-448.320	2021-Aug-Water-Phones	07/31/21	43.14	.00	
AT&T Mobility	287303312229X08	08-429.320	2021-Aug-Sewer-Phones	07/31/21	43.14	.00	
Total AT&T Mobility:					3,233.90	.00	
<b>Bank of America</b>							
Bank of America	8921	01-410.421	Training Course-"Event Data Recorder Use in Traffic Crash Reconstruction-Level 1"-Whitehead	08/09/21	795.00	.00	
Bank of America	8921	01-413.421	PSATS-Stormwater conference-Nicolo	08/09/21	125.00	.00	
Bank of America	8921	01-407.261	Adobe add-on	08/09/21	15.89	.00	
Bank of America	8921	01-410.315	Tolls	08/09/21	48.66	.00	
Bank of America	8921	01-407.319	Zoom monthly subscription	08/09/21	15.89	.00	
Total Bank of America:					1,000.44	.00	
<b>Beck, Charles</b>							
Beck, Charles	81021	01-414.220	Planning Commission Mtg-8/10/2021	08/10/21	30.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Beck, Charles:					30.00	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	73021	01-403.453	2021-July-LST Comm	07/30/21	59.84	.00	
Total Berkheimer Associates:					59.84	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	81021	06-448.368	2021-July-4 resale customers	08/10/21	347.62	.00	
Bethlehem, City of	81021	06-448.363	2021-July-Hydrant rental	08/10/21	880.00	.00	
Bethlehem, City of	81021	08-429.368	2Q2021 Sewer	08/10/21	36,183.24	.00	
Total Bethlehem, City of:					37,410.86	.00	
<b>Brown, James P.</b>							
Brown, James P.	81021	01-414.220	Planning Commission Mtg-8/10/2021	08/10/21	25.00	.00	
Total Brown, James P.:					25.00	.00	
<b>Cooper Electric</b>							
Cooper Electric	S045039583.001	01-409.240	POB Cover plate for DPW garage	07/30/21	58.08	.00	
Total Cooper Electric:					58.08	.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	20515	01-438.245	19MM	07/24/21	1,428.13	.00	
Coopersburg Materials	20596	01-438.245	19MM	07/31/21	1,942.73	.00	
Coopersburg Materials	20635	01-438.245	19MM	08/07/21	714.32	.00	
Total Coopersburg Materials:					4,085.18	.00	
<b>Curb Appeal Plus LLC</b>							
Curb Appeal Plus LLC	81721	01-413.317	1913 Duffield Ct-Mow & Trim/Bushes & Trees	08/17/21	2,400.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1667 Broadway-Mow & Trim	08/17/21	280.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	2360 Lehigh Parkway-Mow & Trim	08/17/21	840.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1532 Church Rd-Mow & Trim/Rake up grass	08/17/21	420.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1712 High Ridge Rd-Mow & Trim	08/17/21	375.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1204 Voortman Ave-Mow & Trim/Pick up brush, trash, tree limbs/Trim tree limbs & Hedges	08/17/21	600.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1755 E. Emmaus Ave-Mow & Trim	08/17/21	150.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1221 Byfield St-Mow & Trim lot/pick-up brush/remove & dispose of trash	08/17/21	1,200.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1348 E. Susquehanna-Mow & Trim/Pick up brush	08/17/21	350.00	.00	
Curb Appeal Plus LLC	81721	01-413.317	1320 E Susquehanna-Mow & Trim/Trim branches/pick-up brush & trash	08/17/21	480.00	.00	
Total Curb Appeal Plus LLC:					7,095.00	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	28147	01-404.310	2021-July-General Matters	08/03/21	1,267.67	.00	
Davison & McCarthy	28148	01-414.310	2021-July-Amendment to Zoning Ordinance	08/03/21	121.50	.00	
Davison & McCarthy	28149	01-414.310	2021-July-Planning Commission	08/03/21	54.00	.00	
Davison & McCarthy	28150	01-404.310	2021-July-Sheriff's Sales	08/03/21	229.50	.00	
Davison & McCarthy	28151	01-404.310	2021-July-Board of Commissioners	08/03/21	310.50	.00	
Davison & McCarthy	28152	01-404.318	2021-July-2110 & 2120 W Mosser				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			St-Minor Subdivision	08/03/21	108.00	.00	
Davison & McCarthy	28153	08-429.310	2021-July-Sewer Agreement with Fountain Hill	08/03/21	456.61	.00	
Davison & McCarthy	28154	01-404.310	2021-July-WSFC-Investment in Land & Building	08/03/21	40.50	.00	
Davison & McCarthy	28155	01-404.318	2021-July-Plot 886 LLC-Land Development	08/03/21	232.30	.00	
Davison & McCarthy	28156	01-404.318	2021-July-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	08/03/21	229.50	.00	
Davison & McCarthy	28157	01-404.318	2021-July-Street Vacation-Eisenhower Ave	08/03/21	513.00	.00	
Davison & McCarthy	28158	01-404.318	2021-July-820 Public Rd Minor Subdivision	08/03/21	630.16	.00	
Davison & McCarthy	28159	01-408.318	2021-July-1453 Lehigh Ave Minor Subdivision	08/03/21	121.50	.00	
Davison & McCarthy	28160	01-404.318	2021-July-Parkwood Dr-Land Development	08/03/21	197.80	.00	
Davison & McCarthy	28161	01-404.310	2021-July-1239 Voortman Ave-Fee Dispute	08/03/21	783.00	.00	
Davison & McCarthy	28162	01-404.318	2021-July-839 E Lynnwood St-Minor Subdivision	08/03/21	27.00	.00	
Davison & McCarthy	28163	01-404.318	2021-July-1204 Voortman Ave Minor Subdivision	08/03/21	399.29	.00	
Davison & McCarthy	28164	01-404.310	2021-July-Amendment to Grading Ordinance	08/03/21	81.00	.00	
Davison & McCarthy	28165	01-404.310	2021-July-Summary Appeal-Joe Thorpe	08/03/21	1,223.66	.00	
Davison & McCarthy	28166	01-404.310	2021-July-Satisfactions	08/03/21	324.00	.00	
Davison & McCarthy	28167	01-404.310	2021-July-2021 Ordinances	08/03/21	28.50	.00	
Davison & McCarthy	28168	01-404.310	2021-July-Williams-2844 S Pike Ave	08/03/21	810.00	.00	
Davison & McCarthy	28169	01-404.310	2021-July-Joe Thorpe-Litigation	08/03/21	351.00	.00	
Davison & McCarthy	28170	01-404.310	2021-July-2021 Bond Issue	08/03/21	553.50	.00	
Davison & McCarthy	28171	01-404.318	2021-July-1860 Emmaus Ave-Land Development	08/03/21	427.50	.00	
Davison & McCarthy	28172	01-404.310	2021-July-Joseph Knauss Suit	08/03/21	351.00	.00	
Davison & McCarthy	28173	01-404.310	2021-July-Administrative Warrant-1863 S Albert St	08/03/21	418.50	.00	
Total Davison & McCarthy:					10,290.49	.00	
<b>Double M Productions</b>							
Double M Productions	34427	01-430.192	Public Works shirt orders	05/27/21	1,237.00	.00	
Double M Productions	34427	01-430.315	Public Works shirt orders	05/27/21	189.83	.00	
Total Double M Productions:					1,426.83	.00	
<b>Emergency Systems Service Co</b>							
Emergency Systems Servi	240143	01-409.373	2021-DPW Generator Repair	07/28/21	742.93	.00	
Total Emergency Systems Service Co:					742.93	.00	
<b>Foremost Promotions</b>							
Foremost Promotions	532029	01-410.200	Jr. Policeman Badges for National Night Out	06/30/21	510.00	.00	
Total Foremost Promotions:					510.00	.00	
<b>Frankenfield, Frank</b>							
Frankenfield, Frank	81021	01-414.220	Planning Commission Mtg-8/10/21	08/10/21	25.00	.00	
Total Frankenfield, Frank:					25.00	.00	
<b>Gatti Morrison Construction Service Inc</b>							
Gatti Morrison Construction	474391	01-451.260	Filter sock/sledge hammer/pick handle/pick cutter head/rakes	07/28/21	467.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Gatti Morrison Construction Service Inc:					467.00	.00	
<b>Hale Trailer Brake &amp; Wheel Inc</b>							
Hale Trailer Brake & Wheel	1207141	06-448.251	#34-Slack Adjuster	08/11/21	24.38	.00	
Hale Trailer Brake & Wheel	1207141	08-429.251	#34-Slack Adjuster	08/11/21	24.38	.00	
Total Hale Trailer Brake & Wheel Inc:					48.76	.00	
<b>Hassick, Richard</b>							
Hassick, Richard	81021	01-414.220	Planning Commission Mtg-8/10/2021	08/10/21	25.00	.00	
Total Hassick, Richard:					25.00	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	07908	01-409.240	Drywall for Police Bldg	08/09/21	224.11	.00	
Home Depot Credit Service	28965	01-451.240	Copper pipes for wash sinks	08/11/21	20.76	.00	
Home Depot Credit Service	89522	01-430.240	Duct tape/roof felt	07/27/21	28.76	.00	
Home Depot Credit Service	H4140-308213	01-409.240	Water softener salt for police bldg	08/19/21	395.01	.00	
Home Depot Credit Service	H4140-310466	01-451.373	Microwave/COP tee/DMV reducer & increaser/cleanout adapters/straps/Gal cap/Trap adapter/chisel/valve/bushings/hooks/punch & chisel sets/sinks	08/11/21	735.90	.00	
Total Home Depot Credit Services:					1,404.54	.00	
<b>Isett &amp; Associates, Barry</b>							
Isett & Associates, Barry	157176	01-413.308	2021-July-Residential Inspections	08/12/21	785.00	.00	
Isett & Associates, Barry	157176	01-413.308	2021-July-Commercial Inspections	08/12/21	2,060.00	.00	
Total Isett & Associates, Barry:					2,845.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	178620	08-429.607	2021-June-2021 Sanitary Sewer CIPP Lining Project	08/11/21	76.50	.00	
Keystone Consulting Engin	178621	01-408.318	2021-July-820 Public Road Minor Subdivision	08/11/21	460.00	.00	
Keystone Consulting Engin	178622	01-408.318	2021-July-Parkwood Office Bldg Land Development	08/11/21	230.00	.00	
Keystone Consulting Engin	178623	08-429.313	2021-July-Sanitary Smoke Testing Project	08/11/21	15,177.39	.00	
Keystone Consulting Engin	178624	01-408.318	2021-July-1756 Ritter St Grading Plan	08/11/21	167.50	.00	
Keystone Consulting Engin	178625	06-448.313	2021-July-1146 Cedar Crest Blvd Water Line	08/11/21	575.00	.00	
Keystone Consulting Engin	178626	01-408.318	2021-July-General Engineering-Planning Commission	08/11/21	4,427.50	.00	
Keystone Consulting Engin	178627	08-429.313	2021-July-Sewer matters	08/11/21	391.88	.00	
Keystone Consulting Engin	178628	48-429.372	2021-July-I&I Removal Program	08/11/21	1,568.25	.00	
Keystone Consulting Engin	178629	08-429.607	2021-July-2021 Sanitary Sewer CIPP Lining Project	08/11/21	2,014.76	.00	
Keystone Consulting Engin	178630	01-408.313	2021-June-Laubach Park Drainage	08/11/21	7,531.76	.00	
Keystone Consulting Engin	178631	01-408.313	2021-July-2021 Road Maintenance	08/11/21	1,394.75	.00	
Keystone Consulting Engin	178632	01-408.318	2021-July-2261 Lehigh Parkway North	08/11/21	1,753.75	.00	
Keystone Consulting Engin	178633	01-408.318	2021-July-1860 E Emmaus Ave Site Development	08/11/21	287.50	.00	
Keystone Consulting Engin	178634	06-448.600	2021-July-25th Street Water Main Replacement	08/11/21	3,706.02	.00	
Keystone Consulting Engin	178635	06-448.313	2021-July-Flexer Ave Water Main Replacement	08/11/21	4,624.27	.00	
Keystone Consulting Engin	178636	01-408.318	2021-July-2860 S Pike Ave Subdivision	08/11/21	575.00	.00	
Keystone Consulting Engin	178637	06-448.600	2021-July-Lehigh Parkway North Water Main Extension	08/11/21	1,300.51	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	178638	01-408.318	2021-July-3139 Ironwood Lane Grading Plan	08/11/21	1,077.50	.00	
Keystone Consulting Engin	179619	01-408.318	2021-July-3111 Lehigh St Land Development	08/11/21	583.75	.00	
Total Keystone Consulting Engineers:					47,923.59	.00	
<b>Lawson Products</b>							
Lawson Products	9308696864	01-430.240	Orange wipes	08/10/21	320.19	.00	
Total Lawson Products:					320.19	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	205630	01-451.240	Supplies for Laubach Bathrooms	07/22/21	29.56	.00	
Madle's Hardware	205971	06-448.240	Utility Shovel/Pick Handle	08/10/21	13.49	.00	
Madle's Hardware	205971	08-429.240	Utility Shovel/Pick Handle	08/10/21	13.49	.00	
Total Madle's Hardware:					56.54	.00	
<b>McDonald Uniform Co Inc</b>							
McDonald Uniform Co Inc	198296	01-410.238	Salisbury PD sleeve patches	08/10/21	440.00	.00	
Total McDonald Uniform Co Inc:					440.00	.00	
<b>Miller Municipal Supply LLC</b>							
Miller Municipal Supply LL	136431	01-433.246	Custom signs	08/11/21	566.40	.00	
Total Miller Municipal Supply LLC:					566.40	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	39198	01-410.251	#203-Inspection	07/21/21	68.20	.00	
Motors Plus Inc.	39245	01-410.251	#210-oil change/top off fluids/front drive axles/front brakes & rotors/headlight/wheel stud/ lug nut	08/11/21	2,156.09	.00	
Motors Plus Inc.	39281	01-410.251	#206-Oil change/top off fluids/inspection/front brakes	08/12/21	384.60	.00	
Total Motors Plus Inc.:					2,608.89	.00	
<b>Mueller Co Inc</b>							
Mueller Co Inc	65230398	06-448.319	Annual Maintenance Contract on Water Meter Software-6/15/21 thru 6/14/22	06/15/21	1,969.80	.00	
Mueller Co Inc	65230399	06-448.319	Annual Maintenance on Mobile Transmitter for meter readings-6/15/21 thru 6/14/22	06/15/21	1,782.48	.00	
Total Mueller Co Inc:					3,752.28	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	2269180	01-438.245	9.5MM	07/27/21	104.60	.00	
New Enterprise Stone & Li	7606284	01-438.245	9.5MM	07/28/21	4,405.36	.00	
New Enterprise Stone & Li	7607811	01-438.245	9.5MM	07/29/21	5,218.75	.00	
New Enterprise Stone & Li	7610316	01-438.245	25MM Base	08/02/21	349.25	.00	
New Enterprise Stone & Li	7610958	01-438.245	25MM Base	08/03/21	351.25	.00	
New Enterprise Stone & Li	7612345	01-438.245	9.5MM	08/04/21	7,235.66	.00	
New Enterprise Stone & Li	7612346	01-438.245	AASHTO #57	08/04/21	138.02	.00	
New Enterprise Stone & Li	7613674	01-438.245	9.5MM	08/05/21	6,042.05	.00	
New Enterprise Stone & Li	7616694	01-438.245	19MM	08/09/21	919.55	.00	
New Enterprise Stone & Li	7617673	01-438.245	19MM	08/10/21	1,182.61	.00	
New Enterprise Stone & Li	7619339	01-438.245	25MM Base	08/11/21	496.56	.00	
New Enterprise Stone & Li	7620594	01-438.245	25MM Base	08/12/21	599.78	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total New Enterprise Stone & Lime Co Inc:					27,043.44	.00	
<b>PA Municipal Retirement System</b>							
PA Municipal Retirement S	81921	01-401.160	Non-Uniformed 2021 MMO	08/19/21	89,141.47	.00	
PA Municipal Retirement S	81921	01-402.160	Non-Uniformed 2021 MMO	08/19/21	65,126.43	.00	
PA Municipal Retirement S	81921	01-409.160	Non-Uniformed 2021 MMO	08/19/21	21,070.63	.00	
PA Municipal Retirement S	81921	01-410.160	Non-Uniformed 2021 MMO	08/19/21	32,476.33	.00	
PA Municipal Retirement S	81921	01-414.160	Non-Uniformed 2021 MMO	08/19/21	6,287.59	.00	
PA Municipal Retirement S	81921	01-430.160	Non-Uniformed 2021 MMO	08/19/21	359,231.53	.00	
PA Municipal Retirement S	81921	01-452.160	Non-Uniformed 2021 MMO	08/19/21	5,463.68	.00	
PA Municipal Retirement S	81921	06-401.160	Non-Uniformed 2021 MMO	08/19/21	8,101.41	.00	
PA Municipal Retirement S	81921	06-430.160	Non-Uniformed 2021 MMO	08/19/21	11,399.27	.00	
PA Municipal Retirement S	81921	06-448.160	Non-Uniformed 2021 MMO	08/19/21	95,193.93	.00	
PA Municipal Retirement S	81921	08-401.160	Non-Uniformed 2021 MMO	08/19/21	8,101.41	.00	
PA Municipal Retirement S	81921	08-429.160	Non-Uniformed 2021 MMO	08/19/21	95,193.93	.00	
PA Municipal Retirement S	81921	08-430.160	Non-Uniformed 2021 MMO	08/19/21	11,399.27	.00	
PA Municipal Retirement S	81921	10-426.160	Non-Uniformed 2021 MMO	08/19/21	15,030.12	.00	
Total PA Municipal Retirement System:					823,217.00	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	915710	01-401.320	2021-July-Voice/Fax messages	07/31/21	341.56	.00	
Total PA One Call System Inc.:					341.56	.00	
<b>PAPCO</b>							
PAPCO	3316556	01-430.231	Diesel	08/02/21	1,067.51	.00	
PAPCO	3316556	06-448.231	Diesel	08/02/21	28.51	.00	
PAPCO	3316556	08-429.231	Diesel	08/02/21	28.51	.00	
PAPCO	3316556	03-413.231	Diesel	08/02/21	189.17	.00	
PAPCO	3316558	01-401.231	Unleaded Gasoline	08/02/21	35.52	.00	
PAPCO	3316558	01-410.231	Unleaded Gasoline	08/02/21	1,406.93	.00	
PAPCO	3316558	01-430.231	Unleaded Gasoline	08/02/21	341.77	.00	
PAPCO	3316558	06-448.231	Unleaded Gasoline	08/02/21	180.11	.00	
PAPCO	3316558	08-429.231	Unleaded Gasoline	08/02/21	180.11	.00	
PAPCO	3316558	03-413.231	Unleaded Gasoline	08/02/21	132.52	.00	
PAPCO	3318310	01-430.231	Diesel	08/11/21	949.08	.00	
PAPCO	3318310	06-448.231	Diesel	08/11/21	25.34	.00	
PAPCO	3318310	08-429.231	Diesel	08/11/21	25.34	.00	
PAPCO	3318310	03-413.231	Diesel	08/11/21	168.18	.00	
PAPCO	3318316	01-401.231	Unleaded Gasoline	08/11/21	24.35	.00	
PAPCO	3318316	01-410.231	Unleaded Gasoline	08/11/21	964.49	.00	
PAPCO	3318316	01-430.231	Unleaded Gasoline	08/11/21	234.29	.00	
PAPCO	3318316	06-448.231	Unleaded Gasoline	08/11/21	123.47	.00	
PAPCO	3318316	08-429.231	Unleaded Gasoline	08/11/21	123.47	.00	
PAPCO	3318316	03-413.231	Unleaded Gasoline	08/11/21	90.84	.00	
Total PAPCO:					6,319.51	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	81121	06-448.361	30460-06001	08/11/21	459.98	.00	
PPL Electric Utilities	81121	08-429.361	56060-06003	08/11/21	30.63	.00	
PPL Electric Utilities	81121	01-451.361	54060-05002	08/11/21	30.31	.00	
PPL Electric Utilities	81121	01-451.361	61400-52006	08/11/21	13.03	.00	
PPL Electric Utilities	81121	35-434.361	79000-43000	08/11/21	508.48	.00	
PPL Electric Utilities	81121	08-429.361	47020-14000	08/11/21	30.18	.00	
PPL Electric Utilities	81121	35-433.362	96549-22003	08/11/21	38.44	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	81121	35-433.362	97159-57000	08/11/21	44.02	.00	
PPL Electric Utilities	81121	35-433.362	32810-04003	08/11/21	39.78	.00	
PPL Electric Utilities	81121	08-429.361	98810-20005	08/11/21	62.77	.00	
PPL Electric Utilities	81121	35-433.362	59610-04003	08/11/21	44.07	.00	
PPL Electric Utilities	81121	06-448.361	59410-04007	08/11/21	30.49	.00	
PPL Electric Utilities	81121	35-433.362	58010-04003	08/11/21	41.25	.00	
PPL Electric Utilities	81121	08-429.361	95425-66011	08/11/21	30.11	.00	
PPL Electric Utilities	81121	08-429.361	49200-35001	08/11/21	30.11	.00	
PPL Electric Utilities	81121	08-429.361	15450-07002	08/11/21	29.98	.00	
PPL Electric Utilities	81121	08-429.361	08450-07007	08/11/21	30.11	.00	
PPL Electric Utilities	81121	08-429.361	42850-08008	08/11/21	30.11	.00	
PPL Electric Utilities	81121	08-429.361	32650-08001	08/11/21	30.18	.00	
PPL Electric Utilities	8521	35-434.361	79200-43006	08/05/21	10,552.13	.00	
Total PPL Electric Utilities:					12,106.16	.00	
<b>Protect Alarms</b>							
Protect Alarms	26506	01-401.375	Fire inspection @ Munic bldg-7/21/21-7/20/2022	07/01/21	372.00	.00	
Total Protect Alarms:					372.00	.00	
<b>PRWA</b>							
PRWA	81921	06-448.421	#2952-"Securing Drinking Water & Wastewater Treatment Facilities" training course-Singles	08/19/21	82.50	.00	
PRWA	81921	08-429.421	#2952-"Securing Drinking Water & Wastewater Treatment Facilities" training course-Singles	08/19/21	82.50	.00	
Total PRWA:					165.00	.00	
<b>Pryor Learning Seminars</b>							
Pryor Learning Seminars	034527044-2122	01-402.421	Training rewards 1 year membership-Olsson	08/12/21	299.00	.00	
Total Pryor Learning Seminars:					299.00	.00	
<b>ReadyRefresh by Nestle</b>							
ReadyRefresh by Nestle	01H0441704392	01-409.366	2021-July-Acct#0441704392-Franko	08/06/21	29.57	.00	
ReadyRefresh by Nestle	11H0436481527	01-409.366	2021-July-Acct#0436481527-Admin	08/06/21	82.05	.00	
ReadyRefresh by Nestle	11H0436481543	01-409.366	2021-July-Acct#0436481543-Police	08/06/21	87.73	.00	
ReadyRefresh by Nestle	11H0436481576	01-409.366	2021-July-Acct#0436481576-DPW	08/06/21	38.03	.00	
Total ReadyRefresh by Nestle:					237.38	.00	
<b>Republic Services #282</b>							
Republic Services #282	0282-000828145	10-427.300	2021-July-service	07/15/21	137,192.26	.00	
Republic Services #282	0282-000828145	10-427.303	2-recycle rolloff @ drop off centers	07/15/21	562.50	.00	
Total Republic Services #282:					137,754.76	.00	
<b>Schreiter P.L.S., Richard L.</b>							
Schreiter P.L.S., Richard L.	81021	01-414.220	Planning Commission Mtg-8/10/2021	08/10/21	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	8121	01-410.315	Prolog Express -July 2021	08/01/21	82.66	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Cable TV:					82.66	.00	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	81521	01-403.240	Acct#-0000044158-Tax collector phone line-8/2021	08/15/21	12.91	.00	
Service Electric Telephone	81521	01-401.320	Acct#-0000044158-Township phone line-8/2021	08/15/21	483.00	.00	
Service Electric Telephone	81521	03-411.320	Acct#-0000050426-ESFC-8/2021	08/15/21	90.96	.00	
Total Service Electric Telephone Co:					586.87	.00	
<b>Shammy Shine Car Washes</b>							
Shammy Shine Car Washes	73121	01-410.315	Police Car Washes-7/1-7/31/21	07/31/21	90.00	.00	
Total Shammy Shine Car Washes:					90.00	.00	
<b>Signal Service Inc.</b>							
Signal Service Inc.	41216	01-433.362	Replaced green light-CCB & Fish Hatchery	08/10/21	270.00	.00	
Signal Service Inc.	41217	01-433.362	Replaced green light-CCB & SB/EB I78 Ramp	08/10/21	270.00	.00	
Total Signal Service Inc.:					540.00	.00	
<b>Soberick, Kevin J.</b>							
Soberick, Kevin J.	81121	01-410.315	Reimb-Lunch for Interviews	08/11/21	63.64	.00	
Total Soberick, Kevin J.:					63.64	.00	
<b>St. Luke's Hospital</b>							
St. Luke's Hospital	71521	01-406.315	Employee testing	07/15/21	158.00	.00	
Total St. Luke's Hospital:					158.00	.00	
<b>Staver Hydraulics Co Inc</b>							
Staver Hydraulics Co Inc	P-87249-0	01-430.240	Hose/fitting	07/28/21	150.19	.00	
Total Staver Hydraulics Co Inc:					150.19	.00	
<b>Stephenson Equipment Inc</b>							
Stephenson Equipment Inc	15046112	01-437.375	Sensor for Paver	08/06/21	180.90	.00	
Total Stephenson Equipment Inc:					180.90	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	269156	01-403.240	5 drawer organizer	08/10/21	125.43	.00	
Stotz/Fatzinger Office Supp	269289	01-414.240	Label maker	08/12/21	68.93	.00	
Stotz/Fatzinger Office Supp	269289.1	01-414.240	Chairmat	08/16/21	49.29	.00	
Total Stotz/Fatzinger Office Supply:					243.65	.00	
<b>STR Business Solutions</b>							
STR Business Solutions	5091	01-401.375	Ink Cartridge for postage machine	08/04/21	99.00	.00	
Total STR Business Solutions:					99.00	.00	
<b>Swank Motion Pictures Inc.</b>							
Swank Motion Pictures Inc.	RG 3056342	01-452.240	Movie for park program-Raya and The Last Dragon	08/02/21	480.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Swank Motion Pictures Inc.:					480.00	.00	
<b>The Neffs National Bank</b>							
The Neffs National Bank	81021	01-100050	Initial deposit on new checking account	08/10/21	100.00	100.00	08/10/21
Total The Neffs National Bank:					100.00	100.00	
<b>Times News</b>							
Times News	100504588-07282	01-414.341	Ad: 8/10/21-Planning Commission Meeting	08/05/21	193.78	.00	
Times News	100504589-72820	01-401.341	Ad: 8/12/21-Ordinance Amendment	08/05/21	219.70	.00	
Times News	100505209-08112	01-461.341	Ad: EAC Mtg 8/18/21	08/11/21	43.06	.00	
Total Times News:					456.54	.00	
<b>Verizon</b>							
Verizon	822021	01-410.320	610-433-0563-monitor traffic signals CCB-8/2021	08/02/21	38.47	.00	
Verizon	822021	06-448.320	610-435-4231-Flxr Ave wtr pump stn-8/2021	08/02/21	45.90	.00	
Total Verizon:					84.37	.00	
<b>Weinstein Supply Corporation</b>							
Weinstein Supply Corporati	S027691760.001	01-409.240	PVC socket cap/steel nipples/elbows/couplings	07/30/21	47.55	.00	
Total Weinstein Supply Corporation:					47.55	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	39439	01-451.375	Blades/string trimmer	08/05/21	32.99	.00	
Whitehall Turf Equipment	39762	01-451.375	Dampener	08/10/21	106.06	.00	
Whitehall Turf Equipment	39763	01-451.375	Spark plugs	08/10/21	15.70	.00	
Total Whitehall Turf Equipment:					154.75	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	2148052	01-410.242	Magpul/flashlight	07/27/21	339.88	.00	
Total Witmer Public Safety Group:					339.88	.00	
Grand Totals:					1,145,155.95	100.00	

## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					676,724.07	100.00	
<b>Fire Fund</b>							
Total Fire Fund:					1,662.85	.00	
<b>Water Fund</b>							
Total Water Fund:					131,327.62	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					169,820.11	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					152,784.88	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					11,268.17	.00	
<b>Capital Sewer Fund</b>							
Total Capital Sewer Fund:					1,568.25	.00	
Grand Totals:					1,145,155.95	100.00	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
August 12, 2021  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Heather Lipkin  
Alok Patnaik

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
James Levernier, Director of Public Works  
Kevin Soberick, Chief of Police  
Kerry Rabold, Planning and Zoning Officer  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

## **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Lipkin, to approve the list of Bills Payable for the period 7/17/21-8/6/21, broken down as follows:**

\$183,367.02 = GENERAL  
\$1,895.95 = FIRE  
\$87.88 = LIBRARY  
\$19,561.47 = WATER  
\$52,159.94 = SEWER  
\$139,351.97 = REFUSE & RECYCLING  
\$258.03 = HIGHWAY AID FUND  
\$8,938.24 = CAPITAL GENERAL FUND  
\$862.50 = CAPITAL SEWER FUND  
\$12.99 = SUBDIVISION AND ESCROW FUND  
**\$406,495.99 = GRAND TOTAL ALL FUNDS**

### **Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

## **MINUTES**

### **July 22, 2021**

Commissioner Brinton declared the Minutes from July 22, 2021 accepted as presented.

## **NEW BUSINESS**

## **ORDINANCES**

### **Ordinance to Amend Chapter 9, Grading and Development Ordinance.**

Mr. Tettemer stated that minor changes were made since the last time the Board reviewed the amended Ordinance at a Workshop in April 2021. He noted that the Township is now requiring some environmental items on construction plans in order to match SALDO requirements.

Ms. Jackie Straley of 3110 Dogwood Lane inquired if the Township has conferred with other townships or cities on this grading change. Mr. Tettemer replied that the Township already had a Grading Ordinance in place and this amendment is to review and approve grading for small development like single-family homes. He further explained that the amendment takes some of the information already required in the SALDO and puts it into a permit requirement for review of any plans for small, single-family residential development without a subdivision or any need for Planning Commission or Board review or approval.

Ms. Straley asked if permits go to the Director of Community Development for approval or denial. Mr. Tettemer replied yes, if a permit that comes to the Township as a grading plan submission, it will be reviewed by the Zoning Officer to make sure it meets zoning requirements, and then it will usually be sent to himself as the Township Engineer in order to make sure it complies with SALDO and the Grading Ordinance. Mr. Nicolo, as the Director of Community Development, will then sign off on the permit.

Ms. Rabold further explained that the Director of Community Development approves permits as he is the general, centralized person. She noted that this Grading Ordinance covers many things, such as single-family homes, street openings, and sewer and water connections, so while the Township Engineer will look at a lot of things, not every permit will go to him. The Director of Community Development will base his approval decisions on recommendations from whomever reviewed the application.

Ms. Straley inquired as to the current grading requirements. Ms. Rabold stated that currently, the only projects required to have grading permits are ones with 2,000 sq. ft. of new impervious surface or 5,000 sq. ft. of earth disturbance, and the Township Engineer reviews and approves the permit applications. She noted that the amended Grading Ordinance requires a lot more things to be looked at and requires the grading permit for a lot of other projects.

Ms. Straley inquired about earth movement on steep slopes. Mr. Tettemer stated this ordinance does not govern or control disturbance on steep slopes. He noted that it reviews the erosion and stormwater controls, and it is the SALDO that controls what is done on steep slopes. Mr. Tettemer reiterated that nothing in this ordinance changes the SALDO requirements that already exist for steep slopes.

Ms. Straley stated that she is against changing the review and approval process because she does not believe a Township employee should be responsible for approving or denying the grading permits.

Mr. Tettemer stated that there are two processes: one is a subdivision and land development process in which a developer is doing commercial or industrial development and it would require the plans to go before the Planning Commission. The second process is the new ordinance amendment which allows for projects such as minor sewer or water laterals or single-family dwellings to be constructed on a lot without having to go to the Planning Commission, submit the fees and be subject to the time constraints. Mr. Tettemer stated that the ordinance amendment does not give anybody at the Township the authority to approve land developments as defined in the ordinance or any kind of subdivision. He commented that the Grading Ordinance is in existence to make sure that if someone is interested in a single-family dwelling or generally less development, they can come to the Township and get their permits. Mr. Tettemer reiterated that this is not intended to replace the Planning Commission or input from the Board of Commissioners for anything that is governed by the Municipal Planning Code as a development.

Ms. Rabold noted that this Grading Ordinance is adding more control and oversight to things that never had it before.

Ms. Straley expressed concerns regarding the background and education of Ms. Rabold and Mr. Nicolo. Attorney Ashley noted that the Township employs appropriate and qualified individuals capable of making educated decisions on these matters. Mr. Tettemer also commented that the

Community Department will make decisions on certain items based on recommendations from other departments.

Ms. Jane Benning of 3111 Douglas Road thanked the Township for the explanation of the permit approval process.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to adopt Ordinance No. 08-2021-641, amending Chapter 9, Grading and Development Ordinance.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**RESOLUTIONS**

**Resolution to Approve the Disposition of Public Works Equipment.**

Mr. Levernier stated that the Department of Public Works is looking to sell an older street sweeper and two wing mowers. Ms. Bonaskiewich commented that the Township plans to list the items on Municibid, but there might be an opportunity to do an inner-municipality sale with some of the items.

**Motion by Commissioner Lipkin, seconded by Commissioner Patnaik, to adopt Resolution No.08-2021-1715, approving the disposition of Public Works equipment.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**MOTIONS**

**Motion to Enter into a Lease Extension Agreement with District Court 31-1-08 through March 1, 2022.**

Mr. J. Brian Johnson, President Judge of the Lehigh County Court of Common Pleas, was present to make a request to extend the lease agreement for District Court 31-1-08 because they are having trouble finding appropriate space. He commented that they now have a reasonable belief that they have found a new space and will be able occupy it by March 1, 2022.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to enter into a lease extension agreement with District Court 31-1-08 through March 1, 2022.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**PRIVILEGE OF THE FLOOR**

Chief Soberick thanked the Board for their support of the Police Department's National Night Out event, which was held on August 3<sup>rd</sup>.

Mr. Levernier noted that the Public Works Department turned on the sprinkler at the splash pad at Lindberg Park and looks to do it again because of the large participation.

Commissioner Brinton announced that the Township will hold a Movie Night at Franko Park on August 13<sup>th</sup>.

The Board thanked the Police Department and the Fire Departments for organizing and participating in National Night Out.

Mr. Nicolo stated that the DEP conducted an on-site inspection of municipal facilities for MS4 and everything went well. He thanked Mr. Levernier for his support.

Ms. Rabold comment that she is working through more of the Zoning Ordinance, specifically Parts 3 and 6, and plans to have a Workshop discussion with those changes at the end of September or early October.

Ms. Bonaskiewich announced that an outdoor concert featuring AM Radio will be held on Sunday, September 5<sup>th</sup> at Franko Park.

**ADJOURNMENT**

Commissioner Seagreaves made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 7:52 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 12, 2021.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

DRAFT

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**August 26, 2021**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

1. Continuing discussion regarding use of Portnoff for delinquent utility collections